

# Three Rivers College

THE COMMUNITY COLLEGE OF SOUTHEAST MISSOURI

## **FY18 BUDGET**

Adopted by the Board of Trustees 06/21/17

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## **THREE RIVERS COLLEGE 2017-18 CONSOLIDATED BUDGET OVERVIEW**

### **Assumptions**

Tuition and fee revenues were projected based on an expected decrease in enrollment of approximately 5%. Improvements in the local economy and shrinking numbers of high school graduates continue to impact enrollment. Tuition and fee rates increased according to the tuition plan effective with the 2017 summer semester, resulting in In-District tuition at \$92/credit hour, Out-of-District tuition at \$140/credit hour, Out-of-State tuition at \$178/credit hour and Common Fees at \$35/credit hour. Out-of-District and Out-of-State tuition was held back with no increase.

State core allocation revenues have been estimated based on the most recent amounts provided by the state. The college expects a 5% reduction in core funding.

Local property tax revenue remains level at just over \$2,000,000, or 8% of expected revenues.

The college operating budget is developed to include all grant program revenues and associated expenses. The budget supports recurring annual expenses with recurring operating revenues, while funding one-time investments with one-time funding sources.

### **Challenges**

Investments in the college's facilities to upgrade and maintain existing buildings (deferred maintenance) and to develop new facilities are included in both the operating budget and the capital budget. Additionally, facility operation costs have increased due to the completion of the Sikeston building, Poplar Bluff building and the purchase of the Kennett center. Construction on the Libla Family Sports Complex began in fiscal year 2015-2016 and is expected to be completed in the fall of 2017.

Debt service increased from fiscal year 2016-2017 to fiscal year 2017-2018 by approximately \$500,000 as the first payments become due on the Series 2016 Bonds.

## **Methodology**

The college's annual planning cycle begins in January when budget managers set their annual objectives and develop departmental plans. Budget requests are then prepared by budget managers based on those approved plans. In conjunction with their supervisor, budget managers refine their budget requests to ensure alignment with the college's strategic plan. Led by the President, key representatives nominated by the cabinet from each major area of the college completed a collaborative review of the combined budget requests to bring the requests into balance with revenue projections. Final review is performed by the President and CFO to develop the proposal to be presented to the Board of Trustees for approval.

THREE RIVERS COLLEGE

**Operating Budget**

Fiscal Year 2017-2018

**THREE RIVERS COLLEGE  
2017-18 OPERATING BUDGET OVERVIEW**

The Operating Budget includes projected revenues to be generated in fiscal year 2017-2018 and the associated operating expenses necessary for the continued daily operation and improvement of the college. Operating revenue is projected at \$24,261,552 offset by projected operating expenses of \$24,261,552, resulting in balanced budget with no surplus or deficit.

**Revenue**

The largest source of operating revenue is net tuition and fees at 46% of the total. State appropriations comprise 22% of total operating revenue sources. Auxiliary enterprises, primarily made up of student housing and the college store, contribute 12% of projected operating revenue. Property tax collections are estimated at \$2,017,000, or 8% of the total.

**Expense**

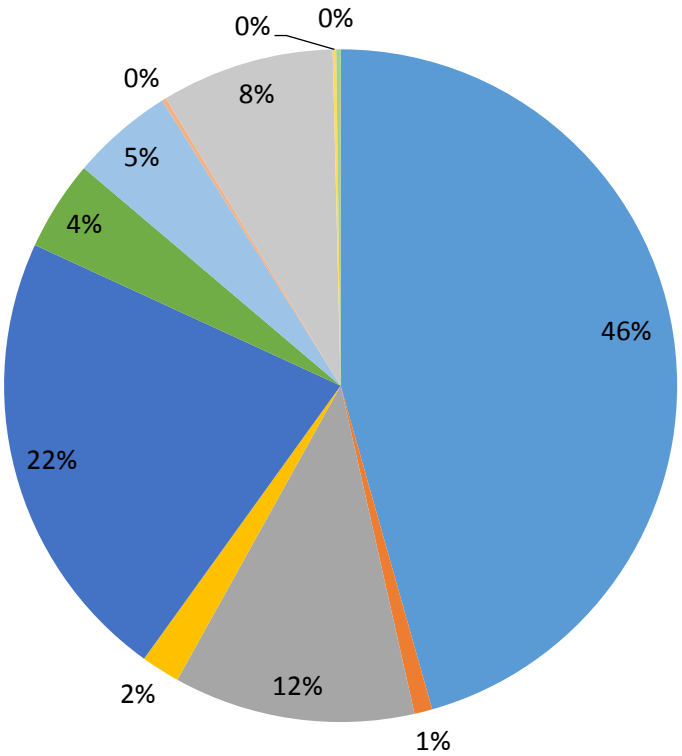
Salaries and benefits total just over \$13 million, or 55%, of total operating expenses. Other operating expenses such as supplies and travel total \$7.4 million, or 31%. The operating budget includes \$116,800 of small capital expenses that are equipment purchases or less than \$20,000 and therefore not included in the Capital Budget. The budget allocates nearly \$1.5 million to student scholarships for academic and athletic achievement as well as a variety of service scholarships.

The college dedicates 29% of budgeted operating expenses to the instruction function in support of its core mission. The college tracks some departments, such as technology and computer services, centrally and therefore includes them as part of the institutional support function totaling 15% of budgeted operating expenses.

THREE RIVERS COLLEGE  
BALANCED OPERATING BUDGET SUMMARY  
FISCAL YEAR 2017-2018

TOTAL REVENUE	\$	24,261,552
TOTAL EXPENSE		24,261,552
REVENUE OVER EXPENSE	\$	<u><u>-</u></u>

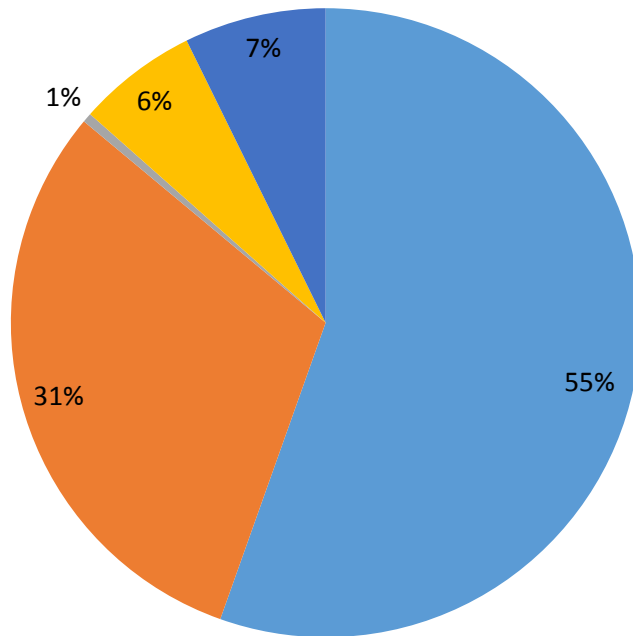
THREE RIVERS COLLEGE  
 BUDGETED REVENUE BY SOURCE  
 FISCAL YEAR 2017-2018



NET TUITION AND FEES	\$ 11,066,208	46%
STUDENT AID	209,083	1%
AUXILIARY ENTERPRISES	2,812,050	12%
OTHER OPERATING INCOME	452,200	2%
STATE APPROPRIATIONS	5,322,382	22%
STATE GRANTS	1,050,743	4%
FEDERAL GRANTS	1,190,386	5%
OTHER GRANTS	50,000	0%
PROPERTY TAXES	2,017,000	8%
INVESTMENT EARNINGS	41,500	0%
GIFTS	50,000	0%
<b>TOTAL REVENUE</b>	<u><u>\$ 24,261,552</u></u>	<b>100%</b>



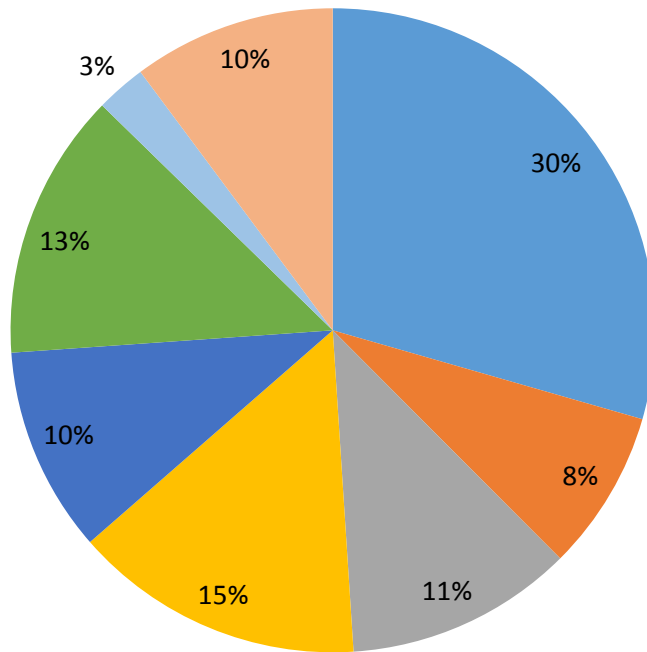
THREE RIVERS COLLEGE  
 BUDGETED OPERATING EXPENSES BY NATURAL CLASS  
 FISCAL YEAR 2017-2018



SALARIES & BENEFITS	\$ 13,449,121	55%
OPERATING EXPENSES	7,429,615	31%
CAPITAL EQUIPMENT	116,800	0%
SCHOLARSHIPS	1,499,388	6%
INTEREST	1,766,628	7%
<b>TOTAL EXPENSES</b>	<b><u><u>\$ 24,261,552</u></u></b>	<b>100%</b>

\*Scholarships include academic, SEOG, remissions, ACHIEVE, athletics and housing

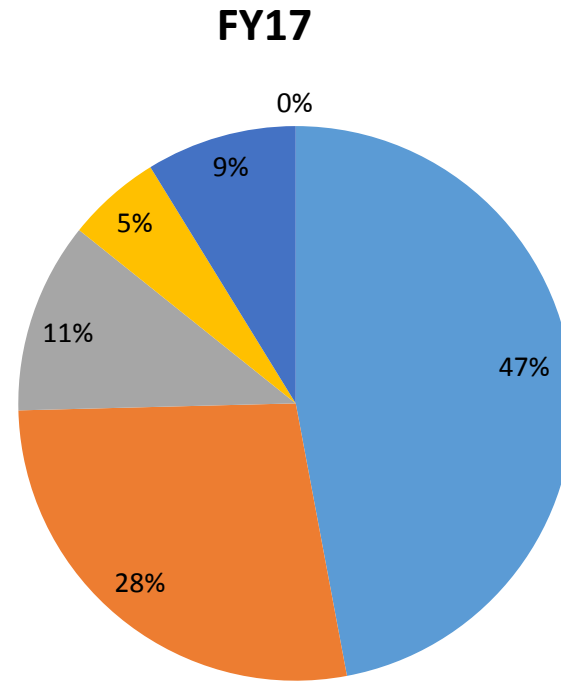
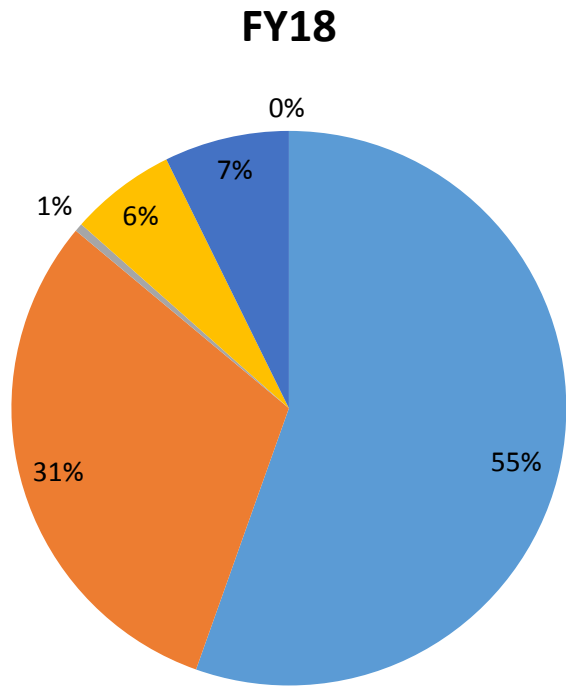
THREE RIVERS COLLEGE  
 BUDGETED OPERATING EXPENSES BY FUNCTION  
 FISCAL YEAR 2017-2018



INSTRUCTION	\$ 7,145,348	29%
ACADEMIC SUPPORT	1,958,889	8%
STUDENT SERVICES	2,776,809	11%
INSTITUTIONAL SUPPORT	3,544,383	15%
AUXILIARY ENTERPRISES	2,501,943	10%
OPER & MAINT OF PLANT	3,253,655	13%
SCHOLARSHIPS	610,781	3%
GRANTS	2,469,744	10%
<b>TOTAL EXPENSES</b>	<b><u>\$ 24,261,552</u></b>	<b>100%</b>

\*Scholarships include academic, SEOG, remissions, and Federal Work Study

THREE RIVERS COLLEGE  
OPERATING EXPENSES BY NATURAL CLASS  
COMPARISON



- SALARIES & BENEFITS
- OPERATING EXPENSES
- CAPITAL
- SCHOLARSHIPS
- INTEREST
- OTHER

THREE RIVERS COLLEGE

# **Capital Budget**

Fiscal Year 2017-2018

## **THREE RIVERS COLLEGE 2017-18 CAPITAL BUDGET OVERVIEW**

The Capital Budget includes large or long term projects estimated to cost \$20,000 or more. Smaller projects are included in the Operating Budget. Strategic planning for capital projects requires allocating appropriate and adequate resources to complete the project. For fiscal year 2017-2018, capital expenses total \$6,156,113.

### **Athletic Complex**

The college was awarded a FEMA/SEMA grant to fund a second tornado safe room on the Poplar Bluff campus. In addition to the safe room, the athletic complex will house basketball courts, offices for athletic program personnel, and training facilities for student athletes. Of the total \$10.5 million project, the grant will fund \$2.5 million. The college broke ground on the project during fiscal year 2015-2016. The majority of the construction will take place in fiscal year 2016-2017 with an expected completion during fiscal year 2017-2018. Costs of \$5,386,113 are included for the 2017-2018 fiscal year.

### **Campus Projects**

The state has renewed a capital bond issue resulting in the college planning to receive approximately \$2 million in appropriations to be invested in existing facilities and structures. The funds will be used to address many deferred maintenance needs throughout campus such as HVAC upgrades, repairs to exterior windows and doors, parking lot repairs, sidewalk repair, etc. Projects were begun in fiscal year 2015-2016 and will continue into fiscal year 2017-2018. A number of sidewalks and exterior doors as well as exterior lighting were replaced in fiscal years 2015-2016 and 2016-2017 while the fiscal year 2017-2018 capital budget includes \$500,000 of additional improvements.

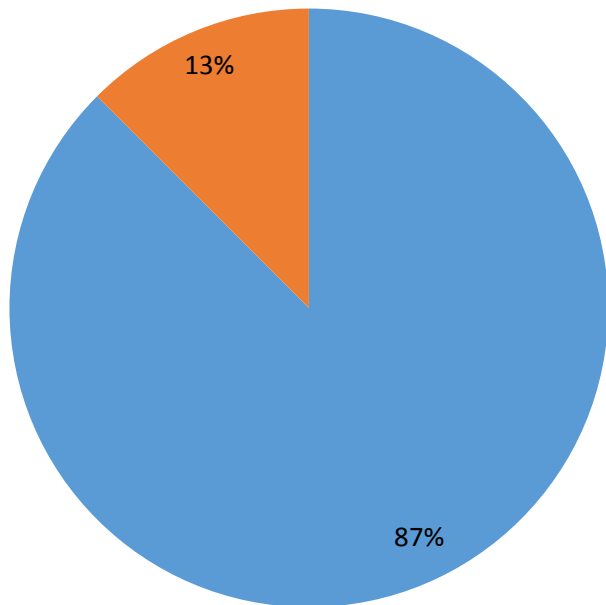
### **Various Building Renovation Projects**

Further utilizing the state capital bond funds, repairs to the Westover Administration and Classroom Building, the college's oldest building on campus, is included in the fiscal year 2017-2018 capital budget at an estimated cost of \$260,000 as well as the Tinnin Fine Arts Center at \$10,000. Budgets were developed based on the initial campus assessment and have been slightly modified in response to areas of greatest need. Some building improvements were completed in fiscal year 2015-2016 including electronic door locks, faculty office improvements, roofing repairs, fire alarms and painting. Fiscal year 2016-2017 included repair to the Crisp Technology Center roof, elevator and HVAC improvements, and the beginning of the remodel project in Westover. Fiscal year 2017-2018 will complete the remaining projects.

THREE RIVERS COLLEGE  
BALANCED CAPITAL BUDGET SUMMARY  
FISCAL YEAR 2017-2018

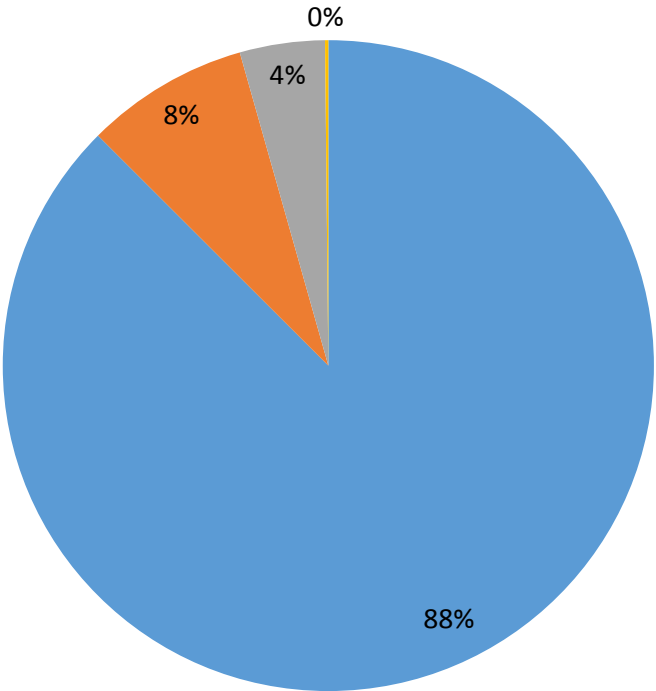
TOTAL FUNDING SOURCES	\$	6,156,113
TOTAL CAPITAL EXPENSES		6,156,113
NET SURPLUS (DEFICIT)	\$	<u><u>-</u></u>

THREE RIVERS COLLEGE  
BUDGETED CAPITAL FUNDING BY SOURCE  
FISCAL YEAR 2017-2018



BOND SERIES 2016	\$ 5,386,113	87%
STATE CAPITAL BONDS HB19	770,000	13%
TOTAL CAPITAL SOURCES	<u>\$ 6,156,113</u>	100%

THREE RIVERS COLLEGE  
 BUDGETED CAPITAL EXPENSES BY PROJECT  
 FISCAL YEAR 2017-2018



LIBLA FAMILY SPORTS COMPLEX	\$ 5,386,113	87%
CAMPUS PROJECTS	500,000	8%
WESTOVER ADMIN	260,000	4%
TINNIN FINE ARTS CENTER	10,000	0%
<b>TOTAL CAPITAL EXPENSES</b>	<u>\$ 6,156,113</u>	100%



THREE RIVERS COLLEGE

# **Operating Budget Detail**

Fiscal Year 2017-2018

THREE RIVERS COLLEGE  
SUMMARY TOTALS BY DEPARTMENT  
FISCAL YEAR 2017-2018

Budget Name	Budget Number	Requested Total	Approved Total
2509 Three Rivers Blvd. Bldg.	11-00-65065	\$ 30,000	\$ -
Academic & Career Outreach Svc	11-00-20005	123,489	84,708
Academic Resource Commons Bldg.	11-00-65010	20,000	-
Academic Scholarship	11-00-70000	377,724	242,198
Advising	11-00-33000	114,320	72,815
Agriculture & Forestry	11-00-15000	139,508	58,078
Athletic Administration	11-00-32099	248,852	245,201
Baseball	11-00-32010	240,068	210,244
Baseball-Scholarships	22-00-32010	147,600	147,600
Board Of Trustees	11-00-40000	38,710	13,210
Bookstore	12-00-50010	2,053,061	1,584,515
Business Admin & Acctg Tech	11-00-14500	78,297	73,042
Business Management	11-00-14501	127,683	71,566
Campus Safety	11-00-66000	177,144	108,239
Career Services	11-00-33005	6,390	2,900
Center Support - Portageville	11-30-20015	20,000	20,000
Center Support - Small Sites	11-99-20015	24,794	24,794
Center Support-Caruthersville	11-55-20015	1,900	-
Center Support-Dexter	11-25-20015	344,345	299,347
Center Support-Kennett	11-15-20015	253,677	210,304
Center Support-Malden	11-20-20015	122,846	118,055
Center Support-Piedmont	11-60-20015	18,473	18,473
Center Support-Sikeston	11-10-20015	388,278	314,849
Cheerleaders	11-00-32020	97,170	96,920
Chief Financial Officer	11-00-40015	232,453	229,368
College Development	11-00-43010	122,615	85,613
College Vehicles	11-00-67015	57,606	11,000
Commencement	11-00-30015	60,600	38,000

THREE RIVERS COLLEGE  
SUMMARY TOTALS BY DEPARTMENT  
FISCAL YEAR 2017-2018

Budget Name	Budget Number	Requested Total	Approved Total
Communications	11-00-43000	605,712	472,889
Continuing Education	12-00-50050	17,059	7,059
Custodial Services	11-00-62000	332,902	246,477
Dean of Instruction	11-00-11000	2,309,083	2,170,945
Dean of Student Services	11-00-40010	178,662	156,506
Dept Ch Career Studies & Workforce	11-00-11005	130,823	117,314
Dept Ch Humanities & Teach Ed	11-00-11010	65,056	11,500
Dept Ch Mth, Sci, & Soc Sci	11-00-11015	80,544	79,789
Developmental Education	11-00-11030	20,394	17,934
Disability Services	11-00-30010	89,004	65,741
Distance Learning Support	11-00-20020	222,492	152,692
Early Childhood Development	11-00-14005	47,675	45,570
Educational Talent Search	23-00-80001	445,082	438,515
Emergency Medical Services	11-00-15515	124,889	114,269
Emerson Corp. Building	11-15-61075	17,360	17,360
Emp/Dep Tuition Remission	11-00-70001	114,500	114,500
Engineering Technology	11-00-13005	203,989	198,615
Enhancement Grant	23-00-86001	1,130,758	1,130,758
Enrollment Services	11-00-35005	218,194	214,002
Farm Operations	12-00-50090	86,878	37,638
Federal Work Study	11-00-70200	125,087	118,833
FEMA/SEMA Sports Complex (not in SPOL)	23-00-83010	-	-
Financial Aid	11-00-34000	293,755	285,116
Financial Services	11-00-41000	149,261	147,198
Fine Arts & Communications	11-00-12500	395,131	368,303
Fire Safety Grant (not in SPOL)	23-00-86006	100,000	100,000
Fire Science	11-00-15520	110,341	71,620
Fitness Center	11-00-31010	36,234	35,581

THREE RIVERS COLLEGE  
SUMMARY TOTALS BY DEPARTMENT  
FISCAL YEAR 2017-2018

Budget Name	Budget Number	Requested Total	Approved Total
Groundskeeping	11-00-64000	93,400	86,049
HB19/BPB Bond Series 2015	24-00-86008	770,000	770,000
Honors Program	11-00-31005	1,940	1,940
Human Resources	11-00-42010	282,947	273,500
Info Technology Specialist	11-00-14505	135,172	53,305
Institutional Effectiveness	11-00-42020	295,369	272,185
Insurance	11-00-60010	307,482	301,060
Languages	11-00-11500	556,399	496,013
Law Enforcement	11-00-15510	61,615	60,861
Leased Buildings-Malden	11-20-65055	22,000	-
Libla Family Sports Complex (not in SPOL)	11-00-65085	5,386,113	5,386,113
Library	11-00-23000	413,617	384,689
Life Science	11-00-13500	261,326	250,230
LPN Program - Poplar Bluff	11-00-16005	255,216	130,893
LPN Program - Kennett	11-15-16005	277,368	249,074
Mail Services	11-00-67010	35,773	34,519
Maintenance Services	11-00-61000	617,295	437,741
Maintenance/Storage Bldg.	11-00-65040	500,000	-
Mathematics	11-00-13000	218,956	216,632
Medical Laboratory Technology	11-00-15500	96,201	89,132
Men's Basketball	11-00-32000	272,052	254,591
Men's Basketball-Scholarships	22-00-32000	92,250	92,250
MOSTEMWINS Grant (not in SPOL)	23-00-80007	180,000	180,000
Nursing	11-00-16000	975,380	929,165
Nursing & Allied Health	11-00-11020	354,378	350,166
Occupational Therapy Assistant	11-00-15530	135,225	135,225
Office Admin & Med Bill & Code	11-00-14506	143,374	75,257
Other Tuition Remission	11-00-70002	45,000	45,000

THREE RIVERS COLLEGE  
SUMMARY TOTALS BY DEPARTMENT  
FISCAL YEAR 2017-2018

Budget Name	Budget Number	Requested Total	Approved Total
Perkins	23-00-83000	339,299	319,392
Phi Theta Kappa	11-00-39003	4,940	4,940
Physical Education	11-00-15525	158,396	133,574
Physical Science	11-00-13505	173,430	169,886
Plant Fund	51-00-00000	1,411,750	1,411,750
Police Academy	12-00-50060	105,970	-
President	11-00-40001	406,671	396,272
Public Safety Institute	11-00-15535	62,246	51,205
Purchasing	11-00-42015	118,610	117,152
Recruitment	11-00-35000	105,791	94,900
Registrar	11-00-35010	143,202	108,056
Rental of Caruthersville	12-55-50070	7,640	5,800
Rental of Sikeston Community Room	12-10-50080	200	160
Rodeo	11-00-32035	235,049	162,594
SEOG	11-00-70201	95,000	90,250
Sikeston Library	11-10-23000	23,759	10,862
Social Science	11-00-12000	295,844	291,571
Softball	11-00-32015	208,320	197,353
Softball-Scholarships	22-00-32015	98,400	98,400
Spelling Bee	11-00-39024	5,210	5,210
Student Accounts	11-00-41001	195,621	181,640
Student Government	11-00-39005	9,283	6,158
Student Housing	12-00-50015	1,040,743	636,786
Student Info System Admin	11-00-44005	430,770	349,042
Student Life	11-00-31000	5,025	2,350
Student Support Services	23-00-80000	239,307	230,350
TAACCCT Grant (not in SPOL)	23-00-80006	68,779	68,779
Teacher Education	11-00-14000	66,169	64,614

THREE RIVERS COLLEGE  
SUMMARY TOTALS BY DEPARTMENT  
FISCAL YEAR 2017-2018

Budget Name	Budget Number	Requested Total	Approved Total
Technology & Computer Services	11-00-44000	749,050	668,347
Testing & Assessment	12-00-50025	107,859	102,465
Theater Productions	12-00-50045	24,150	17,000
Tinnin Fine Arts Center	12-00-50020	202,574	110,520
Tutoring - Dexter	11-25-20000	5,383	5,383
Tutoring - Kennett	11-15-20000	5,383	5,383
Tutoring - Malden	11-20-20000	5,383	5,383
Tutoring - Sikeston	11-10-20000	10,765	10,765
Tutoring & Learning Center	11-00-20000	153,666	152,208
University Center	11-00-20025	60,498	55,843
Utilities	11-00-63000	621,834	599,460
Veterans Admin Reporting Fees	23-00-80004	1,950	1,950
VP of Learning	11-00-40005	318,213	181,461
Women's Basketball	11-00-32005	329,924	241,697
Women's Basketball-Scholarships	22-00-32005	92,250	92,250
Workforce Development	11-00-20010	202,785	85,151

Operating Budget Total	\$ 24,261,552
Capital Budget Total	6,156,113
Grand Total	<u>\$ 30,417,665</u>

THREE RIVERS COLLEGE  
 ADDITIONAL BUDGETS NOT IN SPOL  
 FISCAL YEAR 2017-2018

**TAACCCT GRANT**

REVENUE	<u>\$ 68,779</u>
SALARY & BENEFITS	9,921
OPERATING EXPENSE	52,605
INDIRECT COSTS	6,253
TOTAL EXPENSES	<u>\$ 68,779</u>

**MO STEM WINS GRANT**

REVENUE	<u>\$ 180,000</u>
SALARY & BENEFITS	53,041
OPERATING EXPENSE	126,959
TOTAL EXPENSES	<u>\$ 180,000</u>

**MISSOURI DIVISION OF FIRE SAFETY GRANT**

REVENUE	<u>\$ 115,000</u>
OPERATING EXPENSE	<u>\$ 100,000</u>

**ATHLETIC COMPLEX (NON-FEMA)**

BOND PROCEEDS	<u>\$ 5,386,113</u>
CAPITAL EXPENSE	<u>\$ 5,386,113</u>

## Budget Summary by Account - Approved

Budget Account: Dean of Instruction

Budget Manager: Hoggard, Dr. Justin

Account #: 11-00-11000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$8,420	\$83,000	\$83,000	\$29,749	\$0	(\$83,000)	(100.0%)
500001	Salaries - Non Exempt Staff	\$2,891	\$38,002	\$38,002	\$16,572	\$38,002	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$1,555	\$8,200	\$8,200	\$1,044	\$4,592	(\$3,608)	(44.0%)
500009	Salaries - Overtime	\$3,913	\$0	\$0	\$5,202	\$0	\$0	0.0%
500101	Salaries - Faculty	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500102	Salaries - Adjunct	\$1,004,273	\$1,442,000	\$1,442,000	\$582,821	\$1,300,000	(\$142,000)	(9.8%)
500104	Salaries - Overload	\$480,557	\$746,750	\$746,750	\$308,811	\$620,000	(\$126,750)	(17.0%)
500200	PSRS Retirement	\$119,181	\$204,919	\$204,919	\$78,144	\$165,300	(\$39,619)	(19.3%)
500201	PEERS Retirement	\$1,234	\$3,065	\$3,065	\$2,053	\$3,015	(\$50)	(1.6%)
500202	Group Insurance Expense	\$1,251	\$13,368	\$13,368	\$4,415	\$5,952	(\$7,416)	(55.5%)
500203	FICA	\$54,401	\$90,118	\$90,118	\$35,197	\$31,099	(\$59,019)	(65.5%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$1,677,676</b>	<b>\$2,629,422</b>	<b>\$2,629,422</b>	<b>\$1,064,008</b>	<b>\$2,167,960</b>	<b>(\$461,462)</b>	<b>(17.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$9,507	\$10,900	\$10,343	\$4,999	\$0	(\$10,900)	(100.0%)
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$751	\$700	\$700	\$183	\$700	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$35	\$30	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%



## Budget Summary by Account - Approved

510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$4,500	\$4,500	\$2,974	\$0	(\$4,500)	(100.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$3,366	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$285	\$285	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$2,000	\$2,000	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510501	Staff Meeting	\$3,050	\$2,500	\$2,500	\$2,495	\$0	(\$2,500)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$16,674</b>	<b>\$18,600</b>	<b>\$18,078</b>	<b>\$10,681</b>	<b>\$2,985</b>	<b>(\$15,615)</b>	<b>(84.0%)</b>
<b>Grand Total</b>		<b>\$1,694,350</b>	<b>\$2,648,022</b>	<b>\$2,647,500</b>	<b>\$1,074,689</b>	<b>\$2,170,945</b>	<b>(\$477,077)</b>	<b>(18.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Dept Ch Career Studies & Workforce**

**Budget Manager: Lauder , Dr. Dan**

**Account #: 11-00-11005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$28,446	\$10,150	\$10,150	\$13,451	\$62,000	\$51,850	510.8%
500001	Salaries - Non Exempt Staff	\$42,117	\$0	\$34,445	\$3,687	\$22,880	\$22,880	0.0%
500101	Salaries - Faculty	\$0	\$0	\$62,000	\$0	\$0	\$0	0.0%
500102	Salaries - Adjunct	\$243,144	\$0	\$0	\$11,856	\$0	\$0	0.0%
500104	Salaries - Overload	\$231,121	\$0	\$0	\$18,215	\$0	\$0	0.0%
500200	PSRS Retirement	\$43,445	\$1,666	\$11,625	\$4,860	\$9,853	\$8,187	491.4%
500201	PEERS Retirement	\$3,551	\$0	\$2,821	\$372	\$1,978	\$1,978	0.0%
500202	Group Insurance Expense	\$8,698	\$1,337	\$14,705	\$1,941	\$11,904	\$10,567	790.4%
500203	FICA	\$23,538	\$147	\$3,681	\$1,688	\$2,649	\$2,502	1,702.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$624,060</b>	<b>\$13,300</b>	<b>\$139,427</b>	<b>\$56,070</b>	<b>\$111,264</b>	<b>\$97,964</b>	<b>736.6%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$461	\$0	\$0	\$0	\$1,500	\$1,500	0.0%
510005	Postage	\$176	\$0	\$0	\$0	\$50	\$50	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$3,000	\$2,700	\$0	\$2,000	(\$1,000)	(33.3%)
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$2,500	\$2,500	0.0%
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$637</b>	<b>\$3,000</b>	<b>\$2,700</b>	<b>\$0</b>	<b>\$6,050</b>	<b>\$3,050</b>	<b>101.7%</b>
<b>Grand Total</b>		<b>\$624,697</b>	<b>\$16,300</b>	<b>\$142,127</b>	<b>\$56,070</b>	<b>\$117,314</b>	<b>\$101,014</b>	<b>619.7%</b>

## Budget Summary by Account - Approved

**Budget Account: Dept Ch Nursing & Allied Hlth**

**Budget Manager: Campbell, Staci**

**Account #: 11-00-11020**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$130,334	\$131,323	\$131,323	\$55,343	\$69,020	(\$62,303)	(47.4%)
500001	Salaries - Non Exempt Staff	\$25,799	\$26,603	\$26,603	\$13,391	\$26,603	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$63,767	\$136,133	\$136,133	\$26,324	\$127,566	(\$8,567)	(6.3%)
500101	Salaries - Faculty	\$0	\$0	\$0	\$10,708	\$62,302	\$62,302	0.0%
500102	Salaries - Adjunct	\$1,950	\$0	\$0	\$2,093	\$0	\$0	0.0%
500104	Salaries - Overload	\$10,908	\$0	\$0	\$3,500	\$0	\$0	0.0%
500200	PSRS Retirement	\$22,266	\$20,980	\$20,980	\$11,383	\$20,768	(\$212)	(1.0%)
500201	PEERS Retirement	\$2,217	\$2,283	\$2,283	\$1,138	\$2,233	(\$50)	(2.2%)
500202	Group Insurance Expense	\$19,156	\$20,052	\$20,052	\$9,917	\$17,856	(\$2,196)	(11.0%)
500203	FICA	\$8,850	\$14,353	\$14,353	\$3,979	\$13,698	(\$655)	(4.6%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$285,247</b>	<b>\$351,727</b>	<b>\$351,727</b>	<b>\$137,776</b>	<b>\$340,046</b>	<b>(\$11,681)</b>	<b>(3.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$560	\$7,500	\$7,308	\$5,804	\$7,500	\$0	0.0%
510002	Instructional Supplies	\$95	\$1,000	\$1,000	\$0	\$500	(\$500)	(50.0%)
510004	Student Supplies (covered by course fees)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$1,063	\$900	\$900	\$269	\$750	(\$150)	(16.7%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$192	\$192	\$0	\$0	0.0%
510103	Technology Equipment	-\$99	\$0	\$1,520	\$1,197	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510200	Outsourced Services	\$0	\$2,110	\$2,110	\$756	\$320	(\$1,790)	(84.8%)
510400	Travel	\$0	\$1,000	\$1,000	\$615	\$750	(\$250)	(25.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$478	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$499	\$200	\$200	\$85	\$300	\$100	50.0%
511002	Insurance - Liability	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$2,596</b>	<b>\$12,710</b>	<b>\$14,230</b>	<b>\$8,918</b>	<b>\$10,120</b>	<b>(\$2,590)</b>	<b>(20.4%)</b>
<b>Grand Total</b>		<b>\$287,843</b>	<b>\$364,437</b>	<b>\$365,957</b>	<b>\$146,694</b>	<b>\$350,166</b>	<b>(\$14,271)</b>	<b>(3.9%)</b>

## Budget Summary by Account - Approved

**Budget Account: Languages**

**Budget Manager: Hoggard, Dr. Justin**

**Account #: 11-00-11500**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$5,741	\$10,692	\$10,692	\$6,301	\$10,692	\$0	0.0%
500101	Salaries - Faculty	\$405,988	\$411,997	\$411,997	\$205,997	\$368,377	(\$43,620)	(10.6%)
500200	PSRS Retirement	\$67,486	\$68,463	\$68,463	\$34,377	\$60,319	(\$8,144)	(11.9%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$56,938	\$60,156	\$60,156	\$29,747	\$47,616	(\$12,540)	(20.8%)
500203	FICA	\$6,058	\$6,791	\$6,791	\$3,209	\$6,159	(\$632)	(9.3%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$542,211</b>	<b>\$558,099</b>	<b>\$558,099</b>	<b>\$279,631</b>	<b>\$493,163</b>	<b>(\$64,936)</b>	<b>(11.6%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$1,746	\$1,900	\$1,900	\$9	\$200	(\$1,700)	(89.5%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$250	\$250	\$0	\$250	\$0	0.0%
510303	Printing	\$0	\$0	\$0	\$0	\$2,000	\$2,000	0.0%
510400	Travel	\$0	\$800	\$800	\$251	\$400	(\$400)	(50.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$1,008	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$1,000	\$1,000	\$277	\$0	(\$1,000)	(100.0%)
510500	Hospitality	\$167	\$0	\$0	\$0	\$0	\$0	0.0%
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$2,921</b>	<b>\$3,950</b>	<b>\$3,950</b>	<b>\$537</b>	<b>\$2,850</b>	<b>(\$1,100)</b>	<b>(27.8%)</b>
<b>Grand Total</b>		<b>\$545,132</b>	<b>\$562,049</b>	<b>\$562,049</b>	<b>\$280,168</b>	<b>\$496,013</b>	<b>(\$66,036)</b>	<b>(11.7%)</b>

## Budget Summary by Account - Approved

**Budget Account: Fine Arts & Communications**

**Budget Manager: Hoggard, Dr. Justin**

**Account #: 11-00-12500**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$28,366	\$28,750	\$28,750	\$14,495	\$0	(\$28,750)	(100.0%)
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$278,108	\$281,490	\$281,490	\$140,743	\$276,387	(\$5,103)	(1.8%)
500200	PSRS Retirement	\$49,426	\$50,315	\$50,315	\$24,992	\$44,391	(\$5,924)	(11.8%)
500202	Group Insurance Expense	\$35,122	\$36,762	\$36,762	\$18,181	\$29,760	(\$7,002)	(19.0%)
500203	FICA	\$3,420	\$3,507	\$3,507	\$1,730	\$3,090	(\$417)	(11.9%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$394,442</b>	<b>\$400,824</b>	<b>\$400,824</b>	<b>\$200,141</b>	<b>\$353,628</b>	<b>(\$47,196)</b>	<b>(11.8%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$6,773	\$9,850	\$10,930	\$3,617	\$6,000	(\$3,850)	(39.1%)
510004	Student Supplies (covered by course fees)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$3,658	\$2,814	\$2,814	\$1,121	\$2,300	(\$514)	(18.3%)
510102	Software	\$1,439	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$4,111	\$6,950	\$8,530	\$2,304	\$1,650	(\$5,300)	(76.3%)
510211	Software Licensing Fees	\$1,021	\$1,490	\$1,490	\$1,155	\$1,450	(\$40)	(2.7%)
510301	Gifts & Honoraria	\$600	\$600	\$600	\$0	\$600	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%



## Budget Summary by Account - Approved

510400	Travel	\$0	\$800	\$800	\$103	\$300	(\$500)	(62.5%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$1,410	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$125	\$875	\$875	\$475	\$975	\$100	11.4%
510404	Professional Development/Travel	\$700	\$1,330	\$1,330	\$120	\$900	(\$430)	(32.3%)
510500	Hospitality	-\$624	\$350	\$350	\$0	\$350	\$0	0.0%
510801	Rental Equipment	\$0	\$0	\$0	\$0	\$150	\$150	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$19,213</b>	<b>\$25,059</b>	<b>\$27,719</b>	<b>\$8,895</b>	<b>\$14,675</b>	<b>(\$10,384)</b>	<b>(41.4%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$413,655</b>	<b>\$425,883</b>	<b>\$428,543</b>	<b>\$209,036</b>	<b>\$368,303</b>	<b>(\$57,580)</b>	<b>(13.5%)</b>

## Budget Summary by Account - Approved

**Budget Account: Mathematics**

**Budget Manager: Sifford, Nicole**

**Account #: 11-00-13000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$30,189	\$28,512	\$28,512	\$13,580	\$28,512	\$0	0.0%
500101	Salaries - Faculty	\$196,041	\$198,892	\$198,892	\$99,445	\$140,449	(\$58,443)	(29.4%)
500200	PSRS Retirement	\$32,112	\$32,717	\$32,717	\$16,285	\$22,954	(\$9,763)	(29.8%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$25,544	\$26,736	\$26,736	\$13,222	\$17,856	(\$8,880)	(33.2%)
500203	FICA	\$5,002	\$5,064	\$5,064	\$2,406	\$4,217	(\$847)	(16.7%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$288,888</b>	<b>\$291,921</b>	<b>\$291,921</b>	<b>\$144,938</b>	<b>\$213,988</b>	<b>(\$77,933)</b>	<b>(26.7%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$279	\$200	\$200	\$106	\$200	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$500	\$500	\$498	\$1,290	\$790	158.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$3,209	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510403	Membership & Dues	\$270	\$330	\$330	\$0	\$339	\$9	2.7%
510404	Professional Development/Travel	\$0	\$4,980	\$4,980	\$1,562	\$815	(\$4,165)	(83.6%)
<b>Total for 51-Operating Expenditures</b>		<b>\$3,758</b>	<b>\$6,010</b>	<b>\$6,010</b>	<b>\$2,166</b>	<b>\$2,644</b>	<b>(\$3,366)</b>	<b>(56.0%)</b>
<b>Grand Total</b>		<b>\$292,646</b>	<b>\$297,931</b>	<b>\$297,931</b>	<b>\$147,104</b>	<b>\$216,632</b>	<b>(\$81,299)</b>	<b>(27.3%)</b>

## Budget Summary by Account - Approved

**Budget Account: Emergency Medical Services**

**Budget Manager: Cunningham, Tami**

**Account #: 11-00-15515**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$11,713	\$25,690	\$25,690	\$5,469	\$34,961	\$9,271	36.1%
500101	Salaries - Faculty	\$36,887	\$43,748	\$43,748	\$21,899	\$43,798	\$50	0.1%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$6,226	\$7,313	\$7,313	\$3,653	\$7,214	(\$99)	(1.4%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$1,415	\$2,598	\$2,598	\$725	\$3,309	\$711	27.4%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$62,627</b>	<b>\$86,033</b>	<b>\$86,033</b>	<b>\$35,052</b>	<b>\$95,234</b>	<b>\$9,201</b>	<b>10.7%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$13,276	\$11,700	\$809	\$0	(\$13,276)	(100.0%)
510004	Student Supplies (covered by course fees)	\$741	\$14,398	\$14,398	\$3,280	\$12,765	(\$1,633)	(11.3%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$1,000	\$1,000	\$0	\$0	(\$1,000)	(100.0%)
510103	Technology Equipment	\$107	\$0	\$1,026	\$1,006	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$250	\$250	\$0	\$100	(\$150)	(60.0%)
510300	Recruiting	\$0	\$500	\$500	\$0	\$0	(\$500)	(100.0%)

## Budget Summary by Account - Approved

510400	Travel	\$0	\$1,500	\$1,500	\$0	\$0	(\$1,500)	(100.0%)
510403	Membership & Dues	\$0	\$0	\$1,050	\$1,050	\$0	\$0	0.0%
510404	Professional Development/Travel	\$420	\$1,750	\$1,750	\$1,856	\$2,000	\$250	14.3%
510500	Hospitality	\$284	\$450	\$450	\$0	\$250	(\$200)	(44.4%)
511002	Insurance - Liability	\$4,733	\$5,002	\$5,002	\$4,887	\$3,920	(\$1,082)	(21.6%)
<b>Total for 51-Operating Expenditures</b>		<b>\$6,285</b>	<b>\$38,126</b>	<b>\$38,626</b>	<b>\$12,888</b>	<b>\$19,035</b>	<b>(\$19,091)</b>	<b>(50.1%)</b>
<b>55-Capital</b>								
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$68,912</b>	<b>\$124,159</b>	<b>\$124,659</b>	<b>\$47,940</b>	<b>\$114,269</b>	<b>(\$9,890)</b>	<b>(8.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Fire Science**

**Budget Manager: Armor, Jack**

**Account #: 11-00-15520**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$39,589	\$40,600	\$40,600	\$21,247	\$40,600	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$5,800	\$6,856	\$6,856	\$2,943	\$5,891	(\$965)	(14.1%)
500202	Group Insurance Expense	\$19	\$6,684	\$6,684	\$9	\$25	(\$6,659)	(99.6%)
500203	FICA	\$580	\$589	\$589	\$294	\$589	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$45,988</b>	<b>\$54,729</b>	<b>\$54,729</b>	<b>\$24,493</b>	<b>\$47,105</b>	<b>(\$7,624)</b>	<b>(13.9%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$28	\$500	\$500	\$378	\$0	(\$500)	(100.0%)
510002	Instructional Supplies	\$1,494	\$2,825	\$2,825	\$266	\$2,070	(\$755)	(26.7%)
510004	Student Supplies (covered by course fees)	\$1,535	\$4,350	\$4,350	\$1,632	\$1,200	(\$3,150)	(72.4%)
510005	Postage	\$0	\$250	\$250	\$0	\$20	(\$230)	(92.0%)
510100	Equipment	\$0	\$6,900	\$6,900	\$0	\$5,625	(\$1,275)	(18.5%)
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$690	\$16,700	\$16,700	\$2,647	\$15,100	(\$1,600)	(9.6%)
510211	Software Licensing Fees	\$0	\$400	\$400	\$0	\$0	(\$400)	(100.0%)
510300	Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$1,200	\$1,200	\$510	\$0	(\$1,200)	(100.0%)

## Budget Summary by Account - Approved

510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$600	\$600	\$0	\$0	(\$600)	(100.0%)
510500	Hospitality	\$0	\$400	\$400	\$0	\$0	(\$400)	(100.0%)
510905	Fuel	\$0	\$1,000	\$1,000	\$108	\$500	(\$500)	(50.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$3,747</b>	<b>\$35,125</b>	<b>\$35,125</b>	<b>\$5,541</b>	<b>\$24,515</b>	<b>(\$10,610)</b>	<b>(30.2%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$49,735</b>	<b>\$89,854</b>	<b>\$89,854</b>	<b>\$30,034</b>	<b>\$71,620</b>	<b>(\$18,234)</b>	<b>(20.3%)</b>

## Budget Summary by Account - Approved

**Budget Account: Nursing**

**Budget Manager: Campbell, Staci**

**Account #: 11-00-16000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$3,500	\$3,500	\$0	\$0	(\$3,500)	(100.0%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$5,502	\$8,999	\$8,999	\$4,248	\$8,999	\$0	0.0%
500101	Salaries - Faculty	\$564,714	\$623,268	\$623,268	\$283,121	\$631,297	\$8,029	1.3%
500200	PSRS Retirement	\$92,011	\$103,487	\$103,487	\$46,280	\$101,904	(\$1,583)	(1.5%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$70,293	\$86,892	\$86,892	\$36,361	\$71,424	(\$15,468)	(17.8%)
500203	FICA	\$8,079	\$9,777	\$9,777	\$4,240	\$9,841	\$64	0.7%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$740,599</b>	<b>\$835,923</b>	<b>\$835,923</b>	<b>\$374,250</b>	<b>\$823,465</b>	<b>(\$12,458)</b>	<b>(1.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$67	\$1,800	\$1,800	\$379	\$0	(\$1,800)	(100.0%)
510004	Student Supplies (covered by course fees)	\$72,025	\$101,550	\$100,155	\$25,296	\$63,385	(\$38,165)	(37.6%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$1,400	\$1,718	\$1,679	\$1,800	\$400	28.6%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$2,005	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$66	\$2,400	\$2,575	\$1,707	\$900	(\$1,500)	(62.5%)
510300	Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%



## Budget Summary by Account - Approved

510400	Travel	\$426	\$7,000	\$6,700	\$1,994	\$4,000	(\$3,000)	(42.9%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$4,570	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$14,921	\$22,100	\$21,782	\$15,244	\$32,100	\$10,000	45.2%
510500	Hospitality	\$461	\$300	\$300	\$0	\$1,325	\$1,025	341.7%
511002	Insurance - Liability	\$1,898	\$2,190	\$2,190	\$1,625	\$2,190	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$96,439</b>	<b>\$138,740</b>	<b>\$137,220</b>	<b>\$47,924</b>	<b>\$105,700</b>	<b>(\$33,040)</b>	<b>(23.8%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$837,038</b>	<b>\$974,663</b>	<b>\$973,143</b>	<b>\$422,174</b>	<b>\$929,165</b>	<b>(\$45,498)</b>	<b>(4.7%)</b>

## Budget Summary by Account - Approved

Budget Account: Tutoring & Learning Center

Budget Manager: Sifford, Nicole

Account #: 11-00-20000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$38,762	\$39,715	\$39,715	\$12,911	\$0	(\$39,715)	(100.0%)
500001	Salaries - Non Exempt Staff	\$0	\$23,748	\$23,748	\$6,737	\$31,408	\$7,660	32.3%
500002	Salaries - PT Non Exempt Staff	\$32,857	\$51,480	\$51,480	\$16,984	\$51,480	\$0	0.0%
500003	Salaries - Tutors	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$0	\$0	\$0	\$6,199	\$39,714	\$39,714	0.0%
500200	PSRS Retirement	\$6,521	\$6,728	\$6,728	\$3,316	\$6,622	(\$106)	(1.6%)
500201	PEERS Retirement	\$0	\$1,973	\$1,973	\$496	\$2,563	\$590	29.9%
500202	Group Insurance Expense	\$6,386	\$11,697	\$11,697	\$3,301	\$11,904	\$207	1.8%
500203	FICA	\$3,044	\$6,331	\$6,331	\$2,123	\$6,917	\$586	9.3%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$87,570</b>	<b>\$141,672</b>	<b>\$141,672</b>	<b>\$52,067</b>	<b>\$150,608</b>	<b>\$8,936</b>	<b>6.3%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$956	\$982	\$982	\$320	\$800	(\$182)	(18.5%)
510002	Instructional Supplies	\$0	\$588	\$714	\$811	\$0	(\$588)	(100.0%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$54	\$500	\$602	\$580	\$0	(\$500)	(100.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$548	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$2,850	\$2,621	\$2,102	\$800	(\$2,050)	(71.9%)
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$1,558</b>	<b>\$4,920</b>	<b>\$4,919</b>	<b>\$3,813</b>	<b>\$1,600</b>	<b>(\$3,320)</b>	<b>(67.5%)</b>
<b>Grand Total</b>		<b>\$89,128</b>	<b>\$146,592</b>	<b>\$146,591</b>	<b>\$55,880</b>	<b>\$152,208</b>	<b>\$5,616</b>	<b>3.8%</b>

## Budget Summary by Account - Approved

**Budget Account: Academic & Career Outreach Svc**

**Budget Manager: Taylor , Amanda**

**Account #: 11-00-20005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$67,137	\$67,876	\$67,876	\$28,922	\$39,649	(\$28,227)	(41.6%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$6,530	\$6,718	\$6,718	\$3,321	\$6,612	(\$106)	(1.6%)
500201	PEERS Retirement	\$2,288	\$2,395	\$2,395	\$727	\$0	(\$2,395)	(100.0%)
500202	Group Insurance Expense	\$12,772	\$13,368	\$13,368	\$4,958	\$5,952	(\$7,416)	(55.5%)
500203	FICA	\$2,694	\$2,734	\$2,734	\$1,069	\$575	(\$2,159)	(79.0%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$91,421</b>	<b>\$93,091</b>	<b>\$93,091</b>	<b>\$38,997</b>	<b>\$52,788</b>	<b>(\$40,303)</b>	<b>(43.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$680	\$700	\$700	\$463	\$700	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$100	\$100	\$0	\$20	(\$80)	(80.0%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$29,450	\$32,000	\$32,000	\$12,348	\$30,000	(\$2,000)	(6.3%)
510302	Advertising	\$0	\$750	\$750	\$0	\$0	(\$750)	(100.0%)
510400	Travel	\$36	\$1,500	\$1,500	\$599	\$1,200	(\$300)	(20.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$633	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$30,799</b>	<b>\$35,050</b>	<b>\$35,050</b>	<b>\$13,410</b>	<b>\$31,920</b>	<b>(\$3,130)</b>	<b>(8.9%)</b>
<b>Grand Total</b>		<b>\$122,220</b>	<b>\$128,141</b>	<b>\$128,141</b>	<b>\$52,407</b>	<b>\$84,708</b>	<b>(\$43,433)</b>	<b>(33.9%)</b>

## Budget Summary by Account - Approved

**Budget Account: Workforce Development**

**Budget Manager: Swan , Kevin**

**Account #: 11-00-20010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$32,054	\$56,840	\$56,840	\$27,710	\$56,840	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$32,213	\$34,445	\$0	\$0	\$0	(\$34,445)	(100.0%)
500002	Salaries - PT Non Exempt Staff	\$20,830	\$21,505	\$21,505	\$10,674	\$0	(\$21,505)	(100.0%)
500101	Salaries - Faculty	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$4,988	\$9,212	\$9,212	\$4,599	\$9,105	(\$107)	(1.2%)
500201	PEERS Retirement	\$2,618	\$2,821	\$0	\$0	\$0	(\$2,821)	(100.0%)
500202	Group Insurance Expense	\$9,611	\$13,367	\$6,683	\$3,306	\$5,952	(\$7,415)	(55.5%)
500203	FICA	\$4,699	\$5,104	\$2,469	\$1,229	\$824	(\$4,280)	(83.9%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$107,013</b>	<b>\$143,294</b>	<b>\$96,709</b>	<b>\$47,518</b>	<b>\$72,721</b>	<b>(\$70,573)</b>	<b>(49.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,063	\$2,000	\$2,000	\$913	\$2,000	\$0	0.0%
510005	Postage	\$55	\$300	\$300	\$4	\$50	(\$250)	(83.3%)
510100	Equipment	\$0	\$2,500	\$2,500	\$165	\$500	(\$2,000)	(80.0%)
510102	Software	\$3,995	\$5,100	\$5,100	\$4,187	\$4,200	(\$900)	(17.6%)
510103	Technology Equipment	\$0	\$2,800	\$2,800	\$0	\$500	(\$2,300)	(82.1%)
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$8,500	\$8,500	\$2,187	\$4,650	(\$3,850)	(45.3%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$2,870	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$500	\$925	\$925	\$500	\$500	(\$425)	(45.9%)

### Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$4,500	\$4,500	\$0	\$0	(\$4,500)	(100.0%)
510905	Fuel	\$0	\$600	\$600	\$30	\$30	(\$570)	(95.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$8,483</b>	<b>\$27,225</b>	<b>\$27,225</b>	<b>\$7,986</b>	<b>\$12,430</b>	<b>(\$14,795)</b>	<b>(54.3%)</b>
<b>Grand Total</b>		<b>\$115,496</b>	<b>\$170,519</b>	<b>\$123,934</b>	<b>\$55,504</b>	<b>\$85,151</b>	<b>(\$85,368)</b>	<b>(50.1%)</b>

## Budget Summary by Account - Approved

**Budget Account: Distance Learning Support**

**Budget Manager: Atwood, Steven**

**Account #: 11-00-20020**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$37,099	\$39,452	\$39,452	\$13,506	\$0	(\$39,452)	(100.0%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$5,916	\$75,442	\$75,442	0.0%
500002	Salaries - PT Non Exempt Staff	\$14,824	\$16,386	\$16,386	\$4,074	\$8,193	(\$8,193)	(50.0%)
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$6,350	\$6,690	\$6,690	\$3,232	\$12,665	\$5,975	89.3%
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,263	\$11,904	\$5,220	78.1%
500203	FICA	\$1,668	\$1,826	\$1,826	\$587	\$1,721	(\$105)	(5.8%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$66,327</b>	<b>\$71,038</b>	<b>\$71,038</b>	<b>\$30,578</b>	<b>\$109,925</b>	<b>\$38,887</b>	<b>54.7%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$286	\$350	\$350	\$15	\$100	(\$250)	(71.4%)
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$88	\$100	\$100	\$0	\$10	(\$90)	(90.0%)
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$2,441	\$1,801	\$1,801	\$691	\$240	(\$1,561)	(86.7%)
510200	Outsourced Services	\$3,134	\$5,723	\$5,723	\$5,293	\$9,130	\$3,407	59.5%
510211	Software Licensing Fees	\$23,898	\$24,615	\$24,615	\$0	\$25,394	\$779	3.2%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%



## Budget Summary by Account - Approved

510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$5,045	\$5,045	\$5,045	\$5,000	\$5,045	\$0	0.0%
510404	Professional Development/Travel	\$0	\$1,100	\$1,100	\$0	\$2,200	\$1,100	100.0%
510905	Fuel	\$1	\$0	\$0	\$0	\$648	\$648	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$34,893</b>	<b>\$38,734</b>	<b>\$38,734</b>	<b>\$10,999</b>	<b>\$42,767</b>	<b>\$4,033</b>	<b>10.4%</b>
<b>Grand Total</b>		<b>\$101,220</b>	<b>\$109,772</b>	<b>\$109,772</b>	<b>\$41,577</b>	<b>\$152,692</b>	<b>\$42,920</b>	<b>39.1%</b>

## Budget Summary by Account - Approved

**Budget Account: Library**

**Budget Manager: Sanders, Kathy**

**Account #: 11-00-23000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$36,000	\$36,000	\$0	\$36,000	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$114,136	\$116,897	\$116,897	\$59,197	\$116,897	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500009	Salaries - Overtime	\$14	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$6,083	\$6,083	0.0%
500201	PEERS Retirement	\$9,538	\$9,854	\$9,854	\$4,899	\$9,652	(\$202)	(2.0%)
500202	Group Insurance Expense	\$25,359	\$26,736	\$26,736	\$13,066	\$29,760	\$3,024	11.3%
500203	FICA	\$8,675	\$8,943	\$8,943	\$4,397	\$9,465	\$522	5.8%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$157,722</b>	<b>\$198,430</b>	<b>\$198,430</b>	<b>\$81,559</b>	<b>\$207,857</b>	<b>\$9,427</b>	<b>4.8%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$3,134	\$3,500	\$3,500	\$1,023	\$2,998	(\$502)	(14.3%)
510005	Postage	\$200	\$400	\$400	\$82	\$250	(\$150)	(37.5%)
510100	Equipment	\$1,463	\$500	\$550	\$521	\$70	(\$430)	(86.0%)
510102	Software	\$129	\$0	\$0	\$0	\$150	\$150	0.0%
510103	Technology Equipment	\$151	\$50	\$50	\$0	\$0	(\$50)	(100.0%)
510200	Outsourced Services	\$61,321	\$30,800	\$30,800	\$41,298	\$0	(\$30,800)	(100.0%)
510209	Book Binding	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510301	Gifts & Honoraria	\$0	\$200	\$150	\$0	\$50	(\$150)	(75.0%)
510302	Advertising	\$1,100	\$950	\$950	\$69	\$500	(\$450)	(47.4%)

## Budget Summary by Account - Approved

510400	Travel	\$0	\$1,260	\$1,260	\$413	\$900	(\$360)	(28.6%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$1,573	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$975	\$1,260	\$1,260	\$800	\$29,160	\$27,900	2,214.3%
510404	Professional Development/Travel	\$0	\$1,350	\$1,350	\$0	\$1,150	(\$200)	(14.8%)
510600	Electronic Resources	\$51,835	\$57,752	\$57,752	\$55,972	\$70,989	\$13,237	22.9%
510601	Periodicals	\$2,364	\$2,925	\$2,925	\$2,116	\$3,115	\$190	6.5%
510602	AV Materials	\$3,998	\$2,000	\$2,000	\$1,361	\$2,500	\$500	25.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$128,243</b>	<b>\$102,947</b>	<b>\$102,947</b>	<b>\$103,655</b>	<b>\$111,832</b>	<b>\$8,885</b>	<b>8.6%</b>
<b>55-Capital</b>								
550007	Library Books	\$78,780	\$60,000	\$64,893	\$16,930	\$65,000	\$5,000	8.3%
<b>Total for 55-Capital</b>		<b>\$78,780</b>	<b>\$60,000</b>	<b>\$64,893</b>	<b>\$16,930</b>	<b>\$65,000</b>	<b>\$5,000</b>	<b>8.3%</b>
<b>Grand Total</b>		<b>\$364,745</b>	<b>\$361,377</b>	<b>\$366,270</b>	<b>\$202,144</b>	<b>\$384,689</b>	<b>\$23,312</b>	<b>6.5%</b>

## Budget Summary by Account - Approved

**Budget Account: Disability Services**

**Budget Manager: Calvert, Robby**

**Account #: 11-00-30010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$31,933	\$32,409	\$32,409	\$16,197	\$32,409	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$6,284	\$15,337	\$15,337	\$5,284	\$15,386	\$49	0.3%
500200	PSRS Retirement	\$5,399	\$5,668	\$5,668	\$2,746	\$5,562	(\$106)	(1.9%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$940	\$1,644	\$1,644	\$637	\$1,647	\$3	0.2%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$50,942</b>	<b>\$61,742</b>	<b>\$61,742</b>	<b>\$28,170</b>	<b>\$60,956</b>	<b>(\$786)</b>	<b>(1.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$92	\$220	\$220	\$27	\$0	(\$220)	(100.0%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$1,999	\$3,250	\$3,250	\$0	\$2,000	(\$1,250)	(38.5%)
510103	Technology Equipment	\$60	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$600	\$1,800	\$1,800	\$0	\$1,000	(\$800)	(44.4%)
510400	Travel	\$1,738	\$250	\$250	\$12	\$100	(\$150)	(60.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$804	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$265	\$390	\$390	\$265	\$355	(\$35)	(9.0%)
510404	Professional Development/Travel	\$0	\$1,300	\$1,300	\$0	\$1,330	\$30	2.3%

## Budget Summary by Account - Approved

Total for 51-Operating Expenditures	\$5,558	\$7,210	\$7,210	\$304	\$4,785	(\$2,425)	(33.6%)
Grand Total	\$56,500	\$68,952	\$68,952	\$28,474	\$65,741	(\$3,211)	(4.7%)

## Budget Summary by Account - Approved

Budget Account: Student Life

Budget Manager: Adams, Chris

Account #: 11-00-31000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$4,138	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$709	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$530	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$220	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$5,597</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$2,700	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$250	\$250	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$2,739	\$5,000	\$5,050	\$1,689	\$2,100	(\$2,900)	(58.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$5,439</b>	<b>\$5,000</b>	<b>\$5,050</b>	<b>\$1,689</b>	<b>\$2,350</b>	<b>(\$2,650)</b>	<b>(53.0%)</b>
<b>Grand Total</b>		<b>\$11,036</b>	<b>\$5,000</b>	<b>\$5,050</b>	<b>\$1,689</b>	<b>\$2,350</b>	<b>(\$2,650)</b>	<b>(53.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Fitness Center**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-31010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$17,070	\$13,314	\$13,314	\$4,688	\$0	(\$13,314)	(100.0%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$1,997	\$13,312	\$13,312	0.0%
500002	Salaries - PT Non Exempt Staff	\$4,068	\$15,103	\$15,103	\$2,409	\$15,288	\$185	1.2%
500200	PSRS Retirement	\$610	\$0	\$0	\$0	\$0	\$0	0.0%
500201	PEERS Retirement	\$1,118	\$1,143	\$1,143	\$570	\$1,117	(\$26)	(2.3%)
500202	Group Insurance Expense	\$3,639	\$3,342	\$3,342	\$1,631	\$2,976	(\$366)	(11.0%)
500203	FICA	\$1,416	\$2,175	\$2,175	\$682	\$2,188	\$13	0.6%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$27,921</b>	<b>\$35,077</b>	<b>\$35,077</b>	<b>\$11,977</b>	<b>\$34,881</b>	<b>(\$196)</b>	<b>(0.6%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$1,598	\$1,000	\$1,000	\$384	\$700	(\$300)	(30.0%)
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$1,598</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$384</b>	<b>\$700</b>	<b>(\$300)</b>	<b>(30.0%)</b>
<b>Grand Total</b>		<b>\$29,519</b>	<b>\$36,077</b>	<b>\$36,077</b>	<b>\$12,361</b>	<b>\$35,581</b>	<b>(\$496)</b>	<b>(1.4%)</b>

## Budget Summary by Account - Approved

**Budget Account: Men's Basketball**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-32000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$61,745	\$62,649	\$62,649	\$31,324	\$62,648	(\$1)	0.0%
500200	PSRS Retirement	\$9,884	\$10,061	\$10,061	\$5,024	\$9,953	(\$108)	(1.1%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,431	\$6,737	\$6,737	\$3,329	\$6,000	(\$737)	(10.9%)
500203	FICA	\$463	\$463	\$463	\$235	\$469	\$6	1.3%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$78,523</b>	<b>\$79,910</b>	<b>\$79,910</b>	<b>\$39,912</b>	<b>\$79,070</b>	<b>(\$840)</b>	<b>(1.1%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$14,296	\$14,296	0.0%
510005	Postage	\$625	\$800	\$800	\$428	\$550	(\$250)	(31.3%)
510100	Equipment	\$10,237	\$14,296	\$14,446	\$9,692	\$0	(\$14,296)	(100.0%)
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$13,834	\$13,770	\$13,770	\$8,259	\$13,770	\$0	0.0%
510300	Recruiting	\$14,156	\$8,000	\$8,000	\$9,189	\$10,000	\$2,000	25.0%
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$14,439	\$36,000	\$36,000	\$15,393	\$21,560	(\$14,440)	(40.1%)



## Budget Summary by Account - Approved

510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$18,659	\$0	\$0	\$0	\$0	\$0	0.0%
510402	Travel - Students	\$15,728	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$550	\$550	0.0%
511005	Insurance - Athletic Injury	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$87,678</b>	<b>\$72,866</b>	<b>\$73,016</b>	<b>\$42,961</b>	<b>\$60,726</b>	<b>(\$12,140)</b>	<b>(16.7%)</b>
<b>52-Scholarships</b>								
520005	Room & Board	\$138,928	\$109,200	\$51,600	\$30,433	\$51,600	(\$57,600)	(52.7%)
520007	Meal Scholarship	\$0	\$0	\$55,258	\$26,476	\$63,195	\$63,195	0.0%
<b>Total for 52-Scholarships</b>		<b>\$138,928</b>	<b>\$109,200</b>	<b>\$106,858</b>	<b>\$56,909</b>	<b>\$114,795</b>	<b>\$5,595</b>	<b>5.1%</b>
<b>Grand Total</b>		<b>\$305,129</b>	<b>\$261,976</b>	<b>\$259,784</b>	<b>\$139,782</b>	<b>\$254,591</b>	<b>(\$7,385)</b>	<b>(2.8%)</b>

## Budget Summary by Account - Approved

**Budget Account: Women's Basketball**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-32005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$6,881	\$35,259	\$35,259	\$18,315	\$0	(\$35,259)	(100.0%)
500001	Salaries - Non Exempt Staff	\$8,566	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$27,925	\$28,319	\$28,319	\$14,159	\$24,911	(\$3,408)	(12.0%)
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$20,000	\$20,000	0.0%
500200	PSRS Retirement	\$5,451	\$10,792	\$10,792	\$5,303	\$4,130	(\$6,662)	(61.7%)
500201	PEERS Retirement	\$829	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,648	\$10,845	\$10,845	\$5,341	\$3,571	(\$7,274)	(67.1%)
500203	FICA	\$1,316	\$921	\$921	\$459	\$651	(\$270)	(29.3%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$57,616</b>	<b>\$86,136</b>	<b>\$86,136</b>	<b>\$43,577</b>	<b>\$53,263</b>	<b>(\$32,873)</b>	<b>(38.2%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$13,114	\$13,114	0.0%
510005	Postage	\$68	\$100	\$100	\$33	\$100	\$0	0.0%
510100	Equipment	\$10,501	\$13,114	\$14,114	\$9,149	\$0	(\$13,114)	(100.0%)
510103	Technology Equipment	\$734	\$0	\$0	\$298	\$0	\$0	0.0%
510200	Outsourced Services	\$8,762	\$10,500	\$10,500	\$6,910	\$10,500	\$0	0.0%
510300	Recruiting	\$5,556	\$8,000	\$8,000	\$5,625	\$10,000	\$2,000	25.0%
510303	Printing	\$188	\$275	\$275	\$0	\$0	(\$275)	(100.0%)

## Budget Summary by Account - Approved

510400	Travel	\$24,493	\$39,000	\$38,000	\$16,217	\$38,000	(\$1,000)	(2.6%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$14,490	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$1,087	\$1,325	\$2,325	\$449	\$1,325	\$0	0.0%
511005	Insurance - Athletic Injury	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$65,879</b>	<b>\$72,314</b>	<b>\$73,314</b>	<b>\$38,681</b>	<b>\$73,039</b>	<b>\$725</b>	<b>1.0%</b>
<b>52-Scholarships</b>								
520005	Room & Board	\$101,270	\$109,200	\$50,840	\$20,640	\$52,200	(\$57,000)	(52.2%)
520007	Meal Scholarship	\$0	\$0	\$50,415	\$21,077	\$63,195	\$63,195	0.0%
<b>Total for 52-Scholarships</b>		<b>\$101,270</b>	<b>\$109,200</b>	<b>\$101,255</b>	<b>\$41,717</b>	<b>\$115,395</b>	<b>\$6,195</b>	<b>5.7%</b>
<b>Grand Total</b>		<b>\$224,765</b>	<b>\$267,650</b>	<b>\$260,705</b>	<b>\$123,975</b>	<b>\$241,697</b>	<b>(\$25,953)</b>	<b>(9.7%)</b>

## Budget Summary by Account - Approved

**Budget Account: Baseball**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-32010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$1,611	\$0	\$0	\$5,223	\$29,848	\$29,848	0.0%
500001	Salaries - Non Exempt Staff	\$22,858	\$29,848	\$29,848	\$10,783	\$0	(\$29,848)	(100.0%)
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500009	Salaries - Overtime	\$273	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$34,368	\$34,858	\$34,858	\$17,429	\$34,858	\$0	0.0%
500200	PSRS Retirement	\$5,802	\$5,658	\$5,658	\$3,694	\$10,783	\$5,125	90.6%
500201	PEERS Retirement	\$1,901	\$2,506	\$2,506	\$872	\$0	(\$2,506)	(100.0%)
500202	Group Insurance Expense	\$9,443	\$10,845	\$10,845	\$5,406	\$9,657	(\$1,188)	(11.0%)
500203	FICA	\$2,420	\$2,788	\$2,788	\$1,080	\$938	(\$1,850)	(66.4%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$78,676</b>	<b>\$86,503</b>	<b>\$86,503</b>	<b>\$44,487</b>	<b>\$86,084</b>	<b>(\$419)</b>	<b>(0.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$3	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$6,000	\$6,000	0.0%
510003	Bldg. Maint & Cust Supplies	\$3,447	\$4,000	\$4,000	\$820	\$4,000	\$0	0.0%
510005	Postage	\$451	\$300	\$300	\$274	\$300	\$0	0.0%
510100	Equipment	\$5,846	\$6,000	\$6,000	\$5,872	\$0	(\$6,000)	(100.0%)
510200	Outsourced Services	\$6,620	\$6,500	\$6,500	\$125	\$8,080	\$1,580	24.3%
510300	Recruiting	\$997	\$2,000	\$2,000	\$794	\$2,000	\$0	0.0%
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510400	Travel	\$30,926	\$44,000	\$44,000	\$7,032	\$29,000	(\$15,000)	(34.1%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$16,524	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$230	\$230	\$230	\$90	\$230	\$0	0.0%
511005	Insurance - Athletic Injury	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$65,041</b>	<b>\$63,030</b>	<b>\$63,030</b>	<b>\$15,010</b>	<b>\$49,610</b>	<b>(\$13,420)</b>	<b>(21.3%)</b>
<b>52-Scholarships</b>								
520005	Room & Board	\$71,106	\$75,040	\$47,400	\$21,500	\$48,160	(\$26,880)	(35.8%)
520007	Meal Scholarship	\$0	\$0	\$21,369	\$7,169	\$26,390	\$26,390	0.0%
<b>Total for 52-Scholarships</b>		<b>\$71,106</b>	<b>\$75,040</b>	<b>\$68,769</b>	<b>\$28,669</b>	<b>\$74,550</b>	<b>(\$490)</b>	<b>(0.7%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$214,823</b>	<b>\$224,573</b>	<b>\$218,302</b>	<b>\$88,166</b>	<b>\$210,244</b>	<b>(\$14,329)</b>	<b>(6.4%)</b>

## Budget Summary by Account - Approved

**Budget Account: Cheerleaders**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-32020**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$2,373	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$420	\$0	\$0	\$0	\$0	\$0	0.0%
500102	Salaries - Adjunct	\$3,150	\$10,000	\$10,000	\$5,000	\$10,000	\$0	0.0%
500200	PSRS Retirement	\$729	\$1,450	\$1,450	\$725	\$1,450	\$0	0.0%
500202	Group Insurance Expense	\$268	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$196	\$145	\$145	\$72	\$145	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$7,136</b>	<b>\$11,595</b>	<b>\$11,595</b>	<b>\$5,797</b>	<b>\$11,595</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$6,000	\$6,000	0.0%
510005	Postage	\$6	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$7,116	\$7,120	\$7,120	\$7,443	\$0	(\$7,120)	(100.0%)
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$500	\$500	\$36	\$500	\$0	0.0%
510400	Travel	\$0	\$7,000	\$7,000	\$0	\$6,750	(\$250)	(3.6%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$247	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$75	\$75	0.0%
511005	Insurance - Athletic Injury	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$7,369</b>	<b>\$14,620</b>	<b>\$14,620</b>	<b>\$7,479</b>	<b>\$13,325</b>	<b>(\$1,295)</b>	<b>(8.9%)</b>

## Budget Summary by Account - Approved

<b>52-Scholarships</b>								
520005	Room & Board	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
520006	Institutional Scholarship	\$61,500	\$72,000	\$72,000	\$38,862	\$72,000	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$61,500</b>	<b>\$72,000</b>	<b>\$72,000</b>	<b>\$38,862</b>	<b>\$72,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$76,005</b>	<b>\$98,215</b>	<b>\$98,215</b>	<b>\$52,138</b>	<b>\$96,920</b>	<b>(\$1,295)</b>	<b>(1.3%)</b>

## Budget Summary by Account - Approved

Budget Account: Advising

Budget Manager: Adams, Chris

Account #: 11-00-33000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$56,542	\$50,195	\$50,195	\$24,872	\$50,194	(\$1)	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$8,422	\$8,247	\$8,247	\$4,057	\$8,141	(\$106)	(1.3%)
500201	PEERS Retirement	\$311	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,918	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$1,119	\$728	\$728	\$356	\$728	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$73,312</b>	<b>\$65,854</b>	<b>\$65,854</b>	<b>\$32,591</b>	<b>\$65,015</b>	<b>(\$839)</b>	<b>(1.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$11,717	\$10,100	\$9,800	\$0	\$6,450	(\$3,650)	(36.1%)
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$365	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$260	\$260	\$0	\$1,350	\$1,090	419.2%
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$12,082</b>	<b>\$10,360</b>	<b>\$10,060</b>	<b>\$0</b>	<b>\$7,800</b>	<b>(\$2,560)</b>	<b>(24.7%)</b>
<b>Grand Total</b>		<b>\$85,394</b>	<b>\$76,214</b>	<b>\$75,914</b>	<b>\$32,591</b>	<b>\$72,815</b>	<b>(\$3,399)</b>	<b>(4.5%)</b>



## Budget Summary by Account - Approved

**Budget Account: Financial Aid**

**Budget Manager: Morris , Regina**

**Account #: 11-00-34000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$189,860	\$198,698	\$198,698	\$70,741	\$55,825	(\$142,873)	(71.9%)
500001	Salaries - Non Exempt Staff	\$14,691	\$21,320	\$21,320	\$28,799	\$151,860	\$130,540	612.3%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$31,822	\$33,656	\$33,656	\$15,117	\$31,414	(\$2,242)	(6.7%)
500201	PEERS Retirement	\$1,299	\$1,921	\$1,921	\$768	\$1,835	(\$86)	(4.5%)
500202	Group Insurance Expense	\$34,622	\$40,104	\$40,104	\$17,991	\$35,712	(\$4,392)	(11.0%)
500203	FICA	\$3,874	\$4,511	\$4,511	\$2,143	\$4,300	(\$211)	(4.7%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$276,168</b>	<b>\$300,210</b>	<b>\$300,210</b>	<b>\$135,559</b>	<b>\$280,946</b>	<b>(\$19,264)</b>	<b>(6.4%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$199	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$11	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$18,267	\$0	\$0	\$0	(\$18,267)	(100.0%)
510103	Technology Equipment	\$700	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$0	\$0	\$0	\$500	\$500	0.0%
510303	Printing	\$0	\$256	\$256	\$0	\$250	(\$6)	(2.3%)
510400	Travel	\$0	\$1,450	\$1,450	\$335	\$300	(\$1,150)	(79.3%)

## Budget Summary by Account - Approved

510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$1,201	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$1,733	\$265	\$265	\$0	\$1,820	\$1,555	586.8%
510404	Professional Development/Travel	\$1,559	\$6,227	\$6,227	\$0	\$1,200	(\$5,027)	(80.7%)
510500	Hospitality	\$0	\$850	\$850	\$0	\$100	(\$750)	(88.2%)
<b>Total for 51-Operating Expenditures</b>		<b>\$5,392</b>	<b>\$27,315</b>	<b>\$9,048</b>	<b>\$346</b>	<b>\$4,170</b>	<b>(\$23,145)</b>	<b>(84.7%)</b>
<b>Grand Total</b>		<b>\$281,560</b>	<b>\$327,525</b>	<b>\$309,258</b>	<b>\$135,905</b>	<b>\$285,116</b>	<b>(\$42,409)</b>	<b>(12.9%)</b>

## Budget Summary by Account - Approved

**Budget Account: Recruitment**

**Budget Manager: Adams, Chris**

**Account #: 11-00-35000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$31,733	\$31,364	\$31,364	\$8,917	\$0	(\$31,364)	(100.0%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$4,919	\$49,920	\$49,920	0.0%
500002	Salaries - PT Non Exempt Staff	\$6,165	\$8,775	\$8,775	\$3,757	\$8,775	\$0	0.0%
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500201	PEERS Retirement	\$2,557	\$2,610	\$2,610	\$1,281	\$4,242	\$1,632	62.5%
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,263	\$11,904	\$5,220	78.1%
500203	FICA	\$2,817	\$3,070	\$3,070	\$1,438	\$4,489	\$1,419	46.2%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$49,658</b>	<b>\$52,503</b>	<b>\$52,503</b>	<b>\$23,575</b>	<b>\$79,330</b>	<b>\$26,827</b>	<b>51.1%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$13	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$1,049	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$480	\$480	\$0	\$480	\$0	0.0%
510300	Recruiting	\$0	\$4,000	\$4,000	\$0	\$500	(\$3,500)	(87.5%)
510302	Advertising	\$4,443	\$2,250	\$2,235	\$354	\$3,875	\$1,625	72.2%

## Budget Summary by Account - Approved

510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$1,500	\$1,500	\$469	\$1,500	\$0	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$2,670	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$75	\$75	\$90	\$90	\$90	\$15	20.0%
510404	Professional Development/Travel	\$0	\$700	\$700	\$0	\$0	(\$700)	(100.0%)
510500	Hospitality	\$3,881	\$5,500	\$5,500	\$1,635	\$9,125	\$3,625	65.9%
<b>Total for 51-Operating Expenditures</b>		<b>\$12,131</b>	<b>\$14,505</b>	<b>\$14,505</b>	<b>\$2,548</b>	<b>\$15,570</b>	<b>\$1,065</b>	<b>7.3%</b>
<b>Grand Total</b>		<b>\$61,789</b>	<b>\$67,008</b>	<b>\$67,008</b>	<b>\$26,123</b>	<b>\$94,900</b>	<b>\$27,892</b>	<b>41.6%</b>

## Budget Summary by Account - Approved

**Budget Account: Enrollment Services**

**Budget Manager: Adams, Chris**

**Account #: 11-00-35005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$48,396	\$47,509	\$50,509	\$25,633	\$50,509	\$3,000	6.3%
500001	Salaries - Non Exempt Staff	\$84,652	\$96,824	\$96,824	\$42,622	\$91,353	(\$5,471)	(5.7%)
500002	Salaries - PT Non Exempt Staff	\$12,016	\$15,756	\$15,756	\$1,878	\$15,015	(\$741)	(4.7%)
500200	PSRS Retirement	\$7,659	\$7,858	\$8,293	\$4,075	\$8,187	\$329	4.2%
500201	PEERS Retirement	\$7,392	\$8,476	\$8,476	\$3,740	\$7,899	(\$577)	(6.8%)
500202	Group Insurance Expense	\$29,771	\$33,420	\$33,420	\$14,893	\$29,760	(\$3,660)	(11.0%)
500203	FICA	\$7,460	\$9,301	\$9,345	\$3,869	\$8,869	(\$432)	(4.6%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$197,346</b>	<b>\$219,144</b>	<b>\$222,623</b>	<b>\$96,710</b>	<b>\$211,592</b>	<b>(\$7,552)</b>	<b>(3.4%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$354	\$0	\$0	\$0	\$1,000	\$1,000	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$1,410	\$1,410	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$480	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$834</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,410</b>	<b>\$2,410</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$198,180</b>	<b>\$219,144</b>	<b>\$222,623</b>	<b>\$96,710</b>	<b>\$214,002</b>	<b>(\$5,142)</b>	<b>(2.3%)</b>

## Budget Summary by Account - Approved

Budget Account: Registrar

Budget Manager: Hamann, Melanie

Account #: 11-00-35010

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$57,589	\$53,580	\$53,580	\$26,049	\$53,579	(\$1)	0.0%
500001	Salaries - Non Exempt Staff	\$42,104	\$48,007	\$48,007	\$18,335	\$25,418	(\$22,589)	(47.1%)
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500009	Salaries - Overtime	\$3	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$9,305	\$8,738	\$8,738	\$5,189	\$8,632	(\$106)	(1.2%)
500201	PEERS Retirement	\$3,609	\$4,210	\$4,210	\$1,090	\$2,152	(\$2,058)	(48.9%)
500202	Group Insurance Expense	\$17,806	\$20,052	\$20,052	\$6,508	\$11,904	(\$8,148)	(40.6%)
500203	FICA	\$4,097	\$4,449	\$4,449	\$1,429	\$2,721	(\$1,728)	(38.8%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$134,513</b>	<b>\$139,036</b>	<b>\$139,036</b>	<b>\$58,600</b>	<b>\$104,406</b>	<b>(\$34,630)</b>	<b>(24.9%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$29	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$1,914	\$3,000	\$3,000	\$2,971	\$3,000	\$0	0.0%
510400	Travel	\$2,521	\$200	\$200	\$0	\$250	\$50	25.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$350	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$125	\$100	\$100	\$0	\$0	(\$100)	(100.0%)
510404	Professional Development/Travel	\$0	\$350	\$350	\$0	\$400	\$50	14.3%

## Budget Summary by Account - Approved

510500 Hospitality	\$207	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>	<b>\$5,146</b>	<b>\$3,650</b>	<b>\$3,650</b>	<b>\$2,971</b>	<b>\$3,650</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>	<b>\$139,659</b>	<b>\$142,686</b>	<b>\$142,686</b>	<b>\$61,571</b>	<b>\$108,056</b>	<b>(\$34,630)</b>	<b>(24.3%)</b>



## Budget Summary by Account - Approved

**Budget Account: President**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-40001**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$259,175	\$264,607	\$264,607	\$135,870	\$264,607	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$15,630	\$0	\$0	\$313	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$2,122	\$7,644	\$7,644	\$0	\$0	(\$7,644)	(100.0%)
500009	Salaries - Overtime	\$6	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$37,933	\$40,306	\$40,306	\$19,270	\$40,094	(\$212)	(0.5%)
500201	PEERS Retirement	\$1,295	\$0	\$0	\$25	\$0	\$0	0.0%
500202	Group Insurance Expense	\$15,965	\$13,368	\$13,368	\$6,674	\$11,904	(\$1,464)	(11.0%)
500203	FICA	\$5,109	\$4,422	\$4,422	\$1,949	\$3,837	(\$585)	(13.2%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$337,235</b>	<b>\$330,347</b>	<b>\$330,347</b>	<b>\$164,101</b>	<b>\$320,442</b>	<b>(\$9,905)</b>	<b>(3.0%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$2,440	\$4,360	\$4,360	\$1,061	\$2,550	(\$1,810)	(41.5%)
510005	Postage	\$1,232	\$1,400	\$1,400	\$178	\$1,000	(\$400)	(28.6%)
510100	Equipment	\$0	\$0	\$0	\$843	\$0	\$0	0.0%
510101	Improvement & Expansion	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$32,495	\$15,300	\$15,300	\$7,562	\$300	(\$15,000)	(98.0%)
510203	Legal Services	\$26,213	\$24,000	\$24,000	\$9,413	\$24,000	\$0	0.0%
510301	Gifts & Honoraria	\$1,349	\$5,000	\$5,000	\$757	\$1,000	(\$4,000)	(80.0%)
510303	Printing	\$255	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510304	Public Relations	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$5,430	\$10,120	\$10,120	\$3,202	\$5,120	(\$5,000)	(49.4%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$2,278	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$25,774	\$27,050	\$27,050	\$25,230	\$28,300	\$1,250	4.6%
510404	Professional Development/Travel	\$1,467	\$5,400	\$5,400	\$0	\$2,900	(\$2,500)	(46.3%)
510500	Hospitality	\$2,858	\$3,250	\$4,750	\$2,498	\$3,500	\$250	7.7%
510501	Staff Meeting	\$5,038	\$5,300	\$5,300	\$39	\$5,000	(\$300)	(5.7%)
510904	Telephone	\$638	\$660	\$660	\$246	\$660	\$0	0.0%
510905	Fuel	\$1,199	\$2,000	\$30,823	\$567	\$1,500	(\$500)	(25.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$108,666</b>	<b>\$103,840</b>	<b>\$134,163</b>	<b>\$51,596</b>	<b>\$75,830</b>	<b>(\$28,010)</b>	<b>(27.0%)</b>
<b>55-Capital</b>								
550006	Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$445,901</b>	<b>\$434,187</b>	<b>\$464,510</b>	<b>\$215,697</b>	<b>\$396,272</b>	<b>(\$37,915)</b>	<b>(8.7%)</b>

## Budget Summary by Account - Approved

**Budget Account: VP of Learning**

**Budget Manager: Hoggard, Dr. Justin**

**Account #: 11-00-40005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$185,147	\$166,475	\$166,475	\$89,305	\$135,438	(\$31,037)	(18.6%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$409	\$0	\$0	\$0	\$0	\$0	0.0%
500104	Salaries - Overload	\$47,200	\$50,000	\$50,000	\$0	\$0	(\$50,000)	(100.0%)
500200	PSRS Retirement	\$41,122	\$33,716	\$33,716	\$13,646	\$21,365	(\$12,351)	(36.6%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$15,664	\$15,394	\$15,394	\$7,158	\$11,904	(\$3,490)	(22.7%)
500203	FICA	\$4,025	\$3,309	\$3,309	\$1,272	\$1,964	(\$1,345)	(40.6%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$293,567</b>	<b>\$268,894</b>	<b>\$268,894</b>	<b>\$111,381</b>	<b>\$170,671</b>	<b>(\$98,223)</b>	<b>(36.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,149	\$1,150	\$1,150	\$627	\$1,120	(\$30)	(2.6%)
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$60	\$300	\$300	\$3	\$300	\$0	0.0%
510100	Equipment	\$1,421	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$1,188	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$1,913	\$4,190	\$4,190	\$2,263	\$3,870	(\$320)	(7.6%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$2,500	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$4,500	\$4,500	0.0%

## Budget Summary by Account - Approved

510500	Hospitality	\$1,071	\$1,450	\$1,450	\$0	\$1,000	(\$450)	(31.0%)
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510904	Telephone	\$638	\$0	\$0	\$246	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$9,940</b>	<b>\$7,090</b>	<b>\$7,090</b>	<b>\$3,139</b>	<b>\$10,790</b>	<b>\$3,700</b>	<b>52.2%</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$303,507</b>	<b>\$275,984</b>	<b>\$275,984</b>	<b>\$114,520</b>	<b>\$181,461</b>	<b>(\$94,523)</b>	<b>(34.2%)</b>

## Budget Summary by Account - Approved

Budget Account: Dean of Student Services

Budget Manager: Matthews, Ann

Account #: 11-00-40010

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$100,282	\$106,006	\$103,006	\$46,838	\$72,000	(\$34,006)	(32.1%)
500001	Salaries - Non Exempt Staff	\$203	\$0	\$0	\$5,554	\$35,048	\$35,048	0.0%
500200	PSRS Retirement	\$16,562	\$17,310	\$16,875	\$8,333	\$17,248	(\$62)	(0.4%)
500201	PEERS Retirement	\$18	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$12,832	\$13,368	\$13,368	\$6,568	\$11,904	(\$1,464)	(11.0%)
500203	FICA	\$1,465	\$1,537	\$1,493	\$719	\$1,552	\$15	1.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$131,362</b>	<b>\$138,221</b>	<b>\$134,742</b>	<b>\$68,012</b>	<b>\$137,752</b>	<b>(\$469)</b>	<b>(0.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$7,274	\$8,500	\$7,456	\$3,053	\$7,000	(\$1,500)	(17.6%)
510005	Postage	\$8,429	\$6,500	\$6,500	\$1,893	\$6,000	(\$500)	(7.7%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$190	\$6,000	\$6,000	\$0	\$0	(\$6,000)	(100.0%)
510103	Technology Equipment	\$900	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$1,260	\$3,000	\$4,044	\$1,824	\$2,004	(\$996)	(33.2%)
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$2,208	\$2,803	\$2,803	\$276	\$1,500	(\$1,303)	(46.5%)
510400	Travel	\$93	\$8,000	\$8,000	\$8,079	\$1,000	(\$7,000)	(87.5%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$648	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510501	Staff Meeting	\$407	\$800	\$800	\$69	\$600	(\$200)	(25.0%)
510904	Telephone	\$638	\$900	\$900	\$246	\$650	(\$250)	(27.8%)
<b>Total for 51-Operating Expenditures</b>		<b>\$22,047</b>	<b>\$36,503</b>	<b>\$36,503</b>	<b>\$15,440</b>	<b>\$18,754</b>	<b>(\$17,749)</b>	<b>(48.6%)</b>
<b>Grand Total</b>		<b>\$153,409</b>	<b>\$174,724</b>	<b>\$171,245</b>	<b>\$83,452</b>	<b>\$156,506</b>	<b>(\$18,218)</b>	<b>(10.4%)</b>

## Budget Summary by Account - Approved

**Budget Account: Chief Financial Officer**

**Budget Manager: Eubank, Charlotte**

**Account #: 11-00-40015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$138,732	\$141,284	\$141,284	\$63,215	\$95,715	(\$45,569)	(32.3%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$6,943	\$45,552	\$45,552	0.0%
500009	Salaries - Overtime	\$0	\$0	\$0	\$6	\$0	\$0	0.0%
500200	PSRS Retirement	\$14,597	\$14,848	\$14,848	\$7,417	\$14,742	(\$106)	(0.7%)
500201	PEERS Retirement	\$3,517	\$3,585	\$3,585	\$1,734	\$3,533	(\$52)	(1.5%)
500202	Group Insurance Expense	\$12,772	\$13,368	\$13,368	\$6,568	\$11,904	(\$1,464)	(11.0%)
500203	FICA	\$4,637	\$4,874	\$4,874	\$2,297	\$4,873	(\$1)	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$174,255</b>	<b>\$177,959</b>	<b>\$177,959</b>	<b>\$88,180</b>	<b>\$176,319</b>	<b>(\$1,640)</b>	<b>(0.9%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,307	\$2,196	\$2,036	\$541	\$1,180	(\$1,016)	(46.3%)
510005	Postage	\$0	\$30	\$30	\$0	\$10	(\$20)	(66.7%)
510100	Equipment	\$0	\$0	\$160	\$160	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$6,250	\$2,320	\$2,320	\$1,500	\$7,320	\$5,000	215.5%
510201	Audit Services	\$30,500	\$32,000	\$32,000	\$32,000	\$33,500	\$1,500	4.7%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$3,473	\$1,000	\$1,000	\$730	\$500	(\$500)	(50.0%)
510403	Membership & Dues	\$5,001	\$3,896	\$3,896	-\$439	\$4,377	\$481	12.3%
510404	Professional Development/Travel	\$439	\$6,279	\$6,279	\$2,756	\$5,562	(\$717)	(11.4%)

## Budget Summary by Account - Approved

510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510904	Telephone	\$638	\$636	\$636	\$246	\$600	(\$36)	(5.7%)
<b>Total for 51-Operating Expenditures</b>		<b>\$47,608</b>	<b>\$48,357</b>	<b>\$48,357</b>	<b>\$37,494</b>	<b>\$53,049</b>	<b>\$4,692</b>	<b>9.7%</b>
<b>55-Capital</b>								
550008	Capital Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$221,863</b>	<b>\$226,316</b>	<b>\$226,316</b>	<b>\$125,674</b>	<b>\$229,368</b>	<b>\$3,052</b>	<b>1.3%</b>



