

11:00 a.m. Three Rivers Board of Trustees Luncheon, Employee Lounge, Westover Admin Building
12:00 p.m. Three Rivers Board of Trustees Meeting, Board Room, Westover Admin Building

A G E N D A
REGULAR SESSION
Wednesday, April 17, 2024
12:00 p.m.

- I. Invocation and Pledge of Allegiance**
- II. Approval of Agenda**
 1. Consideration and Approval of Agenda
- III. Election of Trustees**
 1. Temporary appointment of Chair and Secretary
 2. Swearing in of Trustees
 - a) Dr. Amber Richardson
 - b) Dr. Tim Hager
 3. Rotation of Board and Election of 2024-2025 Board of Trustees Officers
 4. Comments from the Trustees
- IV. Approval of Minutes**
 1. Consideration and Approval of the March Board Meeting
- V. Consideration of College Financial Report**
 1. Statement of Revenues, Expenses, and Changes in Net Assets
 - a) Monthly Financial Statements
 - b) Budget to Actual Financial Statements
 2. Cash in Bank
 3. Certificates of Deposits
 4. Checks Issued
 5. Bid Report
 - a) Custodial Services Bid Report
- VI. President's Report**
- VII. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might

*Representatives of the news media may obtain copies of this Agenda by contacting Melody Dolle-Ducote, Executive Assistant to the President, 573-840-9698

adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)

VIII. Items for Consideration, Discussion, and Vote

1. Consideration and vote for the FY25 Board of Trustees Meeting Dates
2. Consideration and vote for the FY25 Holiday Schedule
3. Consideration and vote on Benefits for Fiscal Year 2025

IX. Consideration and Approval of all Personnel Actions and Associated Documents

1. Acceptance of Employment
Tony Clyburn, Temporary Instructor, CDL Program

X. Appendix

1. Informational Items
2. Upcoming Events
3. Recent Newspaper Articles

XI. FY24 Board of Trustees Meeting Dates

- Wednesday, May 15, 2024
- Wednesday, June 19, 2024

XII. Adjournment

APRIL 17, 2024

TEMPORARY APPOINTMENT OF CHAIR AND SECRETARY

Chair Eric Schalk calls for nominations for temporary Chairman and temporary Secretary for the purpose of reorganizing the Board of Trustees.

Trustee _____ nominates Dr. Wesley Payne as temporary Chairman and Melody Ducote as temporary Secretary to the Board of Trustees.

Trustee _____ seconds the motion.

Voice Vote

OATH OF OFFICE

BACKGROUND INFORMATION **HISTORY**

In accordance with the Public School Laws of Missouri, newly elected members of the Board of Trustees of the community college district shall qualify by taking the Oath of Office. Temporary Chairman Payne will administer the Oath of Office.

POSSIBLE ALTERNATIVES

N/A

FINANCIAL IMPLICATIONS

N/A

ADMINISTRATIVE RECOMMENDATIONS

N/A

*(This oath is to be administered orally by Three Rivers Board Chairman
and noted in the minutes.)*

**2025 BOARD OF TRUSTEES
THREE RIVERS COLLEGE**

OATH OF OFFICE

Do you (Amber Richardson) solemnly affirm that you will support the Constitution of the United States and the Constitution of Missouri, and that you will faithfully and impartially discharge the duties of college trustee in and for the Three Rivers Community College District, Sub-district 1-A, State of Missouri, to the best of your ability, according to law, so help you God.

*(This oath is to be administered orally by Three Rivers Board Chairman
and noted in the minutes.)*

**2025 BOARD OF TRUSTEES
THREE RIVERS COLLEGE**

OATH OF OFFICE

Do you (Tim Hager) solemnly affirm that you will support the Constitution of the United States and the Constitution of Missouri, and that you will faithfully and impartially discharge the duties of college trustee in and for the Three Rivers Community College District, Sub-district 2, State of Missouri, to the best of your ability, according to law, so help you God.

REORGANIZATION OF THE BOARD

BACKGROUND INFORMATION **HISTORY**

In accordance with the Public School Laws of Missouri, the Board of Trustees shall organize by the election of the chairman and vice chairman, a secretary, and a treasurer. At the April 15, 1992 meeting, Trustee Bryant moved and Trustee Knodell seconded that the Chairman's position be on a one-year rotation and that ascension of officers be as follows:

Chairman	Sub-district 1-A
Vice Chairman	Sub-district 3
Secretary	Sub-district 1-B
Treasurer	Sub-district 1-C
Trustee	Sub-district 4
Trustee	Sub-district 2

Rotation of Officers in accordance with that agreed-upon ascension would appear in order (see attached).

The president of the college will preside during the election of the board and the reorganization of the offices at which time the newly elected officers will rotate and assume their new positions. Terms of office shall be for one year each.

POSSIBLE ALTERNATIVES

N/A

ADMINISTRATIVE RECOMMENDATIONS

Follow the order as prescribed.

APRIL 2024

REORGANIZATION OF BOARD OF TRUSTEES

Temporary Chairman Payne calls for motion and second to approve the rotation of members and a nomination for the 2024-2025 Board of Trustees Slate of Officers. The slate is as follows:

Chairman: **Garrison (4)**
Vice-Chairman: **Hager (2)**
Secretary: **Richardson (1-A)**
Treasurer: **Featherston (3)**
Member: **Williams (1-B)**
Member: **Schalk (1-C)**

At this time, the newly elected officers will rotate to their elected seats.

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
March 20, 2024**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, March 20, 2024

CALL TO ORDER

Those present included: Trustees: Eric Schalk, chair; Darren Garrison, vice-chair (Absent); Dr. Tim Hager, secretary; Dr. Amber Richardson, treasurer; Gary Featherston, member; Chris Williams member (Absent); college administrators: Dr. Wesley Payne, President; Mark Richardson, College Attorney; and Melody Dolle-Ducote, recording secretary.

ATTENDANCE

Trustee Featherston delivered the invocation.

INVOCATION

Trustee Featherston made a motion to approve the February agenda. On a second by Trustee Hager, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Hager made the motion to approve the February Board Meeting Minutes. With a second by Trustee Richardson, the motion passed unanimously.

**APPROVAL OF THE
FEBRUARY BOARD
MEETING MINUTES**

Charlotte Eubank, Chief Financial Officer, reviewed the Budget to Actuals as of the end of February 2024. Mrs. Eubank noted that we have recognized 76% of budgeted revenues. We have obligated 62% of our budgeted expenses at 67% of the fiscal year.

**PRESENTATION OF THE
FINANCIAL REPORT**

Trustee Hager made the motion to accept the financial report as presented. With a second by Trustee Richardson, the motion passed unanimously.

**APPROVAL OF
FINANCIAL REPORT**

Dr. Payne presented on the following:

PRESIDENT'S REPORT

Alumni Reunion was held February 29, 2024. We began with the Pancake Breakfast in Bess Activity Center. We honored Raider of the Year, Dusty Dinkins. Our Nursing Department celebrated 50 years of nursing and honored our Alumni Star, Desma Reyno.

