

11:00 a.m. Three Rivers Board of Trustees Luncheon, Employee Lounge, Westover Admin Building
12:00 p.m. Three Rivers Board of Trustees Meeting, Board Room, Westover Admin Building

A G E N D A
REGULAR SESSION
Wednesday, October 19, 2022
12:00 p.m.

- I. Invocation and Pledge of Allegiance**
- II. Approval of Agenda**
 - 1. Consideration and Approval of Agenda
 - 2. Consideration and Approval of Minutes of the September Board Meeting
- III. Consideration of College Financial Report**
 - 1. Statement of Revenues, Expenses, and Changes in Net Assets
 - a) Monthly Financial Statements
 - b) Budget to Actual Financial Statements
 - c) Budget Amendments
 - 2. Cash in Bank
 - 3. Certificates of Deposits
 - 4. Checks Issued
 - 5. Bid Report
- IV. President's Report**
- V. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)
- VI. Items for Consideration, Discussion, and Vote**
 - 1. None

*Representatives of the news media may obtain copies of this Agenda by contacting Edie Dilbeck, Executive Assistant to the President, 573-840-9698

VII. Consideration and Approval of all Personnel Actions and Associated Documents

1. Acceptance of Employment
 1. Barbara Nicole Roper – Science Lab Manager
 2. Kevin Johnson – Temporary Instructor, CDL Program
2. Resignation
 1. Christi Charles – Part-time EMS Secretary
 2. Sara Greer – External Location Facilitator in Sikeston
 3. Wayne Kearbey – Maintenance, External Location Specialist
3. Separation
 1. Charles Hower – Temporary Instructor, CDL Program

VIII. Appendix

1. Upcoming Events
2. Recent Newspaper Articles

IX. FY23 Board of Trustees Meeting Dates

- Wednesday, November 16, 2022
- Wednesday, January 18, 2023
- Wednesday, February 15, 2023
- Tuesday, March 14, 2023
- Wednesday, April 19, 2023
- Wednesday, May 17, 2023
- Wednesday, June 21, 2023

X. Adjournment

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**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
September 21, 2022**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, September 21, 2022.

Those present included: Trustees: Chris Williams, chair; Eric Schalk, vice-chair; Darren Garrison, secretary; Dr. Tim Hager, treasurer; Dr. Amber Richardson, member; Gary Featherston, member; and college administrators: Dr. Wesley Payne, president; Mark Richardson, College Attorney; Edie Dilbeck, recording secretary.

Trustee Garrison delivered the invocation.

Trustee Garrison made a motion to approve the agenda. On a second by Trustee Featherston, the motion passed unanimously.

Trustee Hager made the motion to approve the August Board Meeting Minutes. With a second by Trustee Featherston, the motion passed unanimously.

Charlotte reviewed the Budget to Actuals as of the end of July 2022. We are 17% into the fiscal year and have recognized 31% of our budgeted revenues and obligated 12% of our budgeted expenses.

Trustee Hager made the motion to accept the financial report as presented. With a second by Trustee Garrison, the motion passed unanimously.

Dr. Payne presented:

The Patrons of the Arts Kick-Off was held August 30th to announce the 2022-23 POTA season. One of the largest crowds attended that we've had in many years.

Gail Tinsley spoke about the Food Pantry Load & Go that was held on August 31st. Over 100 families and students were served by this event. Two other Load and Go event are scheduled.

Corey Reynolds spoke about the International Overdose Awareness Day Event that was held August 31. The goal of the event hosted by the BHS program is to raise

CALL TO ORDER

ATTENDANCE

INVOCATION

**APPROVAL OF BOARD
MEETING AGENDA**

**APPROVAL OF THE AUGUST
BOARD MEETING MINUTES**

**APPROVAL OF
FINANCIAL REPORT**

PRESIDENT'S REPORT

**PATRONS OF THE ARTS
KICK-OFF EVENT**

FOOD PANTRY LOAD & GO

**INTERNATIONAL
OVERDOSE AWARENESS
DAY EVENT**

awareness and to offer education concerning overdose prevention, harm education, and best practices.

Dr. Sherry Phelan spoke about the Center Stage production of Mary Poppins directed by Suzy Abney held September 2 – 11. Over 2200 tickets were sold, making the third largest Center Stage production.

On September 10th the Run 4 the Arts was held. A great turn out of runners and walkers came out to raise money for scholarships for the Fine Arts programs.

Coach Brian Bess spoke about Meet the Raiders that was held on September 12th. This event is sponsored by the TRC Raider Booster Club introduce each team to Raider Nation. Another great crowd turned out for this event. At this event, the JP McLane Scholarship was also announced.

Dean Ann Matthews spoke about Club Rush that was held on September 14th. Over 200 students took the opportunity to walk around and see whatever what to offer at their booths.

Upcoming Event:

- Tim Lovelace – September 23
- No One Walks Alone Suicide Prevention Walk – September 24
- College Transfer Fair – September 28
- Food Pantry Load & Go – September 30
- Raider Madness – September 30
- Practical Nurse Deadline – October 1
- Fall Break – October 6 & 7
- College Rodeo @ Sikeston- October 13-15
- Murder Mystery Dinner – October 29

Trustee Garrison made the motion to enter into executive session at 12:35 p.m. With a second by Trustee Richardson, the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

NONE

MARY POPPINS

RUN 4 THE ARTS

MEET THE RAIDERS

CLUB RUSH

UP-COMING EVENTS

EXECUTIVE SESSION

**ITEMS FOR DISCUSSION
CONSIDERATION AND
VOTE**

Trustee Schalk made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Garrison the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk yes; Trustee Williams yes.

There being no further business, Trustee Schalk made the motion to adjourn the meeting at 1:50 p.m. and with a second by Trustee Garrison, the motion passed unanimously.

**CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTION AND
ASSOCIATED DOCUMENTS**

ADJOURNMENT

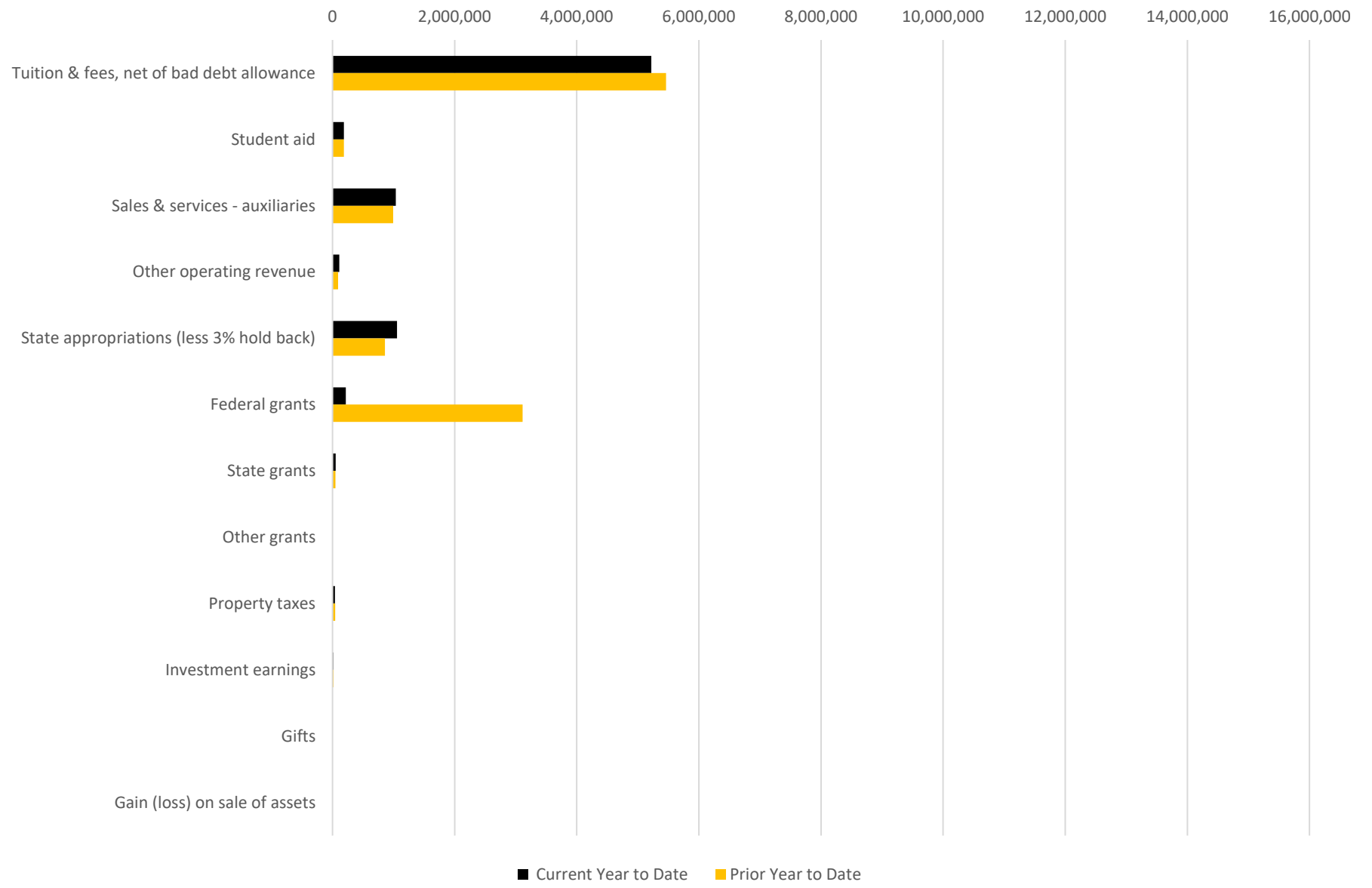
CHAIRMAN

APPROVAL DATE

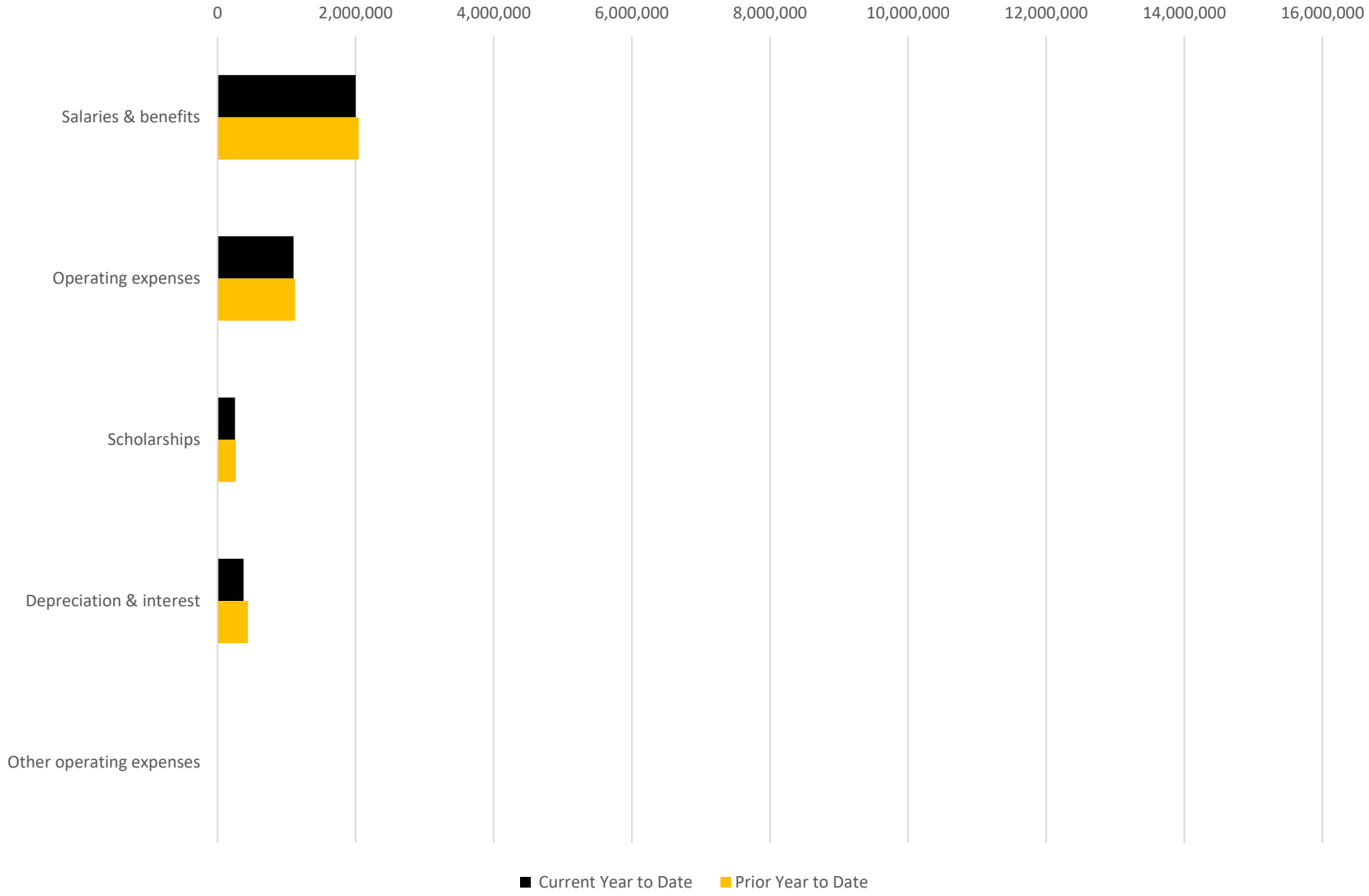
SECRETARY

APPROVAL DATE

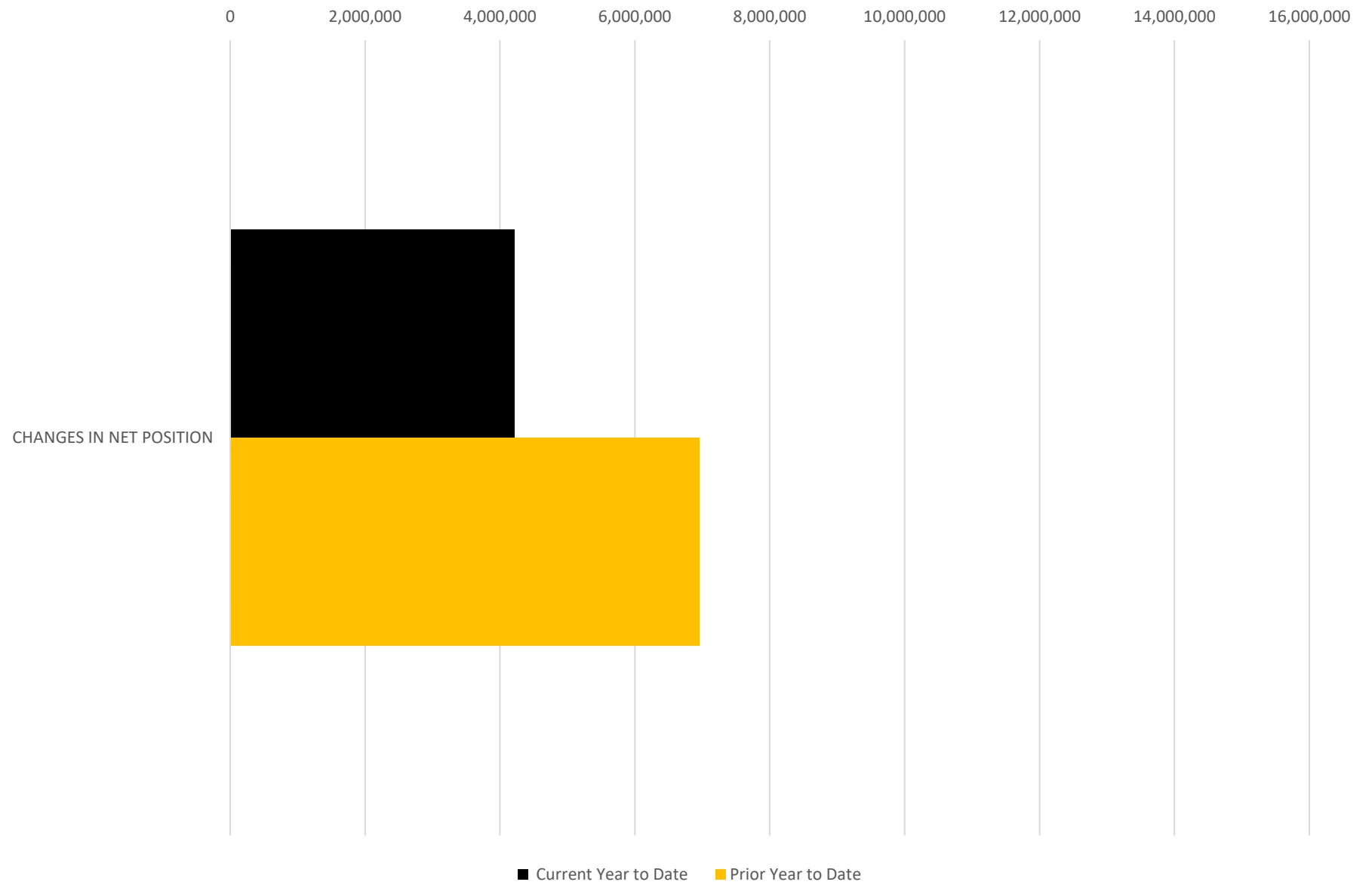
YTD Comparison to Previous Year 08/31/2022



YTD Comparison to Previous Year
08/31/2022



YTD Comparison to Previous Year
08/31/2022



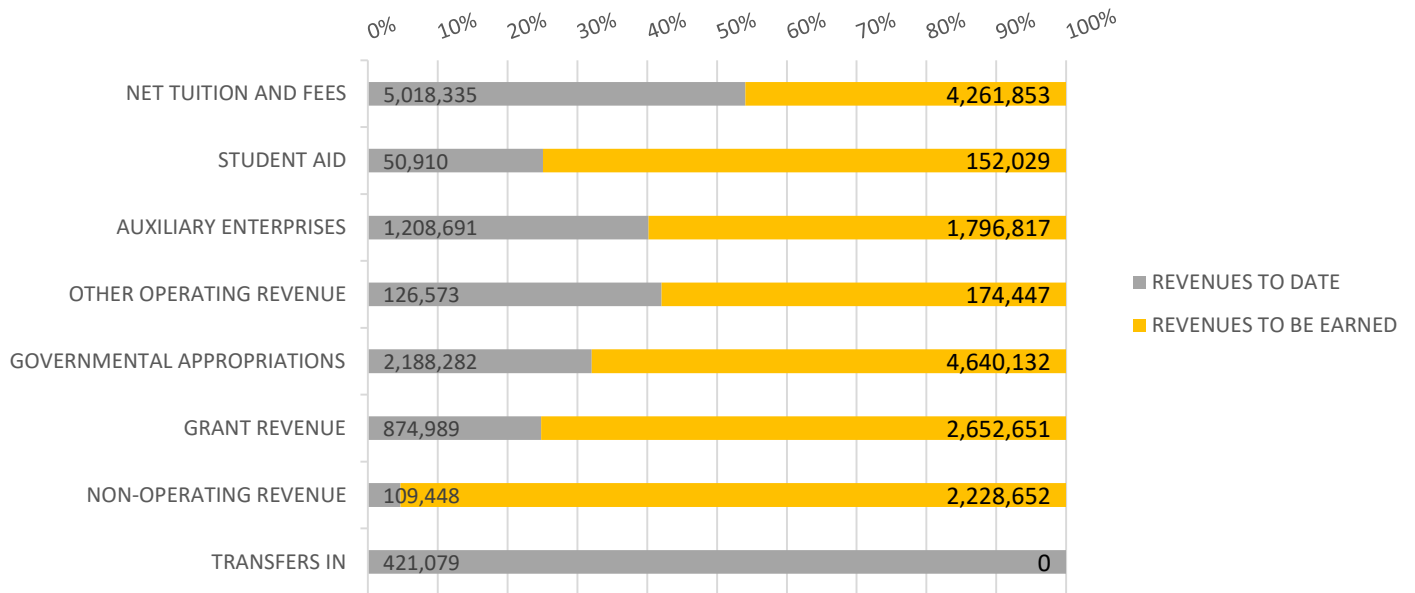
Three Rivers College
Statement of Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
August 31, 2022

ASSETS AND DEFERRED OUTFLOWS		LIABILITIES, DEFERRED INFLOWS AND NET POSITION	
CURRENT ASSETS		CURRENT LIABILITIES	
Cash & Cash Equivalents	12,964,402	Accounts Payable	486,298
Student Account Receivables, net	7,832,239	Accrued Vacation	323,544
Property Tax Receivable	108,314	Student Deposits	29,975
Other Receivables	6,777,312	Deferred Tuition & Fees	40,000
Investments	0	Scholarships	203,998
Inventory	51,762	Total Current Liabilities	1,083,815
Prepaid Expenses	270,615		
Total Current Assets	28,004,644	NON-CURRENT LIABILITIES	
NON-CURRENT ASSETS		Retirement Incentive Payable	0
Land	5,490,786	Other Post Employment Benefits	5,091,388
Capital assets	77,129,476	Bonds, Notes and Leases Payable	9,361,551
Plus: Current year additions to capital assets	211,431	Accrued Interest	0
Accumulated Depreciation	(36,261,131)	Agency	427,241
Unamortized Bond Issue Costs	0	Total Non-Current Liabilities	14,880,180
Total Non-Current Assets	46,570,562	Total Liabilities	15,963,995
DEFERRED OUTFLOWS	6,237,331	DEFERRED INFLOWS	20,018,807
		NET POSITION	
		Beginning Balance	40,620,909
		Changes in Net Position	4,208,827
		Total Net Position	44,829,736
TOTAL ASSETS AND DEFERRED OUTFLOWS	80,812,538	TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	80,812,538