## Budget Summary by Account - Approved

**Budget Account: Human Resources**

**Budget Manager: McDaniel, Kristina**

**Account #: 11-00-42010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$64,331	\$65,367	\$65,367	\$32,682	\$65,367	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$62,792	\$97,759	\$97,759	\$38,264	\$92,539	(\$5,220)	(5.3%)
500002	Salaries - PT Non Exempt Staff	\$9,044	\$10,296	\$10,296	\$4,537	\$10,296	\$0	0.0%
500009	Salaries - Overtime	\$36	\$75	\$75	\$9	\$25	(\$50)	(66.7%)
500200	PSRS Retirement	\$10,261	\$10,447	\$10,447	\$5,217	\$10,341	(\$106)	(1.0%)
500201	PEERS Retirement	\$4,729	\$8,081	\$8,081	\$3,199	\$7,573	(\$508)	(6.3%)
500202	Group Insurance Expense	\$13,580	\$26,736	\$26,736	\$11,062	\$23,808	(\$2,928)	(11.0%)
500203	FICA	\$6,303	\$9,215	\$9,215	\$3,696	\$8,815	(\$400)	(4.3%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$171,076</b>	<b>\$227,976</b>	<b>\$227,976</b>	<b>\$98,666</b>	<b>\$218,764</b>	<b>(\$9,212)</b>	<b>(4.0%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,709	\$2,374	\$2,374	\$783	\$2,304	(\$70)	(2.9%)
510005	Postage	\$753	\$800	\$800	\$218	\$800	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$370	\$370	\$300	\$0	(\$370)	(100.0%)
510200	Outsourced Services	\$26,536	\$26,800	\$26,800	\$17,426	\$38,733	\$11,933	44.5%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510301	Gifts & Honoraria	\$1,116	\$1,400	\$1,400	\$730	\$1,515	\$115	8.2%
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510305	Employee Recruitment	\$8,903	\$12,000	\$12,000	\$2,619	\$3,000	(\$9,000)	(75.0%)
510400	Travel	\$971	\$700	\$700	\$19	\$50	(\$650)	(92.9%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$5,912	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$1,369	\$1,445	\$1,445	\$473	\$1,134	(\$311)	(21.5%)
510404	Professional Development/Travel	\$395	\$1,900	\$1,900	\$993	\$1,000	(\$900)	(47.4%)
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510501	Staff Meeting	\$6,202	\$7,100	\$7,100	\$3,431	\$6,200	(\$900)	(12.7%)
<b>Total for 51-Operating Expenditures</b>		<b>\$53,866</b>	<b>\$54,889</b>	<b>\$54,889</b>	<b>\$26,992</b>	<b>\$54,736</b>	<b>(\$153)</b>	<b>(0.3%)</b>
<b>Grand Total</b>		<b>\$224,942</b>	<b>\$282,865</b>	<b>\$282,865</b>	<b>\$125,658</b>	<b>\$273,500</b>	<b>(\$9,365)</b>	<b>(3.3%)</b>

## Budget Summary by Account - Approved

**Budget Account: Purchasing**

**Budget Manager: Halcumb, Cammy**

**Account #: 11-00-42015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$62,829	\$64,295	\$64,295	\$32,163	\$64,295	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$21,227	\$24,523	\$24,523	\$12,228	\$24,523	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$10,108	\$10,292	\$10,292	\$5,139	\$10,186	(\$106)	(1.0%)
500201	PEERS Retirement	\$1,817	\$2,141	\$2,141	\$1,066	\$2,091	(\$50)	(2.3%)
500202	Group Insurance Expense	\$12,199	\$13,368	\$13,368	\$6,611	\$11,904	(\$1,464)	(11.0%)
500203	FICA	\$2,500	\$2,808	\$2,808	\$1,402	\$2,808	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$110,680</b>	<b>\$117,427</b>	<b>\$117,427</b>	<b>\$58,609</b>	<b>\$115,807</b>	<b>(\$1,620)</b>	<b>(1.4%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$1	\$10	\$10	\$0	\$10	\$0	0.0%
510100	Equipment	\$0	\$0	\$150	\$157	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$1,435	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$205	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$100	\$100	\$96	\$0	(\$100)	(100.0%)
510302	Advertising	\$0	\$800	\$800	\$101	\$300	(\$500)	(62.5%)
510400	Travel	\$0	\$250	\$250	\$191	\$300	\$50	20.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$61	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510403	Membership & Dues	\$834	\$899	\$899	\$735	\$735	(\$164)	(18.2%)
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$2,536</b>	<b>\$2,059</b>	<b>\$2,209</b>	<b>\$1,280</b>	<b>\$1,345</b>	<b>(\$714)</b>	<b>(34.7%)</b>
<b>Grand Total</b>		<b>\$113,216</b>	<b>\$119,486</b>	<b>\$119,636</b>	<b>\$59,889</b>	<b>\$117,152</b>	<b>(\$2,334)</b>	<b>(2.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Communications**

**Budget Manager: Johnson, Teresa**

**Account #: 11-00-43000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$89,891	\$92,413	\$92,413	\$40,831	\$59,621	(\$32,792)	(35.5%)
500001	Salaries - Non Exempt Staff	\$46,775	\$31,990	\$31,990	\$21,228	\$64,771	\$32,781	102.5%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500009	Salaries - Overtime	\$6	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$14,791	\$15,338	\$15,338	\$7,565	\$15,124	(\$214)	(1.4%)
500201	PEERS Retirement	\$3,818	\$2,653	\$2,653	\$1,347	\$2,603	(\$50)	(1.9%)
500202	Group Insurance Expense	\$22,347	\$20,052	\$20,052	\$9,937	\$17,856	(\$2,196)	(11.0%)
500203	FICA	\$4,774	\$3,787	\$3,787	\$1,894	\$3,787	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$182,402</b>	<b>\$166,233</b>	<b>\$166,233</b>	<b>\$82,802</b>	<b>\$163,762</b>	<b>(\$2,471)</b>	<b>(1.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$492	\$1,035	\$1,035	\$18	\$259	(\$776)	(75.0%)
510005	Postage	\$264	\$275	\$275	\$53	\$75	(\$200)	(72.7%)
510100	Equipment	\$11,737	\$16,955	\$16,955	\$8,898	\$45,150	\$28,195	166.3%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$318	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$19,088	\$23,900	\$23,900	\$8,994	\$18,600	(\$5,300)	(22.2%)
510211	Software Licensing Fees	\$5,325	\$5,080	\$5,430	\$1,050	\$5,600	\$520	10.2%
510302	Advertising	\$230,081	\$200,450	\$200,450	\$106,951	\$193,118	(\$7,332)	(3.7%)
510303	Printing	\$31,324	\$56,635	\$56,285	\$17,456	\$31,925	(\$24,710)	(43.6%)

## Budget Summary by Account - Approved

510304	Public Relations	\$15,440	\$20,100	\$20,100	\$5,778	\$10,500	(\$9,600)	(47.8%)
510400	Travel	\$897	\$300	\$300	\$0	\$300	\$0	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$2,129	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$1,706	\$2,300	\$2,300	\$1,519	\$1,500	(\$800)	(34.8%)
510404	Professional Development/Travel	\$285	\$1,920	\$1,920	\$922	\$2,100	\$180	9.4%
<b>Total for 51-Operating Expenditures</b>		<b>\$319,086</b>	<b>\$328,950</b>	<b>\$328,950</b>	<b>\$151,639</b>	<b>\$309,127</b>	<b>(\$19,823)</b>	<b>(6.0%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$8,160	\$15,000	\$0	\$0	\$0	(\$15,000)	(100.0%)
<b>Total for 55-Capital</b>		<b>\$8,160</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$15,000)</b>	<b>(100.0%)</b>
<b>Grand Total</b>		<b>\$509,648</b>	<b>\$510,183</b>	<b>\$495,183</b>	<b>\$234,441</b>	<b>\$472,889</b>	<b>(\$37,294)</b>	<b>(7.3%)</b>

## Budget Summary by Account - Approved

**Budget Account: College Development**

**Budget Manager: Reynolds, Michelle**

**Account #: 11-00-43010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$49,148	\$51,258	\$51,258	\$25,941	\$51,258	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$845	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$8,201	\$8,402	\$8,402	\$4,194	\$8,295	(\$107)	(1.3%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$767	\$743	\$743	\$331	\$743	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$65,347</b>	<b>\$67,087</b>	<b>\$67,087</b>	<b>\$33,772</b>	<b>\$66,248</b>	<b>(\$839)</b>	<b>(1.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$393	\$1,520	\$1,520	\$135	\$450	(\$1,070)	(70.4%)
510005	Postage	\$1,169	\$1,500	\$1,500	\$199	\$700	(\$800)	(53.3%)
510100	Equipment	\$97	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$4,520	\$1,890	\$1,890	\$1,507	\$0	(\$1,890)	(100.0%)
510301	Gifts & Honoraria	\$1,043	\$13,000	\$13,000	\$298	\$3,000	(\$10,000)	(76.9%)
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$1,575	\$3,000	\$3,000	\$0	\$1,500	(\$1,500)	(50.0%)
510304	Public Relations	\$2,872	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510400	Travel	\$0	\$3,500	\$3,500	\$1,654	\$3,000	(\$500)	(14.3%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$4,472	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$350	\$1,050	\$1,050	\$715	\$715	(\$335)	(31.9%)
510404	Professional Development/Travel	\$0	\$4,625	\$4,625	\$3,441	\$0	(\$4,625)	(100.0%)
510500	Hospitality	\$5,156	\$21,550	\$21,550	\$1,084	\$10,000	(\$11,550)	(53.6%)
<b>Total for 51-Operating Expenditures</b>		<b>\$21,647</b>	<b>\$51,635</b>	<b>\$51,635</b>	<b>\$9,033</b>	<b>\$19,365</b>	<b>(\$32,270)</b>	<b>(62.5%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$86,994</b>	<b>\$118,722</b>	<b>\$118,722</b>	<b>\$42,805</b>	<b>\$85,613</b>	<b>(\$33,109)</b>	<b>(27.9%)</b>



## Budget Summary by Account - Approved

**Budget Account: Technology & Computer Services**

**Budget Manager: Atwood, Steven**

**Account #: 11-00-44000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$324,321	\$325,433	\$325,433	\$133,599	\$129,653	(\$195,780)	(60.2%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$27,887	\$157,622	\$157,622	0.0%
500002	Salaries - PT Non Exempt Staff	\$864	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$52,965	\$53,971	\$53,971	\$26,556	\$46,833	(\$7,138)	(13.2%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$44,701	\$46,788	\$46,788	\$22,417	\$35,712	(\$11,076)	(23.7%)
500203	FICA	\$4,993	\$4,719	\$4,719	\$2,657	\$4,166	(\$553)	(11.7%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$427,844</b>	<b>\$430,911</b>	<b>\$430,911</b>	<b>\$213,116</b>	<b>\$373,986</b>	<b>(\$56,925)</b>	<b>(13.2%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$106	\$100	\$100	\$23	\$60	(\$40)	(40.0%)
510005	Postage	\$131	\$150	\$150	\$11	\$50	(\$100)	(66.7%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510101	Improvement & Expansion	\$8,462	\$20,000	\$15,967	\$6,032	\$7,500	(\$12,500)	(62.5%)
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$14,734	\$51,338	\$51,338	\$2,913	\$21,460	(\$29,878)	(58.2%)
510200	Outsourced Services	\$112,572	\$141,371	\$144,681	\$92,021	\$137,816	(\$3,555)	(2.5%)
510211	Software Licensing Fees	\$103,694	\$158,302	\$158,322	\$52,130	\$112,595	(\$45,707)	(28.9%)
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510904	Telephone	\$11,767	\$22,980	\$22,980	\$2,877	\$13,380	(\$9,600)	(41.8%)
510905	Fuel	\$1,741	\$2,400	\$2,400	\$902	\$1,500	(\$900)	(37.5%)
<b>Total for 51-Operating Expenditures</b>		<b>\$253,207</b>	<b>\$396,641</b>	<b>\$395,938</b>	<b>\$156,909</b>	<b>\$294,361</b>	<b>(\$102,280)</b>	<b>(25.8%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550008	Capital Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$681,051</b>	<b>\$827,552</b>	<b>\$826,849</b>	<b>\$370,025</b>	<b>\$668,347</b>	<b>(\$159,205)</b>	<b>(19.2%)</b>

## Budget Summary by Account - Approved

**Budget Account: Student Info System Admin**

**Budget Manager: Richardson, Kathy**

**Account #: 11-00-44005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$113,651	\$178,996	\$178,996	\$51,727	\$122,945	(\$56,051)	(31.3%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$6,432	\$0	\$0	0.0%
500200	PSRS Retirement	\$18,209	\$28,861	\$28,861	\$9,477	\$19,553	(\$9,308)	(32.3%)
500202	Group Insurance Expense	\$12,772	\$20,052	\$20,052	\$6,568	\$11,904	(\$8,148)	(40.6%)
500203	FICA	\$521	\$1,465	\$1,465	\$287	\$653	(\$812)	(55.4%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$145,153</b>	<b>\$229,374</b>	<b>\$229,374</b>	<b>\$74,491</b>	<b>\$155,055</b>	<b>(\$74,319)</b>	<b>(32.4%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$519	\$1,002	\$1,002	\$1	\$471	(\$531)	(53.0%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$2,256	\$2,256	\$0	\$0	(\$2,256)	(100.0%)
510103	Technology Equipment	\$0	\$40,000	\$40,703	\$40,678	\$0	(\$40,000)	(100.0%)
510200	Outsourced Services	\$0	\$17,250	\$17,250	\$250	\$0	(\$17,250)	(100.0%)
510211	Software Licensing Fees	\$168,805	\$188,783	\$207,050	\$187,267	\$189,250	\$467	0.2%
510400	Travel	\$9,364	\$400	\$400	\$76	\$150	(\$250)	(62.5%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$64	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$1,250	\$1,260	\$1,260	\$10	\$1,260	\$0	0.0%
510404	Professional Development/Travel	\$0	\$8,378	\$8,378	\$0	\$2,856	(\$5,522)	(65.9%)
<b>Total for 51-Operating Expenditures</b>		<b>\$180,002</b>	<b>\$259,329</b>	<b>\$278,299</b>	<b>\$228,282</b>	<b>\$193,987</b>	<b>(\$65,342)</b>	<b>(25.2%)</b>
<b>Grand Total</b>		<b>\$325,155</b>	<b>\$488,703</b>	<b>\$507,673</b>	<b>\$302,773</b>	<b>\$349,042</b>	<b>(\$139,661)</b>	<b>(28.6%)</b>

## Budget Summary by Account - Approved

**Budget Account: Maintenance Services**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-00-61000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$52,828	\$53,580	\$53,580	\$26,619	\$53,579	(\$1)	0.0%
500001	Salaries - Non Exempt Staff	\$177,821	\$191,786	\$191,786	\$92,690	\$191,578	(\$208)	(0.1%)
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$8,577	\$8,738	\$8,738	\$4,362	\$8,632	(\$106)	(1.2%)
500201	PEERS Retirement	\$14,583	\$15,863	\$15,863	\$7,716	\$15,552	(\$311)	(2.0%)
500202	Group Insurance Expense	\$42,504	\$46,119	\$46,119	\$22,401	\$41,069	(\$5,050)	(10.9%)
500203	FICA	\$14,133	\$15,449	\$15,449	\$7,467	\$15,433	(\$16)	(0.1%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$310,446</b>	<b>\$331,535</b>	<b>\$331,535</b>	<b>\$161,255</b>	<b>\$325,843</b>	<b>(\$5,692)</b>	<b>(1.7%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$310	\$300	\$300	\$266	\$100	(\$200)	(66.7%)
510003	Bldg. Maint & Cust Supplies	\$30,315	\$65,838	\$65,838	\$18,972	\$40,206	(\$25,632)	(38.9%)
510005	Postage	\$33	\$50	\$50	\$8	\$20	(\$30)	(60.0%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$95	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$350	\$350	\$0	\$350	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$11,441	\$2,000	\$2,000	\$611	\$800	(\$1,200)	(60.0%)
510200	Outsourced Services	\$1,308	\$1,500	\$1,500	\$1,194	\$1,200	(\$300)	(20.0%)
510208	Bldg. Maint. Outsourced Svcs.	\$49,268	\$58,051	\$56,851	\$31,571	\$62,752	\$4,701	8.1%

## Budget Summary by Account - Approved

510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$748	\$1,375	\$1,375	\$405	\$1,170	(\$205)	(14.9%)
510404	Professional Development/Travel	\$1,040	\$1,000	\$1,000	\$0	\$0	(\$1,000)	(100.0%)
510801	Rental Equipment	\$921	\$1,815	\$1,815	\$48	\$800	(\$1,015)	(55.9%)
510904	Telephone	\$638	\$720	\$720	\$246	\$600	(\$120)	(16.7%)
510905	Fuel	\$3,065	\$4,500	\$4,500	\$1,617	\$3,900	(\$600)	(13.3%)
<b>Total for 51-Operating Expenditures</b>		<b>\$99,182</b>	<b>\$137,499</b>	<b>\$136,299</b>	<b>\$54,938</b>	<b>\$111,898</b>	<b>(\$25,601)</b>	<b>(18.6%)</b>
<b>55-Capital</b>								
550001	Land Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550002	Buildings	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550003	Building Improvements	\$12,764	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$15,000	\$22,059	\$0	\$0	0.0%
550006	Vehicles	\$1,875	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$14,639</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$22,059</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$424,267</b>	<b>\$469,034</b>	<b>\$482,834</b>	<b>\$238,252</b>	<b>\$437,741</b>	<b>(\$31,293)</b>	<b>(6.7%)</b>

## Budget Summary by Account - Approved

Budget Account: Campus Safety

Budget Manager: Stratton , Chuck

Account #: 11-00-66000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$718	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500201	PEERS Retirement	\$52	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$13	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$238	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$1,021</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$7	\$500	\$500	\$0	\$0	(\$500)	(100.0%)
510100	Equipment	\$0	\$3,507	\$3,507	\$0	\$4,249	\$742	21.2%
510103	Technology Equipment	\$0	\$10,000	\$10,000	\$0	\$0	(\$10,000)	(100.0%)
510200	Outsourced Services	\$100,000	\$100,000	\$100,000	\$50,000	\$100,000	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$2,420	\$2,420	\$299	\$0	(\$2,420)	(100.0%)
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$187	\$0	\$0	\$0	\$2,000	\$2,000	0.0%
510400	Travel	\$0	\$500	\$500	\$0	\$0	(\$500)	(100.0%)

## Budget Summary by Account - Approved

510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$990	\$990	\$0	\$790	(\$200)	(20.2%)
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510904	Telephone	\$1,276	\$0	\$0	\$493	\$1,200	\$1,200	0.0%
510905	Fuel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$101,470</b>	<b>\$117,917</b>	<b>\$117,917</b>	<b>\$50,792</b>	<b>\$108,239</b>	<b>(\$9,678)</b>	<b>(8.2%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$102,491</b>	<b>\$117,917</b>	<b>\$117,917</b>	<b>\$50,792</b>	<b>\$108,239</b>	<b>(\$9,678)</b>	<b>(8.2%)</b>

## Budget Summary by Account - Approved

**Budget Account: Mail Services**

**Budget Manager: Halcumb, Cammy**

**Account #: 11-00-67010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$20,337	\$22,381	\$22,381	\$11,196	\$22,381	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$291	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500201	PEERS Retirement	\$1,752	\$1,994	\$1,994	\$993	\$1,944	(\$50)	(2.5%)
500202	Group Insurance Expense	\$5,813	\$6,684	\$6,684	\$3,305	\$5,952	(\$732)	(11.0%)
500203	FICA	\$1,525	\$1,712	\$1,712	\$855	\$1,712	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$29,718</b>	<b>\$32,771</b>	<b>\$32,771</b>	<b>\$16,349</b>	<b>\$31,989</b>	<b>(\$782)</b>	<b>(2.4%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$73	\$200	\$200	\$85	\$100	(\$100)	(50.0%)
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$20	\$20	\$0	\$10	(\$10)	(50.0%)
510100	Equipment	\$1,387	\$3,800	\$3,650	\$30	\$150	(\$3,650)	(96.1%)
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$2,097	\$2,640	\$2,640	\$1,262	\$1,850	(\$790)	(29.9%)
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510905	Fuel	\$463	\$400	\$400	\$141	\$420	\$20	5.0%



## Budget Summary by Account - Approved

Total for 51-Operating Expenditures	\$4,020	\$7,060	\$6,910	\$1,518	\$2,530	(\$4,530)	(64.2%)
Grand Total	\$33,738	\$39,831	\$39,681	\$17,867	\$34,519	(\$5,312)	(13.3%)

## Budget Summary by Account - Approved

**Budget Account: Center Support-Sikeston**

**Budget Manager: Marshall , Missy**

**Account #: 11-10-20015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$154,034	\$156,365	\$118,859	\$60,217	\$118,857	(\$37,508)	(24.0%)
500001	Salaries - Non Exempt Staff	\$24,267	\$24,274	\$24,274	\$12,471	\$24,274	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$8,624	\$8,999	\$8,999	\$4,449	\$8,999	\$0	0.0%
500009	Salaries - Overtime	\$342	\$0	\$0	\$1	\$0	\$0	0.0%
500101	Salaries - Faculty	\$0	\$0	\$37,506	\$18,837	\$0	\$0	0.0%
500200	PSRS Retirement	\$24,992	\$25,581	\$25,581	\$12,739	\$18,961	(\$6,620)	(25.9%)
500201	PEERS Retirement	\$2,043	\$2,124	\$2,124	\$1,037	\$2,074	(\$50)	(2.4%)
500202	Group Insurance Expense	\$25,542	\$26,736	\$26,736	\$13,222	\$17,856	(\$8,880)	(33.2%)
500203	FICA	\$4,468	\$4,812	\$4,812	\$2,289	\$4,268	(\$544)	(11.3%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$244,312</b>	<b>\$248,891</b>	<b>\$248,891</b>	<b>\$125,262</b>	<b>\$195,289</b>	<b>(\$53,602)</b>	<b>(21.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,562	\$2,500	\$2,500	\$460	\$1,400	(\$1,100)	(44.0%)
510002	Instructional Supplies	\$136	\$400	\$400	\$0	\$200	(\$200)	(50.0%)
510003	Bldg. Maint & Cust Supplies	\$14	\$500	\$500	\$1,134	\$2,000	\$1,500	300.0%
510005	Postage	\$49	\$70	\$70	\$47	\$60	(\$10)	(14.3%)
510100	Equipment	\$4,066	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$4,764	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$2,851	\$0	\$0	\$0	\$175	\$175	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510208	Bldg. Maint. Outsourced Svcs.	\$20,566	\$25,030	\$61,610	\$32,520	\$64,010	\$38,980	155.7%
510300	Recruiting	\$0	\$400	\$400	\$0	\$100	(\$300)	(75.0%)
510400	Travel	\$255	\$2,887	\$2,887	\$729	\$1,800	(\$1,087)	(37.7%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$1,222	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$172	\$550	\$550	\$261	\$375	(\$175)	(31.8%)
510800	Rental Facilities	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510900	Electricity	\$42,605	\$43,800	\$43,800	\$19,993	\$46,800	\$3,000	6.8%
510902	Natural Gas	\$1,074	\$1,800	\$1,800	\$149	\$2,040	\$240	13.3%
510904	Telephone	\$2,191	\$0	\$0	\$200	\$600	\$600	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$81,527</b>	<b>\$77,937</b>	<b>\$114,517</b>	<b>\$55,493</b>	<b>\$119,560</b>	<b>\$41,623</b>	<b>53.4%</b>
<b>Grand Total</b>		<b>\$325,839</b>	<b>\$326,828</b>	<b>\$363,408</b>	<b>\$180,755</b>	<b>\$314,849</b>	<b>(\$11,979)</b>	<b>(3.7%)</b>

## Budget Summary by Account - Approved

Budget Account: Center Support-Kennett

Budget Manager: Ballard, Kathy

Account #: 11-15-20015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$62,655	\$62,919	\$62,919	\$32,110	\$62,918	(\$1)	0.0%
500001	Salaries - Non Exempt Staff	\$42,868	\$44,012	\$44,012	\$21,666	\$44,012	\$0	0.0%
500200	PSRS Retirement	\$9,912	\$10,092	\$10,092	\$5,039	\$9,986	(\$106)	(1.1%)
500201	PEERS Retirement	\$3,818	\$3,936	\$3,936	\$1,960	\$3,836	(\$100)	(2.5%)
500202	Group Insurance Expense	\$19,154	\$20,052	\$20,052	\$9,917	\$17,856	(\$2,196)	(11.0%)
500203	FICA	\$4,125	\$4,278	\$4,278	\$2,109	\$4,278	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$142,532</b>	<b>\$145,289</b>	<b>\$145,289</b>	<b>\$72,801</b>	<b>\$142,886</b>	<b>(\$2,403)</b>	<b>(1.7%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,540	\$1,600	\$1,600	\$1,657	\$1,754	\$154	9.6%
510002	Instructional Supplies	\$126	\$900	\$900	\$0	\$750	(\$150)	(16.7%)
510003	Bldg. Maint & Cust Supplies	\$1,912	\$0	\$0	\$664	\$2,129	\$2,129	0.0%
510005	Postage	\$0	\$10	\$10	\$0	\$15	\$5	50.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$0	\$150	\$150	\$485	\$250	\$100	66.7%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$5,639	\$6,855	\$21,031	\$10,079	\$29,543	\$22,688	331.0%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$0	\$0	\$0	\$140	\$140	0.0%

## Budget Summary by Account - Approved

510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510304	Public Relations	\$0	\$100	\$100	\$100	\$0	(\$100)	(100.0%)
510400	Travel	\$0	\$1,428	\$1,428	\$444	\$850	(\$578)	(40.5%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$156	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$184	\$88	\$88	\$0	\$145	\$57	64.8%
510404	Professional Development/Travel	\$0	\$200	\$200	\$0	\$0	(\$200)	(100.0%)
510500	Hospitality	\$575	\$550	\$550	\$357	\$1,050	\$500	90.9%
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510800	Rental Facilities	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510900	Electricity	\$22,871	\$22,800	\$22,800	\$11,032	\$25,200	\$2,400	10.5%
510901	Water & Sewer	\$893	\$1,200	\$1,200	\$303	\$900	(\$300)	(25.0%)
510902	Natural Gas	\$2,215	\$2,880	\$2,880	\$258	\$3,000	\$120	4.2%
510904	Telephone	\$1,255	\$0	\$0	\$563	\$1,692	\$1,692	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$37,366</b>	<b>\$38,761</b>	<b>\$52,937</b>	<b>\$25,942</b>	<b>\$67,418</b>	<b>\$28,657</b>	<b>73.9%</b>
<b>55-Capital</b>								
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$179,898</b>	<b>\$184,050</b>	<b>\$198,226</b>	<b>\$98,743</b>	<b>\$210,304</b>	<b>\$26,254</b>	<b>14.3%</b>

## Budget Summary by Account - Approved

Budget Account: Center Support-Malden

Budget Manager: Cornman, Carolyn

Account #: 11-20-20015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$41,714	\$42,328	\$42,328	\$18,626	\$41,226	(\$1,102)	(2.6%)
500002	Salaries - PT Non Exempt Staff	\$16,320	\$17,479	\$17,479	\$14,530	\$17,479	\$0	0.0%
500009	Salaries - Overtime	\$212	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500201	PEERS Retirement	\$3,721	\$3,821	\$3,821	\$1,666	\$3,645	(\$176)	(4.6%)
500202	Group Insurance Expense	\$12,768	\$13,368	\$13,368	\$5,424	\$11,904	(\$1,464)	(11.0%)
500203	FICA	\$4,302	\$4,575	\$4,575	\$2,548	\$4,491	(\$84)	(1.8%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$79,037</b>	<b>\$81,571</b>	<b>\$81,571</b>	<b>\$42,794</b>	<b>\$78,745</b>	<b>(\$2,826)</b>	<b>(3.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,029	\$1,000	\$1,000	\$607	\$800	(\$200)	(20.0%)
510002	Instructional Supplies	\$0	\$250	\$250	\$0	\$100	(\$150)	(60.0%)
510003	Bldg. Maint & Cust Supplies	\$88	\$300	\$300	\$251	\$400	\$100	33.3%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$159	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$3,171	\$5,000	\$9,595	\$4,368	\$8,286	\$3,286	65.7%
510302	Advertising	\$0	\$100	\$100	\$0	\$0	(\$100)	(100.0%)

## Budget Summary by Account - Approved

510304	Public Relations	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$1,000	\$1,000	\$391	\$750	(\$250)	(25.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$572	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$57	\$57	\$0	\$60	\$3	5.3%
510500	Hospitality	\$504	\$460	\$460	\$193	\$450	(\$10)	(2.2%)
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510800	Rental Facilities	\$17,428	\$20,004	\$20,004	\$11,563	\$20,004	\$0	0.0%
510900	Electricity	\$5,278	\$6,000	\$6,000	\$3,311	\$6,660	\$660	11.0%
510902	Natural Gas	\$547	\$800	\$800	\$98	\$600	(\$200)	(25.0%)
510904	Telephone	\$1,013	\$0	\$0	\$440	\$1,200	\$1,200	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$29,789</b>	<b>\$34,971</b>	<b>\$39,566</b>	<b>\$21,222</b>	<b>\$39,310</b>	<b>\$4,339</b>	<b>12.4%</b>
<b>Grand Total</b>		<b>\$108,826</b>	<b>\$116,542</b>	<b>\$121,137</b>	<b>\$64,016</b>	<b>\$118,055</b>	<b>\$1,513</b>	<b>1.3%</b>

## Budget Summary by Account - Approved

**Budget Account: Center Support-Dexter**

**Budget Manager: Kenley, Joe**

**Account #: 11-25-20015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$80,375	\$80,436	\$80,436	\$27,014	\$81,364	\$928	1.2%
500001	Salaries - Non Exempt Staff	\$20,489	\$20,862	\$20,862	\$10,773	\$20,862	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$6,366	\$9,263	\$9,263	\$2,747	\$9,263	\$0	0.0%
500200	PSRS Retirement	\$13,363	\$13,602	\$13,602	\$4,535	\$13,524	(\$78)	(0.6%)
500201	PEERS Retirement	\$1,833	\$1,890	\$1,890	\$941	\$1,839	(\$51)	(2.7%)
500202	Group Insurance Expense	\$18,600	\$20,052	\$20,052	\$8,264	\$17,856	(\$2,196)	(11.0%)
500203	FICA	\$3,485	\$3,472	\$3,472	\$1,390	\$3,485	\$13	0.4%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$144,511</b>	<b>\$149,577</b>	<b>\$149,577</b>	<b>\$55,664</b>	<b>\$148,193</b>	<b>(\$1,384)</b>	<b>(0.9%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$806	\$1,000	\$1,000	\$542	\$1,448	\$448	44.8%
510002	Instructional Supplies	\$484	\$1,000	\$1,000	\$6	\$500	(\$500)	(50.0%)
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$0	\$406	\$800	\$800	0.0%
510005	Postage	\$0	\$50	\$50	\$0	\$24	(\$26)	(52.0%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$700	\$700	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$1,013	\$1,500	\$15,676	\$8,221	\$16,296	\$14,796	986.4%
510300	Recruiting	\$0	\$1,860	\$0	\$0	\$0	(\$1,860)	(100.0%)
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%



## Budget Summary by Account - Approved

510304	Public Relations	\$0	\$2,500	\$2,170	\$459	\$1,100	(\$1,400)	(56.0%)
510400	Travel	\$0	\$0	\$1,860	\$346	\$1,136	\$1,136	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$338	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$60	\$60	\$90	\$30	\$150	\$90	150.0%
510500	Hospitality	\$682	\$0	\$300	\$137	\$600	\$600	0.0%
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510800	Rental Facilities	\$96,258	\$98,070	\$98,070	\$49,035	\$98,076	\$6	0.0%
510900	Electricity	\$23,442	\$39,976	\$39,976	\$9,549	\$30,000	(\$9,976)	(25.0%)
510901	Water & Sewer	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510902	Natural Gas	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510904	Telephone	\$320	\$0	\$0	\$103	\$324	\$324	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$123,403</b>	<b>\$146,016</b>	<b>\$160,192</b>	<b>\$68,834</b>	<b>\$151,154</b>	<b>\$5,138</b>	<b>3.5%</b>
<b>55-Capital</b>								
550004	Leased Bldg. Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$267,914</b>	<b>\$295,593</b>	<b>\$309,769</b>	<b>\$124,498</b>	<b>\$299,347</b>	<b>\$3,754</b>	<b>1.3%</b>

## Budget Summary by Account - Approved

**Budget Account: Bookstore**

**Budget Manager: Jansen, Robert**

**Account #: 12-00-50010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$64,901	\$65,456	\$65,456	\$33,682	\$65,456	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$70,746	\$74,714	\$74,714	\$25,695	\$62,400	(\$12,314)	(16.5%)
500002	Salaries - PT Non Exempt Staff	\$4,209	\$23,468	\$23,468	\$6,989	\$0	(\$23,468)	(100.0%)
500009	Salaries - Overtime	\$204	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$10,274	\$10,460	\$10,460	\$5,223	\$10,354	(\$106)	(1.0%)
500201	PEERS Retirement	\$6,062	\$6,500	\$6,500	\$2,211	\$5,505	(\$995)	(15.3%)
500202	Group Insurance Expense	\$22,275	\$26,736	\$26,736	\$10,679	\$23,808	(\$2,928)	(11.0%)
500203	FICA	\$6,775	\$8,459	\$8,459	\$2,911	\$5,722	(\$2,737)	(32.4%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$185,446</b>	<b>\$215,793</b>	<b>\$215,793</b>	<b>\$87,390</b>	<b>\$173,245</b>	<b>(\$42,548)</b>	<b>(19.7%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$2,732	\$2,000	\$2,000	\$190	\$1,000	(\$1,000)	(50.0%)
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$5	\$100	\$100	\$0	\$20	(\$80)	(80.0%)
510100	Equipment	\$335	\$1,500	\$1,500	\$904	\$1,000	(\$500)	(33.3%)
510103	Technology Equipment	\$17,291	\$1,197	\$1,197	\$0	\$0	(\$1,197)	(100.0%)
510104	Bldg. Maintenance Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$67,728	\$52,156	\$72,156	\$33,246	\$19,321	(\$32,835)	(63.0%)
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$7,879	\$7,879	0.0%
510213	Student Meal Plans	\$221,845	\$250,000	\$250,000	\$132,122	\$375,175	\$125,175	50.1%

## Budget Summary by Account - Approved

510302	Advertising	\$600	\$600	\$600	\$0	\$600	\$0	0.0%
510400	Travel	\$3,106	\$1,000	\$1,000	\$38	\$150	(\$850)	(85.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$354	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$2,125	\$2,125	\$2,125	\$1,400	\$2,125	\$0	0.0%
510404	Professional Development/Travel	\$0	\$5,500	\$5,500	\$1,381	\$4,000	(\$1,500)	(27.3%)
510700	Textbooks - Rental & Resale	\$615,645	\$900,000	\$880,000	\$560,454	\$650,000	(\$250,000)	(27.8%)
510701	DO NOT USE Textbooks - (formerly Used)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510702	DO NOT USE Textbooks - (formerly New)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510703	Merchandise for Resale	\$177,368	\$350,000	\$350,000	\$107,726	\$150,000	(\$200,000)	(57.1%)
510704	My Labs Plus Expense	\$239,300	\$300,000	\$300,000	\$126,944	\$200,000	(\$100,000)	(33.3%)
510900	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510901	Water & Sewer	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$1,348,434</b>	<b>\$1,866,178</b>	<b>\$1,866,178</b>	<b>\$964,405</b>	<b>\$1,411,270</b>	<b>(\$454,908)</b>	<b>(24.4%)</b>
<b>55-Capital</b>								
550008	Capital Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$1,533,880</b>	<b>\$2,081,971</b>	<b>\$2,081,971</b>	<b>\$1,051,795</b>	<b>\$1,584,515</b>	<b>(\$497,456)</b>	<b>(23.9%)</b>

## Budget Summary by Account - Approved

**Budget Account: Student Housing**

**Budget Manager: Milligan, Laura**

**Account #: 12-00-50015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$60,112	\$88,792	\$88,792	\$44,982	\$59,518	(\$29,274)	(33.0%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$4,593	\$29,266	\$29,266	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$9,713	\$14,813	\$14,813	\$8,041	\$14,600	(\$213)	(1.4%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$9,599	\$13,368	\$13,368	\$6,569	\$11,904	(\$1,464)	(11.0%)
500203	FICA	\$1,008	\$1,287	\$1,287	\$700	\$1,287	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$80,432</b>	<b>\$118,260</b>	<b>\$118,260</b>	<b>\$64,885</b>	<b>\$116,575</b>	<b>(\$1,685)</b>	<b>(1.4%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$401	\$500	\$500	\$119	\$200	(\$300)	(60.0%)
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510003	Bldg. Maint & Cust Supplies	\$28,402	\$11,200	\$11,200	\$9,692	\$8,368	(\$2,832)	(25.3%)
510005	Postage	\$0	\$500	\$500	\$51	\$100	(\$400)	(80.0%)
510100	Equipment	\$1,130	\$0	\$0	\$0	\$3,997	\$3,997	0.0%
510103	Technology Equipment	\$0	\$350	\$350	\$300	\$0	(\$350)	(100.0%)
510104	Bldg. Maintenance Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$7,500	\$0	\$0	\$0	\$0	\$0	0.0%
510202	Medical Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$47,243	\$76,429	\$77,629	\$59,783	\$74,911	(\$1,518)	(2.0%)

## Budget Summary by Account - Approved

510210	Bank Service Fees	\$1,500	\$1,500	\$1,500	\$750	\$1,500	\$0	0.0%
510213	Student Meal Plans	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$250	\$250	\$0	\$0	(\$250)	(100.0%)
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$300	\$0	\$0	\$0	(\$300)	(100.0%)
510403	Membership & Dues	\$286	\$295	\$301	\$301	\$310	\$15	5.1%
510404	Professional Development/Travel	\$0	\$45	\$339	\$26	\$60	\$15	33.3%
510500	Hospitality	\$1,770	\$3,500	\$3,500	\$728	\$2,500	(\$1,000)	(28.6%)
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510900	Electricity	\$54,624	\$55,000	\$55,000	\$25,374	\$59,000	\$4,000	7.3%
510901	Water & Sewer	\$15,281	\$14,000	\$14,000	\$6,646	\$17,500	\$3,500	25.0%
510902	Natural Gas	\$7,044	\$7,000	\$7,000	\$2,440	\$7,800	\$800	11.4%
510903	Cable	\$8,289	\$8,452	\$8,452	\$4,901	\$9,300	\$848	10.0%
510904	Telephone	\$1,910	\$1,920	\$1,920	\$739	\$1,671	(\$249)	(13.0%)
511000	Insurance - Property	\$7,472	\$7,900	\$7,900	\$7,664	\$7,900	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$182,852</b>	<b>\$189,141</b>	<b>\$190,341</b>	<b>\$119,514</b>	<b>\$195,117</b>	<b>\$5,976</b>	<b>3.2%</b>
<b>52-Scholarships</b>								
520005	Room & Board	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
520006	Institutional Scholarship	\$30,000	\$30,000	\$30,000	\$12,500	\$25,000	(\$5,000)	(16.7%)
<b>Total for 52-Scholarships</b>		<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$12,500</b>	<b>\$25,000</b>	<b>(\$5,000)</b>	<b>(16.7%)</b>
<b>53-Amort, Depreciation, Interest</b>								
530000	Depreciation	\$171,304	\$0	\$0	\$85,650	\$0	\$0	0.0%
530001	Amortization	\$1,928	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

530003	Interest	\$131,234	\$303,594	\$303,594	\$32,675	\$300,094	(\$3,500)	(1.2%)
<b>Total for 53-Amort, Depreciation, Interest</b>		<b>\$304,466</b>	<b>\$303,594</b>	<b>\$303,594</b>	<b>\$118,325</b>	<b>\$300,094</b>	<b>(\$3,500)</b>	<b>(1.2%)</b>
<b>54-Other</b>								
540099	Miscellaneous Expense	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 54-Other</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$597,750</b>	<b>\$640,995</b>	<b>\$642,195</b>	<b>\$315,224</b>	<b>\$636,786</b>	<b>(\$4,209)</b>	<b>(0.7%)</b>

## Budget Summary by Account - Approved

**Budget Account: Tinnin Fine Arts Center**

**Budget Manager: Hoggard, Dr. Justin**

**Account #: 12-00-50020**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$71,908	\$73,057	\$73,057	\$29,860	\$0	(\$73,057)	(100.0%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$7,157	\$44,304	\$44,304	0.0%
500002	Salaries - PT Non Exempt Staff	\$16,505	\$17,784	\$17,784	\$8,646	\$17,024	(\$760)	(4.3%)
500200	PSRS Retirement	\$4,521	\$4,653	\$4,653	\$2,318	\$0	(\$4,653)	(100.0%)
500201	PEERS Retirement	\$3,431	\$3,498	\$3,498	\$1,689	\$3,448	(\$50)	(1.4%)
500202	Group Insurance Expense	\$9,579	\$10,026	\$10,026	\$4,874	\$5,952	(\$4,074)	(40.6%)
500203	FICA	\$4,994	\$5,167	\$5,167	\$2,496	\$4,692	(\$475)	(9.2%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$110,938</b>	<b>\$114,185</b>	<b>\$114,185</b>	<b>\$57,040</b>	<b>\$75,420</b>	<b>(\$38,765)</b>	<b>(33.9%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$8,120	\$16,500	\$13,500	\$3,435	\$7,100	(\$9,400)	(57.0%)
510005	Postage	\$187	\$0	\$0	\$259	\$0	\$0	0.0%
510100	Equipment	\$32,351	\$22,230	\$19,230	\$11,455	\$10,800	(\$11,430)	(51.4%)
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$982	\$0	\$0	\$0	\$3,500	\$3,500	0.0%
510200	Outsourced Services	\$1,298	\$3,450	\$3,450	\$840	\$3,400	(\$50)	(1.4%)
510301	Gifts & Honoraria	\$1,275	\$1,500	\$1,500	\$807	\$1,500	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$1,500	\$1,500	\$23	\$800	(\$700)	(46.7%)

## Budget Summary by Account - Approved

510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$342	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$2,664	\$4,000	\$4,000	\$0	\$4,000	\$0	0.0%
510500	Hospitality	\$2,136	\$4,400	\$4,400	\$1,908	\$2,500	(\$1,900)	(43.2%)
510801	Rental Equipment	\$0	\$500	\$500	\$0	\$1,500	\$1,000	200.0%
510900	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510901	Water & Sewer	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510902	Natural Gas	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$49,355</b>	<b>\$54,080</b>	<b>\$48,080</b>	<b>\$18,727</b>	<b>\$35,100</b>	<b>(\$18,980)</b>	<b>(35.1%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$6,000	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$160,293</b>	<b>\$168,265</b>	<b>\$168,265</b>	<b>\$75,767</b>	<b>\$110,520</b>	<b>(\$57,745)</b>	<b>(34.3%)</b>



## Budget Summary by Account - Approved

**Budget Account: Testing & Assessment**

**Budget Manager: Patterson , Diane**

**Account #: 12-00-50025**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$50,491	\$52,360	\$50,360	\$26,282	\$44,341	(\$8,019)	(15.3%)
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$175	\$7,900	\$7,900	0.0%
500002	Salaries - PT Non Exempt Staff	\$10,013	\$12,490	\$14,490	\$5,858	\$12,188	(\$302)	(2.4%)
500009	Salaries - Overtime	\$0	\$0	\$0	\$439	\$0	\$0	0.0%
500200	PSRS Retirement	\$7,895	\$7,399	\$7,399	\$4,067	\$8,439	\$1,040	14.1%
500201	PEERS Retirement	\$76	\$0	\$0	\$42	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$1,699	\$1,598	\$1,598	\$910	\$1,690	\$92	5.8%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$76,560</b>	<b>\$80,531</b>	<b>\$80,531</b>	<b>\$41,079</b>	<b>\$80,510</b>	<b>(\$21)</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$320	\$350	\$350	\$73	\$150	(\$200)	(57.1%)
510001	Testing Supplies	\$18,370	\$37,225	\$36,725	\$21,400	\$19,700	(\$17,525)	(47.1%)
510005	Postage	\$29	\$100	\$100	\$0	\$10	(\$90)	(90.0%)
510100	Equipment	\$0	\$0	\$0	\$0	\$50	\$50	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$27,133	\$450	\$650	\$0	\$0	(\$450)	(100.0%)
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510205	Credit Card Merchant Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$1,500	\$2,100	\$2,100	\$0	\$1,800	(\$300)	(14.3%)

## Budget Summary by Account - Approved

510303	Printing	\$0	\$40	\$40	\$0	\$40	\$0	0.0%
510400	Travel	\$2,297	\$200	\$200	\$124	\$150	(\$50)	(25.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$256	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$55	\$55	\$55	\$0	\$55	\$0	0.0%
510404	Professional Development/Travel	\$0	\$3,100	\$3,400	\$3,032	\$0	(\$3,100)	(100.0%)
510500	Hospitality	\$0	\$200	\$200	\$0	\$0	(\$200)	(100.0%)
510501	Staff Meeting	\$19	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$49,979</b>	<b>\$43,820</b>	<b>\$43,820</b>	<b>\$24,629</b>	<b>\$21,955</b>	<b>(\$21,865)</b>	<b>(49.9%)</b>
<b>Grand Total</b>		<b>\$126,539</b>	<b>\$124,351</b>	<b>\$124,351</b>	<b>\$65,708</b>	<b>\$102,465</b>	<b>(\$21,886)</b>	<b>(17.6%)</b>

## Budget Summary by Account - Approved

**Budget Account: Financial Services**

**Budget Manager: Alford, Jason**

**Account #: 11-00-41000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$36,384	\$54,303	\$54,303	\$27,145	\$54,303	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$36,724	\$38,397	\$38,397	\$19,529	\$38,397	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500009	Salaries - Overtime	\$6	\$0	\$0	\$7	\$0	\$0	0.0%
500200	PSRS Retirement	\$5,811	\$8,843	\$8,843	\$4,415	\$8,737	(\$106)	(1.2%)
500201	PEERS Retirement	\$3,006	\$3,093	\$3,093	\$1,543	\$3,042	(\$51)	(1.6%)
500202	Group Insurance Expense	\$10,648	\$13,368	\$13,368	\$6,611	\$11,904	(\$1,464)	(11.0%)
500203	FICA	\$3,377	\$3,724	\$3,724	\$1,862	\$3,724	\$0	0.0%
500210	Health Reimbursement	\$8,102	\$25,000	\$25,000	\$9,594	\$20,000	(\$5,000)	(20.0%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$104,058</b>	<b>\$146,728</b>	<b>\$146,728</b>	<b>\$70,706</b>	<b>\$140,107</b>	<b>(\$6,621)</b>	<b>(4.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$617	\$1,120	\$1,120	\$187	\$790	(\$330)	(29.5%)
510005	Postage	\$1,700	\$2,000	\$2,000	\$525	\$1,500	(\$500)	(25.0%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$431	\$440	\$440	\$36	\$37	(\$403)	(91.6%)
510201	Audit Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510205	Credit Card Merchant Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510210	Bank Service Fees	\$3,466	\$3,376	\$3,376	\$1,633	\$4,764	\$1,388	41.1%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$33	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$6,247</b>	<b>\$6,936</b>	<b>\$6,936</b>	<b>\$2,381</b>	<b>\$7,091</b>	<b>\$155</b>	<b>2.2%</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$110,305</b>	<b>\$153,664</b>	<b>\$153,664</b>	<b>\$73,087</b>	<b>\$147,198</b>	<b>(\$6,466)</b>	<b>(4.2%)</b>

## Budget Summary by Account - Approved

Budget Account: Student Accounts

Budget Manager: Hicks , Amanda

Account #: 11-00-41001

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$23,377	\$32,480	\$32,480	\$11,233	\$0	(\$32,480)	(100.0%)
500001	Salaries - Non Exempt Staff	\$45,251	\$46,135	\$46,135	\$27,825	\$78,604	\$32,469	70.4%
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$3,998	\$5,679	\$5,679	\$2,748	\$5,571	(\$108)	(1.9%)
500201	PEERS Retirement	\$3,960	\$4,081	\$4,081	\$2,033	\$3,981	(\$100)	(2.5%)
500202	Group Insurance Expense	\$16,951	\$20,052	\$20,052	\$9,874	\$17,856	(\$2,196)	(11.0%)
500203	FICA	\$3,858	\$4,001	\$4,001	\$1,910	\$4,001	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$97,395</b>	<b>\$112,428</b>	<b>\$112,428</b>	<b>\$55,623</b>	<b>\$110,013</b>	<b>(\$2,415)</b>	<b>(2.1%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,653	\$1,955	\$1,955	\$660	\$1,645	(\$310)	(15.9%)
510005	Postage	\$14,746	\$12,830	\$12,830	\$769	\$15,555	\$2,725	21.2%
510100	Equipment	\$0	\$1,830	\$0	\$0	\$0	(\$1,830)	(100.0%)
510102	Software	\$0	\$100	\$100	\$96	\$0	(\$100)	(100.0%)
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$1,200	\$1,200	0.0%
510200	Outsourced Services	\$9,057	\$9,850	\$9,539	\$694	\$8,427	(\$1,423)	(14.4%)
510205	Credit Card Merchant Fees	\$43,002	\$39,500	\$39,500	\$15,777	\$44,800	\$5,300	13.4%
510400	Travel	\$0	\$0	\$92	\$66	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

Total for 51-Operating Expenditures	\$68,458	\$66,065	\$64,016	\$18,062	\$71,627	\$5,562	8.4%
Grand Total	\$165,853	\$178,493	\$176,444	\$73,685	\$181,640	\$3,147	1.8%

## Budget Summary by Account - Approved

**Budget Account: Athletic Administration**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-32099**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$62,514	\$61,907	\$61,907	\$29,485	\$48,593	(\$13,314)	(21.5%)
500001	Salaries - Non Exempt Staff	\$20,858	\$21,466	\$21,466	\$13,133	\$34,778	\$13,312	62.0%
500002	Salaries - PT Non Exempt Staff	\$9,983	\$17,175	\$17,175	\$6,722	\$16,150	(\$1,025)	(6.0%)
500101	Salaries - Faculty	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$8,051	\$8,210	\$8,210	\$4,190	\$8,082	(\$128)	(1.6%)
500201	PEERS Retirement	\$2,974	\$3,074	\$3,074	\$1,532	\$2,998	(\$76)	(2.5%)
500202	Group Insurance Expense	\$17,177	\$18,047	\$18,047	\$8,902	\$16,070	(\$1,977)	(11.0%)
500203	FICA	\$3,801	\$4,459	\$4,459	\$2,064	\$4,380	(\$79)	(1.8%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$125,358</b>	<b>\$134,338</b>	<b>\$134,338</b>	<b>\$66,028</b>	<b>\$131,051</b>	<b>(\$3,287)</b>	<b>(2.4%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$503	\$500	\$500	\$423	\$500	\$0	0.0%
510100	Equipment	\$0	\$750	\$600	\$143	\$750	\$0	0.0%
510103	Technology Equipment	\$180	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$2,810	\$7,310	\$4,990	\$7,310	\$4,500	160.1%
510202	Medical Services	\$2,601	\$4,500	\$4,500	\$0	\$4,500	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$2,400	\$3,000	\$3,000	\$2,850	\$2,500	(\$500)	(16.7%)
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$175	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$4,070	\$4,090	\$4,090	\$3,850	\$4,090	\$0	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$500	\$500	0.0%
511005	Insurance - Athletic Injury	\$102,390	\$102,300	\$102,300	\$0	\$94,000	(\$8,300)	(8.1%)
<b>Total for 51-Operating Expenditures</b>		<b>\$112,319</b>	<b>\$117,950</b>	<b>\$122,300</b>	<b>\$12,256</b>	<b>\$114,150</b>	<b>(\$3,800)</b>	<b>(3.2%)</b>
<b>52-Scholarships</b>								
520007	Meal Scholarship	\$0	\$0	\$22,615	\$6,120	\$0	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$0</b>	<b>\$0</b>	<b>\$22,615</b>	<b>\$6,120</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$237,677</b>	<b>\$252,288</b>	<b>\$279,253</b>	<b>\$84,404</b>	<b>\$245,201</b>	<b>(\$7,087)</b>	<b>(2.8%)</b>



## Budget Summary by Account - Approved

**Budget Account: Rodeo**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-32035**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$8,303	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$14,901	\$43,000	\$43,000	\$22,337	\$43,000	\$0	0.0%
500200	PSRS Retirement	\$3,740	\$7,204	\$7,204	\$3,595	\$7,098	(\$106)	(1.5%)
500202	Group Insurance Expense	\$3,177	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$513	\$624	\$624	\$309	\$624	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$30,634</b>	<b>\$57,512</b>	<b>\$57,512</b>	<b>\$29,547</b>	<b>\$56,674</b>	<b>(\$838)</b>	<b>(1.5%)</b>
<b>51-Operating Expenditures</b>								
510002	Instructional Supplies	\$6,856	\$6,000	\$6,000	\$673	\$14,700	\$8,700	145.0%
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$0	\$0	\$3,000	\$3,000	0.0%
510005	Postage	\$254	\$400	\$400	\$53	\$200	(\$200)	(50.0%)
510100	Equipment	\$36,711	\$9,300	\$14,300	\$19,130	\$0	(\$9,300)	(100.0%)
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$1,525	\$1,500	\$1,500	\$958	\$2,000	\$500	33.3%
510302	Advertising	\$2,135	\$2,300	\$1,000	\$836	\$300	(\$2,000)	(87.0%)
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$24,996	\$21,000	\$21,000	\$6,885	\$21,000	\$0	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$2,136	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$300	\$400	\$400	\$300	\$300	(\$100)	(25.0%)
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510500	Hospitality	\$0	\$1,200	\$1,200	\$99	\$0	(\$1,200)	(100.0%)
510800	Rental Facilities	\$40,500	\$0	\$1,300	\$1,300	\$0	\$0	0.0%
510905	Fuel	\$1,887	\$1,500	\$1,500	\$1,503	\$3,500	\$2,000	133.3%
<b>Total for 51-Operating Expenditures</b>		<b>\$117,300</b>	<b>\$43,600</b>	<b>\$48,600</b>	<b>\$31,737</b>	<b>\$45,000</b>	<b>\$1,400</b>	<b>3.2%</b>
<b>52-Scholarships</b>								
520005	Room & Board	\$13,760	\$20,640	\$20,640	\$4,300	\$27,520	\$6,880	33.3%
520006	Institutional Scholarship	\$28,185	\$36,900	\$36,900	\$12,183	\$33,400	(\$3,500)	(9.5%)
<b>Total for 52-Scholarships</b>		<b>\$41,945</b>	<b>\$57,540</b>	<b>\$57,540</b>	<b>\$16,483</b>	<b>\$60,920</b>	<b>\$3,380</b>	<b>5.9%</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550006	Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$189,879</b>	<b>\$158,652</b>	<b>\$163,652</b>	<b>\$77,767</b>	<b>\$162,594</b>	<b>\$3,942</b>	<b>2.5%</b>

## Budget Summary by Account - Approved

**Budget Account: Perkins**

**Budget Manager: Carlton , Heather**

**Account #: 23-00-83000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$35,136	\$35,525	\$35,525	\$11,896	\$0	(\$35,525)	(100.0%)
500001	Salaries - Non Exempt Staff	\$27,325	\$26,000	\$26,000	\$18,156	\$61,506	\$35,506	136.6%
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$123,834	\$106,667	\$106,667	\$57,776	\$115,552	\$8,885	8.3%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$26,106	\$23,526	\$23,526	\$12,315	\$24,493	\$967	4.1%
500201	PEERS Retirement	\$2,581	\$2,242	\$2,242	\$1,118	\$2,192	(\$50)	(2.2%)
500202	Group Insurance Expense	\$28,373	\$26,736	\$26,736	\$13,132	\$23,808	(\$2,928)	(11.0%)
500203	FICA	\$3,738	\$4,052	\$4,052	\$1,976	\$4,180	\$128	3.2%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$247,093</b>	<b>\$224,748</b>	<b>\$224,748</b>	<b>\$116,369</b>	<b>\$231,731</b>	<b>\$6,983</b>	<b>3.1%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$10,622	\$0	\$0	\$0	\$2,450	\$2,450	0.0%
510002	Instructional Supplies	\$58,273	\$30,500	\$30,500	\$5,129	\$9,525	(\$20,975)	(68.8%)
510004	Student Supplies (covered by course fees)	\$939	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$22,149	\$850	\$850	\$200	\$0	(\$850)	(100.0%)
510101	Improvement & Expansion	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$403	\$1,575	\$1,575	\$0	\$6,550	\$4,975	315.9%
510103	Technology Equipment	\$15,612	\$900	\$900	\$0	\$350	(\$550)	(61.1%)

## Budget Summary by Account - Approved

510200	Outsourced Services	\$17,644	\$0	\$0	\$0	\$775	\$775	0.0%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$2,660	\$2,660	0.0%
510300	Recruiting	\$0	\$3,550	\$3,805	\$517	\$4,550	\$1,000	28.2%
510302	Advertising	\$2,760	\$13,150	\$13,150	\$0	\$4,892	(\$8,258)	(62.8%)
510303	Printing	\$0	\$1,116	\$1,116	\$0	\$1,210	\$94	8.4%
510400	Travel	\$10,273	\$2,100	\$2,750	\$45	\$5,036	\$2,936	139.8%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$8,129	\$0	\$0	\$685	\$0	\$0	0.0%
510403	Membership & Dues	\$12,699	\$17,682	\$17,682	\$10,887	\$35,108	\$17,426	98.6%
510404	Professional Development/Travel	\$8,865	\$4,410	\$3,505	\$1,727	\$14,555	\$10,145	230.0%
510500	Hospitality	\$1,059	\$0	\$0	\$0	\$0	\$0	0.0%
510800	Rental Facilities	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$169,427</b>	<b>\$75,833</b>	<b>\$75,833</b>	<b>\$19,190</b>	<b>\$87,661</b>	<b>\$11,828</b>	<b>15.6%</b>
<b>53-Amort, Depreciation, Interest</b>								
530004	Indirect Cost	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 53-Amort, Depreciation, Interest</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$416,520</b>	<b>\$300,581</b>	<b>\$300,581</b>	<b>\$135,559</b>	<b>\$319,392</b>	<b>\$18,811</b>	<b>6.3%</b>

## Budget Summary by Account - Approved

**Budget Account: Center Support-Willow Springs**

**Budget Manager: Matthews, Ann**

**Account #: 11-50-20015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$32,087	\$0	\$0	\$16,824	\$0	\$0	0.0%
500200	PSRS Retirement	\$5,516	\$0	\$0	\$2,729	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,386	\$3,342	\$3,342	\$2,755	\$0	(\$3,342)	(100.0%)
500203	FICA	\$459	\$0	\$0	\$385	\$0	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$44,448</b>	<b>\$3,342</b>	<b>\$3,342</b>	<b>\$22,693</b>	<b>\$0</b>	<b>(\$3,342)</b>	<b>(100.0%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$909	\$200	\$200	\$0	\$0	(\$200)	(100.0%)
510002	Instructional Supplies	\$1,880	\$1,000	\$1,000	\$0	\$0	(\$1,000)	(100.0%)
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$10	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$2,951	\$1,750	\$1,750	\$0	\$0	(\$1,750)	(100.0%)
510208	Bldg. Maint. Outsourced Svcs.	\$7,515	\$4,000	\$4,000	\$3,440	\$0	(\$4,000)	(100.0%)
510302	Advertising	\$5,715	\$0	\$0	\$0	\$0	\$0	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$335	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510900	Electricity	\$10,791	\$3,600	\$3,600	\$303	\$0	(\$3,600)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$30,106</b>	<b>\$10,550</b>	<b>\$10,550</b>	<b>\$3,743</b>	<b>\$0</b>	<b>(\$10,550)</b>	<b>(100.0%)</b>

## Budget Summary by Account - Approved

<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$74,554</b>	<b>\$13,892</b>	<b>\$13,892</b>	<b>\$26,436</b>	<b>\$0</b>	<b>(\$13,892)</b>	<b>(100.0%)</b>

## Budget Summary by Account - Approved

Budget Account: LPN Program - Kennett

Budget Manager: Campbell, Staci

Account #: 11-15-16005

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$6,989	\$0	\$0	\$210	\$0	\$0	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$7,658	\$9,497	\$9,497	\$565	\$9,263	(\$234)	(2.5%)
500101	Salaries - Faculty	\$182,088	\$165,972	\$165,972	\$89,195	\$170,622	\$4,650	2.8%
500200	PSRS Retirement	\$30,545	\$26,974	\$26,974	\$14,076	\$27,329	\$355	1.3%
500202	Group Insurance Expense	\$18,646	\$20,052	\$20,052	\$9,917	\$17,856	(\$2,196)	(11.0%)
500203	FICA	\$3,699	\$3,134	\$3,134	\$1,316	\$3,184	\$50	1.6%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$249,625</b>	<b>\$225,629</b>	<b>\$225,629</b>	<b>\$115,279</b>	<b>\$228,254</b>	<b>\$2,625</b>	<b>1.2%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$1,500	\$1,500	\$298	\$0	(\$1,500)	(100.0%)
510002	Instructional Supplies	\$8,935	\$0	\$0	\$0	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$14,636	\$36,700	\$36,700	\$8,314	\$17,370	(\$19,330)	(52.7%)
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$700	\$700	\$0	\$450	(\$250)	(35.7%)
510400	Travel	\$0	\$0	\$0	\$0	\$1,250	\$1,250	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$4,000	\$4,000	\$25	\$800	(\$3,200)	(80.0%)
510500	Hospitality	\$0	\$450	\$450	\$80	\$500	\$50	11.1%
510800	Rental Facilities	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510900	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
511002	Insurance - Liability	\$520	\$450	\$450	\$390	\$450	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$24,091</b>	<b>\$43,800</b>	<b>\$43,800</b>	<b>\$9,107</b>	<b>\$20,820</b>	<b>(\$22,980)</b>	<b>(52.5%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$273,716</b>	<b>\$269,429</b>	<b>\$269,429</b>	<b>\$124,386</b>	<b>\$249,074</b>	<b>(\$20,355)</b>	<b>(7.6%)</b>



## Budget Summary by Account - Approved

**Budget Account: Institutional Effectiveness**

**Budget Manager: Payne, Dr. Maribeth**

**Account #: 11-00-42020**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$89,763	\$118,946	\$118,946	\$47,771	\$83,636	(\$35,310)	(29.7%)
500001	Salaries - Non Exempt Staff	\$34,039	\$36,899	\$36,899	\$23,936	\$81,161	\$44,262	120.0%
500009	Salaries - Overtime	\$872	\$2,501	\$2,501	\$40	\$2,501	\$0	0.0%
500200	PSRS Retirement	\$14,238	\$18,989	\$18,989	\$8,599	\$20,271	\$1,282	6.8%
500201	PEERS Retirement	\$2,693	\$3,161	\$3,161	\$1,494	\$3,111	(\$50)	(1.6%)
500202	Group Insurance Expense	\$13,376	\$18,698	\$18,698	\$8,536	\$17,856	(\$842)	(4.5%)
500203	FICA	\$3,866	\$4,739	\$4,739	\$2,194	\$4,869	\$130	2.7%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$158,847</b>	<b>\$203,933</b>	<b>\$203,933</b>	<b>\$92,570</b>	<b>\$213,405</b>	<b>\$9,472</b>	<b>4.6%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1,986	\$1,975	\$1,905	\$895	\$6,000	\$4,025	203.8%
510005	Postage	\$0	\$0	\$50	\$12	\$0	\$0	0.0%
510103	Technology Equipment	\$936	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$3,550	\$3,550	\$1,523	\$1,000	(\$2,550)	(71.8%)
510211	Software Licensing Fees	\$300	\$500	\$500	\$300	\$300	(\$200)	(40.0%)
510301	Gifts & Honoraria	\$242	\$500	\$500	\$0	\$4,000	\$3,500	700.0%
510400	Travel	\$5,275	\$11,000	\$10,295	\$295	\$12,500	\$1,500	13.6%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$673	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$3,418	\$16,280	\$16,360	\$10,311	\$17,980	\$1,700	10.4%
510404	Professional Development/Travel	\$0	\$6,300	\$6,050	\$2,242	\$12,500	\$6,200	98.4%

## Budget Summary by Account - Approved

510500	Hospitality	\$535	\$0	\$0	\$0	\$0	\$0	0.0%
510501	Staff Meeting	\$2,862	\$2,600	\$3,495	\$732	\$4,500	\$1,900	73.1%
<b>Total for 51-Operating Expenditures</b>		<b>\$16,227</b>	<b>\$42,705</b>	<b>\$42,705</b>	<b>\$16,310</b>	<b>\$58,780</b>	<b>\$16,075</b>	<b>37.6%</b>
<b>Grand Total</b>		<b>\$175,074</b>	<b>\$246,638</b>	<b>\$246,638</b>	<b>\$108,880</b>	<b>\$272,185</b>	<b>\$25,547</b>	<b>10.4%</b>

## Budget Summary by Account - Approved

Budget Account: Student Support Services

Budget Manager: Hoggard, Dr. Justin

Account #: 23-00-80000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$122,303	\$123,235	\$123,235	\$44,872	\$82,579	(\$40,656)	(33.0%)
500001	Salaries - Non Exempt Staff	\$23,974	\$24,149	\$24,149	\$16,960	\$57,138	\$32,989	136.6%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500003	Salaries - Tutors	\$36,408	\$36,000	\$36,000	\$21,887	\$0	(\$36,000)	(100.0%)
500200	PSRS Retirement	\$13,634	\$13,903	\$13,903	\$6,921	\$19,346	\$5,443	39.1%
500201	PEERS Retirement	\$5,241	\$5,367	\$5,367	\$1,595	\$2,065	(\$3,302)	(61.5%)
500202	Group Insurance Expense	\$25,542	\$26,736	\$26,736	\$10,945	\$23,808	(\$2,928)	(11.0%)
500203	FICA	\$8,640	\$6,159	\$6,159	\$3,538	\$3,523	(\$2,636)	(42.8%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$235,742</b>	<b>\$235,549</b>	<b>\$235,549</b>	<b>\$106,718</b>	<b>\$188,459</b>	<b>(\$47,090)</b>	<b>(20.0%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$4,509	\$1,910	\$1,910	\$699	\$4,469	\$2,559	134.0%
510002	Instructional Supplies	\$1,315	\$1,500	\$1,500	\$664	\$1,500	\$0	0.0%
510005	Postage	\$32	\$780	\$780	\$0	\$1,000	\$220	28.2%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$5,587	\$1,500	\$1,500	\$27	\$1,500	\$0	0.0%
510200	Outsourced Services	\$1,948	\$0	\$0	\$0	\$1,000	\$1,000	0.0%
510303	Printing	\$477	\$1,200	\$1,200	\$41	\$1,000	(\$200)	(16.7%)
510400	Travel	\$8,995	\$4,262	\$4,262	\$3,273	\$0	(\$4,262)	(100.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$1,017	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510402	Travel - Students	\$1,441	\$2,550	\$2,550	\$479	\$0	(\$2,550)	(100.0%)
510403	Membership & Dues	\$1,924	\$1,575	\$1,575	\$1,675	\$400	(\$1,175)	(74.6%)
510404	Professional Development/Travel	\$80	\$0	\$0	\$564	\$0	\$0	0.0%
510500	Hospitality	\$100	\$0	\$0	\$0	\$0	\$0	0.0%
510904	Telephone	\$0	\$395	\$395	\$0	\$996	\$601	152.2%
<b>Total for 51-Operating Expenditures</b>		<b>\$27,425</b>	<b>\$15,672</b>	<b>\$15,672</b>	<b>\$7,422</b>	<b>\$11,865</b>	<b>(\$3,807)</b>	<b>(24.3%)</b>
<b>52-Scholarships</b>								
520004	SSSG Disbursement	\$8,204	\$0	\$0	\$2,400	\$14,000	\$14,000	0.0%
520006	Institutional Scholarship	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$8,204</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,400</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>0.0%</b>
<b>53-Amort, Depreciation, Interest</b>								
530004	Indirect Cost	\$20,376	\$21,339	\$21,339	\$9,682	\$16,026	(\$5,313)	(24.9%)
<b>Total for 53-Amort, Depreciation, Interest</b>		<b>\$20,376</b>	<b>\$21,339</b>	<b>\$21,339</b>	<b>\$9,682</b>	<b>\$16,026</b>	<b>(\$5,313)</b>	<b>(24.9%)</b>
<b>55-Capital</b>								
550008	Capital Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$291,747</b>	<b>\$272,560</b>	<b>\$272,560</b>	<b>\$126,222</b>	<b>\$230,350</b>	<b>(\$42,210)</b>	<b>(15.5%)</b>

## Budget Summary by Account - Approved

**Budget Account: Educational Talent Search**

**Budget Manager: Matthews, Ann**

**Account #: 23-00-80001**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$175,057	\$194,494	\$194,494	\$65,669	\$70,592	(\$123,902)	(63.7%)
500001	Salaries - Non Exempt Staff	\$21,604	\$21,965	\$21,965	\$39,526	\$174,492	\$152,527	694.4%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500003	Salaries - Tutors	\$2,436	\$5,000	\$5,000	\$921	\$0	(\$5,000)	(100.0%)
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$27,407	\$30,061	\$30,061	\$14,850	\$33,682	\$3,621	12.0%
500201	PEERS Retirement	\$1,903	\$1,965	\$1,965	\$979	\$1,915	(\$50)	(2.5%)
500202	Group Insurance Expense	\$31,413	\$40,104	\$40,104	\$17,886	\$35,712	(\$4,392)	(11.0%)
500203	FICA	\$5,028	\$5,776	\$5,776	\$2,515	\$6,192	\$416	7.2%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$264,848</b>	<b>\$299,365</b>	<b>\$299,365</b>	<b>\$142,346</b>	<b>\$322,585</b>	<b>\$23,220</b>	<b>7.8%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$4,421	\$3,000	\$4,369	\$4,003	\$9,115	\$6,115	203.8%
510002	Instructional Supplies	\$10,529	\$5,450	\$52,600	\$12,101	\$0	(\$5,450)	(100.0%)
510004	Student Supplies (covered by course fees)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$1,849	\$1,500	\$2,000	\$555	\$2,000	\$500	33.3%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$3,095	\$100	\$4,750	\$2,876	\$4,750	\$4,650	4,650.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510400	Travel	\$13,189	\$21,000	\$24,435	\$3,943	\$24,435	\$3,435	16.4%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$8,017	\$0	\$0	\$188	\$0	\$0	0.0%
510402	Travel - Students	\$39,009	\$5,264	\$40,000	\$12,655	\$40,000	\$34,736	659.9%
510403	Membership & Dues	\$1,575	\$2,000	\$3,125	\$1,830	\$3,125	\$1,125	56.3%
510404	Professional Development/Travel	\$0	\$0	\$8,500	\$11,400	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$81,684</b>	<b>\$38,314</b>	<b>\$139,779</b>	<b>\$49,551</b>	<b>\$83,425</b>	<b>\$45,111</b>	<b>117.7%</b>
<b>53-Amort, Depreciation, Interest</b>								
530004	Indirect Cost	\$26,460	\$26,225	\$34,596	\$14,872	\$32,505	\$6,280	23.9%
<b>Total for 53-Amort, Depreciation, Interest</b>		<b>\$26,460</b>	<b>\$26,225</b>	<b>\$34,596</b>	<b>\$14,872</b>	<b>\$32,505</b>	<b>\$6,280</b>	<b>23.9%</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$372,992</b>	<b>\$363,904</b>	<b>\$473,740</b>	<b>\$206,769</b>	<b>\$438,515</b>	<b>\$74,611</b>	<b>20.5%</b>

## Budget Summary by Account - Approved

**Budget Account: Title III**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 23-00-80003**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$159,194	\$28,232	\$28,232	\$28,899	\$0	(\$28,232)	(100.0%)
500001	Salaries - Non Exempt Staff	\$31,750	\$7,852	\$7,852	\$8,812	\$0	(\$7,852)	(100.0%)
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$2,000	\$0	\$0	0.0%
500104	Salaries - Overload	\$29,667	\$0	\$0	\$39,500	\$0	\$0	0.0%
500200	PSRS Retirement	\$24,184	\$4,387	\$4,387	\$9,308	\$0	(\$4,387)	(100.0%)
500201	PEERS Retirement	\$2,531	\$653	\$653	\$701	\$0	(\$653)	(100.0%)
500202	Group Insurance Expense	\$25,561	\$4,339	\$4,339	\$5,357	\$0	(\$4,339)	(100.0%)
500203	FICA	\$4,726	\$839	\$839	\$1,643	\$0	(\$839)	(100.0%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$277,613</b>	<b>\$46,302</b>	<b>\$46,302</b>	<b>\$96,220</b>	<b>\$0</b>	<b>(\$46,302)</b>	<b>(100.0%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$173	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$1,859	\$0	\$0	\$0	\$0	\$0	0.0%
510003	Bldg. Maint & Cust Supplies	\$1,320	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$166,290	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$22,762	\$0	\$0	\$21,775	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510211	Software Licensing Fees	\$0	\$0	\$0	\$5,500	\$0	\$0	0.0%
510400	Travel	\$32,213	\$0	\$0	\$4,849	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$9,822	\$0	\$0	\$0	\$0	\$0	0.0%
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$234,439</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,124</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>52-Scholarships</b>								
520010	Institutional Match	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>54-Other</b>								
540005	Endowment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 54-Other</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550008	Capital Technology Equipment	\$20,581	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$20,581</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$532,633</b>	<b>\$46,302</b>	<b>\$46,302</b>	<b>\$128,344</b>	<b>\$0</b>	<b>(\$46,302)</b>	<b>(100.0%)</b>



## Budget Summary by Account - Approved

Budget Account: Center Support-Piedmont

Budget Manager: Matthews, Ann

Account #: 11-60-20015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$6,980	\$17,160	\$17,160	\$2,275	\$17,160	\$0	0.0%
500203	FICA	\$534	\$1,313	\$1,313	\$174	\$1,313	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$7,514</b>	<b>\$18,473</b>	<b>\$18,473</b>	<b>\$2,449</b>	<b>\$18,473</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$7,514</b>	<b>\$18,473</b>	<b>\$18,473</b>	<b>\$2,449</b>	<b>\$18,473</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Sikeston Maintenance Services**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-10-61000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Public Safety Institute**

**Budget Manager: Stratton , Chuck**

**Account #: 11-00-15535**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$41,279	\$40,600	\$40,600	\$21,247	\$40,600	\$0	0.0%
500200	PSRS Retirement	\$5,800	\$6,856	\$6,856	\$2,943	\$5,891	(\$965)	(14.1%)
500202	Group Insurance Expense	\$19	\$6,684	\$6,684	\$9	\$25	(\$6,659)	(99.6%)
500203	FICA	\$580	\$589	\$589	\$294	\$589	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$47,678</b>	<b>\$54,729</b>	<b>\$54,729</b>	<b>\$24,493</b>	<b>\$47,105</b>	<b>(\$7,624)</b>	<b>(13.9%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$9	\$0	\$0	0.0%
510100	Equipment	\$0	\$1,250	\$1,250	\$0	\$2,250	\$1,000	80.0%
510200	Outsourced Services	\$800	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$2,874	\$0	\$0	\$0	\$0	\$0	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$49	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$400	\$400	\$0	\$350	(\$50)	(12.5%)
510500	Hospitality	\$235	\$500	\$500	\$0	\$500	\$0	0.0%
510905	Fuel	\$0	\$1,000	\$1,000	\$0	\$1,000	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$3,958</b>	<b>\$3,150</b>	<b>\$3,150</b>	<b>\$9</b>	<b>\$4,100</b>	<b>\$950</b>	<b>30.2%</b>
<b>Grand Total</b>		<b>\$51,636</b>	<b>\$57,879</b>	<b>\$57,879</b>	<b>\$24,502</b>	<b>\$51,205</b>	<b>(\$6,674)</b>	<b>(11.5%)</b>

## Budget Summary by Account - Approved

Budget Account: University Center

Budget Manager: Cooper , Will

Account #: 11-00-20025

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$1,250	\$39,000	\$39,000	\$17,203	\$40,000	\$1,000	2.6%
500200	PSRS Retirement	\$174	\$6,624	\$6,624	\$2,827	\$6,663	\$39	0.6%
500202	Group Insurance Expense	\$0	\$6,684	\$6,684	\$2,840	\$5,952	(\$732)	(11.0%)
500203	FICA	\$21	\$566	\$566	\$240	\$580	\$14	2.5%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$1,445</b>	<b>\$52,874</b>	<b>\$52,874</b>	<b>\$23,110</b>	<b>\$53,195</b>	<b>\$321</b>	<b>0.6%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$1	\$250	\$250	\$102	\$398	\$148	59.2%
510005	Postage	\$0	\$50	\$50	\$0	\$200	\$150	300.0%
510103	Technology Equipment	\$442	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$0	\$0	\$0	\$0	\$500	\$500	0.0%
510400	Travel	\$0	\$250	\$250	\$0	\$300	\$50	20.0%
510500	Hospitality	\$0	\$100	\$100	\$0	\$1,250	\$1,150	1,150.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$443</b>	<b>\$650</b>	<b>\$650</b>	<b>\$102</b>	<b>\$2,648</b>	<b>\$1,998</b>	<b>307.4%</b>
<b>Grand Total</b>		<b>\$1,888</b>	<b>\$53,524</b>	<b>\$53,524</b>	<b>\$23,212</b>	<b>\$55,843</b>	<b>\$2,319</b>	<b>4.3%</b>

## Budget Summary by Account - Approved

Budget Account: Developmental Education

Budget Manager: Sifford, Nicole

Account #: 11-00-11030

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$12,500	\$12,500	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$1,813	\$1,813	0.0%
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$181	\$181	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,494</b>	<b>\$14,494</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510400	Travel	\$0	\$0	\$0	\$0	\$3,440	\$3,440	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,440</b>	<b>\$3,440</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,934</b>	<b>\$17,934</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Dept Ch Mth, Sci, & Soc Sci

Budget Manager: Sifford, Nicole

Account #: 11-00-11015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$61,642	\$61,642	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500104	Salaries - Overload	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$9,801	\$9,801	0.0%
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$5,952	\$5,952	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$894	\$894	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$78,289</b>	<b>\$78,289</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$1,500	\$1,500	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510404 Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>0.0%</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,789</b>	<b>\$79,789</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Dept Ch Humanities & Teach Ed**

**Budget Manager: Hoggard, Dr. Justin**

**Account #: 11-00-11010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500000	Salaries - Exempt Staff	\$0	\$0	\$0	\$0	\$10,000	\$10,000	0.0%
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500104	Salaries - Overload	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$1,500	\$1,500	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%



## Budget Summary by Account - Approved

Total for 51-Operating Expenditures	\$0	\$0	\$0	\$0	\$1,500	\$1,500	0.0%
Grand Total	\$0	\$0	\$0	\$0	\$11,500	\$11,500	0.0%

## Budget Summary by Account - Approved

**Budget Account: Life Science**

**Budget Manager: Sifford, Nicole**

**Account #: 11-00-13500**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$201,228	\$220,803	\$220,803	\$110,401	\$183,741	(\$37,062)	(16.8%)
500200	PSRS Retirement	\$33,824	\$36,863	\$36,863	\$18,270	\$30,096	(\$6,767)	(18.4%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$29,808	\$33,420	\$33,420	\$16,528	\$23,808	(\$9,612)	(28.8%)
500203	FICA	\$2,984	\$3,202	\$3,202	\$1,592	\$2,665	(\$537)	(16.8%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$267,844</b>	<b>\$294,288</b>	<b>\$294,288</b>	<b>\$146,791</b>	<b>\$240,310</b>	<b>(\$53,978)</b>	<b>(18.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$10,485	\$0	\$28	\$213	\$250	\$250	0.0%
510004	Student Supplies (covered by course fees)	\$0	\$15,000	\$14,972	\$2,607	\$7,000	(\$8,000)	(53.3%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$674	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$190	\$3,300	\$3,300	\$254	\$1,500	(\$1,800)	(54.5%)
510400	Travel	\$4,717	\$350	\$350	\$120	\$470	\$120	34.3%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$187	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$232	\$609	\$609	\$167	\$400	(\$209)	(34.3%)
510404	Professional Development/Travel	\$0	\$1,300	\$1,300	\$898	\$300	(\$1,000)	(76.9%)

## Budget Summary by Account - Approved

Total for 51-Operating Expenditures	\$16,485	\$20,559	\$20,559	\$4,259	\$9,920	(\$10,639)	(51.7%)
Grand Total	\$284,329	\$314,847	\$314,847	\$151,050	\$250,230	(\$64,617)	(20.5%)

## Budget Summary by Account - Approved

**Budget Account: Physical Science**

**Budget Manager: Sifford, Nicole**

**Account #: 11-00-13505**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$150,314	\$126,581	\$126,581	\$61,629	\$126,581	\$0	0.0%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$24,605	\$21,262	\$21,262	\$10,256	\$20,943	(\$319)	(1.5%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$18,608	\$20,052	\$20,052	\$9,366	\$17,856	(\$2,196)	(11.0%)
500203	FICA	\$2,186	\$1,836	\$1,836	\$877	\$1,836	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$195,713</b>	<b>\$169,731</b>	<b>\$169,731</b>	<b>\$82,128</b>	<b>\$167,216</b>	<b>(\$2,515)</b>	<b>(1.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$8,604	\$5,600	\$5,600	\$352	\$1,800	(\$3,800)	(67.9%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$300	\$300	\$0	\$300	\$0	0.0%
510400	Travel	\$0	\$150	\$150	\$0	\$270	\$120	80.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$279	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510404 Professional Development/Travel	\$0	\$1,300	\$1,300	\$0	\$300	(\$1,000)	(76.9%)
<b>Total for 51-Operating Expenditures</b>	<b>\$8,883</b>	<b>\$7,350</b>	<b>\$7,350</b>	<b>\$352</b>	<b>\$2,670</b>	<b>(\$4,680)</b>	<b>(63.7%)</b>
<b>Grand Total</b>	<b>\$204,596</b>	<b>\$177,081</b>	<b>\$177,081</b>	<b>\$82,480</b>	<b>\$169,886</b>	<b>(\$7,195)</b>	<b>(4.1%)</b>

## Budget Summary by Account - Approved

**Budget Account: Teacher Education**

**Budget Manager: Sanders, Faye**

**Account #: 11-00-14000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$41,715	\$42,341	\$42,341	\$21,170	\$42,341	\$0	0.0%
500200	PSRS Retirement	\$6,962	\$7,109	\$7,109	\$3,491	\$7,002	(\$107)	(1.5%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$587	\$614	\$614	\$298	\$614	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$55,650</b>	<b>\$56,748</b>	<b>\$56,748</b>	<b>\$28,265</b>	<b>\$55,909</b>	<b>(\$839)</b>	<b>(1.5%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$5,476	\$6,000	\$6,000	\$3,732	\$5,600	(\$400)	(6.7%)
510005	Postage	\$0	\$60	\$60	\$12	\$30	(\$30)	(50.0%)
510103	Technology Equipment	\$0	\$101	\$101	\$0	\$0	(\$101)	(100.0%)
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$0	\$0	\$0	\$400	\$400	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$1,500	\$1,500	\$13	\$600	(\$900)	(60.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$613	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$350	\$200	\$200	\$0	\$250	\$50	25.0%

## Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$2,150	\$2,150	\$235	\$1,750	(\$400)	(18.6%)
510500	Hospitality	\$0	\$100	\$100	\$0	\$75	(\$25)	(25.0%)
510501	Staff Meeting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$6,439</b>	<b>\$10,111</b>	<b>\$10,111</b>	<b>\$3,992</b>	<b>\$8,705</b>	<b>(\$1,406)</b>	<b>(13.9%)</b>
<b>Grand Total</b>		<b>\$62,089</b>	<b>\$66,859</b>	<b>\$66,859</b>	<b>\$32,257</b>	<b>\$64,614</b>	<b>(\$2,245)</b>	<b>(3.4%)</b>

## Budget Summary by Account - Approved

Budget Account: Info Technology Specialist

Budget Manager: Carlton , Heather

Account #: 11-00-14505

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$159,446	\$202,973	\$202,973	\$80,877	\$40,009	(\$162,964)	(80.3%)
500200	PSRS Retirement	\$25,801	\$33,308	\$33,308	\$12,984	\$6,664	(\$26,644)	(80.0%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$18,726	\$26,736	\$26,736	\$9,917	\$5,952	(\$20,784)	(77.7%)
500203	FICA	\$2,158	\$2,943	\$2,943	\$1,091	\$580	(\$2,363)	(80.3%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$206,131</b>	<b>\$265,960</b>	<b>\$265,960</b>	<b>\$104,869</b>	<b>\$53,205</b>	<b>(\$212,755)</b>	<b>(80.0%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$22	\$21	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$100	\$100	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$270	\$270	\$0	\$0	(\$270)	(100.0%)
510403	Membership & Dues	\$141	\$0	\$0	\$0	\$0	\$0	0.0%



## Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$8,910	\$8,610	\$200	\$0	(\$8,910)	(100.0%)
510500	Hospitality	\$0	\$400	\$700	\$0	\$0	(\$400)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$141</b>	<b>\$9,580</b>	<b>\$9,602</b>	<b>\$221</b>	<b>\$100</b>	<b>(\$9,480)</b>	<b>(99.0%)</b>
<b>Grand Total</b>		<b>\$206,272</b>	<b>\$275,540</b>	<b>\$275,562</b>	<b>\$105,090</b>	<b>\$53,305</b>	<b>(\$222,235)</b>	<b>(80.7%)</b>

## Budget Summary by Account - Approved

**Budget Account: Physical Education**

**Budget Manager: Walk , Jeff**

**Account #: 11-00-15525**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$112,094	\$114,171	\$105,185	\$53,461	\$104,117	(\$10,054)	(8.8%)
500200	PSRS Retirement	\$18,003	\$18,423	\$17,120	\$8,601	\$16,779	(\$1,644)	(8.9%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$12,094	\$12,881	\$12,881	\$6,381	\$11,606	(\$1,275)	(9.9%)
500203	FICA	\$1,150	\$1,217	\$1,087	\$526	\$1,072	(\$145)	(11.9%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$143,341</b>	<b>\$146,692</b>	<b>\$136,273</b>	<b>\$68,969</b>	<b>\$133,574</b>	<b>(\$13,118)</b>	<b>(8.9%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$380	\$0	\$0	\$0	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$0	\$375	\$375	\$0	\$0	(\$375)	(100.0%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$407	\$407	\$0	\$0	(\$407)	(100.0%)
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$380</b>	<b>\$782</b>	<b>\$782</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$782)</b>	<b>(100.0%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$143,721</b>	<b>\$147,474</b>	<b>\$137,055</b>	<b>\$68,969</b>	<b>\$133,574</b>	<b>(\$13,900)</b>	<b>(9.4%)</b>

## Budget Summary by Account - Approved

Budget Account: Custodial Services

Budget Manager: Tomlinson, Rob

Account #: 11-00-62000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500001	Salaries - Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510003	Bldg. Maint & Cust Supplies	\$28,960	\$27,840	\$27,840	\$9,725	\$20,000	(\$7,840)	(28.2%)
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$369,869	\$274,894	\$203,709	\$104,488	\$226,477	(\$48,417)	(17.6%)
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$398,829</b>	<b>\$302,734</b>	<b>\$231,549</b>	<b>\$114,213</b>	<b>\$246,477</b>	<b>(\$56,257)</b>	<b>(18.6%)</b>
<b>Grand Total</b>		<b>\$398,829</b>	<b>\$302,734</b>	<b>\$231,549</b>	<b>\$114,213</b>	<b>\$246,477</b>	<b>(\$56,257)</b>	<b>(18.6%)</b>

## Budget Summary by Account - Approved

Budget Account: Groundskeeping

Budget Manager: Tomlinson, Rob

Account #: 11-00-64000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500001	Salaries - Non Exempt Staff	\$27,842	\$30,399	\$30,399	\$11,636	\$30,087	(\$312)	(1.0%)
500002	Salaries - PT Non Exempt Staff	\$2,505	\$0	\$0	\$0	\$0	\$0	0.0%
500009	Salaries - Overtime	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500201	PEERS Retirement	\$2,369	\$2,590	\$2,590	\$1,005	\$2,513	(\$77)	(3.0%)
500202	Group Insurance Expense	\$6,901	\$7,352	\$7,352	\$3,026	\$6,547	(\$805)	(10.9%)
500203	FICA	\$2,294	\$2,326	\$2,326	\$888	\$2,302	(\$24)	(1.0%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$41,911</b>	<b>\$42,667</b>	<b>\$42,667</b>	<b>\$16,555</b>	<b>\$41,449</b>	<b>(\$1,218)</b>	<b>(2.9%)</b>
<b>51-Operating Expenditures</b>								
510003	Bldg. Maint & Cust Supplies	\$7,864	\$6,875	\$6,875	\$532	\$5,000	(\$1,875)	(27.3%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$3,239	\$5,000	\$5,000	\$0	\$1,000	(\$4,000)	(80.0%)
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$26,780	\$36,600	\$35,460	\$16,148	\$36,800	\$200	0.5%
510801	Rental Equipment	\$138	\$800	\$800	\$387	\$800	\$0	0.0%
510905	Fuel	\$1,709	\$1,900	\$1,900	\$525	\$1,000	(\$900)	(47.4%)
<b>Total for 51-Operating Expenditures</b>		<b>\$39,730</b>	<b>\$51,175</b>	<b>\$50,035</b>	<b>\$17,592</b>	<b>\$44,600</b>	<b>(\$6,575)</b>	<b>(12.8%)</b>
<b>55-Capital</b>								
550001	Land Improvements	\$21,261	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$21,261</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$102,902</b>	<b>\$93,842</b>	<b>\$92,702</b>	<b>\$34,147</b>	<b>\$86,049</b>	<b>(\$7,793)</b>	<b>(8.3%)</b>

## Budget Summary by Account - Approved

Budget Account: Engineering Technology

Budget Manager: Lauder , Dr. Dan

Account #: 11-00-13005

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$3,688	\$7,683	\$7,683	\$0	\$7,683	\$0	0.0%
500101	Salaries - Faculty	\$167,381	\$179,925	\$117,925	\$44,349	\$124,619	(\$55,306)	(30.7%)
500200	PSRS Retirement	\$26,840	\$29,965	\$20,006	\$7,317	\$20,874	(\$9,091)	(30.3%)
500201	PEERS Retirement	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500202	Group Insurance Expense	\$21,255	\$26,736	\$20,052	\$6,611	\$19,344	(\$7,392)	(27.6%)
500203	FICA	\$2,658	\$3,197	\$2,298	\$594	\$2,395	(\$802)	(25.1%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$221,822</b>	<b>\$247,506</b>	<b>\$167,964</b>	<b>\$58,871</b>	<b>\$174,915</b>	<b>(\$72,591)</b>	<b>(29.3%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	-\$3,900	\$4,995	\$4,995	\$486	\$8,700	\$3,705	74.2%
510004	Student Supplies (covered by course fees)	\$0	\$750	\$750	\$0	\$0	(\$750)	(100.0%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$4,200	\$4,200	\$0	\$15,000	\$10,800	257.1%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$7,000	\$7,000	\$0	\$0	(\$7,000)	(100.0%)
510300	Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$126	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$311	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$2,500	\$2,500	\$0	\$0	(\$2,500)	(100.0%)
510500	Hospitality	\$0	\$400	\$400	\$163	\$0	(\$400)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>-\$3,463</b>	<b>\$19,845</b>	<b>\$19,845</b>	<b>\$649</b>	<b>\$23,700</b>	<b>\$3,855</b>	<b>19.4%</b>
<b>Grand Total</b>		<b>\$218,359</b>	<b>\$267,351</b>	<b>\$187,809</b>	<b>\$59,520</b>	<b>\$198,615</b>	<b>(\$68,736)</b>	<b>(25.7%)</b>

## Budget Summary by Account - Approved

**Budget Account: Medical Laboratory Technology**

**Budget Manager: Thompson , Dionne**

**Account #: 11-00-15500**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$7,001	\$14,411	\$14,411	\$3,495	\$8,775	(\$5,636)	(39.1%)
500101	Salaries - Faculty	\$56,550	\$57,352	\$57,352	\$28,676	\$57,352	\$0	0.0%
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$9,123	\$9,286	\$9,286	\$4,636	\$9,180	(\$106)	(1.1%)
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$1,262	\$1,934	\$1,934	\$680	\$1,503	(\$431)	(22.3%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$80,322</b>	<b>\$89,667</b>	<b>\$89,667</b>	<b>\$40,793</b>	<b>\$82,762</b>	<b>(\$6,905)</b>	<b>(7.7%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$1,690	\$1,445	\$1,285	\$495	\$4,650	\$3,205	221.8%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$160	\$136	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$2,100	\$2,100	\$366	\$1,100	(\$1,000)	(47.6%)
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$500	\$500	\$0	\$300	(\$200)	(40.0%)
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

## Budget Summary by Account - Approved

510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$0	\$150	\$150	\$0	\$200	\$50	33.3%
511002	Insurance - Liability	\$222	\$600	\$600	\$117	\$120	(\$480)	(80.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$1,912</b>	<b>\$4,795</b>	<b>\$4,795</b>	<b>\$1,114</b>	<b>\$6,370</b>	<b>\$1,575</b>	<b>32.8%</b>
<b>Grand Total</b>		<b>\$82,234</b>	<b>\$94,462</b>	<b>\$94,462</b>	<b>\$41,907</b>	<b>\$89,132</b>	<b>(\$5,330)</b>	<b>(5.6%)</b>