ALUMNI REUNION 2024

On February 29, we hosted our annual trivia night and raised more than \$3000 for the Black and Gold Scholarship campaign.

**POPLAR BLUFF TRIVIA
NIGHT**

On March 5, Author Elizabeth Enochs shared her newest book, "Leaving The House Unlocked."

ELIZABETH ENOCHS BOOK READING

March 6, 2024, was Social Services Career Day held in the Plaster Hall on the Three Rivers Campus.

SOCIAL SERVICES CAREER DAY

Lady Raiders became the Region XVI champs on March 15th. They will travel to Casper, WY for the national tournament.

LADY RAIDERS ARE REGION XVI CHAMPS

Libla Creek Project will be finished this week. We are pleased with the progress.

LIBLA DRAINAGE WORK

Our Nursing Department celebrated their 100% pass rate from their most recent graduating class.

NURING 100% PASS RATE

UPCOMING EVENTS

Greg Edmondson Art Exhibit opened March 18th and will close on April 12, 2024. Artist reception will be held on April 4, 2024.

GREG EDMUNDSON ART EXHIBIT

Three Rivers will host the MSHSAA District/State Music Festival on March 21 and 22nd of this year.

MSHSAA DISTRICT STATE MUSIC FESTIVAL

March 23rd Three Rivers will host the Southeast Missouri Spelling Bee. Winners will advance to the National Spelling Bee.

SOUTHEAST MISSOURI REGIONAL SPELLING BEE

March 27th and April 3rd we will finish our How to Spot a Sociopath Miniseris in the Plaster Free Enterprise Center.

HOW TO SPOT A SOCIOPATH MINISERIES

NJCAA National Tournament will begin on March 27th with the Lady Raiders playing Mississippi Gulf Coast at 1:15pm central time.

NJCAA NATIONAL TOURNAMENT

There will be no classes during Easter Break March 28-April 1, 2024.

EASTER BREAK

April 4 we will celebrate Liberal Arts Week with a poetry slam and our music department's Spring Showcase.

LIBERAL ARTS WEEK

Three Rivers will sponsor several events on April 8, 2024, celebrating the eclipse.

Tom Akers a retired NASA Astronaut will speak at 10:00am; Issac Laseter, from Poplar Bluff, Missouri who is currently a Ph. D. candidate in Astrophysics with University of Wisconsin-Madison, will give a presentation at 11:00am. Dr. Paul Larson, Three Rivers College instructor in Physics, will present at noon.

The College transfer fair sponsored by the Three Rivers University Center will be held on April 11, 2024.

Students can meet with four-year schools regarding their programs, admissions requirements, scholarships, and financial aid.

Three Rivers will host a community Job Fair and Career Expo in partnership with the Community Resource Council. This is free to the public and will be held at the Libla Family Sports Complex on April 16, 2024. Admission is free and the hours are 10:00am to 2:00pm.

Patrons of the Arts will host an Evening with Mark Twain on April 18th. Tickets are still available on our ticket leap site and at the Tinnin Center.

Upon completion of the President's report, Trustee Amber Richardson made a motion to go into executive session at 12:17pm. Upon a second from Trustee Dr. Tim Hager, the board was polls as follows: : Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison,(Absent); Trustee Schalk, (yes); and Trustee Williams, (Absent).

The Board of Trustees discussed and voted to adopt IP 6220-Library Services. With a motion by Trustee Richardson, and a second by Trustee Schalk, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (Absent); Trustee Schalk, (yes); and Trustee Williams, (Absent). Motion passed to adopt IP 6220-Library Services.

ECLIPSE EVENTS

COLLEGE TRANSFER FAIR

JOB FAIR AND CAREER EXPO

PATRONS OF THE ARTS: AN EVENING WITH MARK TWAIN

EXECUTIVE SESSION

ITEMS FOR CONSIDERATION AND VOTE

Trustee Featherston made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Hager the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (Absent); Trustee Schalk, (yes); Trustee Williams, (Absent).

There being no further business, Trustee Hager, made the motion to adjourn the meeting at 1:22pm p.m. and with a second by Trustee Richardson, the motion passed unanimously.

CHAIRMAN

SECRETARY

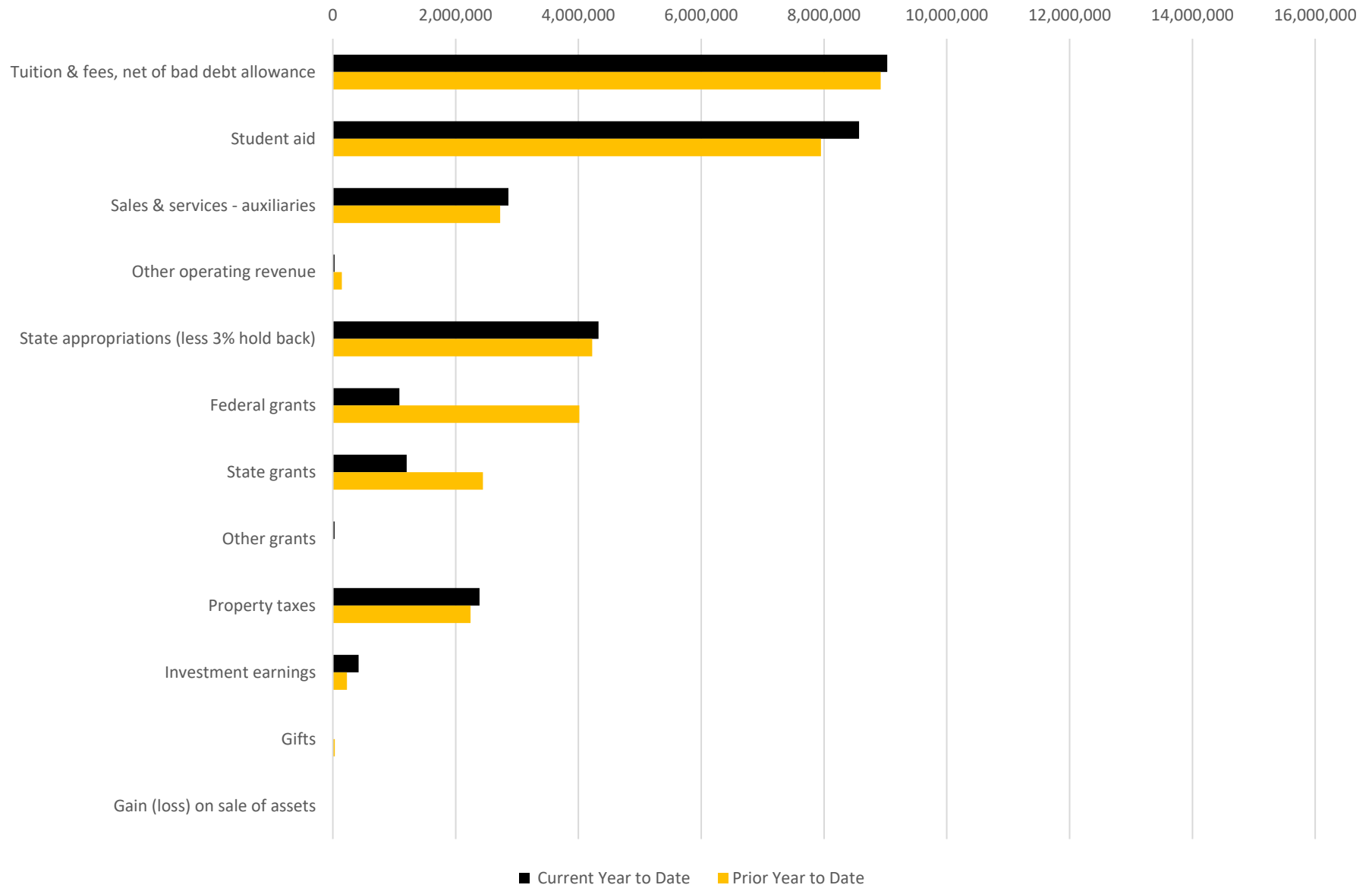
**CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