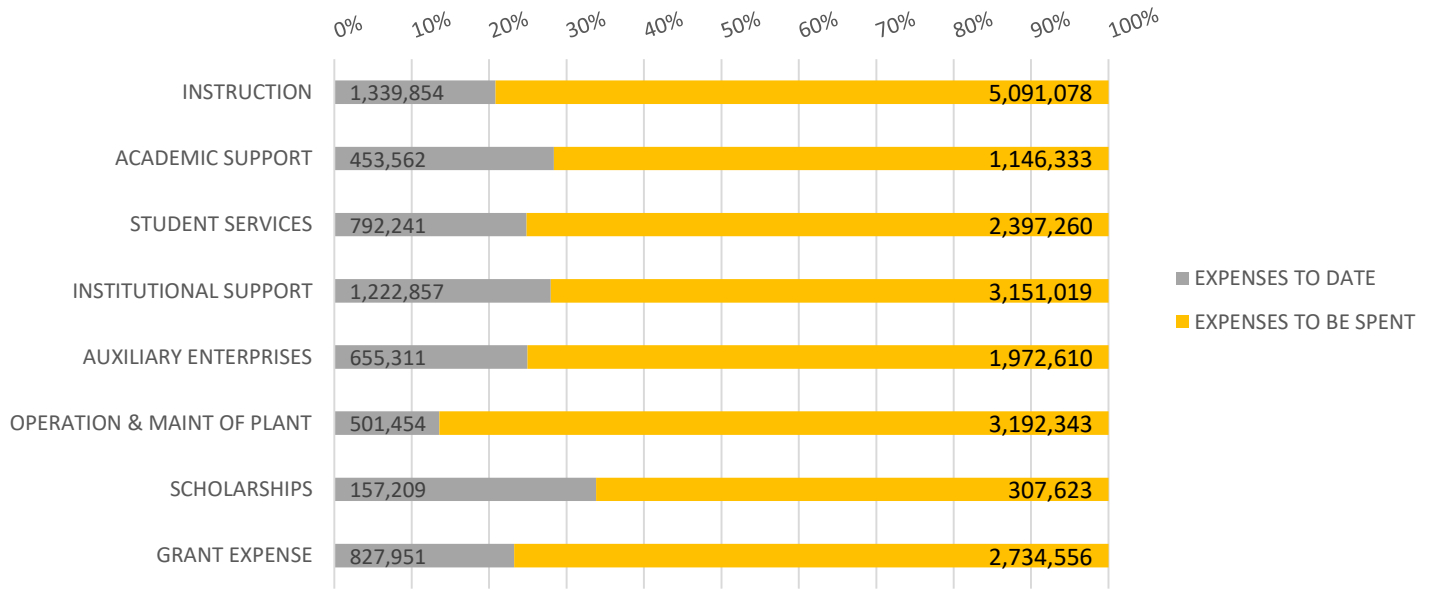
Three Rivers College
Statement of Revenues, Expenses and Changes in Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
August 31, 2022

	July	August	Current Year to Date	Prior Year to Date	\$ Change	% Change
OPERATING REVENUE						
Tuition & fees, net of bad debt allowance	4,761,483	457,965	5,219,448	5,461,610	(242,162)	(4.43)%
Student aid	177,562	10,752	188,314	187,354	960	0.51%
Sales & services - auxiliaries	883,619	152,827	1,036,446	994,860	41,586	4.18%
Other operating revenue	12,476	99,324	111,800	92,995	18,805	20.22%
Total Operating Revenue	5,835,140	720,867	6,556,008	6,736,818	(180,810)	(2.68)%
OPERATING EXPENSES						
Salaries & benefits	989,581	1,011,201	2,000,781	2,043,535	(42,753)	(2.09)%
Operating expenses	615,056	483,061	1,098,117	1,121,494	(23,378)	(2.08)%
Capital equipment	86,715	124,716	211,431	724,443	(513,012)	(70.81)%
Less: Transfer to capital assets	(86,715)	(124,716)	(211,431)	(724,443)		
Scholarships	207,113	46,561	253,674	263,507	(9,833)	(3.73)%
Depreciation & interest	179,358	196,379	375,737	441,612	(65,874)	(14.92)%
Other operating expenses	0	0	0	0	0	0.00%
Total Operating Expenses	1,991,108	1,737,201	3,728,309	3,870,148	(654,850)	(16.92)%
NON-OPERATING REVENUE (EXPENSES)						
State appropriations (less 3% hold back)	527,965	527,965	1,055,930	859,372	196,558	22.87%
Federal grants	66,222	150,287	216,510	3,112,042	(2,895,532)	(93.04)%
State grants	9,946	43,275	53,221	46,734	6,487	13.88%
Other grants	0	0	0	0	0	0.00%
Property taxes	19,129	21,157	40,286	42,473	(2,187)	(5.15)%
Investment earnings	6,262	5,431	11,693	15,184	(3,490)	(22.99)%
Gifts	1,000	600	1,600	5,387	(3,787)	(70.30)%
Gain (loss) on sale of assets	691	1,197	1,888	0	1,888	0.00%
Total Non-Operating Revenues (Expenses)	631,216	749,912	1,381,128	4,081,192	(2,700,063)	(66.16)%
CHANGES IN NET POSITION	4,475,249	(266,422)	4,208,827	6,947,862	(2,226,023)	(32.04)%

Budget to Actual Revenues 09/30/2022 (25%)



Budget to Actual Expenses 09/30/2022 (25%)



Three Rivers College
Statement of Revenues, Expenses and Changes In Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
September 30, 2022
Fiscal Year Benchmark: 25%

REVENUES	BUDGET	REVENUES TO DATE		REVENUES TO BE EARNED
		REVENUES TO DATE	%	
NET TUITION AND FEES <i>Tuition, Student Registration Fees, Net of Bad Debt & Scholarship Allowances</i>	9,280,188	5,018,335	54%	4,261,853
STUDENT AID <i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>	202,939	50,910	25%	152,029
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Testing & Assessment, Tinnin Center Operations, License Bureau Rental</i>	3,005,508	1,208,691	40%	1,796,817
OTHER OPERATING REVENUE <i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>	301,021	126,573	42%	174,447
GOVERNMENTAL APPROPRIATIONS <i>State Aid, State Maint. & Repair</i>	6,828,414	2,188,282	32%	4,640,132
GRANT REVENUE <i>State Grants, Federal Grants</i>	3,527,640	874,989	25%	2,652,651
NON-OPERATING REVENUE <i>Taxes, Interest Earnings, Gifts</i>	2,338,100	109,448	5%	2,228,652
TRANSFERS IN <i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>	421,079	421,079	100%	0
TOTAL REVENUES	25,904,888	9,998,308	39%	15,906,580

NOTE: We have recognized 39% of budgeted revenues. We have recognized 54% of our budgeted revenues from tuition and fees, comprised of a portion of summer 2022 and fall 2022, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget.