## Budget Summary by Account - Approved

**Budget Account: Softball**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 11-00-32015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$5,114	\$7,800	\$0	\$0	\$0	(\$7,800)	(100.0%)
500101	Salaries - Faculty	\$38,872	\$39,430	\$24,795	\$18,640	\$24,795	(\$14,635)	(37.1%)
500102	Salaries - Adjunct	\$0	\$0	\$11,000	\$0	\$0	\$0	0.0%
500200	PSRS Retirement	\$5,520	\$6,318	\$4,196	\$2,092	\$4,130	(\$2,188)	(34.6%)
500202	Group Insurance Expense	\$3,611	\$4,141	\$4,141	\$2,032	\$3,688	(\$453)	(10.9%)
500203	FICA	\$1,004	\$1,168	\$1,202	\$599	\$360	(\$808)	(69.2%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$54,121</b>	<b>\$58,857</b>	<b>\$45,334</b>	<b>\$23,363</b>	<b>\$32,973</b>	<b>(\$25,884)</b>	<b>(44.0%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$5,350	\$5,350	0.0%
510003	Bldg. Maint & Cust Supplies	\$0	\$2,000	\$2,000	\$1,343	\$2,000	\$0	0.0%
510005	Postage	\$163	\$100	\$100	\$0	\$100	\$0	0.0%
510100	Equipment	\$5,646	\$5,350	\$8,350	\$1,138	\$0	(\$5,350)	(100.0%)
510200	Outsourced Services	\$5,426	\$14,000	\$10,100	\$1,600	\$14,000	\$0	0.0%
510300	Recruiting	\$2,200	\$2,500	\$3,400	\$2,247	\$2,500	\$0	0.0%
510400	Travel	\$18,739	\$36,000	\$36,000	\$1,609	\$39,400	\$3,400	9.4%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$16,955	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$1,062	\$750	\$750	\$0	\$750	\$0	0.0%

## Budget Summary by Account - Approved

511005	Insurance - Athletic Injury	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$50,191</b>	<b>\$60,700</b>	<b>\$60,700</b>	<b>\$7,937</b>	<b>\$64,100</b>	<b>\$3,400</b>	<b>5.6%</b>
<b>52-Scholarships</b>								
520005	Room & Board	\$78,234	\$101,120	\$54,449	\$22,360	\$55,040	(\$46,080)	(45.6%)
520007	Meal Scholarship	\$0	\$0	\$39,615	\$14,971	\$45,240	\$45,240	0.0%
<b>Total for 52-Scholarships</b>		<b>\$78,234</b>	<b>\$101,120</b>	<b>\$94,064</b>	<b>\$37,331</b>	<b>\$100,280</b>	<b>(\$840)</b>	<b>(0.8%)</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$182,546</b>	<b>\$220,677</b>	<b>\$200,098</b>	<b>\$68,631</b>	<b>\$197,353</b>	<b>(\$23,324)</b>	<b>(10.6%)</b>

## Budget Summary by Account - Approved

**Budget Account: Continuing Education**

**Budget Manager: Taylor , Amanda**

**Account #: 12-00-50050**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500101	Salaries - Faculty	\$9,853	\$3,500	\$3,500	\$0	\$3,500	\$0	0.0%
500200	PSRS Retirement	\$1,472	\$508	\$508	\$0	\$508	\$0	0.0%
500201	PEERS Retirement	\$17	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$180	\$51	\$51	\$0	\$51	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$11,522</b>	<b>\$4,059</b>	<b>\$4,059</b>	<b>\$0</b>	<b>\$4,059</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$4,313	\$5,600	\$5,600	\$612	\$500	(\$5,100)	(91.1%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$6,974	\$10,500	\$10,500	\$2,959	\$2,500	(\$8,000)	(76.2%)
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$250	\$250	\$0	\$0	(\$250)	(100.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$93	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$11,380</b>	<b>\$16,350</b>	<b>\$16,350</b>	<b>\$3,571</b>	<b>\$3,000</b>	<b>(\$13,350)</b>	<b>(81.7%)</b>
<b>Grand Total</b>		<b>\$22,902</b>	<b>\$20,409</b>	<b>\$20,409</b>	<b>\$3,571</b>	<b>\$7,059</b>	<b>(\$13,350)</b>	<b>(65.4%)</b>

## Budget Summary by Account - Approved

Budget Account: Tutoring - Dexter

Budget Manager: Sifford, Nicole

Account #: 11-25-20000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$3,291	\$6,600	\$6,600	\$1,794	\$5,000	(\$1,600)	(24.2%)
500203	FICA	\$252	\$505	\$505	\$137	\$383	(\$122)	(24.2%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$3,543</b>	<b>\$7,105</b>	<b>\$7,105</b>	<b>\$1,931</b>	<b>\$5,383</b>	<b>(\$1,722)</b>	<b>(24.2%)</b>
<b>Grand Total</b>		<b>\$3,543</b>	<b>\$7,105</b>	<b>\$7,105</b>	<b>\$1,931</b>	<b>\$5,383</b>	<b>(\$1,722)</b>	<b>(24.2%)</b>

## Budget Summary by Account - Approved

Budget Account: Tutoring - Kennett

Budget Manager: Sifford, Nicole

Account #: 11-15-20000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$155	\$6,600	\$6,600	\$59	\$5,000	(\$1,600)	(24.2%)
500200	PSRS Retirement	\$22	\$0	\$0	\$9	\$0	\$0	0.0%
500203	FICA	\$2	\$505	\$505	\$1	\$383	(\$122)	(24.2%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$179</b>	<b>\$7,105</b>	<b>\$7,105</b>	<b>\$69</b>	<b>\$5,383</b>	<b>(\$1,722)</b>	<b>(24.2%)</b>
<b>Grand Total</b>		<b>\$179</b>	<b>\$7,105</b>	<b>\$7,105</b>	<b>\$69</b>	<b>\$5,383</b>	<b>(\$1,722)</b>	<b>(24.2%)</b>

## Budget Summary by Account - Approved

Budget Account: Tutoring - Malden

Budget Manager: Sifford, Nicole

Account #: 11-20-20000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$0	\$6,600	\$6,600	\$950	\$5,000	(\$1,600)	(24.2%)
500200	PSRS Retirement	\$0	\$0	\$0	\$47	\$0	\$0	0.0%
500203	FICA	\$0	\$505	\$505	\$53	\$383	(\$122)	(24.2%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$7,105</b>	<b>\$7,105</b>	<b>\$1,050</b>	<b>\$5,383</b>	<b>(\$1,722)</b>	<b>(24.2%)</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$7,105</b>	<b>\$7,105</b>	<b>\$1,050</b>	<b>\$5,383</b>	<b>(\$1,722)</b>	<b>(24.2%)</b>

## Budget Summary by Account - Approved

Budget Account: Tutoring - Sikeston

Budget Manager: Sifford, Nicole

Account #: 11-10-20000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$2,993	\$13,200	\$13,200	\$2,816	\$10,000	(\$3,200)	(24.2%)
500201	PEERS Retirement	\$0	\$0	\$0	\$36	\$0	\$0	0.0%
500203	FICA	\$229	\$1,010	\$1,010	\$215	\$765	(\$245)	(24.3%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$3,222</b>	<b>\$14,210</b>	<b>\$14,210</b>	<b>\$3,067</b>	<b>\$10,765</b>	<b>(\$3,445)</b>	<b>(24.2%)</b>
<b>Grand Total</b>		<b>\$3,222</b>	<b>\$14,210</b>	<b>\$14,210</b>	<b>\$3,067</b>	<b>\$10,765</b>	<b>(\$3,445)</b>	<b>(24.2%)</b>

## Budget Summary by Account - Approved

Budget Account: Center Support-New Madrid

Budget Manager: Matthews, Ann

Account #: 11-65-20015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



## Budget Summary by Account - Approved

Budget Account: Center Support - Small Sites

Budget Manager: Hoggard, Dr. Justin

Account #: 11-99-20015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$5,983	\$64,159	\$64,159	\$2,648	\$21,383	(\$42,776)	(66.7%)
500200	PSRS Retirement	\$269	\$1,838	\$1,838	\$116	\$3,101	\$1,263	68.7%
500201	PEERS Retirement	\$283	\$0	\$0	\$127	\$0	\$0	0.0%
500203	FICA	\$343	\$4,124	\$4,124	\$153	\$310	(\$3,814)	(92.5%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$6,878</b>	<b>\$70,121</b>	<b>\$70,121</b>	<b>\$3,044</b>	<b>\$24,794</b>	<b>(\$45,327)</b>	<b>(64.6%)</b>
<b>51-Operating Expenditures</b>								
510400	Travel	\$0	\$400	\$400	\$0	\$0	(\$400)	(100.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$746	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$746</b>	<b>\$400</b>	<b>\$400</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$400)</b>	<b>(100.0%)</b>
<b>Grand Total</b>		<b>\$7,624</b>	<b>\$70,521</b>	<b>\$70,521</b>	<b>\$3,044</b>	<b>\$24,794</b>	<b>(\$45,727)</b>	<b>(64.8%)</b>

## Budget Summary by Account - Approved

Budget Account: Sikeston Library

Budget Manager: Sanders, Kathy

Account #: 11-10-23000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$12,782	\$15,795	\$15,795	\$4,858	\$7,995	(\$7,800)	(49.4%)
500203	FICA	\$978	\$1,209	\$1,209	\$372	\$612	(\$597)	(49.4%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$13,760</b>	<b>\$17,004</b>	<b>\$17,004</b>	<b>\$5,230</b>	<b>\$8,607</b>	<b>(\$8,397)</b>	<b>(49.4%)</b>
<b>51-Operating Expenditures</b>								
510100	Equipment	\$730	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$1,532	\$0	\$0	\$0	\$0	\$0	0.0%
510601	Periodicals	\$0	\$800	\$800	\$237	\$755	(\$45)	(5.6%)
<b>Total for 51-Operating Expenditures</b>		<b>\$2,262</b>	<b>\$800</b>	<b>\$800</b>	<b>\$237</b>	<b>\$755</b>	<b>(\$45)</b>	<b>(5.6%)</b>
<b>55-Capital</b>								
550007	Library Books	\$16,082	\$6,000	\$6,000	\$440	\$1,500	(\$4,500)	(75.0%)
<b>Total for 55-Capital</b>		<b>\$16,082</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$440</b>	<b>\$1,500</b>	<b>(\$4,500)</b>	<b>(75.0%)</b>
<b>Grand Total</b>		<b>\$32,104</b>	<b>\$23,804</b>	<b>\$23,804</b>	<b>\$5,907</b>	<b>\$10,862</b>	<b>(\$12,942)</b>	<b>(54.4%)</b>

## Budget Summary by Account - Approved

Budget Account: LPN Program - PB

Budget Manager: Campbell, Staci

Account #: 11-00-16005

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500002	Salaries - PT Non Exempt Staff	\$0	\$0	\$0	\$0	\$6,206	\$6,206	0.0%
500101	Salaries - Faculty	\$0	\$0	\$0	\$0	\$94,292	\$94,292	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$15,398	\$15,398	0.0%
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$11,904	\$11,904	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$1,843	\$1,843	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,643</b>	<b>\$129,643</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$800	\$800	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
511002	Insurance - Liability	\$0	\$0	\$0	\$0	\$450	\$450	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,250</b>	<b>\$1,250</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

<b>55-Capital</b>								
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,893</b>	<b>\$130,893</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Federal Work Study

Budget Manager: Morris , Regina

Account #: 11-00-70200

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500004	Salaries - FWS Students	\$104,305	\$138,055	\$138,055	\$66,075	\$118,833	(\$19,222)	(13.9%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$104,305</b>	<b>\$138,055</b>	<b>\$138,055</b>	<b>\$66,075</b>	<b>\$118,833</b>	<b>(\$19,222)</b>	<b>(13.9%)</b>
<b>52-Scholarships</b>								
520009	Administrative Exp.	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
520010	Institutional Match	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$104,305</b>	<b>\$138,055</b>	<b>\$138,055</b>	<b>\$66,075</b>	<b>\$118,833</b>	<b>(\$19,222)</b>	<b>(13.9%)</b>

## Budget Summary by Account - Approved

**Budget Account: Social Science**

**Budget Manager: Sifford, Nicole**

**Account #: 11-00-12000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$234,152	\$238,663	\$238,663	\$110,478	\$220,956	(\$17,707)	(7.4%)
500200	PSRS Retirement	\$38,671	\$39,453	\$39,453	\$18,195	\$36,354	(\$3,099)	(7.9%)
500202	Group Insurance Expense	\$31,399	\$33,420	\$33,420	\$16,528	\$29,760	(\$3,660)	(11.0%)
500203	FICA	\$3,388	\$3,462	\$3,462	\$1,592	\$3,204	(\$258)	(7.5%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$307,610</b>	<b>\$314,998</b>	<b>\$314,998</b>	<b>\$146,793</b>	<b>\$290,274</b>	<b>(\$24,724)</b>	<b>(7.8%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$198	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$200	\$200	\$0	\$0	(\$200)	(100.0%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$750	\$750	\$54	\$450	(\$300)	(40.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$422	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$321	\$350	\$350	\$201	\$247	(\$103)	(29.4%)
510404	Professional Development/Travel	\$0	\$750	\$750	\$0	\$600	(\$150)	(20.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$941</b>	<b>\$2,050</b>	<b>\$2,050</b>	<b>\$255</b>	<b>\$1,297</b>	<b>(\$753)</b>	<b>(36.7%)</b>
<b>Grand Total</b>		<b>\$308,551</b>	<b>\$317,048</b>	<b>\$317,048</b>	<b>\$147,048</b>	<b>\$291,571</b>	<b>(\$25,477)</b>	<b>(8.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Early Childhood Development**

**Budget Manager: Cornman , Heather**

**Account #: 11-00-14005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$32,405	\$32,891	\$32,891	\$16,446	\$32,891	\$0	0.0%
500200	PSRS Retirement	\$5,513	\$5,738	\$5,738	\$2,821	\$5,632	(\$106)	(1.8%)
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$465	\$477	\$477	\$233	\$477	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$44,769</b>	<b>\$45,790</b>	<b>\$45,790</b>	<b>\$22,806</b>	<b>\$44,952</b>	<b>(\$838)</b>	<b>(1.8%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$234	\$150	\$150	\$0	\$150	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$500	\$500	\$0	\$150	(\$350)	(70.0%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$546	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$248	\$0	\$0	\$0	\$168	\$168	0.0%
510404	Professional Development/Travel	\$0	\$350	\$350	\$319	\$0	(\$350)	(100.0%)
510500	Hospitality	\$139	\$200	\$200	\$0	\$150	(\$50)	(25.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$1,167</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$319</b>	<b>\$618</b>	<b>(\$582)</b>	<b>(48.5%)</b>
<b>Grand Total</b>		<b>\$45,936</b>	<b>\$46,990</b>	<b>\$46,990</b>	<b>\$23,125</b>	<b>\$45,570</b>	<b>(\$1,420)</b>	<b>(3.0%)</b>

## Budget Summary by Account - Approved

Budget Account: Business Admin & Acctg Tech

Budget Manager: Smith, Terri

Account #: 11-00-14500

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$55,018	\$97,062	\$97,062	\$27,922	\$57,117	(\$39,945)	(41.2%)
500200	PSRS Retirement	\$8,073	\$16,013	\$16,013	\$4,527	\$9,145	(\$6,868)	(42.9%)
500202	Group Insurance Expense	\$6,386	\$13,368	\$13,368	\$3,306	\$5,952	(\$7,416)	(55.5%)
500203	FICA	\$790	\$1,408	\$1,408	\$401	\$828	(\$580)	(41.2%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$70,267</b>	<b>\$127,851</b>	<b>\$127,851</b>	<b>\$36,156</b>	<b>\$73,042</b>	<b>(\$54,809)</b>	<b>(42.9%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$1,440	\$0	\$0	\$0	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$0	\$3,000	\$3,000	\$0	\$0	(\$3,000)	(100.0%)
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$400	\$400	\$0	\$0	(\$400)	(100.0%)
510400	Travel	\$0	\$270	\$270	\$0	\$0	(\$270)	(100.0%)
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$3,810	\$3,810	\$0	\$0	(\$3,810)	(100.0%)
510500	Hospitality	\$359	\$500	\$500	\$187	\$0	(\$500)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$1,799</b>	<b>\$7,980</b>	<b>\$7,980</b>	<b>\$187</b>	<b>\$0</b>	<b>(\$7,980)</b>	<b>(100.0%)</b>
<b>Grand Total</b>		<b>\$72,066</b>	<b>\$135,831</b>	<b>\$135,831</b>	<b>\$36,343</b>	<b>\$73,042</b>	<b>(\$62,789)</b>	<b>(46.2%)</b>



## Budget Summary by Account - Approved

Budget Account: Agriculture & Forestry

Budget Manager: Rehkop, Joyce

Account #: 11-00-15000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$60,037	\$63,938	\$63,938	\$30,469	\$37,061	(\$26,877)	(42.0%)
500102	Salaries - Adjunct	\$0	\$0	\$0	\$0	\$3,500	\$3,500	0.0%
500200	PSRS Retirement	\$9,629	\$9,805	\$9,805	\$4,896	\$6,237	(\$3,568)	(36.4%)
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$783	\$1,114	\$1,114	\$396	\$588	(\$526)	(47.2%)
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$76,835</b>	<b>\$81,541</b>	<b>\$81,541</b>	<b>\$39,067</b>	<b>\$53,338</b>	<b>(\$28,203)</b>	<b>(34.6%)</b>
<b>51-Operating Expenditures</b>								
510002	Instructional Supplies	\$84	\$0	\$0	\$0	\$1,075	\$1,075	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$300	\$72	\$3,615	\$3,615	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$184	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$50	\$50	0.0%
510500	Hospitality	\$0	\$400	\$400	\$0	\$0	(\$400)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$268</b>	<b>\$400</b>	<b>\$700</b>	<b>\$72</b>	<b>\$4,740</b>	<b>\$4,340</b>	<b>1,085.0%</b>

## Budget Summary by Account - Approved

<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550006	Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$77,103</b>	<b>\$81,941</b>	<b>\$82,241</b>	<b>\$39,139</b>	<b>\$58,078</b>	<b>(\$23,863)</b>	<b>(29.1%)</b>

## Budget Summary by Account - Approved

**Budget Account: Law Enforcement**

**Budget Manager: Westbrook , Shawn**

**Account #: 11-00-15510**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$45,923	\$46,612	\$46,612	\$23,306	\$46,611	(\$1)	0.0%
500200	PSRS Retirement	\$7,582	\$7,728	\$7,728	\$3,858	\$7,622	(\$106)	(1.4%)
500202	Group Insurance Expense	\$6,386	\$6,684	\$6,684	\$3,306	\$5,952	(\$732)	(11.0%)
500203	FICA	\$660	\$676	\$676	\$335	\$676	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$60,551</b>	<b>\$61,700</b>	<b>\$61,700</b>	<b>\$30,805</b>	<b>\$60,861</b>	<b>(\$839)</b>	<b>(1.4%)</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$1,000	\$1,000	\$30	\$0	(\$1,000)	(100.0%)
510500	Hospitality	\$0	\$400	\$400	\$0	\$0	(\$400)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$30</b>	<b>\$0</b>	<b>(\$1,400)</b>	<b>(100.0%)</b>
<b>Grand Total</b>		<b>\$60,551</b>	<b>\$63,100</b>	<b>\$63,100</b>	<b>\$30,835</b>	<b>\$60,861</b>	<b>(\$2,239)</b>	<b>(3.5%)</b>

## Budget Summary by Account - Approved

Budget Account: Honors Program

Budget Manager: Hoggard, Dr. Justin

Account #: 11-00-31005

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$1,500	\$1,500	\$1,500	\$750	\$1,500	\$0	0.0%
500200	PSRS Retirement	\$100	\$218	\$218	\$119	\$218	\$0	0.0%
500203	FICA	\$9	\$22	\$22	\$11	\$22	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$1,609</b>	<b>\$1,740</b>	<b>\$1,740</b>	<b>\$880</b>	<b>\$1,740</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$150	\$150	\$0	\$150	\$0	0.0%
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$50	\$50	\$0	\$50	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$200</b>	<b>\$200</b>	<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$1,609</b>	<b>\$1,940</b>	<b>\$1,940</b>	<b>\$880</b>	<b>\$1,940</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Phi Theta Kappa

Budget Manager: DeAngelo, Michael

Account #: 11-00-39003

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$0	0.0%
500200	PSRS Retirement	\$98	\$218	\$218	\$0	\$218	\$0	0.0%
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
500203	FICA	\$9	\$22	\$22	\$0	\$22	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$1,607</b>	<b>\$1,740</b>	<b>\$1,740</b>	<b>\$0</b>	<b>\$1,740</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$585	\$700	\$700	\$0	\$700	\$0	0.0%
510400	Travel	\$0	\$2,600	\$2,600	\$0	\$2,500	(\$100)	(3.8%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$957	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$1,542</b>	<b>\$3,300</b>	<b>\$3,300</b>	<b>\$0</b>	<b>\$3,200</b>	<b>(\$100)</b>	<b>(3.0%)</b>
<b>Grand Total</b>		<b>\$3,149</b>	<b>\$5,040</b>	<b>\$5,040</b>	<b>\$0</b>	<b>\$4,940</b>	<b>(\$100)</b>	<b>(2.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Office Admin & Med Bill & Code**

**Budget Manager: Becker , Julie**

**Account #: 11-00-14506**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$0	\$0	\$0	\$0	\$59,027	\$59,027	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$9,422	\$9,422	0.0%
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$5,952	\$5,952	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$856	\$856	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,257</b>	<b>\$75,257</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,257</b>	<b>\$75,257</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Business Management**

**Budget Manager: Kirkman, Dr. Martha**

**Account #: 11-00-14501**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500101	Salaries - Faculty	\$0	\$0	\$0	\$0	\$55,844	\$55,844	0.0%
500200	PSRS Retirement	\$0	\$0	\$0	\$0	\$8,960	\$8,960	0.0%
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$5,952	\$5,952	0.0%
500203	FICA	\$0	\$0	\$0	\$0	\$810	\$810	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,566</b>	<b>\$71,566</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510002	Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510300	Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,566</b>	<b>\$71,566</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Surgical Technology

Budget Manager: Campbell, Staci

Account #: 11-00-15505

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>50-Salaries &amp; Benefits</b>								
500202	Group Insurance Expense	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 50-Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>51-Operating Expenditures</b>								
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510302	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
511002	Insurance - Liability	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



## Budget Summary by Account - Approved

**Budget Account: Commencement**

**Budget Manager: King, Tracy**

**Account #: 11-00-30015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$9,202	\$19,000	\$19,000	\$0	\$10,000	(\$9,000)	(47.4%)
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$9,913	\$15,000	\$15,000	\$0	\$10,000	(\$5,000)	(33.3%)
510303	Printing	\$2,591	\$3,100	\$3,100	\$0	\$2,750	(\$350)	(11.3%)
510500	Hospitality	\$34	\$2,000	\$2,000	\$0	\$250	(\$1,750)	(87.5%)
510800	Rental Facilities	\$10,908	\$21,150	\$21,150	\$0	\$15,000	(\$6,150)	(29.1%)
<b>Total for 51-Operating Expenditures</b>		<b>\$32,648</b>	<b>\$60,250</b>	<b>\$60,250</b>	<b>\$0</b>	<b>\$38,000</b>	<b>(\$22,250)</b>	<b>(36.9%)</b>
<b>Grand Total</b>		<b>\$32,648</b>	<b>\$60,250</b>	<b>\$60,250</b>	<b>\$0</b>	<b>\$38,000</b>	<b>(\$22,250)</b>	<b>(36.9%)</b>

## Budget Summary by Account - Approved

Budget Account: Board Of Trustees

Budget Manager: Heath , Janine

Account #: 11-00-40000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$3	\$100	\$100	\$0	\$100	\$0	0.0%
510005	Postage	\$0	\$50	\$50	\$0	\$0	(\$50)	(100.0%)
510103	Technology Equipment	\$805	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$652	\$300	\$300	\$0	\$0	(\$300)	(100.0%)
510204	Election Expense	\$5,496	\$0	\$0	\$0	\$5,000	\$5,000	0.0%
510302	Advertising	\$720	\$800	\$800	\$206	\$600	(\$200)	(25.0%)
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$780	\$810	\$810	\$938	\$810	\$0	0.0%
510500	Hospitality	\$1,422	\$2,000	\$2,000	\$0	\$1,700	(\$300)	(15.0%)
510501	Staff Meeting	\$4,745	\$6,050	\$6,050	\$3,258	\$5,000	(\$1,050)	(17.4%)
<b>Total for 51-Operating Expenditures</b>		<b>\$14,623</b>	<b>\$10,110</b>	<b>\$10,110</b>	<b>\$4,402</b>	<b>\$13,210</b>	<b>\$3,100</b>	<b>30.7%</b>
<b>Grand Total</b>		<b>\$14,623</b>	<b>\$10,110</b>	<b>\$10,110</b>	<b>\$4,402</b>	<b>\$13,210</b>	<b>\$3,100</b>	<b>30.7%</b>

## Budget Summary by Account - Approved

**Budget Account: Enhancement Grant**

**Budget Manager: Carlton , Heather**

**Account #: 23-00-86001**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510002	Instructional Supplies	\$0	\$117,798	\$117,798	\$3,539	\$287,640	\$169,842	144.2%
510005	Postage	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$48,339	\$122,298	\$122,298	\$32,415	\$45,080	(\$77,218)	(63.1%)
510102	Software	\$0	\$0	\$0	\$0	\$690	\$690	0.0%
510103	Technology Equipment	\$57,519	\$700,980	\$700,980	\$38,160	\$736,000	\$35,020	5.0%
510200	Outsourced Services	\$0	\$36,000	\$36,000	\$17,223	\$27,548	(\$8,452)	(23.5%)
510400	Travel	\$0	\$1,800	\$1,800	\$0	\$0	(\$1,800)	(100.0%)
510404	Professional Development/Travel	\$0	\$4,200	\$4,200	\$1,200	\$0	(\$4,200)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$105,858</b>	<b>\$983,076</b>	<b>\$983,076</b>	<b>\$92,537</b>	<b>\$1,096,958</b>	<b>\$113,882</b>	<b>11.6%</b>
<b>55-Capital</b>								
550005	Furniture Fixtures Equipment	\$306,693	\$82,700	\$82,700	\$8,278	\$33,800	(\$48,900)	(59.1%)
550006	Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550008	Capital Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$306,693</b>	<b>\$82,700</b>	<b>\$82,700</b>	<b>\$8,278</b>	<b>\$33,800</b>	<b>(\$48,900)</b>	<b>(59.1%)</b>
<b>Grand Total</b>		<b>\$412,551</b>	<b>\$1,065,776</b>	<b>\$1,065,776</b>	<b>\$100,815</b>	<b>\$1,130,758</b>	<b>\$64,982</b>	<b>6.1%</b>

## Budget Summary by Account - Approved

Budget Account: Student Government

Budget Manager: Adams, Chris

Account #: 11-00-39005

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$34	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$0	\$1,158	\$1,158	\$0	\$0	(\$1,158)	(100.0%)
510104	Bldg. Maintenance Equipment	\$0	\$0	\$0	\$0	\$1,158	\$1,158	0.0%
510302	Advertising	\$0	\$250	\$250	\$0	\$0	(\$250)	(100.0%)
510400	Travel	\$0	\$2,000	\$2,000	\$0	\$2,000	\$0	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$1,513	\$0	\$0	\$0	\$0	\$0	0.0%
510500	Hospitality	\$1,031	\$3,000	\$2,950	\$1,033	\$3,000	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$2,578</b>	<b>\$6,408</b>	<b>\$6,358</b>	<b>\$1,033</b>	<b>\$6,158</b>	<b>(\$250)</b>	<b>(3.9%)</b>
<b>Grand Total</b>		<b>\$2,578</b>	<b>\$6,408</b>	<b>\$6,358</b>	<b>\$1,033</b>	<b>\$6,158</b>	<b>(\$250)</b>	<b>(3.9%)</b>

## Budget Summary by Account - Approved

Budget Account: General Administrative Services

Budget Manager: Eubank, Charlotte

Account #: 11-00-42099

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$619	\$0	\$0	-\$134	\$0	\$0	0.0%
510005	Postage	-\$233	\$0	\$0	\$55	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$386</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$79</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>53-Amort, Depreciation, Interest</b>								
530003	Interest	-\$482	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 53-Amort, Depreciation, Interest</b>		<b>-\$482</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>-\$96</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$79</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Police Academy

Budget Manager: Stratton , Chuck

Account #: 12-00-50060

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$500	\$500	\$0	\$0	(\$500)	(100.0%)
510002	Instructional Supplies	\$467	\$0	\$0	\$0	\$0	\$0	0.0%
510004	Student Supplies (covered by course fees)	\$11,124	\$42,180	\$42,180	\$0	\$0	(\$42,180)	(100.0%)
510200	Outsourced Services	\$89,226	\$234,000	\$234,000	\$20,000	\$0	(\$234,000)	(100.0%)
<b>Total for 51-Operating Expenditures</b>		<b>\$100,817</b>	<b>\$276,680</b>	<b>\$276,680</b>	<b>\$20,000</b>	<b>\$0</b>	<b>(\$276,680)</b>	<b>(100.0%)</b>
<b>Grand Total</b>		<b>\$100,817</b>	<b>\$276,680</b>	<b>\$276,680</b>	<b>\$20,000</b>	<b>\$0</b>	<b>(\$276,680)</b>	<b>(100.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Spelling Bee**

**Budget Manager: Sanders, Mark**

**Account #: 11-00-39024**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$60	\$60	\$0	\$60	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$380	\$400	\$400	\$0	\$0	(\$400)	(100.0%)
510400	Travel	\$3,585	\$3,600	\$3,600	\$0	\$3,800	\$200	5.6%
510403	Membership & Dues	\$1,100	\$1,200	\$1,200	\$0	\$1,200	\$0	0.0%
510500	Hospitality	\$0	\$150	\$150	\$0	\$150	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$5,065</b>	<b>\$5,410</b>	<b>\$5,410</b>	<b>\$0</b>	<b>\$5,210</b>	<b>(\$200)</b>	<b>(3.7%)</b>
<b>Grand Total</b>		<b>\$5,065</b>	<b>\$5,410</b>	<b>\$5,410</b>	<b>\$0</b>	<b>\$5,210</b>	<b>(\$200)</b>	<b>(3.7%)</b>

## Budget Summary by Account - Approved

**Budget Account: Veterans Admin Reporting Fees**

**Budget Manager: Morris , Regina**

**Account #: 23-00-80004**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510000	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510102	Software	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$1,200	\$1,200	\$0	\$0	(\$1,200)	(100.0%)
510211	Software Licensing Fees	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510303	Printing	\$0	\$700	\$700	\$0	\$0	(\$700)	(100.0%)
510400	Travel	\$0	\$300	\$300	\$528	\$200	(\$100)	(33.3%)
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$935	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$0	\$100	\$100	\$0	\$50	(\$50)	(50.0%)
510404	Professional Development/Travel	\$300	\$1,850	\$1,850	\$162	\$1,700	(\$150)	(8.1%)
<b>Total for 51-Operating Expenditures</b>		<b>\$1,235</b>	<b>\$4,150</b>	<b>\$4,150</b>	<b>\$690</b>	<b>\$1,950</b>	<b>(\$2,200)</b>	<b>(53.0%)</b>
<b>Grand Total</b>		<b>\$1,235</b>	<b>\$4,150</b>	<b>\$4,150</b>	<b>\$690</b>	<b>\$1,950</b>	<b>(\$2,200)</b>	<b>(53.0%)</b>



## Budget Summary by Account - Approved

Budget Account: Theater Productions

Budget Manager: Hoggard, Dr. Justin

Account #: 12-00-50045

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510002	Instructional Supplies	\$10,949	\$15,600	\$15,600	\$8,468	\$9,300	(\$6,300)	(40.4%)
510100	Equipment	\$0	\$200	\$200	\$0	\$200	\$0	0.0%
510200	Outsourced Services	\$3,850	\$2,500	\$2,500	\$500	\$2,500	\$0	0.0%
510300	Recruiting	\$0	\$600	\$600	\$0	\$600	\$0	0.0%
510302	Advertising	\$383	\$0	\$0	\$0	\$1,500	\$1,500	0.0%
510303	Printing	\$0	\$1,600	\$1,600	\$0	\$1,600	\$0	0.0%
510304	Public Relations	\$0	\$0	\$525	\$525	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	-\$26,832	\$0	\$0	0.0%
510500	Hospitality	\$121	\$200	\$200	\$0	\$600	\$400	200.0%
510801	Rental Equipment	\$769	\$3,900	\$3,900	\$0	\$700	(\$3,200)	(82.1%)
<b>Total for 51-Operating Expenditures</b>		<b>\$16,072</b>	<b>\$24,600</b>	<b>\$25,125</b>	<b>-\$17,339</b>	<b>\$17,000</b>	<b>(\$7,600)</b>	<b>(30.9%)</b>
<b>Grand Total</b>		<b>\$16,072</b>	<b>\$24,600</b>	<b>\$25,125</b>	<b>-\$17,339</b>	<b>\$17,000</b>	<b>(\$7,600)</b>	<b>(30.9%)</b>

## Budget Summary by Account - Approved

**Budget Account: Rental of 2509 Three Rvrs Blvd**

**Budget Manager: Eubank, Charlotte**

**Account #: 12-00-50055**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510900	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510901	Water & Sewer	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510902	Natural Gas	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510903	Cable	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Emerson Corp. Building

Budget Manager: Tomlinson, Rob

Account #: 11-15-61075

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$7,270	\$7,275	\$7,275	\$4,270	\$7,275	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$8,700	\$5,885	\$5,885	\$4,100	\$5,885	\$0	0.0%
510900	Electricity	\$3,738	\$4,200	\$4,200	\$2,087	\$4,200	\$0	0.0%
510901	Water & Sewer	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510902	Natural Gas	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$19,708</b>	<b>\$17,360</b>	<b>\$17,360</b>	<b>\$10,457</b>	<b>\$17,360</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$19,708</b>	<b>\$17,360</b>	<b>\$17,360</b>	<b>\$10,457</b>	<b>\$17,360</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: PB Classroom Building**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-00-65075**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510003	Bldg. Maint & Cust Supplies	\$12,509	\$0	\$0	\$0	\$0	\$0	0.0%
510100	Equipment	\$89,018	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$5,476	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$9,915	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$116,918</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550002	Buildings	\$85,511	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550008	Capital Technology Equipment	\$8,602	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$94,113</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$211,031</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Main Entrance

Budget Manager: Tomlinson, Rob

Account #: 11-00-65090

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510003	Bldg. Maint & Cust Supplies	\$118	\$0	\$0	\$0	\$0	\$0	0.0%
510104	Bldg. Maintenance Equipment	\$2,092	\$0	\$0	\$0	\$0	\$0	0.0%
510801	Rental Equipment	\$67	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$2,277</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550001	Land Improvements	\$77,367	\$0	\$0	\$22,382	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$77,367</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,382</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$79,644</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,382</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Rental of Caruthersville

Budget Manager: Eubank, Charlotte

Account #: 12-55-50070

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$119	\$119	\$0	\$0	0.0%
510200	Outsourced Services	\$4,657	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$3,955	\$3,340	\$3,221	\$420	\$1,000	(\$2,340)	(70.1%)
510900	Electricity	\$4,118	\$0	\$0	\$2,016	\$4,800	\$4,800	0.0%
510901	Water & Sewer	\$1,042	\$0	\$0	\$611	\$0	\$0	0.0%
510902	Natural Gas	\$1,370	\$0	\$0	\$165	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$15,142</b>	<b>\$3,340</b>	<b>\$3,340</b>	<b>\$3,331</b>	<b>\$5,800</b>	<b>\$2,460</b>	<b>73.7%</b>
<b>Grand Total</b>		<b>\$15,142</b>	<b>\$3,340</b>	<b>\$3,340</b>	<b>\$3,331</b>	<b>\$5,800</b>	<b>\$2,460</b>	<b>73.7%</b>

## Budget Summary by Account - Approved

**Budget Account: Farm Operations**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 12-00-50090**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$0	\$2,671	\$5,750	\$5,750	0.0%
510100	Equipment	\$0	\$8,800	\$9,300	\$4,604	\$5,700	(\$3,100)	(35.2%)
510104	Bldg. Maintenance Equipment	\$3,163	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$815	\$0	\$12,000	\$6,654	\$2,688	\$2,688	0.0%
510400	Travel	\$0	\$0	\$500	\$119	\$0	\$0	0.0%
510801	Rental Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510900	Electricity	\$299	\$0	\$2,000	\$1,236	\$4,200	\$4,200	0.0%
510905	Fuel	\$0	\$0	\$0	\$0	\$2,800	\$2,800	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$4,277</b>	<b>\$8,800</b>	<b>\$23,800</b>	<b>\$15,284</b>	<b>\$21,138</b>	<b>\$12,338</b>	<b>140.2%</b>
<b>55-Capital</b>								
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$16,500	\$16,500	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$4,277</b>	<b>\$8,800</b>	<b>\$23,800</b>	<b>\$15,284</b>	<b>\$37,638</b>	<b>\$28,838</b>	<b>327.7%</b>

## Budget Summary by Account - Approved

Budget Account: Center Support-Caruthersville

Budget Manager: Ballard, Kathy

Account #: 11-55-20015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510003	Bldg. Maint & Cust Supplies	\$0	\$0	\$0	\$119	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$0	\$0	\$2,798	\$1,526	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$2,798</b>	<b>\$1,645</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$2,798</b>	<b>\$1,645</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



## Budget Summary by Account - Approved

Budget Account: Occupational Therapy Assistant

Budget Manager: Campbell, Staci

Account #: 11-00-15530

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510004	Student Supplies (covered by course fees)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$67,310	\$135,000	\$135,000	\$19,581	\$135,000	\$0	0.0%
511002	Insurance - Liability	\$184	\$225	\$225	\$91	\$225	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$67,494</b>	<b>\$135,225</b>	<b>\$135,225</b>	<b>\$19,672</b>	<b>\$135,225</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$67,494</b>	<b>\$135,225</b>	<b>\$135,225</b>	<b>\$19,672</b>	<b>\$135,225</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Academic Resource Commons Bldg.

Budget Manager: Tomlinson, Rob

Account #: 11-00-65010

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550002	Buildings	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Bess Activity Center

Budget Manager: Tomlinson, Rob

Account #: 11-00-65020

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550003	Building Improvements	\$8,960	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$8,960</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$8,960</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: College Vehicles

Budget Manager: Tomlinson, Rob

Account #: 11-00-67015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510100	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510200	Outsourced Services	\$10,045	\$17,720	\$17,720	\$4,125	\$11,000	(\$6,720)	(37.9%)
510208	Bldg. Maint. Outsourced Svcs.	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510905	Fuel	\$42	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$10,087</b>	<b>\$17,720</b>	<b>\$17,720</b>	<b>\$4,125</b>	<b>\$11,000</b>	<b>(\$6,720)</b>	<b>(37.9%)</b>
<b>55-Capital</b>								
550006	Vehicles	\$4,575	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$4,575</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$14,662</b>	<b>\$17,720</b>	<b>\$17,720</b>	<b>\$4,125</b>	<b>\$11,000</b>	<b>(\$6,720)</b>	<b>(37.9%)</b>

## Budget Summary by Account - Approved

Budget Account: Eastern Location

Budget Manager: Tomlinson, Rob

Account #: 11-10-65070

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510100	Equipment	\$3,293	\$0	\$0	\$0	\$0	\$0	0.0%
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
510208	Bldg. Maint. Outsourced Svcs.	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$3,293</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550001	Land Improvements	\$25,683	\$20,000	\$0	\$0	\$0	(\$20,000)	(100.0%)
550002	Buildings	\$67,153	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550008	Capital Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$92,836</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$20,000)</b>	<b>(100.0%)</b>
<b>Grand Total</b>		<b>\$96,129</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$20,000)</b>	<b>(100.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Career Services**

**Budget Manager: Inman, Shelia**

**Account #: 11-00-33005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510102	Software	\$1,500	\$0	\$0	\$0	\$0	\$0	0.0%
510211	Software Licensing Fees	\$0	\$0	\$300	\$300	\$0	\$0	0.0%
510300	Recruiting	\$0	\$1,000	\$1,000	\$0	\$0	(\$1,000)	(100.0%)
510302	Advertising	\$534	\$0	\$0	\$0	\$200	\$200	0.0%
510303	Printing	\$817	\$0	\$0	\$0	\$0	\$0	0.0%
510400	Travel	\$0	\$0	\$0	\$0	\$1,000	\$1,000	0.0%
510401	DO NOT USE AFTER FY16 Travel (formerly In State)	\$2,048	\$0	\$0	\$0	\$0	\$0	0.0%
510403	Membership & Dues	\$220	\$0	\$0	\$0	\$0	\$0	0.0%
510404	Professional Development/Travel	\$0	\$0	\$0	\$0	\$900	\$900	0.0%
510500	Hospitality	\$999	\$0	\$0	\$0	\$800	\$800	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$6,118</b>	<b>\$1,000</b>	<b>\$1,300</b>	<b>\$300</b>	<b>\$2,900</b>	<b>\$1,900</b>	<b>190.0%</b>
<b>Grand Total</b>		<b>\$6,118</b>	<b>\$1,000</b>	<b>\$1,300</b>	<b>\$300</b>	<b>\$2,900</b>	<b>\$1,900</b>	<b>190.0%</b>

## Budget Summary by Account - Approved

Budget Account: Westover Admin/Classroom Bldg.

Budget Manager: Tomlinson, Rob

Account #: 11-00-65005

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510103	Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550002	Buildings	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550008	Capital Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: HB19/BPB Bond Series 2015

Budget Manager: Eubank, Charlotte

Account #: 24-00-86008

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510104	Bldg. Maintenance Equipment	\$27,595	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$27,595</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550001	Land Improvements	\$30,175	\$690,000	\$690,000	\$64,998	\$500,000	(\$190,000)	(27.5%)
550003	Building Improvements	\$191,676	\$1,082,500	\$1,082,500	\$192,673	\$270,000	(\$812,500)	(75.1%)
<b>Total for 55-Capital</b>		<b>\$221,851</b>	<b>\$1,772,500</b>	<b>\$1,772,500</b>	<b>\$257,671</b>	<b>\$770,000</b>	<b>(\$1,002,500)</b>	<b>(56.6%)</b>
<b>Grand Total</b>		<b>\$249,446</b>	<b>\$1,772,500</b>	<b>\$1,772,500</b>	<b>\$257,671</b>	<b>\$770,000</b>	<b>(\$1,002,500)</b>	<b>(56.6%)</b>



## Budget Summary by Account - Approved

Budget Account: Athletic Complex

Budget Manager: Tomlinson, Rob

Account #: 11-00-65085

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510200	Outsourced Services	\$4,588	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$4,588</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>55-Capital</b>								
550001	Land Improvements	\$225,281	\$0	\$0	\$0	\$0	\$0	0.0%
550002	Buildings	\$186,980	\$4,770,373	\$4,770,373	\$123,905	\$0	(\$4,770,373)	(100.0%)
550008	Capital Technology Equipment	\$7,990	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$420,251</b>	<b>\$4,770,373</b>	<b>\$4,770,373</b>	<b>\$123,905</b>	<b>\$0</b>	<b>(\$4,770,373)</b>	<b>(100.0%)</b>
<b>Grand Total</b>		<b>\$424,839</b>	<b>\$4,770,373</b>	<b>\$4,770,373</b>	<b>\$123,905</b>	<b>\$0</b>	<b>(\$4,770,373)</b>	<b>(100.0%)</b>

## Budget Summary by Account - Approved

Budget Account: Plant Fund

Budget Manager: Eubank, Charlotte

Account #: 51-00-00000

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510200	Outsourced Services	\$659	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$659</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>53-Amort, Depreciation, Interest</b>								
530000	Depreciation	\$1,636,373	\$0	\$0	\$794,485	\$0	\$0	0.0%
530001	Amortization	-\$5,950	\$0	\$0	-\$3,562	\$0	\$0	0.0%
530003	Interest	\$456,668	\$849,375	\$849,375	\$114,027	\$1,411,750	\$562,375	66.2%
<b>Total for 53-Amort, Depreciation, Interest</b>		<b>\$2,087,091</b>	<b>\$849,375</b>	<b>\$849,375</b>	<b>\$904,950</b>	<b>\$1,411,750</b>	<b>\$562,375</b>	<b>66.2%</b>
<b>54-Other</b>								
540004	Loss on Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
540099	Miscellaneous Expense	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 54-Other</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$2,087,750</b>	<b>\$849,375</b>	<b>\$849,375</b>	<b>\$904,950</b>	<b>\$1,411,750</b>	<b>\$562,375</b>	<b>66.2%</b>

## Budget Summary by Account - Approved

**Budget Account: Insurance**

**Budget Manager: Halcumb, Cammy**

**Account #: 11-00-60010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510400	Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
511000	Insurance - Property	\$67,244	\$75,933	\$75,933	\$67,180	\$73,898	(\$2,035)	(2.7%)
511001	Insurance - Automobile	\$0	\$2,000	\$2,000	\$0	\$2,000	\$0	0.0%
511002	Insurance - Liability	\$85,268	\$84,468	\$84,468	\$74,934	\$93,574	\$9,106	10.8%
511003	Insurance - Worker's Comp	\$76,666	\$93,452	\$93,452	\$86,899	\$95,588	\$2,136	2.3%
511004	Insurance - State Unemployment	\$48,296	\$59,505	\$59,505	\$13,069	\$36,000	(\$23,505)	(39.5%)
<b>Total for 51-Operating Expenditures</b>		<b>\$277,474</b>	<b>\$315,358</b>	<b>\$315,358</b>	<b>\$242,082</b>	<b>\$301,060</b>	<b>(\$14,298)</b>	<b>(4.5%)</b>
<b>Grand Total</b>		<b>\$277,474</b>	<b>\$315,358</b>	<b>\$315,358</b>	<b>\$242,082</b>	<b>\$301,060</b>	<b>(\$14,298)</b>	<b>(4.5%)</b>

## Budget Summary by Account - Approved

**Budget Account: Rental of Sikeston Community Room**

**Budget Manager: Marshall , Missy**

**Account #: 12-10-50080**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510500	Hospitality	\$0	\$329	\$329	\$98	\$160	(\$169)	(51.4%)
<b>Total for 51-Operating Expenditures</b>		<b>\$0</b>	<b>\$329</b>	<b>\$329</b>	<b>\$98</b>	<b>\$160</b>	<b>(\$169)</b>	<b>(51.4%)</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$329</b>	<b>\$329</b>	<b>\$98</b>	<b>\$160</b>	<b>(\$169)</b>	<b>(51.4%)</b>

## Budget Summary by Account - Approved

**Budget Account: Center Support - Portageville**

**Budget Manager: Matthews, Ann**

**Account #: 11-30-20015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510800	Rental Facilities	\$9,760	\$10,000	\$10,000	\$10,520	\$20,000	\$10,000	100.0%
<b>Total for 51-Operating Expenditures</b>		<b>\$9,760</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,520</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>100.0%</b>
<b>Grand Total</b>		<b>\$9,760</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,520</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>100.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Utilities**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-00-63000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>51-Operating Expenditures</b>								
510900	Electricity	\$490,715	\$504,000	\$504,000	\$238,724	\$549,000	\$45,000	8.9%
510901	Water & Sewer	\$17,134	\$20,400	\$20,400	\$13,393	\$27,060	\$6,660	32.6%
510902	Natural Gas	\$16,220	\$24,000	\$24,000	\$2,639	\$21,300	(\$2,700)	(11.3%)
510903	Cable	\$1,496	\$1,824	\$1,824	\$933	\$2,100	\$276	15.1%
<b>Total for 51-Operating Expenditures</b>		<b>\$525,565</b>	<b>\$550,224</b>	<b>\$550,224</b>	<b>\$255,689</b>	<b>\$599,460</b>	<b>\$49,236</b>	<b>8.9%</b>
<b>Grand Total</b>		<b>\$525,565</b>	<b>\$550,224</b>	<b>\$550,224</b>	<b>\$255,689</b>	<b>\$599,460</b>	<b>\$49,236</b>	<b>8.9%</b>

## Budget Summary by Account - Approved

**Budget Account: SEOG**

**Budget Manager: Morris , Regina**

**Account #: 11-00-70201**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>52-Scholarships</b>								
520003	SEOG Disbursement	\$90,751	\$95,000	\$95,000	\$49,358	\$90,250	(\$4,750)	(5.0%)
520009	Administrative Exp.	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$90,751</b>	<b>\$95,000</b>	<b>\$95,000</b>	<b>\$49,358</b>	<b>\$90,250</b>	<b>(\$4,750)</b>	<b>(5.0%)</b>
<b>Grand Total</b>		<b>\$90,751</b>	<b>\$95,000</b>	<b>\$95,000</b>	<b>\$49,358</b>	<b>\$90,250</b>	<b>(\$4,750)</b>	<b>(5.0%)</b>

## Budget Summary by Account - Approved

**Budget Account: Academic Scholarship**

**Budget Manager: Morris , Regina**

**Account #: 11-00-70000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>52-Scholarships</b>								
520006	Institutional Scholarship	\$386,346	\$270,200	\$270,200	\$126,676	\$242,198	(\$28,002)	(10.4%)
<b>Total for 52-Scholarships</b>		<b>\$386,346</b>	<b>\$270,200</b>	<b>\$270,200</b>	<b>\$126,676</b>	<b>\$242,198</b>	<b>(\$28,002)</b>	<b>(10.4%)</b>
<b>Grand Total</b>		<b>\$386,346</b>	<b>\$270,200</b>	<b>\$270,200</b>	<b>\$126,676</b>	<b>\$242,198</b>	<b>(\$28,002)</b>	<b>(10.4%)</b>



## Budget Summary by Account - Approved

**Budget Account: Emp/Dep Tuition Remission**

**Budget Manager: Morris , Regina**

**Account #: 11-00-70001**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>52-Scholarships</b>								
520006	Institutional Scholarship	\$87,812	\$99,750	\$99,750	\$112,257	\$114,500	\$14,750	14.8%
<b>Total for 52-Scholarships</b>		<b>\$87,812</b>	<b>\$99,750</b>	<b>\$99,750</b>	<b>\$112,257</b>	<b>\$114,500</b>	<b>\$14,750</b>	<b>14.8%</b>
<b>Grand Total</b>		<b>\$87,812</b>	<b>\$99,750</b>	<b>\$99,750</b>	<b>\$112,257</b>	<b>\$114,500</b>	<b>\$14,750</b>	<b>14.8%</b>

## Budget Summary by Account - Approved

**Budget Account: Other Tuition Remission**

**Budget Manager: Morris , Regina**

**Account #: 11-00-70002**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>52-Scholarships</b>								
520006	Institutional Scholarship	\$53,540	\$30,000	\$30,000	\$45,119	\$45,000	\$15,000	50.0%
<b>Total for 52-Scholarships</b>		<b>\$53,540</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$45,119</b>	<b>\$45,000</b>	<b>\$15,000</b>	<b>50.0%</b>
<b>Grand Total</b>		<b>\$53,540</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$45,119</b>	<b>\$45,000</b>	<b>\$15,000</b>	<b>50.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Men's Basketball-Scholarships**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 22-00-32000**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>52-Scholarships</b>								
520006	Institutional Scholarship	\$119,394	\$92,250	\$92,250	\$70,686	\$92,250	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$119,394</b>	<b>\$92,250</b>	<b>\$92,250</b>	<b>\$70,686</b>	<b>\$92,250</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$119,394</b>	<b>\$92,250</b>	<b>\$92,250</b>	<b>\$70,686</b>	<b>\$92,250</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Women's Basketball-Scholarships**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 22-00-32005**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>52-Scholarships</b>								
520006	Institutional Scholarship	\$93,840	\$92,250	\$92,250	\$42,817	\$92,250	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$93,840</b>	<b>\$92,250</b>	<b>\$92,250</b>	<b>\$42,817</b>	<b>\$92,250</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$93,840</b>	<b>\$92,250</b>	<b>\$92,250</b>	<b>\$42,817</b>	<b>\$92,250</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Baseball-Scholarships**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 22-00-32010**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>52-Scholarships</b>								
520006	Institutional Scholarship	\$133,294	\$147,600	\$147,600	\$68,126	\$147,600	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$133,294</b>	<b>\$147,600</b>	<b>\$147,600</b>	<b>\$68,126</b>	<b>\$147,600</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$133,294</b>	<b>\$147,600</b>	<b>\$147,600</b>	<b>\$68,126</b>	<b>\$147,600</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Softball-Scholarships**

**Budget Manager: Payne, Dr. Wesley**

**Account #: 22-00-32015**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>52-Scholarships</b>								
520006	Institutional Scholarship	\$46,691	\$98,400	\$98,400	\$29,583	\$98,400	\$0	0.0%
<b>Total for 52-Scholarships</b>		<b>\$46,691</b>	<b>\$98,400</b>	<b>\$98,400</b>	<b>\$29,583</b>	<b>\$98,400</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$46,691</b>	<b>\$98,400</b>	<b>\$98,400</b>	<b>\$29,583</b>	<b>\$98,400</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Maintenance/Storage Bldg.

Budget Manager: Tomlinson, Rob

Account #: 11-00-65040

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550002	Buildings	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Softball Field Building**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-00-65050**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550002	Buildings	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



## Budget Summary by Account - Approved

Budget Account: 2509 Three Rivers Blvd. Bldg.

Budget Manager: Tomlinson, Rob

Account #: 11-00-65065

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550002	Buildings	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Crisp Industrial Technology Bldg.

Budget Manager: Tomlinson, Rob

Account #: 11-00-65015

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Tinnin Fine Arts Center Bldg.

Budget Manager: Tomlinson, Rob

Account #: 11-00-65035

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550003	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Kennett Center Building**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-15-65081**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550003	Building Improvements	\$10,873	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$10,873</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$10,873</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Porter Building**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-00-65036**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550003	Building Improvements	\$10,519	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$10,519</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$10,519</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

Budget Account: Leased Buildings-Kennett

Budget Manager: Tomlinson, Rob

Account #: 11-15-65055

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550004	Leased Bldg. Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
550005	Furniture Fixtures Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Leased Buildings-Malden**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-20-65055**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550004	Leased Bldg. Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

## Budget Summary by Account - Approved

**Budget Account: Leased Buildings-Willow Springs**

**Budget Manager: Tomlinson, Rob**

**Account #: 11-50-65055**

GL Code	Description	2015-2016 Expended Budget	2016-2017 Initial Budget	2016-2017 Modified Budget	2016-2017 YTD Obligations	2017-2018 Approved Budget	Change from Initial Budget	Percent Change
<b>55-Capital</b>								
550004	Leased Bldg. Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total for 55-Capital</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Grand Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



## Budget Summary by Account - Approved

## Budget Detail and Forecast

**Budget Account:** Student Life - Adams, Chris

**Account Number:** 11-00-31000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Arrive Alive Tour	1	\$2,000	\$2,000	0	\$0	\$0	No
<p><b>Justification:</b> Arrive Alive is a texting and drinking and driving simulator. This educational interactive event will educate students on the dangers associated with both.</p> <p style="text-align: center;">LOOK FOR A FREE VERSION - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,000				\$0
<b>Total (Year One) Cost</b>				\$2,000				\$0

## Budget Detail and Forecast

**Budget Account:** Student Life - Adams, Chris

**Account Number:** 11-00-31000

**GL Code:** 510400 Travel

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Student Life Travel	1	\$500	\$500	1	\$250	\$250	No
<p><b>Justification:</b> Travel on bi-monthly basis to Dexter, Malden, Kennett, and Sikeston to host student life events</p> <p style="text-align: center;">TAKE COLLEGE CAR TWICE PER SEMESTER - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$500	\$250
						<b>Total (Year One) Cost</b>	\$500	\$250

## Budget Detail and Forecast

**Budget Account:** Student Life - Adams, Chris

**Account Number:** 11-00-31000

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$2,525

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Food, drink, and supplies for Personal Finance event <b>Justification:</b> Personal Finance Seminar at Poplar Bluff, Dexter, Malden, Kennett, and Sikeston. 500 people expectation 500 times 2 slices of pizza = 1000 slices 100 slices = 125 pizzas \$7.00 x 125 pizzas = \$875 500 drinks = \$150 FEWER PARTICIPANTS - CSE 5/22/17 <b>Remarks:</b> No Data to Display	1	\$1,025	\$1,025	1	\$800	\$800	No
High	National Teen Dating Violence event <b>Justification:</b> Seminars, Title IX conference, videos, and group discussions Giveaways and supplies for seminars and discussions <b>Remarks:</b> No Data to Display	1	\$500	\$500	1	\$500	\$500	No
High	Current Student Registration Event <b>Justification:</b> Registration Tent and promotional content, supplies, etc. Collaboration with Advising to increase registration and retention REDUCED BASED ON HISTORICAL - CSE 5/22/17 <b>Remarks:</b> No Data to Display	1	\$1,000	\$1,000	1	\$800	\$800	No
<b>Total (Year One) Enhanced Cost</b>				\$2,525				\$2,100
<b>Total (Year One) Cost</b>				\$2,525				\$2,100

## Budget Detail and Forecast

**Budget Account:** Advising - Adams, Chris

**Account Number:** 11-00-33000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$50,194

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bubanovich, Gina L.	1	\$50,194	\$50,194	1	\$50,194	\$50,194	No
<b>Justification:</b> Assistant Director of Enrollme								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$50,194	
				<b>Total (Year One) Cost</b>				\$50,194

## Budget Detail and Forecast

**Budget Account:** Advising - Adams, Chris

**Account Number:** 11-00-33000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$8,237

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Bubanovich, Gina L.	1	\$8,237	\$8,237	1	\$8,141	\$8,141	No	
<b>Justification:</b> Assistant Director of Enrollme									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$8,237	\$8,141	
						<b>Total (Year One) Cost</b>			\$8,237
								\$8,141	

## Budget Detail and Forecast

**Budget Account:** Advising - Adams, Chris

**Account Number:** 11-00-33000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Bubanovich, Gina L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No		
<b>Justification:</b> Assistant Director of Enrollme										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$6,611	\$5,952		
						<b>Total (Year One) Cost</b>			\$6,611	\$5,952

## Budget Detail and Forecast

**Budget Account:** Advising - Adams, Chris

**Account Number:** 11-00-33000

**GL Code:** 500203 FICA

**Budget Amunt:** \$728

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Bubanovich, Gina L.	1	\$728	\$728	1	\$728	\$728	No	
<b>Justification:</b> Assistant Director of Enrollme									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$728				\$728	
<b>Total (Year One) Cost</b>				\$728				\$728	



## Budget Detail and Forecast

**Budget Account:** Advising - Adams, Chris

**Account Number:** 11-00-33000

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$35,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Retention Software	1	\$35,500	\$35,500	0	\$0	\$0	No
<p><b>Justification:</b> Retention Software such as Starfish cites data that show it can help increase student retention between the first and second year by 5 to 15 percentage points. Using the colleges Fall 2014 FTE of 2,991 students and current full-time (12 credits) in-state tuition and fees of \$1,368 per semester of full-time enrollment as a baseline, it is estimated that with our 2009 retention rate of 58% and the 2009 IPED listed graduation rate of 17% (last IPED data reported), Three Rivers College loses \$1,023,264 annually due to student attrition. This does not take into account loss due to failure to pay accounts, books, and supplies. The charts below demonstrate how increasing retention rates can impact these losses. 5% savings over 1 year = \$135,432 55 savings over 5 years = \$677,160</p> <p style="text-align: center;">TRY AGAIN NEXT YEAR - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$35,500	\$0
				<b>Total (Year One) Cost</b>			\$35,500	\$0

## Budget Detail and Forecast

**Budget Account:** Advising - Adams, Chris

**Account Number:** 11-00-33000

**GL Code:** 510302 Advertising

**Budget Amunt:** \$6,950

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	T-shirts for Students who attend ROCS  <b>Justification:</b> 2000 -2500 new students enroll each academic year. Free logoed t-shirt will provide student with instant advertisement of Three Rivers College 1700 t-shirts at \$3.50 = \$5,950  <b>Remarks:</b> No Data to Display	1	\$5,950	\$5,950	1	\$5,950	\$5,950	No
High	Warning Advising Program entrance stress ball  <b>Justification:</b> 500 stress balls with Three Rivers logo.  250 Warning students per semester x 2  Stress balls will be given to students at the entrance of the warning advising program  . REDUCED - USE OTHER LINE ITEM IF NEEDED - JLA 5/25/17  <b>Remarks:</b> No Data to Display	1	\$550	\$550	1	\$500	\$500	No
High	Lanyards  <b>Justification:</b> Three Rivers Lanyards for Students on Academic Warning who complete the program standards and goals  300 x \$1.50 = \$450  REDUCED - USE OTHER LINE ITEM IF NEEDED - JLA 5/25/17  <b>Remarks:</b> No Data to Display	1	\$450	\$450	0	\$0	\$0	No
<b>Total (Year One) Enhanced Cost</b>				\$6,950				\$6,450
<b>Total (Year One) Cost</b>				\$6,950				\$6,450

## Budget Detail and Forecast

**Budget Account:** Advising - Adams, Chris

**Account Number:** 11-00-33000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$6,100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	NACADA National Conference	1	\$6,100	\$6,100	1	\$1,350	\$1,350	No
<p><b>Justification:</b> NACADA annual national conference in St. Louis, MO - Advising is taking a stronger role</p> <p>6 people at \$600 per registration = \$3,600            3 rooms at 150 per night times 3 nights = \$1,350            6 meals and per diem = \$900            1 vehicle = \$250</p> <p>ONE PERSON AND COLLEGE CAR - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$6,100				\$1,350
<b>Total (Year One) Cost</b>				\$6,100				\$1,350

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$56,306

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Recruiter	1	\$24,960	\$24,960	1	\$24,960	\$24,960	No	
<p><b>Justification:</b> One additional recruiter that focuses on bringing prospective students to campuses.</p> <p style="padding-left: 40px;">Recruiter will also recruit throughout region. new Student enrollment has dropped by 200 students over the last 2 years.</p> <p style="padding-left: 40px;">\$12 per hour</p>									
<p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$24,960				\$24,960	
<b>2017-2018 (Year One) Proposed</b>									
High	Vacant Recruiter, \$12	1	\$31,346	\$31,346	1	\$24,960	\$24,960	No	
<p><b>Justification:</b> Admissions Specialist</p>									
<p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$31,346				\$24,960	
<b>Total (Year One) Cost</b>				\$56,306				\$49,920	

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$8,775

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant Part-time Evening Facil, \$9	1	\$8,775	\$8,775	1	\$8,775	\$8,775	No
<b>Justification:</b> PT Welcome Center								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$8,775	
				<b>Total (Year One) Cost</b>				\$8,775

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$4,770

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Recruiter retirement	1	\$2,166	\$2,166	1	\$2,121	\$2,121	No
<b>Justification:</b> Retirement for new recruiter								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$2,166				\$2,121
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant Recruiter, \$12	1	\$2,604	\$2,604	1	\$2,121	\$2,121	No
<b>Justification:</b> Admissions Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,604				\$2,121
<b>Total (Year One) Cost</b>				\$4,770				\$4,242

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Recruiter insurance	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> New recruiter insurance								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$6,611				\$5,952
<b>2017-2018 (Year One) Proposed</b>								
High	McAnulty, Zach D.\$15.07	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Admissions Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,978

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Recruiter FICA	1	\$1,909	\$1,909	1	\$1,909	\$1,909	No
<b>Justification:</b> New recruiter FICA								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$1,909				\$1,909
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant Recruiter, \$12	1	\$2,398	\$2,398	1	\$1,909	\$1,909	No
<b>Justification:</b> Admissions Specialist								
<b>Remarks:</b> No Data to Display								
High	Vacant Part-time Evening Facil, \$9	1	\$671	\$671	1	\$671	\$671	No
<b>Justification:</b> PT Welcome Center								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,069				\$2,580
<b>Total (Year One) Cost</b>				\$4,978				\$4,489



## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 510211 Software Licensing Fees

**Budget Amunt:** \$480

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ACT AIM Software	1	\$480	\$480	1	\$480	\$480	No
<b>Justification:</b> ACT AIM software is how we obtain ACT scores for students throughout our region								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$480				\$480
<b>Total (Year One) Cost</b>				\$480				\$480

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Enhanced</b>										
High	Booth fees	1	\$1,000	\$1,000	1	\$500	\$500	No		
<p><b>Justification:</b> Attending 5 college fairs during FY 16. Approximate cost is \$200 per registration. 5 x \$200 = \$1000</p> <p style="text-align: center;">REDUCED PER CA - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>										
				<b>Total (Year One) Enhanced Cost</b>			\$1,000	\$500		
						<b>Total (Year One) Cost</b>			\$1,000	\$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Promotional Pens	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
	<p><b>Justification:</b> Requesting 10000 pens at \$0.20 per pen used to promote Three Rivers College to prospective students from area high schools, businesses, and the surrounding community. DATA: Enrollment Services will meet with 5,500 prospective students in FY15. Enrollment Services mails out on average 120 recruitment packets as requested per phone and internet per month. Each packet will include a Three Rivers pen adding another 1500 pens. Remaining pens will be distributed at campus events currently not being served by Enrollment Services recruiting efforts such as FBLA competition, Music competition, Ag competition, Career fair, Spelling Bee, Speech competition, Industrial Arts Competition, etc. Pens provided for various administration functions such as board meetings, etc.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Custom print stadium cups	1	\$600	\$600	0	\$0	\$0	No
	<p><b>Justification:</b> Requesting 2000 cups at \$0.30 per pen used to promote Three Rivers College to prospective students from area high schools, businesses, and the surrounding community. DATA: Enrollment Services will meet with 5,500 prospective students in FY15. Enrollment Services mails out on average 120 recruitment packets as requested per phone and internet per month. Each packet will include a Three Rivers pen adding another 1500 pens. Remaining pens will be distributed at campus events currently not being served by Enrollment Services recruiting efforts such as FBLA competition, Music competition, Ag competition, Career fair, Spelling Bee, Speech competition, Industrial Arts Competition, etc. Pens provided for various administration functions such as board meetings, etc.</p> <p>REDUCED DUE TO BUDGET - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Promotional frisbee	1	\$570	\$570	0	\$0	\$0	No
	<p><b>Justification:</b> Requesting 1000 Frisbees at \$0.57 per pen used to promote Three Rivers College to prospective students from area high schools, businesses, and the surrounding community. DATA: Enrollment Services will meet with 5,500 prospective students in FY15. Enrollment Services mails out on average 120 recruitment packets as requested per phone and internet per month. Each packet will include a Three Rivers pen adding another 1500 pens. Remaining pens will be distributed at campus events currently not being served by Enrollment Services recruiting efforts such as FBLA competition, Music competition, Ag competition, Career fair, Spelling Bee, Speech competition, Industrial Arts Competition, etc. Pens provided for various administration functions such as board meetings, etc.</p> <p>REDUCED DUE TO BUDGET - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Miscellaneous giveaways	1	\$2,000	\$2,000	1	\$1,500	\$1,500	No
	<b>Justification:</b> Advertising in the form of posters, postcards, e-mails, radio, phone calls and giveaways to increase event participation from area prospective students. Events will include : 8th grade Career/education days Raider Days Non-Trad events Business Open House Financial Aid Days Preview Days, high school recruiting days							
	REDUCED PER CA - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	Ambassador polos	15	\$25	\$375	15	\$25	\$375	No
	<b>Justification:</b> Student Ambassador Polos-15 polos @ \$25 each with embroidery							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Enhanced Cost</b>				\$5,545				\$3,875
<b>Total (Year One) Cost</b>				\$5,545				\$3,875

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Recruitment Travel	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
<p><b>Justification:</b> Travel to various high schools, career tech centers, career/job centers, community action agencies, college/career fairs, and other events throughout the 15 county region.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,500
<b>Total (Year One) Cost</b>				\$1,500				\$1,500

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$90

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	MOACAC membership	1	\$90	\$90	1	\$90	\$90	No	
<b>Justification:</b> MOACAC distributes College Fair schedule - must be a member to obtain list									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$90				\$90	
<b>Total (Year One) Cost</b>				\$90				\$90	

## Budget Detail and Forecast

**Budget Account:** Recruitment - Adams, Chris

**Account Number:** 11-00-35000

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$9,125

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Campus Visit Hospitality (food, drinks, etc. for major events)	1	\$6,875	\$6,875	1	\$6,875	\$6,875	No	
<p><b>Justification:</b> Projecting 1000 students to attend preview days Projecting 1000 students to attend 8th grade career/education days around region Projecting an additional 200 students to come in other large groups Total 2200 students Pizza \$7 per large pizza = 8 slices Each student projected to eat 3 slices 2200 * 3 = 6600 slices 6600 slices/8 = 825 pizzas 825 pizzas * \$7 = \$5775 Sodas/drinks 1 drink per student at \$0.50 per student 2200 students * \$0.50 = \$1100</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$6,875				\$6,875	
<b>2017-2018 (Year One) Proposed</b>									
High	Counselor's Conference Breakfast and Lunch	100	\$15	\$1,500	100	\$15	\$1,500	No	
<p><b>Justification:</b> Counselor's conference luncheon and breakfast for annual showcase event</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Counselor Conference gift and door prizes	75	\$10	\$750	75	\$10	\$750	No	
<p><b>Justification:</b> Door prizes and giveaways for annual showcase event for counselors in the region</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,250				\$2,250	
<b>Total (Year One) Cost</b>				\$9,125				\$9,125	

## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$50,509

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Adams, Christopher L.	1	\$50,509	\$50,509	1	\$50,509	\$50,509	No
<b>Justification:</b> Director Enrollment Services/								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$50,509	
				<b>Total (Year One) Cost</b>				\$50,509



## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$91,353

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Mathias, Gentry L.\$9.23	1	\$19,198	\$19,198	1	\$19,198	\$19,198	No
<b>Justification:</b> Welcome Ctr Facilitator								
<b>Remarks:</b> No Data to Display								
High	Musser, Alysia N.\$9	1	\$18,720	\$18,720	1	\$18,720	\$18,720	No
<b>Justification:</b> Welcome Ctr Facilitator								
<b>Remarks:</b> No Data to Display								
High	Reed, Tristin R.\$14.35	1	\$29,848	\$29,848	1	\$29,848	\$29,848	No
<b>Justification:</b> Student Service Specialist								
<b>Remarks:</b> No Data to Display								
High	Tinsley, Gail H.\$11.34	1	\$23,587	\$23,587	1	\$23,587	\$23,587	No
<b>Justification:</b> Administrative Assistant to Di								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$91,353				\$91,353
<b>Total (Year One) Cost</b>				\$91,353				\$91,353

## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$15,015

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool Retent Call Team\$7.7	1	\$15,015	\$15,015	1	\$15,015	\$15,015	No
<b>Justification:</b> Budget Pool (2 positions @ \$7.70, 19.5hrs, 50 wks)								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$15,015	
								<b>Total (Year One) Cost</b>
								\$15,015

## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$8,282

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Adams, Christopher L.	1	\$8,282	\$8,282	1	\$8,187	\$8,187	No	
<b>Justification:</b> Director Enrollment Services/									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$8,282				\$8,187	
<b>Total (Year One) Cost</b>				\$8,282				\$8,187	

## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$8,081

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Mathias, Gentry L.\$9.23 <b>Justification:</b> Welcome Ctr Facilitator <b>Remarks:</b> No Data to Display	1	\$1,770	\$1,770	1	\$1,725	\$1,725	No
High	Musser, Alysia N.\$9 <b>Justification:</b> Welcome Ctr Facilitator <b>Remarks:</b> No Data to Display	1	\$1,738	\$1,738	1	\$1,692	\$1,692	No
High	Reed, Tristin R.\$14.35 <b>Justification:</b> Student Service Specialist <b>Remarks:</b> No Data to Display	1	\$2,501	\$2,501	1	\$2,456	\$2,456	No
High	Tinsley, Gail H.\$11.34 <b>Justification:</b> Administrative Assistant to Di <b>Remarks:</b> No Data to Display	1	\$2,072	\$2,072	1	\$2,026	\$2,026	No
<b>Total (Year One) Proposed Cost</b>				<b>\$8,081</b>			<b>\$7,899</b>	
<b>Total (Year One) Cost</b>				<b>\$8,081</b>			<b>\$7,899</b>	

## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$33,055

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Adams, Christopher L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director Enrollment Services/								
<b>Remarks:</b> No Data to Display								
High	Mathias, Gentry L.\$9.23	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Welcome Ctr Facilitator								
<b>Remarks:</b> No Data to Display								
High	Musser, Alysia N.\$9	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Welcome Ctr Facilitator								
<b>Remarks:</b> No Data to Display								
High	Reed, Tristin R.\$14.35	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Student Service Specialist								
<b>Remarks:</b> No Data to Display								
High	Tinsley, Gail H.\$11.34	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Administrative Assistant to Di								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$33,055				\$29,760
				<b>Total (Year One) Cost</b>				\$33,055
							\$29,760	

## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 500203 FICA

**Budget Amunt:** \$8,869

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Adams, Christopher L. <b>Justification:</b> Director Enrollment Services/ <b>Remarks:</b> No Data to Display	1	\$732	\$732	1	\$732	\$732	No
High	Budget Pool Retent Call Team\$7.7 <b>Justification:</b> Budget Pool (2 positions @ \$7.70, 19.5hrs, 50 wks) <b>Remarks:</b> No Data to Display	1	\$1,149	\$1,149	1	\$1,149	\$1,149	No
High	Mathias, Gentry L.\$9.23 <b>Justification:</b> Welcome Ctr Facilitator <b>Remarks:</b> No Data to Display	1	\$1,469	\$1,469	1	\$1,469	\$1,469	No
High	Musser, Alysia N.\$9 <b>Justification:</b> Welcome Ctr Facilitator <b>Remarks:</b> No Data to Display	1	\$1,432	\$1,432	1	\$1,432	\$1,432	No
High	Reed, Tristin R.\$14.35 <b>Justification:</b> Student Service Specialist <b>Remarks:</b> No Data to Display	1	\$2,283	\$2,283	1	\$2,283	\$2,283	No
High	Tinsley, Gail H.\$11.34 <b>Justification:</b> Administrative Assistant to Di <b>Remarks:</b> No Data to Display	1	\$1,804	\$1,804	1	\$1,804	\$1,804	No
<b>Total (Year One) Proposed Cost</b>				<b>\$8,869</b>			<b>\$8,869</b>	
<b>Total (Year One) Cost</b>				<b>\$8,869</b>			<b>\$8,869</b>	

## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Large White Envelopes	1	\$1,500	\$1,500	1	\$1,000	\$1,000	No
<p><b>Justification:</b> Large White Envelopes printed from Instaprint Envelopes used for Recruitment Packets, Orientation Packets, Financial Aid Packets, Admissions Packets, and other requests. 10,000 Envelopes for \$1500</p> <p style="text-align: center;">REDUCED DUE TO BUDGET - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$1,500	\$1,000
						<b>Total (Year One) Cost</b>	\$1,500	\$1,000

## Budget Detail and Forecast

**Budget Account:** Enrollment Services - Adams, Chris

**Account Number:** 11-00-35005

**GL Code:** 510100 Equipment

**Budget Amunt:** \$1,530

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Waiting room furniture replacement	10	\$50	\$500	10	\$50	\$500	No
	<b>Justification:</b> Chairs to replace couches in Welcome Center Lobby. Students are sleeping on couches and uses area as a lounge verus waiting area for services. 10 total chairs  Couches are worn out and have fabric missing  <b>Remarks:</b> No Data to Display							
High	Literature Rack	2	\$200	\$400	2	\$200	\$400	No
	<b>Justification:</b> Currently do not have centrally located resources. Moving to a centrally located advising model, the rack will allow for better delivery of paper resources to students.  1 rack important info 1 rack career and transfer info  <b>Remarks:</b> No Data to Display							
High	Poster frames	6	\$35	\$210	6	\$35	\$210	No
	<b>Justification:</b> Frames for student posters to adorn the walls of newly remodel advising center.  Posters will depict student successes (printed in house)  <b>Remarks:</b> No Data to Display							
High	Direction signs	10	\$12	\$120	0	\$0	\$0	No
	<b>Justification:</b> Student data from registration surveys requested additional signage to help them locate the ROCs session. These would be yard signs placed on campus during ROCs sessions.  USE COMMUNICATIONS SIGN BUDGET - CSE 5/26/17  <b>Remarks:</b> No Data to Display							
High	Rocky Welcome Sign	1	\$300	\$300	1	\$300	\$300	No
	<b>Justification:</b> Personalized sign with student names that are attending tours or ROCs  <b>Remarks:</b> No Data to Display							
<b>Total (Year One) Enhanced Cost</b>				\$1,530				\$1,410
<b>Total (Year One) Cost</b>				\$1,530				\$1,410



## Budget Detail and Forecast

**Budget Account:** Student Government - Adams, Chris

**Account Number:** 11-00-39005

**GL Code:** 510104 Bldg. Maintenance Equipment

**Budget Amunt:** \$1,158

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Outside trash cans	3	\$386	\$1,158	3	\$386	\$1,158	No
<b>Justification:</b> Continued placement of trashcans around campus in accordance with Trashcan Agreement with Three Rivers College Cabinet								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,158				\$1,158
<b>Total (Year One) Cost</b>				\$1,158				\$1,158

## Budget Detail and Forecast

**Budget Account:** Student Government - Adams, Chris

**Account Number:** 11-00-39005

**GL Code:** 510302 Advertising

**Budget Amunt:** \$125

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Student Government Officer Polo	5	\$25	\$125	0	\$0	\$0	No
<p><b>Justification:</b> Provide Student leaders with professional attire to wear when representing Three Rivers College 5x \$25</p> <p style="text-align: center;">REDUCED PER CA - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$125	\$0
						<b>Total (Year One) Cost</b>	\$125	\$0

## Budget Detail and Forecast

**Budget Account:** Student Government - Adams, Chris

**Account Number:** 11-00-39005

**GL Code:** 510400 Travel

**Budget Amunt:** \$4,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Student Organization Travel	1	\$4,000	\$4,000	1	\$2,000	\$2,000	No
	<p><b>Justification:</b> Student Organizations request funding to fill budget shortfalls.                      Travel in FY16                      Nafme = \$534                      Spanish Club = \$512                      Skills USA = \$712</p> <p>Additional Expected travel in FY17                      Student Government trip to Jefferson City = \$2000</p> <p>REDUCED JEFF CITY PER CA - CSE 5/22/17</p>							
	<b>Remarks:</b> No Data to Display							
		<b>Total (Year One) Enhanced Cost</b>		\$4,000			\$2,000	
		<b>Total (Year One) Cost</b>		\$4,000			\$2,000	

## Budget Detail and Forecast

**Budget Account:** Student Government - Adams, Chris

**Account Number:** 11-00-39005

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$4,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Student Organization funding request for meetings	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<b>Justification:</b> Funding will provide student organizations with various events, such as Spanish club cultural experience meals, food and beverages for Student Veteran meetings and other special requests								
<b>Remarks:</b> No Data to Display								
High	Club Rush	2	\$1,000	\$2,000	2	\$500	\$1,000	No
<b>Justification:</b> 1000 per club rush (fall and spring) for food, beverages, and entertainment								
<b>Remarks:</b> No Data to Display								
		<b>Total (Year One) Enhanced Cost</b>		\$4,000			\$3,000	
		<b>Total (Year One) Cost</b>		\$4,000			\$3,000	

REDUCED PER CA - CSE 5/22/17

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$54,303

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Alford, Jason L.	1	\$54,303	\$54,303	1	\$54,303	\$54,303	No
<b>Justification:</b> Controller								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$54,303	
				<b>Total (Year One) Cost</b>				\$54,303

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$38,397

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Woolard, Melissa L.\$18.46	1	\$38,397	\$38,397	1	\$38,397	\$38,397	No
<b>Justification:</b> Accounts Payable Clerk								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$38,397	
								<b>Total (Year One) Cost</b>
								\$38,397

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$8,832

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Alford, Jason L.	1	\$8,832	\$8,832	1	\$8,737	\$8,737	No	
<b>Justification:</b> Controller									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$8,832	\$8,737	
						<b>Total (Year One) Cost</b>	\$8,832	\$8,737	

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$3,088

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Woolard, Melissa L.\$18.46	1	\$3,088	\$3,088	1	\$3,042	\$3,042	No	
<b>Justification:</b> Accounts Payable Clerk									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,088				\$3,042	
<b>Total (Year One) Cost</b>				\$3,088				\$3,042	



## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Alford, Jason L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Controller								
<b>Remarks:</b> No Data to Display								
High	Woolard, Melissa L.\$18.46	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Accounts Payable Clerk								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,724

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Alford, Jason L.	1	\$787	\$787	1	\$787	\$787	No	
<b>Justification:</b> Controller									
<b>Remarks:</b> No Data to Display									
High	Woolard, Melissa L.\$18.46	1	\$2,937	\$2,937	1	\$2,937	\$2,937	No	
<b>Justification:</b> Accounts Payable Clerk									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,724				\$3,724	
<b>Total (Year One) Cost</b>				\$3,724				\$3,724	

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 500210 Health Reimbursement

**Budget Amunt:** \$20,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Health Reimbursement	1	\$20,000	\$20,000	1	\$20,000	\$20,000	No	
<p><b>Justification:</b> This budgeted for the amount of reimbursement given to all employees from TASC. As of March 29, 2017 the actuals in the account are 13,477.85. Higher than previous year but have not broken over \$20,000 in three years. More restrictive now than in prior years - more to do to qualify. \$20,000 is a safe number.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$20,000				\$20,000	
<b>Total (Year One) Cost</b>				\$20,000				\$20,000	

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$790

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	AP Checks	2	\$185	\$370	2	\$185	\$370	No	
<p><b>Justification:</b> In FY17 we ordered two cases. Each case cost 180.73 with shipping included. I have increased the cost of each case \$5.00 to account for a price increase. From FY16 to FY17 the price increased nearly \$5.00.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Copy Charges	12	\$10	\$120	12	\$10	\$120	No	
<p><b>Justification:</b> Copy charges have decreased since most file storage is done electronically. Last fiscal year we averaged \$8.00. Budgeting more to be safe.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	AP Envelopes	3	\$100	\$300	3	\$100	\$300	No	
<p><b>Justification:</b> Hard to say how many envelopes we will need. FY16 we ordered three and in FY15 we ordered three. These are budgeted by the case and each case contains 3,000 envelopes. Each case ran \$87.00 and contained some shipping. Three cases came to \$293.00 in FY17. I have added \$7.00 to account for any price increase.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$790				\$790	
<b>Total (Year One) Cost</b>				\$790				\$790	

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 510005 Postage

**Budget Amunt:** \$1,704

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	AP Postage and General Mailing	12	\$142	\$1,704	1	\$1,500	\$1,500	No
<p><b>Justification:</b> FY16 total postage was \$1,699.88. FY15 total postage was \$1,586.03. Have not exceeded \$1,700.00 since FY14. FY17 is on pace be around \$1,550.00. Adding a small amount to be safe.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,704	\$1,500
						<b>Total (Year One) Cost</b>	\$1,704	\$1,500

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$437

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Ditch Tax	1	\$37	\$37	1	\$37	\$37	No
<p><b>Justification:</b> The ditch tax is \$36.25. I have budgeted \$37.00 since SPOL doesn't like cents.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Source 4 Signature Update	1	\$400	\$400	1	\$0	\$0	No
<p><b>Justification:</b> This allows a board member signature to be printed on to our checks. Without paying this we would have to stamp every check or the member would have to physically sign each check. It is the same cost every year.</p> <p>Note: In years that we already have the board members signature converted it will not be necessary to budget for this.</p> <p>NO LONGER NEEDED CAN BE DONE IN HOUSE 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$437				\$37
<b>Total (Year One) Cost</b>				\$437				\$37

## Budget Detail and Forecast

**Budget Account:** Financial Services - Alford, Jason

**Account Number:** 11-00-41000

**GL Code:** 510210 Bank Service Fees

**Budget Amunt:** \$4,764

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	MO DOR Convenience FEE	1	\$24	\$24	1	\$24	\$24	No	
<p><b>Justification:</b> We pay a convenience fee for paying Missouri Taxes online. There should be 42 instances of tax payments. Sales tax is paid each quarter - 4. Salary employees are paid once a month - 12. Biweekly are paid twice a month - 24. The total comes to \$21.00. I have added few dollars because there are sometimes mistakes on payrolls that cause it to make another tax payment.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Commerce Trust Semiannual Bond Fee	6	\$750	\$4,500	6	\$750	\$4,500	No	
<p><b>Justification:</b> We currently have 2 outstanding bonds that require payments of \$750.00 twice a year. In FY18 we will have a third that will require us to pay another \$750.00 twice a year. This comes to six payments of \$750.00.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Commerce Bank Analytical Fee	12	\$20	\$240	12	\$20	\$240	No	
<p><b>Justification:</b> Required to accept credit cards at Bookstore. This is a monthly fee of \$19.95. I rounded up to \$20.00 because SPOL doesn't like cents.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$4,764				\$4,764	
<b>Total (Year One) Cost</b>				\$4,764				\$4,764	

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$40,600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Armor, Jack D.	1	\$40,600	\$40,600	1	\$40,600	\$40,600	No
<b>Justification:</b> Fire Training Coordinator								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$40,600	
				<b>Total (Year One) Cost</b>				\$40,600



## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$6,846

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Armor, Jack D.	1	\$6,846	\$6,846	1	\$5,891	\$5,891	No	
<p style="margin-left: 40px;"><b>Justification:</b> Fire Training Coordinator</p> <p style="margin-left: 80px;">PER HR, NO INSURANCE - CSE 5/18/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$6,846				\$5,891	
<b>Total (Year One) Cost</b>				\$6,846				\$5,891	

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Armor, Jack D.	1	\$6,611	\$6,611	1	\$25	\$25	No	
<p style="margin-left: 40px;"><b>Justification:</b> Fire Training Coordinator</p> <p style="margin-left: 80px;">PER HR, NO INSURANCE - CSE 5/18/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$25	
<b>Total (Year One) Cost</b>				\$6,611				\$25	

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 500203 FICA

**Budget Amunt:** \$589

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Armor, Jack D.	1	\$589	\$589	1	\$589	\$589	No	
<b>Justification:</b> Fire Training Coordinator									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$589				\$589	
<b>Total (Year One) Cost</b>				\$589				\$589	

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$4,570

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Fire training prop materials	1	\$2,500	\$2,500	0	\$2,500	\$0	No	
	<p><b>Justification:</b> This will be used to purchase training prop materials such as, plywood, sheetrock, screws, posts, blocks (construction materials) to be used in firefighter I &amp; II training. This is an ongoing cost however we do try to be frugal in what we purchase. Some materials are destroyed during training. This will combine the cost of separate items such as plywood, blocks, sheetrock, screws, posts and other various training items.</p> <p>REDUCING ITEM TO REDUCE TOTAL, REALLOCATE AS NEEDED. - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	CPR-Pro cards	4	\$30	\$120	4	\$30	\$120	No	
	<p><b>Justification:</b> Certification cards for CPR-Pro class which is part of the FIRE-115 class. Students must have the CPR-Pro to take the EMD-105 class. Five cards per sheet four sheets needed.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Salvage vehicles	3	\$400	\$1,200	3	\$400	\$1,200	No	
	<p><b>Justification:</b> Used during the extrication portion of FIRE-115. In 2016-17 we were able to get donated cars from Berry's salvage, however there is no guarantee that we can accomplish this every year.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Straw	30	\$5	\$150	30	\$5	\$150	No	
	<p><b>Justification:</b> Straw used in the live fire portion of FIRE-115.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Propane	6	\$100	\$600	6	\$100	\$600	No	
	<p><b>Justification:</b> Propane to be used in the live fire portion of FIRE-115. This will be used with the vehicle fire prop, propane fire prop and the dumpster prop.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$4,570				\$2,070	
<b>Total (Year One) Cost</b>				\$4,570				\$2,070	

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$4,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	FIRE Student "T" shirts and Polo shirts	30	\$20	\$600	8	\$20	\$160	No	
<p><b>Justification:</b> In keeping with the "Academy" model students are required to wear polo's during class time and "T" shirts during hands on training. This is part of the \$300.00 each student pays extra for equipment.</p> <p style="text-align: center;">BASED ON ENROLLMENT - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Speciality use Firefighting Gloves	30	\$75	\$2,250	8	\$75	\$600	No	
<p><b>Justification:</b> Each student is issued a pair of "Firefighting" gloves that will be used throughout their education process, and for a variety of classes. For sanitary reasons each person is issued their own pair. This is part of the \$300.00 each student pays extra for equipment.</p> <p style="text-align: center;">BASED ON ENROLLMENT - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Firefighting Nomex Hoods	30	\$30	\$900	8	\$30	\$240	No	
<p><b>Justification:</b> Firefighting Nomex hoods are part of the "Personal Protective Equipment" used in the live firefighting exercises. Each person is issued one for sanitary reasons. This is part of the \$300.00 each student pays extra for equipment.</p> <p style="text-align: center;">BASED ON ENROLLMENT - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Webbing pack with pouch	30	\$25	\$750	8	\$25	\$200	No	
<p><b>Justification:</b> Webbing pack used in the FIRE-115 and FIRE-239. This is part of the \$300.00 students pay extra for equipment.</p> <p style="text-align: center;">BASED ON ENROLLMENT - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$4,500				\$1,200	
<b>Total (Year One) Cost</b>				\$4,500				\$1,200	

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 510005 Postage

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$300	\$300	1	\$20	\$20	No
<p><b>Justification:</b> General postage costs.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$300				\$20
<b>Total (Year One) Cost</b>				\$300				\$20

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 510100 Equipment

**Budget Amunt:** \$14,625

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	FIRE - SCBA Cylinders	15	\$375	\$5,625	15	\$375	\$5,625	Yes
<p><b>Justification:</b> FIRE - SCBA Cylinders (15) X \$375. = \$5,625.                      Cylinders to replace the outdated and out of service cylinders we now have. Because of recent donations we now have 12 useable Mine Safety Appliances (MSA) breathing apparatus. These have composite bottles at the present and are in need of replacement. The new aluminum bottles will not have a shelf life, they will just need to be hydrostatically tested every five years. Most of the old "Survive Air" breathing apparatus will be retired in favor of the MSA brand. MSA is user friendly and easier to obtain parts for.                      NOTE: This was in the budget last year however we were waiting to see if we could acquire some MSA packs and indeed we did. We did not want to purchase any new cylinders unless absolutely necessary.</p>								
<b>Remarks:</b> No Data to Display								
High	FIRE - 40' Shipping Containers	3	\$3,000	\$9,000	0	\$0	\$0	Yes
<p><b>Justification:</b> FIRE - 40' Shipping Containers (3) \$3,000. = \$9,000.                      We have acquired one 20' container which should be delivered in time for the 2017-18 year. However more will be needed to construct various training props (live fire, maze, ropes etc.).</p> <p style="text-align: center;">REDUCED COST PER WP - CSE 5/22/17</p>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Enhanced Cost</b>			\$14,625	\$5,625
				<b>Total (Year One) Cost</b>			\$14,625	\$5,625

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Repair and maintenance of self contained breathing apparatus <b>Justification:</b> Maintenance and repair of self contained breathing apparatus used in the Firefighter I & II class.	1	\$1,500	\$1,500	1	\$750	\$750	No	
REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Enhanced Cost</b>				\$1,500				\$750	

<b>2017-2018 (Year One) Proposed</b>								
High	FIRE - Live Fire Testing formerly "compliance burn" <b>Justification:</b> Testing burn for students in the FIRE-115 class (must have). "Live Fire Testing" may be paid for by the Division of Fire Safety-Fire Education Training money, however it is included here if no contract money is available in the new contract period.	1	\$5,500	\$5,500	1	\$5,500	\$5,500	No
<b>Remarks:</b> No Data to Display								
High	FIRE - Struncture Burn <b>Justification:</b> Practice burn for FIRE-115 students. This may be paid for by the Division of Fire Safety-Fire Education money, depending on what monies are available in the next contract.  We may be able to do a practice burn in the one 20' container provided it is delivered in time and fitted with the proper safety equipment to comply with NFPA-1403. I would request we fund this in the budget and if we are able to get the storage container ready or if DFS will pay for it we will not use the funds.	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No
<b>Remarks:</b> No Data to Display								
High	Evaluator payments <b>Justification:</b> FIRE-115 and FIRE-118 students require evaluation of skill sets for state certification. Evaluators must come from a state approved list.	10	\$200	\$2,000	10	\$200	\$2,000	No
<b>Remarks:</b> No Data to Display								
High	Instructional helpers <b>Justification:</b> These are contracted personnel that help with the instructional skills teaching and assessment during FIRE-115 and FIRE-118. These personnel are critical during practical skills to maintain safety and instructor to student ratio.	300	\$15	\$4,500	150	\$15	\$2,250	No
<b>Remarks:</b> No Data to Display								



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Breathing Air contract	1	\$600	\$600	1	\$600	\$600	No
<b>Justification:</b> Contract to service the Bauer breathing air compressor used to fill the breathing apparatus bottles. This is required to maintain the quality of air used by the students while wearing self contained breathing apparatus.								
<b>Remarks:</b> No Data to Display								
High	Fire Apparatus repair and maintenance	1	\$2,000	\$2,000	1	\$500	\$500	No
<b>Justification:</b> This will be used for repair and maintenance of the fire apparatus used on campus. We anticipate having the truck serviced during the 2017-18 year. This would allow us to fix any problems quickly since this is the only truck that is viable for fire service.								
<p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$18,100				\$14,350
<b>Total (Year One) Cost</b>				\$19,600				\$15,100

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	FIRE Hazardous Materials Symposium	1	\$500	\$500	0	\$500	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> FIRE Hazardous Materials Symposium, Springfield, MO</p> <p style="margin-left: 80px;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$500	\$0
						<b>Total (Year One) Cost</b>	\$500	\$0

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Medium	International Fire Service Instructors Conference	1	\$600	\$600	0	\$600	\$0	No
<p><b>Justification:</b> Attend the International Fire Service Instructors Conference in Indianapolis Indiana (two nights motel and admission fee).</p> <p style="text-align: center;">PER WP - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$600				\$0
<b>Total (Year One) Cost</b>				\$600				\$0

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 510905 Fuel

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fuel for Fire Apparatus	1	\$1,000	\$1,000	1	\$500	\$500	No
<p><b>Justification:</b> Fuel for Fire Apparatus. This expense can vary depending on the extent of truck use by instructors. During the 2017-18 school year because of instructor rotation there will be two instructors teaching FIRE-115 and FIRE-118 so I anticipate apparatus use will increase. Also as we start to provide a driving portion for the students we will use more fuel (to be taught along with the simulator).</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$500
<b>Total (Year One) Cost</b>				\$1,000				\$500

## Budget Detail and Forecast

**Budget Account:** Fire Science - Armor, Jack

**Account Number:** 11-00-15520

**GL Code:** 550005 Furniture Fixtures Equipment

**Budget Amunt:** \$10,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	FIRE - Refurbished extrication equipment	1	\$10,000	\$10,000	0	\$0	\$0	Yes
<p><b>Justification:</b> FIRE - Refurbished extrication equipment (1 - \$10,000.)                      This equipment is used in the FIRE-115 class for vehicle extrication. Currently we have to borrow this equipment. We have in the past broken borrowed equipment requiring repair. During FIRE-115 extrication testing this equipment is required.</p> <p>PER WP - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$10,000	\$0
				<b>Total (Year One) Cost</b>			\$10,000	\$0

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$105,456

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Enhanced**

High	XXXXX Hire Full Time Assistant Coordinator of DLS - \$14.43/hr	1	\$30,014	\$30,014	0	\$0	\$0	No
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**Justification:** New Personnel Request - Full Time Assistant Coordinator of DLS. (Approve benefits, as well as salary, if this is approved) Calculated at \$14.43/hr.