ADJOURNMENT

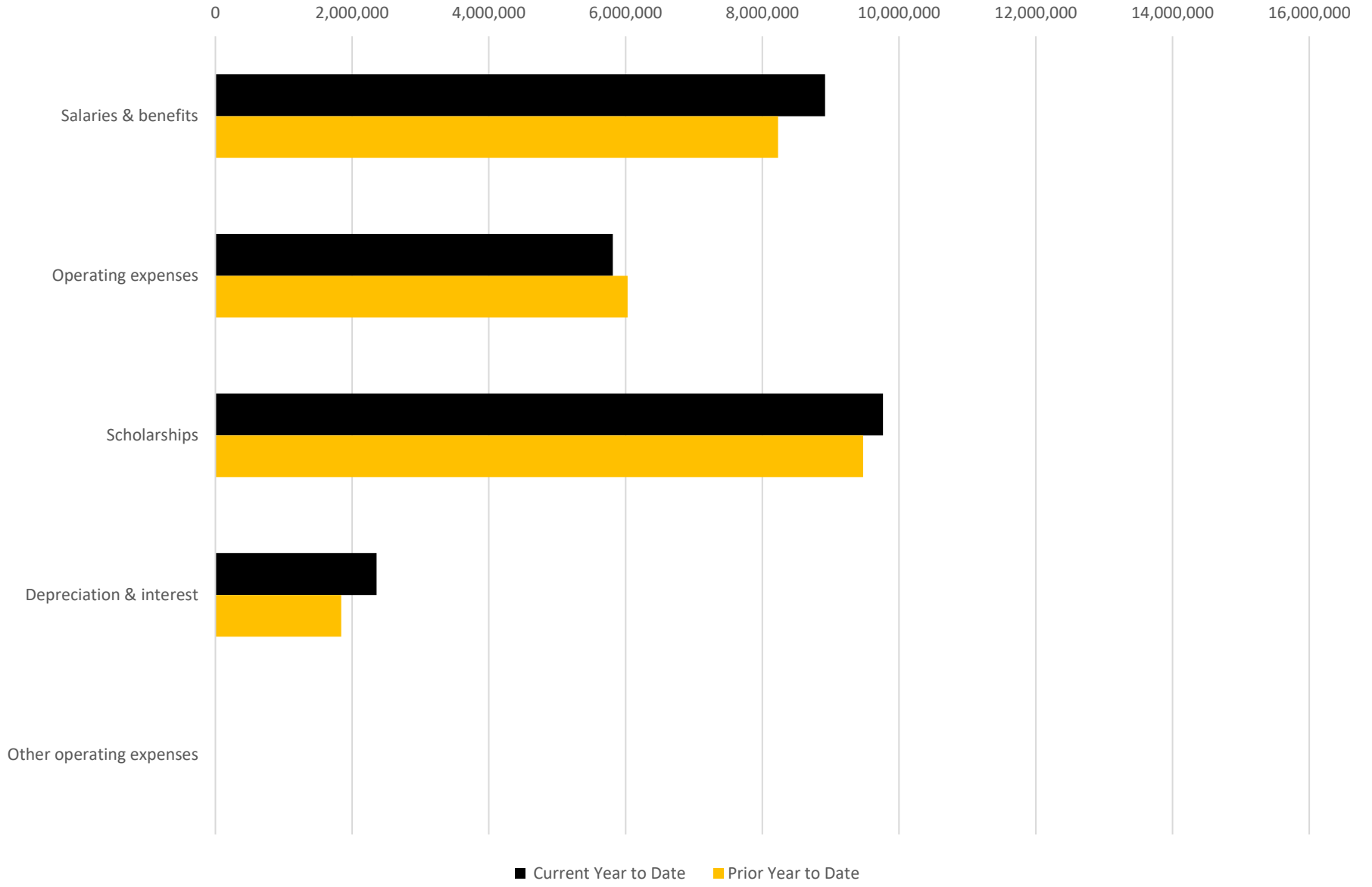
APPROVAL DATE

APPROVAL DATE

YTD Comparison to Previous Year 02/29/2024



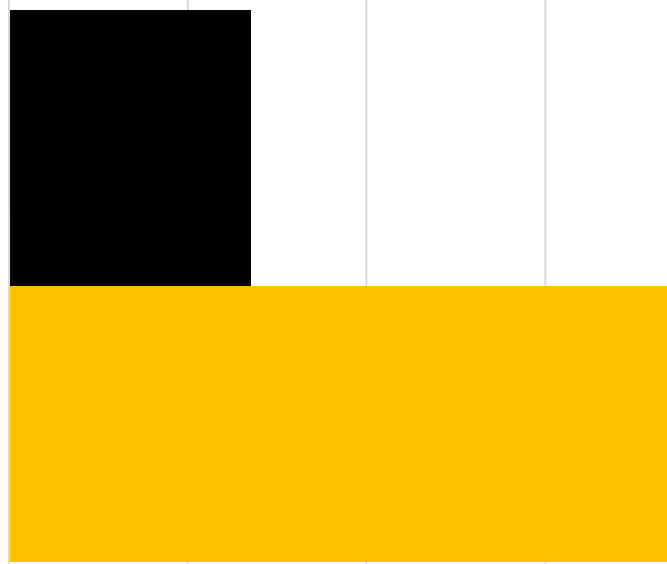
YTD Comparison to Previous Year
02/29/2024



YTD Comparison to Previous Year
02/29/2024

0 2,000,000 4,000,000 6,000,000 8,000,000 10,000,000 12,000,000 14,000,000 16,000,000