EXPENSES	BUDGET	EXPENSES TO DATE		EXPENSES TO BE SPENT
		EXPENSES TO DATE	%	
INSTRUCTION <i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health & Human Services</i>	6,430,932	1,339,854	21%	5,091,078
ACADEMIC SUPPORT <i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>	1,599,894	453,562	28%	1,146,333
STUDENT SERVICES <i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>	3,189,500	792,241	25%	2,397,260
INSTITUTIONAL SUPPORT <i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>	4,373,876	1,222,857	28%	3,151,019
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Tinnin Center Operations, Testing & Assessment, License Bureau Rental</i>	2,627,921	655,311	25%	1,972,610
OPERATION & MAINT OF PLANT <i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>	3,693,798	501,454	14%	3,192,343
SCHOLARSHIPS <i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>	464,832	157,209	34%	307,623
GRANT EXPENSE <i>State Grants, Federal Grants</i>	3,562,507	827,951	23%	2,734,556
TOTAL EXPENSES	25,943,260	5,950,439	23%	19,992,822

NOTE: We have obligated 23% of our budgeted expenses at 25% into the fiscal year. September payroll is INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. Budgeted decrease in Net Position is a result of awarded funding sources less than budget estimates.

CHANGES IN NET POSITION	(38,372)	4,047,870
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Three Rivers College
 Capital Budget - Unaudited
 September 30, 2022
 Fiscal Year Benchmark: 25%

	FUNDING SOURCES	SOURCES TO DATE		SOURCES TO BE	
		BUDGET	SOURCES TO DATE	%	EARNED
RESTRICTED					
	<i>HEERF (CARES) federal grant</i>	4,530,000	91,658	2%	4,438,342
	<i>HB19/17 state appropriation</i>	985,000	658,500	67%	326,500
UNRESTRICTED					
	<i>General funds - prior year transfers in (Reserves)</i>	943,840	843,122	89%	100,718
	<i>General funds - current year transfers in</i>			#DIV/0!	0
TOTAL FUNDING SOURCES		6,458,840	1,593,281	25%	4,865,559

	USES OF FUNDS	BUDGET	USES TO DATE	USES TO DATE %	USES UNSPENT
	<i>Campus improvements</i>	5,281,000	658,500	12%	4,622,500
	<i>Westover Administration Building repairs</i>	325,000	0	0%	325,000
	<i>Libla Family Sports Complex</i>	200,000	0	0%	200,000
	<i>Westwood Event Center upgrades</i>	163,340	65,091	40%	98,249
	<i>Academic Resource Commons</i>	160,000	0	0%	160,000
	<i>Tinnin Fine Arts Center refurbish</i>	134,000	0	0%	134,000
	<i>Student Housing</i>	58,000	0	0%	58,000
	<i>911 Center remodel</i>	50,000	0	0%	50,000
	<i>Fleet vehicles</i>	41,000	119,531	292%	(78,531)
	<i>Athletics improvements</i>	46,500	0	0%	46,500
TOTAL EXPENSES		6,458,840	843,122	13%	5,615,718

NET SURPLUS (DEFICIT)		0	750,159	
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THREE RIVERS COLLEGE
 PROPOSED BUDGET AMENDMENTS
 AS OF 8/31/22

OPERATING BUDGET			
	REVENUE	EXPENSE	NET
ADOPTED BY BOARD 06/22/2022	26,262,807	26,262,807	-
RESERVES for non-capital	421,079	421,079	-
Perkins adjusted to actual award	92,767	41,215	51,552
Enhancement Grant adjusted to actual award	(994,725)	(904,800)	(89,925)
Achieve Grant adjusted for carryover	121,360	121,360	-
Restricted Gifts received	1,600	1,600	-
Subtotal agreed to Budget to Actual 08/31/2022	25,904,888	25,943,261	(38,373)
Increases (Decreases) Proposed:			
Personnel changes		(26,418)	26,418
State appropriation to actual	(158,482)		(158,482)
HEERF adjustments	(598,548)	431,521	(1,030,069)
RESERVES Gym floor refinish	5,840	5,840	-
RESERVES Light pole banners	13,383	13,383	-
RESERVES Campus iMac upgrades	42,236	42,236	-
RESERVES Copier replacements	128,780	128,780	-
RESERVES Additional book drop boxes	14,597	14,597	-
RESERVES Ellucian Experience implementation	33,400	33,400	-
RESERVES Westwood Center improvements	4,200	4,200	-
RESERVES Building Maintenance	6,000	6,000	-
Other	411,120	7,278	403,842
Subtotal	25,807,414	26,604,078	(796,664)

REVISED AS OF 8/31/2022

25,807,414 26,604,078 (796,664)

CAPITAL BUDGET			
	SOURCES	EXPENSES	NET
ADOPTED BY BOARD 06/22/2022	6,458,840	6,458,840	-
Subtotal agreed to Budget to Actual 07/31/2022	6,458,840	6,458,840	-
Increases (Decreases) Proposed:			
HB19 Parking lot repairs	133,366	133,366	-
HB19 Westover roof	22,597	22,597	-
HB19 ARC roof	12,253	12,253	-
HEERF HVAC project	(630,793)	(630,793)	-
HEERF Tinnin	(29,300)	(29,300)	-
HEERF Bathroom project	631,449	(368,551)	1,000,000
RESERVES Additional fleet vehicles	119,531	119,531	-
RESERVES Westwood Event Center improvements	112,304	112,304	-
RESERVES HVAC project	493,112	493,112	-
RESERVES Bathroom project	(655,491)	344,509	(1,000,000)
Subtotal	6,667,867	6,667,867	-

REVISED AS OF 08/31/2022

6,667,867 6,667,867 -

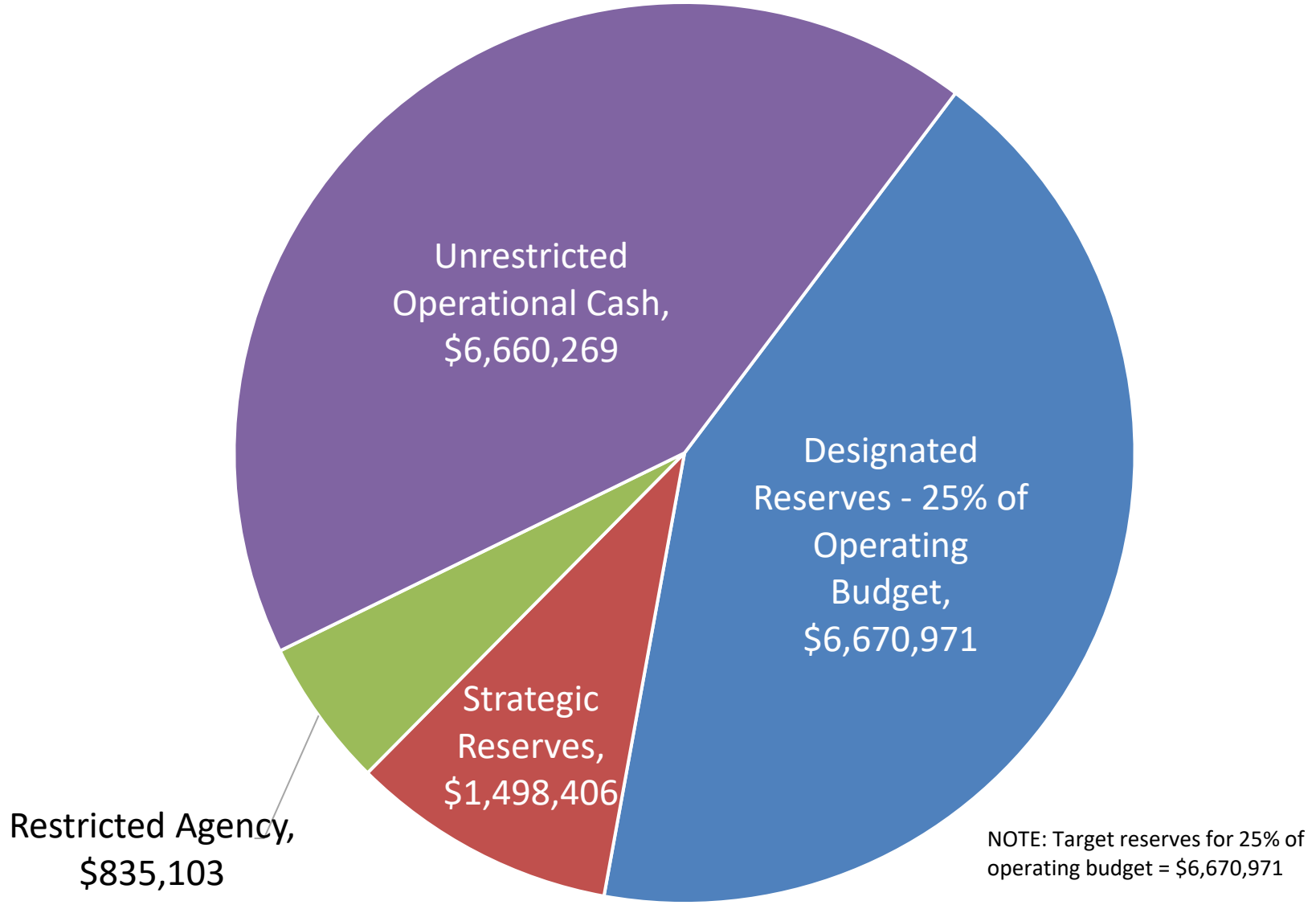
**THREE RIVERS COMMUNITY COLLEGE
CASH IN BANKS**

