

**THREE RIVERS COLLEGE
INSTRUCTION POLICY**

Section: 6000 Instruction	
Sub Section: IP 6100 Academic Standards	
Title: IP 6110 Definition of Credit Hour	Page 1
Associated Policies: IP 6510 Distance Learning; IP 6210 Curriculum Development	
Associated Regulations: IR 6520 Online Learning; IR 6211 Curriculum Development	
References: Department of Education 34 CFR 600.2 and 34 CFR 668.8; Higher Learning Commission Criteria for Accreditation and Guidelines for the Evaluation of Distance Education (Online Learning); Standard Carnegie Unit for Time on Task; Quality Matters Standards (QM)	
Supersedes: None	
Responsible Administrator: Chief Academic Officer	
Initial Approval: 08-28-2013	Last Revision: 09-21-2016

The semester credit hour is the unit of measure for college-credit course work. Three Rivers College's assignment of credit hours shall conform to commonly accepted practices in higher education. The college, as a participant in Title IV federal financial aid, shall demonstrate that it has regulations determining the credit hours awarded to courses, that programs are keeping with commonly-accepted practices and with the federal definition of the credit hour, and has procedures that result in an appropriate awarding of institutional credit in conformity with this policy.

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DOCUMENT HISTORY:

- 03-25-2015:** Initial approval of policy IP 6110 Definition of Credit Hour.
- 09-16-2015:** Revision of position title Vice President of Learning to Chief Academic Officer.
- 09-21-2016:** The College Board of Trustees approved the name change of the college from Three Rivers Community College to Three Rivers College.