CHANGES IN NET POSITION



■ Current Year to Date ■ Prior Year to Date

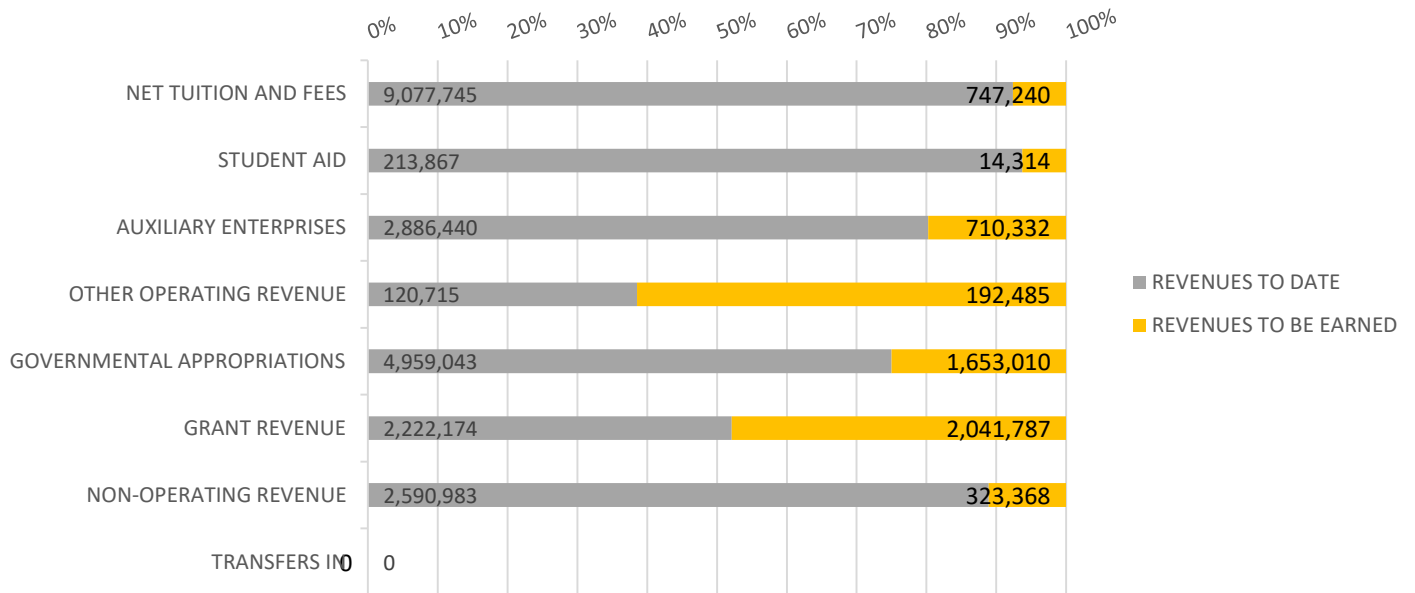
Three Rivers College
Statement of Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
February 29, 2024

ASSETS AND DEFERRED OUTFLOWS		LIABILITIES, DEFERRED INFLOWS AND NET POSITION	
CURRENT ASSETS		CURRENT LIABILITIES	
Cash & Cash Equivalents	17,810,327	Accounts Payable	661,132
Student Account Receivables, net	3,250,863	Accrued Vacation	389,308
Property Tax Receivable	109,255	Student Deposits	32,350
Other Receivables	8,343,969	Deferred Tuition & Fees	50,380
Investments	0	Scholarships	(306,545)
Inventory	76,961	Total Current Liabilities	826,625
Prepaid Expenses	273,458		
Total Current Assets	29,864,834	NON-CURRENT LIABILITIES	
NON-CURRENT ASSETS		Retirement Incentive Payable	0
Land	5,490,786	Other Post Employment Benefits	13,532,710
Capital assets	83,674,415	Bonds, Notes and Leases Payable	8,847,309
Plus: Current year additions to capital assets	1252314.72	Accrued Interest	0
Accumulated Depreciation	(40,226,095)	Agency	496,282
Unamortized Bond Issue Costs	0	Total Non-Current Liabilities	22,876,301
Total Non-Current Assets	50,191,421	Total Liabilities	23,702,926
DEFERRED OUTFLOWS (Pensions, OPEB, Trusts, Leases)	11,840,369	DEFERRED INFLOWS (Pensions, OPEB, Trusts, Leases)	16,634,054
		NET POSITION	
		Beginning Balance	48,857,001
		Changes in Net Position	2,702,642
		Total Net Position	51,559,644
TOTAL ASSETS AND DEFERRED OUTFLOWS	91,896,623	TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	91,896,623

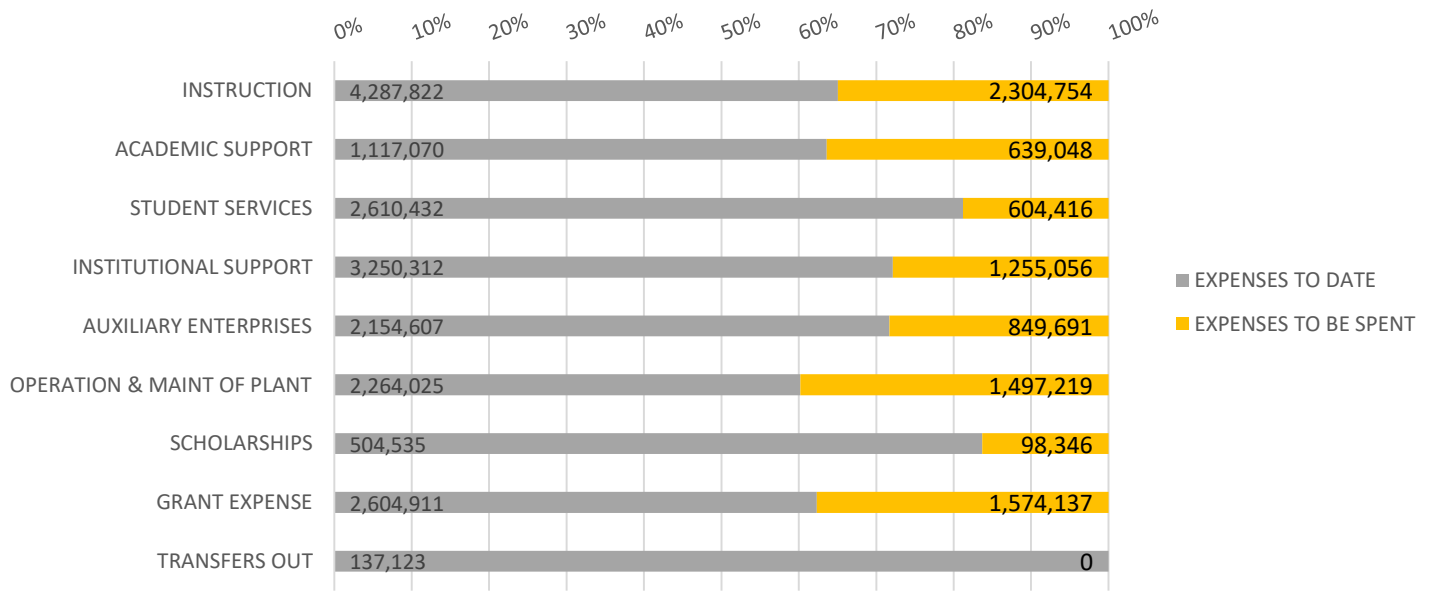
Three Rivers College
Statement of Revenues, Expenses and Changes in Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
February 29, 2024