Distance Learning Services (DLS) has learned from past planning years that once a part-time staff member has increased their technical skill set, they leave for higher paying full-time positions outside of the department. This results in a lower available technical skill set, thus affecting department services. Supporting evidence is listed at the end of this justification and in prior planning years where loss of skilled labor affected DLS. Hiring a second full-time position will not only allow us to retain the needed technical skill sets, but also provide a consistent level of technical support during all hours of operation. Additionally, this position will act as a second coordinator for the department with skill sets enabling the sharing of all levels of responsibilities to serve our customers.

If approved, this Assistance Coordinator of DLS will replace both the department's part-time positions. Therefore, the cost of this new position can currently be offset by \$16,878. Also, if you are considering the increase to part-time salary in order to attract skilled labor, combined those two part-time positions could off-set the cost of a new Assistant Coordinator by \$29,388.

Once again, DLS had a second full-time position back in FY13-14, but ?traded? the position for a part-time position with Technology & Computer Services in order to help with the increasing demand for IT support at from their department. Since then, three part-time employees have left for higher paid full-time work outside the department.

When full-time was switched to part-time:

Dustin Midyett worked Full-time in DLS from 4/16/12 to 12/14/13, leaving when the DLS' full-time position was traded for a part-time position with Technology & Computer Services (Nearly 18 months of service).

Derek Pickens worked Part-time in DLS from 12/16/13 to 1/5/2014, leaving for a full-time position with the Rutland Library (1 month of service).

Dawn Tutor worked Part-time in DLS from 1/12/14 to 9/14/15, leaving for a full-time position with Technology & Computer Services (27 months of service while waiting to apply for an opening in Computer Services).

Jonathan Lemons worked Part-time in DLS from 11/1/2015 to 7/23/16, leaving for a full-time position with Gamma HealthCare (8 months of service).

FT FUNDED THROUGH TRANSFER - CSE 5/23/17

**Remarks:** No Data to Display

**Total (Year One) Enhanced Cost** \$30,014

\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gordon, Benjamin K.\$18.96	1	\$39,437	\$39,437	1	\$39,437	\$39,437	No
<b>Justification:</b> Coordinator, Distance Learning (XXXXMove to Distance LearningXXXX)								
<b>Remarks:</b> No Data to Display								
High	Vacant Tech/Asst Coord \$17.31 (experienced)	1	\$36,005	\$36,005	1	\$36,005	\$36,005	No
<b>Justification:</b> Technology & Computer Services budgeting for experienced instead of entry level								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$75,442				\$75,442
				<b>Total (Year One) Cost</b>				\$105,456

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	PT Salary 1 of 2 - Increase to Part-Time pay for Skilled Labor	1	\$5,772	\$5,772	0	\$0	\$0	No	
<p><b>Justification:</b> If request for full-time position is approved, deny this request.</p> <p>If new full-time position is not approved, and Distance Learning Services (DLS) must settle for part-time labor, then we strongly recommend increasing the pay of both part-time positions to \$14/hr in order to attract quality skilled labor. DLS has repeatedly hired skilled part-time personnel that left after a few months of starting the position or waiting for a higher paying position to open in another department. A higher pay for part-time may help us retain some moderately skilled labor.</p> <p>Current part-time position held by Cynthia Humphrey, staff member will be evaluated to determine if she qualifies as skilled labor.</p> <p>FT FUNDED - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	PT Salary 2 of 2 - Increase to Part-Time pay for Skilled Labor	1	\$5,850	\$5,850	0	\$0	\$0	No	
<p><b>Justification:</b> If request for full-time position is approved, deny this request.</p> <p>If new full-time position is not approved, and Distance Learning Services (DLS) must settle for part-time labor, then we strongly recommend increasing the pay of both part-time positions to \$14/hr in order to attract quality skilled labor. DLS has repeatedly hired skilled part-time personnel that left from 6 months to a years time for a higher paying full-time position. A higher pay for part-time may help us retain some moderately skilled labor.</p> <p>This part-time position has been vacant for 6 months before the hiring freeze that started at the end of Jan 2017. During that time the department was unable to find a skilled candidate to fill the need of this vacancy.</p> <p>PT salary increase \$13,650 - current PT salary \$7,800 = \$5,850 increase to budget for this one vacant PT position.</p> <p>FT FUNDED - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	PT Salary 2 of 2 - Increase to Part-Time pay for Skilled Labor - FICA	1	\$447	\$447	0	\$0	\$0	No	
<p><b>Justification:</b> For increase of PT Salary 2 of 2, if approved.</p> <p>FT FUNDED - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$12,069				\$0	



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Humphrey, Cynthia A.\$8.08	1	\$8,193	\$8,193	1	\$8,193	\$8,193	No
	<b>Justification:</b> Part-Time Itv Lab Assistant (52 wks)							
	XXXX(Needs Moved to Distance Learning budgetXXXX)							
	<b>Remarks:</b> No Data to Display							
High	Vacant PT Distance Learning \$7.70	1	\$7,808	\$7,808	0	\$7,808	\$0	No
	<b>Justification:</b> PT Distance Learning Connection Technician (19.5/wkx52weeks)							
	ELIMINATED BECAUSE FT FUNDED - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$16,001				\$8,193
<b>Total (Year One) Cost</b>				\$28,070				\$8,193

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 500009 Salaries - Overtime

**Budget Amunt:** \$5,005

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Skilled Labor Overtime Pay	1	\$5,005	\$5,005	0	\$0	\$0	No
<p><b>Justification:</b> If request for new full-time position is approved, then deny this request.</p> <p>If new full-time position is not approved, DLS is requesting \$5,005 of overtime pay for skilled labor needed to provide a consistent level of skilled support during evening operating hours. This overtime pay will be used by our one full-time position. This works out to 176 hours of overtime pay at \$28.44/hr, and will be used over the period of 52 weeks, which includes our Winter online session.</p> <p style="text-align: center;">FT FUNDED - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$5,005	\$0
				<b>Total (Year One) Cost</b>			\$5,005	\$0

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$12,856

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gordon, Benjamin K.\$18.96 <b>Justification:</b> Coordinator, Distance Learning  <b>Remarks:</b> No Data to Display	1	\$6,677	\$6,677	1	\$6,581	\$6,581	No
High	Vacant Tech/Asst Coord \$17.31 (experienced) <b>Justification:</b> Technology & Computer Services  <b>Remarks:</b> No Data to Display	1	\$6,179	\$6,179	1	\$6,084	\$6,084	No
<b>Total (Year One) Proposed Cost</b>				\$12,856				\$12,665
<b>Total (Year One) Cost</b>				\$12,856				\$12,665

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,512

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hire Full Time Coordinator of DLS - PEERS Retirement	1	\$2,512	\$2,512	0	\$0	\$0	No
<p><b>Justification:</b> For new full-time position if approved.</p> <p style="text-align: center;">FT FUNDED THROUGH TRANSFER - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,512				\$0
<b>Total (Year One) Cost</b>				\$2,512				\$0



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hire Full Time Assistant Coordinator of DLS - FICA	1	\$2,296	\$2,296	0	\$0	\$0	No
	<b>Justification:</b> For new full-time position if approved.							
	FT FUNDED THROUGH TRANSFER - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	PT Salary 1 of 2 - Increase to Part-Time pay for Skilled Labor - FICA	1	\$441	\$441	0	\$0	\$0	No
	<b>Justification:</b> For increase of PT Salary 1 of 2, if approved.							
	FT FUNDED THROUGH TRANSFER - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Enhanced Cost</b>				<b>\$2,737</b>				<b>\$0</b>

**2017-2018 (Year One) Proposed**

High	Gordon, Benjamin K.\$18.96	1	\$572	\$572	1	\$572	\$572	No
	<b>Justification:</b> Coordinator, Distance Learning							
	<b>Remarks:</b> No Data to Display							
High	Humphrey, Cynthia A.\$8.08	1	\$627	\$627	1	\$627	\$627	No
	<b>Justification:</b> Part-Time Itv Lab Assistant (52 wks)							
	<b>Remarks:</b> No Data to Display							
High	Vacant PT Distance Learning \$7.70	1	\$597	\$597	0	\$597	\$0	No
	<b>Justification:</b> PT Distance Learning Connection Technician (19.5/wkx52weeks)							
	ELIMINATED BECAUSE FT FUNDED - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant Tech/Asst Coord \$17.31 (experienced)	1	\$522	\$522	1	\$522	\$522	No
	<b>Justification:</b> Technology & Computer Services							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$2,318				\$1,721
<b>Total (Year One) Cost</b>				\$5,055				\$1,721

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Misc Classroom Supplies	1	\$250	\$250	1	\$50	\$50	Yes	
<p><b>Justification:</b> Used to replenish perishables in the ITV classrooms as well as in the Distance Learning Office.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Copier Copy Charges & Paper Cost	1	\$100	\$100	1	\$50	\$50	No	
<p><b>Justification:</b> Necessary for Distance Learning operations, including making copies for ITV room users and training handouts.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$350				\$100	
<b>Total (Year One) Cost</b>				\$350				\$100	



## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 510005 Postage

**Budget Amunt:** \$50

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	General Postage	1	\$50	\$50	1	\$10	\$10	Yes
<p><b>Justification:</b> Used to cover postal cost for RMA of equipment. Usage varies based on demand.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$50	\$10
						<b>Total (Year One) Cost</b>	\$50	\$10

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$240

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Spare Parts - Replacement Projector Bulbs	4	\$60	\$240	4	\$60	\$240	Yes	
	<p><b>Justification:</b> Needed spares for this type of projector when bulb overheats or begins to flicker interrupting the classroom environment. Three Rivers has 12 of these projectors that were installed in ITV classrooms on and off-campus. We can purchase bulbs from Schiller's for \$50 (listed \$60 in case of small price increase), but we may be able to find cheaper bulbs through Amazon.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$240				\$240	
<b>Total (Year One) Cost</b>				\$240				\$240	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Proposed**

High	MULTIYEAR Year 1 of 3 for FY18: ITV Warranty Dexter Rm108	1	\$3,240	\$3,240	1	\$3,240	\$3,240	Yes															
<p><b>Justification:</b> Renewal warranty needed for continued operation and support for HDX8000 ITV equipment in Dexter Rm108. Current warranty expires on 9/24/2017. Current three year warranties cost \$3,240.</p> <p>NOTE: THIS IS THE INITIAL PAYMENT, THIS MONEY WILL ACTUALLY BE SPENT!</p> <p><b>Remarks:</b></p> <table border="1"> <thead> <tr> <th>Date</th> <th>Enterd By</th> <th>Remark</th> </tr> </thead> <tbody> <tr> <td>02/27/2017</td> <td>Gordon, Ben</td> <td>Dexter Rm108 ITV codec: HDX8000 Serial: 8208480B459EPG Warranty Expiration: 9/24/2017 Fiscal year to renew warranty: FY18 Dexter Rm108 New warranty expiration after renewal: 9/25/2017 to 9/24/2020</td> </tr> <tr> <td colspan="3">NOTE: This classroom will be upgraded with equipment from combination of Enhancement &amp; DRA Grant equipment, but this equipment will either be reinstalled elsewhere or used as spare.</td> </tr> <tr> <th>Date</th> <th>Enterd By</th> <th>Remark</th> </tr> <tr> <td>02/28/2017</td> <td>Gordon, Ben</td> <td>Pricing received from vendor 323.tv</td> </tr> </tbody> </table>									Date	Enterd By	Remark	02/27/2017	Gordon, Ben	Dexter Rm108 ITV codec: HDX8000 Serial: 8208480B459EPG Warranty Expiration: 9/24/2017 Fiscal year to renew warranty: FY18 Dexter Rm108 New warranty expiration after renewal: 9/25/2017 to 9/24/2020	NOTE: This classroom will be upgraded with equipment from combination of Enhancement & DRA Grant equipment, but this equipment will either be reinstalled elsewhere or used as spare.			Date	Enterd By	Remark	02/28/2017	Gordon, Ben	Pricing received from vendor 323.tv
Date	Enterd By	Remark																					
02/27/2017	Gordon, Ben	Dexter Rm108 ITV codec: HDX8000 Serial: 8208480B459EPG Warranty Expiration: 9/24/2017 Fiscal year to renew warranty: FY18 Dexter Rm108 New warranty expiration after renewal: 9/25/2017 to 9/24/2020																					
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Date	Enterd By	Remark																					
02/28/2017	Gordon, Ben	Pricing received from vendor 323.tv																					

High	MULTIYEAR Year 1 of 3 for FY18: ITV Warranty Sikeston RM207	1	\$4,090	\$4,090	1	\$4,090	\$4,090	Yes												
<p><b>Justification:</b> Renewal warranty needed for continued operation and support for Polycom Group Series 700 ITV equipment in Sikeston Rm207. Current warranty expires on 1/5/2018. Current three year warranties cost \$4,090.</p> <p>NOTE: THIS IS THE INITIAL PAYMENT, THIS MONEY WILL ACTUALLY BE SPENT!</p> <p><b>Remarks:</b></p> <table border="1"> <thead> <tr> <th>Date</th> <th>Enterd By</th> <th>Remark</th> </tr> </thead> <tbody> <tr> <td>02/27/2017</td> <td>Gordon, Ben</td> <td>Sikeston RM207 ITV codec: Serial: 82144640E317CW Warranty Expiration: 1/5/2018 Fiscal year to renew warranty: FY18 Sikeston Rm207 New warranty expiration after renewal: 1/6/2018 to 1/5/2021</td> </tr> <tr> <th>Date</th> <th>Enterd By</th> <th>Remark</th> </tr> <tr> <td>02/28/2017</td> <td>Gordon, Ben</td> <td>Pricing received from 323.tv.</td> </tr> </tbody> </table>									Date	Enterd By	Remark	02/27/2017	Gordon, Ben	Sikeston RM207 ITV codec: Serial: 82144640E317CW Warranty Expiration: 1/5/2018 Fiscal year to renew warranty: FY18 Sikeston Rm207 New warranty expiration after renewal: 1/6/2018 to 1/5/2021	Date	Enterd By	Remark	02/28/2017	Gordon, Ben	Pricing received from 323.tv.
Date	Enterd By	Remark																		
02/27/2017	Gordon, Ben	Sikeston RM207 ITV codec: Serial: 82144640E317CW Warranty Expiration: 1/5/2018 Fiscal year to renew warranty: FY18 Sikeston Rm207 New warranty expiration after renewal: 1/6/2018 to 1/5/2021																		
Date	Enterd By	Remark																		
02/28/2017	Gordon, Ben	Pricing received from 323.tv.																		

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom																
<b>2017-2018 (Year One) Proposed</b>																								
High	MULTIYEAR Year 2 of 3 for FY18: ITV Warranty Porter Rm203 & Mobile ITV Cart	1	\$1,800	\$1,800	1	\$1,800	\$1,800	Yes																
<p><b>Justification:</b> Two \$2,699 Polycom 3 Year warranties were purchased for Poplar Bluff classroom Porter Rm203 &amp; the mobile ITV cart during FY16-17 for continued operation and support for this ITV equipment. Budgeting multiyear cost.</p>																								
<table border="1"> <thead> <tr> <th>Remarks:</th> <th>Date</th> <th>Enterd By</th> <th>Remark</th> </tr> </thead> <tbody> <tr> <td></td> <td>02/27/2017</td> <td>Gordon, Ben</td> <td>Porter Rm 203 HDX8000 ITV codec: Serial: 8810231083DBCG</td> </tr> <tr> <td></td> <td>02/28/2017</td> <td>Gordon, Ben</td> <td>Confirmed Multiyear Cost from Jason Alford on Feb 28, 2017: Next year you would need to budget \$1,799.33. FY19 will also be that amount. In FY20 the amount will be \$300.71.</td> </tr> <tr> <td></td> <td>02/27/2017</td> <td>Gordon, Ben</td> <td>Mobile ITV Cart Codec: HDX7000 (same as high schools) Serial: 821322407B04CN</td> </tr> </tbody> </table>									Remarks:	Date	Enterd By	Remark		02/27/2017	Gordon, Ben	Porter Rm 203 HDX8000 ITV codec: Serial: 8810231083DBCG		02/28/2017	Gordon, Ben	Confirmed Multiyear Cost from Jason Alford on Feb 28, 2017: Next year you would need to budget \$1,799.33. FY19 will also be that amount. In FY20 the amount will be \$300.71.		02/27/2017	Gordon, Ben	Mobile ITV Cart Codec: HDX7000 (same as high schools) Serial: 821322407B04CN
Remarks:	Date	Enterd By	Remark																					
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	02/28/2017	Gordon, Ben	Confirmed Multiyear Cost from Jason Alford on Feb 28, 2017: Next year you would need to budget \$1,799.33. FY19 will also be that amount. In FY20 the amount will be \$300.71.																					
	02/27/2017	Gordon, Ben	Mobile ITV Cart Codec: HDX7000 (same as high schools) Serial: 821322407B04CN																					
<b>Total (Year One) Proposed Cost</b>				\$9,130			\$9,130																	
<b>Total (Year One) Cost</b>				\$9,130			\$9,130																	

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 510211 Software Licensing Fees

**Budget Amunt:** \$25,394

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Blackboard License (Year 3 of 5 Year contract)	1	\$25,354	\$25,354	1	\$25,354	\$25,354	No
<p><b>Justification:</b> Current Blackboard license is due annually in December. License renewal required for continued use of Blackboard software.</p> <p style="padding-left: 40px;">At this time, we are locked into a 5 year contract with Blackboard Inc. This is year 3 of 5.</p>								
<b>Remarks:</b>		<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>				
		02/28/2017	Gordon, Ben	Received confirmation from Blackboard Vendor Ben Younce that Year 3 cost is \$25,353.45				
High	Atlassian Confluence Bb Support Site & JIRA DLS Ticket System - Annual Maintenance	1	\$40	\$40	1	\$40	\$40	No
<p><b>Justification:</b> Needed to renew maintenance support license for Atlassian Confluence (blackboard support site) and JIRA Service Desk (DLS ticket system). Both used to support and track issues reported by students and instructors.</p>								
<b>Remarks:</b>		No Data to Display						
<b>Total (Year One) Proposed Cost</b>				\$25,394				\$25,394
<b>Total (Year One) Cost</b>				\$25,394				\$25,394

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$5,045

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Missouri Distance Learning Association membership fee	1	\$45	\$45	1	\$45	\$45	No
<b>Justification:</b> Membership in the MODLA provides vital information on distance learning activities in the state.								
<b>Remarks:</b> No Data to Display								
High	TRENDnet Consortium membership fee	1	\$5,000	\$5,000	1	\$5,000	\$5,000	No
<b>Justification:</b> Three Rivers College is a member of TRENDnet. Dues paid on Jan 1st of each year. Fee has not increased.								
<b>Remarks:</b>								
		<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>				
		02/27/2017	Gordon, Ben	Email response from Nancy Jones, TRENDnet Coordinator: Yes, it hasn't changed since 2002.				
<b>Total (Year One) Proposed Cost</b>				\$5,045				\$5,045
<b>Total (Year One) Cost</b>				\$5,045				\$5,045

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Web Training - Blackboard Content Management Certification	2	\$1,100	\$2,200	2	\$1,100	\$2,200	No
	<p><b>Justification:</b> (BG) 1 of these 2 web training requests was approved in FY16-17, but due to it being a tight budget we did not use the funds in order to help the college balance the budget. Each web-training is needed in order to better understand new features, Content Management, that have been unlocked with our current Blackboard software license. There are no open resources online to self train these components.</p> <p>This Blackboard Content Management allows content and files to be managed, re-used, and shared effectively. Individual files and content objects can be used across multiple courses, organizations and modules without the need for duplication. Users can share their files on blackboard, giving both read and write access to specific individuals, groups, and institution roles (i.e. all math teachers having access to the same department syllabus).</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Enhanced Cost</b>				\$2,200				\$2,200
<b>Total (Year One) Cost</b>				\$2,200				\$2,200

## Budget Detail and Forecast

**Budget Account:** Distance Learning Support - Atwood, Steven

**Account Number:** 11-00-20020

**GL Code:** 510905 Fuel

**Budget Amunt:** \$1,296

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Monthly trip to high schools serviced by ITV	12	\$54	\$648	6	\$54	\$324	No	
<p><b>Justification:</b> To evaluate and assist all high schools serviced by ITV support and familiarize ourselves with their equipment. 12 High School trips. Many high schools are using newer equipment, and the Distance Learning office is not familiar with their equipment's installation, which limits our over-the-phone support.</p> <p>Will check out a campus vehicle since Technology Vehicle will be used by off-campus technician.</p> <p>12 trips (quantity) 100 miles round-trip x \$0.534 per mile = \$54 (Item)</p> <p>This will be dependent on having sufficient office coverage in order to make these trips.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	12 Satellite campus visits - 12 trips x 100 miles roundtrip x \$.535 per mile	12	\$54	\$648	6	\$54	\$324	No	
<p><b>Justification:</b> Trips will be used to maintain new HD ITV equipment, and to provide training as needed.</p> <p>12 trips x 100 miles round-trip x \$.54 (rounded up from \$.535) = \$648. ITV trips are rarely taken to every site in one day.</p> <p>This will be dependent on having sufficient office coverage in order to make these trips.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$1,296				\$648	
<b>Total (Year One) Cost</b>				\$1,296				\$648	



## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$129,653

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Atwood, Steven L.	1	\$69,653	\$69,653	1	\$69,653	\$69,653	No
<b>Justification:</b> Director of Computer Services								
<b>Remarks:</b> No Data to Display								
High	Midyett, Dustin S.	1	\$60,000	\$60,000	1	\$60,000	\$60,000	No
<b>Justification:</b> Network Administrator								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$129,653				\$129,653
<b>Total (Year One) Cost</b>				\$129,653				\$129,653

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$157,622

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Crafford, Kevin T.\$21.64	1	\$45,011	\$45,011	1	\$45,011	\$45,011	No
<b>Justification:</b> Assistant Network Administrato								
<b>Remarks:</b> No Data to Display								
High	Tutor, Dawn M.\$14.63	1	\$30,430	\$30,430	1	\$30,430	\$30,430	No
<b>Justification:</b> Technology & Computer Services								
<b>Remarks:</b> No Data to Display								
High	Willcut, Michael P.\$17.56	1	\$36,525	\$36,525	1	\$36,525	\$36,525	No
<b>Justification:</b> Technology & Computer Services								
<b>Remarks:</b> No Data to Display								
High	Wood, Joel T.\$21.95	1	\$45,656	\$45,656	1	\$45,656	\$45,656	No
<b>Justification:</b> Project Technician								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$157,622				\$157,622
<b>Total (Year One) Cost</b>				\$157,622				\$157,622

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$47,407

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Atwood, Steven L.	1	\$11,058	\$11,058	1	\$10,963	\$10,963	No
<b>Justification:</b> Director of Computer Services								
<b>Remarks:</b> No Data to Display								
High	Crafford, Kevin T.\$21.64	1	\$7,485	\$7,485	1	\$7,390	\$7,390	No
<b>Justification:</b> Assistant Network Administrato								
<b>Remarks:</b> No Data to Display								
High	Midyett, Dustin S.	1	\$9,659	\$9,659	1	\$9,563	\$9,563	No
<b>Justification:</b> Network Administrator								
<b>Remarks:</b> No Data to Display								
High	Tutor, Dawn M.\$14.63	1	\$5,371	\$5,371	1	\$5,275	\$5,275	No
<b>Justification:</b> Technology & Computer Services								
<b>Remarks:</b> No Data to Display								
High	Willcut, Michael P.\$17.56	1	\$6,255	\$6,255	1	\$6,159	\$6,159	No
<b>Justification:</b> Technology & Computer Services								
<b>Remarks:</b> No Data to Display								
High	Wood, Joel T.\$21.95	1	\$7,579	\$7,579	1	\$7,483	\$7,483	No
<b>Justification:</b> Project Technician								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$47,407				\$46,833
<b>Total (Year One) Cost</b>				\$47,407				\$46,833

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$39,666

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Atwood, Steven L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director of Computer Services								
<b>Remarks:</b> No Data to Display								
High	Crafford, Kevin T.\$21.64	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Network Administrato								
<b>Remarks:</b> No Data to Display								
High	Midyett, Dustin S.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Network Administrator								
<b>Remarks:</b> No Data to Display								
High	Tutor, Dawn M.\$14.63	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Technology & Computer Services								
<b>Remarks:</b> No Data to Display								
High	Willcut, Michael P.\$17.56	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Technology & Computer Services								
<b>Remarks:</b> No Data to Display								
High	Wood, Joel T.\$21.95	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Project Technician								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$39,666				\$35,712
<b>Total (Year One) Cost</b>				\$39,666				\$35,712

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,166

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Atwood, Steven L.	1	\$1,010	\$1,010	1	\$1,010	\$1,010	No
	<b>Justification:</b> Director of Computer Services							
	<b>Remarks:</b> No Data to Display							
High	Crafford, Kevin T.\$21.64	1	\$653	\$653	1	\$653	\$653	No
	<b>Justification:</b> Assistant Network Administrato							
	<b>Remarks:</b> No Data to Display							
High	Midyett, Dustin S.	1	\$870	\$870	1	\$870	\$870	No
	<b>Justification:</b> Network Administrator							
	<b>Remarks:</b> No Data to Display							
High	Tutor, Dawn M.\$14.63	1	\$441	\$441	1	\$441	\$441	No
	<b>Justification:</b> Technology & Computer Services							
	<b>Remarks:</b> No Data to Display							
High	Willcut, Michael P.\$17.56	1	\$530	\$530	1	\$530	\$530	No
	<b>Justification:</b> Technology & Computer Services							
	<b>Remarks:</b> No Data to Display							
High	Wood, Joel T.\$21.95	1	\$662	\$662	1	\$662	\$662	No
	<b>Justification:</b> Project Technician							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$4,166				\$4,166
<b>Total (Year One) Cost</b>				\$4,166				\$4,166

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$60

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Misc. Office Supplies	1	\$10	\$10	1	\$10	\$10	No
<p><b>Justification:</b> For day to day replacement of misc. items such as pens, staples, etc. We are very efficient in our use of Office Supplies. This will be the third year in a row in which we operate on little to no office supplies.</p> <p style="text-align: center;">(Reducing this year due to extreme budget conditions, but will resume normal charges next year.)</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Copier Copy charges (doesn't include paper)	1	\$25	\$25	1	\$25	\$25	No
<p><b>Justification:</b> Charges for use of copier to make copies.</p> <p style="text-align: center;">(Reducing this year due to extreme budget conditions, but will resume normal charges next year.)</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Copier Paper Cost (separate from Copy machine use charge)	1	\$25	\$25	1	\$25	\$25	No
<p><b>Justification:</b> Charges for paper used to make copies.</p> <p style="text-align: center;">(Reducing this year due to extreme budget conditions, but will resume normal charges next year.)</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$60				\$60
<b>Total (Year One) Cost</b>				\$60				\$60

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 510005 Postage

**Budget Amunt:** \$50

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Equipment shipment, RMAs	1	\$50	\$50	1	\$50	\$50	No
<p><b>Justification:</b> For shipping equipment returns, computers, etc. Hard to quantify because it's directly related to the size and type of the parts/equipment that Three Rivers must ship back at it's own cost. We have again reduced this cost from last year.</p> <p>(Reducing this year due to extreme budget conditions, but will resume normal charges next year.)</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$50				\$50
<b>Total (Year One) Cost</b>				\$50				\$50

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 510101 Improvement & Expansion

**Budget Amunt:** \$10,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	New Technologies research and testing, expansion of services	1	\$10,000	\$10,000	1	\$7,500	\$7,500	No
<p><b>Justification:</b> Used to test and/or add new technologies as they become available, expand and improve current services as deemed appropriate. This is also used for any unforeseen expansions or improvements. Any expansions that exceed this amount will require budget adjustments. Usage of this account will vary based on need.</p> <p>(Reducing this year due to extreme budget conditions, but will resume normal charges next year. This is normally set at \$20000, and is usually spent).</p> <p>BASED OF HISTORICAL 5/24/17 - JLA FROM FY16 AND FY15</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$10,000	\$7,500
				<b>Total (Year One) Cost</b>			\$10,000	\$7,500



## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 510102 Software

**Budget Amunt:** \$2,393

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	TeamViewer upgrade from 8 to 12	1	\$2,393	\$2,393	0	\$0	\$0	No
<p><b>Justification:</b> This is the primary tool that technicians use for remote support. The new version is faster, has mac support, cell phone support and enhanced security.</p> <p style="text-align: center;">PER STEVE ATWOOD 5/24/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,393				\$0
<b>Total (Year One) Cost</b>				\$2,393				\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Libla - Medialink	1	\$1,800	\$1,800	0	\$0	\$0	No
<p><b>Justification:</b> Needed for MediaLink services in new building. Pricing is based on rough quote received from vendor.</p> <p>PER STEVE ATWOOD 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	IR Emitter System for Classroom Equipment Control	4	\$165	\$660	4	\$165	\$660	Yes
<p><b>Justification:</b> There are 4 ITV classrooms that were not included in the grant, but were upgraded in prior years. Requesting IR Emitter equipment to standardize classroom operation for instructors and center facilitators (similar to newer grant rooms), additionally allowing further control of off-campus equipment.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	XXXXXX Obsolete server replacement plan	1	\$11,000	\$11,000	0	\$0	\$0	No
<p><b>Justification:</b> We are maxing out our server capacities in the areas of RAM, processing power, and hard drive space. This impacts older server more than the newer servers if we expand or add new servers we are at the point where we have to reduce resources used by virtual machines that are in a production environment. This budget amount reflects the cost to add a server chassis with 2 blade servers installed and the capacity to expand up to 8 more.</p> <p>XXXXXX Check \$ AMOUNT get data on oldest server being replaced. (put in task)</p> <p>PER STEVE ATWOOD 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Libla - Hospitality room Computer	1	\$1,000	\$1,000	0	\$0	\$0	No
<p><b>Justification:</b> Needed to display webcasted games and special events.</p> <p>PER STEVE ATWOOD 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Libla - Hospitality room TV	1	\$1,020	\$1,020	0	\$0	\$0	No
<b>Justification:</b> Needed to display webcast games and special events. Will purchase computer in different line. (\$20 added for HDMI cable)								
PER STEVE ATWOOD 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								
High	Fiber Upgrade - Admin to Tinnin	1	\$11,000	\$11,000	0	\$0	\$0	No
<b>Justification:</b> A to Tinnin = \$10,596.03								
1 x 10GB Dell Switch N4032 (with 4x SFP+ 10Gb uplink module) @ \$8332.05 <a href="http://configure.us.dell.com/dellstore/config.aspx?oc=bcct151&amp;model_id=networking-n4000-series&amp;c=us&amp;l=en&amp;s=bsd&amp;cs=04">http://configure.us.dell.com/dellstore/config.aspx?oc=bcct151&amp;model_id=networking-n4000-series&amp;c=us&amp;l=en&amp;s=bsd&amp;cs=04</a>								
2 x Proline Dell 320-2404 Compatible 10GB-LR SMF SFP+ (mini-GBIC) module @ 421.99 each. = \$843.98 <a href="https://www.cdw.com/shop/products/Proline-Dell-320-2404-Compatible-10GBase-LR-SMF-SFP-mini-GBIC-module/2443877.aspx#PO">https://www.cdw.com/shop/products/Proline-Dell-320-2404-Compatible-10GBase-LR-SMF-SFP-mini-GBIC-module/2443877.aspx#PO</a>								
2 x Fiber splice tray @ \$280 each = \$560								
1 x Labor for fiber spicing = \$800								
2 x Single mode fiber patch cables @ \$30 each = \$60 <a href="http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125">http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125</a>								
PER STEVE ATWOOD 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								
High	Fiber Upgrade - Bess to Crisp	1	\$11,000	\$11,000	0	\$0	\$0	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
<b>Justification:</b> Bess to Crisp = \$10,396.03  1 x 10GB Dell Switch N4032 (with 4x SFP+ 10Gb uplink module) @ \$8332.05 each. = \$8332.05 <a href="http://configure.us.dell.com/dellstore/config.aspx?oc=bcct151&amp;model_id=networking-n4000-series&amp;c=us&amp;l=en&amp;s=bsd&amp;cs=04">http://configure.us.dell.com/dellstore/config.aspx?oc=bcct151&amp;model_id=networking-n4000-series&amp;c=us&amp;l=en&amp;s=bsd&amp;cs=04</a>  2 x Proline Dell 320-2404 Compatible 10GB-LR SMF SFP+ (mini-GBIC) module @ 421.99 each. = \$843.98 <a href="https://www.cdw.com/shop/products/Proline-Dell-320-2404-Compatible-10GBase-LR-SMF-SFP-mini-GBIC-module/2443877.aspx#PO">https://www.cdw.com/shop/products/Proline-Dell-320-2404-Compatible-10GBase-LR-SMF-SFP-mini-GBIC-module/2443877.aspx#PO</a>  2 x Fiber splice tray @ \$280 each = \$560  1 x Labor for fiber spicing = \$800  2 x Single mode fiber patch cables @ \$30 each = \$60 <a href="http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125">http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125</a>  PER STEVE ATWOOD 5/24/17 JLA  <b>Remarks:</b> No Data to Display								
High	Fiber Upgrade - Crisp to Clubhouse	1	\$1,420	\$1,420	0	\$0	\$0	No
<b>Justification:</b> Crisp to Clubhouse= \$1420 2 x Fiber splice tray @ \$280 each = \$560 1 x Labor for fiber spicing = \$800 2 x Single mode fiber patch cables @ \$30 each = \$60 <a href="http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125">http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125</a>  PER STEVE ATWOOD 5/24/17 JLA  <b>Remarks:</b> No Data to Display								
High	Fiber Upgrade - Clubhouse to North Dorms	1	\$1,420	\$1,420	0	\$0	\$0	No
<b>Justification:</b> Clubhouse to North dorms = \$1420 2 x Fiber splice tray @ \$280 each = \$560 1 x Labor for fiber spicing = \$800 2 x Single mode fiber patch cables @ \$30 each = \$60 <a href="http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125">http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125</a>  PER STEVE ATWOOD 5/24/17 JLA  <b>Remarks:</b> No Data to Display								
High	Fiber Upgrade - Clubhouse to South Dorms	1	\$1,420	\$1,420	0	\$0	\$0	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
<b>Justification:</b> Clubhouse to South dorms = \$1420 2 x Fiber splice tray @ \$280 each = \$560 1 x Labor for fiber spicing = \$800 2 x Single mode fiber patch cables @ \$30 each = \$60 <a href="http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125">http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125</a>									
PER STEVE ATWOOD 5/24/17 JLA									
<b>Remarks:</b> No Data to Display									
High	Fiber Upgrade - Crisp to Public Safety	1	\$1,420	\$1,420	0	\$0	\$0	No	
<b>Justification:</b> Crisp to Public Safety = \$1420 2 x Fiber splice tray @ \$280 each = \$560 1 x Labor for fiber spicing = \$800 2 x Single mode fiber patch cables @ \$30 each = \$60 <a href="http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125">http://www.amazon.com/C2G-Cables-37476-Duplex-Single-Mode/dp/B000YFDOS6/ref=sr_1_1?ie=UTF8&amp;qid=1435755760&amp;sr=8-1&amp;keywords=LC%2FST+Duplex+9%2F125</a> Total cost = \$46,040.14									
PER STEVE ATWOOD 5/24/17 JLA									
<b>Remarks:</b> No Data to Display									
High	Libla Building- Wifi	1	\$4,800	\$4,800	0	\$0	\$0	No	
<b>Justification:</b> 1x\$800 POE managed Switch. <a href="http://www.amazon.com/HP-1920-48G-PoE-Switch-Managed-JG928A/dp/B00SQFYZ5C/ref=sr_1_1?ie=UTF8&amp;qid=1455218371&amp;sr=8-1&amp;keywords=1920-48G-PoE%2B">http://www.amazon.com/HP-1920-48G-PoE-Switch-Managed-JG928A/dp/B00SQFYZ5C/ref=sr_1_1?ie=UTF8&amp;qid=1455218371&amp;sr=8-1&amp;keywords=1920-48G-PoE%2B</a> 8x\$500=\$4000 AP-230 Indoor with support and licensing 2x\$700=\$1400 AP-1130 Outdoor access points with support and licensing. Note: Each access point is rated for 100 users m/l. Capacity of new building is 3000 to 3500. The quantity of 8 indoor access points was determined by estimating that 50% of users at any given time might be using the wifi. This quantity can be adjusted if the estimated usage is determined to be more or less.									
PER STEVE ATWOOD 5/24/17 JLA									
<b>Remarks:</b> No Data to Display									
High	Libla - Fiber Termination	1	\$800	\$800	1	\$800	\$800	No	
<b>Justification:</b> Necessary to supply fiber backbone connection to the new Libla sports complex. This is only necessary if this connection is not terminated during FY 16-17 (Which could be likely due to construction issues)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Enhanced Cost</b>				\$48,760				\$1,460	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	XXXXXXComputer obsolescence plan	10	\$1,000	\$10,000	0	\$5,000	\$0	No
<b>Justification:</b> XXXXXX (Need to upload the new obsolescence plan) We will use grant replaced computers to replace obsolete computers this year.								
<b>Remarks:</b> No Data to Display								
High	Maintenance - General equipment repair and replacement	1	\$30,000	\$30,000	1	\$20,000	\$20,000	No
<b>Justification:</b> Used to repair/replace existing equipment as it breaks. (Reducing this year due to extreme budget conditions, but will resume normal charges next year.) reducing from \$40k to \$30k BASED OF HISTORICAL 5/24/17 - JLA								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$40,000				\$20,000
<b>Total (Year One) Cost</b>				\$88,760				\$21,460

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Crashplan Backup	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No
<p><b>Justification:</b> CrashPlan offers a comprehensive online backup solution with highly secure, automatic and continuous file versioning backups, it provides the resources necessary to recover data should a critical users machine be hit by a malicious attack and critical data compromised.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$3,500				\$3,500
<b>2017-2018 (Year One) Proposed</b>								
High	Apperson Service contract renewal	5	\$159	\$795	5	\$159	\$795	No
<p><b>Justification:</b> Service contract for the 5 Appersons purchased Sep 2011</p> <p>Vendor - S17005, S18886, S18887, and S20190 are all coming up for renewal on 7/1/17. S28975 is coming up for renewal on 8/1/17.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	AT&T Data and Phone Circuits	12	\$3,000	\$36,000	12	\$3,000	\$36,000	No
<p><b>Justification:</b> Voip and Voip Data circuit - We have reduced this by going to a 20mb circuit. Based on discussions with Mwoolard, we think the price has stabilized so I am going to reduce this to \$36000 from \$47,500, which will cover the bill and small fluctuations in it.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Caruthersville Internet Service	0	\$80	\$0	0	\$80	\$0	No
<p><b>Justification:</b> Internet connection at Caruthersville location. The bill is \$80 monthly and currently paid by grant. Putting in here as a placeholder.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Constant Contact Annual Subscription	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> Used by marketing for global communications. Staying with the same level - 5001-10000 users</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Dexter Primary Wireless Internet connection	12	\$310	\$3,720	12	\$310	\$3,720	No
<p><b>Justification:</b> Provides 30 MB wireless internet access for Dexter campus. Although not as good as a Morenet connection, it's significantly less expensive and worth using. Confirmed pricing with vendor. Price is higher due to the addition of an extra IP address to support ITV operations.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Formax Automated Folder-Sealer 12 Month Service Contract	1	\$1,370	\$1,370	1	\$1,370	\$1,370	No
	<b>Justification:</b> Warranty on the folder/sealer in the business office. Vendor normally adds 5-6% increase to the annual maintenance contract, so I'm reflecting an increase.							
	<b>Remarks:</b> No Data to Display							
High	Kennett Primary Internet Acces	24	\$160	\$3,840	24	\$160	\$3,840	No
	<b>Justification:</b> 2 - 20/2mb circuits. city has not been billing us for the 2nd circuit, but budgeting for it in case they start. Qty= 2 circuits x 12 months. Price increase reflected due to rate hike and additional IP address added for ITV purposes.							
	<b>Remarks:</b> No Data to Display							
High	Malden Internet Access	24	\$220	\$5,280	24	\$220	\$5,280	No
	<b>Justification:</b> 2 - 50/5mb connections supplied by NewWave Communications. 2 year contract. Each circuit 12 months x \$210 = \$2520 per circuit. \$10 increase due to the addition of an IP address.							
	<b>Remarks:</b> No Data to Display							
High	Microsoft Incident reports	5	\$500	\$2,500	5	\$500	\$2,500	No
	<b>Justification:</b> Microsoft incident assistance service - Used to assist with advanced server technical support issues. (Including Active directory and Exchange.) This is something we will do every year so we are moving this to continuous operation.							
	This is something we only buy the moment we need them because they have a 12 month shelf life from the moment we purchase them, therefore we hold off on the purchase until we have a major problem. Luckily our last major problem (O365 conversion) fell within the 12 month window of our previous purchase. All our current incidents have been used - we are just waiting till we have to buy more.							
	<b>Remarks:</b> No Data to Display							
High	MOREnet Fees - router rental, Bandwidth, ITV, databases	1	\$60,000	\$60,000	1	\$62,418	\$62,418	No
	<b>Justification:</b> Main college campus main internet circuit - pricing not 100% solid, so buffering							
	MATCHED MORE.NET QUOTE 5/24/17 JLA							
	<b>Remarks:</b> No Data to Display							
High	Multi-year 1/3 TRCC.edu SSL Wildcard Certificate	1	\$299	\$299	1	\$299	\$299	No
	<b>Justification:</b> Year 2 of 3. This is used to provide HTTPS services on TRC web accessible servers include Blackboard and our mail servers. Will budget 1/3 next year as multi year (Year 3). \$899 total divided by 3 years = \$299 annual.							
	<b>Remarks:</b> No Data to Display							



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Raidersathletics.com domain name renewal	1	\$15	\$15	1	\$15	\$15	No
	<b>Justification:</b> Used for sports website							
	<b>Remarks:</b> No Data to Display							
High	Sikeston internet access	12	\$1,000	\$12,000	12	\$1,000	\$12,000	No
	<b>Justification:</b> Provides internet access to Sikeston location (fiber 50/50) supplied by Charter business. 5 year contract.							
	<b>Remarks:</b> No Data to Display							
High	trcc.college Domain name renewal	1	\$65	\$65	1	\$65	\$65	No
	<b>Justification:</b> Renewal of the trcc.college domain name.							
	<b>Remarks:</b> No Data to Display							
High	TRCC.edu domain name	1	\$40	\$40	1	\$40	\$40	No
	<b>Justification:</b> Necessary for website operation							
	<b>Remarks:</b> No Data to Display							
High	TRCC.xxx domain name renewal	1	\$105	\$105	1	\$105	\$105	No
	<b>Justification:</b> Holding on to this domain to prevent abuse/misuse of TRCC domain name. Slight increase to account for fees/taxes							
	<b>Remarks:</b> No Data to Display							
High	Presto Sports website	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No
	<b>Justification:</b> We're in a 5 year commitment on this - it is for the new sports website (annual fee)							
	<b>Remarks:</b> No Data to Display							
High	Calendarwiz.com	1	\$450	\$450	1	\$450	\$450	No
	<b>Justification:</b> For the college calendar. annual.							
	<b>Remarks:</b> No Data to Display							
High	Windstream (Farm) internet/phone service	12	\$110	\$1,320	12	\$110	\$1,320	No
	<b>Justification:</b> Internet/Phone service for the farm.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Crisp (Rehkop) Scantron maintenance	1	\$599	\$599	1	\$599	\$599	No
	<b>Justification:</b> This is for the high end Scantron maintenance agreement for the device used in the Crisp building. I am assuming this annual expense from them per Dlaudner request.							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$131,898				\$134,316
<b>Total (Year One) Cost</b>				\$135,398				\$137,816

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Acronis Backup and Recovery software license renewal	14	\$300	\$4,200	14	\$300	\$4,200	No
<p><b>Justification:</b> Necessary for backup operations of physical and virtual production servers. 14 licenses. Pricing reflects anticipated rate increases. Trying to get a quote from vendor</p> <p><b>Remarks:</b> No Data to Display</p>								
High	XXXXXXBlackbaud donor software	1	\$9,000	\$9,000	1	\$9,000	\$9,000	No
<p><b>Justification:</b> Research Points Essentials Subscription - Raiser's Edge - (Analytics) Address Finder - Raiser's Edge is a program that we keep all donor information and any gifts we pay receive. Address Accelerator helps us find people and update their contact information. Research Point helps us find out about our donors giving statuses. Used by development. Due in Sept 2017. The price decreased some last year because we dropped one item, but I'm going to drop this to just \$9k because there were some adjustments last year that made what we paid last year lower than actual cost. XXXXX I'm awaiting updated, actual pricing from the vendor.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	School Messenger program	1	\$5,625	\$5,625	1	\$5,625	\$5,625	No
<p><b>Justification:</b> Annual fees for Text, Voice, and email mass notification system. Based on up to 4500 contacts. confirmed qty with Amatthews. (replaced Blackboard Connect). Reduced costs by \$2500 annually. 3 year commitment.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Calendar upgrade	1	\$450	\$450	1	\$450	\$450	No
<p><b>Justification:</b> Recurring costs for college calendar upgrade</p> <p><b>Remarks:</b> No Data to Display</p>								
High	xxxx CourseEval Annual fees	1	\$9,075	\$9,075	1	\$9,075	\$9,075	No
<p><b>Justification:</b> Annual recurring cost for CourseEval - Year 5 pricing - next increase should be in year 7. Confirmed with Vendor. Hi Ben, Your 2017 cost is \$8,250. It will be due in February 2017. Thanks, Matt On Fri, Feb 26, 2016 at 1:41 PM, Ben Gordon wrote: Matt and David, What is our cost for CoursEval in 2017 and when is it due? We are currently planning our budget for the next year. REEVALUATE THIS SOFTWARE AND RESEARCH ALTERNATIVES. CSE</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Image Now recurring fees	1	\$23,500	\$23,500	1	\$23,500	\$23,500	No
<p><b>Justification:</b> Image Now annual recurring fee Annual recurring fee for college ImageNow licenses - 30 licenses . Raising 5% for anticipated price increases per vendor information</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Microsoft Campus Agreement Software Licensing	1	\$35,000	\$35,000	1	\$35,000	\$35,000	No
	<b>Justification:</b> Microsoft Campus Agreement Software Licensing -- Used for our Microsoft software licenses, including server OS, Desktop OS, Lync, and Office products. Prices are based on employee and student FTEs and normally will rise as those do. Normally consists of two separate payments during the year. We are leaving the amount higher than last year's payment in anticipation of slight price increases.							
	<b>Remarks:</b> No Data to Display							
High	Multi-Year - Untangle Firewall Software (Year 4/5)	1	\$4,000	\$4,000	1	\$4,000	\$4,000	No
	<b>Justification:</b> Software that runs main campus firewall. Year 4 of 5 Total is 20k							
	<b>Remarks:</b> No Data to Display							
High	Multi-Year Barracuda Spam filtering	1	\$1,650	\$1,650	1	\$1,650	\$1,650	No
	<b>Justification:</b> Provides email spam and malware filtering for employees and students In year 3 of 5. This price indicates 1/5th of the total price paid.							
	<b>Remarks:</b> No Data to Display							
High	Multiyear - Tutortrac support agreement	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
	<b>Justification:</b> TutorTrac support agreement valid 2/1/2015-1/31/2020. this was paid by Title 3 - will expire in 2020, so budgeting \$1000 annually to pro-rate the costs as a multi-year purchase.							
	<b>Remarks:</b> No Data to Display							
High	MULTI-YEAR Smart Notebook	1	\$1,023	\$1,023	1	\$1,023	\$1,023	No
	<b>Justification:</b> Annual fee for SMART notebook licenses. We currently have 66 smartboards. This covers 35 licenses (but each license allows 5 installs). We were able to get a 3 year contract for what we had budgeted in 2016-2017, so I am putting this in as a multiyear - we are in year one of a three year contract , so $\$3071.25/3 = 1023.75$							
	<b>Remarks:</b> No Data to Display							
High	Papercut software licensing fees for copy machines	1	\$2,593	\$2,593	1	\$2,593	\$2,593	No
	<b>Justification:</b> Annual Licensing fees for Papercut server software and embedded copy machine software. This number will go up based on total number of copy machines in use. reducing price slightly based on vendor conversation.							
	5/8/17 CSE increased from \$2400 to \$2593 per satwood email based on new vendor pricing.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	SmartDraw Annual licensing	5	\$50	\$250	5	\$50	\$250	No
<p><b>Justification:</b> Annual renewal covers 5 user licensing.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	SoftChalk Cloud Annual Maintenance Fee	1	\$5,500	\$5,500	1	\$5,500	\$5,500	No
<p><b>Justification:</b> (BG) This is for the cloud based version, which we moved to in the past year. Confirmed annual cost of \$5,500 for service from July 01, 2017 –June 30, 2018. SoftChalk Cloud is used by instructors to create interactive content in their courses.</p> <p>License also includes one (1) Introduction to SoftChalk Cloud webinar (1 hour - annually) and one (1) Hands on Webinar Workshop (2 hours – annually)</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Strategic Planning Sever licensing SPOL annual recurring fee	1	\$2,999	\$2,999	1	\$2,999	\$2,999	No
<p><b>Justification:</b> Confirmed pricing will stay the same. Strategic Planning Sever licensing SPOL annual recurring fee - 100 users Needed licensing for strategic planning online server. This is an annual recurring fee.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Vendprint Licensing/Maintenance Fees	1	\$2,600	\$2,600	1	\$2,600	\$2,600	No
<p><b>Justification:</b> Confirmed with vendor price will remain the same. Vendprint Licensing/Maintenance Fees Used for student "Pay for print" systems currently in Dexter, ARC, Nursing, Kennett, Malden, and Sikeston. Renewal License fee and hardware maintenance fees. Pricing changes with qty Contact info that we have on our purchase request for Vendprint is no longer valid. New Info: Tim Tope (515) 447-8991</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Lansweeper network Scanning software	1	\$800	\$800	1	\$800	\$800	No
<p><b>Justification:</b> Year License. Used for network scanning and mapping of the TRC network as well as manage assets such as equipment and software. A wide range of computer details are scanned for Windows machines. Hardware, software, event logs, Windows updates and product keys are just a few of the items to be found in the inventory. This is a key piece of software used by the technician's.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	PDQ Deploy software	1	\$450	\$450	1	\$450	\$450	No
<p><b>Justification:</b> Annual software used for custom software deployments.</p> <p><b>Remarks:</b> No Data to Display</p>								
Medium	Mathematica Premier Service agreement	7	\$75	\$525	0	\$75	\$0	Yes

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	<b>Justification:</b> The DOL grant purchased 7 copies of Mathematica in April 2016 - nothing was budgeted as far as I can tell to continue support. This is in case there is no grant money for this renewal. ONE TIME FEE WILL NOT NEED BUDGETED AGAIN 5/24/17 - JLA <b>Remarks:</b> No Data to Display							
High	Confluence - internal websites	1	\$30	\$30	1	\$30	\$30	No
	<b>Justification:</b> Used for internal ticket system and document management. <b>Remarks:</b> No Data to Display							
High	FreePBX addon maintenance fee	1	\$400	\$400	1	\$400	\$400	No
	<b>Justification:</b> Annual maintenance giving us upgrades for our FreePBX Voip server (addons). <b>Remarks:</b> No Data to Display							
High	Red Hat Enterprise Linux Server	2	\$1,225	\$2,450	2	\$1,225	\$2,450	No
	<b>Justification:</b> Red Hat Enterprise Linux Server used to run the virtual Linux servers that are hosting Colleague. <b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$113,120				\$112,595
<b>Total (Year One) Cost</b>				\$113,120				\$112,595

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$4,975

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Purchase training materials for technology and computer services employees.  <b>Justification:</b> Expand technical knowledge through the use of online training resource programs.  CBT Nuggets, 5 Accounts = \$4,474.56 Annually  Misc learning resources (Books, online libraries, webinars) \$500  DEVELOP IN HOUSE TRAINING - 5/24/17 JLA  <b>Remarks:</b> No Data to Display	1	\$4,975	\$4,975	0	\$0	\$0	No
				<b>Total (Year One) Enhanced Cost</b>			\$4,975	\$0
				<b>Total (Year One) Cost</b>			\$4,975	\$0

## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 510904 Telephone

**Budget Amunt:** \$13,380

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	College wide POTS line charges	12	\$1,000	\$12,000	12	\$1,000	\$12,000	No
<p><b>Justification:</b> Because of the changeover to the VoIP system, most POTS lines are now used for alarms, elevators, FEMA, and back up lines. Computer Services will now budget for the charges since individual lines for department use should be primarily VoIP lines.</p> <p>We are reducing this to \$1000 monthly (from \$1800). We think the prices have stabilized and this number will be fairly accurate although the bill fluctuates due to call volume on certain numbers such as the 1-877 number.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	DCS Cell phone charges	12	\$115	\$1,380	12	\$115	\$1,380	No
<p><b>Justification:</b> Charge for Director of Computer Services on-call cell phone. Necessary for emergency notifications of problems 24/7. \$105 will cover call and Next charges. 300-9000/772-2016 Reviewing FY16 actuals, average monthly ATT Mobility charge is \$105.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$13,380				\$13,380
<b>Total (Year One) Cost</b>				\$13,380				\$13,380



## Budget Detail and Forecast

**Budget Account:** Technology & Computer Services - Atwood, Steven

**Account Number:** 11-00-44000

**GL Code:** 510905 Fuel

**Budget Amunt:** \$2,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fuel charges for assigned vehicles	12	\$200	\$2,400	1	\$1,500	\$1,500	No
<p><b>Justification:</b> Necessary for trips to off-campus locations. I am including Distance Learning trips to high schools in this request, since this is the vehicle they will use also. Reducing request from \$3,840 last year</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA.</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$2,400	\$1,500
						<b>Total (Year One) Cost</b>	\$2,400	\$1,500

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$62,918

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Ballard, Kathy S.	1	\$62,918	\$62,918	1	\$62,918	\$62,918	No
<b>Justification:</b> Director, Kennett Ctr								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$62,918	
								<b>Total (Year One) Cost</b>
								\$62,918

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$44,012

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gattis, Melinda L.\$10.58	1	\$22,006	\$22,006	1	\$22,006	\$22,006	No
<b>Justification:</b> Campus Ctr Facilitator- Kennet								
<b>Remarks:</b> No Data to Display								
High	Holifield, Demetra I.\$10.58	1	\$22,006	\$22,006	1	\$22,006	\$22,006	No
<b>Justification:</b> Campus Ctr Facilitator- Kennet								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$44,012				\$44,012
<b>Total (Year One) Cost</b>				\$44,012				\$44,012

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$10,082

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Ballard, Kathy S.	1	\$10,082	\$10,082	1	\$9,986	\$9,986	No	
<b>Justification:</b> Director, Kennett Ctr									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$10,082	\$9,986	
						<b>Total (Year One) Cost</b>			\$10,082
								\$9,986	

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$3,926

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gattis, Melinda L.\$10.58	1	\$1,963	\$1,963	1	\$1,918	\$1,918	No
<b>Justification:</b> Campus Ctr Facilitator- Kennet								
<b>Remarks:</b> No Data to Display								
High	Holifield, Demetra I.\$10.58	1	\$1,963	\$1,963	1	\$1,918	\$1,918	No
<b>Justification:</b> Campus Ctr Facilitator- Kennet								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$3,926</b>				<b>\$3,836</b>
<b>Total (Year One) Cost</b>				<b>\$3,926</b>				<b>\$3,836</b>

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Ballard, Kathy S.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director, Kennett Ctr								
<b>Remarks:</b> No Data to Display								
High	Gattis, Melinda L.\$10.58	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Campus Ctr Facilitator- Kennet								
<b>Remarks:</b> No Data to Display								
High	Holifield, Demetra I.\$10.58	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Campus Ctr Facilitator- Kennet								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$19,833			\$17,856	
<b>Total (Year One) Cost</b>				\$19,833			\$17,856	

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,278

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Ballard, Kathy S.	1	\$912	\$912	1	\$912	\$912	No
<b>Justification:</b> Director, Kennett Ctr								
<b>Remarks:</b> No Data to Display								
High	Gattis, Melinda L.\$10.58	1	\$1,683	\$1,683	1	\$1,683	\$1,683	No
<b>Justification:</b> Campus Ctr Facilitator- Kennet								
<b>Remarks:</b> No Data to Display								
High	Holifield, Demetra I.\$10.58	1	\$1,683	\$1,683	1	\$1,683	\$1,683	No
<b>Justification:</b> Campus Ctr Facilitator- Kennet								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,278				\$4,278
<b>Total (Year One) Cost</b>				\$4,278				\$4,278

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,754

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$1,754	\$1,754	1	\$1,754	\$1,754	No
	<b>Justification:</b> Toner for the Vendprint 3 X \$101.00= \$303 - Keep the students printing assignments. The students pay Vendprint a dime per copy. Copy Paper 18 cases X \$36,20 = \$651 Toner for multifunction printer and scanner machine - \$250 Miscellaneous Office Supplies for the staff - Pens, legal pads, sticky notes, ect. - \$550							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$1,754	
								<b>Total (Year One) Cost</b>
								\$1,754



## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Instructional Supplies	1	\$1,500	\$1,500	1	\$750	\$750	Yes
<p><b>Justification:</b> Replace three 8 X4 Dry Erase Boards for the Classroom - \$175 X 3= \$525                      Printer Paper 18 cases X \$36.20 = \$652                      Dry Erasers - 20 X .93 = \$18.60                      Dry Eraser Board Solution \$1.74 X 20 = \$34.80                      Dry Erase Markers - \$11.87 (Dozen) X 5 = \$59.35                      Scantrons &amp; Apperson Ink - \$160</p> <p style="margin-left: 40px;">\$200 PLUS DRY ERASE BOARDS - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$750
<b>Total (Year One) Cost</b>				\$1,500				\$750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Replace again Mini Blinds	5	\$500	\$2,500	1	\$500	\$500	No
<b>Justification:</b> Improve the student, staff and instructor's environment in rooms 103, 105, 107 and two office area of the Kennett Center. SPREAD OVER MULTIPLE YEARS. CONSIDER TINTING INSTEAD - CSE 5/23/17 <b>Remarks:</b> No Data to Display								
High	Paint for the Student Lounge Area	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Paint needed to refresh the student lounge area of the Kennett Center <b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$2,600				\$600
<b>2017-2018 (Year One) Proposed</b>								
High	Custodial Supplies	20	\$24	\$480	18	\$24	\$432	No
<b>Justification:</b> Paper Towels REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17 <b>Remarks:</b> No Data to Display								
High	Custodial Supplies	20	\$20	\$400	18	\$20	\$360	No
<b>Justification:</b> Bath Tissue REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17 <b>Remarks:</b> No Data to Display								
High	Hand Sanitizer	6	\$42	\$252	5	\$42	\$210	No
<b>Justification:</b> Hand Sanitizer REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17 <b>Remarks:</b> No Data to Display								
High	Custodial Supplies	15	\$33	\$495	10	\$33	\$330	No
<b>Justification:</b> Hand Soap REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17 <b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Custodial Supplies	4	\$11	\$44	3	\$11	\$33	No	
	<b>Justification:</b> Clear Liners for the small trash cans								
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
	<b>Remarks:</b> No Data to Display								
High	Custodial Supplies	6	\$22	\$132	6	\$22	\$132	No	
	<b>Justification:</b> Black Trash Liners for the Large Trash Cans								
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
	<b>Remarks:</b> No Data to Display								
High	Custodial Supplies	4	\$16	\$64	2	\$16	\$32	No	
	<b>Justification:</b> Disposal Liners - Women's Bathroom								
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,867				\$1,529	
<b>Total (Year One) Cost</b>				\$4,467				\$2,129	

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510005 Postage

**Budget Amunt:** \$50

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	50	\$1	\$50	15	\$1	\$15	No
<b>Justification:</b> Postage -Retention Cards								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$50	\$15
				<b>Total (Year One) Cost</b>			\$50	\$15

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510100 Equipment

**Budget Amunt:** \$6,954

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	White Boards	4	\$175	\$700	0	\$0	\$0	No
<b>Justification:</b> White boards for classroom lectures. PURCHASE IN FY17 - CSE 5/26/17 <b>Remarks:</b> No Data to Display								
High	Storage for the tools needed	2	\$464	\$928	0	\$0	\$0	No
<b>Justification:</b> Two locking cabinets are needed to secure the tools needed to teach both courses. SHOULD ALREADY HAVE THIS FROM WILLOW SPRINGS - CSE 5/23/17 <b>Remarks:</b> No Data to Display								
High	Student Chairs	30	\$65	\$1,950	0	\$0	\$0	No
<b>Justification:</b> Student classroom chairs required for both programs. PURCHASE IN FY17 - CSE 5/26/17 <b>Remarks:</b> No Data to Display								
High	Classroom Tables	16	\$211	\$3,376	0	\$0	\$0	Yes
<b>Justification:</b> Classroom tables to accommodate 15 students per course. PURCHASE IN FY17 - CSE 5/26/17 <b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$6,954				\$0
<b>Total (Year One) Cost</b>				\$6,954				\$0

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom								
<b>2017-2018 (Year One) Enhanced</b>																
High	DVR Player	1	\$400	\$400	0	\$0	\$0	Yes								
<p><b>Justification:</b> DVR needed to watch the students housed in the back of the center.</p>																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Remarks:</th> <th style="text-align: left;">Date</th> <th style="text-align: left;">Enterd By</th> <th style="text-align: left;">Remark</th> </tr> </thead> <tbody> <tr> <td></td> <td>03/13/2017</td> <td>Ballard, Kathy</td> <td>The current DVR player does not have enough channels to watch both programs from the Directors Desk.</td> </tr> </tbody> </table>									Remarks:	Date	Enterd By	Remark		03/13/2017	Ballard, Kathy	The current DVR player does not have enough channels to watch both programs from the Directors Desk.
Remarks:	Date	Enterd By	Remark													
	03/13/2017	Ballard, Kathy	The current DVR player does not have enough channels to watch both programs from the Directors Desk.													
<b>Total (Year One) Enhanced Cost</b>				\$400				\$0								
<b>Total (Year One) Cost</b>				\$400				\$0								

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510104 Bldg. Maintenance Equipment

**Budget Amunt:** \$10,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Mag Lock System	1	\$10,500	\$10,500	0	\$0	\$0	No
<p><b>Justification:</b> According to areavibes.com, Kennett, MO crime rates are 191% higher than in comparison to the Missouri mean and are 229% higher than the nation's mean. In regards to violent offenses, Kennett Mo has a rate that is 99% higher than the Missouri average; compare to the US, it is 141% In Kennett, you have a 1 in 11 chance of becoming a victim of any crime.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$10,500				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Maintenance Equipment	1	\$250	\$250	1	\$250	\$250	No
<p><b>Justification:</b> Maintenance Equipment needed to repair items at the Kennett Center. Last year, several items such as plumbing parts, locks, paint brushes, painting supplies, lights for the parking lot were needed to maintain the Kennett Center.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$250				\$250
<b>Total (Year One) Cost</b>				\$10,750				\$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Supplies needed to build a wall seperating the two programs. <b>Justification:</b> Supplies needed to build a wall separating the two programs.... Drywall Mud Paint framing materials  INCREASED TO ASSUME OUTSOURCE - CSE 5/23/17 <b>Remarks:</b> No Data to Display	1	\$450	\$450	1	\$7,000	\$7,000	No
				<b>Total (Year One) Enhanced Cost</b>			\$450	\$7,000
<b>2017-2018 (Year One) Proposed</b>								
High	Building Maintance Services Outsourced <b>Justification:</b> Certification of 3 back flow valves - Certification by the City of Kennett <b>Remarks:</b> No Data to Display	1	\$300	\$300	1	\$300	\$300	No
High	Cintas Fire Extenguishers <b>Justification:</b> Replace aging fire extinguishers <b>Remarks:</b> No Data to Display	5	\$85	\$425	5	\$85	\$425	No
High	Emergency Plumbing <b>Justification:</b> Emergency plumbing <b>Remarks:</b> No Data to Display	3	\$65	\$195	2	\$65	\$130	No
High	Lawncare <b>Justification:</b> Lawncare services for the Kennett External Location. <b>Remarks:</b> No Data to Display	10	\$400	\$4,000	10	\$400	\$4,000	No
High	Pest Control <b>Justification:</b> Pest control for the Kennett External Location <b>Remarks:</b> No Data to Display	12	\$60	\$720	12	\$60	\$720	No



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Snow Removal - Kennett Parking Lot	3	\$450	\$1,350	2	\$450	\$900	No	
<b>Justification:</b> Snow Removal for the Kennett External Location Parking Lot.									
<b>Remarks:</b> No Data to Display									
High	Waste Removal	12	\$50	\$600	12	\$50	\$600	No	
<b>Justification:</b> Waste Removal from the Kennett External Location									
<b>Remarks:</b> No Data to Display									
High	Cleaning Service	12	\$1,289	\$15,468	12	\$1,289	\$15,468	No	
<b>Justification:</b> Janitorial Services for the Kennett External Location.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$23,058				\$22,543	
<b>Total (Year One) Cost</b>				\$23,508				\$29,543	

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$140

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Individual meetings with local high school counselors.	14	\$10	\$140	14	\$10	\$140	No	
<p><b>Justification:</b> Meet with each of the counselors to discuss the programs TRC has to offer at Kennett. It was suggested we take some sort of goody bag or take the counselor to lunch on the day of our visit.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$140				\$140	
<b>Total (Year One) Cost</b>				\$140				\$140	

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510304 Public Relations

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hole Sponsor	1	\$100	\$100	0	\$0	\$0	No
<p><b>Justification:</b> Kennett Gold Tournament Hold Sponsorship - Three Rivers College name on a sponsored hole of tournament for advertising and community involvement.</p> <p style="text-align: center;">COMMUNICATIONS BUDGET INCLUDES FUNDS FOR SPONSORSHIPS - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$100				\$0
<b>Total (Year One) Cost</b>				\$100				\$0

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,228

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel Expenses area mileage	1	\$1,228	\$1,228	1	\$850	\$850	No
<p><b>Justification:</b> Travel expenses to recruitment events at local high schools, advising meetings in Portageville, Caruthersville and main campus meetings.                      124 miles x 4 = 496 x 53.5 = \$265 (Caruthersville and Portageville- 2 visits per center per year)                      100 miles x 2 = 200 x 53.5 = \$107 -Area high schools - recruiting visits                      100 miles x 12 = 1200 x 53.5 = \$642 - Main Campus Meetings (Center Director) 4 TIMES PER YEAR PER AM - CSE 5/23/17                      100 miles x 4 = 400 x 53.5 = \$214 - Main Campus Events - (2 - Center Facilitators)</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,228	\$850
				<b>Total (Year One) Cost</b>			\$1,228	\$850

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$145

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Missouri Business Women Association Membership Dues	1	\$50	\$50	1	\$50	\$50	No
<b>Justification:</b> Yearly membership dues for the Missouri Business Women Association.								
<b>Remarks:</b> No Data to Display								
High	Kennett Newspaper	1	\$95	\$95	1	\$95	\$95	No
<b>Justification:</b> Display clippings about Three Rivers and post them on the bulletin board for students to notice and when giving center tours.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$145				\$145
<b>Total (Year One) Cost</b>				\$145				\$145

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom								
<b>2017-2018 (Year One) Enhanced</b>																
High	Kennett Chamber After Hours Event	1	\$250	\$250	1	\$200	\$200	No								
<p><b>Justification:</b> Feature Three Rivers External Location at Kennett during the monthly After Hours Chamber event. Food and beverages are needed to host this event.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Remarks:</b></td> <td style="width: 20%;"><b>Date</b></td> <td style="width: 20%;"><b>Enterd By</b></td> <td style="width: 45%;"><b>Remark</b></td> </tr> <tr> <td></td> <td style="text-align: center;">02/23/2017</td> <td style="text-align: center;">Ballard, Kathy</td> <td>Kennett Center requested the Chamber After Hours Event during the FY 16-17, but only awarded \$50 to host the event.</td> </tr> </table>									<b>Remarks:</b>	<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>		02/23/2017	Ballard, Kathy	Kennett Center requested the Chamber After Hours Event during the FY 16-17, but only awarded \$50 to host the event.
<b>Remarks:</b>	<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>													
	02/23/2017	Ballard, Kathy	Kennett Center requested the Chamber After Hours Event during the FY 16-17, but only awarded \$50 to host the event.													
High	Food - Counselor's Luncheon	1	\$300	\$300	1	\$300	\$300	No								
<p><b>Justification:</b> High School Counselors from the Bootheel area are invited to the Kennett External Location to learn about new programs offered, financial aid updates admissions policies and dual credit. This is a great recruiting tool to show case the Kennett programs. Staff members from the Poplar Bluff campus will be on hand to answer questions from Admissions, Registrar's Office, Dual Credit, Career and Technical Education, Testing and Financial Aid.</p> <p><b>Remarks:</b> No Data to Display</p>																
High	Refreshments for Open House	1	\$50	\$50	1	\$50	\$50	No								
<p><b>Justification:</b> Provide refreshments at the open house event.</p> <p><b>Remarks:</b> No Data to Display</p>																
<b>Total (Year One) Enhanced Cost</b>				\$600				\$550								
<b>2017-2018 (Year One) Proposed</b>																
High	Fall & Spring Student Appreciation Days	2	\$250	\$500	2	\$250	\$500	No								
<p><b>Justification:</b> Provide food for the during students appreciation days held during the fall and spring semesters. The event will take place close to the time when the center survey's are assessed. 230 Students - Per semester</p> <p><b>Remarks:</b> No Data to Display</p>																
<b>Total (Year One) Proposed Cost</b>				\$500				\$500								
<b>Total (Year One) Cost</b>				\$1,100				\$1,050								

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510900 Electricity

**Budget Amunt:** \$30,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Electric - Kennett	12	\$2,500	\$30,000	12	\$2,100	\$25,200	No
<p><b>Justification:</b> Note.... Effective January 1, 2017, CLGW has increased rates 20%</p> <p style="margin-left: 40px;">Electricity Costs</p> <p style="margin-left: 40px;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$30,000	\$25,200
						<b>Total (Year One) Cost</b>	\$30,000	\$25,200

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510901 Water & Sewer

**Budget Amunt:** \$1,440

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Water and Sewer Costs - Kennett Center	12	\$120	\$1,440	12	\$75	\$900	No
<p><b>Justification:</b> Water and Sewer Costs - 20% increase beginning January 1, 2017.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,440	\$900
				<b>Total (Year One) Cost</b>			\$1,440	\$900



## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510902 Natural Gas

**Budget Amunt:** \$3,960

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Natural Gas - Kennett	12	\$330	\$3,960	12	\$250	\$3,000	No
<p style="margin-left: 40px;"><b>Justification:</b> Natural Gas Expenses - 20% increase</p> <p style="margin-left: 80px;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$3,960				\$3,000
				<b>Total (Year One) Cost</b>				\$3,000

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 510904 Telephone

**Budget Amunt:** \$1,692

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Telephone - Kennett Center	12	\$141	\$1,692	12	\$141	\$1,692	No	
<b>Justification:</b> Telephone Costs - Kennett Center									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,692				\$1,692	
<b>Total (Year One) Cost</b>				\$1,692				\$1,692	

## Budget Detail and Forecast

**Budget Account:** Center Support-Kennett - Ballard, Kathy

**Account Number:** 11-15-20015

**GL Code:** 550003 Building Improvements

**Budget Amunt:** \$19,440

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Stain Floors	1	\$19,440	\$19,440	0	\$0	\$0	No
<p><b>Justification:</b> Stain the floors at the Kennett Center. 3240 sq. foot @ \$6.00 a foot. The price is for grinding the floors, stain, sealer and labor. See pictures and quote under documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$19,440				\$0
<b>Total (Year One) Cost</b>				\$19,440				\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Trash Can Liners - Clear	1	\$11	\$11	0	\$11	\$0	No
	<b>Justification:</b> Clear trash can liners - Small trash cans							
	CLOSED 6/30/17							
	<b>Remarks:</b> No Data to Display							
High	Hand Soap	3	\$33	\$99	0	\$33	\$0	No
	<b>Justification:</b> Hand soap for restrooms							
	CLOSED 6/30/17							
	<b>Remarks:</b> No Data to Display							
High	Black Trash Can Liners - Large	1	\$22	\$22	0	\$22	\$0	No
	<b>Justification:</b> Large trash can liners							
	CLOSED 6/30/17							
	<b>Remarks:</b> No Data to Display							
High	Disposal Liners - Women's Bathroom	1	\$16	\$16	0	\$16	\$0	No
	<b>Justification:</b> Disposal Liners							
	CLOSED 6/30/17							
	<b>Remarks:</b> No Data to Display							
High	Paper Towels	3	\$24	\$72	0	\$24	\$0	No
	<b>Justification:</b> Paper Towels - Restrooms							
	CLOSED 6/30/17							
	<b>Remarks:</b> No Data to Display							
High	Bath Tissue	3	\$20	\$60	0	\$20	\$0	No
	<b>Justification:</b> Bath Tissue - Restrooms							
	CLOSED 6/30/17							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hand Santizer	2	\$42	\$84	0	\$42	\$0	No
	<b>Justification:</b> Hand Santizer							
	CLOSED 6/30/17							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$364				\$0
<b>Total (Year One) Cost</b>				\$364				\$0

## Budget Detail and Forecast

**Budget Account:** Center Support-Caruthersville - Ballard, Kathy

**Account Number:** 11-55-20015

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$1,536

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Janitorial Services - Caruthersville Site	12	\$128	\$1,536	0	\$128	\$0	No	
<b>Justification:</b> Janitorial Services for the Caruthersville Site									
CLOSED 6/30/17									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$1,536	\$0	
						<b>Total (Year One) Cost</b>			\$1,536
							\$0		

## Budget Detail and Forecast

**Budget Account:** Office Admin & Med Bill & Code - Becker , Julie

**Account Number:** 11-00-14506

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$100,245

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Becker, Julie G.	1	\$59,027	\$59,027	1	\$59,027	\$59,027	No
<b>Justification:</b> Associate Professor, Informati								
<b>Remarks:</b> No Data to Display								
High	Vacant Instructor, Business/IST	1	\$41,218	\$41,218	0	\$41,218	\$0	No
<b>Justification:</b> Instructor, Business/IST								
DEFUNDED BUT NOT ELIMINATED - CSE 5/26/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$100,245				\$59,027
<b>Total (Year One) Cost</b>				\$100,245				\$59,027

## Budget Detail and Forecast

**Budget Account:** Office Admin & Med Bill & Code - Becker , Julie

**Account Number:** 11-00-14506

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$16,453

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Becker, Julie G.	1	\$9,518	\$9,518	1	\$9,422	\$9,422	No	
<b>Justification:</b> Associate Professor, Informati									
<b>Remarks:</b> No Data to Display									
High	Vacant Instructor, Business/IST	1	\$6,935	\$6,935	0	\$6,935	\$0	No	
<b>Justification:</b> Instructor, Business/IST									
DEFUNDED BUT NOT ELIMINATED - CSE 5/26/17									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$16,453				\$9,422	
<b>Total (Year One) Cost</b>				\$16,453				\$9,422	



## Budget Detail and Forecast

**Budget Account:** Office Admin & Med Bill & Code - Becker , Julie

**Account Number:** 11-00-14506

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Becker, Julie G.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Informati								
<b>Remarks:</b> No Data to Display								
High	Vacant Instructor, Business/IST	1	\$6,611	\$6,611	0	\$6,611	\$0	No
<b>Justification:</b> Instructor, Business/IST								
<b>Remarks:</b> DEFUNDED BUT NOT ELIMINATED - CSE 5/26/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$5,952
<b>Total (Year One) Cost</b>				\$13,222				\$5,952

## Budget Detail and Forecast

**Budget Account:** Office Admin & Med Bill & Code - Becker , Julie

**Account Number:** 11-00-14506

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,454

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Becker, Julie G.	1	\$856	\$856	1	\$856	\$856	No
<b>Justification:</b> Associate Professor, Informati								
<b>Remarks:</b> No Data to Display								
High	Vacant Instructor, Business/IST	1	\$598	\$598	0	\$598	\$0	No
<b>Justification:</b> Instructor, Business/IST								
DEFUNDED BUT NOT ELIMINATED - CSE 5/26/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,454				\$856
<b>Total (Year One) Cost</b>				\$1,454				\$856

## Budget Detail and Forecast

**Budget Account:** Office Admin & Med Bill & Code - Becker , Julie

**Account Number:** 11-00-14506

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$12,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Course Fees	60	\$200	\$12,000	0	\$200	\$0	Yes
<p><b>Justification:</b> Course Fees collected from students to pay for MOS Certification testing vouchers and access codes for the following classes: IST126 Word Processing Applications, IST268 Spreadsheet Applications; IST269 Database Applications; and IST296 Office Administrative Applications. Budgeted at \$200 per student and 15 students per course.</p> <p style="text-align: center;">REVENUE NOT BUDGETED. EXPENSE BUDGET WILL BE ADJUSTED AS REVENUE EARNED. - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$12,000	\$0
				<b>Total (Year One) Cost</b>			\$12,000	\$0

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$32,409

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Calvert, Robby .	1	\$32,409	\$32,409	1	\$32,409	\$32,409	No
<b>Justification:</b> Coordinator of Disability Serv								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$32,409	
							\$32,409	
							\$32,409	

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$8,928

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hire a full-time Disability Services facilitator	1	\$8,928	\$8,928	0	\$0	\$0	No
<p><b>Justification:</b> The staff of the Office of Disability Services currently has one full-time Disability Services Coordinator (CDS) and one part-time Disability Services Facilitator (DSF). It would greatly benefit the students with disabilities to have two full-time employees in the office. Currently if the CDS has to be out, then the office is closed. However, with a full-time disability services facilitator, the office could stay open. Also, with being full-time the DSF could be in more classes assisting students. This would help with retention because we would be able to provide more personal attention to the students with disabilities.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$8,928				\$0
<b>Total (Year One) Cost</b>				\$8,928				\$0

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$15,386

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Arnold, Carlos N.\$8.08	1	\$7,878	\$7,878	1	\$7,878	\$7,878	No	
<b>Justification:</b> Part-Time Disability Services									
<b>Remarks:</b> No Data to Display									
High	Vacant PT Disability Svcs Spec \$7.70	1	\$7,508	\$7,508	1	\$7,508	\$7,508	No	
<b>Justification:</b> PT Disability Services Specialist									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$15,386				\$15,386	
<b>Total (Year One) Cost</b>				\$15,386				\$15,386	

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$5,658

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Calvert, Robby .	1	\$5,658	\$5,658	1	\$5,562	\$5,562	No	
<b>Justification:</b> Coordinator of Disability Serv									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$5,658				\$5,562	
<b>Total (Year One) Cost</b>				\$5,658				\$5,562	

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$1,606

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hire a full-time Disability Services facilitator	1	\$1,606	\$1,606	0	\$0	\$0	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Enhanced Cost</b>			\$0	
				<b>Total (Year One) Cost</b>			\$0	



## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hire a full-time Disability Services facilitator	1	\$6,611	\$6,611	0	\$0	\$0	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$6,611				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Calvert, Robby .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Coordinator of Disability Serv								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952
<b>Total (Year One) Cost</b>				\$13,222				\$5,952

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,330

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hire a full-time Disability Services facilitator	1	\$683	\$683	0	\$0	\$0	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$683				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Arnold, Carlos N.\$8.08	1	\$603	\$603	1	\$603	\$603	No
<b>Justification:</b> Part-Time Disability Services								
<b>Remarks:</b> No Data to Display								
High	Calvert, Robby .	1	\$470	\$470	1	\$470	\$470	No
<b>Justification:</b> Coordinator of Disability Serv								
<b>Remarks:</b> No Data to Display								
High	Vacant PT Disability Svcs Spec \$7.70	1	\$574	\$574	1	\$574	\$574	No
<b>Justification:</b> PT Disability Services Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,647				\$1,647
<b>Total (Year One) Cost</b>				\$2,330				\$1,647

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$175

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Chairmat for carpeted floor	1	\$65	\$65	0	\$65	\$0	No	
<p><b>Justification:</b> We currently have a tile floor and carpeted has been approved when the office is remodeled. In the meantime, this chair mat would help protect the tile floor so it would last longer.</p> <p style="text-align: center;">INCLUDED IN DEAN BUDGET CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Laminating Pouches	2	\$55	\$110	0	\$55	\$0	No	
<p><b>Justification:</b> Needed to protect ADA Accommodations cards provided to all Office of Disability students. By laminating the cards, we are able to make them last longer.</p> <p style="text-align: center;">INCLUDED IN DEAN BUDGET CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$175				\$0	
<b>Total (Year One) Cost</b>				\$175				\$0	

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 510102 Software

**Budget Amunt:** \$2,300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Learning Ally - Textbooks on audio	1	\$2,300	\$2,300	1	\$2,000	\$2,000	No
<p><b>Justification:</b> Promotes personal achievement when access and reading are barriers to learning by advancing the use of accessible and effective educational solutions. Learning Ally Yearly membership-Unlimited Campus Access Audio books for Disability Students with low-Vision, Dyslexia, ADD, and Reading issues.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$2,300	\$2,000
				<b>Total (Year One) Cost</b>			\$2,300	\$2,000

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$1,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Classroom Note Takers	45	\$40	\$1,800	25	\$40	\$1,000	No
<p><b>Justification:</b> One of the most requested accommodations from students with disabilities each year is a note taker. When the Office of Disability Services part-time staff is unable to be a note taker in a particular class, the ODS depends on the assistance from one of the students in that class. The instructor will ask if someone would be able to take notes. If that note taker completes the semester successfully, a \$40 gift or meal plan card from the Three Rivers College Store is given to them in appreciation for them helping out</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,800	\$1,000
				<b>Total (Year One) Cost</b>			\$1,800	\$1,000

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 510400 Travel

**Budget Amunt:** \$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel to Three Rivers College external locations to meet with disability students	1	\$250	\$250	1	\$100	\$100	No
<p><b>Justification:</b> During FY 18 I will be traveling to the Three Rivers College external locations to meet with disability students to make sure they are doing okay, make sure they are getting their accommodations, advise for future semesters and get a general sense of how everything is going. This will help with retention.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$250				\$100
<b>Total (Year One) Cost</b>				\$250				\$100

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$440

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Renewal-Membership in AHEAD	1	\$350	\$350	1	\$265	\$265	No	
<p><b>Justification:</b> This is a national professional association committed to the full protection of persons with disabilities in higher education.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Renewal-Membership in MOAHEAD	1	\$90	\$90	1	\$90	\$90	No	
<p><b>Justification:</b> This is a state-wide professional association in Missouri committed to the full participation of persons with disabilities in higher education. The \$90.00 will cover a three year membership.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$440				\$355	
<b>Total (Year One) Cost</b>				\$440				\$355	

## Budget Detail and Forecast

**Budget Account:** Disability Services - Calvert, Robby

**Account Number:** 11-00-30010

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$4,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Attend the AHEAD Annual Management Institutes	1	\$2,500	\$2,500	0	\$2,500	\$0	No
	<p><b>Justification:</b> Each year the acclaimed AHEAD Management Institutes offer managers, directors, and other professionals in post secondary education an intensive opportunity to gain knowledge and skills in an intimate and interactive learning setting</p> <p style="text-align: center;">ATTEND STATE CONFERENCE - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Attend the MOAHEAD Annual Conference	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
	<p><b>Justification:</b> Each year MOAHEAD has an annual conference at the University of Missouri in Columbia or one of the other colleges or universities in Missouri. The conference usually lasts 1 to 2 days. It is a wonderful opportunity to gain knowledge and skills, in how to relate to disability students, in an intimates and interactive learning setting.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Attend various Disability Services webinars during FY 18	1	\$1,000	\$1,000	1	\$330	\$330	No
	<p><b>Justification:</b> There will be various training webinars put on by AHEAD as well as other disability organizations during FY 18 that the ODS will need to attend to keep up to date with whatever updates or changes occur to the area of disability services..</p> <p style="text-align: center;">ONE WEBINAR - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$4,500				\$1,330
				<b>Total (Year One) Cost</b>				\$1,330



## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$69,020

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Campbell, Staci L.	1	\$69,020	\$69,020	1	\$69,020	\$69,020	No
<b>Justification:</b> Department Chair of Nursing &								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$69,020	
						<b>Total (Year One) Cost</b>	\$69,020	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$26,603

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Watson, Virginia L.\$12.79	1	\$26,603	\$26,603	1	\$26,603	\$26,603	No
<b>Justification:</b> Senior Administrative Assistan								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$26,603	
								<b>Total (Year One) Cost</b>
								\$26,603

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$127,566

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Alexander, Paulette L.\$51.25	1	\$8,969	\$8,969	1	\$8,969	\$8,969	No
	<b>Justification:</b> Nursing Faculty Mentor							
	<b>Remarks:</b> No Data to Display							
High	Budget Pool Hrly Clinicl Inst\$30	1	\$80,640	\$80,640	1	\$80,640	\$80,640	No
	<b>Justification:</b> Budget Pool (6 positions @ \$30.00 @ 16hrs/wk @ 28 wks/yr)							
	<b>Remarks:</b> No Data to Display							
High	Cook, Emilee F.\$9.5	1	\$9,263	\$9,263	1	\$9,263	\$9,263	No
	<b>Justification:</b> Part-Time Nursing Secretary/Si							
	<b>Remarks:</b> No Data to Display							
High	Markham, Lisa J.\$29.43	1	\$28,694	\$28,694	1	\$28,694	\$28,694	No
	<b>Justification:</b> Pt Simulation Lab Asst							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$127,566				\$127,566
<b>Total (Year One) Cost</b>				\$127,566				\$127,566

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$62,302

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Willis, Michael A.	1	\$62,302	\$62,302	1	\$62,302	\$62,302	No
<b>Justification:</b> Sim Lab Coordinator								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$62,302	
						<b>Total (Year One) Cost</b>	\$62,302	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$20,958

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Campbell, Staci L.	1	\$10,966	\$10,966	1	\$10,871	\$10,871	No
<b>Justification:</b> Department Chair of Nursing &								
<b>Remarks:</b> No Data to Display								
High	Willis, Michael A.	1	\$9,992	\$9,992	1	\$9,897	\$9,897	No
<b>Justification:</b> Sim Lab Coordinator								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$20,958				\$20,768
<b>Total (Year One) Cost</b>				\$20,958				\$20,768

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,278

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Watson, Virginia L.\$12.79	1	\$2,278	\$2,278	1	\$2,233	\$2,233	No	
<b>Justification:</b> Senior Administrative Assistan									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,278				\$2,233	
<b>Total (Year One) Cost</b>				\$2,278				\$2,233	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Campbell, Staci L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Department Chair of Nursing &									
<b>Remarks:</b> No Data to Display									
High	Watson, Virginia L. \$12.79	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Senior Administrative Assistan									
<b>Remarks:</b> No Data to Display									
High	Willis, Michael A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Sim Lab Coordinator									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$19,833				\$17,856	
<b>Total (Year One) Cost</b>				\$19,833				\$17,856	





Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Alexander, Paulette L.\$51.25	1	\$686	\$686	1	\$686	\$686	No
	<b>Justification:</b> Nursing Faculty Mentor							
	<b>Remarks:</b> No Data to Display							
High	Budget Pool Hrly Clinicl Inst\$30	1	\$6,169	\$6,169	1	\$6,169	\$6,169	No
	<b>Justification:</b> Budget Pool (6 positions @ \$30.00 @ 16hrs/wk @ 28 wks/yr)							
	<b>Remarks:</b> No Data to Display							
High	Campbell, Staci L.	1	\$1,001	\$1,001	1	\$1,001	\$1,001	No
	<b>Justification:</b> Department Chair of Nursing &							
	<b>Remarks:</b> No Data to Display							
High	Cook, Emilee F.\$9.5	1	\$709	\$709	1	\$709	\$709	No
	<b>Justification:</b> Part-Time Nursing Secretary/Si							
	<b>Remarks:</b> No Data to Display							
High	Markham, Lisa J.\$29.43	1	\$2,195	\$2,195	1	\$2,195	\$2,195	No
	<b>Justification:</b> Pt Simulation Lab Asst							
	<b>Remarks:</b> No Data to Display							
High	Watson, Virginia L.\$12.79	1	\$2,035	\$2,035	1	\$2,035	\$2,035	No
	<b>Justification:</b> Senior Administrative Assistan							
	<b>Remarks:</b> No Data to Display							
High	Willis, Michael A.	1	\$903	\$903	1	\$903	\$903	No
	<b>Justification:</b> Sim Lab Coordinator							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$13,698			\$13,698	
<b>Total (Year One) Cost</b>				\$13,698			\$13,698	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$7,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$7,500	\$7,500	1	\$7,500	\$7,500	No
<b>Justification:</b> General office supplies to include paper, toner, copy charges, and office supplies for the Department.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$7,500	
				<b>Total (Year One) Cost</b>			\$7,500	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Medium	Mass Casualty Day Supplies	1	\$500	\$500	1	\$500	\$500	No
	<p><b>Justification:</b> Supplies for the bi-annual Mass Casualty scenario that includes the LPN, Nursing, LPN-RN Bridge, EMT, and Paramedic programs within the department.</p> <p>Supplies include:  moulage supplies (blood, paint, application instruments)  triage tags</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$500				\$500
<b>Total (Year One) Cost</b>				\$500				\$500

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 510005 Postage

**Budget Amunt:** \$750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$750	\$750	1	\$750	\$750	No
<p><b>Justification:</b> Required to send letters notifying students of updates to program, admission status, etc. Required to send license applications and transcripts to the state board of nursing via UPS. Accreditation documents sent via UPS for tracking.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$750				\$750
<b>Total (Year One) Cost</b>				\$750				\$750

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$320

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Low	Adjunct Clinical Faculty Background Check/Drug Screen	4	\$80	\$320	4	\$80	\$320	No
<p><b>Justification:</b> Background check and drug screen on adjunct clinical faculty to meet the standards of the clinical agencies. Program rule states that adjunct clinical faculty will be screened every other year.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$320				\$320
<b>Total (Year One) Cost</b>				\$320				\$320

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 510400 Travel

**Budget Amunt:** \$750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Department Chair Travel	1	\$750	\$750	1	\$750	\$750	No
<p><b>Justification:</b> Department Chair travel includes Jefferson City trips for State Board of Nursing meetings, Missouri Organization of Associate Degree Nursing programs, and site visits to programs at external locations. The college vehicle is taken when available to decrease costs.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$750				\$750
<b>Total (Year One) Cost</b>				\$750				\$750

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Organization for Associate Degree Nursing Conference	1	\$2,000	\$2,000	0	\$0	\$0	No
<p><b>Justification:</b> Travel for program administrator to the national conference of the Organization for Associate Degree Nursing programs to network with like programs and obtain training on topics relevant to the ADN program.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,000				\$0
<b>Total (Year One) Cost</b>				\$2,000				\$0

## Budget Detail and Forecast

**Budget Account:** Dept Ch Nursing & Allied Hlth - Campbell, Staci

**Account Number:** 11-00-11020

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Mass Casualty Refreshment	2	\$150	\$300	2	\$150	\$300	No	
<b>Justification:</b> Bi-annual mass casualty day. Water and snacks furnished to keep students hydrated during the scenario.									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$300		
				<b>Total (Year One) Cost</b>			\$300		



## Budget Detail and Forecast

**Budget Account:** Occupational Therapy Assistant - Campbell, Staci

**Account Number:** 11-00-15530

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$135,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	OTA Chargeback for Tuition	15	\$9,000	\$135,000	15	\$9,000	\$135,000	No
<b>Justification:</b> Fee required to pay to the Missouri Health Partners Consortium for tuition of OTA students. Maximum students per cohort is 15.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$135,000				\$135,000
<b>Total (Year One) Cost</b>				\$135,000				\$135,000

## Budget Detail and Forecast

**Budget Account:** Occupational Therapy Assistant - Campbell, Staci

**Account Number:** 11-00-15530

**GL Code:** 511002 Insurance - Liability

**Budget Amunt:** \$225

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Liability Insurance	15	\$15	\$225	15	\$15	\$225	No
<b>Justification:</b> Liability insurance required for clinical placement. Covered by student fees.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$225				\$225
<b>Total (Year One) Cost</b>				\$225				\$225

