

**THREE RIVERS COLLEGE  
STUDENTS POLICY**

Section: 2000 Students	
Sub Section: 2200 Admissions	
Title: SP 2215 Student Residency	Page 1 of 3
Associated Policy: GAP 1200 Equal Opportunity	
References:	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 03-22-2017	Last Revision: 08-19-2020

It is the policy of Three Rivers College to determine the residency of students.

**In-District**

Persons residing within the public school districts of Clearwater R-1, Doniphan R-1, East Carter R-II, Greenville R-II, Naylor R-II, Neelyville R-IV, Poplar Bluff R-I, Ripley County R-III, Ripley County R-IV, Twin Rivers R-X, and Van Buren R-I pay local property taxes and are charged in-district tuition.

Additionally, in consideration of their service to the United States, active military, veterans and their spouse or widows/widowers and any children 24 years of age or younger who reside in of a parent or legal guardian shall be assessed the in-district tuition rate regardless of location of residence, upon presenting appropriate documentation to student services. Eligible children, as defined herein, who enroll in the college under this policy and while enroll pass the age of 24 years, shall retain the in-district tuition rate as long as they are continuously enrolled.

**Out of District**

Persons residing elsewhere in Missouri or any other state are charged out-of-district tuition.

**Proof of Residency**

Determination of residency shall be made during the admission process. In determining residency, there should be sufficient proof of domicile within the college district for a period of 12 months and sufficient proof of intent to make the college district a permanent home. It is the responsibility of the student to prove residency. The student may petition the Office of the Registrar for a change of residency by submitting a completed "Residency Evaluation" form with supporting evidence. Change in residency status will not be retroactive.

The following documents can be used as supporting evidence:

- Ownership of home within the college district
- Payment of personal/property taxes within the college district
- Reside within the college district upon marriage to a resident and maintenance of common domicile within the college district

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- Proof of address within the college district for 12 months
  - Driver's license showing current address within the college district
  - Voter registration within the college district
  - Lease/rental agreement
  - Utility bills

The Residency Evaluation form along with all supporting documentation must be submitted to the Registrar's office no later than the following deadlines:

- Fall – September 1<sup>st</sup>
- Spring – February 1<sup>st</sup>
- Summer – June 1<sup>st</sup>

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**DOCUMENT HISTORY:**

- 03-22-2017:** Initial approval of SP 2215 Student Residency.
- 08-19-2020:** Revision of definition for “In-District” and “Out of District” student residency; “Out of State” students are now considered “Out of District” for the purpose of tuition rates.