	July	August	September	October	November	December	January	February	Current Year to Date	Prior Year to Date	\$ Change	% Change
OPERATING REVENUE												
Tuition & fees, net of bad debt allowance	4,417,553	1,315,268	(200,011)	1,335,597	195,111	1,323,719	729,953	(85,761)	9,031,431	8,922,154	109,277	1.22%
Student aid	154,887	19,016	3,974,629	493,598	153,535	116,053	17,695	3,640,528	8,569,941	7,951,671	618,271	7.78%
Sales & services - auxiliaries	891,173	185,516	312,817	284,192	502,592	297,084	141,507	245,463	2,860,343	2,723,731	136,612	5.02%
Other operating revenue	3,532	3,534	3,670	2,689	3,147	3,990	3,416	3,938	27,917	145,263	(117,346)	(80.78)%
Total Operating Revenue	5,467,145	1,523,334	4,091,105	2,116,077	854,385	1,740,847	892,571	3,804,170	20,489,632	19,742,819	746,813	3.78%
OPERATING EXPENSES												
Salaries & benefits	1,052,665	1,104,256	1,136,432	1,133,392	1,158,238	1,091,105	1,103,786	1,137,198	8,917,072	8,231,120	685,952	8.33%
Operating expenses	663,779	568,617	685,753	790,507	886,741	680,143	668,035	870,835	5,814,411	6,029,756	(215,345)	(3.57)%
Capital equipment	245,148	312,205	295,181	122,571	25,624	11,623	159,984	79,978	1,252,315	3,216,820	(1,964,505)	(61.07)%
Less: Transfer to capital assets	(245,148)	(312,205)	(295,181)	(122,571)	(25,624)	(11,623)	(159,984)	(79,978)	(1,252,315)	(3,216,820)	1,964,505	(61.07)%
Scholarships	209,718	49,245	4,453,154	560,796	190,168	139,383	49,692	4,112,194	9,764,349	9,474,995	289,355	3.05%
Depreciation & interest	223,701	235,423	228,522	224,557	223,412	224,095	223,046	773,189	2,355,945	1,839,534	516,411	28.07%
Other operating expenses	0	0	0	0	0	19	0	0	19	0	19	0.00%
Total Operating Expenses	2,149,864	1,957,541	6,503,860	2,709,252	2,458,558	2,134,745	2,044,559	6,893,417	26,851,796	25,575,404	1,276,392	4.99%
NON-OPERATING REVENUE (EXPENSES)												
State appropriations (less 3% hold back)	541,059	541,059	541,058	541,059	541,059	541,058	541,059	541,059	4,328,470	4,223,722	104,748	2.48%
Federal grants	49,786	129,901	288,693	649,708	(345,782)	88,509	124,244	97,371	1,082,431	4,014,331	(2,931,900)	(73.04)%
State grants	369,716	(349,824)	173,858	194,799	334,844	297,702	119,660	60,285	1,201,041	2,446,392	(1,245,351)	(50.91)%
Other grants	0	0	0	0	0	0	0	30,000	30,000	5,000	25,000	500.00%
Property taxes	22,669	21,750	20,008	8,370	32,107	468,058	1,569,696	248,207	2,390,863	2,242,187	148,677	6.63%
Investment earnings	60,778	58,289	55,026	62,815	56,301	40,437	42,750	43,529	419,926	231,687	188,238	81.25%
Gifts	3,700	0	1,000	27,500	(424,028)	0	0	0	(391,828)	31,710	(423,538)	(1,335.66)%
Gain (loss) on sale of assets	0	0	0	0	3,902	0	0	0	3,902	4,194	(292)	(6.97)%
Total Non-Operating Revenues (Expenses)	1,047,708	401,175	1,079,645	1,484,251	198,404	1,435,763	2,397,409	1,020,451	9,064,805	13,199,224	(4,134,418)	(31.32)%
CHANGES IN NET POSITION	4,364,989	(33,032)	(1,333,111)	891,076	(1,405,770)	1,041,865	1,245,421	(2,068,796)	2,702,642	7,366,639	(4,663,997)	(63.31)%

Budget to Actual Revenues 03/31/2024 (75%)



Budget to Actual Expenses 03/31/2024 (75%)



Three Rivers College
Statement of Revenues, Expenses and Changes In Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
March 31, 2024
Fiscal Year Benchmark: 75%

REVENUES	BUDGET	REVENUES TO DATE	REVENUES TO DATE %	REVENUES TO BE EARNED
NET TUITION AND FEES <i>Tuition, Student Registration Fees, Net of Bad Debt & Scholarship Allowances</i>	9,824,985	9,077,745	92%	747,240
STUDENT AID <i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>	228,181	213,867	94%	14,314
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Testing & Assessment, Tinnin Center Operations, License Bureau Rental</i>	3,596,772	2,886,440	80%	710,332
OTHER OPERATING REVENUE <i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>	313,200	120,715	39%	192,485
GOVERNMENTAL APPROPRIATIONS <i>State Aid, State Maint. & Repair</i>	6,612,053	4,959,043	75%	1,653,010
GRANT REVENUE <i>State Grants, Federal Grants</i>	4,263,961	2,222,174	52%	2,041,787
NON-OPERATING REVENUE <i>Taxes, Interest Earnings, Gifts</i>	2,914,351	2,590,983	89%	323,368
TRANSFERS IN <i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>	0	0	0%	0
TOTAL REVENUES	27,753,503	22,070,967	80%	5,682,536

NOTE: We have recognized 80% of budgeted revenues. We have recognized 92% of our budgeted revenues from tuition and fees, comprised of a portion of summer 2023, fall 2023, winter/spring 2024, and a portion of summer 2024, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget, as amended. It also includes transfers out to the capital budget for items funded with operating surplus.

EXPENSES	BUDGET	EXPENSES TO DATE	EXPENSES TO DATE %	EXPENSES TO BE SPENT
INSTRUCTION <i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health & Human Services</i>	6,592,575	4,287,822	65%	2,304,754
ACADEMIC SUPPORT <i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>	1,756,118	1,117,070	64%	639,048
STUDENT SERVICES <i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>	3,214,848	2,610,432	81%	604,416
INSTITUTIONAL SUPPORT <i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>	4,505,368	3,250,312	72%	1,255,056
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Tinnin Center Operations, Testing & Assessment, License Bureau Rental</i>	3,004,298	2,154,607	72%	849,691
OPERATION & MAINT OF PLANT <i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>	3,761,244	2,264,025	60%	1,497,219
SCHOLARSHIPS <i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>	602,881	504,535	84%	98,346
GRANT EXPENSE <i>State Grants, Federal Grants</i>	4,179,048	2,604,911	62%	1,574,137
TRANSFERS OUT <i>General funds-current year transfers to capital</i>	137,123	137,123	100%	0
TOTAL EXPENSES	27,753,503	18,930,837	68%	8,822,666

NOTE: We have obligated 68% of our budgeted expenses at 75% into the fiscal year. March payroll is INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. Budgeted increase in Net Position is a result of awarded funding sources exceeding estimates, as amended.