## Budget Detail and Forecast

**Budget Account:** Nursing - Campbell, Staci

**Account Number:** 11-00-16000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$8,999

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Vanderburg, Dee A.\$9.23	1	\$8,999	\$8,999	1	\$8,999	\$8,999	No	
<b>Justification:</b> Part-Time Nursing Secretary									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$8,999				\$8,999	
<b>Total (Year One) Cost</b>				\$8,999				\$8,999	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Willis, Michael A.Nursing Skills Laboratory Coor <b>Justification:</b> Nursing Skills Laboratory Coor <b>Remarks:</b> No Data to Display	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No
High	Allen, Kimberly G. <b>Justification:</b> Instructor, Nursing <b>Remarks:</b> No Data to Display	1	\$34,232	\$34,232	1	\$34,232	\$34,232	No
High	Allen, Kimberly G. Scarcity/10th mth <b>Justification:</b> Scarcity/10th mth <b>Remarks:</b> No Data to Display	1	\$9,100	\$9,100	1	\$9,100	\$9,100	No
High	Avery, Debra D. <b>Justification:</b> Assistant Professor, Nursing <b>Remarks:</b> No Data to Display	1	\$44,701	\$44,701	1	\$44,701	\$44,701	No
High	Avery, Debra D.Scarcity/10th mth <b>Justification:</b> Scarcity/10th mth <b>Remarks:</b> No Data to Display	1	\$13,100	\$13,100	1	\$13,100	\$13,100	No
High	Brasher, Morgan L. <b>Justification:</b> Instructor, Nursing <b>Remarks:</b> No Data to Display	1	\$36,200	\$36,200	1	\$36,200	\$36,200	No
High	Brasher, Morgan L. Scarcity/10th mth <b>Justification:</b> Scarcity/10th mth <b>Remarks:</b> No Data to Display	1	\$9,100	\$9,100	1	\$9,100	\$9,100	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brown, Larissa M.	1	\$40,018	\$40,018	1	\$40,018	\$40,018	No
	<b>Justification:</b> Instructor, Nursing Education increase							
	<b>Remarks:</b> No Data to Display							
High	Brown, Larissa M. Scarcity/10th mth	1	\$13,100	\$13,100	1	\$13,100	\$13,100	No
	<b>Justification:</b> Scarcity/10th mth Education increase							
	<b>Remarks:</b> No Data to Display							
High	Calvert, Linda K.	1	\$35,018	\$35,018	1	\$35,018	\$35,018	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Calvert, Linda K. Scarcity/10th mth	1	\$13,100	\$13,100	1	\$13,100	\$13,100	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Eaton, Marsha J.	1	\$53,615	\$53,615	1	\$53,615	\$53,615	No
	<b>Justification:</b> Associate Professor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Eaton, Marsha J. Scarcity/10th mth	1	\$13,100	\$13,100	1	\$13,100	\$13,100	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Grissom, Brandy J.	1	\$40,018	\$40,018	1	\$40,018	\$40,018	No
	<b>Justification:</b> Instructor, Nursing Education increase							
	<b>Remarks:</b> No Data to Display							
High	Grissom, Brandy J. Scarcity/10th mth	1	\$13,100	\$13,100	1	\$13,100	\$13,100	No
	<b>Justification:</b> Scarcity/10th mth Education increase							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Herring, Brandy L.	1	\$37,528	\$37,528	1	\$37,528	\$37,528	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Herring, Brandy L.Scarcity/10th mth	1	\$9,100	\$9,100	1	\$9,100	\$9,100	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	McElroy, Laura A.	1	\$37,528	\$37,528	1	\$37,528	\$37,528	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	McElroy, Laura A.Scarcity/10th mth	1	\$9,100	\$9,100	1	\$9,100	\$9,100	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Rundquist, Stefanie A.	1	\$37,528	\$37,528	1	\$37,528	\$37,528	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Rundquist, Stefanie A.Scarcity/10th mth	1	\$9,100	\$9,100	1	\$9,100	\$9,100	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mary B.PB Nursing Coordinator	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No
	<b>Justification:</b> PB Nursing Coordinator							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sanders, Mary B. <b>Justification:</b> Instructor, Nursing <b>Remarks:</b> No Data to Display	1	\$40,881	\$40,881	1	\$40,881	\$40,881	No
High	Sanders, Mary B.Scarcity/10th mth <b>Justification:</b> Scarcity/10th mth <b>Remarks:</b> No Data to Display	1	\$13,100	\$13,100	1	\$13,100	\$13,100	No
High	Shackleford, Kimberly R. <b>Justification:</b> Director of Nursing <b>Remarks:</b> No Data to Display	1	\$62,930	\$62,930	1	\$62,930	\$62,930	No
<b>Total (Year One) Proposed Cost</b>				\$631,297				\$631,297
<b>Total (Year One) Cost</b>				\$631,297				\$631,297

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Allen, Kimberly G.	1	\$5,922	\$5,922	1	\$5,827	\$5,827	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Allen, Kimberly G.	1	\$1,320	\$1,320	1	\$1,320	\$1,320	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Avery, Debra D.	1	\$7,440	\$7,440	1	\$7,345	\$7,345	No
	<b>Justification:</b> Assistant Professor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Avery, Debra D.	1	\$1,900	\$1,900	1	\$1,900	\$1,900	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Brasher, Morgan L.	1	\$6,208	\$6,208	1	\$6,112	\$6,112	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Brasher, Morgan L.	1	\$1,320	\$1,320	1	\$1,320	\$1,320	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Brown, Larissa M.	1	\$6,761	\$6,761	1	\$6,666	\$6,666	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brown, Larissa M.	1	\$1,900	\$1,900	1	\$1,900	\$1,900	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Calvert, Linda K.	1	\$6,036	\$6,036	1	\$5,941	\$5,941	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Calvert, Linda K.	1	\$1,900	\$1,900	1	\$1,900	\$1,900	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Eaton, Marsha J.	1	\$8,733	\$8,733	1	\$8,637	\$8,637	No
	<b>Justification:</b> Associate Professor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Eaton, Marsha J.	1	\$1,900	\$1,900	1	\$1,900	\$1,900	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Grissom, Brandy J.	1	\$6,761	\$6,761	1	\$6,666	\$6,666	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Grissom, Brandy J.	1	\$1,900	\$1,900	1	\$1,900	\$1,900	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Herring, Brandy L.	1	\$6,400	\$6,400	1	\$6,305	\$6,305	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Herring, Brandy L.	1	\$1,320	\$1,320	1	\$1,320	\$1,320	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	McElroy, Laura A.	1	\$6,400	\$6,400	1	\$6,305	\$6,305	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	McElroy, Laura A.	1	\$1,320	\$1,320	1	\$1,320	\$1,320	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Rundquist, Stefanie A.	1	\$6,400	\$6,400	1	\$6,305	\$6,305	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Rundquist, Stefanie A.	1	\$1,320	\$1,320	1	\$1,320	\$1,320	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mary B.	1	\$508	\$508	1	\$508	\$508	No
	<b>Justification:</b> PB Nursing Coordinator							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mary B.	1	\$6,886	\$6,886	1	\$6,791	\$6,791	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mary B.	1	\$1,900	\$1,900	1	\$1,900	\$1,900	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Shackleford, Kimberly R.	1	\$10,083	\$10,083	1	\$9,988	\$9,988	No
	<b>Justification:</b> Director of Nursing							
	<b>Remarks:</b> No Data to Display							
High	Willis, Michael A.	1	\$508	\$508	1	\$508	\$508	No
	<b>Justification:</b> Nursing Skills Laboratory Coor							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$103,046				\$101,904
<b>Total (Year One) Cost</b>				\$103,046				\$101,904

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Allen, Kimberly G.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Avery, Debra D.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Assistant Professor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Brasher, Morgan L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Brown, Larissa M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Calvert, Linda K.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Eaton, Marsha J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Associate Professor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Grissom, Brandy J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Herring, Brandy L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	McElroy, Laura A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Rundquist, Stefanie A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mary B.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Shackleford, Kimberly R.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Director of Nursing							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$79,332				\$71,424
<b>Total (Year One) Cost</b>				\$79,332				\$71,424

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Allen, Kimberly G.	1	\$496	\$496	1	\$496	\$496	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Allen, Kimberly G.	1	\$132	\$132	1	\$132	\$132	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Avery, Debra D.	1	\$648	\$648	1	\$648	\$648	No
	<b>Justification:</b> Assistant Professor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Avery, Debra D.	1	\$190	\$190	1	\$190	\$190	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Brasher, Morgan L.	1	\$525	\$525	1	\$525	\$525	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Brasher, Morgan L.	1	\$132	\$132	1	\$132	\$132	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Brown, Larissa M.	1	\$580	\$580	1	\$580	\$580	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brown, Larissa M.	1	\$190	\$190	1	\$190	\$190	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Calvert, Linda K.	1	\$508	\$508	1	\$508	\$508	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Calvert, Linda K.	1	\$190	\$190	1	\$190	\$190	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Eaton, Marsha J.	1	\$777	\$777	1	\$777	\$777	No
	<b>Justification:</b> Associate Professor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Eaton, Marsha J.	1	\$190	\$190	1	\$190	\$190	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Grissom, Brandy J.	1	\$580	\$580	1	\$580	\$580	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Grissom, Brandy J.	1	\$190	\$190	1	\$190	\$190	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Herring, Brandy L.	1	\$544	\$544	1	\$544	\$544	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Herring, Brandy L.	1	\$132	\$132	1	\$132	\$132	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	McElroy, Laura A.	1	\$544	\$544	1	\$544	\$544	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	McElroy, Laura A.	1	\$132	\$132	1	\$132	\$132	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Rundquist, Stefanie A.	1	\$544	\$544	1	\$544	\$544	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Rundquist, Stefanie A.	1	\$132	\$132	1	\$132	\$132	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mary B.	1	\$51	\$51	1	\$51	\$51	No
	<b>Justification:</b> PB Nursing Coordinator							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mary B.	1	\$593	\$593	1	\$593	\$593	No
	<b>Justification:</b> Instructor, Nursing							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mary B.	1	\$190	\$190	1	\$190	\$190	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Shackleford, Kimberly R.	1	\$912	\$912	1	\$912	\$912	No
	<b>Justification:</b> Director of Nursing							
	<b>Remarks:</b> No Data to Display							
High	Vanderburg, Dee A.\$9.23	1	\$688	\$688	1	\$688	\$688	No
	<b>Justification:</b> Part-Time Nursing Secretary							
	<b>Remarks:</b> No Data to Display							
High	Willis, Michael A.	1	\$51	\$51	1	\$51	\$51	No
	<b>Justification:</b> Nursing Skills Laboratory Coor							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$9,841				\$9,841
<b>Total (Year One) Cost</b>				\$9,841				\$9,841

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Integrated Testing Fees	1	\$30,000	\$30,000	1	\$21,000	\$21,000	No
<p><b>Justification:</b> Integrated testing is covered by student course fees. It applies to the Elsevier-HESI products used in the curriculum to include proctored examinations, student resources, case studies, practice tests, etc.</p> <p>REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	NCLEX-RN Review	76	\$300	\$22,800	1	\$15,960	\$15,960	No
<p><b>Justification:</b> Required component of curriculum. Covered by student course fees.</p> <p>REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Student Lab Bags	100	\$170	\$17,000	1	\$11,900	\$11,900	No
<p><b>Justification:</b> Covered by student course fees. Bags include disposable supplies for students while in the program.</p> <p>Number of students to purchase bag for include:                      Day Cohort: 30                      Evening Cohort: 30                      Sikeston Cohort: 26                      PB Evening Bridge: 8 (estimate)                      Day Bridge Cohort: 3 (estimate)                      *Total 97-rounded to 100 as could admit more students in the Bridge programs based on seat availability</p> <p>REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Nursing Pins/Lamps	1	\$6,000	\$6,000	1	\$4,200	\$4,200	No
<p><b>Justification:</b> Nursing Pins and lamps are given at the nursing pin ceremony. They are covered by student course fees.</p> <p>REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	State Board of Nursing Photos	1	\$3,000	\$3,000	1	\$2,100	\$2,100	No
<p><b>Justification:</b> Required photo for nursing application for license. Covered by student course fees.</p> <p>REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Laundry	1	\$400	\$400	1	\$280	\$280	No
<b>Justification:</b> Laundry service for linens in the Nursing Skills Laboratory. Covered by student course fees.								
REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17								
<b>Remarks:</b> No Data to Display								
High	Pinning Ceremony Reception	2	\$400	\$800	2	\$280	\$560	No
<b>Justification:</b> Refreshments and decorations for the Pinning Ceremony; covered in student course fees.								
REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17								
<b>Remarks:</b> No Data to Display								
High	Pinning Ceremony Printing	2	\$275	\$550	1	\$385	\$385	No
<b>Justification:</b> Funds to allow for external printing of pinning programs. This was done after collaboration with the Communications Department. Covered by student course fees.								
REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17								
<b>Remarks:</b> No Data to Display								
High	General Lab Supplies-Restock	1	\$5,000	\$5,000	1	\$3,500	\$3,500	No
<b>Justification:</b> General supplies used by RN student in fall and spring semesters. Replenish consumable supplies for Poplar Bluff and Sikeston.								
Replacement supplies include: IV tubing IV catheters (sterile) Normal saline (sterile) Foley Catheter Kits Central Line Dressing Change Kits IV, J-Loop connectors Sterile Needles and syringes Others as needed								
REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17								
<b>Remarks:</b> No Data to Display								
High	Simulator Repair/Maintenance	1	\$5,000	\$5,000	1	\$3,500	\$3,500	No
<b>Justification:</b> Required to perform maintenance and repair on simulators annually for functionality. Covered by Student Simulation Fee.								
REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	Remarks: No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$90,550			\$63,385	
<b>Total (Year One) Cost</b>				\$90,550			\$63,385	

## Budget Detail and Forecast

**Budget Account:** Nursing - Campbell, Staci

**Account Number:** 11-00-16000

**GL Code:** 510100 Equipment

**Budget Amunt:** \$2,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
Medium	Five Shelf Manikin Storage	1	\$950	\$950	0	\$0	\$0	Yes	
<p><b>Justification:</b> Manikin shelf will allow for storage of manikins in the Skills Laboratory and Simulation Laboratory. Not all manikins are used at all times. This shelf will allow for proper storage to decrease injuries to the manikins.</p> <p>PER WP - 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Whiteboards	12	\$150	\$1,800	12	\$150	\$1,800	Yes	
<p><b>Justification:</b> Whiteboards for the nursing classrooms: Plaster 204, 205 and Sikeston 301. Priced 6' X 4' at \$149.99 each. Requesting four additional whiteboards per room for total of 6. Students in the nursing program are involved in active, student-centered learning. Whiteboards are frequently used for in-class activities and studying. Currently, the program purchases large post-it sheets for classroom use. The use of whiteboards would greatly reduce the cost of the post-it sheets for the classroom.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$2,750				\$1,800	
<b>Total (Year One) Cost</b>				\$2,750				\$1,800	

## Budget Detail and Forecast

**Budget Account:** Nursing - Campbell, Staci

**Account Number:** 11-00-16000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$1,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Shredding	1	\$400	\$400	1	\$400	\$400	No
	<p><b>Justification:</b> Shredding fee for Delta Document Shredding. Required to shred all exams, old student files, etc. Large amount of shredding that is unmanageable. This service allows for secure document shredding according to minimum standards for the Missouri State Board of Nursing.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Drug Screen-For Cause/Random	1	\$500	\$500	1	\$500	\$500	No
	<p><b>Justification:</b> Funds to allow for-cause or random drug screens that are part of the admission/health requirements for the program. Any student assessed to be impaired or unsafe in the clinical facility would be expected to complete a drug screen. If the results are positive, the student is required to pay for the drug screen. If it is negative, the program covers the cost of the fee.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Survey Monkey	1	\$300	\$300	0	\$300	\$0	No
	<p><b>Justification:</b> Survey Monkey is used to complete required follow-up surveys of graduates, faculty, and clinical agencies.</p> <p>OFFICE OF IE HAS THE ONLY SURVEY ACCOUNT AND ALL SURVEYS MUST BE COMPLETED THROUGH THAT OFFICE WITHOUT EXCEPTION. - WP 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$1,200				\$900
<b>Total (Year One) Cost</b>				\$1,200				\$900

## Budget Detail and Forecast

**Budget Account:** Nursing - Campbell, Staci

**Account Number:** 11-00-16000

**GL Code:** 510400 Travel

**Budget Amunt:** \$6,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Preceptor Travel	1	\$1,000	\$1,000	1	\$500	\$500	No
<p><b>Justification:</b> Travel funds for faculty to make required weekly checks on students during the preceptor course. Travel to Cape Girardeau covered for spring and fall semester.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Faculty Travel for Meetings	1	\$4,000	\$4,000	1	\$2,500	\$2,500	No
<p><b>Justification:</b> Faculty travel to Poplar Bluff for meetings including: Nursing Faculty Meetings Convocation Nursing Faculty Development Meetings Nursing Evaluation Meetings Nursing Curriculum Meetings</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Student Nurse Association Advisor Travel	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> Travel bi-annually to Cape Girardeau, MO for local conference.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Director of Nursing Education Travel	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> Travel to Kennett and Sikeston for program review, faculty evaluation, etc.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$6,000				\$4,000
<b>Total (Year One) Cost</b>				\$6,000				\$4,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Nurse Educator Conference	3	\$2,000	\$6,000	0	\$0	\$0	No
<p><b>Justification:</b> Required to provide on-going professional development for Nursing faculty per the ACEN and MOSBN minimum standards. This conference is in-state to reduce travel expenses and provides nationally recognized speakers on topics valuable to pre-licensure nursing programs.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$6,000			\$0	
<b>2017-2018 (Year One) Proposed</b>								
High	Master's Degree Tuition for Faculty	5	\$6,000	\$30,000	5	\$6,000	\$30,000	No
<p><b>Justification:</b> Five faculty members to complete their master's degrees per employment contract.</p> <p>Graduation August 2018: Brandy Herring Laura McElroy Kim Allen Stefanie Rundquist</p> <p>Graduation December 2018: Morgan Brasher</p> <p>Required to take three semesters worth of courses in FY18 (fall, spring, summer). Estimated at \$1800/semester/student for tuition, \$250/semester reimbursement for textbooks, and additional fees estimated for total of \$6000/faculty</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Nursing Faculty Resources	1	\$1,500	\$1,500	1	\$750	\$750	No
<p><b>Justification:</b> Faculty resources require updating annually. The resources to be purchased may include new interactive instructional aids (i.e. eggspert), clickers for the classroom, learning resources for faculty, textbooks for additional resources, videos, etc.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Nurse Tim Webinar Subscription	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> Required to show professional development for nursing faculty. \$600 subscription allows all faculty access to the NurseTim archived webinars.</p> <p><b>Remarks:</b> No Data to Display</p>								



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Medium	Certified Nurse Educator Exam	1	\$350	\$350	1	\$350	\$350	No
<b>Justification:</b> Reimbursement for faculty that take and successfully pass the Certified Nurse Educator Examination.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$32,850				\$32,100
<b>Total (Year One) Cost</b>				\$38,850				\$32,100

## Budget Detail and Forecast

**Budget Account:** Nursing - Campbell, Staci

**Account Number:** 11-00-16000

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,325

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Practical Nursing Student Conference	1	\$750	\$750	1	\$750	\$750	No
<p><b>Justification:</b> Provide lunch for the Practical Nursing Student conference to both students and faculty attending. The conference provides an excellent recruitment opportunity for the LPN-RN Bridge program.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$750				\$750
<b>2017-2018 (Year One) Proposed</b>								
High	Advisory Meeting	1	\$300	\$300	1	\$300	\$300	No
<p><b>Justification:</b> Nursing advisory meeting required by the Missouri State Board of Nursing and the Accreditation Commission for Education in Nursing.</p> <p style="padding-left: 40px;">Average attendance=30 (\$10/person)</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Missouri State Board of Nursing Visit	1	\$50	\$50	1	\$50	\$50	No
<p><b>Justification:</b> Have to provide lunch and refreshments for State Board of Nursing visitors. Visit scheduled for September 27th.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	ACEN Site Visit	3	\$75	\$225	3	\$75	\$225	No
<p><b>Justification:</b> Required to provide lunch and refreshments for ACEN site visitors. Three to four visitors anticipated for three days.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$575				\$575
<b>Total (Year One) Cost</b>				\$1,325				\$1,325

## Budget Detail and Forecast

**Budget Account:** Nursing - Campbell, Staci

**Account Number:** 11-00-16000

**GL Code:** 511002 Insurance - Liability

**Budget Amunt:** \$2,190

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Liability Insurance	146	\$15	\$2,190	146	\$15	\$2,190	No
<b>Justification:</b> Required liability insurance for students' clinical experience. This is a fee that is charged annually to nursing students.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$2,190	
				<b>Total (Year One) Cost</b>			\$2,190	

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$9,263

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Part-time LPN Secretary	1	\$9,263	\$9,263	1	\$6,206	\$6,206	No
<p><b>Justification:</b> Secretarial support required per Missouri State Board of Nursing Standards.</p> <p style="text-align: center;">PRORATED TO REFLECT A START DATE OF 11/1/17. JLA 5/24/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$9,263				\$6,206
<b>Total (Year One) Cost</b>				\$9,263				\$6,206

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$151,437

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	LPN Coordinator	1	\$61,437	\$61,437	1	\$40,958	\$40,958	No
<p><b>Justification:</b> 12 month faculty position with Coordinator responsibilities. This position may be filled by an internal transfer of a faculty member in the AAS-Nursing program. Budgeted at Master's Salary.</p> <p style="text-align: center;">PRORATED TO REFLECT A START DATE OF 11/1/17. JLA 5/24/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	LPN Faculty #1	1	\$45,000	\$45,000	1	\$26,667	\$26,667	No
<p><b>Justification:</b> 12 month full-time faculty position for the LPN program. Budgeted at a Bachelor's level.</p> <p style="text-align: center;">PRORATED TO REFLECT A START DATE OF 11/1/17 AND A SALARY \$40,000. JLA 5/24/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	LPN Faculty #2	1	\$45,000	\$45,000	1	\$26,667	\$26,667	No
<p><b>Justification:</b> 12 month full-time faculty. Budgeted at the bachelor's level.</p> <p style="text-align: center;">PRORATED TO REFLECT A START DATE OF 11/1/17 AND A SALARY \$40,000. JLA 5/24/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$151,437				\$94,292
<b>Total (Year One) Cost</b>				\$151,437				\$94,292

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$24,835

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	LPN Coordinator	1	\$9,867	\$9,867	1	\$6,514	\$6,514	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
High	LPN Faculty #1	1	\$7,484	\$7,484	1	\$4,442	\$4,442	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17 AND A SALARY \$40,000. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
High	LPN Faculty #2	1	\$7,484	\$7,484	1	\$4,442	\$4,442	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17 AND A SALARY \$40,000. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$24,835				\$15,398
<b>Total (Year One) Cost</b>				\$24,835				\$15,398

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 500202 Group Insurance Expense

**Budget Amount:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	LPN Coordinator	1	\$6,611	\$6,611	1	\$3,968	\$3,968	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
High	LPN Faculty #1	1	\$6,611	\$6,611	1	\$3,968	\$3,968	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
High	LPN Faculty #2	1	\$6,611	\$6,611	1	\$3,968	\$3,968	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$19,833				\$11,904
<b>Total (Year One) Cost</b>				\$19,833				\$11,904

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,906

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	LPN Coordinator	1	\$891	\$891	1	\$594	\$594	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
High	LPN Faculty #1	1	\$653	\$653	1	\$387	\$387	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17 AND A SALARY OF \$40,000. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
High	LPN Faculty #2	1	\$653	\$653	1	\$387	\$387	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17 AND \$40,000. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
High	Part-time LPN Secretary	1	\$709	\$709	1	\$475	\$475	No
<b>Justification:</b> PRORATED TO REFLECT A START DATE OF 11/1/17. JLA 5/24/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,906				\$1,843
<b>Total (Year One) Cost</b>				\$2,906				\$1,843



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Uniforms	30	\$150	\$4,500	0	\$150	\$0	No
<p><b>Justification:</b> Uniforms required for clinical experience. The cost is covered by student course fees.</p> <p>WILL ADJUST BASED ON REVENUE MID YEAR. JLA - 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Clinical Laboratory Supplies	30	\$300	\$9,000	0	\$300	\$0	Yes
<p><b>Justification:</b> Required clinical laboratory supplies for student learning.</p> <p>Supplies may include (but not limited to):                      Foley Catheter kits                      Tracheostomy Care Kits                      Central Line Kits                      IV Start Kits                      IV Catheters                      Syringes                      Needles                      Enema                      PPE                      Gait Belt                      Stethoscope                      Blood Pressure Cuff                      Pen light                      Dressing Change material                      IV tubing                      Feeding tubing                      IV bags                      Mock Medications</p> <p>WILL ADJUST BASED ON REVENUE MID YEAR. JLA - 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Background Check/Drug Screen on Admission	30	\$70	\$2,100	0	\$70	\$0	No
<p><b>Justification:</b> Required drug screen and background check on admission for clinical placement. Covered by Student Course Fees.</p> <p>WILL ADJUST BASED ON REVENUE MID YEAR. JLA - 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	CPR Card	30	\$7	\$210	0	\$7	\$0	No
<b>Justification:</b> CPR Card fee for classroom instruction of BLS for Healthcare Providers.								
WILL ADJUST BASED ON REVENUE MID YEAR. JLA - 5/25/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$15,810				\$0
<b>Total (Year One) Cost</b>				\$15,810				\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Faculty Bookcase	4	\$280	\$1,120	0	\$0	\$0	No
<p><b>Justification:</b> Faculty bookcases for the faculty offices. One bookcase for the classroom to store instructional supplies.</p> <p>PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Faculty Office Chairs	4	\$160	\$640	0	\$0	\$0	No
<p><b>Justification:</b> Faculty office chairs for three new faculty positions and one part-time Secretary position.</p> <p>USE EXISTING CHAIRS, SEE WP - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Filing Cabinets	4	\$650	\$2,600	0	\$0	\$0	No
<p><b>Justification:</b> Filing cabinet for each new faculty position (3) and one part-time Secretary position for program files.</p> <p>PURCHASE IN FY17 - CSE 5/26/17</p> <p>CONSIDER EXISTING FURNITURE - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Office Desk	3	\$1,600	\$4,800	0	\$0	\$0	No
<p><b>Justification:</b> Office desk for each of the three new positions.</p> <p>PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Office Guest Chair	6	\$247	\$1,482	0	\$0	\$0	No
<p><b>Justification:</b> Office guest chair figured at 2 per office for the three faculty positions created.</p> <p>PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Secretary Desk	1	\$1,560	\$1,560	0	\$0	\$0	No
<p><b>Justification:</b> Desk for the new part-time Secretary position.</p> <p>PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Classroom Chairs	30	\$100	\$3,000	0	\$0	\$0	Yes
<b>Justification:</b> Classroom chairs required for the new classroom. Cohort will be 30 students.								
PURCHASE IN FY17 - CSE 5/26/17								
<b>Remarks:</b> No Data to Display								
High	Student Desks	15	\$250	\$3,750	0	\$0	\$0	Yes
<b>Justification:</b> Student desks required for the new classroom. 15 desks to seat 2 people each for the 30 seat cohort.								
PURCHASE IN FY17 - CSE 5/26/17								
<b>Remarks:</b> No Data to Display								
High	Whiteboards	3	\$150	\$450	0	\$0	\$0	Yes
<b>Justification:</b> Whiteboards for classroom instruction required for new classroom. Instructional methods allow for student interaction with whiteboards assisting learning.								
USE PTA SPACE IN WESTOVER - CSE 5/26/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$19,402				\$0
<b>Total (Year One) Cost</b>				\$19,402				\$0

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$6,180

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Computers	4	\$1,250	\$5,000	0	\$0	\$0	No
<p><b>Justification:</b> Four new computers with dual monitors requested for the three faculty positions and one part-time Secretary position.</p> <p style="text-align: center;">I.T. HAS SURPLUS THAT CAN BE USED 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	VoIP Phone	4	\$200	\$800	0	\$0	\$0	No
<p><b>Justification:</b> Phone required for three new faculty positions and one part-time Secretary position.</p> <p style="text-align: center;">PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Webcam	4	\$70	\$280	0	\$0	\$0	No
<p><b>Justification:</b> Webcam for the three new faculty and one part-time Secretary positions. Webcams required for frequent meetings and interactions with the Kennett LPN Program.</p> <p style="text-align: center;">PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Speakers	4	\$25	\$100	0	\$0	\$0	No
<p><b>Justification:</b> Speaker required for Skype for Business to allow for virtual meetings with the Kennett LPN program faculty.</p> <p style="text-align: center;">I.T. HAS SURPLUS THAT CAN BE USED 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$6,180				\$0
<b>Total (Year One) Cost</b>				\$6,180				\$0

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Nurse Educator Conference-Branson	1	\$2,000	\$2,000	0	\$0	\$0	No
<p><b>Justification:</b> Required to provide faculty development. Rotate travel at one faculty per year. Conference selected is in-state to reduce travel expenses.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,000				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	CPR Instructor Training	2	\$400	\$800	2	\$400	\$800	No
<p><b>Justification:</b> CPR Instructor training required for two faculty. CPR training will be integrated into PNRS 115.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$800				\$800
<b>Total (Year One) Cost</b>				\$2,800				\$800

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 511002 Insurance - Liability

**Budget Amunt:** \$450

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Liability Insurance	30	\$15	\$450	30	\$15	\$450	No	
<b>Justification:</b> Required liability insurance for clinical placement. Collected as a separate course fee.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$450				\$450	
<b>Total (Year One) Cost</b>				\$450				\$450	

## Budget Detail and Forecast

**Budget Account:** LPN Program - PB - Campbell, Staci

**Account Number:** 11-00-16005

**GL Code:** 550003 Building Improvements

**Budget Amunt:** \$2,300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Plaster Free Enterprise Center Renovations	1	\$2,300	\$2,300	0	\$0	\$0	Yes
<p><b>Justification:</b> Required renovation to create a new thirty seat classroom and two faculty offices. Estimate received from Rob Tomlinson.</p> <p style="text-align: center;">USE OLD PTA SPACE IN WESTOVER - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$2,300	\$0
				<b>Total (Year One) Cost</b>			\$2,300	\$0



## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$9,263

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Handley, Christine N.\$9.5	1	\$9,263	\$9,263	1	\$9,263	\$9,263	No
<b>Justification:</b> Secretary, Pn Program								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$9,263	
				<b>Total (Year One) Cost</b>				\$9,263

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$170,622

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bowling, Kelly A.	1	\$61,437	\$61,437	1	\$61,437	\$61,437	No
<b>Justification:</b> Practical Nursing Instructor								
<b>Remarks:</b> No Data to Display								
High	McElhane-McKinney, Melinda J.	1	\$54,318	\$54,318	1	\$54,318	\$54,318	No
<b>Justification:</b> Practical Nursing Instructor Education increase								
<b>Remarks:</b> No Data to Display								
High	Schwendemann, Destinee .	1	\$54,867	\$54,867	1	\$54,867	\$54,867	No
<b>Justification:</b> Practical Nursing Instructor								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$170,622				\$170,622
<b>Total (Year One) Cost</b>				\$170,622				\$170,622

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$27,616

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Bowling, Kelly A.	1	\$9,867	\$9,867	1	\$9,771	\$9,771	No	
<b>Justification:</b> Practical Nursing Instructor									
<b>Remarks:</b> No Data to Display									
High	McElhane-McKinney, Melinda J.	1	\$8,835	\$8,835	1	\$8,739	\$8,739	No	
<b>Justification:</b> Practical Nursing Instructor									
<b>Remarks:</b> No Data to Display									
High	Schwendemann, Destinee .	1	\$8,914	\$8,914	1	\$8,819	\$8,819	No	
<b>Justification:</b> Practical Nursing Instructor									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$27,616				\$27,329	
<b>Total (Year One) Cost</b>				\$27,616				\$27,329	

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bowling, Kelly A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Practical Nursing Instructor								
<b>Remarks:</b> No Data to Display								
High	McElhaney-McKinney, Melinda J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Practical Nursing Instructor								
<b>Remarks:</b> No Data to Display								
High	Schwendemann, Destinee .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Practical Nursing Instructor								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$19,833			\$17,856	
<b>Total (Year One) Cost</b>				\$19,833			\$17,856	

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,184

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bowling, Kelly A.	1	\$891	\$891	1	\$891	\$891	No
<b>Justification:</b> Practical Nursing Instructor								
<b>Remarks:</b> No Data to Display								
High	Handley, Christine N.\$9.5	1	\$709	\$709	1	\$709	\$709	No
<b>Justification:</b> Secretary, Pn Program								
<b>Remarks:</b> No Data to Display								
High	McElhaney-McKinney, Melinda J.	1	\$788	\$788	1	\$788	\$788	No
<b>Justification:</b> Practical Nursing Instructor								
<b>Remarks:</b> No Data to Display								
High	Schwendemann, Destinee .	1	\$796	\$796	1	\$796	\$796	No
<b>Justification:</b> Practical Nursing Instructor								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$3,184</b>				<b>\$3,184</b>
<b>Total (Year One) Cost</b>				<b>\$3,184</b>				<b>\$3,184</b>

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Uniforms	30	\$150	\$4,500	1	\$2,700	\$2,700	No
<p><b>Justification:</b> Uniforms required for clinical experience. This cost is covered by student course fees.</p> <p>REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Nursing Pin	30	\$45	\$1,350	1	\$560	\$560	No
<p><b>Justification:</b> Nursing pin is given at graduation for student completion. Covered by student course fees.</p> <p>REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Nursing Lamp	30	\$45	\$1,350	1	\$560	\$560	No
<p><b>Justification:</b> Nursing lamp is given at pinning ceremony. Covered by student course fees.</p> <p>REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Clinical Laboratory Supplies	30	\$300	\$9,000	1	\$3,600	\$3,600	Yes
	<b>Justification:</b> Nursing skills laboratory supplies to include disposable supplies. Covered by student course fees.							
	Clinical laboratory supplies include: Foley catheter kits IV start kits IV catheters Needles and syringes for injections saline for injection Alcohol prep pads Tracheostomy care kits Central line care kits Linen PPE kits Blood pressure cuffs Stethoscopes Sterile gloves Gloves Feeding tube supplies NG tube supplies Ostomy supplies Enemas Mock medications							
	REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	State Board of Nursing Photos	1	\$1,500	\$1,500	1	\$900	\$900	No
	<b>Justification:</b> Required to submit 2X2 photos with nursing license application. This is covered by student course fees.							
	REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Fingerprint Fee	30	\$50	\$1,500	1	\$1,000	\$1,000	No
	<b>Justification:</b> Required federal background check prior to licensure as a practical nurse. Covered by student course fees.							
	REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Background Check/Drug Screen on Admission	30	\$70	\$2,100	1	\$1,400	\$1,400	No
	<b>Justification:</b> Required background check and drug screen upon admission to the program. Covered by student course fees.							
	REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	NCLEX-PN Review	30	\$200	\$6,000	1	\$2,400	\$2,400	No
	<b>Justification:</b> Required NCLEX-PN Review per curriculum. Covered by student course fees.							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	State Board of Nursing License Fee	30	\$45	\$1,350	1	\$560	\$560	No
	<b>Justification:</b> Required fee to submit for license. Covered by student course fees.							
	REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Pearson NCLEX-PN Exam Fee	30	\$200	\$6,000	1	\$2,400	\$2,400	No
	<b>Justification:</b> NCLEX-PN Examination fee. Covered by student course fees.							
	REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	NCLEX-PN Predictor Examination	30	\$100	\$3,000	1	\$1,200	\$1,200	No
	<b>Justification:</b> This examination predicts students' success on the NCLEX-PN examination and provides program data. Covered by student course fees.							
	REDUCED BASED ON HISTORICAL. USE FROM OTHER LINE ITEMS IF NEEDED. JLA 5/25/17							
	<b>Remarks:</b> No Data to Display							



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	CPR Cards	30	\$7	\$210	1	\$90	\$90	No
<b>Justification:</b> CPR Card for certification tied to PNRS 115. Taught by instructors in the program.								
REduced based on historical. Use from other line items if needed. JLA 5/25/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$37,860				\$17,370
<b>Total (Year One) Cost</b>				\$37,860				\$17,370

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$450

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Shredding	1	\$450	\$450	1	\$450	\$450	No
<p><b>Justification:</b> Shredding of documents required for examinations, student information, etc. Bulk of material requires commercial shredder or shredding service.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$450				\$450
<b>Total (Year One) Cost</b>				\$450				\$450

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Faculty Travel to Meetings	1	\$1,250	\$1,250	1	\$1,250	\$1,250	No
<p><b>Justification:</b> Required travel for faculty throughout the year to include convocation (2), faculty development meetings, Nursing and Allied Health Department meetings, and additional required training (SPOL, budget, etc.), SLIC meetings and presentations.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,250				\$1,250
<b>Total (Year One) Cost</b>				\$1,250				\$1,250

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Nurse Educator Conference	1	\$2,000	\$2,000	0	\$0	\$0	No
<p><b>Justification:</b> Required professional development for nursing faculty per the Missouri State Board of Nursing minimum standards. Conference selected is in-state to reduce travel expenses and provides valuable information for pre-licensure nursing programs.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,000				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	CPR Instructor Training	2	\$400	\$800	2	\$400	\$800	No
<p><b>Justification:</b> Required training for faculty. CPR will become a part of the curriculum to reduce fees to students and decrease confusion and problems associated with CPR before the program.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$800				\$800
<b>Total (Year One) Cost</b>				\$2,800				\$800

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Advisory Meeting	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Advisory meeting required by the Missouri State Board of Nursing. Request for an annual meeting.								
<b>Remarks:</b> No Data to Display								
High	Pinning Ceremony Reception	1	\$250	\$250	1	\$250	\$250	No
<b>Justification:</b> Covers cost of pinning ceremony reception.								
<b>Remarks:</b> No Data to Display								
High	NAACLS Site Visit	2	\$75	\$150	2	\$75	\$150	No
<b>Justification:</b> Required to provide lunch and refreshments for NAACLS site visitors. Anticipating two visitors for two days.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$500				\$500
<b>Total (Year One) Cost</b>				\$500				\$500

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 511002 Insurance - Liability

**Budget Amunt:** \$450

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Liability Insurance	30	\$15	\$450	30	\$15	\$450	No	
<b>Justification:</b> Liability insurance required for student clinical experience. Covered by student course fees.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$450				\$450	
<b>Total (Year One) Cost</b>				\$450				\$450	

## Budget Detail and Forecast

**Budget Account:** LPN Program - Kennett - Campbell, Staci

**Account Number:** 11-15-16005

**GL Code:** 550005 Furniture Fixtures Equipment

**Budget Amunt:** \$3,540

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Classroom Chairs	30	\$68	\$2,040	0	\$0	\$0	Yes
<b>Justification:</b>		Required to have new chairs for the LPN classroom. Chairs are hand-me downs for various locations. Storage already checked for newer chairs to be used in the program. Need to purchase new chairs as the current chairs are broken and a hazard to the students.						
<b>Remarks:</b>		No Data to Display						
High	Office Space	1	\$1,500	\$1,500	0	\$0	\$0	No
<b>Justification:</b>		Enlclose office space for Ms. Destinee Schwendemann. Currently working out of a cubicle that allows no privacy or quiet time that makes for a difficult work environment for conferencing with students, grading examinations, preparing for class, etc.						
<b>Remarks:</b>		No Data to Display						
<b>Total (Year One) Enhanced Cost</b>				\$3,540				\$0
<b>Total (Year One) Cost</b>				\$3,540				\$0

## Budget Detail and Forecast

**Budget Account:** Info Technology Specialist - Carlton , Heather

**Account Number:** 11-00-14505

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$81,227

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Carlton, Heather R.	1	\$40,009	\$40,009	1	\$40,009	\$40,009	No
	<b>Justification:</b> Assistant Professor, Informati							
	<b>Remarks:</b> No Data to Display							
High	Vacant Instructor, Information Systems Technology	1	\$41,218	\$41,218	0	\$41,218	\$0	No
	<b>Justification:</b> Instructor, Information Systems							
	DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$81,227				\$40,009
<b>Total (Year One) Cost</b>				\$81,227				\$40,009



## Budget Detail and Forecast

**Budget Account:** Info Technology Specialist - Carlton , Heather

**Account Number:** 11-00-14505

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$13,695

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Carlton, Heather R.	1	\$6,760	\$6,760	1	\$6,664	\$6,664	No
<b>Justification:</b> Assistant Professor, Informati								
<b>Remarks:</b> No Data to Display								
High	Vacant Instructor, Information Systems Technology	1	\$6,935	\$6,935	0	\$6,935	\$0	No
<b>Justification:</b> Instructor, Information Systems								
DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$13,695	\$6,664
				<b>Total (Year One) Cost</b>			\$13,695	\$6,664

## Budget Detail and Forecast

**Budget Account:** Info Technology Specialist - Carlton , Heather

**Account Number:** 11-00-14505

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Carlton, Heather R.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Professor, Informati								
<b>Remarks:</b> No Data to Display								
High	Vacant Instructor, Information Systems Technology	1	\$6,611	\$6,611	0	\$6,611	\$0	No
<b>Justification:</b> Instructor, Information Systems								
DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$13,222	\$5,952
				<b>Total (Year One) Cost</b>			\$13,222	\$5,952

## Budget Detail and Forecast

**Budget Account:** Info Technology Specialist - Carlton , Heather

**Account Number:** 11-00-14505

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,178

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Carlton, Heather R.	1	\$580	\$580	1	\$580	\$580	No
<b>Justification:</b> Assistant Professor, Informati								
<b>Remarks:</b> No Data to Display								
High	Vacant Instructor, Information Systems Technology	1	\$598	\$598	0	\$598	\$0	No
<b>Justification:</b> Instructor, Information Systems								
DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,178	\$580
				<b>Total (Year One) Cost</b>			\$1,178	\$580

## Budget Detail and Forecast

**Budget Account:** Info Technology Specialist - Carlton , Heather

**Account Number:** 11-00-14505

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$7,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Install new electrical outlet to accomodate power supply in A303	1	\$250	\$250	0	\$0	\$0	Yes
<p><b>Justification:</b> Install new electrical outlet in A303 so power supply can be used in MST courses. We have two power supplies that cannot be used because they require a different outlet than what is in the room. The power supplies can be used in networking, server, and capstone courses.</p> <p style="text-align: center;">THIS CAN BE ACCOMPLISHED THROUGH THE REGULAR MAINTENANCE BUDGET PER ROB - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Testing administration fees for Industry Certification Exams	1	\$2,000	\$2,000	0	\$0	\$0	No
<p><b>Justification:</b> At the time this budget was created, the college testing center was researching any institutional fees associated with administering Cisco, CompTIA, Microsoft or vendor exams. This is an estimate to cover those fees.</p> <p style="text-align: center;">REVENUE NOT BUDGETED WILL ADJUST AS REVENUE NEEDED - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,250				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	MST Instructional Supplies -- IT	1	\$5,000	\$5,000	0	\$3,000	\$0	No
<p><b>Justification:</b> (Perkins) These are expenses that will incurred by MST instructors for the purpose of developing assessment tools, master syllabi, and instructional supplies. Instructional supplies: \$3000 @ 1 MST instructors and 2 MST adjuncts = \$5,000.</p> <p>After meeting with the advisory committee, it was determined there were not enough hands-on activities to give students practical experience with IT software and hardware. In an effort to meet the need and request of the advisory committee, several courses will have new projects infused into the curriculum. These projects will allow students to practice locating the appropriate component, removing and installing those components, and troubleshooting computer errors. This would be incorporated into courses such as, but not limited to: IT Essentials, networking courses, server courses, practicum course, and/or internship. Items could be, but not limited to: computer and server processors, CMOS batteries, heat sinks, motherboards, RAM, and/or other components that are not covered by grants.</p> <p style="text-align: center;">TALK TO IT ABOUT SPARE PARTS - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$5,000				\$0
<b>Total (Year One) Cost</b>				\$7,250				\$0

## Budget Detail and Forecast

**Budget Account:** Info Technology Specialist - Carlton , Heather

**Account Number:** 11-00-14505

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$16,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Student Certification Exam Fees	1	\$16,000	\$16,000	0	\$0	\$0	No
<p><b>Justification:</b> The following test fee breakdown will be covered by course fees collected for courses:</p> <p style="margin-left: 40px;">MST 115 IT Essentials -- A+ Certification Exam (CompTIA exam) -- 20 students @ \$125 = \$2500                      MST 128 Networking: Routing &amp; Switching -- CCENT Certification Exam (Cisco Exam) -- 20 students @ \$325 = \$6500                      MST 226 Connecting Networks -- CCNA Certification Exam (Cisco Exam) -- 20 students @ \$350 = \$7000</p> <p style="margin-left: 40px;">NO REVENUE WILL ADJUST AS REVENUE IS EARNED - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>	\$16,000			\$0
				<b>Total (Year One) Cost</b>	\$16,000			\$0

## Budget Detail and Forecast

**Budget Account:** Info Technology Specialist - Carlton , Heather

**Account Number:** 11-00-14505

**GL Code:** 510005 Postage

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Postage	1	\$100	\$100	1	\$100	\$100	No
<p><b>Justification:</b> Postage for various business communication within the program, to include but not limited to: Industrial Technology Fair, summer teacher workshops, robotics events, student recruitment, and relationship building.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$100				\$100
<b>Total (Year One) Cost</b>				\$100				\$100

## Budget Detail and Forecast

**Budget Account:** Info Technology Specialist - Carlton , Heather

**Account Number:** 11-00-14505

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Supplies for summer technology workshops for teachers	1	\$2,500	\$2,500	0	\$0	\$0	No	
	<b>Justification:</b> Supplies for summer technology workshops for area high school teachers for the purpose of building relationships and recruiting their students.								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$2,500				\$0	
<b>Total (Year One) Cost</b>				\$2,500				\$0	

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$61,506

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Inman, Shelia K.\$17.07	1	\$35,506	\$35,506	1	\$35,506	\$35,506	No
<b>Justification:</b> Coordinator, Career Services								
<b>Remarks:</b> No Data to Display								
High	Sherrod, Traven L.\$12.5	1	\$26,000	\$26,000	1	\$26,000	\$26,000	No
<b>Justification:</b> Lab Assistant								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$61,506				\$61,506
<b>Total (Year One) Cost</b>				\$61,506				\$61,506



## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$115,552

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Carlton, Heather R. Grant Coordinator <b>Justification:</b> Grant Coordinator <b>Remarks:</b> No Data to Display	1	\$4,000	\$4,000	1	\$4,000	\$4,000	No
High	Hall, Nicole M. <b>Justification:</b> Instructor, Nursing - Sikeston <b>Remarks:</b> No Data to Display	1	\$41,767	\$41,767	1	\$41,767	\$41,767	No
High	Hall, Nicole M. Scarcity/10th mth <b>Justification:</b> Scarcity/10th mth <b>Remarks:</b> No Data to Display	1	\$13,100	\$13,100	1	\$13,100	\$13,100	No
High	Hall, Nicole M. Nursing Coordinator <b>Justification:</b> Nursing Coordinator <b>Remarks:</b> No Data to Display	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No
High	Pullam, Trinity J. <b>Justification:</b> Instructor, Nursing - Sikeston <b>Remarks:</b> No Data to Display	1	\$40,085	\$40,085	1	\$40,085	\$40,085	No
High	Pullam, Trinity J. Scarcity/10th mth <b>Justification:</b> Scarcity/10th mth <b>Remarks:</b> No Data to Display	1	\$13,100	\$13,100	1	\$13,100	\$13,100	No
<b>Total (Year One) Proposed Cost</b>				\$115,552				\$115,552
<b>Total (Year One) Cost</b>				\$115,552				\$115,552



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Carlton, Heather R. <b>Justification:</b> Grant Coordinator <b>Remarks:</b> No Data to Display	1	\$580	\$580	1	\$580	\$580	No
High	Hall, Nicole M. <b>Justification:</b> Scarcity/10th mth <b>Remarks:</b> No Data to Display	1	\$1,900	\$1,900	1	\$1,900	\$1,900	No
High	Hall, Nicole M. <b>Justification:</b> Nursing Coordinator <b>Remarks:</b> No Data to Display	1	\$508	\$508	1	\$508	\$508	No
High	Pullam, Trinity J. <b>Justification:</b> Scarcity/10th mth <b>Remarks:</b> No Data to Display	1	\$1,900	\$1,900	1	\$1,900	\$1,900	No
High	Hall, Nicole M. <b>Justification:</b> Instructor, Nursing - Sikeston <b>Remarks:</b> No Data to Display	1	\$7,015	\$7,015	1	\$6,919	\$6,919	No
High	Inman, Shelia K. <b>Justification:</b> Coordinator, Career Services <b>Remarks:</b> No Data to Display	1	\$6,107	\$6,107	1	\$6,011	\$6,011	No
High	Pullam, Trinity J. <b>Justification:</b> Instructor, Nursing - Sikeston <b>Remarks:</b> No Data to Display	1	\$6,771	\$6,771	1	\$6,675	\$6,675	No
<b>Total (Year One) Proposed Cost</b>				\$24,781			\$24,493	
<b>Total (Year One) Cost</b>				\$24,781			\$24,493	

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,237

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Lab Assistant	1	\$2,237	\$2,237	1	\$2,192	\$2,192	No	
<p style="margin-left: 40px;"><b>Justification:</b> Sherrod, Traven L.\$12.5</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,237				\$2,192	
<b>Total (Year One) Cost</b>				\$2,237				\$2,192	

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$26,444

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hall, Nicole M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor, Nursing - Sikeston								
<b>Remarks:</b> No Data to Display								
High	Inman, Shelia K.\$17.07	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Coordinator, Career Services								
<b>Remarks:</b> No Data to Display								
High	Pullam, Trinity J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor, Nursing - Sikeston								
<b>Remarks:</b> No Data to Display								
High	Sherrod, Traven L.\$12.5	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Lab Assistant								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$26,444				\$23,808
<b>Total (Year One) Cost</b>				\$26,444				\$23,808

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Carlton, Heather R.	1	\$58	\$58	1	\$58	\$58	No
	<b>Justification:</b> Grant Coordinator							
	<b>Remarks:</b> No Data to Display							
High	Hall, Nicole M.	1	\$51	\$51	1	\$51	\$51	No
	<b>Justification:</b> Nursing Coordinator							
	<b>Remarks:</b> No Data to Display							
High	Hall, Nicole M.	1	\$190	\$190	1	\$190	\$190	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Pullam, Trinity J.	1	\$190	\$190	1	\$190	\$190	No
	<b>Justification:</b> Scarcity/10th mth							
	<b>Remarks:</b> No Data to Display							
High	Hall, Nicole M.	1	\$606	\$606	1	\$606	\$606	No
	<b>Justification:</b> Instructor, Nursing - Sikeston							
	<b>Remarks:</b> No Data to Display							
High	Inman, Shelia K.\$17.07	1	\$515	\$515	1	\$515	\$515	No
	<b>Justification:</b> Coordinator, Career Services							
	<b>Remarks:</b> No Data to Display							
High	Pullam, Trinity J.	1	\$581	\$581	1	\$581	\$581	No
	<b>Justification:</b> Instructor, Nursing - Sikeston							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sherrrod, Traven L.\$12.5	1	\$1,989	\$1,989	1	\$1,989	\$1,989	No
	<b>Justification:</b> Lab Assistant							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$4,180				\$4,180
<b>Total (Year One) Cost</b>				\$4,180				\$4,180

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$3,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	KLPN Office Supplies	1	\$1,250	\$1,250	1	\$1,250	\$1,250	No
<b>Justification:</b> Office supplies required to effectively manage the program including paper, toner, copier charges, etc.								
<b>Remarks:</b> No Data to Display								
High	PBLPN Office Supplies	1	\$1,500	\$1,500	1	\$700	\$700	No
<b>Justification:</b> Office supplies including paper, scantron forms, toner, copier charges, etc. Required to purchase new office supplies for three positions including stapler, scissors, tape dispenser.								
SHARE								
<b>Remarks:</b> No Data to Display								
High	FIRE Office Supplys	1	\$1,000	\$1,000	1	\$500	\$500	No
<b>Justification:</b> Office supply's for the upcoming 2017-2018 year. Needed for printing bid proposals for the division of fire safety and costs associated with printing some student manuals.								
REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$3,750</b>				<b>\$2,450</b>
<b>Total (Year One) Cost</b>				<b>\$3,750</b>				<b>\$2,450</b>



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	EMS Instructional Supplies	1	\$5,000	\$5,000	1	\$1,500	\$1,500	Yes
<p><b>Justification:</b> Replaceable supplies (disposable or upgrade) that are used by the student during the year.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	KLPN Laboratory Supplies/Equipment	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<p><b>Justification:</b> Cover the cost of supplies and equipment not covered by student course fees.</p> <p>This may include (but not limited to):                      Repair parts for beds                      Repair of manikins                      Oxygen and Suction equipment                      Linen                      IV tubing                      Feeding pump tubing</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Nursing Skills Laboratory Supplies	1	\$1,500	\$1,500	1	\$900	\$900	Yes
<p><b>Justification:</b> Required skills laboratory supplies/equipment repair or replacement for FY18. Items these funds could be used for include:                      Bed maintenance/repair parts                      Headwall accessories or repair                      IV pole repair or purchase                      Linen replacement as necessary                      Tubing for equipment                      Mock medications                      IV Hands/Arms Replacement Skin and Veins                      LifeForm Artificial BLOOD for IV Arms and Hands</p> <p>REDUCED BASED ON HISTORICAL 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MLT Laboratory Supplies	1	\$500	\$500	1	\$500	\$500	Yes
<p><b>Justification:</b> Potential other supplies to outfit the laboratory as needed. This could include specific cleaners (i.e. bleach, sanitizing wipes), ziplocs or bags for storage and incubation of specimens, growth agents for specimens (i.e. roluids, tums), small replacement parts of equipment.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	KLPN Classroom Instruction Supplies	1	\$525	\$525	1	\$525	\$525	Yes
<b>Justification:</b> Mosby's Nursing Skills Video: \$200 Organ Attack Game for PNRS 107: Body and Structure Function: \$25 Whiteboard x 2: \$300 (\$150/each)								
<b>Remarks:</b> No Data to Display								
High	ITS Office Supplies -- IT Specialist Program	1	\$450	\$450	1	\$200	\$200	No
<b>Justification:</b> (Perkins) Office supplies: \$150 @ 3 instructor = \$450 (1 MST instructors and 2 MST adjuncts) Items to include, but not limited to, notepads, dry erase markers, dry erasers, dry erase cleaner, ink pens, folders, etc.								
<b>Remarks:</b> No Data to Display								
Medium	FIRE Regional School Supplies	1	\$400	\$400	0	\$400	\$0	No
<b>Justification:</b> Supplies for the regional fire school which is held at the different centers around the TRC service area.								
REDUCING LINE TO REDUCE TOTAL ONLY, REALLOCATE AS NEEDED - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
High	ETECH Instructional Supplies	1	\$3,200	\$3,200	1	\$2,000	\$2,000	No
<b>Justification:</b> Supplies that were identified by Faculty Scantron Forms (Form 882-E) 4 @ \$40.00 = \$160 Machineable Wax 10 @ \$75 = \$750 CAD plotter Printer Paper = \$200 Plotter Ink Cartridges for drafting Plotter 4 @ 130 = \$520 Electrical Fuses for Trainers = \$80 PhotoCopies = \$540 Toner Cartridges for Printer 5 @ \$100 = \$500 Printer Paper 1 @ \$50 = \$50 Business Cards 4 Instructors at \$100 each = 400								
REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17								
<b>Remarks:</b> No Data to Display								
High	BM Purchase supplies needed for MKTG 119 Advertising	1	\$400	\$400	1	\$400	\$400	No
<b>Justification:</b> To purchase necessary applications such as Animoto, Ripl, and other such digital aids for creating engaging ads for social media and to purchase a small-scale "ad" campaign on Facebook. This "ad" campaign will be used to give students the opportunity to learn how to use social media (i.e. Facebook, Twitter, Instagram, Google Hangouts, etc.) to promote a business and/or product. In the case of this class, we will use Facebook to educate and other digital marketing and the small ad campaign will allow students to assess the benefits of paid ads versus unpaid and will also get to analyze statistics from each to determine success of campaign.								
<b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	FIRE New Firefighter I & II curriculum (Instructor package).	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
	<p><b>Justification:</b> The National Fire Protection Association (NFPA) reviews and makes changes to standards every five years. The Firefighter I &amp; II standard will be revised in 2018, thus requiring new instructor curriculum material. I have ask for a cost estimate from Jones and Bartlett and as yet have not received it. The cost associated with this request is just an estimate. The revised standard will include new Job Performance Reviews (JPRs) which may impact the cost of practical skills as well.</p>							
	<p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$15,475				\$9,525
<b>Total (Year One) Cost</b>				\$15,475				\$9,525

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 510102 Software

**Budget Amunt:** \$6,550

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	ETECH Maintenance Repair and Upgrade	1	\$6,000	\$6,000	1	\$6,000	\$6,000	Yes	
<p><b>Justification:</b> (Perkins) Existing equipment does not work properly. Estimates have suggested to get current machine working properly will cost upward of \$8000-\$10000. It is necessary to have a working machine, a new smaller machine is available for less money. This machine is an important component to the class.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	ETECH CNC Maintenance Fees	1	\$550	\$550	1	\$550	\$550	Yes	
<p><b>Justification:</b> (Perkins) This software upgrade and maintenance fees are required to keep the program up-to-date and running. Our current software is 6 versions behind. To provide quality learning our software must reflect industries standards. If the CNC machine does not work properly teaching and learning suffers as instructor must divert time away from class to fix machine. This reduces time students have to practice on the machine to learn.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$6,550				\$6,550	
<b>Total (Year One) Cost</b>				\$6,550				\$6,550	

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	FIRE - Brother ADS-2000 High speed scanner	1	\$350	\$350	1	\$350	\$350	No
<p><b>Justification:</b> Scanner to scan all documents for all classes, this would allow me to go almost paperless. I also could scan Division of Fire Safety documents and keep them on file digitally. These must be kept in case of DFS audit.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$350				\$350
<b>Total (Year One) Cost</b>				\$350				\$350

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$775

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	KLPN Mountain Measurement Report	1	\$250	\$250	1	\$250	\$250	No
<b>Justification:</b> Provides detailed information on students' performance on the NCLEX-PN. Required for program assessment.								
<b>Remarks:</b> No Data to Display								
High	NURS Mountain Measurement Report	1	\$525	\$525	1	\$525	\$525	No
<b>Justification:</b> Provides detailed information on student performance on the NCLEX-RN examination. This information is used for the program's student learning outcomes report. Combined program codes in 2016 to allow for purchase of one report instead of two annually.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$775				\$775
<b>Total (Year One) Cost</b>				\$775				\$775



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	CS Renew Focus 2 Software	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
<p><b>Justification:</b> The Focus 2 software has been used by Three Rivers Enrollment Management and the Achieve Program. Focus 2 allows our students to take assessments for career planning and exploration. Career Services will be utilizing and promoting use of this software to encourage students to determine a career path and declare a major.</p> <p>This software was previously in the Enrollment Services budget and will this year be transferred to Career Services. Career Services will now be the administrator of the software and will be budgeted from that account.</p> <p>Last year's Contract Dates: 9/1/2016 - 8/31/2017</p> <p>\$964.00</p> <p>The renewal price has not been determined. Will budget for an increase to \$1000.00</p> <p>Career Dimensions, Inc. PO Box 505 Franklin Lakes, NJ 07417</p> <p>As always, Focus 2 is available for your all students and staff to use on an unlimited basis, including your alumni!</p> <p><b>Remarks:</b> No Data to Display</p>									
High	CS Renewal of Career Services Central Online Office Management System	1	\$1,660	\$1,660	1	\$1,660	\$1,660	No	
<p><b>Justification:</b> Extend contract for the College Central Network software for a 3-year contract to avoid an additional 5% increase in the contract rate over the next 3 years.</p> <p>Our FY 17 contract year was for \$1575.00 Next year it will be \$1660.00?</p> <p>If we extend our contract out for the next 3 years, FY18, FY19, and FY20 costs will remain the same at \$?</p> <p>In order to continue to serve our student and employer needs, we will renew our contract for College Central Network. This software is an online management system that includes employers registering and posting job opportunities for our students and alumni. It gives our students and alumni local and nationwide job search capabilities, resume building assistance, a survey module, career advice documents, podcasts and more.</p> <p>Renewal purchase will be from College Central Network</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,660				\$2,660	
<b>Total (Year One) Cost</b>				\$2,660				\$2,660	Page 478 of 1421



Budget Account: Perkins - Carlton , Heather

Account Number: 23-00-83000

GL Code: 510300 Recruiting

Budget Amunt: \$6,533

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
Medium	NURS Travel for Recruitment	1	\$500	\$500	1	\$300	\$300	No
	<b>Justification:</b> Travel funds to cover cost of faculty travel to multiple high schools to speak with students regarding nursing program admissions and application.							
	PER WP - 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	ITS Supplies for recruiting events	1	\$500	\$500	1	\$250	\$250	No
	<b>Justification:</b> Recruiting opportunities such as, but not limited to, IT Club, Big Bang Non-Traditional (Spring), Industrial Technology Fair (Spring), FIRST Robotics meets (Spring), and industrial robotics challenge (coordinated through TRET and Michelle Reynolds).							
	<b>Remarks:</b> No Data to Display							
High	ITS Supplies for summer technology workshops for students	1	\$500	\$500	1	\$250	\$250	No
	<b>Justification:</b> Supplies for summer technology workshops for area high school students for recruiting.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	ITS FIRST Robotics Meets/Competitions Supplies	1	\$2,883	\$2,883	1	\$2,000	\$2,000	No
	<p><b>Justification:</b> This request was submitted for the TRET grant opportunity. These items are needed to host a FIRST Robotic Meets here on campus -- these meets will be used as recruiting efforts for the IT program. Items to include, but not limited to:</p> <p>FIRST Tech Challenge Velocity Vortex Tape Set (am-3160) Qty: 2 @ \$60 + \$120  FIRST Tech Challenge Perimeter Field Kit (am-0481a) Qty: 1 @ \$595 = \$595  Soft Tiles for FIRST Tech Challenge Field Qty: 1 @ \$230 = \$230  FIRST Tech Challenge Soft Tiles Carrying Bag, Fits 18 Tiles (am-2500a) Qty: 2 @ \$30 = \$60  FIRST Tech Challenge Field 6 Panel Bag Qty: 1 @ \$160 = \$160  Full field with Four Beacons (am-3375) Qty: 1 @ \$450 = \$450  32-65 inches Flat Screen Mobile TV Mount Stand TV Cart with Adjustable Shelves Qty: 1 @ \$80 = \$80  VIZIO D50-D1 50-Inch 1080p Smart LED TV (2016 Model) Qty: 1 @ \$500 = \$500  VIZIO SB2920-C6 29-Inch 2.0 Channel Sound Bar (2015 Model) Qty: 1 @ \$80 = \$80  Monoprice Active Select Series High-Speed HDMI Cable 50 Feet with RedMere Technology Supports Ethernet, 3D, 4K and Audio Return - Black Qty: 1 @ \$40 = \$40  BlueRigger Digital Optical Audio Toslink Cable(10 feet) Qty: 1 @ \$11 = \$11  Elite Screens Yard Master 2, 120-inch 16:9, Foldable Outdoor Rear Projection Movie Projector Screen, OMS120HR2 Qty: 1 @ \$272 = \$272  Video Projector Digital Widescreen Home Theater Projector 3500 Lumens LED LCD Support 1080P 720P HD AV VGA USB HDMI for TV Movie Games with Built-in Speakers Keystone Remote Portable Black Qty: 1 @ \$285 = \$285  Grand Total: \$2,883</p>							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Enhanced Cost</b>				\$4,383			\$2,800	

<b>2017-2018 (Year One) Proposed</b>								
High	BM Recruiting	1	\$200	\$200	1	\$200	\$200	No
	<p><b>Justification:</b> Requesting funds to create and purchase various marketing materials such as, but not limited to: business cards, banners, posters, fliers, tablecloths, etc. These items will be used to promote the business programs to high schools, career and technology centers, career fairs, job fairs, etc.</p>							
	<b>Remarks:</b> No Data to Display							
High	EMS Week Celebration/Recruitment	1	\$250	\$250	1	\$250	\$250	No
	<p><b>Justification:</b> EMS week is in May of each year. This is a way for us to show our preceptors and clinical providers that we appreciate their assistance and dedication to the EMS program. We also take applications for the Paramedic program to each service and work with preceptors on training requirements.</p>							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	OAMBC Recruiting	1	\$200	\$200	1	\$200	\$200	No	
	<b>Justification:</b> Requesting funds to create and purchase various marketing materials such as, but not limited to, business cards, banners, posters, fliers, tablecloths, etc. These items will be used to promote the business programs to high schools, career and technology centers, career fairs, job fairs, etc.								
	<b>Remarks:</b> No Data to Display								
High	AG. Expo 2018 Booth - January - - Recruitment for TRC	1	\$200	\$200	1	\$200	\$200	No	
	<b>Justification:</b> AG. Expo 2018 Booth - January - - Recruitment for TRC \$200.00 Poplar Bluff, Missouri. (We purchase 1 booth and get several free for the purchase)								
	MOVED TO RECRUITING LINE ITEM - JLA 5/25/17								
	<b>Remarks:</b> No Data to Display								
High	FIRE Travel recruit & promote	1	\$500	\$500	1	\$500	\$500	No	
	<b>Justification:</b> Travel to various fire departments around the region to promote the AAS program.								
	<b>Remarks:</b> No Data to Display								
High	BAAT Meetings, conferences, student activities for program recruitment	2	\$400	\$800	1	\$400	\$400	No	
	<b>Justification:</b> (Not Perkins) Food and supplies for faculty hosted meetings, conferences, student activities for program recruitment for Accounting Technology and Business Administration. Events such as, but not limited to: career days or student competitive events.								
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,150				\$1,750	
<b>Total (Year One) Cost</b>				\$6,533				\$4,550	

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 510302 Advertising

**Budget Amunt:** \$4,892

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	COM Advertising for programs and certificates	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> To address the Departmental Goals of increased enrollment, retention and improve student learning it requires the ability to advertise and recruit within the region that Three Rivers College serves.</p> <p style="text-align: center;">MOVED TO COMMUNICATIONS - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$1,000				\$1,000
<b>2017-2018 (Year One) Proposed</b>								
High	COM AG FFA Trade Show - Advertising Booth at	1	\$200	\$200	1	\$200	\$200	No
<p><b>Justification:</b> AG. &amp; FRST. FFA Trade Show - Advertising Booth at - Columbia, MO. \$200.00</p> <p style="text-align: center;">MOVED TO COMMUNICATIONS - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	COM electronic billboard	1	\$3,692	\$3,692	1	\$3,692	\$3,692	No
<p><b>Justification:</b> This is the electronic billboard by Walgreens. We use it to promote career tech programs, registration, and college events (including Fine Arts and Development events).</p> <p>In fy17, we paid for half of this with Perkins funds since 1/2 of the ads we run on this billboard are career/tech ads. However, we don't know yet if Perkins will pay in fy18.</p> <p style="text-align: center;">\$3292+\$400 PORTION OF ITEM IN COMMUNICATIONS BUDGET THAT WILL BE PAID BY PERKINS</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$3,892				\$3,892
<b>Total (Year One) Cost</b>				\$4,892				\$4,892

## Budget Detail and Forecast

**Budget Account:** Perkins - Carlton , Heather

**Account Number:** 23-00-83000

**GL Code:** 510303 Printing

**Budget Amunt:** \$1,960

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	ITS Paper business communication products	1	\$150	\$150	1	\$150	\$150	No
<p><b>Justification:</b> Purchase business cards and blank note cards to send to potential students that have attended a recruiting event or expressed interest in the program, to current students that need encouragement, to employers for help with the program, and community members for their support in the program. Even though this is a technology program and it's easy to send a quick email, people still like receiving handwritten notes expressing gratitude and appreciation for their time. I want those associated with my program to feel important and I believe this is a small token of appreciate to achieve that goal.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$150				\$150
<b>2017-2018 (Year One) Proposed</b>								
High	CS purchase of printed handouts for student education	1	\$810	\$810	1	\$810	\$810	No
<p><b>Justification:</b> Order pre-printed handouts that can be given to students who need assistance with employment related topics.</p> <p>Handouts cover:</p> <p>Resume writing - 500 @ .50 = \$250                      Interviewing skills - 500 @ .50 = \$250                      Applying for a job - 500 @ .50 = \$250                      Shipping = \$60                      Total = \$ 810</p> <p>In the past theses have been purchased through Woodburn Press out of Dayton OH</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Fire Science Printing Costs	1	\$1,000	\$1,000	1	\$250	\$250	No
<p><b>Justification:</b> Fire Science Printing Costs to expand program outreach recruiting during FY17.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,810				\$1,060
<b>Total (Year One) Cost</b>				\$1,960				\$1,210

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	ETECH Liz Deken - Travel	1	\$600	\$600	1	\$500	\$500	No
<p><b>Justification:</b> Liz Deken Travel expenses for Advisory Committee meetings, recruitment of students, program promotion.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	ETECH DeAndre Internship Travel	1	\$1,500	\$1,500	1	\$500	\$500	Yes
<p><b>Justification:</b> Internship require the instructor to visit with the student and visit different locations.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	ETECH DeAndre Skills USA	1	\$5,000	\$5,000	1	\$2,500	\$2,500	Yes
<p><b>Justification:</b> This is needed for travel and lodging to and from Skills USA competitions.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$7,100				\$3,500

**2017-2018 (Year One) Proposed**

High	BM Travel (Internship visits)	1	\$133	\$133	1	\$133	\$133	No
<p><b>Justification:</b> Mileage reimbursement for Business Management faculty to assess student internships and to improve current job placement relationships with employers. Mileage reimbursement calculated on an average of 250 total miles at \$0.535 per mile = \$133.75.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	OAMBC Travel - Internship Visits	1	\$133	\$133	1	\$133	\$133	No
<p><b>Justification:</b> Mileage reimbursement for Business Management faculty to assess student internships and to improve current job placement relationships with employers. Mileage reimbursement calculated on an average of 250 total miles at \$0.535 per mile = \$133.75.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	ITS Mileage for student internships/industry meetings	1	\$135	\$135	1	\$135	\$135	No
<p><b>Justification:</b> (Perkins) Mileage reimbursement for MST faculty to assess student internships and to improve current job placement relationships with employers. Mileage reimbursement calculated on an average of 250 miles at \$0.535 per mile = \$133.75 (rounded up to \$135)</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel "Fire Education Meetings", MCCA Fire Committee meetings and regional promotional travel.	1	\$1,500	\$1,500	1	\$1,000	\$1,000	No
	<b>Justification:</b> Travel to the Division of fire safety in Jefferson City for "Fire Education Committee" meetings, travel to Jefferson City to lobby for future funding of off campus programs, MCCA fire committee meetings. I would also like to do some regional travel around the area to promote the TRC fire program.							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	BAAT Mileage for Student Internships - Accounting Technology	1	\$135	\$135	1	\$135	\$135	Yes
	<b>Justification:</b> Mileage reimbursement for Accounting technology faculty to assess student internships and to improve current job placement relationships with employers. Mileage reimbursement calculated on an average of 250 total miles at \$0.54 per mile = \$135. (x1 accounting instructor)							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$2,036				\$1,536
<b>Total (Year One) Cost</b>				\$9,136				\$5,036

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	National Fire Protection Association Dues	1	\$200	\$200	1	\$200	\$200	No	
<p><b>Justification:</b> Used for NFPA membership dues.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	ETECH Faculty Membership	1	\$560	\$560	1	\$560	\$560	Yes	
<p><b>Justification:</b> Membership gives Faculty access to learn from professional drafters which allows Faculty to improve their own knowledge and learn techniques that align with Departmental Goals of recruitment, retention and student learning.</p> <p>Memberships in ADDA ACTE</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$760				\$760	

**2017-2018 (Year One) Proposed**

High	LAW National Rifle Association Instructor	1	\$35	\$35	1	\$35	\$35	No
<p><b>Justification:</b> Membership required for firearms instructor certification. We use NRA instructor materials in CRJU-185. The annual fee for membership is \$35 with an additional \$35 fee every two years for instructors. Instructor fee is not due until next budget, membership fee will be due for current budget.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	LAW VLETA Membership	1	\$85	\$85	1	\$85	\$85	No
<p><b>Justification:</b> VLETA (Virtual Learning and Education Training Academy) provides all the POST training hours required to maintain certification as a police officer in Missouri. With an \$85 annual membership, all required POST hours are available in an online format (with the exception of firearms training). This saves thousands of dollars compared to enrolling in courses individually with travel expenses. Without this membership, I would need to travel multiple times to Mineral Area or SEMO for this training. Membership with VLETA is the most cost effective way of completing these required training hours. I must complete 24 hours of training this year due to a lack of training last year and new annual requirements by the State of Missouri. It is critical that I complete these hours this year or my POST certification will become inactive.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	NURS ACEN Annual Accreditation Fee	1	\$2,875	\$2,875	1	\$2,875	\$2,875	No
<p><b>Justification:</b> Fees required for annual accreditation services through the Accreditation Commission for Education in Nursing.</p> <p><b>Remarks:</b> No Data to Display</p>								



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	NURS Missouri State Board of Nursing Annual Registration	1	\$100	\$100	1	\$100	\$100	No
	<b>Justification:</b> Required annual fee to the Missouri State Board of Nursing for program.							
	<b>Remarks:</b> No Data to Display							
Low	NURS Southeast Missouri Area Health Commission	1	\$800	\$800	1	\$800	\$800	No
	<b>Justification:</b> Allows the program to participate in the regional AHEC activities.							
	<b>Remarks:</b> No Data to Display							
High	NURS Organization for Associate Degree Nursing Membership	1	\$500	\$500	1	\$500	\$500	No
	<b>Justification:</b> Fee to allow Three Rivers an institutional membership to OADN. Required membership for the Alpha Delta Nu Honor Society.							
	<b>Remarks:</b> No Data to Display							
High	NURS Missouri League for Nursing	1	\$250	\$250	1	\$250	\$250	No
	<b>Justification:</b> Fee required for membership in the Missouri League for Nursing. Allows for free classified ads to nurses in Missouri, discounted workshops, and scholarship opportunities.							
	<b>Remarks:</b> No Data to Display							
High	NURS National League for Nursing Membership	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
	<b>Justification:</b> Allows for decreased conference rates, testing services, and members benefits for faculty.							
	<b>Remarks:</b> No Data to Display							
High	MLT American Association of Blood Banks (AABB)	1	\$135	\$135	1	\$135	\$135	Yes
	<b>Justification:</b> Membership is maintained for continuing education. periodical kept in library. It allows the library to get discounts on maintaining the current AABB Technical Manual, as required by NAACLS accreditation.							
	<b>Remarks:</b> No Data to Display							
High	MLT American Society for Clinical Laboratory Sciences (ASCLS)	1	\$114	\$114	1	\$114	\$114	No
	<b>Justification:</b> Membership is maintained for MLT Program Director professional development, continuing education, and discount for the Clinical Laboratory Educators conference (CLEC) attendance.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MLT American Society for Clinical Pathology BOC Performance Report (ASCP)	1	\$125	\$125	1	\$125	\$125	No
	<b>Justification:</b> Required and maintained to obtain student scores on the American Society for Clinical Pathologist (ASCP) Board of Certification (BOC) national certification examination.							
	<b>Remarks:</b> No Data to Display							
High	MLT NAACLS Accreditation	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
	<b>Justification:</b> NAACLS requires a clinical preceptor fee for each preceptor to maintain accreditation. For the 2017-2018 academic year, we will have six clinical preceptors.							
	<b>Remarks:</b> No Data to Display							
High	MLT American Association for Clinical Chemistry (AACC) Membership	1	\$230	\$230	1	\$230	\$230	No
	<b>Justification:</b> AACC membership maintained for continuing education and updated current materials for laboratory sciences. Periodicals are kept in the library.							
	<b>Remarks:</b> No Data to Display							
High	MLT American Society of Microbiology	1	\$60	\$60	1	\$60	\$60	No
	<b>Justification:</b> Maintained for continuing education and periodicals are kept in the library.							
	<b>Remarks:</b> No Data to Display							
High	MLT NAACLS Site Visit Preparation Fee	1	\$500	\$500	1	\$500	\$500	No
	<b>Justification:</b> Required fee to prepare for the fall 2017 NAACLS Site visit.							
	<b>Remarks:</b> No Data to Display							
High	MLT NAACLS Accreditation Site Visit	1	\$7,500	\$7,500	1	\$7,500	\$7,500	No
	<b>Justification:</b> Required fee of \$2009. Required to pay travel and expenses for site visitors as well.							
	<b>Remarks:</b> No Data to Display							
High	EMS CoAEMSP Annual Accreditation Dues	1	\$1,700	\$1,700	1	\$1,700	\$1,700	No
	<b>Justification:</b> Accreditation fee required annually to maintain CoAEMSP accreditation. Accreditation required for program.							
	<b>Remarks:</b> No Data to Display							
High	EMS CAAHEP Annual Accreditation Fees	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
	<b>Justification:</b> Required annual accreditation fee for CAAHEP. Required to have program accredited for degree offering.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	KLPN Missouri State Board of Nursing Annual Registration	1	\$100	\$100	1	\$100	\$100	No
<p><b>Justification:</b> Required annual registration fee with the Missouri State Board of Nursing for program offering.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	NURS ACEN Site Visit	1	\$10,000	\$10,000	1	\$10,000	\$10,000	No
<p><b>Justification:</b> Required site visit for Fall 2017. Required fee of \$2000. Additional fee of \$915 per visitor (up to 5 possible). Required to pay travel expenses per visitor.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	CS Membership to Gateway Career Services Association	1	\$535	\$535	1	\$535	\$535	No
<p><b>Justification:</b> In order to better serve the students of TRC in the role of Career Services Coordinator it is vital that I be a member of the organizations that support my role and the role of the college. Listed below are the organizations that membership is vital to my office. I have surveyed other Career Services offices in the state and these are the ones most recommended.</p> <p>Gateway Career Services Association \$100.00</p> <p>NACE (National Association of Colleges and Employers) \$435.00</p> <p><b>Remarks:</b> No Data to Display</p>								
High	AG. Southeast District Agriculture Teachers Assn. Dues	1	\$30	\$30	1	\$30	\$30	No
<p><b>Justification:</b> AG. Southeast District Agriculture Teachers Assn. Dues. (Dues cover the cost associated with four meetings during the academic year. Recruitment and advertising for Three Rivers. Collaborate with colleges in the field).</p> <p><b>Remarks:</b> No Data to Display</p>								
High	AG. Missouri Vocational Agriculture Teachers Association (MVATA)	1	\$250	\$250	1	\$250	\$250	No
<p><b>Justification:</b> AG. Missouri Vocational Agriculture Teachers Association (MVATA) (All community colleges in the state offering agriculture programs maintain their membership even though DESE no longer requires it. S.E. Missouri high school ag teachers are very critical of those who do not maintain membership to the point of being called out for not belonging in public meetings. Not approving this request will result in negative publicity for Three Rivers.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	AG. Subscription(s)	1	\$224	\$224	1	\$224	\$224	Yes

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
	<b>Justification:</b> (Subscriptions are used for student writing assignments in all AGRI classes. They are required to use current literature. In addition, the subscription Feedstuffs is used in AGRI 240 for the SLO assignment.).								
	AG. Subscription - Feedstuffs		\$125.00						
	AG. Subscription - The Horse		\$ 24.00						
	AG. Subscription - Land & Water		\$ 25.00						
	AG. Subscription - Agriculture Research		\$ 25.00						
	AG. Subscription – Progressive Farmer		\$ 24.00						
	<b>Remarks:</b>	No Data to Display							
High	FIRE One year NFPA Membership	1	\$200	\$200	1	\$200	\$200	No	
	<b>Justification:</b> This will help us keep track of the latest NFPA standards as they relate to training. Since the retirement of James Deken I no longer have access to this material.								
	<b>Remarks:</b> No Data to Display								
High	BAAT ACBSP Annual Membership Fee	1	\$2,200	\$2,200	1	\$2,200	\$2,200	No	
	<b>Justification:</b> Annual fee for community college level membership in ACBSP, the accrediting agency of the business department.								
	<b>Remarks:</b> No Data to Display								
High	BAAT Dues for professional organizations	1	\$300	\$300	1	\$300	\$300	No	
	<b>Justification:</b> Dues for Teachers of Accounting at Two-Year Colleges(TACTYC) (\$50), Association for Career and Technical Education (ACTE) (\$80), Missouri Association for Career and Technical Education (Mo-ACTE) (\$25), Missouri Business Education Association (MBEA) (\$30), National Business Education Association (NBEA) (\$90), Missouri Association of Accounting Educators (MAAE) (\$25)								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$34,348				\$34,348	
<b>Total (Year One) Cost</b>				\$35,108				\$35,108	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	MLT CLEC Conference Travel	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No
<p><b>Justification:</b> MLT Coordinator Program Travel to CLEC conference. Required to maintain professional development per NAACLS Standards. Standard located on Page 20 of NAACLS Standards Documents attached.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	ETECH ACTE Conference	1	\$2,500	\$2,500	1	\$2,000	\$2,000	No
<p><b>Justification:</b> This conference covers the latest Drafting technology trends and requirements. This training allows the Faculty to increase their knowledgeable within their field and provide insight on ideas that could influence recruitment, retention and student learning. ACTE Conference</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$5,000				\$4,500

**2017-2018 (Year One) Proposed**

High	LAW Firearms training	1	\$800	\$800	1	\$800	\$800	No
<p><b>Justification:</b> Firearms certification is required to maintain my certification as a firearms instructor as well as qualification to carry a firearm as a police officer. The most cost effective firearms training course for my level of expertise is Canovi and Associates in Dunnegan, MO. This training request includes range fee, ammuniton, mileage, and one night stay at hotel in Bolivar. The shooting techniques learned from this course are also taught in CRJU-185 Basic Handgun I.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	ITS Instructor Training	6	\$650	\$3,900	6	\$650	\$3,900	No
<p><b>Justification:</b> (Perkins) Training for instructors to become certified to teach MST curriculum.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	ITS Certification Exam fees for instructors	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
<p><b>Justification:</b> MST faculty will work with vendors such as CompTIA, Cisco and Microsoft to have the examination fee waived for instructors; but in case these agreements may not be solidified until FY15, we are requesting funds to pay for exams. Here is the current fee structure: CompTIA A+ (\$200), Linux+ (\$200), CCENT (\$300), Windows Server 2012 (\$500), Cisco CCNA (\$300) = \$1,500. The requested amount allows for more than one instructor to take the exams.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ITS National, state, and local meetings	2	\$1,755	\$3,510	1	\$1,755	\$1,755	No
<p><b>Justification:</b> This meets the requirements of Criterion 5.7 and 5.8 of the "ACBSP Standards and Criteria" for accreditation. For IT Specialist faculty to attend national conferences for purposes of networking, program improvement, professional development, and student/faculty charter involvement. For opportunities such as, but not limited to:</p> <p>(Perkins) Midwest Cisco Networking Academy Conference at Moraine Valley Community College: \$1,755 This amount is for one MST instructor to attend this conference. The price breakdown per person is as follows: registration fee (\$200 x 1 instructors), meals (\$355 x1 instructors), rental car (\$300), fuel (\$100) and lodging (\$800 x1 instructors).</p> <p>(Perkins) MoACTE Summer and Fall Conference: \$1,755 This amount is for one MST instructor to attend this conference. The price breakdown per person is as follows: registration fee (\$200 x 1 instructors), meals (\$355 x1 instructors), rental car (\$300), fuel (\$100) and lodging (\$800 x1 instructors). NOTE: This conference will also help H. Carlton network with other technology instructors and receive important Perkins reporting information for FY18. It is necessary as Grant Coordinator to attend this meeting.</p> <p>CISCO NETWORKING ACADEMY - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	BAAT Participate in state and national meetings and/or conferences	1	\$2,700	\$2,700	1	\$2,100	\$2,100	No
<p><b>Justification:</b> This meets the requirements of Criterion 5.7 and 5.8 of the "ACBSP Standards and Criteria" for accreditation. For Business Administration and Accounting Technology faculty to attend national conferences for purposes of networking, program improvement, professional development, and student/faculty charter involvement. For opportunities such as, but not limited to: ACBSP Regional meeting, Teachers of Accounting at Two Year Colleges (TACTYC), MAAE State Conference, MoACTE Summer Conference, and PBL State Conference.</p> <p>ACBSP Regional Meeting -- \$2,100 This amount is for one business instructor to attend this conference. The price breakdown per person is as follows: registration fee (\$550 x 1 instructors), meals (\$350 x1 instructors), rental car (\$300), fuel (\$100) and lodging (\$800 x1 instructors).</p> <p>Missouri Association of Accounting Educators Conference -- \$600 This amount is for one accounting instructor to attend this conference. The price breakdown per person is as follows: registration fee (\$90), meals (\$100), rental car (\$160), fuel (\$50) and lodging (\$200).</p> <p>ACBSP REGIONAL MEETING ONLY - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$12,410			\$10,055	
<b>Total (Year One) Cost</b>				\$17,410			\$14,555	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	NURS Gaumard Simulation Blood	3	\$250	\$750	3	\$250	\$750	Yes
<p><b>Justification:</b> The simulation blood will allow for increased variety of wounds. The simulators require a special blend of blood to ensure proper functioning of the compressors.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	NURS Gaumard Mineral Oil	2	\$250	\$500	2	\$250	\$500	Yes
<p><b>Justification:</b> The mineral oil is required for the simulators for some functions (i.e. delivery).</p> <p><b>Remarks:</b> No Data to Display</p>								
High	NURS Simulated Urine	3	\$250	\$750	3	\$250	\$750	Yes
<p><b>Justification:</b> The simulated urine assists students when learning how to place a foley catheter. The urine allows for return that confirms placement.</p> <p>Used for NURS 129: Medical Surgical Nursing I for the Elimination Laboratory primarily.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	NURS Blood/Platelets/Plasma	24	\$240	\$5,760	24	\$240	\$5,760	No
<p><b>Justification:</b> The blood products allow students to administer simulated blood products in the laboratory setting prior to the clinical environment. Students are not allowed to administer blood products in the clinical setting for practice limits. This would allow them to attempt blood administration prior to graduation.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	NURS Moulage	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> The moulage supplies will assist the Nursing and Allied Health Department in hosting a bi-annual mass casualty day. This day allows students to train in real-life mass casualty scenarios.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	NURS NASCO Visual Challenges Simulation	6	\$180	\$1,080	6	\$180	\$1,080	Yes
<p><b>Justification:</b> The visual challenges simulation will allow students to understand and engage in visual impairments that will assist them when caring for patients with visual impairments.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	NURS Mass Casualty Response Kit	2	\$1,500	\$3,000	2	\$1,500	\$3,000	Yes
<b>Justification:</b> The mass casualty response kit will assist the Department in hosting a bi-annual mass casualty day. This day allows students to train in a real-life mass casualty scenario.								
<b>Remarks:</b> No Data to Display								
High	NURS Mock Medications	1	\$2,000	\$2,000	1	\$2,000	\$2,000	Yes
<b>Justification:</b> The mock medications will allow students to practice medication administration in the skills laboratory prior to the clinical setting.								
<b>Remarks:</b> No Data to Display								
High	AG. Squeeze Chute w Palpation Cage	1	\$2,000	\$2,000	1	\$2,000	\$2,000	Yes
<b>Justification:</b> AG. Squeeze Chute w Palpation Cage \$2,000.								
<b>Remarks:</b> No Data to Display								
High	AG. Automatic Waterers	8	\$5,200	\$41,600	8	\$5,200	\$41,600	Yes
<b>Justification:</b> Automatic Waterers								
<b>Remarks:</b> No Data to Display								
High	AG. Fence Charger/wire package	1	\$200	\$200	1	\$200	\$200	Yes
<b>Justification:</b> Fence Charger/wire package								
<b>Remarks:</b> No Data to Display								
High	AG. Continuous Fence (4000 ft.)	1	\$20,800	\$20,800	1	\$20,800	\$20,800	Yes
<b>Justification:</b> Continuous Fence (4000 ft.)								
<b>Remarks:</b> No Data to Display								
High	AG. Demonstration and practice stock	1	\$50,000	\$50,000	1	\$50,000	\$50,000	Yes
<b>Justification:</b> Demonstration and practice stock \$50,000								
<b>Remarks:</b> No Data to Display								
High	AG. Raised Beds Package	16	\$3,600	\$57,600	16	\$3,600	\$57,600	Yes
<b>Justification:</b> Raised Beds Package								
<b>Remarks:</b> No Data to Display								



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	AG. Greenhouse 24x48	1	\$27,000	\$27,000	1	\$27,000	\$27,000	Yes
	<b>Justification:</b> Greenhouse 24x48							
	<b>Remarks:</b> No Data to Display							
High	AG. Greenhouse Furnishing	1	\$3,000	\$3,000	1	\$3,000	\$3,000	Yes
	<b>Justification:</b> Greenhouse Furnishing							
	<b>Remarks:</b> No Data to Display							
High	AG. Lawn Mower	1	\$1,800	\$1,800	1	\$1,800	\$1,800	Yes
	<b>Justification:</b> Lawn Mower							
	<b>Remarks:</b> No Data to Display							
High	AG. Equipment Maintenance Package	1	\$1,500	\$1,500	1	\$1,500	\$1,500	Yes
	<b>Justification:</b> Equipment Maintenance Package							
	<b>Remarks:</b> No Data to Display							
High	AG. Grapple	1	\$1,800	\$1,800	1	\$1,800	\$1,800	Yes
	<b>Justification:</b> Grapple							
	<b>Remarks:</b> No Data to Display							
High	AG. Side by Side	1	\$7,600	\$7,600	1	\$7,600	\$7,600	Yes
	<b>Justification:</b> Side by Side							
	<b>Remarks:</b> No Data to Display							
High	AG. Hay Baler	1	\$30,000	\$30,000	1	\$30,000	\$30,000	Yes
	<b>Justification:</b> Hay Baler \$30,000.							
	<b>Remarks:</b> No Data to Display							
High	AG. Hay Mower	1	\$8,900	\$8,900	1	\$8,900	\$8,900	Yes
	<b>Justification:</b> Hay Mower							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	AG. Hay Rake	1	\$6,000	\$6,000	1	\$6,000	\$6,000	Yes
<b>Justification:</b> Hay Rake								
<b>Remarks:</b> No Data to Display								
High	AG. Brush Hog 15ft	1	\$13,000	\$13,000	1	\$13,000	\$13,000	Yes
<b>Justification:</b> Brush Hog 15ft								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$287,640				\$287,640
<b>Total (Year One) Cost</b>				\$287,640				\$287,640

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	NURS Susie/Simon Patient Care Simulator	4	\$1,300	\$5,200	4	\$1,300	\$5,200	Yes
	<b>Justification:</b> Required upgrade of patient care manikins for student learning. Students are able to practice clinical skills on manikins prior to clinical setting.							
	<b>Remarks:</b> No Data to Display							
High	NURS Victoria DVT Leg	1	\$800	\$800	1	\$800	\$800	Yes
	<b>Justification:</b> The DVT leg will allow students to see a realistic simulation of a DVT that can be a life-threatening complication.							
	<b>Remarks:</b> No Data to Display							
High	NURS Gaumard Decubitus Set	4	\$225	\$900	4	\$225	\$900	Yes
	<b>Justification:</b> The decubitus set will allow for realistic training on skin assessment in the simulation laboratory.							
	<b>Remarks:</b> No Data to Display							
High	NURS Portable suction unit	1	\$600	\$600	1	\$600	\$600	Yes
	<b>Justification:</b> The portable suction unit will be placed on the crash cart for realism of simulations. In a medical code event, the crash cart should contain suction. This will allow for simulated code incidents for students to participate in prior to clinical setting.							
	<b>Remarks:</b> No Data to Display							
High	NURS Functional Headwall	2	\$3,000	\$6,000	2	\$3,000	\$6,000	Yes
	<b>Justification:</b> The functional headwall will replace to non-functioning headwalls in the Poplar Bluff Nursing Skills Laboratory. It allows the students to participate in a realistic environment o use suction, medical air, and simulated oxygen.							
	<b>Remarks:</b> No Data to Display							
High	NURS Swing Arms for Monitors	2	\$520	\$1,040	2	\$520	\$1,040	Yes
	<b>Justification:</b> The swing arms will allow monitors to be put into the simulation laboratory in Sikeston. The monitors will display health information similar to that of an ICU or ER setting for student learning via simulation.							
	<b>Remarks:</b> No Data to Display							
High	NURS Nurses Station for Simulation Laboratory	1	\$2,500	\$2,500	1	\$2,500	\$2,500	Yes
	<b>Justification:</b> The Nurses Station is a required component for the simulation laboratory. It provides students with a realistic work area for providing direct patient care.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	NURS Enclosure for Sikeston Simulation Laboratory	1	\$5,000	\$5,000	1	\$5,000	\$5,000	Yes
	<b>Justification:</b> The enclosure will allow for a realistic simulation environment.							
	<b>Remarks:</b> No Data to Display							
High	NURS Stainless Steel Storage Unit	2	\$1,000	\$2,000	2	\$1,000	\$2,000	Yes
	<b>Justification:</b> Allow for efficient use of space in the Skills Laboratory. Manikins, parts, accessories can be stored to allow for easier use and access.							
	<b>Remarks:</b> No Data to Display							
High	NURS Wall Storage Unit	2	\$2,000	\$4,000	2	\$2,000	\$4,000	Yes
	<b>Justification:</b> Allow for efficient use of space in the Skills Laboratory. Storage space is limited and the supplies/equipment for the activity/mobility laboratory are throughout the lab taking up valuable training space. This unit would allow for the equipment (canes, walkers, etc.) to be stored in an organized fashion on a wall and return floor space to the training area.							
	<b>Remarks:</b> No Data to Display							
High	NURS Linen Cart	3	\$900	\$2,700	3	\$900	\$2,700	Yes
	<b>Justification:</b> Linen cart is necessary to allow for proper storage of linens in the laboratories.							
	<b>Remarks:</b> No Data to Display							
High	NURS Linen Cart Cover	1	\$400	\$400	1	\$400	\$400	Yes
	<b>Justification:</b> The cover for the linen cart is required for infection control purposes.							
	<b>Remarks:</b> No Data to Display							
High	NURS Cabinets for Control Room	1	\$5,000	\$5,000	1	\$5,000	\$5,000	No
	<b>Justification:</b> Cabinets are needed to increase the functionality of the simulation control room.							
	<b>Remarks:</b> No Data to Display							
High	LPNK OB Bed	1	\$4,000	\$4,000	1	\$4,000	\$4,000	Yes
	<b>Justification:</b> The OB Bed will be used in the Kennett Skills Laboratory. It will allow students to complete a delivery using proper equipment.							
	<b>Remarks:</b> No Data to Display							
High	LPNK Infant Warmer	1	\$2,500	\$2,500	1	\$2,500	\$2,500	Yes
	<b>Justification:</b> The infant warmer will be used in the Kennett Skills Laboratory. It will allow students to complete a delivery of a newborn followed by appropriate newborn assessment/care.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	LPNK Swing Arm for Monitors	2	\$520	\$1,040	2	\$520	\$1,040	Yes
<b>Justification:</b> The swing arms will allow monitors to be put into the simulation component. The monitors will display health information similar to that of an ICU or ER setting for students learning via simulation.								
<b>Remarks:</b> No Data to Display								
High	ITS Vertical Storage for Lab Technology	4	\$350	\$1,400	4	\$350	\$1,400	Yes
<b>Justification:</b> Vertical Storage for Lab Technology								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$45,080				\$45,080
<b>Total (Year One) Cost</b>				\$45,080				\$45,080