October 3, 2022

	<u>09/01/22</u>	<u>10/03/22</u>
CURRENT FUND		
<i>Cash Funds</i>		
Bookstore	2,000.00	2,000.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	1,888.00	8,988.00
<i>Total Cash Funds</i>	4,225.00	11,325.00
<i>General Accounts</i>		
Southern Bank - General Funds	3,958,656.53	5,579,717.08
Southern Bank - Credit Cards	137,972.02	126,848.64
<i>Total General Accounts</i>	4,096,628.55	5,706,565.72
<i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	331,840.72	357,431.45
Federal Clearing Account	5,578.65	476,676.00
Flexible Spending Account	10,004.20	9,939.63
<i>Total Restricted Accounts</i>	347,423.57	844,047.08
TOTAL CURRENT FUND	4,448,277.12	6,561,937.80
HOUSING FUND		
<i>General Accounts</i>		
Rivers Ridge Account - Southern Bank	49,145.18	49,165.38
<i>Total General Accounts</i>	49,145.18	49,165.38
TOTAL HOUSING FUND	98,290.36	98,330.76

	<u>09/01/22</u>	<u>10/03/22</u>
PLANT FUND		
<i>General Accounts</i>		
Plant Fund - Southern Bank	8,166,020.43	8,169,376.76
<i>Total Bank Accounts</i>	<u>8,166,020.43</u>	<u>8,169,376.76</u>
<i>Certificates of Deposit</i>		
	-	-
	-	-
<i>Total Certificates of Deposit</i>	<u>-</u>	<u>-</u>
TOTAL PLANT FUND	<u><u>8,166,020.43</u></u>	<u><u>8,169,376.76</u></u>
AGENCY FUND		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	469,321.83	513,343.53
<i>Certificates of Deposit</i>		
Restricted CD's & Savings	<u>321,759.75</u>	<u>321,759.75</u>
TOTAL AGENCY FUND	<u><u>791,081.58</u></u>	<u><u>835,103.28</u></u>

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT
\$15,664,749 AS OF 10/03/2022**



THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CERTIFICATES OF DEPOSIT AS OF September, 30 2022

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
	Total Contingency Fund				-	

SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF September 30, 2022

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
423137249	Regions Bank	0.01	05/12/88	10/01/22	2,833.00	Combined Sch
423137256	Regions Bank	0.01	05/12/88	10/01/22	1,024.34	Fred Morrow
24325	First Midwest Bank of P.B.	0.35	10/15/99	10/15/22	10,324.77	Norman Gamblin
2197201	First Midwest Bank of P.B.	0.35	10/31/97	10/31/22	1,065.00	Gertrude Cox
23353	First Midwest Bank of P.B.	0.35	11/06/00	11/06/22	4,000.00	Coll. Achievement
110270576	Southern Bank	1.00	08/27/85	11/27/22	5,000.00	Belle Hinrichs
21028354	US Bank of Poplar Bluff	0.40	12/03/91	12/03/22	2,310.00	C.T. McDaniel
10369	First Missouri State Bank	1.10	12/05/95	12/05/22	5,000.00	Helvey-Miller
451038849	US Bank of Poplar Bluff	0.40	12/08/99	12/08/22	1,110.00	C.T. McDaniel
2016012160	Commerce Bank	0.25	12/11/91	12/11/22	7,700.00	Bill Vinson
43712	First Midwest Bank of P.B.	0.85	04/27/09	12/14/22	67,447.79	Holder-Rowland
5016847453	Commerce Bank	0.25	12/22/97	12/22/22	10,000.00	Harold Prim
110239662	Southern Bank	1.00	01/05/91	01/05/23	1,412.53	Bulow Mem.
2213401	First Midwest Bank of P.B.	0.35	01/08/98	01/08/23	10,000.00	Jerome Burford
352394707389	US Bank of Poplar Bluff	0.25	08/19/88	02/18/23	2,061.55	James Warren
63761112	US Bank of Poplar Bluff	0.25	02/23/89	02/22/23	2,500.00	A. Garner
22246	First Midwest Bank of P.B.	1.05	02/25/98	02/25/23	1,658.87	Missy Braden
2136801	First Midwest Bank of P.B.	0.40	03/05/97	03/05/23	5,000.00	Thelma Jackson
63760768	US Bank of Poplar Bluff	1.24	03/06/89	03/05/23	6,468.04	Butler Co Co-op
9525	First Missouri State Bank	0.85	05/06/93	05/06/23	2,000.00	Carl Wiseman
2016007496	Commerce Bank	0.03	05/14/90	05/12/23	3,835.00	Bill Vinson
25103	First Midwest Bank of P.B.	0.40	05/14/99	05/14/23	5,000.00	Thelma Jackson
21031218	US Bank of Poplar Bluff	0.25	05/15/94	05/15/23	2,192.00	Greg Starnes
21028105	US Bank of Poplar Bluff	0.25	05/22/91	05/22/23	29,782.32	Myrtle Rutland
21028106	US Bank of Poplar Bluff	0.25	05/22/91	05/22/23	20,000.00	Myrtle Rutland
7236	First Missouri State Bank	0.50	05/26/89	05/26/23	16,350.00	Jackie Watson
2016012267	Commerce Bank	0.025	06/04/92	06/03/23	2,350.00	Bill Vinson
63760632	US Bank of Poplar Bluff	1.54	07/02/89	07/01/23	1,226.80	A. Garner
21030291	US Bank of Poplar Bluff	0.25	07/07/93	07/07/23	1,405.00	Joshua Bowman
2170801	First Midwest Bank of P.B.	0.50	07/11/97	07/30/23	10,925.00	Mabel Swindel
21024477	US Bank of Poplar Bluff	0.25	08/22/89	08/22/23	10,000.00	Myrtle Rutland
8036	First Missouri State Bank	0.75	08/23/90	08/23/23	4,000.00	Jackie Watson
1721901	First Midwest Bank of P.B.	0.75	08/25/92	08/25/23	3,000.00	Odd Fellows
14776	First Missouri State Bank	0.50	08/28/02	08/28/23	5,000.00	Helvey-Miller
21815	First Midwest Bank of P.B.	0.75	09/22/98	09/22/23	5,000.00	Jerome Burford
2012008906	Commerce Bank	0.05	05/11/81	11/11/23	4,526.11	P.C. Hays, Sr.

THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
2017004259	Commerce Bank	0.30	12/09/89	12/09/23	1,000.00	P.I. Church
2017004363	Commerce Bank	0.30	03/30/88	03/30/24	10,000.00	Myrtle Corbett
63760695	US Bank of Poplar Bluff	1.73	04/04/85	04/05/24	1,001.63	Lonnie Davis
2018004893	Commerce Bank	0.35	04/10/88	04/10/24	3,000.00	Myra C. Hays
2038701	First Midwest Bank of P.B.	0.65	05/16/96	05/16/24	5,000.00	Thelma Jackson
110260320	Southern Bank	0.90	06/02/86	06/02/24	1,000.00	Hulen Spencer
5017843040	Commerce Bank	0.01	05/01/97	06/07/24	2,900.00	Miles Hays
101401	First Midwest Bank of P.B.	1.00	11/06/89	11/06/24	5,000.00	Charlotte Stone
423135383	Regions Bank	0.01	12/04/04	12/04/24	1,650.00	R. Couperus
423137173	Regions Bank	0.15	12/09/85	12/09/24	5,000.00	Mary Hinrichs
2012008112	Commerce Bank	0.05	08/11/92	02/11/25	1,000.00	Myra C. Hays
110274305	Southern Bank	0.90	05/30/86	06/30/25	5,200.00	Mabel Swindel
2019003547	Commerce Bank	0.40	07/08/90	07/08/26	4,000.00	P.C. Hays, Jr.
423137157	Regions Bank	0.01	01/14/85	01/14/25	2,500.00	Dr. Miller

Total Agency Fund CD's

\$ 321,759.75

Three Rivers College
CD Report
As of September 30, 2022

Investment CDs

Bank Account Interest Rate

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	0.50%

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

Responses

Bank				
Contact				
Comment				
Amount				
3 months				
6 months				
9 months				
1 year				

CDs Transferred

Endowment CDs Transferred to Endowment Trust
--

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

THREE RIVERS COMMUNITY COLLEGE
Summary of Checks Issued
Month of SEPTEMBER 2022

Current Fund:	General Fund - Southern Bank	\$ 3,587,522.86
Housing Fund:	Rivers Ridge - Southern Bank	-
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>10,668.76</u>
	Grand Total	<u><u>\$ 3,598,191.62</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 19th day of October 2022.

_____ Chairman, Board of Trustees

_____ Secretary, Board of Trustees

**THREE RIVERS COLLEGE
BID REPORT
AS OF OCTOBER 11, 2022**

October 2022 President's Report

- **No One Walks Alone Suicide Prevention Walk**
- **College Transfer Fair**
- **Raider Madness**
- **College Champion Rodeo**

Upcoming Events

- Music Department Fall Showcase – October 25
- FAFSA Frenzy – October 25-26
- University Center Open House – October 26
- Murder Mystery Dinner – October 29
- Trunk or Treat – October 29
- First Friday Coffee – November 4
- Red Cross Blood Drive – November 8
- Kennett Trivia Night – November 10
- Mamma Mia! – November 11 – 20

A G E N D A
Executive Session
Wednesday, October 19, 2022

I. Executive Session

1. Personnel and any other matters covered by RSMo Section 610.021
2. Real Estate/Property and other matters covered by RSMo Section 610.021.2
3. Legal and other matters covered by RSMo Section 610.021.1

II. Adjournment

Consideration of Personnel Action
Employment of Personnel
Science Lab Manager

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

_____ Faculty

X Support Staff – replacement for Matthew Dowd; resignation approved 08/24/2022

_____ Federal Program: _____

_____ Special Program _____

NAME: Barbara Nicole Roper

POSITION TITLE: Science Lab Manager

SALARY: \$16.00/hour

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: October 10, 2022

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
BS	Southern Illinois University Carbondale, IL	Zoology

EXPERIENCE

<u>01/2020 – 02/2022</u>	<u>Three Rivers College Poplar Bluff, MO</u>	<u>Science Lab Manager</u>
<u>02/2016 – 12/2019</u>	<u>Southern Illinois University Carbondale, IL</u>	<u>Lab Manager/Researcher I</u>
<u>01/2015 – 01/2016</u>	<u>Foxy Manufacturing Poplar Bluff, MO</u>	<u>Warehouse Manager</u>
<u>09/2013 – 01/2015</u>	<u>Southern Illinois University Carbondale, IL</u>	<u>Laboratory Technician</u>

(01/15/2020)

Consideration of Personnel Action
Employment of Personnel
Temporary Instructor, CDL Program

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

X Faculty

_____ Support Staff

_____ Federal Program: _____

_____ Special Program _____

NAME: Kevin Johnson

POSITION TITLE: Temporary Instructor, CDL Program

SALARY: \$44,532

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: Non-tenure track

STARTING DATE: October 17, 2022

QUALIFICATIONS:

Degree Ed. Institution Major

EXPERIENCE

01/2022 – present	Premier Transport LLC Neelyville, MO	Class A CDL Driver
02/2015 – 01/2022	Richards Roadware Poplar Bluff, MO	Automotive Technician
05/2012 – 02/2015	Plaza Tire Service Poplar Bluff, MO	Store Manager
03/1998 – 09/2003	Delta Express Cape Girardeau, MO	Class A CDL Driver

(10/19/2022)

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Part-time EMS Secretary

BACKGROUND INFORMATION

HISTORY

Ms. Christi Charles has been employed as a Part-time EMS Secretary since July 2019. She has submitted her resignation, effective December 9, 2022.

FINANCIAL IMPLICATIONS

This is a part-time staff position.

ADMINISTRATIVE RECOMMENDATION

Accept Ms. Charles' resignation and proceed with review of the position and the appropriate replacement process.

10/19/2022

Christi L. Charles

(479) 372-1359

christilcharles@outlook.com

485 Lyndan Way

Fairdealing, MO 63939

Dear Tami,

I want to thank you for the opportunity to work with you in the EMS Program at Three Rivers College. I accepted the part-time secretary position in July 2019 and have enjoyed the learning experience over these last three year.

The EMS Program has witnessed many changes in these three years. I believe the challenges and goals for the Department are very demanding for a part-time position with the limited hours of 19.5 per week.

I would like to give you my notice of resignation with a separation date of December 9, 2022. I am hoping this advanced notice will be adequate time to hire someone and perhaps, I can help train my replacement. I have experienced the demands of a semester for several years now, and I believe it is safe to say, there is NO down time in a semester. I know you will be adding another EMS class in January 2023, which will only add an additional workload for this position. I would support any request for this position to be Full-time.