CHANGES IN NET POSITION	(0)	3,140,130
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Three Rivers College
Capital Budget - Unaudited
March 31, 2024
Fiscal Year Benchmark: 75%

FUNDING SOURCES		BUDGET	SOURCES TO DATE	SOURCES TO DATE %	SOURCES TO BE EARNED
RESTRICTED					
<i>HEERF (CARES) federal grant</i>		0	0	0%	0
<i>Insurance proceeds</i>		1,000,000	2,440	0%	997,560
UNRESTRICTED					
<i>General funds - prior year transfers in (Reserves)</i>		2,742,514	1,111,243	41%	1,631,271
<i>General funds - current year transfers in</i>		137,123	109,121	80%	28,002
TOTAL FUNDING SOURCES		3,879,637	1,222,804	32%	2,656,834
USES OF FUNDS		BUDGET	USES TO DATE		USES UNSPENT
			USES TO DATE	%	
<i>Campus improvements</i>		1,490,368	720,429	48%	769,939
<i>Academic Resource Commons roof</i>		74,382	82,330	111%	(7,948)
<i>Westover Administration Building repairs</i>		441,769	250,104	57%	191,665
<i>Libla Family Sports Complex</i>		266,798	16,798	6%	250,000
<i>Baseball Clubhouse</i>		266,000	0	0%	266,000
<i>Bess Activity Center repairs</i>		1,000,000	2,440	0%	997,560
<i>Tinnin Fine Arts Center refurbish</i>		35,000	34,882	100%	118
<i>Student Housing</i>		104,000	0	0%	104,000
<i>911 Center remodel</i>		50,000	0	0%	50,000
<i>Fleet vehicles</i>		145,320	109,820	76%	35,500
<i>Tent</i>		6,000	6,000	100%	0
TOTAL EXPENSES		3,879,637	1,222,804	32%	2,656,834
NET SURPLUS (DEFICIT)		0	0		

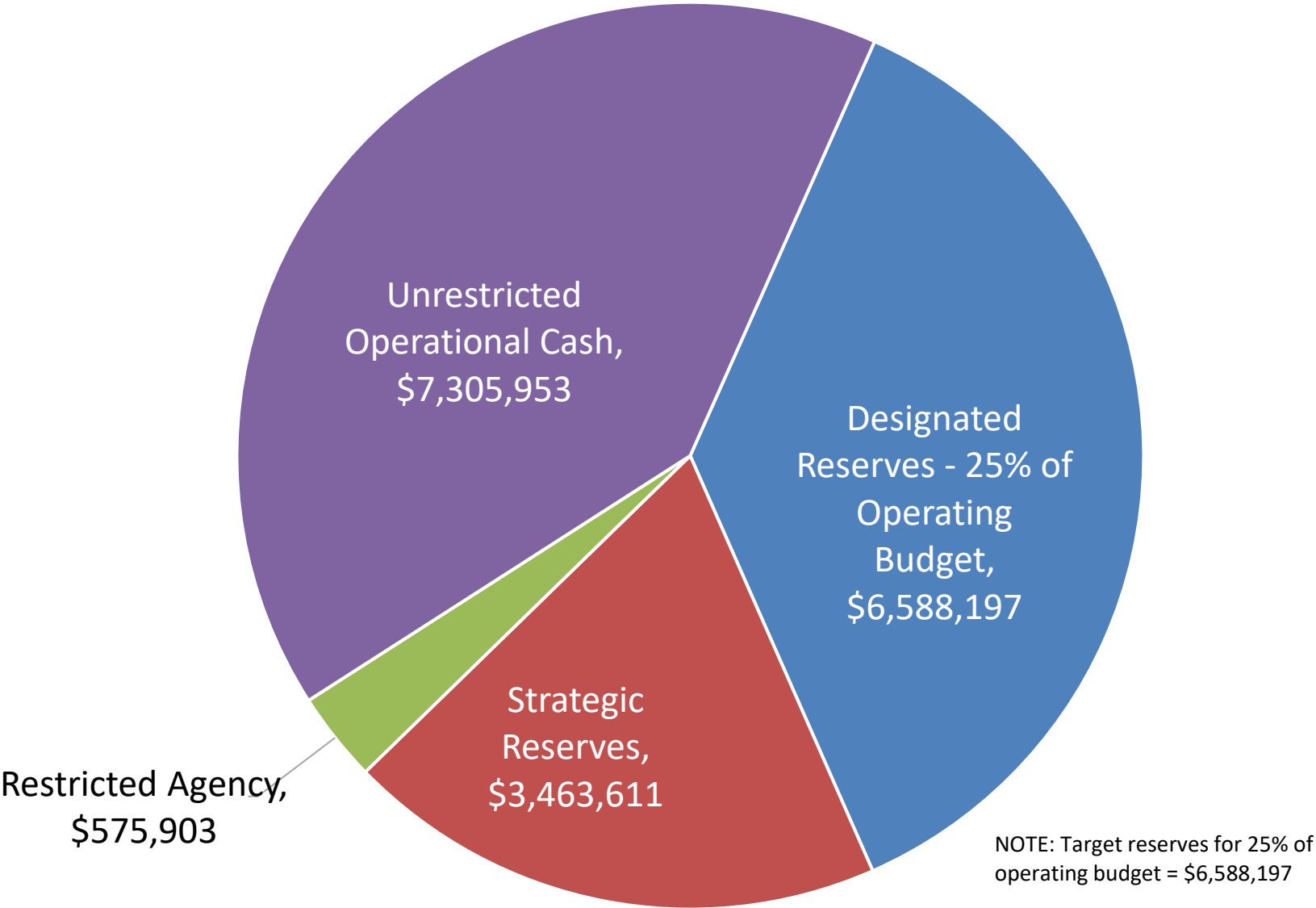
**THREE RIVERS COMMUNITY COLLEGE
CASH IN BANKS**

April 2, 2024

	<u>03/04/24</u>	<u>04/02/24</u>
CURRENT FUND		
<i>Cash Funds</i>		
Bookstore	600.00	600.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	1,688.00	1,688.00
<i>Total Cash Funds</i>	2,625.00	2,625.00
<i>General Accounts</i>		
Southern Bank - General Funds	7,801,070.10	7,180,133.60
Southern Bank - Credit Cards	103,667.91	101,649.37
<i>Total General Accounts</i>	7,904,738.01	7,281,782.97
<i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	21,112.14	21,545.35
Federal Clearing Account	-	-
Flexible Spending Account	5,691.99	-
<i>Total Restricted Accounts</i>	26,804.13	21,545.35
TOTAL CURRENT FUND	7,934,167.14	7,305,953.32
HOUSING FUND		
<i>General Accounts</i>		
Rivers Ridge Account - Southern Bank	52,081.07	-
<i>Total General Accounts</i>	52,081.07	-
TOTAL HOUSING FUND	104,162.14	-