## Budget Detail and Forecast

**Budget Account:** Enhancement Grant - Carlton , Heather

**Account Number:** 23-00-86001

**GL Code:** 510102 Software

**Budget Amunt:** \$690

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	ACCT Quickbooks Premier Accountant Site License	1	\$690	\$690	1	\$690	\$690	Yes
<b>Justification:</b> (Enhancement) QuickBooks Premier Accountant Site License - for 50 users: (will be an annual cost):								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$690				\$690
<b>Total (Year One) Cost</b>				\$690				\$690

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	ET Master Classroom	3	\$7,000	\$21,000	3	\$7,000	\$21,000	Yes
<b>Justification:</b> (Enhancement) (3) MC @ \$7,000. for Crisp Classroom #D - 104, 110, and 114. to improve student learning. <b>Remarks:</b> No Data to Display								
High	AG. Master Classroom	1	\$7,000	\$7,000	1	\$7,000	\$7,000	Yes
<b>Justification:</b> Master Classroom <b>Remarks:</b> No Data to Display								
High	AG. Instructor Computer Station	1	\$2,000	\$2,000	1	\$2,000	\$2,000	Yes
<b>Justification:</b> Instructor Computer Station <b>Remarks:</b> No Data to Display								
High	Off. Admin. Master Classroom(s)	18	\$7,000	\$126,000	18	\$7,000	\$126,000	Yes
<b>Justification:</b> Upgrade Technology in Classrooms for Office Admin. Programs & Medical Billing & Coding: Off. Admin. Master Classroom(s) <b>Remarks:</b> No Data to Display								
High	Off. Admin. Instructor Computer(s)	18	\$3,000	\$54,000	18	\$3,000	\$54,000	Yes
<b>Justification:</b> Upgrade Technology in Classrooms for Office Admin. Programs & Medical Billing & Coding: Off. Admin. Instructor Computer(s) <b>Remarks:</b> No Data to Display								
High	Off. Admin. Computer Station(s)	136	\$2,000	\$272,000	136	\$2,000	\$272,000	Yes
<b>Justification:</b> Upgrade Technology in Classrooms for Office Admin. Programs & Medical Billing & Coding: 136 Computer Station(s) <b>Remarks:</b> No Data to Display								
High	Off. Admin. Laptop Computer(s)	92	\$2,000	\$184,000	92	\$2,000	\$184,000	Yes
<b>Justification:</b> Off. Admin. Laptop Computer(s) used to support the learning environment. <b>Remarks:</b> No Data to Display								
High	Crim Justice Instructor Computer	1	\$2,000	\$2,000	1	\$2,000	\$2,000	Yes
<b>Justification:</b> Instructor Computer <b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Crim Justice Master Classroom	1	\$7,000	\$7,000	1	\$7,000	\$7,000	Yes
<b>Justification:</b> Criminal Justice Master Classroom								
<b>Remarks:</b> No Data to Display								
High	ET Instructor Computer Station(s)	2	\$2,000	\$4,000	2	\$2,000	\$4,000	Yes
<b>Justification:</b> Instructor Computer Station(s): 2 @ \$2000 = \$4,000.								
<b>Remarks:</b> No Data to Display								
High	ET Instructor Computer	1	\$3,000	\$3,000	1	\$3,000	\$3,000	Yes
<b>Justification:</b> Instructor Computer: Construction Trades								
<b>Remarks:</b> No Data to Display								
High	ENGTECH Computer Station(s)	18	\$3,000	\$54,000	18	\$3,000	\$54,000	Yes
<b>Justification:</b> Computer Station(s)								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$736,000				\$736,000
<b>Total (Year One) Cost</b>				\$736,000				\$736,000



## Budget Detail and Forecast

**Budget Account:** Enhancement Grant - Carlton , Heather

**Account Number:** 23-00-86001

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$27,548

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	NURS PM Agreements (EMS)	4	\$5,512	\$22,048	4	\$5,512	\$22,048	No	
<p><b>Justification:</b> These agreements keep the Audio-Visual equipment in the simulation laboratory functioning. It allows for maintenance and repair at no cost to the institution. These units run approximately \$46,000 each. The maintenance agreements allows the units to be functional for a longer life span.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	NURS Gaumard PM Agreement	1	\$5,500	\$5,500	1	\$5,500	\$5,500	Yes	
<p><b>Justification:</b> These agreements allow the high-fidelity simulators to be serviced in-house on an annual basis allowing them longer lifespans.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$27,548				\$27,548	
<b>Total (Year One) Cost</b>				\$27,548				\$27,548	

## Budget Detail and Forecast

**Budget Account:** Enhancement Grant - Carlton , Heather

**Account Number:** 23-00-86001

**GL Code:** 550005 Furniture Fixtures Equipment

**Budget Amunt:** \$33,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	NURS HAL 40 Week Infant	1	\$25,000	\$25,000	1	\$25,000	\$25,000	Yes
<b>Justification:</b>		The high-fidelity infant is required for clinical simulation experiences. The program is unable to provide reliable placement in the facility for newborn experiences, so the simulated experience is of extreme importance						
<b>Remarks:</b>		No Data to Display						
High	AG Arena Drag	1	\$8,800	\$8,800	1	\$8,800	\$8,800	No
<b>Justification:</b>		This has been included in the enhancement grant. The drag is required to keep the arena in proper condition for the athletes to safely use the facility						
		PER WP - CSE 5/22/17 RESTORED DUE TO GRANT - CSE 5/23/17						
<b>Remarks:</b>		No Data to Display						
<b>Total (Year One) Enhanced Cost</b>				\$33,800				\$33,800
<b>Total (Year One) Cost</b>				\$33,800				\$33,800

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$40,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cooper, William E.	1	\$40,000	\$40,000	1	\$40,000	\$40,000	No
<b>Justification:</b> Director, University Ctr								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$40,000	
				<b>Total (Year One) Cost</b>				\$40,000

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$6,759

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Cooper, William E.	1	\$6,759	\$6,759	1	\$6,663	\$6,663	No	
<b>Justification:</b> Director, University Ctr									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$6,759	\$6,663	
						<b>Total (Year One) Cost</b>			\$6,759
								\$6,663	

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Cooper, William E.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Director, University Ctr									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$6,611	\$5,952	
						<b>Total (Year One) Cost</b>			\$6,611
								\$5,952	

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 500203 FICA

**Budget Amunt:** \$580

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cooper, William E.	1	\$580	\$580	1	\$580	\$580	No
<b>Justification:</b> Director, University Ctr								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$580	
				<b>Total (Year One) Cost</b>				\$580

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$398

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Copy Paper	4	\$37	\$148	4	\$37	\$148	No
	<p><b>Justification:</b> The University Center will need 4 boxes of paper for printing students schedules, transcript requests, and required documentation from students for application, registration, enrollment, and testing. (Copy paper will only be needed if the HP LaserJet Enterprise P3015dn Printer in the technology budget line)</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Paper charges for shared printers	1	\$150	\$150	1	\$150	\$150	No
	<p><b>Justification:</b> The charges will encompass the use of paper and printing to meet the needs of the University Center. This will include student information, schedules, handouts, and other documents relevant to serving students.</p> <p><b>Remarks:</b> No Data to Display</p>							
Medium	Misc. Office Supplies (Pens, Writing Pads, File Folders, Paper Clips)	1	\$100	\$100	1	\$100	\$100	No
	<p><b>Justification:</b> These are supplies for day to day operations of the University Center. They will include pens, writing pads, file folders, and paperclips.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				<b>\$398</b>				<b>\$398</b>
<b>Total (Year One) Cost</b>				<b>\$398</b>				<b>\$398</b>

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 510005 Postage

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage for University Center	1	\$200	\$200	1	\$200	\$200	No
<p><b>Justification:</b> The University Center will need funds for postage. Postage would be for correspondence to students along with partnering universities for communication of University Center events and offerings.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$200				\$200
<b>Total (Year One) Cost</b>				\$200				\$200



## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	HP Laser Jet Enterprise P3015dn Printer	1	\$700	\$700	0	\$0	\$0	No
<p><b>Justification:</b> The University Center has a need for its current students as well as potential students to print documentation for application, registration, enrollment and testing purposes. Also, the University Center needs to print schedules for evening students and consortium students, who take classes with both TRC and the partner university. The printer will allow students to attain printed copies of needed documentation for the university partners while at the University Center, reducing process times and increasing overall efficiency. The printer will also be beneficial for printing student schedules within the University Center, reducing registration processing times and increased efficiency, especially during periods of time with high student volume.</p> <p>I.T. HAS SURPLUS PRINTER THAT CAN BE USED 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Yealink SIP T38G VoIP Phone	1	\$200	\$200	0	\$0	\$0	No
<p><b>Justification:</b> The VoIP phone will be used in the reception area of the University Center for the part-time employee or work-study. The reception person will be able to take University Center calls and direct them to the appropriate university partner or take messages.</p> <p>PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$900				\$0
<b>Total (Year One) Cost</b>				\$900				\$0

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 510302 Advertising

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Advertising and Promotions for University Center	1	\$2,000	\$2,000	0	\$0	\$0	No
<p><b>Justification:</b> In effort to increase awareness and enrollment with the university partners, the University Center will need to advertise its offerings through various sources, which includes newspapers and online media outlets. Specifically, the advertising will target peak registration times prior to the Fall and Spring semesters at open enrollment periods.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$2,000	\$0
				<b>Total (Year One) Cost</b>			\$2,000	\$0

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 510303 Printing

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Printing for Brochures and Signage	1	\$1,500	\$1,500	1	\$500	\$500	No
<p><b>Justification:</b> The University Center will need brochures, signage, and visual presentation resources for its offerings and events at peak registration times. The brochures will be printed to give to potential students a accurate view of the University Center and its offerings. Signage will be used for to promote the University Center at peak registration times and to direct potential students to its location. Visual presentation resources will be used for promotions and classroom visits for potential students.</p> <p>REDUCED BASED ON BUDGET - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$1,500				\$500
<b>Total (Year One) Cost</b>				\$1,500				\$500

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 510400 Travel

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Medium	Travel to TRC locations to promote University Center	1	\$300	\$300	1	\$300	\$300	No
<p><b>Justification:</b> Travel to the Three Rivers College locations will be needed to promote the University Center and the offerings its partners provide for bachelor programs. The amount will allow for quarterly visits to the Sikeston, Dexter, and Kennett locations. Also, it will allow for semi-annual visits to the Malden and Piedmont locations.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$300				\$300
<b>Total (Year One) Cost</b>				\$300				\$300

## Budget Detail and Forecast

**Budget Account:** University Center - Cooper , Will

**Account Number:** 11-00-20025

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hospitality for the University Center	1	\$1,250	\$1,250	1	\$1,250	\$1,250	No
<p><b>Justification:</b> The University Center will require a hospitality budget for two things. First, it will be used for registration events to provide students with drinks and snacks. Second, it will be used for university partner meetings that discuss potential program changes and agreements (Provost meetings).</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,250				\$1,250
<b>Total (Year One) Cost</b>				\$1,250				\$1,250

## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$32,891

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cornman, Heather K.	1	\$32,891	\$32,891	1	\$32,891	\$32,891	No
<b>Justification:</b> Instructor, Early Childhood De								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$32,891	
						<b>Total (Year One) Cost</b>	\$32,891	

## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$5,728

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Cornman, Heather K.	1	\$5,728	\$5,728	1	\$5,632	\$5,632	No	
<b>Justification:</b> Instructor, Early Childhood De									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$5,728	\$5,632	
						<b>Total (Year One) Cost</b>			\$5,728
								\$5,632	

## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Cornman, Heather K.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Instructor, Early Childhood De									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952	
<b>Total (Year One) Cost</b>				\$6,611				\$5,952	



## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 500203 FICA

**Budget Amunt:** \$477

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cornman, Heather K.	1	\$477	\$477	1	\$477	\$477	No
<b>Justification:</b> Instructor, Early Childhood De								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$477	
								<b>Total (Year One) Cost</b>
								\$477

## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Office Supplies	1	\$50	\$50	1	\$0	\$0	No	
<p><b>Justification:</b> Misc. office supplies for ECD office and classroom use.</p> <p style="text-align: center;">COMBINED WITH CHAIR - JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Supplies for the EC Fair-Silly Saturday	1	\$150	\$150	1	\$150	\$150	No	
<p><b>Justification:</b> The allocated funding will be utilized to purchase supplies for Silly Saturday. The Early Childhood Resource Fair-Silly Saturday is a community based event and is for public relations purposes and to build relationships with peers throughout the community. Supplies: plastic table cloths, materials for activities for children at booth, candy, small items(for give-aways) Silly Saturday is held at the BAC. The 2017 event drew 650 people to the TRC campus. The event also had 26 booths representing businesses and services in the community.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$200				\$150	
<b>Total (Year One) Cost</b>				\$200				\$150	

## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 510400 Travel

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Practicum/Observations (required site travel)	1	\$300	\$300	1	\$150	\$150	Yes
<p><b>Justification:</b> Mileage for required observations of ECD 205/208 students acquiring their CDA (Child Development Certificate). Currently their are 8 students enrolled in ECD 205/208 that will require an observation at their Early Childhood classroom where they are employed and/or volunteering. Required observations also conducted at practicum sites with ECD 295-296 students.</p> <p style="text-align: center;">USE COLLEGE CARS - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$300	\$150
				<b>Total (Year One) Cost</b>			\$300	\$150

## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$168

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Zero to Three Membership/Journal	1	\$50	\$50	1	\$50	\$50	Yes	
<p><b>Justification:</b> Subscription to the information-filled ZERO TO THREE Journal, the premier journal on early childhood development, which provides research, best practices, and policies to inform your practice. Members also receive complimentary access to the ZERO TO THREE Journal archives. Free monthly virtual learning events, brought by experts in the field.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	NAEYC Membership	1	\$118	\$118	1	\$118	\$118	Yes	
<p><b>Justification:</b> NAEYC promotes high-quality early learning for all children, birth through age 8, by connecting practice, policy and research. Monthly e-mail member newsletters, membership in local and state NAEYC Affiliate group, print publication subscription of five issues of Young Children, access to digital issues of Young Children, developments in early childhood education, practice, and research.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$168				\$168	
<b>Total (Year One) Cost</b>				\$168				\$168	

## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$1,150

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Early Childhood Conferences	1	\$1,150	\$1,150	1	\$0	\$0	No
<p><b>Justification:</b> For travel and expenses to professional association meetings regarding ECD program. MAECTE Spring and Fall Conference \$300.00 each. Conference on the Young Years 550.00 *(estimated prices)</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,150				\$0
<b>Total (Year One) Cost</b>				\$1,150				\$0

## Budget Detail and Forecast

**Budget Account:** Early Childhood Development - Cornman , Heather

**Account Number:** 11-00-14005

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$150

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ECD Advisory Meeting Catering	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> Funds for catering ECD Advisory Meeting.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$150				\$150
<b>Total (Year One) Cost</b>				\$150				\$150

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$41,226

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Jackson, Beverly J.\$10.32	1	\$21,466	\$21,466	1	\$21,466	\$21,466	No	
<b>Justification:</b> Campus Ctr Facilitator-Malden									
<b>Remarks:</b> No Data to Display									
High	Landers, Samantha K.\$9.5	1	\$19,760	\$19,760	1	\$19,760	\$19,760	No	
<b>Justification:</b> Campus Ctr Facilitator-Malden									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$41,226				\$41,226	
<b>Total (Year One) Cost</b>				\$41,226				\$41,226	

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$17,479

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cornman, Carolyn .\$.31.78	1	\$17,479	\$17,479	1	\$17,479	\$17,479	No
<b>Justification:</b> Part-Time Director, Malden Ctr (550hrs/yr)								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$17,479	
				<b>Total (Year One) Cost</b>				\$17,479



## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$3,735

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Jackson, Beverly J.\$10.32	1	\$1,926	\$1,926	1	\$1,881	\$1,881	No
<b>Justification:</b> Campus Ctr Facilitator-Malden								
<b>Remarks:</b> No Data to Display								
High	Landers, Samantha K.\$9.5	1	\$1,809	\$1,809	1	\$1,764	\$1,764	No
<b>Justification:</b> Campus Ctr Facilitator-Malden								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$3,735</b>				<b>\$3,645</b>
<b>Total (Year One) Cost</b>				<b>\$3,735</b>				<b>\$3,645</b>

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Jackson, Beverly J.\$10.32	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Campus Ctr Facilitator-Malden								
<b>Remarks:</b> No Data to Display								
High	Landers, Samantha K.\$9.5	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Campus Ctr Facilitator-Malden								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,491

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cornman, Carolyn . \$31.78	1	\$1,337	\$1,337	1	\$1,337	\$1,337	No
<b>Justification:</b> Part-Time Director, Malden Ctr (550hrs/yr)								
<b>Remarks:</b> No Data to Display								
High	Jackson, Beverly J. \$10.32	1	\$1,642	\$1,642	1	\$1,642	\$1,642	No
<b>Justification:</b> Campus Ctr Facilitator-Malden								
<b>Remarks:</b> No Data to Display								
High	Landers, Samantha K. \$9.5	1	\$1,512	\$1,512	1	\$1,512	\$1,512	No
<b>Justification:</b> Campus Ctr Facilitator-Malden								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,491				\$4,491
<b>Total (Year One) Cost</b>				\$4,491				\$4,491

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,263

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$1,263	\$1,263	1	\$800	\$800	No
<p><b>Justification:</b> Toner for the Vendprint 1 x \$101.00= \$101.00 - Keep the students printing assignments. The students pay Vendprint a dime per copy.                      Copy Paper 10 cases X \$36,20 = \$362.00                      Toner for multifunction printer and scanner machine - \$250                      Miscellaneous Office Supplies for the staff - Pens, legal pads, sticky notes, etc.. - \$550</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,263	\$800
				<b>Total (Year One) Cost</b>			\$1,263	\$800

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Instructional Supplies	1	\$250	\$250	1	\$100	\$100	Yes	
	<b>Justification:</b> Dry Erasers - 20 X .93 = \$18.60 Dry Eraser Board Solution \$1.74 X 20 = \$34.80 Dry Erase Markers - \$11.87 (Dozen) X 3 = \$35.61 Scantrons & Apperson Ink - \$160  REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17  <b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$250	\$100	
				<b>Total (Year One) Cost</b>			\$250	\$100	

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$550

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	equipment maintenance	1	\$150	\$150	0	\$150	\$0	No
<p><b>Justification:</b> Maintenance on central heating and air units at the Malden location.</p> <p style="text-align: center;">DONE INHOUSE - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Custodial supplies	4	\$100	\$400	4	\$100	\$400	No
<p><b>Justification:</b> These supplies include paper towels, toilet paper, hand soap and sanitizer for both the men's and women's bathrooms.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$550				\$400
<b>Total (Year One) Cost</b>				\$550				\$400

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$8,742

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Lawncare and plumbing	10	\$150	\$1,500	10	\$150	\$1,500	No
	<b>Justification:</b> Lawncare costs at Malden Center							
	<b>Remarks:</b> No Data to Display							
High	Fire Extinguisher Maintenance	2	\$75	\$150	2	\$75	\$150	No
	<b>Justification:</b> Bi-annual maintenance of building fire extinguishers at the Malden location.							
	<b>Remarks:</b> No Data to Display							
High	Snow and ice removal	2	\$150	\$300	2	\$150	\$300	No
	<b>Justification:</b> Cleaning the parking lots of snow and ice.							
	<b>Remarks:</b> No Data to Display							
High	Bug Spray & Trash	12	\$148	\$1,776	12	\$110	\$1,320	No
	<b>Justification:</b> Monthly (or more if needed) Bug Spraying and rodent (mice) removal at the Malden location							
	\$60/MTH BUGS + \$50/MTH TRASH REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	McCallister cleaning service	12	\$418	\$5,016	12	\$418	\$5,016	No
	<b>Justification:</b> McCallister cleaning service for the Malden Location.							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$8,742</b>				<b>\$8,286</b>
<b>Total (Year One) Cost</b>				<b>\$8,742</b>				<b>\$8,286</b>

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Mileage for meetings and Bank deposits	1	\$1,000	\$1,000	1	\$750	\$750	No	
<p><b>Justification:</b> Mileage for director's trips to main campus and to schools and for facilitators to make trips to the bank to make deposits.</p> <p style="text-align: center;">TRANSFER \$200 TO 510300 RECRUITING FOR MEETINGS WITH COUNSELORS - CSE 5/23/17 REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$1,000	\$750	
				<b>Total (Year One) Cost</b>			\$1,000	\$750	



## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$810

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Membership Dues	1	\$60	\$60	1	\$60	\$60	No
<b>Justification:</b> Membership Dues to Malden Lions Club								
<b>Remarks:</b> No Data to Display								
High	Chamber of Commerce Membership	1	\$500	\$500	0	\$500	\$0	No
<b>Justification:</b> Dues to continue membership to the Malden Chamber of Commerce.								
INCLUDED IN PRESIDENT BUDGET - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
High	Annual Chamber of Commerece Banquet.	1	\$250	\$250	0	\$250	\$0	No
<b>Justification:</b> TRC table at the annual Chamber of Commerce Banquet in order to promote and maintain TRC's presence in the community.								
INCLUDED IN COMMUNICATIONS BUDGET - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$810				\$60
<b>Total (Year One) Cost</b>				\$810				\$60

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$710

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Student appreciation for Fall and Spring semesters <b>Justification:</b> Bring students, adjuncts, and staff together to visit and discuss any concerns about the Malden location.  REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17 <b>Remarks:</b> No Data to Display	1	\$500	\$500	2	\$175	\$350	No
High	Counselor's Luncheon <b>Justification:</b> Working lunch between staff of the Malden location and the six high school counselors covered in our area for the purpose of networking and recruiting.  <b>Remarks:</b> No Data to Display	1	\$90	\$90	1	\$100	\$100	No
High	Convocation lunch <b>Justification:</b> Lunch is provided to the Malden staff during the Spring semester Convocation.  INCLUDED IN HR BUDGET - CSE 5/23/17 <b>Remarks:</b> No Data to Display	1	\$90	\$90	0	\$90	\$0	No
High	Police Department Recognition <b>Justification:</b> Malden location shows its support of the MPD by providing a cookie tray during the holiday season.  <b>Remarks:</b> No Data to Display	1	\$30	\$30	0	\$30	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$710				\$450
<b>Total (Year One) Cost</b>				\$710				\$450

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510800 Rental Facilities

**Budget Amunt:** \$20,004

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Building Rent	12	\$1,667	\$20,004	12	\$1,667	\$20,004	No
<b>Justification:</b> Rent on building at the Malden location.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$20,004	
				<b>Total (Year One) Cost</b>			\$20,004	

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510900 Electricity

**Budget Amunt:** \$7,560

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Electricity	12	\$630	\$7,560	12	\$555	\$6,660	No
<p><b>Justification:</b> Malden location's monthly light bill that reflects a 5% rate increase during FY/18.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$7,560	\$6,660
						<b>Total (Year One) Cost</b>	\$7,560	\$6,660

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510902 Natural Gas

**Budget Amunt:** \$804

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Gas Bill	12	\$67	\$804	12	\$50	\$600	No	
<b>Justification:</b> Gas Bill for the Malden Location which reflects a 5% increase for FY\18.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$804				\$600	
<b>Total (Year One) Cost</b>				\$804				\$600	

## Budget Detail and Forecast

**Budget Account:** Center Support-Malden - Cornman, Carolyn

**Account Number:** 11-20-20015

**GL Code:** 510904 Telephone

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Telephone bill	1	\$1,000	\$1,000	1	\$1,200	\$1,200	No	
<b>Justification:</b> Payment of the telephone system at the Malden Location.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$1,200	
<b>Total (Year One) Cost</b>				\$1,000				\$1,200	

## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$34,961

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Butler, Christopher L.\$15.84	1	\$8,110	\$8,110	1	\$8,110	\$8,110	No
<b>Justification:</b> Part-time EMT Lab Assistant (16hrs/wk*32wks)								
<b>Remarks:</b> No Data to Display								
High	Tidwell, Kevin G.\$16.08	1	\$8,233	\$8,233	1	\$8,233	\$8,233	No
<b>Justification:</b> Part-time EMT Lab Assistant (16hrs/wk*32wks)								
<b>Remarks:</b> No Data to Display								
High	Wilkerson, Arika D.\$15.38	1	\$9,843	\$9,843	1	\$9,843	\$9,843	No
<b>Justification:</b> Part-Time Paramedic Lab Assist (16hrs/wk*32wks+8wks)								
<b>Remarks:</b> No Data to Display								
High	Vacant PT EMS Sec \$9	1	\$8,775	\$8,775	1	\$8,775	\$8,775	No
<b>Justification:</b> PT EMS Secretary								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$34,961				\$34,961
<b>Total (Year One) Cost</b>				\$34,961				\$34,961

## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$43,798

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cunningham, Tami L.	1	\$40,698	\$40,698	1	\$40,698	\$40,698	No
	<b>Justification:</b> Instructor, Emergency Medica							
	<b>Remarks:</b> No Data to Display							
High	Cunningham, Tami L.10th month	1	\$3,100	\$3,100	1	\$3,100	\$3,100	No
	<b>Justification:</b> 10th month							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$43,798</b>				<b>\$43,798</b>
<b>Total (Year One) Cost</b>				<b>\$43,798</b>				<b>\$43,798</b>



## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$7,310

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cunningham, Tami L.	1	\$6,860	\$6,860	1	\$6,764	\$6,764	No
<b>Justification:</b> Instructor, Emergency Medica								
<b>Remarks:</b> No Data to Display								
High	Cunningham, Tami L.	1	\$450	\$450	1	\$450	\$450	No
<b>Justification:</b> 10th month								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$7,310				\$7,214
<b>Total (Year One) Cost</b>				\$7,310				\$7,214

## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Cunningham, Tami L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No		
<b>Justification:</b> Instructor, Emergency Medica										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$6,611	\$5,952		
						<b>Total (Year One) Cost</b>			\$6,611	\$5,952

## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,309

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cunningham, Tami L. <b>Justification:</b> 10th month <b>Remarks:</b> No Data to Display	1	\$45	\$45	1	\$45	\$45	No
High	Butler, Christopher L.\$15.84 <b>Justification:</b> Part-time EMT Lab Assistant (16hrs/wk*32wks) <b>Remarks:</b> No Data to Display	1	\$620	\$620	1	\$620	\$620	No
High	Cunningham, Tami L. <b>Justification:</b> Instructor, Emergency Medica <b>Remarks:</b> No Data to Display	1	\$590	\$590	1	\$590	\$590	No
High	Tidwell, Kevin G.\$16.08 <b>Justification:</b> Part-time EMT Lab Assistant (16hrs/wk*32wks) <b>Remarks:</b> No Data to Display	1	\$630	\$630	1	\$630	\$630	No
High	Wilkerson, Arika D.\$15.38 <b>Justification:</b> Part-Time Paramedic Lab Assist (16hrs/wk*32wks+8wks) <b>Remarks:</b> No Data to Display	1	\$753	\$753	1	\$753	\$753	No
High	Vacant PT EMS Sec \$9 <b>Justification:</b> PT EMS Secretary <b>Remarks:</b> No Data to Display	1	\$671	\$671	1	\$671	\$671	No
<b>Total (Year One) Proposed Cost</b>				\$3,309				
<b>Total (Year One) Cost</b>				\$3,309				

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	FISDAP	16	\$185	\$2,960	16	\$185	\$2,960	No
<p><b>Justification:</b> FISDAP is a software used by the program to track students clinical experiences and create a student portfolio. The software allows students to take exams, track skills, log clinical hours, etc. This expense is covered by student course fees.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	ACLS	16	\$25	\$400	16	\$25	\$400	Yes
<p><b>Justification:</b> ACLS is a certification that is required to perform skills during the clinical part of the program. The certification fee is part of teh course fee. Service provided by AR Methodist.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	PALS Certification	16	\$30	\$480	16	\$30	\$480	No
<p><b>Justification:</b> PALS Certification required for Paramedic program completion. Service provided by Air Evac. Part of student course fees.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	PHTLS	16	\$30	\$480	16	\$30	\$480	No
<p><b>Justification:</b> PHTLS is a course that is required for certification and is included as a student course fee.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Composite Photo	1	\$500	\$500	1	\$385	\$385	No
<p><b>Justification:</b> Photo of the Paramedic class annually. Used to recruit future students and for documentation of the program.</p> <p><b>Remarks:</b> REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17 No Data to Display</p>								
High	EMS Badges	16	\$60	\$960	16	\$60	\$960	No
<p><b>Justification:</b> Badges are presented as part of the Paramedic cohort completion ceremony.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Supplies for Lab	1	\$4,500	\$4,500	1	\$1,500	\$1,500	No
<p><b>Justification:</b> Fee to replace disposable supplies and broken equipment throughout the year used in the EMS Laboratory.</p> <p><b>Remarks:</b> REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17 No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	EMT Certification Exam Fee	60	\$140	\$8,400	40	\$140	\$5,600	No
<b>Justification:</b> Certification fee paid for the EMDS 105 students upon completion of teh course to register them for their certification examination. This is a course fee for students.								
REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$18,680				\$12,765
<b>Total (Year One) Cost</b>				\$18,680				\$12,765

## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gamma Labs	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Fee for additional drug screens as required in the program (for cause).								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$100				\$100
<b>Total (Year One) Cost</b>				\$100				\$100

## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	EMS Conference	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<p><b>Justification:</b> EMS Coordinator travel to national conference for EMS educators. Required professional development for position via CoAESMP standards. Document: EMSP-April-2015-final, p. 4</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,000				\$2,000
<b>Total (Year One) Cost</b>				\$2,000				\$2,000

## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	EMS Advisory Meeting	1	\$150	\$150	1	\$150	\$150	No
<p><b>Justification:</b> Advisory meetings required by accreditation agency. EMS advisory meets annually to provide valuable input and feedback on the success of the program.</p> <p><b>Remarks:</b> No Data to Display</p>								
Medium	Paramedic Completion Ceremony	1	\$150	\$150	1	\$100	\$100	No
<p><b>Justification:</b> Completion ceremony at the completion of the Paramedic program to occur in July.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$300				\$250
<b>Total (Year One) Cost</b>				\$300				\$250



## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 511002 Insurance - Liability

**Budget Amunt:** \$5,320

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Liability Insurance	76	\$70	\$5,320	56	\$70	\$3,920	No
<p><b>Justification:</b> Liability insurance required for the clinical component for EMT and Paramedic students. Covered by student course fees.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$5,320	\$3,920
						<b>Total (Year One) Cost</b>	\$5,320	\$3,920

## Budget Detail and Forecast

**Budget Account:** Emergency Medical Services - Cunningham, Tami

**Account Number:** 11-00-15515

**GL Code:** 550003 Building Improvements

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Renovations to 911 Call Center Building	1	\$2,500	\$2,500	0	\$0	\$0	Yes
<p><b>Justification:</b> Renovations required to old child care building (behind 911 call center). The renovations will create a 20 seat classroom, EMS laboratory, and office space for the EMS Coordinator.</p> <p>PB LPN MOVING TO OLD PTA SPACE. NO NEED TO MOVE EMS. - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,500				\$0
<b>Total (Year One) Cost</b>				\$2,500				\$0

## Budget Detail and Forecast

**Budget Account:** Phi Theta Kappa - DeAngelo, Michael

**Account Number:** 11-00-39003

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	PTK Advisor	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
<b>Justification:</b> PTK Advisor								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,500	
								<b>Total (Year One) Cost</b>
								\$1,500

## Budget Detail and Forecast

**Budget Account:** Phi Theta Kappa - DeAngelo, Michael

**Account Number:** 11-00-39003

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$218

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	PTK Advisor	1	\$218	\$218	1	\$218	\$218	No
<b>Justification:</b> PTK Advisor								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$218	
				<b>Total (Year One) Cost</b>				\$218

## Budget Detail and Forecast

**Budget Account:** Phi Theta Kappa - DeAngelo, Michael

**Account Number:** 11-00-39003

**GL Code:** 500203 FICA

**Budget Amunt:** \$22

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	PTK Advisor	1	\$22	\$22	1	\$22	\$22	No	
<b>Justification:</b> PTK Advisor									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$22		
								<b>Total (Year One) Cost</b>	\$22

## Budget Detail and Forecast

**Budget Account:** Phi Theta Kappa - DeAngelo, Michael

**Account Number:** 11-00-39003

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Medallions for chapter officers	5	\$30	\$150	5	\$30	\$150	No
	<b>Justification:</b> High	Medallions for chapter officers (5)		\$150				
	Justification: In recognition of the leadership and hard work of chapter officers who conduct Phi Theta Kappa chapter meetings, organize the bi-yearly induction ceremonies, the Honors in Action project and community activities. Rewarding chapter officers helps to encourage and promote participation in the TRC chapter of PTK.							
	<b>Remarks:</b> No Data to Display							
High	Key Honor stole supplies	10	\$30	\$300	10	\$30	\$300	No
	<b>Justification:</b> High	Key Honors Stoles (10)		\$300				
	Justification: All-Missouri scholarship winners are recognized at the Student Excellence awards and receive the Honors stole in recognition of their achievement. Phi Theta Kappa members who walk in commencement are encouraged to purchase PTK's Key Honors stoles as part of their graduation regalia. Members who cannot afford the stoles may be allowed to borrow stoles from the PTK advisor. Recognition of student achievement is an important component of PTK's mission.							
	<b>Remarks:</b> No Data to Display							
High	Induction supplies	1	\$250	\$250	1	\$250	\$250	No
	<b>Justification:</b> High	Induction supplies and gifts		\$250				
	Justification: Membership in Phi Theta Kappa is recognized at two Induction ceremonies per year – one in the spring and one in the fall. Student Government Association (SGA) helps defray much of the cost of the induction ceremonies supplies. Additional funding is needed to buy items such as participant gifts, candles and office supplies. The Induction ceremonies are important in that they celebrate student achievement, and make the community aware of both Phi Theta Kappa and TRC.							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$700				\$700
<b>Total (Year One) Cost</b>				\$700				\$700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel to Conferences and Awards Ceremoney in State - Student	1	\$500	\$500	1	\$500	\$500	No
	<b>Justification:</b> High	PTK Academic Team Awards Ceremony -students			\$500			
	Justification: \$500 will allow each of two Three Rivers College students who attend the awards ceremony to cover the travel expenses to Jefferson City. The amount will cover the mileage to Jefferson City of the two students and their guests.							
	<b>Remarks:</b> No Data to Display							
High	Travel to Conferences and Awards Ceremony in State - Faculty	1	\$300	\$300	1	\$300	\$300	No
	<b>Justification:</b> High	PTK Academic Team Awards Ceremony –faculty			\$300			
	Justification: Funds to cover travel expenses and per diem for meals for two faculty/staff to attend the PTK Academic Team Awards Ceremony in Jefferson City.							
	<b>Remarks:</b> No Data to Display							
High	Travel to Conferences in State Award Banquet	10	\$70	\$700	10	\$70	\$700	No
	<b>Justification:</b> High	PTK Academic Team Award Banquet (10)			\$700			
	Justification: Banquet costs for the following to attend the PTK All-Missouri Academic Team awards luncheon: 2 faculty/staff 2 winning students 3 guests for each student							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel to Honors in Action Conference Phi Theta Kappa	1	\$500	\$500	1	\$500	\$500	No
	<b>Justification:</b> High	Phi Theta Kappa Honors in Action Conference			\$500			
	Justification: Attending this fall conference will help the chapter to be more active in leadership development activities of PTK and also will help the chapter to be able to earn the five-star recognition, one of the overarching goals of the TRC chapter of PTK. This conference is held in different locations throughout the region, as yet to be announced.							
	<b>Remarks:</b>	No Data to Display						
High	Travel to Leadership Conference Phi Theta Kappa	1	\$500	\$500	1	\$500	\$500	No
	<b>Justification:</b> High	Phi Theta Kappa Leadership Conference			\$500			
	Justification: Attending this spring conference will help the chapter and members to be develop relationships with other PTK members from the region. In addition, participation will help the chapter to earn the five-star recognition. This conference is held in different locations throughout the region, as yet to be announced.							
	<b>Remarks:</b>	No Data to Display						
<b>Total (Year One) Proposed Cost</b>				\$2,500				\$2,500
<b>Total (Year One) Cost</b>				\$2,500				\$2,500



## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$95,715

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Eubank, Charlotte .	1	\$95,715	\$95,715	1	\$95,715	\$95,715	No
<b>Justification:</b> Chief Financial Officer								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$95,715	
				<b>Total (Year One) Cost</b>				\$95,715

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$45,552

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Freeman, Anita A.\$21.9	1	\$45,552	\$45,552	1	\$45,552	\$45,552	No
<b>Justification:</b> Executive Assistant to Cfo								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$45,552	
				<b>Total (Year One) Cost</b>				\$45,552

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$14,837

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Eubank, Charlotte .	1	\$14,837	\$14,837	1	\$14,742	\$14,742	No	
<b>Justification:</b> Chief Financial Officer									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$14,837	\$14,742	
						<b>Total (Year One) Cost</b>			\$14,837
								\$14,742	

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$3,578

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Freeman, Anita A.\$21.9	1	\$3,578	\$3,578	1	\$3,533	\$3,533	No	
<b>Justification:</b> Executive Assistant to Cfo									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$3,578	\$3,533	
						<b>Total (Year One) Cost</b>			\$3,578
								\$3,533	

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Eubank, Charlotte . <b>Justification:</b> Chief Financial Officer  <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
High	Freeman, Anita A.\$21.9 <b>Justification:</b> Executive Assistant to Cfo  <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,873

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Eubank, Charlotte . <b>Justification:</b> Chief Financial Officer  <b>Remarks:</b> No Data to Display	1	\$1,388	\$1,388	1	\$1,388	\$1,388	No
High	Freeman, Anita A.\$21.9 <b>Justification:</b> Executive Assistant to Cfo  <b>Remarks:</b> No Data to Display	1	\$3,485	\$3,485	1	\$3,485	\$3,485	No
<b>Total (Year One) Proposed Cost</b>				\$4,873				\$4,873
<b>Total (Year One) Cost</b>				\$4,873				\$4,873

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,740

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Copy charges	12	\$20	\$240	12	\$15	\$180	No	
	<p><b>Justification:</b> cost per copy or print. Amount based on historical average of actuals. FY16 monthly average was \$32.44. FY17 monthly average was only \$14.73.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	General office supplies	12	\$125	\$1,500	1	\$1,000	\$1,000	No	
	<p><b>Justification:</b> Since paper is purchased at Staples along with other supplies, I combined it into general supplies. It is difficult to determine how much is only paper, although the majority of the cost is that. Amount estimated based on historical average. Reduced from FY17 based on actuals and modified budget.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,740	\$1,180	
				<b>Total (Year One) Cost</b>			\$1,740	\$1,180	

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 510005 Postage

**Budget Amunt:** \$10

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	General postage	1	\$10	\$10	1	\$10	\$10	No	
<p><b>Justification:</b> Our office does not have any mass mailings but does have the occasional need to overnight something. Reduced from FY17 based on actuals and modified budget.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$10				\$10	
<b>Total (Year One) Cost</b>				\$10				\$10	



## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$7,320

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Disclosure compliance Gilmore Bell	1	\$900	\$900	1	\$900	\$900	No
<p><b>Justification:</b> Gilmore Bell provides the preparation and annual required filing for all tax exempt bond issues with EMMA to demonstrate compliance with continuing disclosure obligations. Amount is per contract</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Post issuance tax compliance Gilmore Bell	1	\$600	\$600	1	\$600	\$600	No
<p><b>Justification:</b> Gilmore Bell will prepare a close out report on the use of the proceeds from tax exempt bond proceeds to demonstrate tax law compliance. Amount is an annual installment for 5 years beginning 4/15/14 and totaling \$3,000</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Third party administration of 403b plans	1	\$820	\$820	1	\$820	\$820	No
<p><b>Justification:</b> PARS provides administration of our 403b plan to ensure compliance with tax law. Amount based on historical cost.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Milliman GASB actuarial calculation	1	\$5,000	\$5,000	1	\$5,000	\$5,000	No
<p><b>Justification:</b> GASB45 requires an biennial actuarial calculation of the college OPEB (Other Post Employment Benefits) liability for use in the audited financial statement disclosures. OPEB is the actuarially estimated cost to the college by allowing retirees to participate in the college group health plan. Since state statute requires that we allow retirees to participate in our insured group, this is a required non-cash accrual. The calculation is required every other year, thus the change year to year. FY16 actual was \$4750 plus an expected increase.</p> <p>FY17 will be the year we skip this expense, but I have included it as a placeholder.</p> <p>FY18 I have estimated based on FY16 actual plus price increase.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$7,320				\$7,320
<b>Total (Year One) Cost</b>				\$7,320				\$7,320

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 510201 Audit Services

**Budget Amunt:** \$33,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Annual independent audit	1	\$33,500	\$33,500	1	\$33,500	\$33,500	No
<p><b>Justification:</b> Annual independent audit required for federal funding compliance with Circular A-133. Amount estimated based on KMT contract: FY15 audit \$30500, FY16 audit \$32000, FY17 audit \$33500</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$33,500	
						<b>Total (Year One) Cost</b>	\$33,500	

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MCCA CBO meetings	1	\$1,000	\$1,000	1	\$500	\$500	No
<b>Justification:</b> Attend the meeting of Missouri Community College Business Officers at the annual MCCA conference								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$500
<b>Total (Year One) Cost</b>				\$1,000				\$500



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	NACUBO/CACUBO	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No	
	<p><b>Justification:</b> National Association of College &amp; University Business Officers (NACUBO) - Institutional membership to national and regional professional organization. Valuable resource for all college personnel for HR, research, professional development, peer interaction. Dues are based on IPEDS data. FY17 actuals were \$2868. Dues are paid in May. This amount also includes (\$250) membership in Central Association of College &amp; University Business Officers (CACUBO).</p> <p><b>Remarks:</b> No Data to Display</p>								
High	AICPA	1	\$350	\$350	1	\$350	\$350	No	
	<p><b>Justification:</b> American Institute of Certified Public Accountants (AICPA) - National membership to professional organization. Provides professional development opportunities. Individual membership for CFO. FY16 actual paid was \$345.83. Dues are paid in August.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MSCPA	1	\$385	\$385	1	\$385	\$385	No	
	<p><b>Justification:</b> Missouri Society of Certified Public Accountants (MSCPA) - State membership to professional organization. Provides professional development opportunities. Individual membership for CFO. FY16 actuals were \$385 and mocpa.org still shows this same rate. Dues are paid in June</p> <p><b>Remarks:</b> No Data to Display</p>								
High	State Board of Accountancy	1	\$180	\$180	1	\$180	\$180	No	
	<p><b>Justification:</b> Required to maintain state CPA license for CFO. Renews every other year. 2 year license was renewed in FY14 at \$80, and again in FY16 for \$180. pr.mo.gov shows \$80 as the current renewal rate. No FY17 amount budgeted, but included item as a placeholder.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	CCBO	1	\$450	\$450	1	\$450	\$450	No	
	<p><b>Justification:</b> Community College Business Officers (CCBO) - Institutional membership. Leadership and professional growth opportunities specifically networking with other cc business officers. Dues are based on enrollment. FY15 actuals were \$450 and ccbo.org shows \$450 as the current rate. Dues are paid in May</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Secretary of State Bldg Corp Registration	1	\$12	\$12	1	\$12	\$12	No	
	<p><b>Justification:</b> Required filing fees for Building corp. FY17 actual was \$11.25</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$4,377		
				<b>Total (Year One) Cost</b>			\$4,377		

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$6,129

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Webinars	11	\$189	\$2,079	8	\$189	\$1,512	No
<p><b>Justification:</b> Webinar training is a cost effective way to get training toward the CFO required 40 hours of CPE per year as well as other training needed in the division.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	CCBO annual conference	1	\$2,350	\$2,350	1	\$2,350	\$2,350	No
<p><b>Justification:</b> Annual CCBO conference allows networking for the CFO and aid in staying in compliance and helping establish proper procedures.</p> <p>This is the only group specifically targeted to the community college business officer population. Previous attendance to this conference has been head and shoulders above other business officer conference. CFO also serves on the CCBO Board.</p> <p>Fall 2014 San Antonio - I presented on Women in Leadership                      Fall 2015 Las Vegas - I've been asked to be a presenter on zero based budgeting and use of SPOL                      Fall 2016 Orlando - I was unable to present in Fall 2015, so am submitting a proposal for Fall 2016 on same topic                      Fall 2017 New Orleans</p> <p>See travel request in docs</p> <p><b>Remarks:</b> No Data to Display</p>								
High	CCBO spring board meeting	1	\$1,700	\$1,700	1	\$1,700	\$1,700	No
<p><b>Justification:</b> This is the only group specifically targeted to the community college business officer population. CFO serves as a member of the board.</p> <p>Estimated costs are based on FY16 meeting in Orlando. See travel document in files.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$6,129				\$5,562
<b>Total (Year One) Cost</b>				\$6,129				\$5,562

## Budget Detail and Forecast

**Budget Account:** Chief Financial Officer - Eubank, Charlotte

**Account Number:** 11-00-40015

**GL Code:** 510904 Telephone

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	CFO cell phone	1	\$600	\$600	1	\$600	\$600	No
	<b>Justification:</b> Based on historical							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$600	
				<b>Total (Year One) Cost</b>			\$600	

## Budget Detail and Forecast

**Budget Account:** Rental of Caruthersville - Eubank, Charlotte

**Account Number:** 12-55-50070

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$2,840

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Lawn service	12	\$70	\$840	10	\$70	\$700	No	
<b>Justification:</b> Lawncare from Creed's. November cut was \$70, estimate 12 cuts annually.									
<b>Remarks:</b> No Data to Display									
High	General repairs	1	\$2,000	\$2,000	1	\$300	\$300	No	
<b>Justification:</b> Reduced from FY17 based on actual usage.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,840				\$1,000	
<b>Total (Year One) Cost</b>				\$2,840				\$1,000	



## Budget Detail and Forecast

**Budget Account:** Rental of Caruthersville - Eubank, Charlotte

**Account Number:** 12-55-50070

**GL Code:** 510900 Electricity

**Budget Amunt:** \$4,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	General utilities	1	\$4,800	\$4,800	1	\$4,800	\$4,800	No
<p><b>Justification:</b> College pays utilities and bills Pemiscot County Initiative Network. The revenue budget includes \$27000 (\$1850 monthly rent x12 = \$22,200. \$27000-22200=\$4800 estimated revenue for utilities).</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$4,800			\$4,800	
<b>Total (Year One) Cost</b>				\$4,800			\$4,800	

## Budget Detail and Forecast

**Budget Account:** HB19/BPB Bond Series 2015 - Eubank, Charlotte

**Account Number:** 24-00-86008

**GL Code:** 550001 Land Improvements

**Budget Amunt:** \$500,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Parking lot lighting & repairs	1	\$500,000	\$500,000	1	\$500,000	\$500,000	No
<p><b>Justification:</b> Per HB19 approved appropriation project list</p> <p style="margin-left: 40px;">initial budget \$650000 - \$216956.32 spent as of 2/28/17 - \$27063.88 encum as of 2/28/17 = 405979.80 remaining</p> <p style="margin-left: 40px;">total contract on remaining parking lot &amp; sidewalk work is \$902,880. The above budget will be supplemented by any savings in other HB19 categories.</p> <p style="margin-left: 40px;">Part will be spent in FY16 for beginning of parking lot project, remainder in FY17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$500,000	
				<b>Total (Year One) Cost</b>			\$500,000	

## Budget Detail and Forecast

**Budget Account:** HB19/BPB Bond Series 2015 - Eubank, Charlotte

**Account Number:** 24-00-86008

**GL Code:** 550003 Building Improvements

**Budget Amunt:** \$270,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Westover Admin Improvements	1	\$260,000	\$260,000	1	\$260,000	\$260,000	No
<p><b>Justification:</b> Per HB19 approved appropriations project list</p> <p style="text-align: center;">\$791368 initial budget - \$224371.28 spent as of 2/28/17 - 12664.03 encum = \$554332.69</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Tinnin improvements	1	\$10,000	\$10,000	1	\$10,000	\$10,000	No
<p><b>Justification:</b> Per HB19 approved appropriations project list</p> <p style="text-align: center;">\$173000 initial budget - \$14082 spent as of 3/31/16 = \$155k</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$270,000				\$270,000
<b>Total (Year One) Cost</b>				\$270,000				\$270,000

## Budget Detail and Forecast

**Budget Account:** Plant Fund - Eubank, Charlotte

**Account Number:** 51-00-00000

**GL Code:** 530003 Interest

**Budget Amunt:** \$1,411,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Bond 2012B Principal	1	\$225,000	\$225,000	1	\$225,000	\$225,000	No	
	<b>Justification:</b> Per debt service schedule (see docs)								
	<b>Remarks:</b> No Data to Display								
High	Bond 2015B Interest	2	\$72,750	\$145,500	2	\$72,750	\$145,500	No	
	<b>Justification:</b> Per debt schedule (see docs)								
	<b>Remarks:</b> No Data to Display								
High	Bond 2014 Principal	1	\$350,000	\$350,000	1	\$350,000	\$350,000	No	
	<b>Justification:</b> Per debt schedule (see docs)								
	<b>Remarks:</b> No Data to Display								
High	Bond 2014 Interest	2	\$146,125	\$292,250	2	\$146,125	\$292,250	No	
	<b>Justification:</b> Per debt schedule (see docs)								
	<b>Remarks:</b> No Data to Display								
High	Bond 2016 Principal	1	\$230,000	\$230,000	1	\$230,000	\$230,000	No	
	<b>Justification:</b> Per debt schedule (see docs)								
	<b>Remarks:</b> No Data to Display								
High	Bond 2016 Interest	1	\$169,000	\$169,000	1	\$169,000	\$169,000	No	
	<b>Justification:</b> 86225+82775 per debt schedule (see docs)								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,411,750				\$1,411,750	
<b>Total (Year One) Cost</b>				\$1,411,750				\$1,411,750	

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$64,295

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Halcumb, Cambrea L.	1	\$64,295	\$64,295	1	\$64,295	\$64,295	No
<b>Justification:</b> Director of Procurement Serv								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$64,295	
						<b>Total (Year One) Cost</b>	\$64,295	

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$24,523

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hunsberger, Kevin S.\$11.79	1	\$24,523	\$24,523	1	\$24,523	\$24,523	No
<b>Justification:</b> Purchasing Agent								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$24,523	
								<b>Total (Year One) Cost</b>
								\$24,523

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$10,281

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Halcumb, Cambrea L.	1	\$10,281	\$10,281	1	\$10,186	\$10,186	No		
<b>Justification:</b> Director of Procurement Serv										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$10,186			
				<b>Total (Year One) Cost</b>				\$10,186		

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,136

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hunsberger, Kevin S.\$11.79	1	\$2,136	\$2,136	1	\$2,091	\$2,091	No	
<b>Justification:</b> Purchasing Agent									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,136				\$2,091	
<b>Total (Year One) Cost</b>				\$2,136				\$2,091	



## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Halcumb, Cambrea L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director of Procurement Serv								
<b>Remarks:</b> No Data to Display								
High	Hunsberger, Kevin S.\$11.79	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Purchasing Agent								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,808

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Halcumb, Cambrea L.	1	\$932	\$932	1	\$932	\$932	No
<b>Justification:</b> Director of Procurement Serv								
<b>Remarks:</b> No Data to Display								
High	Hunsberger, Kevin S.\$11.79	1	\$1,876	\$1,876	1	\$1,876	\$1,876	No
<b>Justification:</b> Purchasing Agent								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,808				\$2,808
<b>Total (Year One) Cost</b>				\$2,808				\$2,808

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 510005 Postage

**Budget Amunt:** \$10

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Postage	1	\$10	\$10	1	\$10	\$10	No	
<b>Justification:</b> Postage for vendor mailing, return packages & misc. communications from the purchasing department.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$10				\$10	
<b>Total (Year One) Cost</b>				\$10				\$10	

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 510302 Advertising

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bid ads	1	\$300	\$300	1	\$300	\$300	No
<b>Justification:</b> Bid ads for future construction projects or other RFP's.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$300				\$300
<b>Total (Year One) Cost</b>				\$300				\$300

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 510400 Travel

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Travel	1	\$300	\$300	1	\$300	\$300	No	
<b>Justification:</b> Fuel for off site visits - pertaining to custodial issues, bid openings, installations, etc.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$300				\$300	
<b>Total (Year One) Cost</b>				\$300				\$300	

## Budget Detail and Forecast

**Budget Account:** Purchasing - Halcumb, Cammy

**Account Number:** 11-00-42015

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$735

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Membership & Dues	1	\$735	\$735	1	\$735	\$735	No
	<b>Justification:</b> NAEP Membership							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$735	
				<b>Total (Year One) Cost</b>			\$735	

## Budget Detail and Forecast

**Budget Account:** Insurance - Halcumb, Cammy

**Account Number:** 11-00-60010

**GL Code:** 511000 Insurance - Property

**Budget Amunt:** \$73,898

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Insurance-Property	1	\$73,898	\$73,898	1	\$73,898	\$73,898	No	
<b>Justification:</b> FY'17 premium was \$67,180. Proposed total is based on last years premium plus 10% for potential premium increase.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$73,898				\$73,898	
<b>Total (Year One) Cost</b>				\$73,898				\$73,898	

## Budget Detail and Forecast

**Budget Account:** Insurance - Halcumb, Cammy

**Account Number:** 11-00-60010

**GL Code:** 511001 Insurance - Automobile

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Insurance-Automobile	2	\$1,000	\$2,000	2	\$1,000	\$2,000	No	
<b>Justification:</b> Funds to cover \$1,000 per incident deductible in the event of accidents.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$2,000	
<b>Total (Year One) Cost</b>				\$2,000				\$2,000	



## Budget Detail and Forecast

**Budget Account:** Insurance - Halcumb, Cammy

**Account Number:** 11-00-60010

**GL Code:** 511002 Insurance - Liability

**Budget Amunt:** \$93,574

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Insurance-Liability	1	\$93,574	\$93,574	1	\$93,574	\$93,574	No
<p><b>Justification:</b> FY'17 premium total was \$85,067. Proposed total is based on last years premium plus 10% for potential premium increase.</p> <p style="margin-left: 40px;">General Liability - \$62,869                      School Board Liability - \$11,975                      Treasurer's Bond - \$90                      Umbrella - \$7,303                      Cyber Liability - \$2,830</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$93,574				\$93,574
<b>Total (Year One) Cost</b>				\$93,574				\$93,574

## Budget Detail and Forecast

**Budget Account:** Insurance - Halcumb, Cammy

**Account Number:** 11-00-60010

**GL Code:** 511003 Insurance - Worker's Comp

**Budget Amunt:** \$95,588

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Insurance - Worker's Comp	1	\$95,588	\$95,588	1	\$95,588	\$95,588	No	
<b>Justification:</b> FY'17 premium was \$86,899. Proposed total is based on last years premium plus 10% for potential premium increase.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$95,588				\$95,588	
<b>Total (Year One) Cost</b>				\$95,588				\$95,588	

## Budget Detail and Forecast

**Budget Account:** Insurance - Halcumb, Cammy

**Account Number:** 11-00-60010

**GL Code:** 511004 Insurance - State Unemployment

**Budget Amunt:** \$42,422

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Insurance - State Unemployment	1	\$42,422	\$42,422	1	\$36,000	\$36,000	No	
<p><b>Justification:</b> Insurance required by the State. Proposed total is based on reduced payroll and current rate decrease.</p> <p style="margin-left: 40px;">Q1 2016 - \$23,325                      Q2 2016 - \$8,990                      Q3 2016 - \$4,079                      Q4 2016 - \$6,028</p> <p style="margin-left: 40px;">REDUCED TO MATCH NEW RATE 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$42,422	\$36,000	
				<b>Total (Year One) Cost</b>			\$42,422	\$36,000	

## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$22,381

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Wooldridge, David C.\$10.76	1	\$22,381	\$22,381	1	\$22,381	\$22,381	No
<b>Justification:</b> Mail Services/ Recieving Agent								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$22,381	
				<b>Total (Year One) Cost</b>				\$22,381

## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$1,989

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Wooldridge, David C.\$10.76	1	\$1,989	\$1,989	1	\$1,944	\$1,944	No	
<b>Justification:</b> Mail Services/ Recieving Agent									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,989				\$1,944	
<b>Total (Year One) Cost</b>				\$1,989				\$1,944	

## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Wooldridge, David C.\$10.76	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Mail Services/ Recieving Agent								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952
<b>Total (Year One) Cost</b>				\$6,611				\$5,952

## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,712

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Wooldridge, David C.\$10.76	1	\$1,712	\$1,712	1	\$1,712	\$1,712	No
<b>Justification:</b> Mail Services/ Recieving Agent								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,712	
								<b>Total (Year One) Cost</b>
								\$1,712

## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$300	\$300	1	\$100	\$100	No
	<b>Justification:</b> Replacement Fax Cartridge \$70 Printer Paper \$100 Packaging Tape \$55 Printer Cartridge \$75  BASED ON HISTORICAL 5/24/17 JLA							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>	\$300			\$100
				<b>Total (Year One) Cost</b>	\$300			\$100



## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 510005 Postage

**Budget Amunt:** \$10

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$10	\$10	1	\$10	\$10	No
<p><b>Justification:</b> Postage due on incoming items not identified by department -there was roughly \$10 that was paid out of pocket in FY'17 and not reimbursed. As we move into FY'18 the mail room will be keeping track of the payments to the post office and reimbursements will be requested as needed.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$10				\$10
<b>Total (Year One) Cost</b>				\$10				\$10

## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 510100 Equipment

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Equipment	1	\$300	\$300	1	\$150	\$150	No
<p><b>Justification:</b> Dollie(s), replacement tires/battery for existing equipment</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$300				\$150
<b>Total (Year One) Cost</b>				\$300				\$150

## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$2,020

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Outsourced Services	1	\$1,020	\$1,020	1	\$850	\$850	No	
<p><b>Justification:</b> Mail Metering service charge from Premium Regional, contract list this as Permitting/Metering/Sealing fee - \$0.026/letter</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Outsourced Servcies	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
<p><b>Justification:</b> Mail service pick-up daily from TRC PB Campus, processing and delivery to the Post Office</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,020				\$1,850	
<b>Total (Year One) Cost</b>				\$2,020				\$1,850	

## Budget Detail and Forecast

**Budget Account:** Mail Services - Halcumb, Cammy

**Account Number:** 11-00-67010

**GL Code:** 510905 Fuel

**Budget Amunt:** \$450

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fuel	1	\$450	\$450	12	\$35	\$420	No
<p><b>Justification:</b> Local travel to the Post Office, Fed Ex, UPS, inventory verification &amp; deliveries &amp;/or installations @ off site locations. Current monthly average for fuel is \$34. Total request is based on a 12 month period with a slight projected price per gallon increase.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$450				\$420
<b>Total (Year One) Cost</b>				\$450				\$420

## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$53,579

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hamann, Melanie N.	1	\$53,579	\$53,579	1	\$53,579	\$53,579	No
<b>Justification:</b> Registrar								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$53,579	
				<b>Total (Year One) Cost</b>			\$53,579	

## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$46,218

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Spradling, Wendy L. \$12.22 <b>Justification:</b> Academic Record Manager  <b>Remarks:</b> No Data to Display	1	\$25,418	\$25,418	1	\$25,418	\$25,418	No
High	Vacant Academic Records Clerk \$10.00 <b>Justification:</b> Academic Records Clerk  ELIMINATED PER WP - CSE 5/18/17  <b>Remarks:</b> No Data to Display	1	\$20,800	\$20,800	0	\$0	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$46,218				\$25,418
<b>Total (Year One) Cost</b>				\$46,218				\$25,418

## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$8,728

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hamann, Melanie N.	1	\$8,728	\$8,728	1	\$8,632	\$8,632	No	
<b>Justification:</b> Registrar									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$8,728	\$8,632	
				<b>Total (Year One) Cost</b>			\$8,728	\$8,632	

## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$4,077

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Spradling, Wendy L.\$12.22	1	\$2,197	\$2,197	1	\$2,152	\$2,152	No
<b>Justification:</b> Academic Record Manager								
<b>Remarks:</b> No Data to Display								
High	Vacant Academic Records Clerk \$10.00	1	\$1,880	\$1,880	0	\$0	\$0	No
<b>Justification:</b> Academic Records Clerk								
ELIMINATED PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$4,077	\$2,152
				<b>Total (Year One) Cost</b>			\$4,077	\$2,152



## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hamann, Melanie N. <b>Justification:</b> Registrar  <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
High	Spradling, Wendy L. \$12.22 <b>Justification:</b> Academic Record Manager  <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
High	Vacant Academic Records Clerk \$10.00 <b>Justification:</b> Academic Records Clerk  ELIMINATED PER WP - CSE 5/18/17  <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	0	\$0	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$19,833				\$11,904
<b>Total (Year One) Cost</b>				\$19,833				\$11,904

## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,312

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hamann, Melanie N. <b>Justification:</b> Registrar	1	\$777	\$777	1	\$777	\$777	No
<b>Remarks:</b> No Data to Display								
High	Spradling, Wendy L. \$12.22 <b>Justification:</b> Academic Record Manager	1	\$1,944	\$1,944	1	\$1,944	\$1,944	No
<b>Remarks:</b> No Data to Display								
High	Vacant Academic Records Clerk \$10.00 <b>Justification:</b> Academic Records Clerk	1	\$1,591	\$1,591	0	\$0	\$0	No
<b>Remarks:</b> ELIMINATED PER WP - CSE 5/18/17 No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,312				\$2,721
				<b>Total (Year One) Cost</b>				\$4,312
								\$2,721

## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 510303 Printing

**Budget Amunt:** \$3,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Transcript and Diploma Paper	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No	
<b>Justification:</b> Paper is used to print transcripts and diplomas.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,000				\$3,000	
<b>Total (Year One) Cost</b>				\$3,000				\$3,000	

## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 510400 Travel

**Budget Amunt:** \$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Travel	1	\$250	\$250	1	\$250	\$250	No	
<b>Justification:</b> Travel to Counselor Conferences, Colleague User group and other meetings.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$250				\$250	
<b>Total (Year One) Cost</b>				\$250				\$250	

## Budget Detail and Forecast

**Budget Account:** Registrar - Hamann, Melanie

**Account Number:** 11-00-35010

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$3,205

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	MRT and COTA Conference	1	\$400	\$400	1	\$400	\$400	No	
<p style="margin-left: 40px;"><b>Justification:</b> Hotel, per diem, Mileage</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
High	Ellucian Live	1	\$2,805	\$2,805	0	\$0	\$0	No	
<p style="margin-left: 40px;"><b>Justification:</b> Ellucian Live Conference</p> <p style="margin-left: 40px;">JUSTIFICATION: This conference provides training and best-practices sessions for Colleague Users. This conference will allow me to network with other Registrar's using Colleague. I have attended Ellucian Live a few times and I always learned a lot of new processes to help users across the college. This year, I would be able to concentrate on Registrar functions. This conference helps users maximize the value of the Colleague software.</p> <p style="margin-left: 40px;">Registration \$1125 Hotel \$900 (225*4) Flight \$450 Food \$330 (66*5)</p> <p style="margin-left: 40px;">REDUCED DUE TO BUDGET - JLA 5/25/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Enhanced Cost</b>			\$3,205	\$400	
				<b>Total (Year One) Cost</b>			\$3,205	\$400	

## Budget Detail and Forecast

**Budget Account:** Board Of Trustees - Heath , Janine

**Account Number:** 11-00-40000

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Supplies for Board Meetings	1	\$100	\$100	1	\$100	\$100	No	
<b>Justification:</b> Includes pens, paper and other supplies that would be needed for the board meeting									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$100				\$100	
<b>Total (Year One) Cost</b>				\$100				\$100	

## Budget Detail and Forecast

**Budget Account:** Board Of Trustees - Heath , Janine

**Account Number:** 11-00-40000

**GL Code:** 510204 Election Expense

**Budget Amunt:** \$30,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Election Expense	1	\$30,000	\$30,000	1	\$5,000	\$5,000	No
<p><b>Justification:</b> Two board members are up for re-election. Based on historical costs this should cover the advertising necessary for these positions as well as the cost of the election</p> <p style="text-align: center;">BETTING ON NOT HAVING TO PAY FOR ELECTION COST. 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$30,000			\$5,000	
<b>Total (Year One) Cost</b>				\$30,000			\$5,000	

## Budget Detail and Forecast

**Budget Account:** Board Of Trustees - Heath , Janine

**Account Number:** 11-00-40000

**GL Code:** 510302 Advertising

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Tax Levy	1	\$600	\$600	1	\$600	\$600	No
<b>Justification:</b> Advertising in all newspapers within the college's taxing district for the Tax Levy meeting that occurs each August								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$600				\$600
<b>Total (Year One) Cost</b>				\$600				\$600



## Budget Detail and Forecast

**Budget Account:** Board Of Trustees - Heath , Janine

**Account Number:** 11-00-40000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$810

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MCCA Individual Dues	6	\$35	\$210	6	\$35	\$210	No
<b>Justification:</b> Membership dues for each of the board members in MCCA								
<b>Remarks:</b> No Data to Display								
High	Patrons of the Arts	6	\$100	\$600	6	\$100	\$600	No
<b>Justification:</b> Membership for each of the trustees in the Patrons of the Arts								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$810				\$810
<b>Total (Year One) Cost</b>				\$810				\$810

## Budget Detail and Forecast

**Budget Account:** Board Of Trustees - Heath , Janine

**Account Number:** 11-00-40000

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	AG Expo Breakfast	1	\$1,800	\$1,800	1	\$1,700	\$1,700	No
<p><b>Justification:</b> The Board provides breakfast for the vendors at the AG Expo in January each year</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,800	\$1,700
						<b>Total (Year One) Cost</b>	\$1,800	\$1,700

## Budget Detail and Forecast

**Budget Account:** Board Of Trustees - Heath , Janine

**Account Number:** 11-00-40000

**GL Code:** 510501 Staff Meeting

**Budget Amunt:** \$5,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Board Room Refreshments	1	\$300	\$300	1	\$300	\$300	No
<b>Justification:</b> Refreshments for board members and special guests during the monthly meetings								
<b>Remarks:</b> No Data to Display								
High	Board Lunches	12	\$175	\$2,100	12	\$175	\$2,100	No
<b>Justification:</b> Board lunch for each board meeting during the year. Based on the current pricing								
<b>Remarks:</b> No Data to Display								
High	Employee Christmas Breakfast	1	\$3,000	\$3,000	1	\$2,600	\$2,600	No
<b>Justification:</b> This includes the meal and small gift for the staff								
BASED ON HISTORICAL 5/24/17 - JLA								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$5,400				\$5,000
				<b>Total (Year One) Cost</b>				\$5,000

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$78,604

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hicks, Amanda B.\$15.61	1	\$32,469	\$32,469	1	\$32,469	\$32,469	No
<b>Justification:</b> Director, Student Accounts & B								
<b>Remarks:</b> No Data to Display								
High	Wesemann, Lee A.\$10.82	1	\$22,506	\$22,506	1	\$22,506	\$22,506	No
<b>Justification:</b> Student Account Specialist								
<b>Remarks:</b> No Data to Display								
High	Williams, Krystal V.\$11.36	1	\$23,629	\$23,629	1	\$23,629	\$23,629	No
<b>Justification:</b> Student Account Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$78,604			\$78,604	
<b>Total (Year One) Cost</b>				\$78,604			\$78,604	

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$5,667

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hicks, Amanda B.\$15.61	1	\$5,667	\$5,667	1	\$5,571	\$5,571	No	
<b>Justification:</b> Director, Student Accounts & B									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$5,667				\$5,571	
<b>Total (Year One) Cost</b>				\$5,667				\$5,571	

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$4,071

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Wesemann, Lee A.\$10.82	1	\$1,997	\$1,997	1	\$1,952	\$1,952	No
<b>Justification:</b> Student Account Specialist								
<b>Remarks:</b> No Data to Display								
High	Williams, Krystal V.\$11.36	1	\$2,074	\$2,074	1	\$2,029	\$2,029	No
<b>Justification:</b> Student Account Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,071				\$3,981
<b>Total (Year One) Cost</b>				\$4,071				\$3,981

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hicks, Amanda B.\$15.61	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Director, Student Accounts & B									
<b>Remarks:</b> No Data to Display									
High	Wesemann, Lee A.\$10.82	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Student Account Specialist									
<b>Remarks:</b> No Data to Display									
High	Williams, Krystal V.\$11.36	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Student Account Specialist									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$19,833				\$17,856	
<b>Total (Year One) Cost</b>				\$19,833				\$17,856	

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,001

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hicks, Amanda B.\$15.61	1	\$471	\$471	1	\$471	\$471	No
<b>Justification:</b> Director, Student Accounts & B								
<b>Remarks:</b> No Data to Display								
High	Wesemann, Lee A.\$10.82	1	\$1,722	\$1,722	1	\$1,722	\$1,722	No
<b>Justification:</b> Student Account Specialist								
<b>Remarks:</b> No Data to Display								
High	Williams, Krystal V.\$11.36	1	\$1,808	\$1,808	1	\$1,808	\$1,808	No
<b>Justification:</b> Student Account Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,001				\$4,001
<b>Total (Year One) Cost</b>				\$4,001				\$4,001



## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,795

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Parking Permits	1	\$1,100	\$1,100	1	\$950	\$950	No
<p><b>Justification:</b> 250 parking permits for housing and 2000 for student parking. This number is based upon the number that we used this past year. Parking stickers are used to identify vehicles to students.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Envelopes	1	\$240	\$240	1	\$240	\$240	No
<p><b>Justification:</b> Student Accounts sends out balance notifications, debt offset notifications, and billing statements to students.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Copy Charges	1	\$55	\$55	1	\$55	\$55	No
<p><b>Justification:</b> Student Accounts sends out balance reminders, replacement 1098 T's, provides statements, etc. to students upon request or per semester depending on the type of notification. We have been providing more paper statements in the past year so an increase in copy charges is necessary.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	1098 T Forms	1	\$400	\$400	1	\$400	\$400	No
<p><b>Justification:</b> 1098 T forms are sent out to students each tax season. 2016 tax season we requested 4000 of these forms and printed 3,843. An additional 4000 is requested for the 2017 tax season.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,795				\$1,645
<b>Total (Year One) Cost</b>				\$1,795				\$1,645

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 510005 Postage

**Budget Amunt:** \$16,360

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	1098 T Mailing	1	\$2,860	\$2,860	1	\$2,340	\$2,340	No	
<p><b>Justification:</b> This year we printed a total of 5,200 1098 T's to be mailed to students. The estimated bulk rate for pick up and postage is \$.55 per letter which would total \$2,860.00.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Outstanding Notice	1	\$1,500	\$1,500	1	\$1,215	\$1,215	No	
<p><b>Justification:</b> Balance notifications, debt offset notifications, and statements are mailed out to students each semester. In addition to these we also mail out receipts, replacement statements, and SARA (Student Account Request for Adjustment) letters and other notifications as needed. The requested amount would be equivalent of 2,700 pieces of mail picked up, sealed, and post marked.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Debt Offset	1	\$12,000	\$12,000	1	\$12,000	\$12,000	No	
<p><b>Justification:</b> The Debt Offset official letter is sent out when a tax refund is intercepted and sent to Three Rivers to pay on a past due account. We are required to send these notifications out by certified mail. The cost for one certified mail piece is \$6.00. We currently have 4,584 accounts with past due balances, the amount requested is based upon the assumption that 40% of these might be collectible.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$16,360				\$15,555	
<b>Total (Year One) Cost</b>				\$16,360				\$15,555	

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 510100 Equipment

**Budget Amunt:** \$1,468

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Fireproof Safe	1	\$1,238	\$1,238	0	\$0	\$0	No
<p><b>Justification:</b> The current safe in Student Accounts was patented in the early 1900's. The safe was donated to us roughly 30 years ago and is used to house the colleges; cash on hand, credit cards, cut checks, deeds, CD's and other non replaceable documents. The fire rating of the current safe is questionable if it would with stand a fire at all. In addition it has been repaired multiple times and is now to the point where it may not survive another mechanism failure. The replacement of this safe is imperative to maintain the documents and other items in need of fire and burglar protection.</p> <p style="margin-left: 40px;">WAS PURCHASED IN FY17 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Teller Stool	1	\$230	\$230	0	\$0	\$0	No
<p><b>Justification:</b> The remodel of Student Accounts through grant funds has allowed the addition of a second teller style window. Currently we have one teller height stool with an adjustable back rest and arm rests. The addition of a second identical stool would allow for a more comfortable and productive work environment for both Student Account Specialists. The purchase price is based off quote from staples &lt;b&gt;Teller Stool&lt;/b&gt;. A step stool is also desired for this as the added height is difficult for some employees, a sample stool is located in &lt;b&gt; Step Stool&lt;/b&gt;.</p> <p style="margin-left: 40px;">TALK TO MAINTAINANCE SURPLUS 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$1,468	\$0
				<b>Total (Year One) Cost</b>			\$1,468	\$0

**Budget Account:** Student Accounts - Hicks , Amanda

**GL Code:** 510103 Technology Equipment

**Account Number:** 11-00-41001

**Budget Amunt:** \$5,745

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Kiosk for Raider One Cards	1	\$1,245	\$1,245	0	\$0	\$0	No	
	<p><b>Justification:</b> While the Raider One Card is a relatively low maintenance addition to our refund processes, there are always students who have issues remembering their login information or trouble deciding how to have their refund processed. When these issues arise Student Accounts has to leave their post and utilize computers in Financial Aid or Enrollment Services to assist the students, or let them into the office which is very undesirable. The existence of a kiosk on the exterior wall of Student Accounts would allow for the student to have a place to set up their Raider One card while still providing optimal coverage of the Student Accounts office and maintaining safety.</p> <p>The price listed will ensure the mounting device as well as the computer to complete the kiosk. This has the potential to affect in a positive manner each and every student we serve at Three Rivers College.</p> <p>COMPUTER FROM SURPLUS WILL BE USED 5/24/17 - JLA</p>								
	<b>Remarks:</b> No Data to Display								
Medium	EMV Chip Scanner	6	\$600	\$3,600	2	\$600	\$1,200	No	
	<p><b>Justification:</b> EMV Chip compliance will be required in the likely near future. In October 2015 regulation went into effect to actually require this, however colleges were granted an extension. The EMV child scanners will be available December 2017. The number requested included 2 for on campus and 4 for the external locations.</p> <p>CONVERT ON CAMPUS ONLY THIS YEAR - CSE 5/25/17</p>								
	<b>Remarks:</b> No Data to Display								
High	Adobe Pro	2	\$100	\$200	0	\$0	\$0	No	
	<p><b>Justification:</b> Adobe Pro at each workstation would allow for the addition of documents into the records of Student Accounts. Currently to only computer we have with Adobe Pro access is utilized by the workstudy, which means that only one person can be scanning and adding to the digital records at a time. Additional Adobe Pro licenses would speed up processes and reduce labor hours. Please note the addition of scanners is needed as well and included in another budget line. If able to approve in part the approval for one scanner and one Adobe Pro would be most beneficial.</p> <p>CONTINUE TO USE THE WORKSTUDY STATION FOR THIS 5/24/17 - JLA</p>								
	<b>Remarks:</b> No Data to Display								
High	Desktop Scanners	2	\$350	\$700	0	\$0	\$0	No	
	<p><b>Justification:</b> The Student Account Specialists place many items into the digital files maintained by Student Accounts. Having access to scanners at their individual workstations would increase productivity, decrease margin for error by waiting to scan in items or passing them off, and enhance the overall flow of work throughout the Student Accounts office. Please note that the scanners alone would be beneficial but maximum potential will be reached with the coupling of Adobe Pro with the scanners.</p> <p>YOU WILL NOT NEED SCANNERS WITHOUT ADOBE PRO 5/24/17 - JLA</p>								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$5,745				\$1,200	
<b>Total (Year One) Cost</b>				\$5,745				\$1,200	

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$10,877

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Nelnet	12	\$200	\$2,400	0	\$200	\$0	No
	<p><b>Justification:</b> Nelnet is the system used to allow students to automatically deduct payments from their personal checking accounts to pay their tuition bills. These are only the processing fees that are billed, in the future this process may cost us an annual charge of 2,000 per year if we do not receive \$15,000 going through Nelnet each year. This is not expected to be an issue until 2020.</p> <p>NO LONGER BEING OFFERED AT COLLEGE 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Lcoksmith	1	\$50	\$50	0	\$50	\$0	No
	<p><b>Justification:</b> The safe in the Office of Student Accounts was patented in the early 1900's. Occasionally it requires maintenance to stay in working order. The safe will need to be replaced in the not so distant future as the locksmiths tell us it is on its last legs. Average cost for a service call is \$50.00</p> <p>NEW SAFE SHOULD NOT BE NEEDED 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Bank Mobile Contract	1	\$8,427	\$8,427	1	\$8,427	\$8,427	No
	<p><b>Justification:</b> The annual bank mobile contract is subject to a 6% increase from last years statement of \$7,950. Making the contract payment due in 17-18 \$8,427.00.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				<b>\$10,877</b>				<b>\$8,427</b>
<b>Total (Year One) Cost</b>				<b>\$10,877</b>				<b>\$8,427</b>

## Budget Detail and Forecast

**Budget Account:** Student Accounts - Hicks , Amanda

**Account Number:** 11-00-41001

**GL Code:** 510205 Credit Card Merchant Fees

**Budget Amunt:** \$47,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Official Payments	1	\$40,000	\$40,000	1	\$40,000	\$40,000	No	
<p><b>Justification:</b> Credit card payments are processed through Official Payments. This is also our way to take payments online for tickets, testing, tuition, etc. Credit card payments are becoming more and more the norm and therefore are becoming more expensive to process. Averages of 2016 bills show an average monthly bill of 3,268.00.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Commerce Bank Fee	12	\$600	\$7,200	12	\$400	\$4,800	No	
<p><b>Justification:</b> Commerce Bank is the processor for credit cards at the bookstore both on and off campus. The fees for use are .10 per charge and 2.99% of each transaction. The average monthly bill is 612.00 from 7/16-1/17. Total of \$7,200 needed to cover processing fees for year.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$47,200				\$44,800	
<b>Total (Year One) Cost</b>				\$47,200				\$44,800	

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$77,140

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Instructional Designer for online course presence expansion.	1	\$77,140	\$77,140	0	\$0	\$0	Yes
<p><b>Justification:</b> In an effort to expand TRC course offerings, hire a qualified instructional designer adept at managing course reviews, oversight of online offerings, and expansion of online offerings.</p> <p>SEE INSTRUCTIONAL DESIGNER FY 18 Salary and Befit Calculator document. Salary \$60,000; benefits \$17140</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$77,140				\$0
<b>Total (Year One) Cost</b>				\$77,140				\$0



## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$38,002

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Wooldridge, Michelle L.\$18.27	1	\$38,002	\$38,002	1	\$38,002	\$38,002	No
<b>Justification:</b> Executive Administrative Assis								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$38,002	
				<b>Total (Year One) Cost</b>				\$38,002

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$4,592

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gragg, Sally .\$.20.5	1	\$2,296	\$2,296	1	\$2,296	\$2,296	No
<b>Justification:</b> Project Teach Trainer/Adjunct (3.5hrs/wk*32wks)								
<b>Remarks:</b> No Data to Display								
High	Hogg, Elissa E. \$.20.5	1	\$2,296	\$2,296	1	\$2,296	\$2,296	No
<b>Justification:</b> Project Teach Trainer/Adjunct (3.5hrs/wk*32wks)								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,592				\$4,592
<b>Total (Year One) Cost</b>				\$4,592				\$4,592

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 500102 Salaries - Adjunct

**Budget Amunt:** \$1,300,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool Adjuncts (40% retire)	1	\$1,300,000	\$1,300,000	1	\$1,300,000	\$1,300,000	No
<p><b>Justification:</b> FY17 adjusted budget was \$1,365,062. FY18's revenue projections are based on a 5% decrease in enrollment. \$1,365,062 x 95% (for a 5% reduction) is \$1.3M. As long as the underlying credit hour production assumptions for revenue and adjunct is similar, any additional cost should also be offset by additional revenue.</p> <p>At in-district rates, a student would pay \$92 tuition + \$35 common fee = \$127 x 3 credit hours = \$381. An adjunct costs \$1950 for that same class. Therefore, \$1950 / \$381 = 5.12 so you need at least 5 students to break even.</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,300,000	
				<b>Total (Year One) Cost</b>			\$1,300,000	

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 500104 Salaries - Overload

**Budget Amunt:** \$672,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Rank and Promotion	1	\$20,000	\$20,000	1	\$20,000	\$20,000	Yes
<p><b>Justification:</b> For FY 17, 20 faculty members reached the point threshold for Academic Promotion. Faculty reaching this threshold are to be paid a one-time stipend of \$1000.</p>								
<p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$20,000				\$20,000
<b>2017-2018 (Year One) Proposed</b>								
High	Faculty Engagement	1	\$52,000	\$52,000	0	\$52,000	\$0	No
<p><b>Justification:</b> UNFUNDED PER WP - CSE 5/18/17</p>								
<p><b>Remarks:</b> No Data to Display</p>								
High	Budget Pool Overloads100%	1	\$600,000	\$600,000	1	\$600,000	\$600,000	No
<p><b>Justification:</b> FY17 adjusted budget was \$631,057. FY18's revenue projections are based on a 5% decrease in enrollment. \$1,365,062 x 95% (for a 5% reduction) is \$600k. As long as the underlying credit hour production assumptions for revenue and adjunct is similar, any additional cost should also be offset by additional revenue.</p> <p>At in-district rates, a student would pay \$92 tuition + \$35 common fee = \$127 x 3 credit hours = \$381. An adjunct costs \$1950 for that same class. Therefore, \$1950 / \$381 = 5.12 so you need at least 5 students to break even if taught by adjunct.</p>								
<p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$652,000				\$600,000
<b>Total (Year One) Cost</b>				\$672,000				\$620,000

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$172,840

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Rank and Promotion	1	\$2,900	\$2,900	1	\$2,900	\$2,900	Yes
<b>Justification:</b> PSRS for faculty receiving Rank and Promotion stipend.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Enhanced Cost</b>			\$2,900	\$2,900
<b>2017-2018 (Year One) Proposed</b>								
High	Faculty Engagement	1	\$7,540	\$7,540	0	\$7,540	\$0	No
<b>Justification:</b> UNFUNDED PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
High	Budget Pool Adjuncts (40% retire)	1	\$75,400	\$75,400	1	\$75,400	\$75,400	No
<b>Justification:</b> Assumed that 40% of adjuncts participate in PSRS based on past history.								
<b>Remarks:</b> No Data to Display								
High	Budget Pool Overloads100%	1	\$87,000	\$87,000	1	\$87,000	\$87,000	No
<b>Justification:</b> Budget Pool Overloads100%								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$169,940	\$162,400
				<b>Total (Year One) Cost</b>			\$172,840	\$165,300

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$3,060

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Wooldridge, Michelle L.\$18.27	1	\$3,060	\$3,060	1	\$3,015	\$3,015	No	
<b>Justification:</b> Executive Administrative Assis									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,060				\$3,015	
<b>Total (Year One) Cost</b>				\$3,060				\$3,015	

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Wooldridge, Michelle L.\$18.27	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Executive Administrative Assis									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952	
<b>Total (Year One) Cost</b>				\$6,611				\$5,952	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Rank and Promotion	1	\$290	\$290	1	\$290	\$290	Yes
<b>Justification:</b> FICA for the Rank and Promotion.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$290				\$290
<b>2017-2018 (Year One) Proposed</b>								
High	Faculty Engagement	1	\$754	\$754	0	\$754	\$0	No
<b>Justification:</b> UNFUNDED PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
High	Gragg, Sally . \$20.5	1	\$176	\$176	1	\$176	\$176	No
<b>Justification:</b> Project Teach Trainer/Adjunct (3.5hrs/wk*32wks)								
<b>Remarks:</b> No Data to Display								
High	Hogg, Elissa E. \$20.5	1	\$176	\$176	1	\$176	\$176	No
<b>Justification:</b> Project Teach Trainer/Adjunct (3.5hrs/wk*32wks)								
<b>Remarks:</b> No Data to Display								
High	Wooldridge, Michelle L. \$18.27	1	\$2,907	\$2,907	1	\$2,907	\$2,907	No
<b>Justification:</b> Executive Administrative Assis								
<b>Remarks:</b> No Data to Display								
High	Budget Pool Adjuncts (40% retire)	1	\$18,850	\$18,850	1	\$18,850	\$18,850	No
<b>Justification:</b> Budget Pool Adjuncts (40% retire)								
<b>Remarks:</b> No Data to Display								



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool Overloads100%	1	\$8,700	\$8,700	1	\$8,700	\$8,700	No
<b>Justification:</b> Budget Pool Overloads100%								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$31,563				\$30,809
<b>Total (Year One) Cost</b>				\$31,853				\$31,099

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 510005 Postage

**Budget Amunt:** \$700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage DOI	1	\$700	\$700	1	\$700	\$700	Yes
<b>Justification:</b> Postage for Dean of Instruction								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$700	
				<b>Total (Year One) Cost</b>			\$700	

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$285

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Notary Fee	1	\$155	\$155	1	\$155	\$155	No	
<p><b>Justification:</b> The institution often needs a Notary. We currently have one on staff. This would allow the college to have a notary immediately available at all times.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	ACTE Membership	1	\$130	\$130	1	\$130	\$130	Yes	
<p><b>Justification:</b> Renew ACTE membership. This is an enhanced request. Dr. Hoggard inherited the Dean's budget, however, there were no funds available for this association. Budget transfers were made for Dr. Hoggard to join the association to provide information regarding current trends and developments in Career and Technical Education.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$285				\$285	
<b>Total (Year One) Cost</b>				\$285				\$285	

## Budget Detail and Forecast

**Budget Account:** Dean of Instruction - Hoggard, Dr. Justin

**Account Number:** 11-00-11000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Quality Matters Certification	10	\$200	\$2,000	10	\$200	\$2,000	Yes
<p><b>Justification:</b> Maximum hours an instructor can teach is 25. I need to expand the pool of instructors for several disciplines. The College requires that instructors be QM certified to teach in the online environment.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,000				\$2,000
<b>Total (Year One) Cost</b>				\$2,000				\$2,000

## Budget Detail and Forecast

**Budget Account:** Dept Ch Humanities & Teach Ed - Hoggard, Dr. Justin

**Account Number:** 11-00-11010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$47,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Thompson, Tim M.	1	\$47,250	\$47,250	1	\$10,000	\$10,000	No
<b>Justification:</b> Division Chair, Humanities & T  DEFUNDED BUT NOT ELIMINATED. \$10K RESERVED FOR REALLOCATON OF DUTIES - CSE 5/26/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$10,000	
				<b>Total (Year One) Cost</b>			\$10,000	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Humanities & Teach Ed - Hoggard, Dr. Justin

**Account Number:** 11-00-11010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$7,810

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Thompson, Tim M.	1	\$7,810	\$7,810	0	\$7,810	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> Division Chair, Humanities &amp; T</p> <p style="margin-left: 80px;">DEFUNDED BUT NOT ELIMINATED. \$10K RESERVED FOR REALLOCATON OF DUTIES - CSE 5/26/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$7,810				\$0
<b>Total (Year One) Cost</b>				\$7,810				\$0

## Budget Detail and Forecast

**Budget Account:** Dept Ch Humanities & Teach Ed - Hoggard, Dr. Justin

**Account Number:** 11-00-11010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Thompson, Tim M.	1	\$6,611	\$6,611	0	\$6,611	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> Division Chair, Humanities &amp; T</p> <p style="margin-left: 80px;">DEFUNDED BUT NOT ELIMINATED. \$10K RESERVED FOR REALLOCATON OF DUTIES - CSE 5/26/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$0
				<b>Total (Year One) Cost</b>				\$0

## Budget Detail and Forecast

**Budget Account:** Dept Ch Humanities & Teach Ed - Hoggard, Dr. Justin

**Account Number:** 11-00-11010

**GL Code:** 500203 FICA

**Budget Amunt:** \$685

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Thompson, Tim M.	1	\$685	\$685	0	\$685	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> Division Chair, Humanities &amp; T</p> <p style="margin-left: 80px;">DEFUNDED BUT NOT ELIMINATED. \$10K RESERVED FOR REALLOCATON OF DUTIES - CSE 5/26/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$685				\$0
				<b>Total (Year One) Cost</b>				\$0



## Budget Detail and Forecast

**Budget Account:** Dept Ch Humanities & Teach Ed - Hoggard, Dr. Justin

**Account Number:** 11-00-11010

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies/Instructional supplies	1	\$1,500	\$1,500	1	\$1,500	\$1,500	Yes
<b>Justification:</b>								
This is \$1500 from Dr. Hoggard's normal Dean's budget, so it is not a new expenditure, but rather a re-distributed allocation for normal supplies for Dept. Chair and teaching staff supplies.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,500	
								<b>Total (Year One) Cost</b>
								\$1,500

## Budget Detail and Forecast

**Budget Account:** Dept Ch Humanities & Teach Ed - Hoggard, Dr. Justin

**Account Number:** 11-00-11010

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$1,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Instructional materials for department and teacher education	1	\$1,200	\$1,200	0	\$1,200	\$0	Yes
<p><b>Justification:</b> Instructional items for department, especially Teacher Education which has limited resources</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,200	\$0
				<b>Total (Year One) Cost</b>			\$1,200	\$0

## Budget Detail and Forecast

**Budget Account:** Languages - Hoggard, Dr. Justin

**Account Number:** 11-00-11500

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$10,692

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool IA Languages\$23.76	1	\$10,692	\$10,692	1	\$10,692	\$10,692	No
<b>Justification:</b> Budget Pool (\$23.76 @ 15hrs/wk @ 30 wks/yr)								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$10,692	
				<b>Total (Year One) Cost</b>				\$10,692

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cowan, Jason M.	1	\$38,017	\$38,017	1	\$38,017	\$38,017	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Gray, Lisa A.	1	\$33,819	\$33,819	1	\$33,819	\$33,819	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Lewis, Carol S.	1	\$67,304	\$67,304	1	\$67,304	\$67,304	No
	<b>Justification:</b> Professor, Communication & Lan							
	<b>Remarks:</b> No Data to Display							
High	Poor, William M.	1	\$38,017	\$38,017	0	\$38,017	\$0	No
	<b>Justification:</b> Instructor, Communication & La							
	DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	Rivetti, Andrew F.	1	\$50,431	\$50,431	1	\$50,431	\$50,431	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Samuell, Tiechera .	1	\$42,791	\$42,791	1	\$42,791	\$42,791	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mark J.	1	\$47,567	\$47,567	1	\$47,567	\$47,567	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Snell, Gregory .	1	\$41,837	\$41,837	1	\$41,837	\$41,837	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Ward, Sandra .	1	\$46,611	\$46,611	1	\$46,611	\$46,611	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$406,394				\$368,377
<b>Total (Year One) Cost</b>				\$406,394				\$368,377

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cowan, Jason M.	1	\$6,471	\$6,471	1	\$6,375	\$6,375	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Gray, Lisa A.	1	\$5,862	\$5,862	1	\$5,767	\$5,767	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Lewis, Carol S.	1	\$10,718	\$10,718	1	\$10,622	\$10,622	No
	<b>Justification:</b> Professor, Communication & Lan							
	<b>Remarks:</b> No Data to Display							
High	Poor, William M.	1	\$6,471	\$6,471	0	\$6,471	\$0	No
	<b>Justification:</b> Instructor, Communication & La							
	DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	Rivetti, Andrew F.	1	\$8,271	\$8,271	1	\$8,176	\$8,176	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Samuell, Tiechera .	1	\$7,163	\$7,163	1	\$7,068	\$7,068	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mark J.	1	\$7,856	\$7,856	1	\$7,760	\$7,760	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Snell, Gregory .	1	\$7,025	\$7,025	1	\$6,929	\$6,929	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Ward, Sandra .	1	\$7,717	\$7,717	1	\$7,622	\$7,622	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$67,554				\$60,319
<b>Total (Year One) Cost</b>				\$67,554				\$60,319

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cowan, Jason M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Gray, Lisa A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Lewis, Carol S.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Professor, Communication & Lan							
	<b>Remarks:</b> No Data to Display							
High	Poor, William M.	1	\$6,611	\$6,611	0	\$6,611	\$0	No
	<b>Justification:</b> Instructor, Communication & La							
	DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	Rivetti, Andrew F.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Samuell, Tiechera .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Sanders, Mark J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Snell, Gregory .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Ward, Sandra .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$59,499				\$47,616
<b>Total (Year One) Cost</b>				\$59,499				\$47,616