In closing, thank you for the learning opportunity, GO EMS! GO 3R!

I will always be available to help if needed.

Sincerely,



Christi L. Charles

September 15, 2022

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
External Location Facilitator in Sikeston

BACKGROUND INFORMATION

HISTORY

Ms. Sara Greer has been employed full-time as an External Location Facilitator since March 2014. Prior to full-time, Ms. Greer worked part-time in Sikeston since October 2008. She has submitted her resignation, effective October 5, 2022.

FINANCIAL IMPLICATIONS

This is a full-time, non-exempt, staff position.

ADMINISTRATIVE RECOMMENDATION

Accept Ms. Greer's resignation and proceed with review of the position and the appropriate replacement process.

10/19/2022

Sara Elizabeth Greer

(573) 620-0371 • saraegreer@icloud.com

09/26/2022

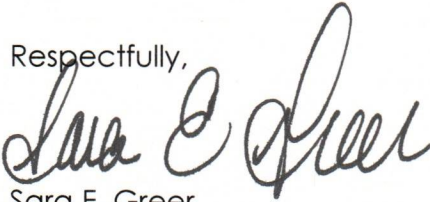
To Three Rivers College,

I am writing to submit my notice of resignation from the position of Facilitator at Three Rivers College – Sikeston. I have greatly enjoyed my time with TRC and love my students and coworkers. However, I have been offered a position in a field that is close to my heart and offers opportunities for advancement, which I fear I do not foresee in the near future at TRC.

I am scheduled to start my new position on October 10, 2022, giving the school a standard two-weeks of notice before my final day at work. I have made it a condition of my new employment to work around my class schedule so that I will continue to be available for my students and I would be happy to be considered for classes in the future.

Thank you and please contact me if you have any questions,

Respectfully,

A handwritten signature in black ink that reads "Sara E. Greer". The signature is written in a cursive style with a large, looping initial "S".

Sara E. Greer

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Maintenance – External Location Specialist

BACKGROUND INFORMATION

HISTORY

Mr. John Wayne Kearbey has been employed full-time as a Maintenance-External Location Specialist since August 2015. He has submitted his resignation, effective September 22, 2022.

FINANCIAL IMPLICATIONS

This is a full-time, non-exempt, staff position.

ADMINISTRATIVE RECOMMENDATION

Accept Mr. Kearbey's resignation and proceed with review of the position and the appropriate replacement process.

10/19/2022



THREE RIVERS COLLEGE

Poplar Bluff Campus
2080 Three Rivers Blvd. | Poplar Bluff, MO 63901
Phone: 573-840-9600 | Toll Free: 877-879-8722
trcc.edu

September 22, 2022

Wesley A. Payne, Ph.D.
President
Three Rivers College
2080 Three Rivers Blvd.
Poplar Bluff, MO 63901

Dr. Payne,

Please accept this letter as my resignation of employment from Three Rivers College, effective immediately.

Sincerely,

Wayne Kearbey

CONSIDERATION OF PERSONNEL ACTION

Separation
Temporary Instructor, CDL Program

BACKGROUND INFORMATION **HISTORY**

Mr. Charles Hower has been employed full-time with the college since September 15, 2022. Per college policy and regulation PP/PR 4730 Suspension or Termination, Mr. Hower is being recommended for separation of employment for cause. Separation is effective end of business day on September 19, 2022.

FINANCIAL IMPLICATIONS

This is a twelve-month, institutionally funded faculty position.

(10/19/2022)

UPCOMING EVENTS

Fall Showcase: 7 p.m. October 25, TINN Theater. TRC Music Department vocal and instrumental students perform diverse solos and ensembles and a “mini-musical” performance by the premier student musical theater ensemble. Free Admission.

FAFSA Frenzy: October 25-26, Westover, Testing Center. Financial aid staff will be on hand to help TRC students and the community complete their FAFSAs.

University Center Open House: 10 a.m. – 3 p.m. October 26, Westover, suite 204. Learn about completing a bachelor’s degree through our University Center partners.

Load & Go: 9 a.m. - 2 p.m. October 28, Bess Activity Center parking lot. The TRC Student Food Pantry is holding a Load & Go food giveaway event courtesy of SEMO Food Bank and Kroger.

Trunk or Treat: 5 – 8 p.m. October 29, Tinnin Fine Arts Center parking lot. Join us for candy, games, and fun!

Murder Mystery Dinner: 5:30 p.m. October 29, Holiday Inn, Poplar Bluff. Join us for a Murder Mystery Dinner hosted by the Three Rivers Endowment Trust to benefit their partnership with the Boys & Girls Club. Presented by The Bank of Missouri, “The Death of Dr. Pepper.” Tickets are \$50 each, and sponsorships are available. For more information, contact Michelle Reynolds at 573-840-9077 or Terri Lynn McCormick at 314-304-3294.

First Friday Coffee: 8:30 – 9:30 a.m. November 4, TINN Center Lobby.

American Red Cross Blood Drive: 10 a.m. – 2 p.m. November 8, BESS Conference Room.

Kennett Trivia Night: 6 p.m. November 10, Kennett Country Club. The Three Rivers Endowment Trust will hold a Trivia Night fundraiser to benefit the Kennett Student Success Fund. Cost per team is \$150 with up to six players per team. Dinner is included and sponsorship opportunities are available. Contact Three Rivers Director of Development Michelle Reynolds at michellereynolds@trcc.edu, or 573-840-9077, or Haley Fincher at hfincher@trc.edu, or 573-888-6381.

Mamma Mia: November 11, 12, 18, & 19, 7 p.m., November 12, 13, 19 & 20, 2 p.m., TINN Theater. ABBA’s timeless songs, hilarious banter, and explosive dance numbers propel this enchanting tale of love and friendship. Tickets go on sale October 14. Tickets: \$10.

Raiders Basketball:

vs. TBD, Oct. 22, 10 a.m., Jamboree
vs. Richard J. Daley College, Nov. 4, 7 p.m., 1st Midwest Bank Classic
vs. John A. Logan College, Nov. 5, 7 p.m., 1st Midwest Bank Classic
vs. Indian Hills CC, Nov. 11, 7 p.m., 2022 MO/IA Challenge
vs. Southeastern CC, Nov. 12, 8 p.m., 2022 MO/IA Challenge

Lady Raiders Basketball:

vs. Dyersburg State CC, Oct. 21, 6 p.m., Scrimmage
vs. Lyon College, Oct. 29, 2 p.m.
vs. Wabash Valley College, Nov. 5, 1 p.m.
vs. Olney Central College, Nov. 6, 1 p.m.

Raiders Baseball:

vs. Mineral Area College, Oct. 26, 1 p.m.

DAR Headlines September 14 – October 11

September 14: TRC to host Murder Mystery Dinner

September 15: GETTING TO WORK TRC women have plenty of new players joining program this season

September 17: Patrons of the Arts present Tim Lovelace at Three Rivers College

September 22: Patrons of the Arts announce upcoming shows at Three Rivers

September 24: THREE RIVERS COLLEGE Food pantry offered to students, TRC to host college transfer fair with four-year colleges

September 27: Three Rivers to host rodeo in Sikeston

September 28: Nominations open for TRC awards

September 30: Three Rivers hoops starts tonight with Raider Madness

October 4: Basketball teams kick off new year at Raider Madness

October 5: TRC presents fall music showcase

October 8: Championship college rodeo to be held Oct. 13-15