	<u>03/04/24</u>	<u>04/02/24</u>
PLANT FUND		
<i>General Accounts</i>		
Plant Fund - Southern Bank	5,033,805.79	5,051,808.24
<i>Total Bank Accounts</i>	<u>5,033,805.79</u>	<u>5,051,808.24</u>
<i>Certificates of Deposit</i>		
People's Community Bank #0625	5,000,000.00	5,000,000.00
	-	-
<i>Total Certificates of Deposit</i>	<u>5,000,000.00</u>	<u>5,000,000.00</u>
TOTAL PLANT FUND	<u><u>10,033,805.79</u></u>	<u><u>10,051,808.24</u></u>
AGENCY FUND		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	561,787.50	575,903.26
<i>Certificates of Deposit</i>		
Restricted CD's & Savings	-	-
TOTAL AGENCY FUND	<u><u>561,787.50</u></u>	<u><u>575,903.26</u></u>

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT
\$17,933,665 AS OF 04/02/2024**



THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CERTIFICATES OF DEPOSIT AS OF March 31, 2024

<u>CD#</u>	<u>BANK</u>	<u>RATE</u>	<u>DATE</u>	<u>TERM</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
8070625	People's Community Bank	5.650	05/20/24	3 mths	5,000,000.00	Contingency
Total Contingency Fund					<u>5,000,000.00</u>	

SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF March 31, 2024

<u>CD#</u>	<u>BANK</u>	<u>RATE</u>	<u>DATE</u>	<u>TERM</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Total Agency Fund CD's					<u>\$ -</u>	

Three Rivers College
CD Report
As of March 31, 2024

Investment CDs

Bank Account Interest Rate

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	80% of the 91 Day T Bill

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

Responses

Bank	Amount	3 months	6 months	9 months	1 year

CDs Transferred

Endowment CDs Redeemed for Investment

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

Endowment CDs Transferred to Endowment Trust
--

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

THREE RIVERS COMMUNITY COLLEGE
Summary of Checks Issued
Months of March 2024

Current Fund:	General Fund - Southern Bank	\$ 1,154,967.95
Housing Fund:	Rivers Ridge - Southern Bank	-
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>5,176.31</u>
	Grand Total	<u><u>\$ 1,160,144.26</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 17th day of April 2024.

_____ Chairman, Board of Trustees

_____ Secretary, Board of Trustees

**THREE RIVERS COLLEGE
BID REPORT
AS OF APRIL 11, 2024**

Custodial Services

Status: Closed
Open Date: 3/1/2024
Close Date: 3/18/2024
Funding Source: General Revenue

Bids Submitted:	HES Facilities Management	Knoxville, TN
	4M Building Solutions	St. Louis, MO
	SG360	Jonesboro, AR

Recommendation: SG360 \$389,978.93 / year
Bid Awarded: No

CONSIDERATION OF APPROVAL FOR CUSTODIAL SERVICES

BACKGROUND INFORMATION

HISTORY

The College advertised for bids for Custodial Services from March 1, 2024, for a term of three years. The bid request was for labor and fluids/chemicals only.

Responses were received as follows:

Bidders Meeting Bid Specifications:

Company/Building	Yearly Cost	Entirety
4M Building Solutions		Yes
Poplar Bluff	\$545,988.00	
Sikeston	\$61,176.00	
Kennett	\$26,220.00	
Dexter	\$25,524.00	
CDL Center	\$5,556.00	
One Time Cleaning for Libla	\$400.00	
Sikeston Tech Lab	\$9,756.00	
Total	\$674,620.00	
HES Facilities Management		Yes
Poplar Bluff	\$317,039.15	
Sikeston	\$90,461.08	
Kennett	\$45,372.33	
Dexter	\$45,372.33	
CDL Center	\$567.15	
One Time Cleaning for Libla	\$500.00	
Sikeston Tech Lab	\$283.58	
Total	\$499,595.62	
SG360		Yes
Poplar Bluff	\$306,437.52	
Sikeston	\$38,761.20	
Kennett	\$18,855.60	
Dexter	\$16,226.64	
CDL Center	\$1,536.24	
One Time Cleaning: Libla	\$658.00	
Sikeston Tech Lab	\$7,503.73	
Total	\$389,978.93	

FINANCIAL IMPLICATIONS

Currently, our custodial services are handled by SG360 and our FY'23 spend was \$370,419.12. In partnering with the incumbent for our custodial service needs for the next contract period we will see an approx. increase of \$19,559.81 for the first year.

ADMINISTRATIVE RECOMMENDATIONS

It is recommended that the College accept the bid from SG360 for a contract term of three years.

VII. 1. CONSIDERATION AND APPROVAL OF FY25 BOARD OF TRUSTEE MEETING DATES

BACKGROUND INFORMATION **HISTORY**

Each year, the Board of Trustees reviews the proposed Board of Trustee meeting schedule for approval.

POSSIBLE ALTERNATIVES

N/A

FINANCIAL IMPLICATIONS

N/A

ADMINISTRATIVE RECOMMENDATIONS

Approve the FY25 Board of Trustee Meeting Schedule as presented.



THREE RIVERS COLLEGE

Board of Trustee Proposed FY25 Meeting Dates

Please find below a list of FY25 Board of Trustee meeting dates.
All meetings will be held at 12:00 noon in the Board Room of the
Westover Administration Building

Wednesday, August 21, 2024
Wednesday, September 18, 2024
Wednesday, October 16, 2024
Wednesday, November 20, 2024
Wednesday, January 15, 2025
Wednesday, February 19, 2025
Wednesday, March 19, 2025
Wednesday, April 16, 2025
Wednesday, May 21, 2025
Wednesday, June 18, 2025

VII.2. CONSIDERATION AND APPROVAL OF FY25 HOLIDAY SCHEDULE

BACKGROUND INFORMATION **HISTORY**

Each year, the Board of Trustees reviews the proposed college holiday schedule for approval.

POSSIBLE ALTERNATIVES

N/A

FINANCIAL IMPLICATIONS

N/A

ADMINISTRATIVE RECOMMENDATIONS

Approve the FY25 Holiday Schedule as presented.

2024-2025 HOLIDAY SCHEDULE
(July 01, 2024 – June 30, 2025)

INDEPENDENCE DAY	July 4, 2024 (Thursday)
LABOR DAY	September 2, 2024 (Monday)
FALL BREAK	October 10 & 11, 2024 (Thursday & Friday)
THANKSGIVING	November 28 & 29, 2024 (Thursday & Friday)
CHRISTMAS/New Year's Day	December 23-27, 2024 (Thursday-Friday) December 30-31, 2024 (Monday-Tuesday) January 1-3, 2025 (Wednesday-Friday) January 6, 2025 (Monday/return to work)
MARTIN LUTHER KING DAY	January 20, 2025 (Monday)
SPRING BREAK	March 12-14, 2025 (Wednesday, Thursday, & Friday)
EASTER BREAK	April 18, 2025 (Friday) April 21, 2025 (Monday)
MEMORIAL DAY	May 26, 2025 (Monday)

OFFICE HOURS

8:00 a.m. to 5:00 p.m., Monday through Friday • Each office must have the noon hour covered.