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool IA Languages	1	\$23.76	\$818	1	\$818	\$818	No
<b>Justification:</b> Budget Pool (\$23.76 @ 15hrs/wk @ 30 wks/yr)								
<b>Remarks:</b> No Data to Display								
High	Cowan, Jason M.	1	\$551	\$551	1	\$551	\$551	No
<b>Justification:</b> Instructor, Communication & La								
<b>Remarks:</b> No Data to Display								
High	Gray, Lisa A.	1	\$490	\$490	1	\$490	\$490	No
<b>Justification:</b> Instructor, Communication & La								
<b>Remarks:</b> No Data to Display								
High	Lewis, Carol S.	1	\$976	\$976	1	\$976	\$976	No
<b>Justification:</b> v								
<b>Remarks:</b> No Data to Display								
High	Poor, William M.	1	\$551	\$551	0	\$551	\$0	No
<b>Justification:</b> Instructor, Communication & La								
DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/22/17								
<b>Remarks:</b> No Data to Display								
High	Rivetti, Andrew F.	1	\$731	\$731	1	\$731	\$731	No
<b>Justification:</b> Associate Professor, Communica								
<b>Remarks:</b> No Data to Display								
High	Samuell, Tiechera .	1	\$620	\$620	1	\$620	\$620	No
<b>Justification:</b> Assistant Professor, Communica								
<b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sanders, Mark J.	1	\$690	\$690	1	\$690	\$690	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Snell, Gregory .	1	\$607	\$607	1	\$607	\$607	No
	<b>Justification:</b> Instructor, Communication & La							
	<b>Remarks:</b> No Data to Display							
High	Ward, Sandra .	1	\$676	\$676	1	\$676	\$676	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$6,710				\$6,159
<b>Total (Year One) Cost</b>				\$6,710				\$6,159

## Budget Detail and Forecast

**Budget Account:** Languages - Hoggard, Dr. Justin

**Account Number:** 11-00-11500

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Books and Instructional Material	1	\$250	\$250	1	\$100	\$100	Yes
<p><b>Justification:</b> : Books and other printed instructional materials for faculty use in classrooms and course planning.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Electronic Media for Classrooms	1	\$250	\$250	1	\$100	\$100	Yes
<p><b>Justification:</b> DVDs, CDs, downloadable files and other electronic media for instructor use in classrooms and course planning.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				<b>\$500</b>				<b>\$200</b>
<b>Total (Year One) Cost</b>				<b>\$500</b>				<b>\$200</b>

## Budget Detail and Forecast

**Budget Account:** Languages - Hoggard, Dr. Justin

**Account Number:** 11-00-11500

**GL Code:** 510211 Software Licensing Fees

**Budget Amunt:** \$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Adobe Creative Cloud Annual Subscription	1	\$250	\$250	1	\$250	\$250	No
<p><b>Justification:</b> Need software upgrade from existing Adobe Creative Suite on Mark Sanders's Mac computer to web-based Adobe Creative Cloud annual subscription. Software is used for production of Confluence Literary Journal, Spelling Bee materials, Honors courses promotions, and other departmental graphic support.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$250				\$250
<b>Total (Year One) Cost</b>				\$250				\$250

## Budget Detail and Forecast

**Budget Account:** Languages - Hoggard, Dr. Justin

**Account Number:** 11-00-11500

**GL Code:** 510303 Printing

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Conf;uence Literary Journal	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No	
<b>Justification:</b> Cost includes printing, production, and promotion of Confluence, the Three Rivers College literary journal.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$2,000	
<b>Total (Year One) Cost</b>				\$2,000				\$2,000	

## Budget Detail and Forecast

**Budget Account:** Languages - Hoggard, Dr. Justin

**Account Number:** 11-00-11500

**GL Code:** 510400 Travel

**Budget Amunt:** \$800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Departmental Travel	1	\$800	\$800	1	\$400	\$400	Yes
<p><b>Justification:</b> Mileage reimbursement for instructors traveling offsite for contact with distance learning students and adjunct professional development.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p>USE COLLEGE CARS - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$800	\$400
						<b>Total (Year One) Cost</b>	\$800	\$400

## Budget Detail and Forecast

**Budget Account:** Languages - Hoggard, Dr. Justin

**Account Number:** 11-00-11500

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Conference Attendance for Faculty	1	\$2,000	\$2,000	0	\$2,000	\$0	No
<p><b>Justification:</b> The full time members of the department need to have the opportunities to attend PD Conferences throughout this academic year. We need to have this documented for HLC purposes as well as for the actual good it could do the instructors in the classroom.</p> <p style="text-align: center;">INADEQUATE JUSTIFICATION AND SPECIFICITY - WP 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$0
<b>Total (Year One) Cost</b>				\$2,000				\$0



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fielding, David G.	1	\$55,207	\$55,207	1	\$55,207	\$55,207	No
	<b>Justification:</b> Professor, Fine Arts							
	<b>Remarks:</b> No Data to Display							
High	Fielding, David G.	1	\$1,800	\$1,800	1	\$1,800	\$1,800	No
	<b>Justification:</b> Director, Art Gallery							
	<b>Remarks:</b> No Data to Display							
High	Lewis, Steven D.	1	\$54,690	\$54,690	1	\$54,690	\$54,690	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Orlando, Margaret M.	1	\$38,971	\$38,971	1	\$38,971	\$38,971	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	White, Cindy J.	1	\$60,937	\$60,937	1	\$60,937	\$60,937	No
	<b>Justification:</b> Professor, Fine Arts							
	<b>Remarks:</b> No Data to Display							
High	White, Cindy J.	1	\$2,400	\$2,400	1	\$2,400	\$2,400	No
	<b>Justification:</b> Coordinator, Fine Arts							
	<b>Remarks:</b> No Data to Display							
High	White, William T.	1	\$59,982	\$59,982	1	\$59,982	\$59,982	No
	<b>Justification:</b> Professor, Fine Arts							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	White, William T.	1	\$2,400	\$2,400	1	\$2,400	\$2,400	No
<b>Justification:</b> Coordinator, Fine Arts								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$276,387				\$276,387
<b>Total (Year One) Cost</b>				\$276,387				\$276,387

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fielding, David G.	1	\$261	\$261	1	\$261	\$261	No
	<b>Justification:</b> Director, Art Gallery							
	<b>Remarks:</b> No Data to Display							
High	Fielding, David G.	1	\$8,964	\$8,964	1	\$8,868	\$8,868	No
	<b>Justification:</b> Professor, Fine Arts							
	<b>Remarks:</b> No Data to Display							
High	Lewis, Steven D.	1	\$8,889	\$8,889	1	\$8,793	\$8,793	No
	<b>Justification:</b> Associate Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	Orlando, Margaret M.	1	\$6,609	\$6,609	1	\$6,514	\$6,514	No
	<b>Justification:</b> Assistant Professor, Communica							
	<b>Remarks:</b> No Data to Display							
High	White, Cindy J.	1	\$348	\$348	1	\$348	\$348	No
	<b>Justification:</b> Coordinator, Fine Arts							
	<b>Remarks:</b> No Data to Display							
High	White, Cindy J.	1	\$9,794	\$9,794	1	\$9,699	\$9,699	No
	<b>Justification:</b> Professor, Fine Arts							
	<b>Remarks:</b> No Data to Display							
High	White, William T.	1	\$348	\$348	1	\$348	\$348	No
	<b>Justification:</b> Coordinator, Fine Arts							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	White, William T.	1	\$9,656	\$9,656	1	\$9,560	\$9,560	No
<b>Justification:</b> Professor, Fine Arts								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$44,869				\$44,391
<b>Total (Year One) Cost</b>				\$44,869				\$44,391

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$33,055

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fielding, David G.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Professor, Fine Arts								
<b>Remarks:</b> No Data to Display								
High	Lewis, Steven D.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Communica								
<b>Remarks:</b> No Data to Display								
High	Orlando, Margaret M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Professor, Communica								
<b>Remarks:</b> No Data to Display								
High	White, Cindy J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Professor, Fine Arts								
<b>Remarks:</b> No Data to Display								
High	White, William T.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Professor, Fine Arts								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$33,055				\$29,760
				<b>Total (Year One) Cost</b>				\$33,055
							\$29,760	

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,090

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fielding, David G.	1	\$26	\$26	1	\$26	\$26	No
<b>Justification:</b> Director, Art Gallery								
<b>Remarks:</b> No Data to Display								
High	Fielding, David G.	1	\$801	\$801	1	\$801	\$801	No
<b>Justification:</b> Professor, Fine Arts								
<b>Remarks:</b> No Data to Display								
High	Lewis, Steven D.	1	\$793	\$793	1	\$793	\$793	No
<b>Justification:</b> Associate Professor, Communica								
<b>Remarks:</b> No Data to Display								
High	Orlando, Margaret M.	1	\$565	\$565	1	\$565	\$565	No
<b>Justification:</b> Assistant Professor, Communica								
<b>Remarks:</b> No Data to Display								
High	White, William T.	1	\$35	\$35	1	\$35	\$35	No
<b>Justification:</b> Coordinator, Fine Arts								
<b>Remarks:</b> No Data to Display								
High	White, William T.	1	\$870	\$870	1	\$870	\$870	No
<b>Justification:</b> Professor, Fine Arts								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,090				\$3,090
<b>Total (Year One) Cost</b>				\$3,090				\$3,090

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ARTS Art Supplies	1	\$2,000	\$2,000	1	\$1,000	\$1,000	Yes
	<p><b>Justification:</b> These are items essential to a productive art studio including, but not limited to: colored pencils, pastels, paint, watercolors, paper, staples, glue, scissors and razor blades.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	ARTS Student Art Award	1	\$250	\$250	1	\$250	\$250	Yes
	<p><b>Justification:</b> These awards are used as incentive for student excellence.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	FA/Comm instructional Media Resources for Department	1	\$750	\$750	1	\$150	\$150	Yes
	<p><b>Justification:</b> Combined budget lines Instructional Media Resources and Media Resources into one consolidated line item for use by all in Fine Arts and Communication to purchase instructional media resources to remain current, enhance teaching and learning and increase student persistence.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	MUSC Costume Rentals	1	\$1,250	\$1,250	0	\$1,250	\$0	Yes
	<p><b>Justification:</b> Essential for presentation of polished and professional quality musical presentations and to both recruit students to the institution and retain currently enrolled students in an exciting educational experience.</p> <p>NO MUSICAL THIS YEAR - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	MUSC Music Literature, Scores	1	\$3,000	\$3,000	1	\$1,500	\$1,500	Yes
	<p><b>Justification:</b> Accessibility to quality and current literature is essential to maintain a vibrant music program that is appealing to the public as well as to the student performers. The additional money allows the department to purchase music and present innovative programming due in part to increased cost of purchasing and the need to program outside the music in the library.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MUSC Public Musical Production supplies and support	1	\$2,500	\$2,500	1	\$1,500	\$1,500	Yes
	<b>Justification:</b> Public productions require a variety of support products and supplies including but not limited to batteries, music, props, costumes in order to be viable productions suitable for public viewing and student learning.							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	MUSC Scores and royalties for musical presentation	1	\$2,000	\$2,000	1	\$1,000	\$1,000	Yes
	<b>Justification:</b> Scores and royalties are required for legal public performances.							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	THEA Courses Resources	1	\$500	\$500	0	\$500	\$0	Yes
	<b>Justification:</b> Scripts are essential for theater courses. The library of scripts is in a building stage and often are purchased based on a particular semester's enrollment and talent pool. Additional resources such as DVD of current productions and soundtracks for student use in building repertoire.							
	NO CLASSES - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	THEA Workshop Day	1	\$500	\$500	0	\$500	\$0	Yes
	<b>Justification:</b> Students and Instructors alike benefit from instruction from experts in the field.							
	NO CLASSES - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	THEA Instructional Media Resources	1	\$500	\$500	0	\$500	\$0	Yes
	<b>Justification:</b> Theater students in rural Southeast Missouri benefit from viewing dvds of professional performances inaccessible to audiences in our area. Students can check out audio and or video recordings of professional performances to study and respond/reflect on in course assignments and activities							
	NO CLASSES - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	ARTS Laser Toner Cartridges	1	\$200	\$200	1	\$200	\$200	Yes
	<b>Justification:</b> ARTS students need access to a high quality color printer for inspiration and modeling.							
	<b>Remarks:</b> No Data to Display							



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	THEA Stage Makeup for courses/demonstrations	1	\$300	\$300	0	\$300	\$0	Yes
	<b>Justification:</b> Theater students need access to new theatrical makeup for learning, practice and health/safety. Aging makeup facilitates bacteria growth and can cause any number of health concerns including dermatitis conditions such as ring worm and infantigo.							
	NO CLASSES - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	MUSC Batteries for Computers	1	\$150	\$150	1	\$50	\$50	Yes
	<b>Justification:</b> The MAC computer lab contains wireless mice and keyboards requiring batteries for continuous operation.							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	Desk and office supplies for music library	1	\$150	\$150	1	\$150	\$150	Yes
	<b>Justification:</b> Preserving music collections properly increases the longevity of their use and saves funds that would be needed for replacement copies.							
	<b>Remarks:</b> No Data to Display							
High	SCOM/Mass Comm	1	\$200	\$200	1	\$200	\$200	Yes
	<b>Justification:</b> These funds will cover the costs of instructional supplies to maintain and enhance instructional practices, currency in the discipline, and student learning in the classroom. Anticipated expenditures include DVDs, books, software, audio recordings, music and video downloads, and other media resources. Planning Priorities: 3. Improve student learning; 5. Provide adequate learning resources							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$14,250				\$6,000
<b>Total (Year One) Cost</b>				\$14,250				\$6,000

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	3 year license renewal for Practical Musica (for Music Theory classes)	1	\$800	\$800	0	\$800	\$0	Yes
<b>Justification:</b>								
This software renewal is for program that is used in Music Theory courses. It is the basis for the class allowing the teacher and students to manipulate the theories that they are learning.								
PER BJANSEN AND CW, NO COST - CSE 5/22/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$800	\$0
				<b>Total (Year One) Cost</b>			\$800	\$0

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510100 Equipment

**Budget Amunt:** \$4,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Equipment repair and replacement	1	\$2,500	\$2,500	1	\$1,500	\$1,500	Yes
<p><b>Justification:</b> Constant use of equipment and instruments causes normal wear and tear necessitating repair and or replacement</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MUSC additional Choral Formal Uniforms for men and women	1	\$1,100	\$1,100	1	\$300	\$300	Yes
<p><b>Justification:</b> Students are required to wear school owned and issued uniforms for a polished and professional look during public performances. The need varies by enrollment, sizes on hand and the sizes required by the student members of the organizations.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MUSC Uniform Polo SHirts for All Music Performers	1	\$1,200	\$1,200	1	\$500	\$500	Yes
<p><b>Justification:</b> These more casual uniforms are required for student ensemble members to present a college branded identity to the public. They are retained by the students.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$4,800				\$2,300
<b>Total (Year One) Cost</b>				\$4,800				\$2,300

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$6,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	MUSC Public Music Event	1	\$3,000	\$3,000	1	\$650	\$650	Yes	
	<p><b>Justification:</b> There are a limited number of professional musical performance opportunities for both students and audiences in Southeast Missouri. This item allows the music community to both learn and be entertained by bringing quality performers and clinicians to the area.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MUSC Repair, Piano tuning	1	\$2,500	\$2,500	1	\$500	\$500	Yes	
	<p><b>Justification:</b> Musical equipment requires regular maintenance to be in condition for performance and to preserve the viability of the equipment over long periods of time and regular use</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MUSC Dry Cleaning of uniforms	1	\$1,000	\$1,000	1	\$500	\$500	Yes	
	<p><b>Justification:</b> The school owned uniforms must be cleaned after use to prolong their use and for good personal hygiene.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$6,500				\$1,650	
<b>Total (Year One) Cost</b>				\$6,500				\$1,650	

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510211 Software Licensing Fees

**Budget Amunt:** \$1,575

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	MUSC SMART Music Yearly subscription	1	\$1,200	\$1,200	1	\$1,200	\$1,200	Yes	
<p><b>Justification:</b> The smart accompaniment software is essential in a small department with limited pianists available to accompany performers for rehearsals and performances.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	ARTS Adobe Creative Cloud Membership for Software	1	\$375	\$375	1	\$250	\$250	Yes	
<p><b>Justification:</b> This suite of programs is essential for student learning and projects.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$1,575				\$1,450	
<b>Total (Year One) Cost</b>				\$1,575				\$1,450	

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510301 Gifts & Honoraria

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	MUSC Jazz Festival Clinician Honorarium	1	\$600	\$600	1	\$600	\$600	Yes	
<b>Justification:</b> This event will be in it's 27th year at Three Rivers College.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$600				\$600	
<b>Total (Year One) Cost</b>				\$600				\$600	

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Departmental Travel for Required Observation of adjunct	1	\$1,000	\$1,000	1	\$300	\$300	Yes
<p><b>Justification:</b> All faculty and adjuncts must be observed during 2017-2018. The number of adjuncts at off-site locations requires additional funds to cover mileage for full time employees to observe these instructors.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p style="text-align: center;">USE COLLEGE CARS - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MUSC Travel for Performances	1	\$400	\$400	1	\$0	\$0	Yes
<p><b>Justification:</b> Music ensembles are often called upon to perform in the surrounding communities adding to the visibility of the college</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	FA/Com Service Region Travel for Department	1	\$400	\$400	1	\$0	\$0	Yes
<p><b>Justification:</b> Travel is essential for team building and observations.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,800				\$300
<b>Total (Year One) Cost</b>				\$1,800				\$300

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$975

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MUSC NASM National Association of Schools of Music <b>Justification:</b> Essential for communication of trends in schools of music nationwide and for the viability of the 2 plus 2 Bachelor of Music Education with Central Methodist University. <b>Remarks:</b> No Data to Display	1	\$100	\$100	1	\$100	\$100	Yes
High	MUSC MADSM Missouri Association of Departments and Schools of Music <b>Justification:</b> Dues for a statewide association bringing together the chairs of the departments and schools of music in Missouri twice yearly (once in association with the NAFME conference). <b>Remarks:</b> No Data to Display	1	\$75	\$75	1	\$75	\$75	Yes
High	Rotary Club Membership for Steve Lewis <b>Justification:</b> Allows one faculty in SCOM to maintain active involvement with the Rotary Club community service organization as a representative of Three Rivers College, which includes networking and promoting the college and its activities. Quarterly dues are \$200. <b>Remarks:</b> No Data to Display	1	\$800	\$800	1	\$800	\$800	No
<b>Total (Year One) Proposed Cost</b>				\$975				\$975
<b>Total (Year One) Cost</b>				\$975				\$975



## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$4,230

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	HLC Annual Meeting and Travel	1	\$2,000	\$2,000	1	\$0	\$0	No
<p><b>Justification:</b> As a peer reviewer with the Higher Learning Commission, Steve Lewis is required to attend peer review training a minimum of every two years. With the significant changes underway wight he new criteria for accreditation and the new pathways model for accreditation, it is important that multiple representatives from Three Rivers College attend the annual meeting. Steve has not attended the annual meeting since 2011.</p> <p style="margin-left: 40px;">\$700 – workshop registration\$550 – lodging 3 nights\$300 – per diem 2 days\$300 – flight\$150 – car rental</p> <p style="margin-left: 40px;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	STAM Conference for Mararet Orlando	1	\$700	\$700	1	\$700	\$700	Yes
<p><b>Justification:</b> Margaret Orlando is in charge of several online course redesigns, the most important of which is SCOM 110, Public Speaking. It is important to convene with other communication instructors that are in charge of designing the same course online at other institutions. The Speech &amp; Theatre Association of Missouri Conference will allow Margaret to submit a proposal for a Short Course on getting started with online redesign for fellow Speech Communication Instructors in the state of Missouri. Speech &amp; Theatre Association of Missouri Conference</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MUSC Travel to State NafME Conference	1	\$1,330	\$1,330	1	\$0	\$0	Yes
<p><b>Justification:</b> The NafME conference is one of the largest music education conferences in the country which includes workshops and performances by elementary through professional musicians for music education professionals including elementary, secondary and higher education given for future music educators (collegiate NafME) and current music educators. The networking and the educational benefits are invaluable.</p> <p style="margin-left: 40px;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Webinar Attendance	1	\$200	\$200	1	\$200	\$200	Yes
<p><b>Justification:</b> This is a relatively inexpensive way of providing the opportunity for professional development to enhance teaching and learning.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$4,230				\$900
<b>Total (Year One) Cost</b>				\$4,230				\$900

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	MUSC Hospitality for MSHSAA	1	\$350	\$350	1	\$350	\$350	No	
<p><b>Justification:</b> The annual MSHSAA music festival brings 100s of potential high school students, area music educators and music educators from the bi-state region to campus. This expenditure is reimbursed by MSHSAA.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	MUSC Host Annual MSHSAA Distric Music Festival	1	\$1,400	\$1,400	1	\$0	\$0	No	
<p><b>Justification:</b> The cost is a pass through and will be reimbursed by MSHSAA.</p> <p style="text-align: center;">PASS THROUGH NOT BUDGETED - JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$1,750				\$350	
<b>Total (Year One) Cost</b>				\$1,750				\$350	

## Budget Detail and Forecast

**Budget Account:** Fine Arts & Communications - Hoggard, Dr. Justin

**Account Number:** 11-00-12500

**GL Code:** 510801 Rental Equipment

**Budget Amunt:** \$450

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MUSC UHAUL Rental	1	\$450	\$450	1	\$150	\$150	Yes
<p><b>Justification:</b> : U-hauls are often a necessity for performances off campus.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$450	\$150
						<b>Total (Year One) Cost</b>	\$450	\$150

## Budget Detail and Forecast

**Budget Account:** Honors Program - Hoggard, Dr. Justin

**Account Number:** 11-00-31005

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Lewis, Carol S.Honors Program, Advisor	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No	
<b>Justification:</b> Honors Program, Advisor									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,500	
<b>Total (Year One) Cost</b>				\$1,500				\$1,500	

## Budget Detail and Forecast

**Budget Account:** Honors Program - Hoggard, Dr. Justin

**Account Number:** 11-00-31005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$218

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Lewis, Carol S.	1	\$218	\$218	1	\$218	\$218	No	
<b>Justification:</b> Honors Program, Advisor									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$218				\$218	
<b>Total (Year One) Cost</b>				\$218				\$218	

## Budget Detail and Forecast

**Budget Account:** Honors Program - Hoggard, Dr. Justin

**Account Number:** 11-00-31005

**GL Code:** 500203 FICA

**Budget Amunt:** \$22

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Lewis, Carol S.	1	\$22	\$22	1	\$22	\$22	No
<b>Justification:</b> Honors Program, Advisor								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$22	
				<b>Total (Year One) Cost</b>				\$22

## Budget Detail and Forecast

**Budget Account:** Honors Program - Hoggard, Dr. Justin

**Account Number:** 11-00-31005

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$150

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Honors Program Recognition plaques and medallions	1	\$150	\$150	1	\$150	\$150	No	
<b>Justification:</b> Recognition plaques and medallions for Student Excellence Awards presentation									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$150				\$150	
<b>Total (Year One) Cost</b>				\$150				\$150	

## Budget Detail and Forecast

**Budget Account:** Honors Program - Hoggard, Dr. Justin

**Account Number:** 11-00-31005

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$50

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Honors Program Membership and Dues	1	\$50	\$50	1	\$50	\$50	No	
<b>Justification:</b> Great plains Honors Council membership and dues									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$50				\$50	
<b>Total (Year One) Cost</b>				\$50				\$50	



## Budget Detail and Forecast

**Budget Account:** VP of Learning - Hoggard, Dr. Justin

**Account Number:** 11-00-40005

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$242,013

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brown, Mary Lou . <b>Justification:</b> Vice President of Academic  POSITION ELIMINATED - CSE 5/12/17  <b>Remarks:</b> No Data to Display	1	\$106,575	\$106,575	1	\$0	\$0	No
High	Dilbeck, Edith J. <b>Justification:</b> Executive Assistant to Vice Pr  <b>Remarks:</b> No Data to Display	1	\$52,438	\$52,438	1	\$52,438	\$52,438	No
High	Hoggard, Justin O. <b>Justification:</b> Dean of Instruction  <b>Remarks:</b> No Data to Display	1	\$83,000	\$83,000	1	\$83,000	\$83,000	No
<b>Total (Year One) Proposed Cost</b>				\$242,013				\$135,438
<b>Total (Year One) Cost</b>				\$242,013				\$135,438

## Budget Detail and Forecast

**Budget Account:** VP of Learning - Hoggard, Dr. Justin

**Account Number:** 11-00-40005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$37,968

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brown, Mary Lou . <b>Justification:</b> Vice President of Academic  POSITION ELIMINATED - CSE 5/12/17  <b>Remarks:</b> No Data to Display	1	\$16,412	\$16,412	1	\$0	\$0	No
High	Dilbeck, Edith J. <b>Justification:</b> Executive Assistant to Vice Pr  <b>Remarks:</b> No Data to Display	1	\$8,562	\$8,562	1	\$8,467	\$8,467	No
High	Hoggard, Justin O. <b>Justification:</b> Dean of Instruction  <b>Remarks:</b> No Data to Display	1	\$12,994	\$12,994	1	\$12,898	\$12,898	No
<b>Total (Year One) Proposed Cost</b>				\$37,968				\$21,365
<b>Total (Year One) Cost</b>				\$37,968				\$21,365

## Budget Detail and Forecast

**Budget Account:** VP of Learning - Hoggard, Dr. Justin

**Account Number:** 11-00-40005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brown, Mary Lou .	1	\$6,611	\$6,611	1	\$0	\$0	No
<b>Justification:</b> Vice President of Academic POSITION ELIMINATED - CSE 5/12/17 <b>Remarks:</b> No Data to Display								
High	Dilbeck, Edith J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Executive Assistant to Vice Pr <b>Remarks:</b> No Data to Display								
High	Hoggard, Justin O.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Dean of Instruction <b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$19,833				\$11,904
<b>Total (Year One) Cost</b>				\$19,833				\$11,904

## Budget Detail and Forecast

**Budget Account:** VP of Learning - Hoggard, Dr. Justin

**Account Number:** 11-00-40005

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,509

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brown, Mary Lou . <b>Justification:</b> Vice President of Academic POSITION ELIMINATED - CSE 5/12/17 <b>Remarks:</b> No Data to Display	1	\$1,545	\$1,545	1	\$0	\$0	No
High	Dilbeck, Edith J. <b>Justification:</b> Executive Assistant to Vice Pr <b>Remarks:</b> No Data to Display	1	\$760	\$760	1	\$760	\$760	No
High	Hoggard, Justin O. <b>Justification:</b> Dean of Instruction <b>Remarks:</b> No Data to Display	1	\$1,204	\$1,204	1	\$1,204	\$1,204	No
<b>Total (Year One) Proposed Cost</b>				<b>\$3,509</b>				<b>\$1,964</b>
<b>Total (Year One) Cost</b>				<b>\$3,509</b>				<b>\$1,964</b>

## Budget Detail and Forecast

**Budget Account:** VP of Learning - Hoggard, Dr. Justin

**Account Number:** 11-00-40005

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,120

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Certificate and Jackie Covers - Student Excellence Award Ceremony <b>Justification:</b> Average between 45-50 Academic Excellence Award Winners each Spring. <b>Remarks:</b> No Data to Display	1	\$200	\$200	1	\$200	\$200	No
High	Miscellaneous Office Supplies - CAO <b>Justification:</b> Miscellaneous office supplies for CAO Office. <b>Remarks:</b> No Data to Display	1	\$200	\$200	1	\$200	\$200	No
High	Copy Charges - CAO <b>Justification:</b> Average copy charges for FY'17 were \$60/month <b>Remarks:</b> No Data to Display	12	\$60	\$720	12	\$60	\$720	No
<b>Total (Year One) Proposed Cost</b>				\$1,120				\$1,120
<b>Total (Year One) Cost</b>				\$1,120				\$1,120

## Budget Detail and Forecast

**Budget Account:** VP of Learning - Hoggard, Dr. Justin

**Account Number:** 11-00-40005

**GL Code:** 510005 Postage

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage - CAO	12	\$25	\$300	12	\$25	\$300	No
<b>Justification:</b> Miscellaneous mailing of correspondence/material to various recipients.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$300				\$300
<b>Total (Year One) Cost</b>				\$300				\$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	HLC Annual Conference - CAO	1	\$2,500	\$2,500	0	\$2,500	\$0	No
	<b>Justification:</b> FY'16 Expenses Approximately \$2,200, did not attend FY'17							
	APPEARS TO BE BUDGETED IN IE 5/24/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	MCCA Convention - CAO	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
	<b>Justification:</b> Attendance in the annual Missouri Community College Association Convention in vital to the college's stand on state wide issues plus networking with other Missouri community college personnel.							
	<b>Remarks:</b> No Data to Display							
High	CAO Meetings	8	\$300	\$2,400	8	\$200	\$1,600	No
	<b>Justification:</b> Monthly Chief Academic Officers meetings in Jefferson City (no meeting in December, 3 meetings are held in conjunction with MCCA, COTA, and HLC conferences).							
	<b>Remarks:</b> No Data to Display							
High	COTA Conference - CAO	1	\$370	\$370	1	\$370	\$370	No
	<b>Justification:</b> Attendance at the annual Conference of Transfer and Articulation is important in addressing state wide issues/concerns with transfer and articulation plus developing solutions/policies.							
	<b>Remarks:</b> No Data to Display							
High	Miscellaneous Travel with Service Area	1	\$1,000	\$1,000	1	\$500	\$500	No
	<b>Justification:</b> Travel as needed to external locations, attending advisory and civic engagements, superintendent's meetings, counselor's meetings, etc. through out the service area as needed and appropriate.							
	BASED OF HISTORICAL 5/24/17 - JLA							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Governor's Luncheon for Excellence in Teaching Award - Award Recipient and Guest	1	\$400	\$400	1	\$400	\$400	No
	<b>Justification:</b> Award Recipient and 1 guest Luncheon Expense - 2 @ \$60 = \$120 Travel = \$110 Lodging = \$100 Meal Per Diem = \$70							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$7,670				\$3,870
<b>Total (Year One) Cost</b>				\$7,670				\$3,870



## Budget Detail and Forecast

**Budget Account:** VP of Learning - Hoggard, Dr. Justin

**Account Number:** 11-00-40005

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$4,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Membership for NC-SARA	1	\$4,500	\$4,500	1	\$4,500	\$4,500	No
	<p><b>Justification:</b> The National Council for State Authorization Reciprocity Agreements The National Council for State Authorization Reciprocity Agreements (NC-SARA) was established to ensure that the SARA initiative provides a national solution, rather than four regional solutions. The four regional compacts, along with representatives of the National Commission, the Presidents' Forum, and the Council of State Governments, sought applications and nominations for this board in July 2013 and from a list of more than 90 applicants and nominees selected an initial group of 22 leaders from various sectors of higher education and government to help guide the activities of SARA. This nationwide coordinating entity will assure that the four regional compacts establish uniform standards and procedures for accepting and monitoring states participating in each of their respective regional reciprocity agreements; thus, states participating in SARA through any one compact will be recognized as reciprocal partners with states participating in SARA through any another regional compact. And institutions will be assured that their participation in one region's SARA initiative will carry full value in any other SARA state, from any other region. <a href="http://nc-sara.org/about/national-council">http://nc-sara.org/about/national-council</a></p> <p>This will protect the institution from being fined or penalized. This is a two part request: \$500 for state membership, which is required to be enrolled in the national organizational \$4,000.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Enhanced Cost</b>				\$4,500				\$4,500
<b>Total (Year One) Cost</b>				\$4,500				\$4,500

## Budget Detail and Forecast

**Budget Account:** VP of Learning - Hoggard, Dr. Justin

**Account Number:** 11-00-40005

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	SEMO Superintendent's Luncheon	1	\$900	\$900	1	\$700	\$700	No
<p><b>Justification:</b> The SEMO Superintendent's group met on a monthly basis. Three Rivers College host their March meeting. 60-75 Superintendent's plus key Three Rivers' administration and staff members.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Refreshments/Supplies for Guests	1	\$400	\$400	1	\$300	\$300	No
<p><b>Justification:</b> Miscellaneous items such as coffee, creamers, sweeteners, cups, bottled water, soft drinks, etc. for guest visiting the CAO's office. Items/expenses shared with President's Office.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,300				\$1,000
<b>Total (Year One) Cost</b>				\$1,300				\$1,000

## Budget Detail and Forecast

**Budget Account:** Center Support - Small Sites - Hoggard, Dr. Justin

**Account Number:** 11-99-20015

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$21,383

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool ITV Facilitator \$8.89	1	\$20,483	\$20,483	1	\$20,483	\$20,483	No
	<b>Justification:</b> Budget Pool for 8 classes 3 sites (\$8.89 @ 24hrs/wk @ 32 wks/yr) should work 3 hours per week per 3 credit hour course, so 8 classes x 3 credit hours each per week = 24 hours worked per week x 3 sites = 72 hours per week x 32 weeks = 2304 x \$8.89 = \$20482.56 <b>Remarks:</b> No Data to Display							
High	Budget Pool Liasions 3 sites \$150	1	\$900	\$900	1	\$900	\$900	No
	<b>Justification:</b> Budget Pool for 3 sites (\$150 @ 2 semesters) <b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$21,383				\$21,383
<b>Total (Year One) Cost</b>				\$21,383				\$21,383

## Budget Detail and Forecast

**Budget Account:** Center Support - Small Sites - Hoggard, Dr. Justin

**Account Number:** 11-99-20015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$3,101

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool ITV Facilitator \$8.89	1	\$2,970	\$2,970	1	\$2,970	\$2,970	No	
<b>Justification:</b> Budget Pool for 8 classes 3 sites (\$8.89 @ 3hrs/wk x 8 classes @ 32 wks/yr)									
<b>Remarks:</b> No Data to Display									
High	Budget Pool Liasions 3 sites \$150	1	\$131	\$131	1	\$131	\$131	No	
<b>Justification:</b> Budget Pool for 3 sites (\$150 @ 2 semesters)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,101				\$3,101	
<b>Total (Year One) Cost</b>				\$3,101				\$3,101	

## Budget Detail and Forecast

**Budget Account:** Center Support - Small Sites - Hoggard, Dr. Justin

**Account Number:** 11-99-20015

**GL Code:** 500203 FICA

**Budget Amunt:** \$310

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool ITV Facilitator \$8.89	1	\$297	\$297	1	\$297	\$297	No	
<b>Justification:</b> Budget Pool for 8 classes 3 sites (\$8.89 @ 6hrs/wk @ 32 wks/yr)									
<b>Remarks:</b> No Data to Display									
High	Budget Pool Liasions 3 sites \$150	1	\$13	\$13	1	\$13	\$13	No	
<b>Justification:</b> Budget Pool for 3 sites (\$150 @ 2 semesters)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$310				\$310	
<b>Total (Year One) Cost</b>				\$310				\$310	

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$20,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Thompson, Tim M.	1	\$20,250	\$20,250	0	\$20,250	\$0	No	
<p style="margin-left: 40px;"><b>Justification:</b> Director, Fine Arts Ctr</p> <p style="margin-left: 80px;">DEFUNDED BUT NOT ELIMINATED. - CSE 5/26/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$20,250	\$0	
				<b>Total (Year One) Cost</b>			\$20,250	\$0	

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$44,304

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Abney, Robert L.\$21.3	1	\$44,304	\$44,304	1	\$44,304	\$44,304	No
<b>Justification:</b> Technical Director								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$44,304	
								<b>Total (Year One) Cost</b>
								\$44,304

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$17,024

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Abney, Jonathan . \$9.26	1	\$9,029	\$9,029	1	\$9,029	\$9,029	No	
<b>Justification:</b> Part-Time Tinnin Ctr Assistant									
<b>Remarks:</b> No Data to Display									
High	Beers, Brittany N. \$8.2	1	\$7,995	\$7,995	1	\$7,995	\$7,995	No	
<b>Justification:</b> Assistant Technical Director									
<b>Remarks:</b> No Data to Display									
High	Budget Pool Event Staff Tinnin \$9.50	1	\$0	\$0	1	\$0	\$0	No	
<b>Justification:</b> Budget Pool (80hrs/yr @ \$9.50)									
None used in FY17									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$17,024				\$17,024	
<b>Total (Year One) Cost</b>				\$17,024				\$17,024	



## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$3,895

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Thompson, Tim M.	1	\$3,895	\$3,895	0	\$3,895	\$0	No		
<b>Justification:</b> Director, Fine Arts Ctr										
DEFUNDED BUT NOT ELIMINATED. - CSE 5/26/17										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$3,895	\$0		
						<b>Total (Year One) Cost</b>			\$3,895	\$0

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$3,493

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Abney, Robert L.\$21.3	1	\$3,493	\$3,493	1	\$3,448	\$3,448	No	
<b>Justification:</b> Technical Director									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,493				\$3,448	
<b>Total (Year One) Cost</b>				\$3,493				\$3,448	

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Abney, Robert L.\$21.3	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
	<b>Justification:</b> Technical Director								
	<b>Remarks:</b> No Data to Display								
High	Thompson, Tim M.	1	\$6,611	\$6,611	0	\$6,611	\$0	No	
	<b>Justification:</b> Director, Fine Arts Ctr								
	<b>Remarks:</b> DEFUNDED BUT NOT ELIMINATED. - CSE 5/26/17								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$5,952	
<b>Total (Year One) Cost</b>				\$13,222				\$5,952	

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,986

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Abney, Jonathan .	1	\$9.26	\$691	1	\$691	\$691	No	
	<b>Justification:</b> Part-Time Tinnin Ctr Assistant								
	<b>Remarks:</b> No Data to Display								
High	Abney, Robert L.	1	\$21.3	\$3,389	1	\$3,389	\$3,389	No	
	<b>Justification:</b> Technical Director								
	<b>Remarks:</b> No Data to Display								
High	Beers, Brittany N.	1	\$8.2	\$612	1	\$612	\$612	No	
	<b>Justification:</b> Assistant Technical Director								
	<b>Remarks:</b> No Data to Display								
High	Thompson, Tim M.	1	\$294	\$294	0	\$294	\$0	No	
	<b>Justification:</b> Director, Fine Arts Ctr								
	<b>Remarks:</b> DEFUNDED BUT NOT ELIMINATED. - CSE 5/26/17								
	<b>Remarks:</b> No Data to Display								
High	Budget Pool Event Staff Tinnin	1	\$9.50	\$0	1	\$0	\$0	No	
	<b>Justification:</b> Budget Pool (80hrs/yr @ \$9.50)								
	<b>Remarks:</b> None used in FY17								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,986				\$4,692	
<b>Total (Year One) Cost</b>				\$4,986				\$4,692	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Betteries	1	\$900	\$900	1	\$450	\$450	No
	<p><b>Justification:</b> The Tinnin uses large amounts of batteries for use in the lapel microphone battery packs and cordless microphones. We use consumable AA and AAA, as well as nine volt batteries in large quantities due to the number of shows that come in and out of The Tinnin.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Gels and lamps (light bulbs for stage lighting) and regular light bulbs for fixtures	1	\$2,500	\$2,500	1	\$2,000	\$2,000	No
	<p><b>Justification:</b> The Tinnin uses and replaces a large number of light bulbs over the course of a year, including lobby lights, art gallery lights, grid and aisle lights. Average cost is \$2-\$10 each.</p> <p>Lighting gels are color mediums to mix lighting color on stage and are a requisite for each and every event that uses stage lighting. Each contracted show will specify color needs for lighting. These gel filters are expensive and extremely consumable</p> <p>The Tinnin uses and replaces a large number of light bulbs over the course of a year, including lobby lights, art gallery lights, grid and aisle lights. Average cost is \$2-\$10 each.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Dishwasher, cleaning supplies, and Tinnin Laundry supplies	1	\$500	\$500	1	\$350	\$350	No
	<p><b>Justification:</b> During the course of the fiscal and academic year we utilize large amounts of cleaning supplies for events held in the Tinnin Lobby and in stage productions. Laundry detergents, dishwasher products for banquets/luncheons, bleach, etc. are primary supplies we buy large amounts of.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Office Supplies for Tinnin office and events for POTA	1	\$1,800	\$1,800	1	\$1,800	\$1,800	No
	<p><b>Justification:</b> The Tinnin Office utilizes a large number of office supplies, including mailer envelopes, desk supplies, printer ink cartridges, markers, high lighters, file folders, printing labels, etc. Each year we come dangerously close to running out of money and supplies.</p> <p><b>Remarks:</b> No Data to Display</p>							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Tapes and adhesives	1	\$900	\$900	1	\$900	\$900	No
	<b>Justification:</b> Staging the number of shows that come through the Tinnin each year, and other events that take place on stage requires taping off and marking sets outlines, dance lines, etc. We use specialty stage tape, gaffers tape, etc. for this purpose. We also have the need for special adhesives.							
	<b>Remarks:</b> No Data to Display							
High	Paint and supplies	1	\$800	\$800	1	\$800	\$800	No
	<b>Justification:</b> General upkeep and repair of stage floor and gallery walls, we use more than 15 gallons of paint, depending on the load of events that come into the facility. Paint is now about \$25 per gallon.							
	<b>Remarks:</b> No Data to Display							
High	Lumber for shelving in dressing rooms	1	\$800	\$800	1	\$800	\$800	Yes
	<b>Justification:</b> Dressing rooms have to storage space and become quite crowded and dangerous in the event of large casts using them to ready. Casts are causing near disaster when they pile things too close to the hot makeup mirror lighting, risking a fire breaking out when no one is aware or present.							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$8,200				\$7,100
<b>Total (Year One) Cost</b>				\$8,200				\$7,100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Tools replace or repair	1	\$12,000	\$12,000	1	\$4,000	\$4,000	Yes
	<p><b>Justification:</b> Tool repair or replacement/additional tools for scene shop due to the number of productions coming in and out of Tinnin. These include: lumber, hardware, foam cutting tool, miter saw, drill press, angle grinder, dremel tools, bench grinder, table saw, scroll saws, replacement ladders for faulty ladders in stock, router, router table, castors, tool boxes, storage containers, bench vise, router accessories, safety guides, etc.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Audio equipment, repair, supplies	1	\$9,500	\$9,500	1	\$2,000	\$2,000	No
	<p><b>Justification:</b> Mlcrophone replacement, countryman kits, mike belt replacements, Microphone stands, audio snakes, inner ear monitor, wireless microphone kits, etc. that are a standard need and constantly in use/repair/or general consumption.</p> <p>Audio equipment and cabling is fragile and due to the constant event schedule, filaments break or wear through. New cabling etc. is a constant need</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Lighting instruments, lighting repair and supplies	1	\$25,000	\$25,000	1	\$4,000	\$4,000	No
	<p><b>Justification:</b> Request includes: lighting cable replacements, lamps, lighting instruments repairs, SCRIM purchase, DMX cables, moving lights, lamps for auditorium projector, additional lighting instrument purchase, gobo rotators, portable dimmer pack, mirror ball motor, boom X6.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Chair Replacement for Tinnin Lobby events	120	\$80	\$9,600	0	\$80	\$0	No
	<p><b>Justification:</b> The chair request continues to be placed on the budget. The chairs in current use are falling apart, truly. The seat bottoms are collapsing, fabric is torn and patched, the feet are falling off, and the chairs are so bent from constant restacking that they do not sit properly. We tried to get through one more year with the current ones. We have had several chair seats break and they are not repairable due to the quality of the materials.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Tablecloth replacement and laundry/drycleaning	1	\$2,500	\$2,500	1	\$800	\$800	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	<p><b>Justification:</b> The existing tablecloths are showing wear and tear due to the high volume. We replaced some this year and will need to replace the second half of them in 2018</p> <p>We continue to try and launder the tablecloths, especially for small events, but when we do large events or have fast turn arounds, sending them to Croy's is the only option. We did have to transfer funds this year because we went over the projected budget for laundering/dry cleaning.</p> <p>PER WP - CSE 5/23/17</p>							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$58,600	\$10,800
				<b>Total (Year One) Cost</b>			\$58,600	\$10,800



## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 510102 Software

**Budget Amunt:** \$3,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Vectorworks upgrade on software for scenic design and CAD	1	\$3,200	\$3,200	0	\$3,200	\$0	Yes
	<p><b>Justification:</b> The Vectorworks software we are using is extremely old and does not function properly. We use this software to design sets and lighting plots for shows. This is necessary to make set design and building an easier process and to show students how the process is achieved in the industry.</p> <p style="margin-left: 40px;">PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Proposed Cost</b>			\$3,200	\$0
				<b>Total (Year One) Cost</b>			\$3,200	\$0

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$3,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	MAC Laptop and imac	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No	
<b>Justification:</b> Current MAC technology is aging and needs replaced for optimum interfacing with light and sound board.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,500				\$3,500	
<b>Total (Year One) Cost</b>				\$3,500				\$3,500	

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$3,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Backstage crews for POTA events	2	\$1,500	\$3,000	2	\$1,500	\$3,000	No	
<p><b>Justification:</b> Each season, POTA has events such as the Acrobats and Russian Ballet that contractually obligates us to provide additional staffing and manpower, beyond our internal staff capacity, to assist in load-in and load-out as well as running the shows.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Piano Tuning	1	\$400	\$400	1	\$400	\$400	No	
<p><b>Justification:</b> Piano tuning is necessity and often a contractual obligation for events and groups that either rent or are contracted by us to perform for POTA season.</p> <p>Tuning cost about \$80 each time and we have at least 5 events per year that require piano tuning. The piano is in an unfortunate climate that allows the strings to absorb moisture and pull itself out of tune, as well as the necessity to move it which causes it to lose tuning.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$3,400				\$3,400	
<b>Total (Year One) Cost</b>				\$3,400				\$3,400	

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 510301 Gifts & Honoraria

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Artists' Gifts and Honorarium, Art Receptions	1	\$2,500	\$2,500	1	\$1,500	\$1,500	Yes
<b>Justification:</b>								
<p>Each year, artists exhibit in the gallery and are given a small flat fee honorarium of \$250 that compensate them in small fashion for their work displayed, mileage, and travel/set up time.</p> <p>Additionally, we are going to have a major exhibit from The Missouri Humanities Council on WWI, which will require some funding.</p> <p>BASED ON HISTORICAL SPENDING - CSE 5/25/17</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,500				\$1,500
<b>Total (Year One) Cost</b>				\$2,500				\$1,500

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel associated with Tinnin and Theatre events	1	\$1,500	\$1,500	1	\$800	\$800	No
	<b>Justification:</b>							
	A certain amount of traveling and mileage reimbursement is needed each season for POTA and Tinnin activities							
	PER WP - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$1,500	\$800
				<b>Total (Year One) Cost</b>			\$1,500	\$800

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$4,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Membership/royalties/dues to ASCAP, BMI, SESAC	1	\$4,000	\$4,000	1	\$4,000	\$4,000	Yes
<p><b>Justification:</b> Legal mandate to pay fees to these three organizations for use of copyrighted music in ads, media shown on campus, used in music and theatre department, etc.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$4,000				\$4,000
<b>Total (Year One) Cost</b>				\$4,000				\$4,000

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$8,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	POTA Hospitality for events assocaited with performances	8	\$1,000	\$8,000	1	\$2,500	\$2,500	No
<p><b>Justification:</b> Events that are contracted in that require food and hotel hospitality. We have at least 6 -7 events that require food prep and or hotel accommodation for events.</p> <p>During the course of the 2016-2017 year, we had several hundred dollars in hotel stays, two large cast/performer meals that exceeded \$3000. Cutting this will mean fewer shows, dipping into POTA funds, or limiting what shows we can contract with.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$8,000			\$2,500	
<b>Total (Year One) Cost</b>				\$8,000			\$2,500	

## Budget Detail and Forecast

**Budget Account:** Tinnin Fine Arts Center - Hoggard, Dr. Justin

**Account Number:** 12-00-50020

**GL Code:** 510801 Rental Equipment

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Speciality Rental equipment	1	\$2,500	\$2,500	1	\$1,500	\$1,500	No
<p><b>Justification:</b> During the course of the POTA and CENTER STAGE season, we have the need to rent certain pieces of specialty equipment that we can not keep in our stock due to the expense of owning these types of equipment. Rental is our only option</p> <p>Depending on the contractual needs of the POTA shows, we have had to rent extensive sound equipment, added lighting equipment such as robo lights and effect generators, added scaffolding, etc.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$2,500	\$1,500
				<b>Total (Year One) Cost</b>			\$2,500	\$1,500



## Budget Detail and Forecast

**Budget Account:** Theater Productions - Hoggard, Dr. Justin

**Account Number:** 12-00-50045

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$15,150

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Production scripts and royalties	3	\$1,000	\$3,000	3	\$1,000	\$3,000	Yes	
	<p><b>Justification:</b> This includes the price for script purchase or rental, fees, as well as royalties for the four productions slated for public performance in 2016-2017. Also includes the summer children's workshop set for the public performance.</p> <p>This is a SIGNIFICANT decrease in proposed expenditures from the last several years as we cut back on the number of shows we are going to produce.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Set building for CENTER STAGE productions	3	\$1,500	\$4,500	3	\$1,500	\$4,500	Yes	
	<p><b>Justification:</b> This request includes the cost for building scenery for the four shows for CENTER STAGE's 2016-2017 season. INcludes lumber, hardware, and specific items for each separate production.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Prop rental or purchase	3	\$600	\$1,800	3	\$600	\$1,800	No	
	<p><b>Justification:</b> Funds to allow for purchase or rental of props for each CENTER STAGE show of the 2017-2018 season</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Makeup products	3	\$450	\$1,350	0	\$450	\$0	Yes	
	<p><b>Justification:</b> Specialty makeup supplies for improved effects for the CENTER STAGE productions and Costume and Makeup class work</p> <p>CUT TO MATCH TICKET REVENUE. USE OTHER LINE ITEMS AND DO BUDGET XFERS IF NEEDED. JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Costume Rental or fabrication of costumes	3	\$1,500	\$4,500	0	\$1,500	\$0	Yes	
	<p><b>Justification:</b> Shows, such as large scale musicals, require extensive costume needs that we do not have the ability, manpower, or time to meet. In many cases, the only way to do so is to rent the costumes. An average costume rental runs \$69 each, plus shipping. Actual rental for GREASE for two week run was almost \$3000</p> <p>CUT TO MATCH TICKET REVENUE. USE OTHER LINE ITEMS AND DO BUDGET XFERS IF NEEDED. JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$15,150				\$9,300	
<b>Total (Year One) Cost</b>				\$15,150				\$9,300	

## Budget Detail and Forecast

**Budget Account:** Theater Productions - Hoggard, Dr. Justin

**Account Number:** 12-00-50045

**GL Code:** 510100 Equipment

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Purchase/ repair of sewing machines for costume construction	4	\$50	\$200	4	\$50	\$200	Yes
<p><b>Justification:</b> In conjunction with the Costume and Makeup course, as well as the CENTER STAGE productions, we have no sewing lab abilities to create or alter costumes. The class then becomes a makeup only class, and we have to rent, find, borrow, or hire costume assistance. The investment of money into the machines would benefit the students in the class and the productions of CENTER STAGE</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$200				\$200
<b>Total (Year One) Cost</b>				\$200				\$200

## Budget Detail and Forecast

**Budget Account:** Theater Productions - Hoggard, Dr. Justin

**Account Number:** 12-00-50045

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Outsourced auxiliary staff for musical	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No
<p><b>Justification:</b> Hiring temporary staff for musical (choreographer, musical direction, or other auxiliary personell as deemed necessary) is highly important to the finished product, as this is the image and reputation that we are presenting to the public. A full scale musical requires a large division of labor due to the very nature of the vast demands of a production of this magnitude.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,500				\$2,500
<b>Total (Year One) Cost</b>				\$2,500				\$2,500

## Budget Detail and Forecast

**Budget Account:** Theater Productions - Hoggard, Dr. Justin

**Account Number:** 12-00-50045

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Mileage for student recruitment for theatre students	1	\$600	\$600	1	\$600	\$600	Yes
<p><b>Justification:</b> In light of declining enrollment, finding and attracting student talent is difficult without doing recruitment. The best way to do this is to travel and see HS productions and meet the students following. While students are still indecisive about college plans, a recruiting effort in the heat of the moment is a very smart tool.</p>								
<p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$600				\$600
<b>Total (Year One) Cost</b>				\$600				\$600

## Budget Detail and Forecast

**Budget Account:** Theater Productions - Hoggard, Dr. Justin

**Account Number:** 12-00-50045

**GL Code:** 510302 Advertising

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Avertising costs/FB pushes/print ads, etc.	3	\$500	\$1,500	3	\$500	\$1,500	No
<b>Justification:</b> We have not invested enough money in actual advertising for the shows and the it appears that we could be better served by spending a bit more to get the shows out l the public eye.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,500	\$1,500
				<b>Total (Year One) Cost</b>			\$1,500	\$1,500

## Budget Detail and Forecast

**Budget Account:** Theater Productions - Hoggard, Dr. Justin

**Account Number:** 12-00-50045

**GL Code:** 510303 Printing

**Budget Amunt:** \$1,600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Printing needs for CENTERSTAGE	1	\$1,600	\$1,600	1	\$1,600	\$1,600	No
<b>Justification:</b> The cost for printing promo materials and programs is a mandated need								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,600	
				<b>Total (Year One) Cost</b>			\$1,600	

## Budget Detail and Forecast

**Budget Account:** Theater Productions - Hoggard, Dr. Justin

**Account Number:** 12-00-50045

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hospitality for casts of CENTER STAGE shows and small post show receptions with audiences  <b>Justification:</b> Providing hospitality for the casts of each show demonstrates our commitment to the students and our appreciation for their hard work on the productions, while building a sense of commraderie and commitment to the theatre program. For most of these performers, they are not able to eat before a show, so providing a small snack/pizza, etc. helps them make it through until after the show. Following each production, we have a small celebration of the show's run.  This past year, I, as the director, had to pay out of pocket to provide some of this necessary and expected hospitality due to the reduced budget.  <b>Remarks:</b> No Data to Display	3	\$200	\$600	3	\$200	\$600	No
<b>Total (Year One) Proposed Cost</b>				\$600				\$600
<b>Total (Year One) Cost</b>				\$600				\$600

## Budget Detail and Forecast

**Budget Account:** Theater Productions - Hoggard, Dr. Justin

**Account Number:** 12-00-50045

**GL Code:** 510801 Rental Equipment

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Rental Equipment for CENTER STAGE productions	1	\$2,000	\$2,000	1	\$700	\$700	No
<p><b>Justification:</b> Shows such as GREASE, in the 2016-2017 season, require some speciality rental items to produce the highest caliber production for public consumption.</p> <p style="text-align: center;">CUT TO MATCH TICKET REVENUE. USE OTHER LINE ITEMS AND DO BUDGET XFERS IF NEEDED. JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$700
<b>Total (Year One) Cost</b>				\$2,000				\$700



## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$82,579

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Allen, Larry T.	1	\$53,579	\$53,579	1	\$53,579	\$53,579	No	
<b>Justification:</b> Achieve Program, Director									
<b>Remarks:</b> No Data to Display									
High	Price, Marsha D.	1	\$29,000	\$29,000	1	\$29,000	\$29,000	No	
<b>Justification:</b> Academic Counselor									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$82,579				\$82,579	
<b>Total (Year One) Cost</b>				\$82,579				\$82,579	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$57,138

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Burge, Valjeane . \$11.61	1	\$24,149	\$24,149	1	\$24,149	\$24,149	No	
	<b>Justification:</b> Program Assistant/Secretary								
	<b>Remarks:</b> No Data to Display								
High	Ross, Deanna M. \$15.86	1	\$32,989	\$32,989	1	\$32,989	\$32,989	No	
	<b>Justification:</b> Learning Specialist, Achieve								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$57,138				\$57,138	
<b>Total (Year One) Cost</b>				\$57,138				\$57,138	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$19,634

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Allen, Larry T.	1	\$8,728	\$8,728	1	\$8,632	\$8,632	No	
<b>Justification:</b> Achieve Program, Director									
<b>Remarks:</b> No Data to Display									
High	Price, Marsha D.	1	\$5,164	\$5,164	1	\$5,068	\$5,068	No	
<b>Justification:</b> Academic Counselor									
<b>Remarks:</b> No Data to Display									
High	Ross, Deanna M.\$15.86	1	\$5,742	\$5,742	1	\$5,646	\$5,646	No	
<b>Justification:</b> Learning Specialist, Achieve									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$19,634				\$19,346	
<b>Total (Year One) Cost</b>				\$19,634				\$19,346	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,110

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Burge, Valjeane .\$.11.61	1	\$2,110	\$2,110	1	\$2,065	\$2,065	No	
<b>Justification:</b> Program Assistant/Secretary									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$2,110	\$2,065	
						<b>Total (Year One) Cost</b>			\$2,110
								\$2,065	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$26,444

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Allen, Larry T.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Achieve Program, Director								
<b>Remarks:</b> No Data to Display								
High	Burge, Valjeane .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Program Assistant/Secretary								
<b>Remarks:</b> No Data to Display								
High	Price, Marsha D.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Academic Counselor								
<b>Remarks:</b> No Data to Display								
High	Ross, Deanna M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Learning Specialist, Achieve								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$26,444				\$23,808
<b>Total (Year One) Cost</b>				\$26,444				\$23,808

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,523

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Allen, Larry T.	1	\$777	\$777	1	\$777	\$777	No
<b>Justification:</b> Achieve Program, Director								
<b>Remarks:</b> No Data to Display								
High	Burge, Valjeane .	1	\$1,847	\$1,847	1	\$1,847	\$1,847	No
<b>Justification:</b> Program Assistant/Secretary								
<b>Remarks:</b> No Data to Display								
High	Price, Marsha D.	1	\$421	\$421	1	\$421	\$421	No
<b>Justification:</b> Academic Counselor								
<b>Remarks:</b> No Data to Display								
High	Ross, Deanna M.	1	\$478	\$478	1	\$478	\$478	No
<b>Justification:</b> Learning Specialist, Achieve								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,523				\$3,523
<b>Total (Year One) Cost</b>				\$3,523				\$3,523

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$4,469

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Office Supplies	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No	
	<b>Justification:</b> Consumable office and participant supplies (pencils, papers, staples, etc.) for student tracking, communication, and related purposes.								
	<b>Remarks:</b> No Data to Display								
High	Supplies	1	\$2,969	\$2,969	1	\$2,969	\$2,969	No	
	<b>Justification:</b> This item resulted from reductions to salaries & benefits. The savings was placed here to keep the grant total in balance.								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,469				\$4,469	
<b>Total (Year One) Cost</b>				\$4,469				\$4,469	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Instructional Supplies	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No	
<b>Justification:</b> Instructional materials (textbooks, tutorial and academic software, reference materials, etc.)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,500	
<b>Total (Year One) Cost</b>				\$1,500				\$1,500	



## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 510005 Postage

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Postage	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
<b>Justification:</b>									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$1,000	
<b>Total (Year One) Cost</b>				\$1,000				\$1,000	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Technology Equipment	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
<b>Justification:</b> Technology needs (upgrades to computers and up keep on older technology)								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,500
<b>Total (Year One) Cost</b>				\$1,500				\$1,500

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Independent Evaluator	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
	<b>Justification:</b> \$500 per day x 2 days inclusive of travel								
	<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,000		
				<b>Total (Year One) Cost</b>			\$1,000		

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 510303 Printing

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Printing	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
<b>Justification:</b> Printing and copy charges									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$1,000	
<b>Total (Year One) Cost</b>				\$1,000				\$1,000	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Membership & Dues	1	\$400	\$400	1	\$400	\$400	No	
<b>Justification:</b> Memberships and subscriptions (COE, MAEOPP, and MO-Kan-NE)									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$400		
				<b>Total (Year One) Cost</b>			\$400		

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 510904 Telephone

**Budget Amunt:** \$996

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Telephone	1	\$996	\$996	1	\$996	\$996	No	
<b>Justification:</b> Telephone Charges									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$996				\$996	
<b>Total (Year One) Cost</b>				\$996				\$996	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 520004 SSSG Disbursement

**Budget Amunt:** \$14,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	SSS Grant Aid	1	\$14,000	\$14,000	1	\$14,000	\$14,000	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$14,000	
				<b>Total (Year One) Cost</b>			\$14,000	

## Budget Detail and Forecast

**Budget Account:** Student Support Services - Hoggard, Dr. Justin

**Account Number:** 23-00-80000

**GL Code:** 530004 Indirect Cost

**Budget Amunt:** \$22,014

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Indirect Costs	1	\$22,014	\$22,014	1	\$16,026	\$16,026	No	
<b>Justification:</b> ADJUSTED FROM 22,014 TO 16,026 BECAUSE INDIRECT FOR THIS GRANT IS 8.00% OF EXPENSES NOT INCLUDING DISBURSEMENT TO STUDENTS. - JLA									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$22,014	\$16,026	
						<b>Total (Year One) Cost</b>	\$22,014	\$16,026	



## Budget Detail and Forecast

**Budget Account:** Career Services - Inman, Shelia

**Account Number:** 11-00-33005

**GL Code:** 510102 Software

**Budget Amunt:** \$1,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Purchase Big Interview Software for Student Interviewing Lessons and Practice	1	\$1,200	\$1,200	0	\$0	\$0	No
	<p><b>Justification:</b> In order to prepare Three Rivers students for becoming employed after graduation, we need to provide them with the tools and training to successfully get an interview and be successful during the interview.</p> <p>Purchase software rights for Big Interview interviewing software which will provide our students with on-demand and easy to use job interview training. This software utilizes both expert-developed lessons and the ability to actually practice from a computer.</p> <p>www.biginterview.com</p> <p>Skillful Communications, LLC 244 Fifth Avenue; 2nd Floor New York, NY 10001 888-880-3322 Fax 888-880-9713 www.skillfullydone.com</p> <p>Per Year Cost: \$1188 (Perkins Eligible)</p> <p>This will provide unlimited access to Big Interview for every student, faculty, and staff member of Three Rivers College.</p> <p>DO IN-HOUSE - CSE 5/25/17</p>							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Enhanced Cost</b>				\$1,200				\$0
<b>Total (Year One) Cost</b>				\$1,200				\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Purchase Table Top Banner	1	\$310	\$310	0	\$0	\$0	No	
	<p><b>Justification:</b> To promote TRC at various recruiting events, Career Services would like to purchase a table-top banner like the one utilized in Admissions for recruiting. Economy Retractor Banner Display - 32" Product Details This banner display is portable and lightweight -- and sets up quickly wherever you go. Features ProLAM™ lamination for added durability of your banner's digital graphics, so even if little hands dirty up the banner, it wipes clean with a damp cloth. Kit includes retractable banner display and carrying case. Perfect for meetings, presentations and trade shows! If you need an extra banner or replacement banner for updated information, see item #8922-32-RG. Size: 84" x 32" x 15"; weighs 7lbs. Your price includes a full-color imprint on the banner front. Ready to ship in : 3 business days *. Current Selection quantity selected: 1 change 1 each 235.00 @ 235.00 \$ Configuration, shipping, etc. 75.00 <a href="https://www.4imprint.com/edit/6168747/product/8922-32/Economy-Retractor-Banner-Display-32">https://www.4imprint.com/edit/6168747/product/8922-32/Economy-Retractor-Banner-Display-32</a> CHRIS HAS ONE THAT CAN BE SHARED. CSE</p> <p>SHARE WITH RECRUITING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Purchase Literature Displays	2	\$190	\$380	0	\$0	\$0	No	
	<p><b>Justification:</b> In order to display materials at recruiting events, Career Services needs to purchase these literature displays. Exhibitor Series Literature Display Prominently display your literature during your next presentation Product Details Four-tiered literature holder features acrylic 14" x 9-1/4" x 1-5/16" deep shelves and sturdy chrome base. Folds down easily to fit into the handy carry case (included). Ideal for lobbies, trade shows, dealer showrooms, retail and more! Size: 60-3/4" x 10" x 11". Literature display is unimprinted. Are you looking to expand on your presentation even further? Check out our Banner Display - item # 8922! Ready to ship in : 1 business days *. Current Selection quantity selected: 2 change 2 each 165.60 @ 331.20 \$ Shipping Approx. \$20 <a href="https://www.4imprint.com/edit/6168803/product/8923/Exhibitor-Series-Literature-Display">https://www.4imprint.com/edit/6168803/product/8923/Exhibitor-Series-Literature-Display</a></p> <p>SHARE WITH RECRUITING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$690				\$0	

**2017-2018 (Year One) Proposed**

High	Career Services Travel to College/Career/Job Fairs and other Recruitment Events	1	\$600	\$600	0	\$600	\$0	No
	<p><b>Justification:</b> Career Services represents Three Rivers at various College/Career/Job Fairs and other recruitment opportunities.</p> <p>COMBINE WITH TRAVEL BUDGET - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Purchase of Recruiting Supplies	1	\$1,000	\$1,000	0	\$1,000	\$0	No
	<b>Justification:</b> Purchase of recruiting supplies for use when at college and job fairs, businesses, etc. to recruit non-traditional students and promote relationships with employers. Also Three Rivers attire will need to be purchased for recognition of college staff.							
	Three Rivers attire and other: \$300							
	Promotional Items \$700							
	SHARE RECRUITING SUPPLIES - CSE 5/22/17							
	<b>Remarks:</b>	No Data to Display						
<b>Total (Year One) Proposed Cost</b>				\$1,600				\$0
<b>Total (Year One) Cost</b>				\$2,290				\$0

## Budget Detail and Forecast

**Budget Account:** Career Services - Inman, Shelia

**Account Number:** 11-00-33005

**GL Code:** 510302 Advertising

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Purchase Kindle Fire	4	\$50	\$200	4	\$50	\$200	No
<p><b>Justification:</b> Purchase 4 Kindle Fire Tablets for drawings to encourage participation in Perkins 180-Day Report Follow Up Survey. Students who complete and return survey will be entered for a chance to win a Kindle Fire Tablet.</p> <p>Fire Tablet, 7" Display, Wi-Fi, 8 GB - Includes Special Offers, Black</p> <p>by Amazon</p> <p>\$ 49 99 each Prime</p> <p>FREE Shipping on eligible orders</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$200	\$200
				<b>Total (Year One) Cost</b>			\$200	\$200

## Budget Detail and Forecast

**Budget Account:** Career Services - Inman, Shelia

**Account Number:** 11-00-33005

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Career Services travel to External Locations, Other College CS Offices, and Off-Campus Meetings	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> Career Services will need to travel for purposes other than recruitment. Those types of travel requirements are:</p> <ul style="list-style-type: none"> <li>1) Travel to external locations to speak at all ACAD 101 classes, talk with other available students about CS and to develop an area for Career Services information.</li> <li>2) Travel to other colleges for visits to Career Services offices to collaborate and discuss student development.</li> <li>3) Travel to off-campus meetings in which Career Services is part of committees, teams and/or has membership in.</li> <li>4) Travel to area Job Centers and Career and Technology Centers.</li> </ul>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$1,000
<b>Total (Year One) Cost</b>				\$1,000				\$1,000

## Budget Detail and Forecast

**Budget Account:** Career Services - Inman, Shelia

**Account Number:** 11-00-33005

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Career Services Conferences	1	\$900	\$900	1	\$900	\$900	No	
<p><b>Justification:</b> The Career Services Coordinator will continue to be a member of Gateway Career Services Association. The coordinator will need to attend the Fall and Spring Gateway Career Services Conferences. These conferences are very beneficial for the sessions, speakers and collaboration with other Career Services Office Directors.</p> <p>Gateway Career Services Conferences St. Louis, MO</p> <p>Fall Conference                      Registration 100.00                      Accommodations 100.00                      Mileage, Meals 250.00</p> <p>Spring Conference                      Registration 100.00                      Accommodations 100.00                      Mileage, Meals 250.00</p> <p><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$900		
						<b>Total (Year One) Cost</b>	\$900		

## Budget Detail and Forecast

**Budget Account:** Career Services - Inman, Shelia

**Account Number:** 11-00-33005

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hospitality Room for Spring Transfer and Job Fairs	1	\$800	\$800	1	\$800	\$800	No
<p><b>Justification:</b> Career Services will need to provide lunch for the employers and transfer recruiters during the Spring 2018 Job and Transfer fair. The fair goes from 10:00 a.m. until 3:00 p.m. and we request that vendors stay the entire time, therefore food and drink will need to be provided for them.</p> <p>Food for approximately 170 people</p> <p>Fazoli's \$800</p> <p>Pasta, Salad and drinks includes plates and utensils</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$800				\$800
				<b>Total (Year One) Cost</b>		\$800		

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$65,456

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Jansen, Robert P.	1	\$65,456	\$65,456	1	\$65,456	\$65,456	No
<b>Justification:</b> Director of Retail Operation								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$65,456	
				<b>Total (Year One) Cost</b>				\$65,456



## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$62,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Cates, Cassandra K.\$10	1	\$20,800	\$20,800	1	\$20,800	\$20,800	No	
<b>Justification:</b> College Store Coordinator									
<b>Remarks:</b> No Data to Display									
High	Willcut, Ashli D.\$10	1	\$20,800	\$20,800	1	\$20,800	\$20,800	No	
<b>Justification:</b> College Store Coordinator									
<b>Remarks:</b> No Data to Display									
High	Wooldridge, Christina N.\$10	1	\$20,800	\$20,800	1	\$20,800	\$20,800	No	
<b>Justification:</b> College Store Coordinator									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$62,400				\$62,400	
<b>Total (Year One) Cost</b>				\$62,400				\$62,400	

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$15,142

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Keep Cindy Gray as College Store Specialist	1	\$15,142	\$15,142	0	\$0	\$0	No
<p><b>Justification:</b> With exigent College financial circumstances, I will need trained people more than every. The reports attached from NACS, prove The College Store at Three Rivers College is almost without equal in the nation for driving bottom line profits to help offset other College expenses, and that happens only with trained people, while maintaining significantly below average national labor costs. Now more than ever, is the time we need to grow sales, contain costs related to College processes that need to be fixed, and only trained people can make that happen with our complex systems.</p> <p>Much has changed since that original date a year ago, losing Amanda, Lynn, Donna, and the delay hiring 2 full-time. Since we never filled the one part-time budgeted, and then cut that position with budget cuts, Cindy has an important role still to play in training. It takes 2 years of training to bring everyone to a level that they know all systems needed. We will be losing Ashli for at least a month in September 2017.</p> <p>Cindy would be a great person to work the new Event Center as sales growth is needed, and it avoids the need to flex other hours during the growth periods.</p> <p>It is a mistake to let 7 years of experience and knowledge suddenly walk out the door if we can prevent it. It will cost us more in the long run than the wages we pay. She has on many occasion found money that would have been lost is not her experience.</p> <p>Cutting staff in a financially successful retail normally has two bad impacts:</p> <ol style="list-style-type: none"> <li>1. It reduces new sales growth, new areas we can reach to address these exigent College financial circumstances.</li> <li>2. It increase expenses as charges fall through the cracks that only a trained person knows how to find. We are an extremely profitable operation, but only because we have trained skilled people and processes.</li> </ol> <p>Our labor cost is way below national averages. See our labor rate compared to other College Stores in the Comparable Tables in document section below.</p> <p>975 hours \$15.53 per hour. Even if could keep her one day a week, it would greatly benefit our operation.</p>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Enhanced Cost</b>	\$15,142			\$0
				<b>Total (Year One) Cost</b>	\$15,142			\$0

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$10,450

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Jansen, Robert P.	1	\$10,450	\$10,450	1	\$10,354	\$10,354	No	
<b>Justification:</b> Director of Retail Operation									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$10,450	\$10,354	
				<b>Total (Year One) Cost</b>			\$10,450	\$10,354	

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$5,640

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cates, Cassandra K.\$10	1	\$1,880	\$1,880	1	\$1,835	\$1,835	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
High	Willcut, Ashli D.\$10	1	\$1,880	\$1,880	1	\$1,835	\$1,835	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
High	Wooldridge, Christina N.\$10	1	\$1,880	\$1,880	1	\$1,835	\$1,835	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$5,640			\$5,505	
<b>Total (Year One) Cost</b>				\$5,640			\$5,505	

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$26,444

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cates, Cassandra K.\$10	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
High	Jansen, Robert P.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director of Retail Operation								
<b>Remarks:</b> No Data to Display								
High	Willcut, Ashli D.\$10	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
High	Wooldridge, Christina N.\$10	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$26,444				\$23,808
<b>Total (Year One) Cost</b>				\$26,444				\$23,808

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 500203 FICA

**Budget Amunt:** \$6,880

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	FICA Cindy Gray	1	\$1,158	\$1,158	0	\$0	\$0	No
<b>Justification:</b> FICA to go with above								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Enhanced Cost</b>			\$1,158	\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Cates, Cassandra K.\$10	1	\$1,591	\$1,591	1	\$1,591	\$1,591	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
High	Jansen, Robert P.	1	\$949	\$949	1	\$949	\$949	No
<b>Justification:</b> Director of Retail Operation								
<b>Remarks:</b> No Data to Display								
High	Willcut, Ashli D.\$10	1	\$1,591	\$1,591	1	\$1,591	\$1,591	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
High	Wooldridge, Christina N.\$10	1	\$1,591	\$1,591	1	\$1,591	\$1,591	No
<b>Justification:</b> College Store Coordinator								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$5,722	\$5,722
				<b>Total (Year One) Cost</b>			\$6,880	\$5,722

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$2,000	\$2,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> Our main purchases here are copy paper for both internal use and course packs. Toner is also another purchase item. We have moved to producing custom announcements for graduation that drive sales, as we look for other sales areas to impact students.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$1,000
<b>Total (Year One) Cost</b>				\$2,000				\$1,000

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510005 Postage

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Postage	1	\$100	\$100	1	\$20	\$20	No	
<b>Justification:</b> Ongoing mailing for Meal Plan Cards and textbook fines.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$100				\$20	
<b>Total (Year One) Cost</b>				\$100				\$20	



## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510100 Equipment

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Meal Plan Card	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> We now have 4 card types where we need constant supply:</p> <ul style="list-style-type: none"> <li>1. Meal Plan Card</li> <li>2. Athlete Meal Plan Card</li> <li>3. Employee Rewards Card</li> <li>4. Raider Rewards Card</li> </ul> <p>We may develop other vendor type private label cards for vendors on the program, as we seek ways to absorb businesses into our network.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Store Equipment	1	\$500	\$500	0	\$500	\$0	No
<p><b>Justification:</b> Each year The College Store needs to buy or replace equipment from additional shelving, shipping like tape guns, shrink wrap equipment, product hooks, signs and sign displays, or other fixtures that help to drive sales.</p> <p>REDUCE DUE TO BUDGET - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,000
<b>Total (Year One) Cost</b>				\$1,500				\$1,000

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$1,197

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	POS Terminal Equipment	3	\$399	\$1,197	0	\$399	\$0	No
<p><b>Justification:</b> Our hand held product scanners that we use to scan books at the registers, or connected to our laptops, or PC work stations wear out or break because of use, and need to be replaced as part of our continuous operation. These scanner check out product to customers, they are used to scan in UPC into our merchandise MBS system, and scanning barcodes for rental return, inventory scanning. They are also used to scan the back of students ID Raider One Cards so we do not have hand key errors costing time and thousands of dollars in errors in SFA. It is the single most important hardware piece of equipment we have to maintain accuracy controls. We have 7 POS in-store, 4 POS off campus, 5 work stations, 3 laptops that used scanners.</p> <p>If not scanners, then we may have to buy replacement Meal Plan Card terminals around the same price.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,197	\$0
				<b>Total (Year One) Cost</b>			\$1,197	\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ECard Systems	24	\$144	\$3,456	24	\$144	\$3,456	No
<p><b>Justification:</b> We have 24 locations on the Meal Plan Card. This is the annual support fee we pay each year for unlimited transactions withing the network.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Audio Accoustics	12	\$51	\$612	0	\$51	\$0	No
<p><b>Justification:</b> Our music system drives sales by increasing dwell time by customers in The College Store. During rush I have found the longer someone dwells in The College Store the more they are likely to buy a computer, technology products, backpack, and supplies. It add to the comfort and quality of The College Store as more of a destination rather than simply get in and get out. We have had many positive comments from customers on the look and feel (music) of The College Store. Our system has the ability for us to upload announcements we can run during rush, so running promotions an advertising jingle.</p> <p>"A famous study by Milliman found a staggering 34% increase in time spent in a supermarket when background music was played, with a corresponding increase in sales. Many other studies have confirmed Milliman's initial results, which is a significant reason why music is usually found is retail environments. You want the music to "disappear" in an environment, lending a feeling of calm or energy, but not grabbing people's attention. Classical music has been found to increase the amount of money people are willing to spend. Generally, people will choose more expensive goods when classical music is playing."</p> <p>The research is clear and convincing that modern and mood music like we play through audio acoustics impacts sales positively, and next to the proper retail lighting, will have the biggest marginal increase on sales. People dwell much longer in the new College Store than they ever did in our previous bookstore locations.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MBS Annual Hardware Support Fees	1	\$5,623	\$5,623	1	\$5,623	\$5,623	No
<p><b>Justification:</b> This is the annual for service fees to support our equipment both on campus and external locations. As the equipment ages, we are experiencing more equipment breakdowns, and this bring a tech on site from IBM. In the last year they had to go to Kennett a couple of time, Malden, and Poplar Bluff.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Store Value Solutions	12	\$12	\$144	12	\$12	\$144	No
<p><b>Justification:</b> This is the monthly service fee needed to maintain our POS College Store Gift Card.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Express Services	1	\$24,000	\$24,000	1	\$8,000	\$8,000	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Proposed**

**Justification:** Same budget as last year, but doing more with it providing off campus Sikeston, Dexter, and Kennett with staff during the rush periods. With the growth and complexity of the Meal Plan Card load transactions, and SFA issues, my full-time staff are dealing exclusively with addressing those issues, plus high schools, and external locations, that requires 2 years training.

According to the National Association of College Stores for a college store of our size and financial success we should be spending 18% on personnel cost, but in reality over the last 4 years we spend less than 10% each year. We should have 8 FTE employees, but annually it works out to 6 FTE with Pro Staff and Express Staff workers. We currently have 4 full-time workers including myself. For every dollar of labor and benefits expense over the last 4 years, we have earned between \$2 - \$3 of profit above those costs. See Income statement in documents section as proof. Temp labor is the heart and soul of our rush success, without it in great numbers we would simply fail to provide good customer service and would lose more money than it costs to provide it. If you base the number of employees

FULLY STAFFED AND TRAINED ON CAMPUS, TEMP LABOR IS ONLY NEEDED OFF CAMPUS. - CSE 5/23/17

The College Store should have solely on the college store budget in relationship to the overall college budget, then we would have  $\$2,133,240 / \$25,589,173 = 8.34\%$  of the workforce. FTE based on budgets we would have 16.43 FTE workers ( $197 \text{ FTE} \times 8.34\% = 16.43$ ). If you base the number of employees The College Store should have based solely on the net contribution The College Store makes to the overall health of the college budget, in excess of expenses, we would have more than twice the budget FTE calculation above.

During surge periods for back to school rush we need 13 temp workers, which includes August and January. We have 6 cashier positions, 3 in textbooks, 1 in technology, 1 at the door, 1 at the check in table, and 1 answering the phone which constantly rings during rush. We are now providing Sikeston, Dexter, and Kennett a temp workers during two weeks book pickup for Fall and Spring Semester, 2 weeks for both Fall & Spring Semester, for Sikeston, Dexter, and Kennett. We need 6 temp workers for our book return periods, summer rush, inventory, new merchandise arrival periods, so May, June, July, and December. Half of the year we increased need for more employees, and the other half of the year we are getting ready for the busy periods.

**Remarks:** No Data to Display

High	Productive Staffing	1	\$24,000	\$24,000	0	\$24,000	\$0	No
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Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Proposed**

**Justification:** Same budget as last year, but doing more with it providing off campus Sikeston, Dexter, and Kennett with staff during the rush periods. With the growth and complexity of the Meal Plan Card load transactions, and SFA issues, my full-time staff are dealing exclusively with addressing those issues, plus high schools, and external locations, that requires 2 years training.

According to the National Association of College Stores for a college store of our size and financial success we should be spending 18% on personnel cost, but in reality over the last 4 years we spend less than 10% each year. We should have 8 FTE employees, but annually it works out to 6 FTE with Pro Staff and Express Staff workers. We currently have 4 full-time workers including myself. For every dollar of labor and benefits expense over the last 4 years, we have earned between \$2 - \$3 of profit above those costs. See Income statement in documents section as proof. Temp labor is the heart and soul of our rush success, without it in great numbers we would simply fail to provide good customer service and would lose more money than it costs to provide it. If you base the number of employees

The College Store should have solely on the college store budget in relationship to the overall college budget, then we would have \$2,133,240 / \$25,589,173 = 8.34% of the workforce. FTE based on budgets we would have 16.43 FTE workers (197 FTE x 8.34% = 16.43). If you base the number of employees The College Store should have based solely on the net contribution The College Store makes to the overall health of the college budget, in excess of expenses, we would have more than twice the budget FTE calculation above.

During surge periods for back to school rush we need 13 temp workers, which includes August and January. We have 6 cashier positions, 3 in textbooks, 1 in technology, 1 at the door, 1 at the check in table, and 1 answering the phone which constantly rings during rush. We are now providing Sikeston, Dexter, and Kennett a temp workers during two weeks book pickup for Fall and Spring Semester, 2 weeks for both Fall & Spring Semester, for Sikeston, Dexter, and Kennett. We need 6 temp workers for our book return periods, summer rush, inventory, new merchandise arrival periods, so May, June, July, and December. Half of the year we increased need for more employees, and the other half of the year we are getting ready for the busy periods.

REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17

**Remarks:** No Data to Display

High	Vantiv Service	1	\$2,098	\$2,098	1	\$2,098	\$2,098	No	
<b>Justification:</b>		This is a MBS process for PCI compliance and EMV requirements. This is the program / service that provides the ability to take EMV and NFC payment. It also provides Point to Point Encryption of the credit / debit card data, regardless of type (Swipe, Chip, or NFC)							
<b>Remarks:</b>		No Data to Display							

High	Paymetric Xi-Secure	1	\$4,099	\$4,099	0	\$4,099	\$0	No	
<b>Justification:</b>		This is an MBS process for PCI compliance and EMV requirements. This provides tokenization services for all credit card transactions regardless of type (Swipe, Chip, or NFC). This will allow us to store the card data for audit and customer service needs.							

WE NEED TO DISCUSS SECURITY BEFORE STORING ANY CARD DATA - CSE 5/23/17

**Remarks:** No Data to Display

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
		<b>Total (Year One) Proposed Cost</b>		\$64,032			\$19,321	
			<b>Total (Year One) Cost</b>	\$64,032			\$19,321	

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510211 Software Licensing Fees

**Budget Amunt:** \$7,879

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MBS Annual Software Support Fees	1	\$7,879	\$7,879	1	\$7,879	\$7,879	No
<p><b>Justification:</b> These are annual ongoing support fees for all of our College Store systems, registers, software, rental, financial aid, textbooks, merchandise, and website.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$7,879				\$7,879
<b>Total (Year One) Cost</b>				\$7,879				\$7,879

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510213 Student Meal Plans

**Budget Amunt:** \$425,216

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Athlete Meal Plan Card	49	\$3,984	\$195,216	49	\$3,575	\$175,175	No
	<p><b>Justification:</b> Since this decision to move the athletes to the Athlete Meal Plan Card came in August of 2016, this was not budgeted. Based on the current year, each athlete was budgeted \$1,992 for the semester, or \$3,984 for the year. I did not have the actual for FY2018 yet from the Presidents Office so I estimated based on FY2017.</p> <p>7 Men's Baseball</p> <p>15 Men's Basketball</p> <p>12 Women's Softball</p> <p>15 Women's Basketball</p>							
	<b>Remarks:</b> No Data to Display							
High	Meal Plan Card	1	\$230,000	\$230,000	1	\$200,000	\$200,000	No
	<p><b>Justification:</b> Budget for all Meal Plan Cards is really \$350,000 this year, and it is likely this number will still go up.</p> <p>Based on Fall 2016 and Fall 2017 I am estimating \$230,000 for just the Meal Plan Card, not including the athletes.</p> <p>This year we plan to launch the Meal Management Program, so we are hoping to lock in more students into semester long programs.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$425,216				\$375,175
<b>Total (Year One) Cost</b>				\$425,216				\$375,175



## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510302 Advertising

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	EZ Texting	1	\$600	\$600	1	\$600	\$600	No	
<p><b>Justification:</b> Students use this method often to reload their Meal Plan Card, and of the 1000+ students on my texting list, it is the most effective way for The College Store to reach students for providing critical information and driving new sales.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$600				\$600	
<b>Total (Year One) Cost</b>				\$600				\$600	

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510400 Travel

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel to External Location and Meal Plan Card Vendors	1	\$500	\$500	1	\$150	\$150	No
<b>Justification:</b>		REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17						
<b>Remarks:</b>		No Data to Display						
<b>Total (Year One) Proposed Cost</b>				\$500				\$150
<b>Total (Year One) Cost</b>				\$500				\$150

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$2,125

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Connect2One Buying Group	1	\$1,400	\$1,400	1	\$1,400	\$1,400	No	
<p><b>Justification:</b> Connect2One is a buying group we belong to that saved up \$10,718 in the previous year. Most of the products for the year are bought at the NACS Convention each year normally in March. See attached document.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	NACS National Association of College Stores Annual Member Fee	1	\$725	\$725	1	\$725	\$725	No	
<p><b>Justification:</b> This is the annual membership that provide access to the trade shows, training, and other member benefits for the college store industry.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,125				\$2,125	
<b>Total (Year One) Cost</b>				\$2,125				\$2,125	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	1. Registration - NACS National Association of College Stores Convention Annual Trade Show CAMEX	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> These expenses normally occur in March of each year, and are not posted here when the budget was loaded. This year the NACS Convention is from March 1 - 7, 2017, in Salt Lake City, Utah. In 2018 it will be in Dallas, Texas.</p> <p>I buy most of what the store needs for the entire year for supplies, technology, and clothing at the trade show. It is also where I receive most of my professional development for the year, through 2 days of breakout training sessions, 1 day devoted to our buying group Connect2One. The trade show is 3 days. In total it is a week long event.</p> <p>Through show specials and other promotions, the trade show more than pays for itself. We saved \$10,718 from our buying group Connect2One last year purchasing at the NACS Convention, since most of the purchases were made at these conventions.</p>								
<b>Remarks:</b> No Data to Display								
High	2. Hotel - NACS National Association of College Stores Convention Annual Trade Show CAMEX	1	\$2,000	\$2,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> These expenses normally occur in March of each year, and are not posted here when the budget was loaded. This year the NACS Convention is from March 1 - 7, 2017, in Salt Lake City, Utah.</p> <p>I buy most of what the store needs for the entire year for supplies, technology, and clothing at the trade show. It is also where I receive most of my professional development for the year, through 2 days of breakout training sessions, 1 day devoted to our buying group Connect2One. The trade show is 3 days. In total it is a week long event.</p> <p>Through show specials and other promotions, the trade show more than pays for itself. We saved \$10,718 from our buying group Connect2One last year purchasing at the NACS Convention, since most of the purchases were made at these conventions.</p>								
<b>Remarks:</b> REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
High	3. Airfare / Transportation - NACS National Association of College Stores Convention Annual Trade Show CAMEX	1	\$500	\$500	1	\$500	\$500	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	<p><b>Justification:</b> These expenses normally occur in March of each year, and are not posted here when the budget was loaded. This year the NACS Convention is from March 1 - 7, 2017, in Salt Lake City, Utah.</p> <p>I buy most of what the store needs for the entire year for supplies, technology, and clothing at the trade show. It is also where I receive most of my professional development for the year, through 2 days of breakout training sessions, 1 day devoted to our buying group Connect2One. The trade show is 3 days. In total it is a week long event.</p> <p>Through show specials and other promotions, the trade show more than pays for itself. We saved \$10,718 from our buying group Connect2One last year purchasing at the NACS Convention, since most of the purchases were made at these conventions.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	4. Food - NACS National Association of College Stores Convention Annual Trade Show CAMEX	1	\$500	\$500	1	\$500	\$500	No
	<p><b>Justification:</b> These expenses normally occur in March of each year, and are not posted here when the budget was loaded. This year the NACS Convention is from March 1 - 7, 2017, in Salt Lake City, Utah.</p> <p>I buy most of what the store needs for the entire year for supplies, technology, and clothing at the trade show. It is also where I receive most of my professional development for the year, through 2 days of breakout training sessions, 1 day devoted to our buying group Connect2One. The trade show is 3 days. In total it is a week long event.</p> <p>Through show specials and other promotions, the trade show more than pays for itself. We saved \$10,718 from our buying group Connect2One last year purchasing at the NACS Convention, since most of the purchases were made at these conventions.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	5. Training Expense - MBS Training	2	\$375	\$750	2	\$375	\$750	No
	<p><b>Justification:</b> MBS is our system provider for most of our College Store systems. They have training twice a year in fall and spring in Columbia Missouri. It is critical I receive this training each year in order to stay current with changes in our system. Later in March of this year, we will be experiencing a major upgrade in all of our MBS systems.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	6. Travel & Hotel - MBS Training	2	\$375	\$750	2	\$375	\$750	No
	<p><b>Justification:</b> MBS is our system provider for most of our College Store systems. They have training twice a year in fall and spring in Columbia Missouri. It is critical I receive this training each year in order to stay current with changes in our system. Later in March of this year, we will be experiencing a major upgrade in all of our MBS systems.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	7. Online Professional Development Training	5	\$100	\$500	0	\$100	\$0	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
<b>Justification:</b> NACS offers online professional development throughout the year, and other online training in the college store industry is available.								
REduced based on historical spending - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$5,500			\$4,000	
<b>Total (Year One) Cost</b>				\$5,500			\$4,000	

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510700 Textbooks - Rental & Resale

**Budget Amunt:** \$800,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Textbooks	1	\$800,000	\$800,000	1	\$650,000	\$650,000	No
<p><b>Justification:</b> Among the normal amount of books we buy each semester, we also have a number of titles that are changing, that causes additional spending. See document file. Additional textbook changes came from Curriculum in April that will increase textbook costs. We will look at other cost saving options for course materials working with Justin Hoggard to address the exigent financial situation facing the College.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$800,000				\$650,000
<b>Total (Year One) Cost</b>				\$800,000				\$650,000

## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510703 Merchandise for Resale

**Budget Amunt:** \$250,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Merchandise for Resales	1	\$250,000	\$250,000	1	\$150,000	\$150,000	No
<p><b>Justification:</b> Merchandise for resale. Revenue is a direct result of what we sell. We plan to increase our in-store and Amazon special order program to increase sales. We will look at other sales strategies to address the exigent financial situation facing the College.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$250,000	\$150,000
						<b>Total (Year One) Cost</b>	\$250,000	\$150,000



## Budget Detail and Forecast

**Budget Account:** Bookstore - Jansen, Robert

**Account Number:** 12-00-50010

**GL Code:** 510704 My Labs Plus Expense

**Budget Amunt:** \$300,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	My Labs Plus	1	\$300,000	\$300,000	1	\$200,000	\$200,000	No
<p><b>Justification:</b> Pearson My labs and other online inclusive access programs we intend to promote. I am looking to streamline this process working with Justin Hoggard, by improving processes into best practices, so other inclusive access programs from Norton, Cengage, and McGraw-Hill might be employed. Spring 2017 and Summer 2017 not accounted for in SPOL YTD spending yet.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$300,000	\$200,000
				<b>Total (Year One) Cost</b>			\$300,000	\$200,000

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$61,385

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	salary enhancement for Teresa Johnson	1	\$1,764	\$1,764	0	\$0	\$0	No
<p><b>Justification:</b> Proposing a 3% raise to salary; \$1764 fo fy18.</p> <p>In support of Objective 2793 to ensure that the Communications department has the personnel and resources to maintain and improve services in FY 2018, this proposal will increase the salary for Teresa Johnson in compensation for taking on new duties in past 6 years. This is a very small raise overall and is really designed to show some measure of appreciation for increased responsibilities and duties over the years.</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$1,764				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Johnson, Teresa S.	1	\$54,821	\$54,821	1	\$54,821	\$54,821	No
<b>Justification:</b> Director, Communications								
<b>Remarks:</b> No Data to Display								
High	Johnson, Teresa S.Coord. Communication Dept/Feat	1	\$4,800	\$4,800	1	\$4,800	\$4,800	No
<b>Justification:</b> Coord. Communication Dept/Feat								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$59,621				\$59,621
<b>Total (Year One) Cost</b>				\$61,385				\$59,621

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$66,709

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	salary enhancement for Jonathan Atwood	1	\$1,938	\$1,938	0	\$0	\$0	No
<p><b>Justification:</b> Raise Jonathan Atwood's salary by 6%: \$1938 for fy18.                      In support of Objective 2793 to ensure that the Communications department has the personnel and resources to to compensate him for his expanding skills sets and job duties.                      Jonathan's job duties have expanded in the past three years. In addition to his duties of media relations/press releases, social media, and photography, he took on responsibility for maintaining our website after Matthew Thomas left. In fy17, he has been overseeing the development of the new athletics web site. In fy18, our plan is for him to working on a web redesign that includes a content management system. This small increase would attempt to bring Jonathan's compensation more in line with his increased duties. We are only asking for a small amount because we realize the college has a very tight budget right now.</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$1,938				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Atwood, Jonathan M.\$15.76	1	\$32,781	\$32,781	1	\$32,781	\$32,781	No
<b>Justification:</b> Coordinator, Media Services								
<b>Remarks:</b> No Data to Display								
High	Johnson, Kaitlynn M.\$15.38	1	\$31,990	\$31,990	1	\$31,990	\$31,990	No
<b>Justification:</b> Graphic Designer								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$64,771				\$64,771
<b>Total (Year One) Cost</b>				\$66,709				\$64,771

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$11,700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	hire a part-time writer/content creator	1	\$11,700	\$11,700	0	\$0	\$0	No
<p><b>Justification:</b> In support of Objective 2793 to ensure that the Communications department has the personnel and resources to maintain and improve services in FY 2018, I am proposing hiring a part-time content writer/creator. This position, with a pay of \$12 per hour, will increase the content about Three Rivers in both digital and traditional media, The content created for these areas has decreased in the past few years due to Jonathan Atwood taking on the duties of maintaining the TRC website. This part-time person will write gather information and write releases and take photos and videos and write social media posts. In addition, this position would be a training ground for potentially filling the media services position should it become vacant.</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$11,700	\$0
				<b>Total (Year One) Cost</b>			\$11,700	\$0

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$15,316

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Atwood, Jonathan M.\$15.76	1	\$5,712	\$5,712	1	\$5,616	\$5,616	No
	<b>Justification:</b> Coordinator, Media Services							
	<b>Remarks:</b> No Data to Display							
High	Johnson, Teresa S.	1	\$8,908	\$8,908	1	\$8,812	\$8,812	No
	<b>Justification:</b> Director, Communications							
	<b>Remarks:</b> No Data to Display							
High	Johnson, Teresa S.	1	\$696	\$696	1	\$696	\$696	No
	<b>Justification:</b> Coord. Communication Dept/Feat							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$15,316				\$15,124
<b>Total (Year One) Cost</b>				\$15,316				\$15,124

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,648

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Johnson, Kaitlynn M.\$15.38	1	\$2,648	\$2,648	1	\$2,603	\$2,603	No	
<b>Justification:</b> Graphic Designer									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$2,648	\$2,603	
						<b>Total (Year One) Cost</b>	\$2,648	\$2,603	

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Atwood, Jonathan M.\$15.76	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Coordinator, Media Services									
<b>Remarks:</b> No Data to Display									
High	Johnson, Kaitlynn M.\$15.38	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Graphic Designer									
<b>Remarks:</b> No Data to Display									
High	Johnson, Teresa S.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Director, Communications									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$19,833				\$17,856	
<b>Total (Year One) Cost</b>				\$19,833				\$17,856	

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,682

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	FICA for p/t content writer/creator	1	\$895	\$895	0	\$0	\$0	No
<p><b>Justification:</b> In support of Objective 2793 to ensure that the Communications department has the personnel and resources to maintain and improve services in FY 2018, I am proposing hiring a part-time content writer/creator. This position, with a pay of \$12 per hour, will increase the content about Three Rivers in both digital and traditional media, The content created for these areas has decreased in the past few years due to Jonathan Atwood taking on the duties of maintaining the TRC website. This part-time person will write gather information and write releases and take photos and videos and write social media posts. In addition, this position would be a training ground for potentially filling the media services position should it become vacant.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$895				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Atwood, Jonathan M.\$15.76	1	\$475	\$475	1	\$475	\$475	No
<p><b>Justification:</b> Coordinator, Media Services</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Johnson, Kaitlynn M.\$15.38	1	\$2,447	\$2,447	1	\$2,447	\$2,447	No
<p><b>Justification:</b> Graphic Designer</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Johnson, Teresa S.	1	\$795	\$795	1	\$795	\$795	No
<p><b>Justification:</b> Director, Communications</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Johnson, Teresa S. Coord. Communication Dept/Feat	1	\$70	\$70	1	\$70	\$70	No
<p><b>Justification:</b> Coord. Communication Dept/Feat</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$3,787				\$3,787
<b>Total (Year One) Cost</b>				\$4,682				\$3,787



## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$359

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	routine office supplies	12	\$12	\$144	12	\$12	\$144	No	
<p><b>Justification:</b> estimating \$12 as monthly average for routine office supplies-- necessary tools we use to get our jobs done.</p> <p style="text-align: center;">NOTE: Due to this being a very tight budget year, we are reducing this amount to \$144. we will need to bring back to original level(\$25 per month/\$300 per year) in future years, but will run lean this year to help the college balance the budget.)</p> <p><b>Remarks:</b> No Data to Display</p>									
High	supplies specific to communications	1	\$200	\$200	1	\$100	\$100	No	
<p><b>Justification:</b> (due to this being a very tight budget year, we are reducing this amount to \$200. we will need to bring back to original level (\$400 ) in future years, but will run lean this year to help the college balance the budget.)</p> <p>supplies specific to Communications duties, including supplies needed for our equipment such as camera memory cards, batteries; presentation supplies, such as foam boards and easels; and flash drives.</p> <p>BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
High	copier charges	1	\$15	\$15	1	\$15	\$15	No	
<p><b>Justification:</b> (due to this being a very tight budget year, we are reducing this amount to \$15. we will need to bring back to original level(\$30) in future years, but will run lean this year to help the college balance the budget.)</p> <p>Copier charges for communications. Amount based expenditures in FY17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$359				\$259	
<b>Total (Year One) Cost</b>				\$359				\$259	

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 510005 Postage

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Medium	routine postage	1	\$100	\$100	1	\$75	\$75	No
<p><b>Justification:</b> (due to this being a very tight budget year, we are reducing this amount to \$100. we will need to bring back to original level(\$275) in future years, but will run lean this year to help the college balance the budget.)</p> <p>Routine postage. We occasionally have to mail items to offcampus locations.</p> <p>BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$100	\$75
						<b>Total (Year One) Cost</b>		

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	logo tablecloths	4	\$250	\$1,000	0	\$250	\$0	No
<p><b>Justification:</b> Tablecloths to replace some older ones that have become tattered</p> <p>REQUEST AGAIN IN FY19 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	logo backdrop	1	\$1,600	\$1,600	0	\$1,600	\$0	No
<p><b>Justification:</b> Backdrop for use in photos, at events, etc. The backdrop we have has seen a lot of use and the plastic pieces holding it together are beginning to break. Plus the skin is starting to show wear.</p> <p>We would will still use that one. Our plan is to find a place we can leave it up for on-campus photos. We would use the new one for events..</p> <p>REQUEST AGAIN IN FY19 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	annual signage budget	1	\$82,254	\$82,254	1	\$45,000	\$45,000	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Proposed**

**Justification:** To support the planning priority of "Improve Physical infrastructure," Communications department regularly reviews college signage and oversees updates, replacements, and new signs as needed. In the past, this has been line by line, but I am changing to this method so it is easier to see all proposed signage maintenance/replacement/creation in one place and make judgements on priorities. Since this is a continuous function of the Communications Department, we will change this budget line each budget year as needed.