SUMMER 2024 OFFICE HOURS

7:00 a.m. to 6:00 p.m., Monday through Thursday. Each office must have the noon hour covered.
Summer hours begin on June 3, 2024 and end on July 26, 2024. The first Friday that the college will be closed is June 7, 2024

CONSIDERATION OF BENEFITS FOR FISCAL YEAR 2025

BACKGROUND INFORMATION

The college entered the Missouri Health Education Group (MEHG) consortium effective, July 1, 2017. United Healthcare remains to be the carrier for medical, dental, and vision coverage. Renewal for fiscal year 2025 medical has been presented with a 5.5% increase over FY2024. The increase in medical cost over last year is just under \$89,000. This estimated increase also includes the percentage required for retirement paid on benefits. FY2025 will also see an increase of 5.5% for vision and dental group plans.

RECOMMENDATION

1. Approve the renewal with the MEHG consortium.
 - Continue with the PPO Flexpoint plan as the base plan with 100% employee premium paid by the college at \$731.00 PEPM.
 - The H.S.A. plan. The difference in premium cost from the base PPO plan will continue to be credited to the H.S.A. account of participants at \$48.00 per month.
 - The PPO Buy Up plan offered as a third option. Employees who choose this plan option will be responsible to pay the buy up difference in premium from the base plan at a cost of \$214.00 per month.
 - Flexpoint Buy-up. Employees who choose this plan option of buy-up to a \$2500 individual deductible will be responsible to pay the difference in premium from the base plan at a cost of \$58.00 per month.
 - Addition of The Surest Plan. This is a new option presented to employees as a \$0.00 deductible plan. A minimum of 10 employees must enroll for the plan to be offered.
2. Approve the continuation of dental coverage with UnitedHealthcare for FY25. Dental rates will increase by 5.5%. Base plan premium paid by the college is \$15.41 PEPM.
3. Approve the continuation of vision coverage with UnitedHealthcare for FY25. Vision rates will increase by 5.5%. Premium cost paid by the college is \$7.34 PEPM.
4. Approve the continuation of college paid life insurance for FY25 with UNUM as the carrier. Life rates will not change for FY25 - \$2.10 PEPM.
5. Approve the continuation of all UNUM voluntary products as offered. There is no financial impact to the college as this is a voluntary benefit.
6. Approve the continuation of the Health Reimbursement Account (HRA) for FY2025. Eligible participants must complete four (4) activities from a comprehensive list of targeted wellness items. Employees will earn \$1,000 for their HRA account toward deductible reimbursement with completion of the four (4) items. The HRA option is not available for employees who choose the H.S.A. or Surest medical plan options. FY24 expenses thus far are approximately \$5,157.
7. Approve the continuation of National Benefit Services (NBS) as the carrier for the Premium Only Cafeteria Plan.

Consideration of Personnel Action
Employment of Personnel
Temporary Instructor, CDL Program

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

X Faculty

_____ Support Staff

_____ Federal Program: _____

_____ Special Program _____

NAME: Tony Clyburn

POSITION TITLE: Temporary Instructor, CDL Program

SALARY: \$44,532

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: April 15, 2024

QUALIFICATIONS:

Degree Ed. Institution Major

EXPERIENCE

11/2019 – present	Dean Frink Transportation Bonne Terre, MO	Long-haul Driver
01/2005 – 10/2019	Advance Transport Advance, MO	Long-haul Driver

(04/17/2024)

UPCOMING EVENTS

An Evening with Mark Twain: 7 p.m. April 18, Tinnin Arts Center. Veteran stage actor Richard Garey recreates the famous Mark Twain road shows with all the wit and wisdom of the man from Hannibal. Sponsored by Dental Arts Group and brought to you by the Patrons of the Arts. Tickets \$15.

High School Exhibit: April 22 – May 17, Tinnin Arts Center. View a collection of artwork created by area high school students in the Gallery, 12-3 p.m. Monday – Friday. Free admission.

State Fair: 7 p.m. April 26-27 and 2 p.m. April 28, Tinnin Arts Center. In the TRC Music Department's annual family musical, an Iowa farm family and their prize pig seek love and glory at the Iowa State Fair. Free admission.

Spring Concert: 7 p.m. May 7, Tinnin Fine Arts. The Three Rivers College Symphonic Band and Jazz Band, and Collegiate Choir perform a variety of musical gems. Free admission.

Commencement: 6 p.m. May 17, Libla Family Sports Complex.

Raiders Baseball:

Apr. 19, 1 and 4 p.m.: vs. Crowder CC
Apr. 20, 12 and 3 p.m.: vs. Crowder CC
Apr. 23, 12 p.m.: vs. Rend Lake College

Raiders Softball:

Apr. 18, 12 and 2 p.m.: vs. Dyersburg State CC
Apr. 20, 2 and 4 p.m.: vs. Jefferson College
Apr. 22, 2 and 4 p.m.: vs. East Central College
Apr. 27, 2 and 4 p.m.: vs. Arkansas State

For the most current information on upcoming events, view the College Calendar at trcc.edu/events.



THREE RIVERS COLLEGE

DAR Articles

March 20, 2024 - April 10, 2024

- Mar. 20:** TRC holding College Transfer Fair April 11
Lady Raiders spilt twin bill at Jefferson (softball)
TRC Grad to Coach at 'Hutch'
- Mar. 22:** Raiders spilt pair with St. Charles (baseball)
- Mar. 23:** 'It's a surreal feeling' Lady Raiders five wins away from promised land (basketball)
- Mar. 26:** Arms Shine for Lady Raiders in Victories (softball)
- Mar. 27:** 1974: Three Rivers regionally accredited
- Mar. 28:** Headed to the Sweet 16 Lady Raiders lead entire way in opening win at nationals
Lady Raiders split with North Central (softball)
- Mar. 29:** Lady Raiders upend sixth-seed Shelton State, move to Quarterfinals
Late rally in first game keys TRC twin bill sweep (softball)
- Mar. 30: Lady Raiders fall to third-seeded Northwest Florida state, finish season 29-5
TRC rides defense to win over Shelton St.
(both articles, women's basketball)
- Apr. 2:** Lady Raiders return home from Wyoming after reaching elite eight and finishing season 29-5
- Apr. 5:** Raiders spilt pair with Mineral Area (baseball)
- Apr. 6:** TRC plans eclipse lectures, finishes campus improvement
"Is the best yet to come?" Lady Raiders look to build on trip to elite eight (women's basketball)
- Apr. 9:** Pitching fuels Lady Raiders' three wins
- Apr. 10:** Raiders bounce back, sweep Moberly Area (baseball)
Era comes to an end at Three Rivers: Bess retires as men's basketball coach