If this budget line is cut, please annotate using the list below which items specifically will not be budgeted.

Anticipated needs in fy18 (see Details in documents folder - list below)

- off-campus signage replacement due to logo changes \$6,520
- interior signs for 1st floor westover fy18 \$4,320
- interior signs for 2nd floor westover fy18 \$1,705
- interior signs for 3rd floor westover fy18 \$1,030
- 4-sided display/poster holder for westover lobby \$2200
- Exterior sign for new Welcome Center entrance \$5000
- interior signs for renovated Crisp Technology Center \$4,320
- Letter sign for exterior of Crisp Technology Center \$4,000
- Monument sign for exterior of Crisp Technology Center \$7,000
- Interior signs for Libla family sports complex \$4740
- Letter sign for exterior of Libla Family Sports complex \$4,000
- Monument sign for exterior of Libla Family Sports complex \$7,000
- Replacing plastic faces on marquee sign (higher option; others in FY18 Details of anticipated signage needs document) \$7800
- vinyl decal replacement due to logo changes oncampus \$1,500.00
- replace exterior tinnin banners \$1,120
- feather flags for sikeston \$1,500
- Feather flags for Dexter location \$1,500
- Replace Feather flags for kennett location \$1,500
- MoDOT highway signs to guide people to Kennett location \$4999
- replace the MODOT sign for three rivers on Hwy67 bypass at PP exit \$10,500

in documents folder:

- fy18 details of anticipated signage needs
- fy18 college signage spreadsheet
- fy18 interior signs for 1st floor westover
- fy18 interior signs for 2nd floor westover
- fy18 interior signs for 3rd floor westover
- fy18 interior signs for Libla sports complex
- fy18 off-campus sign replacement for new logo
- fy18 vinyl decal replacement for new logo

REDUCE PER WP - JLA 5/25/17

**Remarks:** No Data to Display

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	retractable banner	1	\$150	\$150	1	\$150	\$150	No
	<b>Justification:</b> retractable banner with college branding to be used for photos. This smaller, more portable banner would be used when it is inconvenient to use the large backdrop.							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$85,004				\$45,150
<b>Total (Year One) Cost</b>				\$85,004				\$45,150

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 510102 Software

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Software to make the TRC website accessible	1	\$2,000	\$2,000	0	\$0	\$0	No
<p><b>Justification:</b> Under new federal guidelines, we are required to make the Three Rivers College website accessible to all students, faculty, and staff. I have been told that the program will run around \$6000. We are partnering with the communications depart and the office of development to each put in \$2000. For more information on the new guidelines, please visit:</p> <p style="text-align: center;"><a href="https://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-ict-refresh/final-rule">https://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-ict-refresh/final-rule</a></p> <p style="text-align: center;">MOVED BUDGET FROM DISABILITY SERVICES AND DEVELOPMENT TO THIS LINE ITEM 5/24/17 - JLA</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$2,000				\$0
<b>Total (Year One) Cost</b>				\$2,000				\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Enhanced**

High	Hire OmniUpdate to set up/service web content management system	1	\$36,000	\$36,000	0	\$0	\$0	No
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**Justification:** OmniUpdate is a national company specializing in higher education website design, which has received extremely positive reviews from NCMPR-affiliated community colleges. OmniUpdate would execute all coding, content transfer, and instruction, up to 150 hours worth of development. They already possess all the required skills in HTML, CSS, PHP, MySQL, and other web development software and languages to execute a website conversion. For the current Communications staff to do this ourselves would require a vast amount to time and training.

In addition this option, while coming in at a large price tag, frees the Communications department from the intensive time commitment involved in executing a conversion at this level.

The \$36,000packages includes \$10,000 for licensing, \$20,000 for implentation, \$6,000 for content migration.

In addition, there is a \$10,000 per year renewal that includes upgrades. And there are other packets we might consider, including a calendar function and directory.

See documents area for:  
OmniUpdate proposal for Three Rivers College

REQUEST AGAIN NEXT YEAR 5/24/17 - JLA

**Remarks:** No Data to Display

High	Invest in Siteimprove	1	\$2,090	\$2,090	0	\$0	\$0	No
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**Justification:** Invest in Siteimprove's Education Suite, a collection of web tools that will improve the college website.

The total annual cost is \$6,090. Two other departments see the value in this product and want to split this with communications.

So the split will be:

- Disability Service \$2,000
- Development \$2,000
- Communications \$2,090

If this is approved here, it also needs to be approved in the budgets of Disability Services and Development. Likewise if it is disapproved.

APPEARS TO BE DUPLICATED - CHECK SOFTWARE LINE - 5/24/17 - JLA

**Remarks:** No Data to Display

<b>Total (Year One) Enhanced Cost</b>	\$38,090	\$0
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Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Professional videography	3	\$300	\$900	2	\$300	\$600	No	
<p><b>Justification:</b> These funds will be used to hire a professional videographer to create compelling, professional videos to promote career tech programs. Will be used in social media campaign and on web site. We had funds budgeted for 5 videos in fy17, but didn't get video shoots scheduled due to other time commitments including work on new athletics web site and absorbing duties of p-t admin assistant after that position reassigned to another dept. We think 3 shoots is a more realistic goal and plan to pull in career tech instructors in planning of shoots to handle some of the scheduling.</p> <p>REDUCED BY ONE VIDEO 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
High	annual fee for services of an advertising/marketing agency	12	\$1,600	\$19,200	12	\$1,500	\$18,000	No	
<p><b>Justification:</b> Monthly fee for services of Growing Media, an advertising/marketing agency. Using this agency enhances the marketing/advertising efforts of the Communications Department. It provides creative consulting for and production of advertising (video, static digital, and social media), which enhances the quality and creativity of our recruitment commercials/ads.</p> <p>The agency fee includes video production, regular postings on social media, and advertising placement (negotiating contracts that allow us to get the best return on investment).</p> <p>BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Professional Photography	1	\$800	\$800	0	\$800	\$0	No	
<p><b>Justification:</b> For hiring a professional photographer to take professional quality photographs for use in publications to promote the college and support fundraising and recruitment efforts. While Communications staff members can take pictures that are adequate for most purposes, there are situations/publications that call for the quality photography from a professional photography with professional equipment.</p> <p>Plan 2 photo shoots (1 on campus, 1 off campus) plus board portraits in April 2018.</p> <p>SEE WP - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$20,900				\$18,600	
<b>Total (Year One) Cost</b>				\$58,990				\$18,600	





Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Elite Buncel from Astute Graphics	1	\$451	\$451	0	\$0	\$0	No
<p><b>Justification:</b> Improve graphic design efficienc by purchasing Elite Bundle from Astute Graphics, Adobe Illustrator plugins that can speed up the process when working on logos, tinnin fine arts posters, or anything created in illustrator.</p> <p>REQUEST AGAIN IN FY19 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$451				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	annual fee for Instant Info ebrochures	1	\$4,000	\$4,000	1	\$4,000	\$4,000	No
<p><b>Justification:</b> annual fee for Instant Info, a program that creates individualized ebrochures to promote career-technical programs and identify prospective students. The program provides Enrollment services with email addresses and provides prospective students with information about the college.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	BrowserStack	1	\$300	\$300	1	\$300	\$300	No
<p><b>Justification:</b> Annual fee for online service that allows us to test the Three Rivers web site for compatibility on multiple types of browsers and mobile devices. Websites display differently depending on type of device, operating system, browser used. This service allows us to test the site and changes made on the site on many different browsers/devices/systems in a fast, efficient manner.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	hootsuite pro	1	\$200	\$200	1	\$200	\$200	No
<p><b>Justification:</b> Annual fee for HootSuite Pro, an application that increases efficiency in scheduling social media posts and allows more in-depth tracking of metrics for judging effectiveness. This increases the effectiveness of our branding strategy in social media.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Adobe creative cloud	1	\$1,200	\$1,200	1	\$1,100	\$1,100	No
<p><b>Justification:</b> Annual fee for Adobe creative cloud for teams. Used by graphic designer, media services/web services coordinator, and Communications Director. Tool for graphic design, web design/management, manipulating photos, working with video, and more. With all having same software there can be more cross training of duties.</p> <p>BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$5,700				\$5,600
<b>Total (Year One) Cost</b>				\$6,151				\$5,600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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2017-2018 (Year One) Proposed

High	funds to push TRC events facebook posts	30	\$75	\$2,250	30	\$75	\$2,250	No
<p><b>Justification:</b> Facebook limits a post's organic reach (the number of people who see our page's post in their news feed). We use these funds to pay to promote Three Rivers events (including Tinnin performances and college events such as Raider Reunion) via facebook posts so we can to continue to reach a substantial audience.</p> <p>During fy17, we had great reach with social media advertising and saw increased traffic to events pages and web sites.</p> <p>This is a relatively inexpensive advertising medium that gets great reach.</p> <p>We have found we are spending an average of \$75 per show/event. This year we are estimating ads/boosts for 30 shows at \$75 each.</p> <p><b>Remarks:</b> No Data to Display</p>								

High	Social media advertising for career-tech programs	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<p><b>Justification:</b> Social media and online advertising are effective ways to increase Three Rivers' social media presence and entice visits to our website.</p> <p>These work especially well for the 20-30 age group that is highly connected to these electronic media via smart phones, laptops, tablets. This is the age group where we are targeting our recruitment for career-tech programs.</p> <p>Last year, we requested \$10,000 with a plan to push videos that we planned to do for career tech programs. However, with limited staff and demands/priorities in other job areas, we found we didn't have time to do the videos.</p> <p>Because I do not believe the staff issues will be resolved in the upcoming year, we are cutting back on the proposed videos, and I have accordingly cut the request for fy18. We plan to use this mainly to promote nursing/allied health deadlines. But we did use social media ads to promote nursing deadline and had a very good response. Plus we will try using for non-deadline programs and gauge response.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	social media recruitment advertising	1	\$12,000	\$12,000	1	\$12,000	\$12,000	No
<p><b>Justification:</b> Social media advertising is an effective way to increase Three Rivers' social media presence and enticed visits to our website.</p> <p>Works well for the 20-30 age group that is highly connected to these electronic media via smart phones, laptops, tablets.</p> <p>Plan to again place general college recruitment advertising on Facebook and Google Adwords, both of which allow targeting of specific age groups and geographic regions.</p> <p>Increased request slightly over last year to be able to spend more on this type of advertising that has great reach.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	recruitment advertising	1	\$168,000	\$168,000	1	\$153,000	\$153,000	No
<p><b>Justification:</b> This is advertising aimed specifically at recruitment and used mostly during recruitment periods.</p> <p>Aim is to make people aware of registration periods and convince people to enroll in our college, thus increasing enrollment and revenues. An added benefit is that it also helps spread the word about the benefits that Three Rivers provides in helping people live better lives. This message helps increase the positive views of Three Rivers among area residents, which can help with partnership-building, fundraising and other types of support.</p> <p>If follow the spending pattern we had in fy17, then I recommend:</p> <p>\$58,000 for newspaper  \$80,000 for digital  AND \$20,000 for TV, which I added for reasons below..</p> <p>Studies/articles I've read and information provided by Growing Media say digital is good for raising awareness, while TV and newspaper are more trusted and are both good for immediacy advertising, for getting the word out that NOW is the time to register. Propose using TV ads judiciously at beginning and end of spring registration periods (late July/early Aug; early nov; late dec/early jan; April).</p> <p>See in Documents:  Fy18 articles on mixing digital with traditional advertising  fy18 Information on mixing digital with mainstream marketing</p> <p>REDUCED BASED ON HISTORICAL - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	awareness/general advertising	1	\$17,000	\$17,000	1	\$17,000	\$17,000	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Proposed**

**Justification:**

This is general advertising not specific to direct recruiting advertising. The aim of awareness advertising is to promote the college in general, increase support for the college among area residents, promote fundraising efforts, build partnerships, reach out to alumni and promote college events.

NOTE: This section of the advertising budget was zeroed out in fy17, but because it is necessary, I had to take the money from other advertising areas, spending it as outlined below. If the intent is that we do NO awareness or general advertising, then if this is zeroed out, I will not pull money from other areas to cover the cost. But please understand that we ALWAYS do awareness/general advertising so this should not be cut to zero. As I mentioned before, we spent \$15,100 as outlined below because this was cut by the budget committee last year, but we still had to spend it.

Types of advertising (and in parentheses the amount spent in fy17) include ads in phone directories (\$2100), high school sports programs (\$2000); chamber publications (\$1500); special newspaper sections such as Progress (\$3500); promotional advertising for events such as commencement (\$1400); inserting patrons brochure (\$600); ad on Sikeston high school score board (\$4000; still have 2 more years on this contract),

**Remarks:** No Data to Display

High	newspaper classified ads for nursing/allied health program application deadlines	1	\$4,000	\$4,000	0	\$4,000	\$0	No
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**Justification:** All Nursing and Allied Health programs require student application. Nursing and Allied Health dept request each year for us to use classified ads to advertise application deadline for each program in order to inform students and increase enrollment numbers. Nursing/Allied Health says the classified ads do cause students to call.

In last few budget years, I have paid for these newspaper classified ads from recruitment advertising funds. This year, I am putting funds for this type of advertising into a separate heading so we can better track the funds we spend and response received.

In fy17, we had good response from Facebook ads and boosted posts promoting the RN and LPN program deadline. In other budget line, I have asked for funds for social media ads to promote career-tech, including nursing/allied health programs.

If both budget requests are funded, we plan to compare responses between newspaper classifieds and social media ads determine cost-effectiveness of both. If results warrant, we may drop the more expensive newspaper classifieds.

We plan to use different urls in the ads to track visits to the website and application and we will ask Nursing to ask their applicants where they heard about us..

In fy17, we used Perkins funds to pay \$3000 for the newspaper classified ads. But we do not know if they will pay for this in fy18.

PER WP - CSE 5/25/17

**Remarks:** No Data to Display

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	electronic billboard	12	\$880	\$10,560	1	\$6,868	\$6,868	No	
<p><b>Justification:</b> This is the electronic billboard by Walgreens. We use it to promote career tech programs, registration, and college events (including Fine Arts and Development events).</p> <p>In fy17, we paid for half of this with Perkins funds since 1/2 of the ads we run on this billboard are career/tech ads. However, we don't know yet if Perkins will pay in fy18.</p> <p>REDUCED BY \$3692 THAT WILL BE PAID BY PERKINS</p> <p><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$215,810	\$193,118	
				<b>Total (Year One) Cost</b>			\$215,810	\$193,118	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	8.5x11 paper for inhouse printing	21	\$40	\$840	21	\$40	\$840	No
<p><b>Justification:</b> 21 cases (5000-count) of 8.5x11 paper for inhouse printing of handouts, programs, flyers, brochures, booklets, to support administration, recruitment, development, government relations, tinnin center events, and other college departments. Inhouse printing saves money while allowing us to turn around jobs quickly and easily customize and update printed pieces.</p> <p>The budget for printing would likely be 3 times as much if we didn't do as much inhouse printing as we do. In addition, it would take a week or more to turn around what we can do in a day or sometimes less.</p> <p>Based on FY17 inhouse printing usage and anticipated FY18 usage.</p> <p>We did not have to spend as much on paper in fy17 because a stockpile was discovered in a storeroom that we made use of. However that supply is now depleted.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	11x17 paper for inhouse printing	15	\$65	\$975	15	\$65	\$975	No
<p><b>Justification:</b> 15 cases (2500-count) of 11X17 paper for inhouse printing of handouts, programs, flyers, brochures, booklets, to support administration, recruitment, development, government relations, tinnin center events, and other college departments. Inhouse printing saves money while allowing us to turn around jobs quickly and easily customize and update printed pieces.</p> <p>The budget for printing would likely be 3 times as much if we didn't do as much inhouse printing as we do. In addition, it would take a week or more to turn around what we can do in a day or sometimes less.</p> <p>Based on fy17 usage and anticipated FY18 usage.</p> <p>We did not have to spend as much on paper in fy17 because a stockpile was discovered in a storeroom that we made use of. However that supply is now depleted.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	card stock (8.5x11) for in house printing	18	\$20	\$360	18	\$20	\$360	No
<p><b>Justification:</b> 18 packages (250-count) for inhouse printing of invitations, tickets, passes, signs, name plates, tags, etc., to support administration, recruitment, development, government relations, tinnin center events, and other college departments. Inhouse printing saves money while allowing us to turn around jobs quickly and easily customize and update printed pieces.</p> <p>The budget for printing would likely be 3 times as much if we didn't do as much inhouse printing as we do. In addition, it would take a week or more to turn around what we can do in a day or sometimes less.</p> <p>Based on fy17 usage and anticipated FY18 usage.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	card stock (11x17) for in house printing	10	\$40	\$400	10	\$40	\$400	No
<p><b>Justification:</b> 10 packages (50-count) for inhouse printing of signs, posters, etc., to support administration, recruitment, development, government relations, tinnin center events, and other college departments. Inhouse printing saves money while allowing us to turn around jobs quickly and easily customize and update printed pieces.</p> <p>The budget for printing would likely be 3 times as much if we didn't do as much inhouse printing as we do. In addition, it would take a week or more to turn around what we can do in a day or sometimes less.</p> <p>Based on fy17 usage and anticipated FY18 usage.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	supplies/maintenance for Ricoh color printer	1	\$5,000	\$5,000	1	\$4,000	\$4,000	No
<p><b>Justification:</b> Supplies and maintenance/repairs for Ricoh color printer for inhouse printing of handouts, programs, flyers, brochures, booklets, tickets, passes, event materials, etc. to support administration, recruitment, development, government relations, tinnin center events, and other college departments.</p> <p>Supplies include toner, PCMs, and fusing units . Based on FY17 inhouse printing and anticipated FY18 usage.</p> <p>PER WP - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Paper for large format printer	8	\$150	\$1,200	8	\$150	\$1,200	No
<p><b>Justification:</b> 8 rolls of enhanced matt paper (44 inches by 100 feet) for large format printer for printing of posters to support administration, recruitment, development, government relations, tinnin center events, and other college departments. Inhouse printing saves money while allowing us to turn around jobs quickly and easily customize and update printed pieces.</p> <p>The budget for printing would likely be 3 times as much if we didn't do as much inhouse printing as we do. In addition, it would take a week or more to turn around what we can do in a day or sometimes less.</p> <p>The number of rolls being ordered reflects the high volume of inhouse poster printing that we do.</p> <p>Based on FY17 inhouse printing usage and anticipated FY18 usage.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	supplies/maintenance for large format printer	1	\$2,000	\$2,000	1	\$1,500	\$1,500	No



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	<p><b>Justification:</b> supplies/maintenance for large format printer for printing of posters to support administration, recruitment, development, government relations, tinnin center events, and other college departments. Inhouse printing saves money while allowing us to turn around jobs quickly and easily customize and update printed pieces.</p> <p>The budget for printing would likely be 3 times as much if we didn't do as much inhouse printing as we do. In addition, it would take a week or more to turn around what we can do in a day or sometimes less. Reflects the high volume of inhouse printing we do.</p> <p>Based on FY17 inhouse printing usage and anticipated FY18 usage.</p> <p>PER WP - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	stock photos	1	\$550	\$550	1	\$550	\$550	No
	<p><b>Justification:</b> funds to purchase stock photography (usually use Istockphotos). While we try to use photos of our own students whenever possible, we supplement with stock photography. Works especially well with career-tech marketing pieces. These are high-resolution stock photography, clip art, vector illustrations, video footage and music for use in advertising, websites, blogs, presentations, video productions, podcasts and more. We use these on the inhouse printed materials, advertising, website pages, presentations, etc., we create to support administration, recruitment, development, government relations, tinnin center events, and other college departments. These photos give our marketing materials the high-quality appearance that conveys the high-quality philosophy of our college.</p> <p>Based on FY17 and anticipated FY18 usage.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	outsourced printing recruitment	1	\$15,000	\$15,000	1	\$15,000	\$15,000	No
	<p><b>Justification:</b> Recruitment printing supports efforts by Enrollment Services to recruit and retain students. While we do an increasing number of print jobs inhouse, there are some printed items that need to be outsourced because of cost or quality. This includes the viewbook, senior checklist, off-campus location brochures and other publications used in recruiting.</p> <p>The Communications Department is working closely with Recruiters and location directors to deliver the quantities, variety and types of materials they have found to be effective in promoting Three Rivers to prospective students.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	outsourced printing general	1	\$7,000	\$7,000	1	\$7,000	\$7,000	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Proposed**

**Justification:** Printing of publications that raise awareness of Three Rivers and its programs, thus increasing community support, partnerships, and donations. Includes printed items that need to be outsourced because of quality or quantity, such as Tinnin brochure, children's show programs for off-campus, fast facts, catalog, brochures. We also buy vinyl banners from this budget.

Printed materials, along with other outputs from Communications that all share common themes and phrasing, promotes consistency in the college brand and the messages used to that promote the college. Three Rivers' printed materials share consistent elements to reinforce our message.

NOTE: We cut this budget item based on what we spent in fy17 and due to this being a very tight budget year. We are not producing as many publications as in years past (no annual report, so Vision booklet. However we may need to bring increase in future years if publication schedule changes.

**Remarks:** No Data to Display

High	transparency paper for office name signs	2	\$50	\$100	2	\$50	\$100	No
<b>Justification:</b> Transparency paper to create name signs for offices. The name is printed on the transparency paper, cut to size, then slipped into the sign. Makes it easy to change names on the signs.								
<b>Remarks:</b> No Data to Display								

**Total (Year One) Proposed Cost**      \$33,425      \$31,925

**Total (Year One) Cost**      \$33,425      \$31,925

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sponsorships/booth fees for community events	1	\$6,000	\$6,000	1	\$6,000	\$6,000	No
	<p><b>Justification:</b> Sponsorships/booth fees for community events to enhance awareness of the college and promote image as an active participant in and supporter of communities in our service area. Includes sponsorships for festival/community events such as Sikeston Bootheel Rodeo, Wayne County Fair, Women Aware, Kennett Golf event.</p> <p>Funds for all sponsorships/booth fees are consolidated into Communications PR budget to better track spending for these efforts and evaluate their effectiveness in promoting the college.</p> <p>Amount based on spending in FY17 and anticipated spending in FY18.</p>							
	<b>Remarks:</b> No Data to Display							
High	Gas/mileage fees for Three Rivers employees working at community events/festivals/parades	1	\$500	\$500	1	\$500	\$500	No
	<p><b>Justification:</b> Gas/mileage fees for Three Rivers employees working at community events/festivals/parades. This is half of request of fy17. We overestimated there how much mileage would be.</p>							
	<b>Remarks:</b> No Data to Display							
High	Parade candy	1	\$2,500	\$2,500	1	\$1,000	\$1,000	No
	<p><b>Justification:</b> Candy to hand out at area parades, which we participate in to enhance awareness of the college and promote image as an active participant in and supporter of communities in our service area.</p> <p>Funds for all booths/parades/festival expenses are consolidated into Communications PR budget to better track spending for these efforts and evaluate their effectiveness in promoting the college.</p> <p>PER WP - CSE 5/25/17</p>							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gift baskets/auction items	1	\$1,000	\$1,000	1	\$500	\$500	No
<p><b>Justification:</b> Gift baskets/auction items. Community groups regularly request gift baskets/items to be auctioned or given as prizes at fund-raisers. We donate these items to enhance awareness of the college and promote image as an active participant in and supporter of communities in our service area. In the past, these have often been done one or two at a time. Plan now is to do put together enough to last 6 to 8 months, saving time and saving money through bulk buying. Plan to have small, medium and large baskets.</p> <p>Funds for all booths/parades/festival expenses are consolidated into Communications PR budget to better track spending for these efforts and evaluate their effectiveness in promoting the college.</p> <p>Amount based on anticipated spending in FY18.</p> <p>PER WP - CSE 5/25/17</p>								
<b>Remarks:</b>		No Data to Display						
High	Chamber events	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No
<p><b>Justification:</b> Chamber events. Funds to participate in chamber events, including banquets and meet and greet events. Three Rivers partners with area chambers to promote economic development in the region. Participation enhances awareness of the college and promotes our image as an influencer and active participant in and supporter of communities in our service area.</p> <p>Funds for chamber events are consolidated into Communications PR budget to better track spending for these efforts and evaluate their effectiveness in promoting the college. This is for chamber events only. Chamber memberships are in President's budget.</p> <p>Amount based on spending in FY17 and anticipated spending in FY18.</p>								
<b>Remarks:</b>		No Data to Display						
<b>Total (Year One) Proposed Cost</b>				\$12,500				\$10,500
<b>Total (Year One) Cost</b>				\$12,500				\$10,500

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 510400 Travel

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	mileage to travel to off-campus facilities	1	\$300	\$300	1	\$300	\$300	No
<p style="margin-left: 40px;"><b>Justification:</b> mileage to travel to off-campus facilities and other trips around area for meetings, to take photos, etc. We use a college vehicle whenever possible,</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$300				\$300
<b>Total (Year One) Cost</b>				\$300				\$300

## Budget Detail and Forecast

**Budget Account:** Communications - Johnson, Teresa

**Account Number:** 11-00-43000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$2,300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	NCMPR membership	1	\$500	\$500	1	\$500	\$500	No	
<p><b>Justification:</b> NCMPR institution membership (\$500 for 3 members). NCMPR (National Council for Marketing and Public Relations) is an organization for marketing 2-year institutions. Membership provides resources that enhance our abilities to do our jobs, including ideas on marketing our college to prospective students and potential partners, social media, graphic design, improving effectiveness of technology, etc. In addition, Teresa is the Missouri representative for District 5.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	NCMPR enty fees for district and national contests	1	\$600	\$600	0	\$600	\$0	No	
<p><b>Justification:</b> Entry fees for entering Communications work in regional and national NCMPR competitions. Fosters recognition of work the department is doing and raises morale that work is valued.</p> <p>PER WP - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	subscriptions to area newspapers	1	\$1,200	\$1,200	1	\$1,000	\$1,000	No	
<p><b>Justification:</b> Subscriptions to area newspapers. Allows us to keep track of coverage we are getting in area newspapers and get information about the area that can affect college planning. In addition, President's office sends clippings from newspapers to area residents in "Saw you in the News" mailings as part of President's public relations efforts.</p> <p>PER WP - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,300				\$1,500	
<b>Total (Year One) Cost</b>				\$2,300				\$1,500	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Medium	send 1 staff member to NCMPR national conference in march 2018	1	\$2,500	\$2,500	0	\$2,500	\$0	No
<p><b>Justification:</b> To send 1 member of the Communications staff to the NCMPR National Conference in 2018 to enhance knowledge of marketing, PR, news services, use of technology and inspire creativity.</p> <p>The national conference offers more speakers, workshops, discussions than district conference. I feel the return on investment in ideas, increased creativity/productivity makes this conference worth the money.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	send 1 staff member to NCMPR District 5 Conference	1	\$1,300	\$1,300	1	\$1,300	\$1,300	No
<p><b>Justification:</b> To send Communications Director Teresa Johnson to the NCMPR District 5 Conference in sept 2018. Conference is a professional development opportunity to enhance knowledge of marketing, PR, news services, use of technology and inspire creativity.</p> <p>Teresa is the Missouri representative to the District 5 Executive Council .</p> <p><b>Remarks:</b> No Data to Display</p>								
Medium	send 2nd staff member to NCMPR District 5 Conference	1	\$900	\$900	0	\$900	\$0	No
<p><b>Justification:</b> To send a second person from Communications staff to the NCMPR District 5 Conference in Sept 2017. Conference is a professional development opportunity to enhance knowledge of marketing, PR, news services, use of technology and inspire creativity.</p> <p>Transportation not included in this amount since will be traveling with Communications director</p> <p><b>Remarks:</b> No Data to Display</p>								
Medium	MCCA Convention Teresa Johnson	1	\$800	\$800	1	\$100	\$100	No
<p><b>Justification:</b> Teresa Johnson to MCCA Convention for professional development at MCCA Marketing Council meeting and breakout sessions. The Marketing Council is working to get more breakout sessions of interest to marketing and professional staff members. Also can take pictures for college publications and assist with hosting award winners while there.</p> <p>ONE DAY UP AND BACK FOR DEPT MEETING. CONSIDER CARPOOL - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	hootsuite university	1	\$300	\$300	1	\$300	\$300	No
	<b>Justification:</b> Annual cost for HootSuite University, an online training tool to broaden the Communication Department's skillsets in social media and allow more effective use to be made of HootSuite. HootSuite University provides professional development through access to a host of online courses and webinars							
	<b>Remarks:</b> No Data to Display							
High	annual fee for lynda.com tutorial service	1	\$400	\$400	1	\$400	\$400	No
	<b>Justification:</b> annual Subscription to Lynda.com, an online tutorial service that provides training in photography, videography, web design, graphic design and more. Used by Communications Staff members for professional development.							
	This has been invaluable to Jonathan Atwood as he has worked on web development. Will help with the Objective to devote more time and resources to professional development for staff.							
	<b>Remarks:</b> No Data to Display							
High	professional development Webinars	1	\$300	\$300	0	\$300	\$0	No
	<b>Justification:</b> Several professional organizations offer webinars that provide convenient access to professional development without travel expense. NCMPR offers 90-minute webinars on a broad range of current topics relevant to community college marketing and public relations practitioners for \$150 is per connection fee with no limit to the number of viewers so entire Communications staff can watch, as well as those from other departments (such as recruitment, enrollment services) who may benefit. Also webinars from other sources.							
	USE LYNDA AND HOOTSUITE - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$6,500				\$2,100
<b>Total (Year One) Cost</b>				\$6,500				\$2,100



## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$81,364

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Kenley, Joseph M.	1	\$50,000	\$50,000	1	\$50,000	\$50,000	No
	<b>Justification:</b> Director, Dexter Ctr							
	<b>Remarks:</b> No Data to Display							
High	Whitesell, Jennifer D.	1	\$31,364	\$31,364	1	\$31,364	\$31,364	No
	<b>Justification:</b> Assistant Director, Dexter							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$81,364				\$81,364
<b>Total (Year One) Cost</b>				\$81,364				\$81,364

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$20,862

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Coffer, Arisa J.\$10.03	1	\$20,862	\$20,862	1	\$20,862	\$20,862	No
<b>Justification:</b> Campus Ctr Facilitator - Dexte								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$20,862	
				<b>Total (Year One) Cost</b>				\$20,862

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$9,263

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Boggess, Dennis A.\$9.5	1	\$9,263	\$9,263	1	\$9,263	\$9,263	No
<b>Justification:</b> Part-Time Facilitator Dexter								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$9,263	
								<b>Total (Year One) Cost</b>
								\$9,263

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$13,715

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Kenley, Joseph M.	1	\$8,209	\$8,209	1	\$8,113	\$8,113	No
<b>Justification:</b> Director, Dexter Ctr								
<b>Remarks:</b> No Data to Display								
High	Whitesell, Jennifer D.	1	\$5,506	\$5,506	1	\$5,411	\$5,411	No
<b>Justification:</b> Assistant Director, Dexter								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,715				\$13,524
<b>Total (Year One) Cost</b>				\$13,715				\$13,524

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$1,885

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Coffer, Arisa J.\$10.03	1	\$1,885	\$1,885	1	\$1,839	\$1,839	No	
<b>Justification:</b> Campus Ctr Facilitator - Dexte									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$1,885	\$1,839	
						<b>Total (Year One) Cost</b>			\$1,885
								\$1,839	

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Coffer, Arisa J.\$10.03	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Campus Ctr Facilitator - Dexte								
<b>Remarks:</b> No Data to Display								
High	Kenley, Joseph M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director, Dexter Ctr								
<b>Remarks:</b> No Data to Display								
High	Whitesell, Jennifer D.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Director, Dexter								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$19,833			\$17,856	
<b>Total (Year One) Cost</b>				\$19,833			\$17,856	

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,485

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bogges, Dennis A.\$9.5	1	\$709	\$709	1	\$709	\$709	No
<b>Justification:</b> Part-Time Facilitator Dexter								
<b>Remarks:</b> No Data to Display								
High	Coffer, Arisa J.\$10.03	1	\$1,596	\$1,596	1	\$1,596	\$1,596	No
<b>Justification:</b> Campus Ctr Facilitator - Dexte								
<b>Remarks:</b> No Data to Display								
High	Kenley, Joseph M.	1	\$725	\$725	1	\$725	\$725	No
<b>Justification:</b> Director, Dexter Ctr								
<b>Remarks:</b> No Data to Display								
High	Whitesell, Jennifer D.	1	\$455	\$455	1	\$455	\$455	No
<b>Justification:</b> Assistant Director, Dexter								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$3,485</b>				<b>\$3,485</b>
<b>Total (Year One) Cost</b>				<b>\$3,485</b>				<b>\$3,485</b>

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$2,448

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	12	\$204	\$2,448	1	\$1,448	\$1,448	No
	<p><b>Justification:</b> Replace toners for printers and copy machines, replacement overhead projector bulbs, bathroom supplies, pens, cases of copy paper, and office tools.</p> <p>Epson Overhead Projector replacement bulbs *5 = 175                      Polycon replacement bulb = \$275                      Paper 14 cases at \$38.32/case = \$536.48                      Pens 2 boxes at \$3.26 = \$6.52                      Pencils 10 packs at \$.68 = \$6.80                      Toner We have 5 HP LaserJet P3011/P3015 printers. This is also our VendPrint printer. Toner number is CE255a (55A).                      \$389.95/ea for dual pack so 3 x \$389.95 = \$1169.85                      White-Out corrector tape 2 packs at \$3.94 = \$7.88                      Highlighters 2 packs at \$5.92 = \$11.84                      Pens papermate 2 packs at \$10.14 = \$20.28                      Sharpie pens 1 pack at \$16.35 = \$16.35                      Uni-ball pens 2 packs at \$17.56 = \$35.12                      Duct tape 1 at \$6.76 = \$6.76                      Legal Pads 2 packs at \$5.83 = \$11.66                      Hanging file folders 5 boxes at \$16.36/ea = \$81.80                      zips ties to hang out enrollment sign 1 pack at \$5.99                      air freshener 4 packs at \$5.99 each = \$23.96</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$2,448				\$1,448
<b>Total (Year One) Cost</b>				\$2,448				\$1,448



## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$2,040

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Instructional Supplies for Teaching Environment	12	\$170	\$2,040	1	\$500	\$500	No
	<p><b>Justification:</b> Instructional tools (dry erase markers, erasers, cleaning solution), writing utensils, lab classroom supplies and equipment, cap replacements for tables that have them missing.</p> <p>Paper 15 case at \$38.32/case = \$574.80                      Dry Erase Markers 10 boxes at \$13.13/each = \$131.30                      Pens 4 boxes at \$3.26 = \$13.04                      Pencils 10 packs at \$.68 = \$6.80                      Dry Eraser Marker Cleaner 1 Bottle \$20.11                      Apperson Scantron Sheets \$36.50/pack x 5 packs \$252                      Spray Bottles 8 at \$.53 = \$4.24                      Plastic cup for Title III instruction \$7/pack x 3 packs = \$21</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Proposed Cost</b>			\$2,040	\$500
				<b>Total (Year One) Cost</b>			\$2,040	\$500

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$7,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	New Student Lounge Area	1	\$6,800	\$6,800	0	\$0	\$0	No
<p><b>Justification:</b> To help with student retention, relocating the current student lounge area will give students a place to congregate between classes without disrupting students studying or doing research in the Student Study in Research Area (the current student lounge). The estimate on building two walls, adding a drop ceiling, and to clean, seal, and wax the floor per the Maintenance quote is 6500 plus \$300 for television monitor to stream world news. See TV attachment under Resources. Vending machines will be relocated to this area.</p> <p style="text-align: center;">PER AM - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$6,800				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Paper towels, toilet tissue, cleaning supplies	4	\$250	\$1,000	4	\$200	\$800	No
<p><b>Justification:</b> Supplies needed for daily operations</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$800
<b>Total (Year One) Cost</b>				\$7,800				\$800

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510005 Postage

**Budget Amunt:** \$24

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Communication Mailings	12	\$2	\$24	12	\$2	\$24	No
<b>Justification:</b> Postage for communicating to targeted audiences for initiative purposes.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$24	
				<b>Total (Year One) Cost</b>			\$24	

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510100 Equipment

**Budget Amunt:** \$534

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Single Modular Panel for Advising Areas	2	\$267	\$534	0	\$0	\$0	No
<p><b>Justification:</b> For retention purposes, having more private advising areas will provide an environment that facilitates for positive rapport building between advisors and students for degree planning and information sharing necessary for program completion or transfer. Cost is approximately \$267.50 which includes the foot kit for the modular panels. Please see saved pricing document.</p> <p>THESE COULD BE SUPPLIED BY AREAS WHERE THEY ARE BEING REMOVED FROM STUDENT SERVICES - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$534	\$0
				<b>Total (Year One) Cost</b>			\$534	\$0

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$6,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	purchase of new phone	2	\$100	\$200	0	\$0	\$0	No
	<p><b>Justification:</b> Purchase new VoIP EXP39 Expansion (additional programmable number pad) phone for the Adjunct lounge. This would allow the adjuncts and our work study to make follow up calls to students who are missing class. This would also allow Jennifer to make calls to students more privately.</p> <p>Also purchase phone for ITV class room to make communication with campus easier when problems arise.</p> <p>SATWOOD CAN PROVIDE PHONE FROM INVENTORY. CSE</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Computer for New Study and Research Area	5	\$1,100	\$5,500	0	\$0	\$0	No
	<p><b>Justification:</b> To help students succeed academically at TRC Dexter, creating an area for computer use for study, homework, and research is beneficial. The space will need 5 additional computers. This initiative is to help with student retention and as a benefit to promote to those considering TRC as a choice for higher education. The cost for the computers is based on the FY 18 Common Budget Amounts Resource.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Desk Scanners	2	\$350	\$700	2	\$350	\$700	No
	<p><b>Justification:</b> To increase customer satisfaction and interoffice communication, two scanners are requested. Per the Common Budget for Equipment Resource, each scanner is \$350. 2 will be needed for a total of \$700 if a purchase is needed due to not having extras in the college.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Enhanced Cost</b>				\$6,400				\$700
<b>Total (Year One) Cost</b>				\$6,400				\$700

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$16,296

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cleaning and Trash Disposal Services	12	\$1,358	\$16,296	12	\$1,358	\$16,296	No
<b>Justification:</b> \$15,465 per year for McAlister Cleaning and Republic Services \$840 per year through 2019 per contract agreements.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$16,296	
				<b>Total (Year One) Cost</b>			\$16,296	

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510304 Public Relations

**Budget Amunt:** \$2,004

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Community Events Representation	6	\$334	\$2,004	1	\$1,100	\$1,100	No
<p><b>Justification:</b> To represent Three Rivers Dexter at community events and/or organizations to promote our programs for recruitment purposes and support the initiatives of community / organization to serve the community.</p> <p>Recruit students by participating in the following community events but not limited to:</p> <p>Dexter Tailgate (Regional Healthcare Foundation) \$300            Chamber After Hours \$250 REDUCE TO \$200            Chamber Banquet \$600 THIS IS ALREADY INCLUDED IN COMMUNICATIONS BUDGET - CSE 5/32/17            Stoddard County Fair \$200            AG Expo \$250 YOU SHOULD BE ABLE TO GET TABLE FOR FREE. CONTACT CHRIS ADAMS.            Rib City Shootout Page \$400(Silver Sponsorship - Full page ad and name on banner and name on gift.)</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,004				\$1,100
<b>Total (Year One) Cost</b>				\$2,004				\$1,100

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510400 Travel

**Budget Amunt:** \$2,136

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Mileage Reimbursement and Travel	12	\$178	\$2,136	1	\$1,136	\$1,136	No
<p><b>Justification:</b> Mileage reimbursement for meetings/training off location and for visiting area schools and community events to promote Dexter programs to increase enrollment.</p> <p>Travel for meetings to campus and meetings with county schools. Travel to 7 Stoddard County schools twice a year 160 miles *2=320 miles. visit Career and Technology Centers at New Madrid, Sikeston and Cape twice per year 120 * 2=240 miles. Several trips to campus per month 3900 miles. Additional committee meetings and travel to area town to promote Dexter Center degree programs 4000 miles * .535 = \$2160</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$2,136	\$1,136
				<b>Total (Year One) Cost</b>			\$2,136	\$1,136



## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$1,304

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Organization Memberships	8	\$163	\$1,304	1	\$150	\$150	No	
<p><b>Justification:</b> Membership fees to be a member of the chamber of commerce (\$40) and for NACADA (\$65). NACADA National Conference (\$285 - 1 Day Thursday October 12), Mileage and Per Diem \$182 and \$140, hotel \$150) Regional Conference (\$140), Appox travel \$300 (the location in AR has not been identified).</p> <p>See documents under document management for cost the above information.</p> <p>Membership link and Event information listed at this link. <a href="http://www.nacada.ksu.edu/Member-Services/Become-a-Member.aspx">http://www.nacada.ksu.edu/Member-Services/Become-a-Member.aspx</a></p> <p>CHAMBER IS INCLUDED IN PRESIDENT BUDGET. DON'T GO TO NACADA. JOIN A LOCAL CIVIC ORGANIZATION. CSE 5/23/17</p>									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$1,304	\$150	
				<b>Total (Year One) Cost</b>			\$1,304	\$150	

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,448

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Items for Student Success Speaker Series	4	\$362	\$1,448	1	\$600	\$600	No
<p><b>Justification:</b> Dexter will host:</p> <p style="margin-left: 40px;">Speaker Series once per year                    \$300 (\$150 for each semester) THIS SHOULD HAVE BEEN AN ENHANCED REQUEST TIED TO YOUR PLAN. - CSE 5/23/17</p> <p style="margin-left: 40px;">Stoddard County Counselor's Luncheon    \$250</p> <p style="margin-left: 40px;">Student/Adjunct Appreciation Week       \$550 REDUCE TO \$250</p> <p style="margin-left: 40px;">Green Diesel Dinner/Career Fair            \$350 GREEN DIESEL MOVED TO DEPTCH BUDGET - CSE 5/22/17</p> <p style="margin-left: 40px;">USE EXTRA \$100 FOR GENERAL CAREER FAIR COMBINED WITH GREEN DIESEL BUDGET IN DEPTCH (LAUDER) - CSE 5/23/17</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,448				\$600
<b>Total (Year One) Cost</b>				\$1,448				\$600

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510800 Rental Facilities

**Budget Amunt:** \$98,076

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Building Lease for Learning Environment	12	\$8,173	\$98,076	12	\$8,173	\$98,076	No
<b>Justification:</b> Cost to rent the Dexter Location per 5 year lease agreement as of December 15, 2015. \$8172.50 per month.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$98,076				\$98,076
<b>Total (Year One) Cost</b>				\$98,076				\$98,076

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510900 Electricity

**Budget Amunt:** \$43,104

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Electricity - Dexter Location	12	\$3,592	\$43,104	1	\$30,000	\$30,000	No
<p><b>Justification:</b> Costs to keep electric running at the Dexter Location. Ameren quoted a projected increase of 7.82% for next year.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17 ADD \$7800 FOR INCREASE DUE TO WELDING PROGRAM - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$43,104	\$30,000
				<b>Total (Year One) Cost</b>			\$43,104	\$30,000

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 510904 Telephone

**Budget Amunt:** \$324

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Telephone Services	12	\$27	\$324	12	\$27	\$324	No
<b>Justification:</b> Phone services needed to communicate with administration and students.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$324	
				<b>Total (Year One) Cost</b>			\$324	

## Budget Detail and Forecast

**Budget Account:** Center Support-Dexter - Kenley, Joe

**Account Number:** 11-25-20015

**GL Code:** 550004 Leased Bldg. Improvements

**Budget Amunt:** \$10,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Redesign area in building to be a Welding Lab	1	\$10,000	\$10,000	0	\$0	\$0	Yes
<p><b>Justification:</b> To increase enrollment and meet the needs of our community, Dexter would like to host TRC's Welding Program. No formal estimate of cost has been quoted at this time. Estimate from a quick maintenance walk-through was about \$10,000.</p> <p style="text-align: center;">\$15K IS ALREADY INCLUDED IN ENGTECH BUDGET - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$10,000	\$0
				<b>Total (Year One) Cost</b>			\$10,000	\$0

## Budget Detail and Forecast

**Budget Account:** Commencement - King, Tracy

**Account Number:** 11-00-30015

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$19,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Consumables: Graduate Regalia, Diploma Covers and Decorations	1	\$19,000	\$19,000	1	\$10,000	\$10,000	No	
<p><b>Justification:</b> Supplies are used to enhance and complete the commencement ceremony (some funds may not be expended if cords not needed).                      Supplies used for the ceremony are:                      Graduate Regalia - \$9,000                      Diploma Covers - \$2, 210.00 (500 covers, art charge and freight. Charged for May 2017).                      Veteran Cords - \$10.50 X 500 = \$525.00                      Honor Cords - \$10.50 X 500 = \$5250.00                      Old Gold Tassels for Honors = \$4.00 x 300 = \$1,200                      Gold Stoles for Line Leaders - \$13.00 x 30 = \$390.00                      New Division Signs for the Stage (replace flags) -\$4,000                      Total Budget: \$23,000</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$19,000	\$10,000	
				<b>Total (Year One) Cost</b>			\$19,000	\$10,000	

## Budget Detail and Forecast

**Budget Account:** Commencement - King, Tracy

**Account Number:** 11-00-30015

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$15,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Facilities, Equipment, Cleaner, Regalia for Faculty and Staff, Florist	1	\$15,000	\$15,000	1	\$10,000	\$10,000	No	
	<p><b>Justification:</b> Services used to enhance the commencement ceremony:                      Speaker - \$0                      Equipment (Columns and clothes racks) - \$250.00                      Confetti/Cannons - \$700.00                      Cleaner for Regalia - \$1600                      Faculty, stage party and line leader regalia - \$6,250                      Tams for Trustees - \$88.10 each x 6 = \$528.60                      Florist (Ferns, asst plants, callas, delivery, setup and pickup) - \$2500                      U-Haul Rental - \$200                      Misc. Expenses - \$1,000.00                      Motel Room for Solid Rock Audio - \$200                      Estimated Cost: \$13,228.60 (Cost from May 2016 increased funds due to unknown value for 2018)</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$15,000	\$10,000	
				<b>Total (Year One) Cost</b>			\$15,000	\$10,000	



## Budget Detail and Forecast

**Budget Account:** Commencement - King, Tracy

**Account Number:** 11-00-30015

**GL Code:** 510303 Printing

**Budget Amunt:** \$3,100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Printing of programs for Commencement Ceremony	1	\$3,100	\$3,100	1	\$2,750	\$2,750	No
<p><b>Justification:</b> Printing service for Commencement programs and insert: Programs - 2500 = \$2407.28 (May 2016 Charges)</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$3,100				\$2,750
<b>Total (Year One) Cost</b>				\$3,100				\$2,750

## Budget Detail and Forecast

**Budget Account:** Commencement - King, Tracy

**Account Number:** 11-00-30015

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Refreshments	1	\$2,000	\$2,000	1	\$250	\$250	No
<p><b>Justification:</b> Refreshments used for faculty, staff, stage party and band (water, assorted snacks and candy).                      Commencement Hospitality for speaker - \$0                      Refreshments for Academic Awards - \$0                      Walmart</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$250
<b>Total (Year One) Cost</b>				\$2,000				\$250

## Budget Detail and Forecast

**Budget Account:** Commencement - King, Tracy

**Account Number:** 11-00-30015

**GL Code:** 510800 Rental Facilities

**Budget Amunt:** \$21,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Facilities	1	\$21,500	\$21,500	1	\$15,000	\$15,000	No
<p><b>Justification:</b> Black River Coliseum: Facility, table, chairs, pipe and drape and setup;                      Solid Rock Audio: Audio, Lighting, Video, Rigging, etc.                      Black River Coliseum and Solid Rock Audio will be combined billing through the coliseum. Estimated \$21,500</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$21,500				\$15,000
<b>Total (Year One) Cost</b>				\$21,500				\$15,000

## Budget Detail and Forecast

**Budget Account:** Business Management - Kirkman, Dr. Martha

**Account Number:** 11-00-14501

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$97,062

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Kirkman, Martha R. <b>Justification:</b> Associate Professor, Business  <b>Remarks:</b> No Data to Display	1	\$55,844	\$55,844	1	\$55,844	\$55,844	No
High	Vacant Instr Bus - not budgeted in FY17 <b>Justification:</b> Instructor in Business  DEFUNDED BUT NOT ELIMINATED - CSE 5/26/27  <b>Remarks:</b> No Data to Display	1	\$41,218	\$41,218	0	\$41,218	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$97,062				\$55,844
<b>Total (Year One) Cost</b>				\$97,062				\$55,844

## Budget Detail and Forecast

**Budget Account:** Business Management - Kirkman, Dr. Martha

**Account Number:** 11-00-14501

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$15,991

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Kirkman, Martha R. <b>Justification:</b> Associate Professor, Business  <b>Remarks:</b> No Data to Display	1	\$9,056	\$9,056	1	\$8,960	\$8,960	No
High	Vacant Inst Bus - not budgeted in FY17 <b>Justification:</b> Instructor in Business  <b>Remarks:</b> DEFUNDED BUT NOT ELIMINATED - CSE 5/26/27 No Data to Display	1	\$6,935	\$6,935	0	\$6,935	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$15,991				\$8,960
<b>Total (Year One) Cost</b>				\$15,991				\$8,960

## Budget Detail and Forecast

**Budget Account:** Business Management - Kirkman, Dr. Martha

**Account Number:** 11-00-14501

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Kirkman, Martha R. <b>Justification:</b> Associate Professor, Business  <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
High	Vacant Inst Bus - not budgeted in FY17 <b>Justification:</b> Instructor in Business  <b>Remarks:</b> DEFUNDED BUT NOT ELIMINATED - CSE 5/26/27 No Data to Display	1	\$6,611	\$6,611	0	\$6,611	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$5,952
<b>Total (Year One) Cost</b>				\$13,222				\$5,952

## Budget Detail and Forecast

**Budget Account:** Business Management - Kirkman, Dr. Martha

**Account Number:** 11-00-14501

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,408

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Kirkman, Martha R. <b>Justification:</b> Associate Professor, Business  <b>Remarks:</b> No Data to Display	1	\$810	\$810	1	\$810	\$810	No
High	Vacant Inst Bus - not budgeted in FY17 <b>Justification:</b> Instructor in Business  <b>Remarks:</b> DEFUNDED BUT NOT ELIMINATED - CSE 5/26/27 No Data to Display	1	\$598	\$598	0	\$598	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$1,408				\$810
<b>Total (Year One) Cost</b>				\$1,408				\$810

## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$62,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Lauder, Daniel .	1	\$62,000	\$62,000	1	\$62,000	\$62,000	No
<b>Justification:</b> Chair Career Studies & Workfor								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$62,000	
				<b>Total (Year One) Cost</b>				\$62,000



## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$22,880

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Allen, Melissa M.\$11	1	\$22,880	\$22,880	1	\$22,880	\$22,880	No
<b>Justification:</b> Administrative Assistant, Care								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$22,880	
								<b>Total (Year One) Cost</b>
								\$22,880

## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$9,949

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Lauder, Daniel .	1	\$9,949	\$9,949	1	\$9,853	\$9,853	No	
<b>Justification:</b> Chair Career Studies & Workfor									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$9,949				\$9,853	
<b>Total (Year One) Cost</b>				\$9,949				\$9,853	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,023

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Allen, Melissa M.\$11	1	\$2,023	\$2,023	1	\$1,978	\$1,978	No		
<b>Justification:</b> Administrative Assistant, Care										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$2,023	\$1,978		
						<b>Total (Year One) Cost</b>			\$2,023	\$1,978

## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Allen, Melissa M.\$11	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Administrative Assistant, Care								
<b>Remarks:</b> No Data to Display								
High	Lauder, Daniel .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Chair Career Studies & Workfor								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,649

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Allen, Melissa M.\$11	1	\$1,750	\$1,750	1	\$1,750	\$1,750	No
<b>Justification:</b> Administrative Assistant, Care								
<b>Remarks:</b> No Data to Display								
High	Lauder, Daniel .	1	\$899	\$899	1	\$899	\$899	No
<b>Justification:</b> Chair Career Studies & Workfor								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,649				\$2,649
<b>Total (Year One) Cost</b>				\$2,649				\$2,649

## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
<p><b>Justification:</b> This budgetary item suggested by Dr. Justin Hoggard and taken from his budget as he is shifting the miscellaneous office supplies for Chair, faculty and support staff to be supervised by the Department Chair</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,500
<b>Total (Year One) Cost</b>				\$1,500				\$1,500

## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 510005 Postage

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Professional Communication	1	\$200	\$200	1	\$50	\$50	No
<p><b>Justification:</b> Communicating with organizations to promote programs at Three Rivers College requires mailing documents and correspondence. This budgetary item is requested for mailing costs</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$200	\$50
				<b>Total (Year One) Cost</b>			\$200	\$50

## Budget Detail and Forecast

**Budget Account:** Dept Ch Career Studies & Workforce - Lauder , Dr. Dan

**Account Number:** 11-00-11005

**GL Code:** 510400 Travel

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel (In and out of State)	1	\$5,000	\$5,000	1	\$2,000	\$2,000	No
<p><b>Justification:</b> This budgetary item is requested to cover the cost to travel to state and regional meetings and training as required by position. (In and out of State). Attending training and is important to build relationship with professionals and businesses, which align with our Departmental goals increase enrollment and retention at Three Rivers College</p> <p>REDUCED PER JH - CSE 5/22/17 USE COLLEGE CARS - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$5,000				\$2,000
<b>Total (Year One) Cost</b>				\$5,000				\$2,000



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	ENGTECH Departmental Advisory Meeting	1	\$7,500	\$7,500	1	\$300	\$300	No
<p><b>Justification:</b> Combine all advisory committees into one advisory meeting. This estimate is based on an average of \$500.00 per program. This is a baseline estimate that could possibly be reduced next year after the success of the first attempt. Instead of each program within Career Studies Department having separate advisory meetings, this budgetary item is requested to combine all advisory meetings into one fall meeting which includes lunch or dinner, speaker and individual program discussions</p> <p>SEE AMOUNTS TRANSFERRED FROM INDIVIDUAL PROGRAMS - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$7,500				\$300

<b>2017-2018 (Year One) Proposed</b>								
High	BMGMT Advisory Committee Meeting	40	\$10	\$400	20	\$10	\$200	No
<p><b>Justification:</b> The state requires my program to hold advisory committee meetings to get guidance from industry leaders to assist in the process of program improvement. Typically approximately 20 people attend this meeting and Bread and Butter charges \$10 per person for the meal. I have one meeting per semester for a total of two meetings per academic year for a total of 40 attendees at \$10 per person.</p> <p>REDUCED PER HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	OFFADMIN MED BILL Advisory Committee Meeting	40	\$10	\$400	20	\$10	\$200	No
<p><b>Justification:</b> Advisory Committee Meetings are required by the state. We have approximately 20 people on the advisory committee. The restaurant we normally use charges approximately \$10 per person. We meet twice a year, which is once in Fall semester and once in Spring semester. 20 people attend at \$10 per person for the meal, and this committee meets twice a year.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	LAW Advisory committee meeting	20	\$10	\$200	20	\$10	\$200	No
<p><b>Justification:</b> Meal for advisory committee meeting. These meals are held during the lunch hour with food provided to encourage attendance. Some advisory committee members will spend over 3 hours of their work day with travel time to attend the meeting. I have found that Dexter BBQ provides the most food for the least amount of cost.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ITSPEC Advisory Meeting - IT Specialist	1	\$350	\$350	1	\$300	\$300	No
	<b>Justification:</b> (Not Perkins) Food and supplies to host three advisory meetings in Spring Semester for IT Specialist program. Expense calculated at \$10 per person for 30 attendees for each meeting. \$300							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	FIRE Advisory Committee Luncheon	2	\$400	\$800	2	\$100	\$200	No
	<b>Justification:</b> Funds to provide lunch for advisory committee meetings.							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	AG. & FRST. Advisory Committee	1	\$400	\$400	1	\$200	\$200	No
	<b>Justification:</b> AG. Advisory Committee Meeting - Agriculture (1) FRST. Advisory Committee Meeting - Forestry (1) \$400.00 (40 meals * \$10.00)							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	BADMIN ACCTG TECH Advisory Meetings	2	\$250	\$500	2	\$100	\$200	No
	<b>Justification:</b> (Not Perkins) Food and supplies to host two advisory meetings during the year for Accounting Technology program. Expense calculated at \$10 per person for 25 attendees for each meeting. \$250 @ 2 = \$500.							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	Green Diesel Advisory	1	\$350	\$350	1	\$200	\$200	No
	<b>Justification:</b> Green Diesel Dinner for Advisory							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17							
	<b>Remarks:</b> No Data to Display							
High	NEW advisory meeting	1	\$500	\$500	1	\$500	\$500	No
	<b>Justification:</b> For new programs such as Welding, HVAC, etc.							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Remarks: No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,900			\$2,200	
<b>Total (Year One) Cost</b>				\$11,400			\$2,500	

## Budget Detail and Forecast

**Budget Account:** Engineering Technology - Lauder , Dr. Dan

**Account Number:** 11-00-13005

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$7,683

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Vacant PT IndTech Lab \$7.88	1	\$7,683	\$7,683	1	\$7,683	\$7,683	No	
<b>Justification:</b> PT Industrial Technology Lab Assistant									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$7,683				\$7,683	
<b>Total (Year One) Cost</b>				\$7,683				\$7,683	

## Budget Detail and Forecast

**Budget Account:** Engineering Technology - Lauder , Dr. Dan

**Account Number:** 11-00-13005

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$124,619

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Deken, Elizabeth A.	1	\$53,297	\$53,297	1	\$53,297	\$53,297	No
	<b>Justification:</b> Associate Professor, Industria							
	<b>Remarks:</b> No Data to Display							
High	Prater, DeAndre' M.	1	\$35,400	\$35,400	1	\$35,400	\$35,400	No
	<b>Justification:</b> Instructor, Industrial Technol							
	<b>Remarks:</b> No Data to Display							
High	Joplin, Derek S.	1	\$25,925	\$25,925	1	\$25,925	\$25,925	No
	<b>Justification:</b> Welding Instructor							
	previously paid for under DOL grant until 4/1/17							
	<b>Remarks:</b> No Data to Display							
High	Dow, James . (Apr-Jun)	1	\$9,997	\$9,997	1	\$9,997	\$9,997	No
	<b>Justification:</b> Instructor, Industrial Technol							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$124,619				\$124,619
<b>Total (Year One) Cost</b>				\$124,619				\$124,619

## Budget Detail and Forecast

**Budget Account:** Engineering Technology - Lauder , Dr. Dan

**Account Number:** 11-00-13005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$21,186

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Deken, Elizabeth A.	1	\$8,687	\$8,687	1	\$8,591	\$8,591	No
<b>Justification:</b> Associate Professor, Industria								
<b>Remarks:</b> No Data to Display								
High	Prater, DeAndre' M.	1	\$6,092	\$6,092	1	\$5,996	\$5,996	No
<b>Justification:</b> Instructor, Industrial Technol								
<b>Remarks:</b> No Data to Display								
High	Joplin, Derek S.	1	\$4,718	\$4,718	1	\$4,622	\$4,622	No
<b>Justification:</b> Welding Instructor								
<b>Remarks:</b> No Data to Display								
High	Dow, James . (Apr-Jun)	1	\$1,689	\$1,689	1	\$1,665	\$1,665	No
<b>Justification:</b> Instructor, Industrial Technol								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$21,186				\$20,874
<b>Total (Year One) Cost</b>				\$21,186				\$20,874

## Budget Detail and Forecast

**Budget Account:** Engineering Technology - Lauder , Dr. Dan

**Account Number:** 11-00-13005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$21,486

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Deken, Elizabeth A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Industria								
<b>Remarks:</b> No Data to Display								
High	Prater, DeAndre' M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor, Industrial Technol								
<b>Remarks:</b> No Data to Display								
High	Joplin, Derek S.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Welding Instructor								
<b>Remarks:</b> No Data to Display								
High	Dow, James . (Apr-Jun)	1	\$1,653	\$1,653	1	\$1,488	\$1,488	No
<b>Justification:</b> Instructor, Industrial Technol								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$21,486				\$19,344
<b>Total (Year One) Cost</b>				\$21,486				\$19,344

## Budget Detail and Forecast

**Budget Account:** Engineering Technology - Lauder , Dr. Dan

**Account Number:** 11-00-13005

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,395

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Deken, Elizabeth A.	1	\$773	\$773	1	\$773	\$773	No
<b>Justification:</b> Associate Professor, Industria								
<b>Remarks:</b> No Data to Display								
High	Prater, DeAndre' M.	1	\$513	\$513	1	\$513	\$513	No
<b>Justification:</b> Instructor, Industrial Technol								
<b>Remarks:</b> No Data to Display								
High	Vacant PT IndTech Lab \$7.88	1	\$588	\$588	1	\$588	\$588	No
<b>Justification:</b> PT Industrial Technology Lab Assistant								
<b>Remarks:</b> No Data to Display								
High	Joplin, Derek S.	1	\$376	\$376	1	\$376	\$376	No
<b>Justification:</b> Welding Instructor								
<b>Remarks:</b> No Data to Display								
High	Dow, James . (Apr-Jun)	1	\$145	\$145	1	\$145	\$145	No
<b>Justification:</b> Instructor, Industrial Technol								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,395				\$2,395
<b>Total (Year One) Cost</b>				\$2,395				\$2,395



## Budget Detail and Forecast

**Budget Account:** Engineering Technology - Lauder , Dr. Dan

**Account Number:** 11-00-13005

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$9,120

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Welding Supplies (Derek)	1	\$3,000	\$3,000	1	\$3,000	\$3,000	Yes	
<p><b>Justification:</b> The ability to purchase instructional supplies with the DOL grant ends March 31, 2017. To prepare for FY18 welding needs the cost of supplies were estimated.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Supplies for proposed Green Diesel 4 Course	1	\$5,200	\$5,200	1	\$5,200	\$5,200	No	
<p><b>Justification:</b> Green Diesel Additional Course: GRDT Course 4 would cost \$4600 (includes 6 cans of refrigerant, 2 gauges, CFM vacuum pumps, 2 cases of grease, and 2 grease guns.) Replace tools \$600</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$8,200				\$8,200	
<b>2017-2018 (Year One) Proposed</b>									
High	Green Diesel Oil	20	\$25	\$500	20	\$25	\$500	No	
<p><b>Justification:</b> 20 cases of oil @ \$25 per case for Green Diesel</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Monthly Shredder Expense	1	\$420	\$420	1	\$0	\$0	No	
<p><b>Justification:</b> The ability to manage and dispose of old documentation is vital to maintaining efficient office operations.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$920				\$500	
<b>Total (Year One) Cost</b>				\$9,120				\$8,700	

## Budget Detail and Forecast

**Budget Account:** Engineering Technology - Lauder , Dr. Dan

**Account Number:** 11-00-13005

**GL Code:** 510100 Equipment

**Budget Amunt:** \$15,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Start-up needs for Dexter Welding Program (Relocation of existing Welding program)	1	\$15,000	\$15,000	1	\$15,000	\$15,000	Yes
<p><b>Justification:</b> Relocation of existing Welding program from Caruthersville to the Dexter location. Budget for unknown cost of electrical and ventilation needs for the Welding program at Dexter Center. The objective is to have the Welding program operational by August 2017 for Fall 2017 semester</p> <p>BUILDING MODIFICATIONS AND EQUIPMENT PURCHASES NEED TO BE ACCOUNTED FOR IN DIFFERENT PLACES. BUILDING MODIFICATONS SHOULD BE 11-25-65055-550004 (SEE ROB TOMLINSON). EQUIPMENT PURCHASES THAT ARE NOT FIXED TO THE BUILDING SHOULD BE IN 11-00-13005-510100 (LESS THAN \$5000 EACH) OR 11-00-13005-550005 (MORE THAN \$5000 EACH). BEFORE SPENDING, PLEASE DISTRIBUTE FUNDS AS NEEDED VIA BUDGET TRANSFER.</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$15,000	\$15,000
				<b>Total (Year One) Cost</b>			\$15,000	\$15,000

## Budget Detail and Forecast

**Budget Account:** Engineering Technology - Lauder , Dr. Dan

**Account Number:** 11-00-13005

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	DeAndre PD Training	1	\$2,500	\$2,500	0	\$0	\$0	No
<p><b>Justification:</b> This conference covers the latest Drafting technology trends and requirements. This training allows the Faculty to increase their knowledgeable within their field and provide insight on ideas that could influence recruitment, retention and student learning.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,500				\$0
<b>Total (Year One) Cost</b>				\$2,500				\$0

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$118,857

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Marshall, Mary M.	1	\$71,046	\$71,046	1	\$71,046	\$71,046	No
<b>Justification:</b> Director, Three Rivers Ctr								
<b>Remarks:</b> No Data to Display								
High	Witt, Michael C.	1	\$47,811	\$47,811	1	\$47,811	\$47,811	No
<b>Justification:</b> Coordinator, Sikeston								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$118,857				\$118,857
<b>Total (Year One) Cost</b>				\$118,857				\$118,857

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$24,274

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Greer, Sara E.\$11.67	1	\$24,274	\$24,274	1	\$24,274	\$24,274	No
<b>Justification:</b> Campus Ctr Facilitator-Sikesto								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$24,274	
				<b>Total (Year One) Cost</b>				\$24,274

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$8,999

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sparkman, Abygail L.\$9.23	1	\$8,999	\$8,999	1	\$8,999	\$8,999	No
<b>Justification:</b> Part-Time Facilitator, Sikesto								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$8,999	
				<b>Total (Year One) Cost</b>				\$8,999

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$37,506

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Deere, Lisa R.	1	\$37,506	\$37,506	0	\$37,506	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> Instructor/Instructional Coord</p> <p style="margin-left: 80px;">POSITION NOT BEING REPLACED - CSE 5/26/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$37,506	\$0
						<b>Total (Year One) Cost</b>	\$37,506	\$0

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$25,548

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Deere, Lisa R.	1	\$6,397	\$6,397	0	\$6,397	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> Instructor/Instructional Coord</p> <p style="margin-left: 100px;">POSITION NOT BEING REPLACED - CSE 5/26/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
High	Marshall, Mary M.	1	\$11,260	\$11,260	1	\$11,165	\$11,165	No
<p style="margin-left: 40px;"><b>Justification:</b> Director, Three Rivers Ctr</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
High	Witt, Michael C.	1	\$7,891	\$7,891	1	\$7,796	\$7,796	No
<p style="margin-left: 40px;"><b>Justification:</b> Coordinator, Sikeston</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$25,548				\$18,961
<b>Total (Year One) Cost</b>				\$25,548				\$18,961



## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,119

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Greer, Sara E.\$11.67	1	\$2,119	\$2,119	1	\$2,074	\$2,074	No	
<b>Justification:</b> Campus Ctr Facilitator-Sikesto									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$2,119	\$2,074	
						<b>Total (Year One) Cost</b>			\$2,119
								\$2,074	

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$26,444

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Deere, Lisa R.	1	\$6,611	\$6,611	0	\$6,611	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> Instructor/Instructional Coord</p> <p style="margin-left: 80px;">POSITION NOT BEING REPLACED - CSE 5/26/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
High	Greer, Sara E.\$11.67	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<p style="margin-left: 40px;"><b>Justification:</b> Campus Ctr Facilitator-Sikesto</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
High	Marshall, Mary M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<p style="margin-left: 40px;"><b>Justification:</b> Director, Three Rivers Ctr</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
High	Witt, Michael C.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<p style="margin-left: 40px;"><b>Justification:</b> Coordinator, Sikeston</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$26,444	\$17,856
				<b>Total (Year One) Cost</b>			\$26,444	\$17,856

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,812

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Deere, Lisa R.	1	\$544	\$544	0	\$544	\$0	No
<b>Justification:</b> Instructor/Instructional Coord								
POSITION NOT BEING REPLACED - CSE 5/26/17								
<b>Remarks:</b> No Data to Display								
High	Greer, Sara E.\$11.67	1	\$1,857	\$1,857	1	\$1,857	\$1,857	No
<b>Justification:</b> Campus Ctr Facilitator-Sikesto								
<b>Remarks:</b> No Data to Display								
High	Marshall, Mary M.	1	\$1,030	\$1,030	1	\$1,030	\$1,030	No
<b>Justification:</b> Director, Three Rivers Ctr								
<b>Remarks:</b> No Data to Display								
High	Sparkman, Abygail L.\$9.23	1	\$688	\$688	1	\$688	\$688	No
<b>Justification:</b> Part-Time Facilitator, Sikesto								
<b>Remarks:</b> No Data to Display								
High	Witt, Michael C.	1	\$693	\$693	1	\$693	\$693	No
<b>Justification:</b> Coordinator, Sikeston								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,812				\$4,268
<b>Total (Year One) Cost</b>				\$4,812				\$4,268

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$2,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$2,400	\$2,400	1	\$1,400	\$1,400	No
<p><b>Justification:</b> Supplies to support office operations.                      Copy paper approx. 20 cases per year @\$36.20 per case. 20 cases would be \$724.00.                      BioWick kits for bodily fluids \$81.46 - 2 per year =\$162.92 THIS SHOULD BE CUSTODIAL 510003                      Clips, staples, legal pads, pens, rubber bands, coining rolls, batteries for ITV remotes, post it notes, folders white out, etc.                      Ink cartridges for color printer. Price depends on which cartridges are needed.</p> <p>*Please keep in mind these items are for the offices, library, and tutoring center.*</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>								
<b>Remarks:</b>								
		<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>				
		02/15/2017	Marshall , Missy	Now that we have been in the building two years we are better able to forecast our needs in the office.				
				<b>Total (Year One) Proposed Cost</b>	\$2,400			\$1,400
				<b>Total (Year One) Cost</b>	\$2,400			\$1,400

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Instructional Supplies for the classroom	1	\$200	\$200	1	\$200	\$200	Yes	
<b>Justification:</b> Items used in the class room include markers, eraser, cleaners used on the equipment.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$200				\$200	
<b>Total (Year One) Cost</b>				\$200				\$200	

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Custodial supplies for building	1	\$2,500	\$2,500	1	\$2,000	\$2,000	No
	<p><b>Justification:</b> Toilet paper, paper towels etc for the building dispensers.                      Toilet paper \$19.99 per box                      Trash bags (two sizes used) \$10.51 and \$21.85 per box                      Paper Towels \$23.75 per box                      Hand soap refills \$32.50 per box</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>							
	<b>Remarks:</b>	<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>				
		02/16/2017	Marshall , Missy	This is the first year external locations have budgeted individually. This figure is an estimate based on the current use which is averaging to approx. \$164 per month.				
<b>Total (Year One) Proposed Cost</b>				\$2,500				\$2,000
<b>Total (Year One) Cost</b>				\$2,500				\$2,000

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510005 Postage

**Budget Amunt:** \$60

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Postage used by location	1	\$60	\$60	1	\$60	\$60	No	
<b>Justification:</b> Postage used for education partner contacts.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$60				\$60	
<b>Total (Year One) Cost</b>				\$60				\$60	

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510104 Bldg. Maintenance Equipment

**Budget Amunt:** \$1,065

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom								
<b>2017-2018 (Year One) Proposed</b>																
High	replace security alarm sensor in FEMA room	1	\$175	\$175	1	\$175	\$175	No								
<p><b>Justification:</b> Security sensor in FEMA room has gone bad and needs to be replaced. Cost is estimate is \$175.00</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Remarks:</b></td> <td style="width: 15%;"><b>Date</b></td> <td style="width: 15%;"><b>Enterd By</b></td> <td style="width: 55%;"><b>Remark</b></td> </tr> <tr> <td></td> <td style="text-align: center;">02/16/2017</td> <td style="text-align: center;">Marshall , Missy</td> <td>The sensor no longer works. This means there is no security alarm in the FEMA room at this time.</td> </tr> </table>									<b>Remarks:</b>	<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>		02/16/2017	Marshall , Missy	The sensor no longer works. This means there is no security alarm in the FEMA room at this time.
<b>Remarks:</b>	<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>													
	02/16/2017	Marshall , Missy	The sensor no longer works. This means there is no security alarm in the FEMA room at this time.													
High	2 new trash cans for outside	2	\$395	\$790	0	\$395	\$0	No								
<p><b>Justification:</b> To replace the two 10 yr plus old trash cans that have been damaged and destroyed in recent storms. The price is a quote from TRC purchasing dept. for two concrete trash cans that can withstand the outside conditions. Price is \$398 per can which includes shipping.</p> <p style="text-align: center;">SGA CAN ALLOCATE ONE CAN FOR HERE - CSE 5/22/17</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Remarks:</b></td> <td style="width: 15%;"><b>Date</b></td> <td style="width: 15%;"><b>Enterd By</b></td> <td style="width: 55%;"><b>Remark</b></td> </tr> <tr> <td></td> <td style="text-align: center;">03/08/2017</td> <td style="text-align: center;">Marshall , Missy</td> <td>Estimate created by PB is located in the home page document materials section.</td> </tr> </table>									<b>Remarks:</b>	<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>		03/08/2017	Marshall , Missy	Estimate created by PB is located in the home page document materials section.
<b>Remarks:</b>	<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>													
	03/08/2017	Marshall , Missy	Estimate created by PB is located in the home page document materials section.													
High	small power washer to clean outside of building	1	\$100	\$100	0	\$100	\$0	No								
<p><b>Justification:</b> Maintenance staff have requested a small power washer with changing tip be purchased for their use in maintaining/cleaning the building. Currently we have to contract this service out.</p> <p style="text-align: center;">WORK WITH MAINTENANCE TO USE ONE FROM PB - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>																
<b>Total (Year One) Proposed Cost</b>				\$1,065				\$175								
<b>Total (Year One) Cost</b>				\$1,065				\$175								



## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$81,079

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom								
<b>2017-2018 (Year One) Enhanced</b>																
High	tint classroom windows that experience issues with glare	60	\$67	\$4,020	30	\$67	\$2,010	Yes								
<p><b>Justification:</b> We continue to have issues with sun glare on the windows.</p> <p style="text-align: center;">CONSIDER BLINDS INSTEAD OR DO SOME WINDOWS THIS YEAR &amp; SOME NEXT- CSE 5/23/17</p>																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Remarks:</th> <th style="text-align: left;">Date</th> <th style="text-align: left;">Enterd By</th> <th style="text-align: left;">Remark</th> </tr> </thead> <tbody> <tr> <td></td> <td>02/13/2017</td> <td>Marshall , Missy</td> <td>Some instructors have resorted to putting paper over the windows to reduce the glare.</td> </tr> </tbody> </table>									Remarks:	Date	Enterd By	Remark		02/13/2017	Marshall , Missy	Some instructors have resorted to putting paper over the windows to reduce the glare.
Remarks:	Date	Enterd By	Remark													
	02/13/2017	Marshall , Missy	Some instructors have resorted to putting paper over the windows to reduce the glare.													
<b>Total (Year One) Enhanced Cost</b>				\$4,020					\$2,010							
<b>2017-2018 (Year One) Proposed</b>																
High	Cleaning, Alarms, Generator, Fire Systems, etc.	1	\$77,059	\$77,059	1	\$62,000	\$62,000	No								
<p><b>Justification:</b> McAlister cleaning contract of \$38,661.96.            Annual Inspections for Extinguishers and Sprinklers.\$1690            Contract for Security System. \$185            Diesel, maintenance contract, and annual inspection of generator.\$4,048            Inspection for certification of elevator and maintenance contract. \$250, seismic value fitting \$500            Monitoring fees (240), inspections (400) \$640            Recurring repair to fire alarms \$2900 (we have incurred approx. \$1000- \$2000/ year in repairs per R. Tomlinson request it has been increased to cover anticipated issues this next year.) ACTUAL \$2000 - CSE            Plumbing repair.\$380            Pest Control.\$960            Republic Trash \$944            Lawn care (Causey) and 2 snow removals (Causey and Ferrell). \$25,800 ACTUALS \$15000 - CSE            General repair parts for door sweeps and door entrance rugs, etc. \$100.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>																
<p><b>Remarks:</b> No Data to Display</p>																
<b>Total (Year One) Proposed Cost</b>				\$77,059					\$62,000							
<b>Total (Year One) Cost</b>				\$81,079					\$64,010							

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom								
<b>2017-2018 (Year One) Proposed</b>																
High	Recruiting efforts	1	\$200	\$200	1	\$100	\$100	No								
<p><b>Justification:</b> Individual meetings with counselors, and covering HS presentations and fairs with and without TRC recruiter. Meeting expenses.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Remarks:</th> <th style="text-align: center;">Date</th> <th style="text-align: center;">Enterd By</th> <th style="text-align: left;">Remark</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">02/16/2017</td> <td style="text-align: center;">Marshall , Missy</td> <td>This is in addition to the annual HS Counselor luncheon that the Sikeston Location host each Fall.</td> </tr> </tbody> </table>									Remarks:	Date	Enterd By	Remark		02/16/2017	Marshall , Missy	This is in addition to the annual HS Counselor luncheon that the Sikeston Location host each Fall.
Remarks:	Date	Enterd By	Remark													
	02/16/2017	Marshall , Missy	This is in addition to the annual HS Counselor luncheon that the Sikeston Location host each Fall.													
<b>Total (Year One) Proposed Cost</b>				\$200				\$100								
<b>Total (Year One) Cost</b>				\$200				\$100								

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510400 Travel

**Budget Amunt:** \$2,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom								
<b>2017-2018 (Year One) Proposed</b>																
High	Travel for Director meetings, trainings, etc.	1	\$2,400	\$2,400	1	\$1,800	\$1,800	No								
<p><b>Justification:</b> Travel for monthly director meetings, staff trainings, college events, representing college at meetings and Delta Regional Authority meetings.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Remarks:</th> <th style="text-align: center;">Date</th> <th style="text-align: center;">Enterd By</th> <th style="text-align: left;">Remark</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">02/16/2017</td> <td style="text-align: center;">Marshall , Missy</td> <td>We will continue to expand participation in meetings and trainings virtually whenever possible.</td> </tr> </tbody> </table>									Remarks:	Date	Enterd By	Remark		02/16/2017	Marshall , Missy	We will continue to expand participation in meetings and trainings virtually whenever possible.
Remarks:	Date	Enterd By	Remark													
	02/16/2017	Marshall , Missy	We will continue to expand participation in meetings and trainings virtually whenever possible.													
				<b>Total (Year One) Proposed Cost</b>			\$2,400	\$1,800								
				<b>Total (Year One) Cost</b>			\$2,400	\$1,800								

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$375

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hospitality for college meetings and events	1	\$375	\$375	1	\$375	\$375	No
<p><b>Justification:</b> We host Sikeston Leadership group annually requiring refreshments. We host an annual HS Counselors luncheon in the Fall. We also host the customized training group for area employers meetings each month and their annual workshop that requires coffee, cups, water, etc for meeting and continental breakfast for workshop.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$375				\$375
<b>Total (Year One) Cost</b>				\$375				\$375

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510900 Electricity

**Budget Amunt:** \$46,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Electric utilities	12	\$3,900	\$46,800	12	\$3,900	\$46,800	No
<b>Justification:</b> This BMU passed another increase in the last two months which means our bill will increase.								
<b>Remarks:</b>								
		<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>				
		02/16/2017	Marshall , Missy	This is the second increase in 18 months.				
<b>Total (Year One) Proposed Cost</b>				\$46,800				\$46,800
<b>Total (Year One) Cost</b>				\$46,800				\$46,800

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510902 Natural Gas

**Budget Amunt:** \$2,040

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gas - utilities	12	\$170	\$2,040	12	\$170	\$2,040	No
<b>Justification:</b> We have experienced an increase in the monthly gas bill this year.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,040				\$2,040
<b>Total (Year One) Cost</b>				\$2,040				\$2,040

## Budget Detail and Forecast

**Budget Account:** Center Support-Sikeston - Marshall , Missy

**Account Number:** 11-10-20015

**GL Code:** 510904 Telephone

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Telephone	12	\$50	\$600	12	\$50	\$600	No
<b>Justification:</b> Amount based on current monthly bill.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$600				\$600
<b>Total (Year One) Cost</b>				\$600				\$600

## Budget Detail and Forecast

**Budget Account:** Rental of Sikeston Community Room - Marshall , Missy

**Account Number:** 12-10-50080

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Items to support rental of Sikeston Room	1	\$200	\$200	1	\$160	\$160	No
<p><b>Justification:</b> This is to purchase items we use in the Sikeston Room during rentals. We need to start replacing tablecloths this year. To start with replacing 20 the approximate cost would be \$160.</p> <p style="text-align: center;">BASED ON JUSTIFICATION 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$200				\$160
<b>Total (Year One) Cost</b>				\$200				\$160



## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$72,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Matthews, Ann M.	1	\$72,000	\$72,000	1	\$72,000	\$72,000	No
<b>Justification:</b> Dean of Student Services								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$72,000	
				<b>Total (Year One) Cost</b>				\$72,000

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$40,040

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Increase salary for the executive administrative assistant to the Dean of student services	1	\$4,992	\$4,992	0	\$0	\$0	No
	<p><b>Justification:</b> The position of exec admin assistant to the dean of student services has increased duties this past year from the addition of the external locations to fall under the umbrella of student services. This is additional 13 personnel that will be calling, emailing, assisting with meetings and processing paperwork through our office. So the total personnel for our division is 37. The judicial review process is handled by this position. Student issues, discipline, T9 and appeals all begin in this office at the exec admin assist desk. 2015-2016 we had 399 files of students that were handled and 2016-2017 we have had 354 files of students handled so far. The commencement ceremony is all planned and executed through the exec admin assistant. There is a discrepancy within the exec admin assistants to deans. The top salary is \$45,568 down to Dean of student services admin assistant \$35,052. So my proposal is to increase her salary by \$4,992 This would be a \$2.40/ hour increase                      Salary--\$4,992                      PSRS--\$796                      INSUR--\$6,611                      FICA--\$382                      Total increase \$12,781</p>							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Enhanced Cost</b>				\$4,992				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	King, Tracy L.\$16.85	1	\$35,048	\$35,048	1	\$35,048	\$35,048	No
	<b>Justification:</b> Executive Assistant to the Dea							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$35,048				\$35,048
<b>Total (Year One) Cost</b>				\$40,040				\$35,048

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$18,236

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Retirement for increase in Exec Admin Assist position	1	\$796	\$796	0	\$0	\$0	No
<p><b>Justification:</b> Justification in salary portion</p> <p style="text-align: center;">CORRECTION TO 723. THEN CUT. CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$796				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	King, Tracy L.\$16.85	1	\$6,041	\$6,041	1	\$5,945	\$5,945	No
<p><b>Justification:</b> Executive Assistant to the Dea</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Matthews, Ann M.	1	\$11,399	\$11,399	1	\$11,303	\$11,303	No
<p><b>Justification:</b> Dean of Student Services</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$17,440				\$17,248
<b>Total (Year One) Cost</b>				\$18,236				\$17,248

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Insurance increase for the Exec Admin Assist position	1	\$6,611	\$6,611	0	\$0	\$0	No
<p><b>Justification:</b> Justification in the salary portion</p> <p style="text-align: center;">DUPLICATION. SHOULD BE ZERO ANYWAY- CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$6,611				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	King, Tracy L.\$16.85	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<p><b>Justification:</b> Executive Assistant to the Dea</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Matthews, Ann M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<p><b>Justification:</b> Dean of Student Services</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$19,833				\$11,904

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,934

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Increase in FICA for Exec Admin Assist postion	1	\$382	\$382	0	\$0	\$0	No
<p><b>Justification:</b> Justification in salary portion</p> <p style="text-align: center;">CORRECTION TO 73. THEN CUT. 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$382				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	King, Tracy L.\$16.85	1	\$508	\$508	1	\$508	\$508	No
<p><b>Justification:</b> Executive Assistant to the Dea</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Matthews, Ann M.	1	\$1,044	\$1,044	1	\$1,044	\$1,044	No
<p><b>Justification:</b> Dean of Student Services</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,552				\$1,552
<b>Total (Year One) Cost</b>				\$1,934				\$1,552

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$11,227

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies for the Division	1	\$11,227	\$11,227	1	\$7,000	\$7,000	No
	<p><b>Justification:</b> Paper 80 cases at \$36.20=2896                      Copy Charges for 12 months 2650. At 6 months we have copy charges of 1327.63 so multiplied by 2 for yearly total                      Office misc 1650                      Toners 3800                      Diploma envelopes 231</p> <p>BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
	<b>Total (Year One) Proposed Cost</b>			\$11,227			\$7,000	
	<b>Total (Year One) Cost</b>			\$11,227			\$7,000	

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 510005 Postage

**Budget Amunt:** \$6,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage for Division	1	\$6,500	\$6,500	1	\$6,000	\$6,000	No
<p><b>Justification:</b> Postage for the whole division. Enrollment Services sends out admissions packets. FA sends out reminders if students are missing paperwork. Dean's list goes out twice a year.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$6,500	\$6,000
						<b>Total (Year One) Cost</b>	\$6,500	\$6,000

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$3,792

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Counseling Services	1	\$3,000	\$3,000	1	\$1,500	\$1,500	No
	<p><b>Justification:</b> Outsource counseling sessions for all students and employee use through referral system. It is available at external locations as well. We use Solid Rock Christian Counseling for Poplar Bluff and Dexter area staff, faculty and students. We use Bootheel counseling for Sikeston area staff, faculty and students. We use Price Gholson out of Kennett, private practice for Kennett area staff, faculty and students.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Shredding for the division	12	\$66	\$792	12	\$42	\$504	No
	<p><b>Justification:</b> We currently are using Delta Document Shredding. We have recently begun to use this service. We currently only have one bin brought in, but there are always 5-7 taped boxes beside shred bin because the bin is full before the month is up. If the company takes the boxes and shreds them on sight it is an additional \$5/box. So we want to budget for 2 shred bins each month for the next budget cycle.</p> <p>1 bin X 33 X 12 = \$396 X 2 = \$792</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Proposed Cost</b>	\$3,792			\$2,004
				<b>Total (Year One) Cost</b>	\$3,792			\$2,004



## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 510303 Printing

**Budget Amunt:** \$2,100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Printing for the whole division	1	\$2,100	\$2,100	1	\$1,500	\$1,500	No
<p><b>Justification:</b> Printing of T9 brochures will be done in house with specific copy paper and use of color printer color printer cost is .20 at 3000 copies is 600. Envelope cost \$1000 and Business Card cost are \$500</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$2,100	\$1,500
						<b>Total (Year One) Cost</b>	\$2,100	\$1,500

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Travel to community colleges to evaluate how their retention is so high	2	\$250	\$500	2	\$250	\$500	No
<p><b>Justification:</b> We want to visit 2 community colleges that have high retention figures. Proposed colleges at this time are Crowder College (65-66% retention rate) in Neosho, MO (271 mile trip one way) and Paducah Community College (retention rate 66%). We will take Director of Enrollment Services, External Location Director, FA personnel, housing personnel and Dean of Student Services. They will be day trips on both and estimated cost running through our travel authorization will be approximately \$250/trip. I will attach in document library a sample authorization for one person. I then just added additional meals to that total. \$45.31 to take our vehicle \$38.25 for one person's meals</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$500				\$500
<b>2017-2018 (Year One) Proposed</b>								
High	Travel within region for meetings and visiting external locations	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> Travel within region for meetings and to external locations</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$500				\$500
<b>Total (Year One) Cost</b>				\$1,000				\$1,000

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Title IX Investigations	1	\$500	\$500	1	\$0	\$0	No
<b>Justification:</b> refreshments and/or meals if involved in a Title IX investigation								
ALSO BUDGETED IN STAFF MEETING 5/24/17 - JLA								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>	\$500			\$0
				<b>Total (Year One) Cost</b>				\$0

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 510501 Staff Meeting

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Title IX Investigation	1	\$600	\$600	1	\$600	\$600	No
<b>Justification:</b> For the investigative team that will work a Title IX investigation. Refreshments and lunches if it is an all day situation.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$600	
				<b>Total (Year One) Cost</b>			\$600	

## Budget Detail and Forecast

**Budget Account:** Dean of Student Services - Matthews, Ann

**Account Number:** 11-00-40010

**GL Code:** 510904 Telephone

**Budget Amunt:** \$900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Telephone charges	1	\$900	\$900	1	\$650	\$650	No	
<p style="margin-left: 40px;"><b>Justification:</b> Charges for use of IP phone system</p> <p style="margin-left: 80px;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$900				\$650	
<b>Total (Year One) Cost</b>				\$900				\$650	

## Budget Detail and Forecast

**Budget Account:** Center Support - Portageville - Matthews, Ann

**Account Number:** 11-30-20015

**GL Code:** 510800 Rental Facilities

**Budget Amunt:** \$20,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Rental Fees	1	\$20,000	\$20,000	1	\$20,000	\$20,000	No
<b>Justification:</b> FY'17 expenses were \$17,360 with no summer courses offered.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$20,000				\$20,000
<b>Total (Year One) Cost</b>				\$20,000				\$20,000

## Budget Detail and Forecast

**Budget Account:** Center Support-Piedmont - Matthews, Ann

**Account Number:** 11-60-20015

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$17,160

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Horne, Claudia M.\$17.6	1	\$17,160	\$17,160	1	\$17,160	\$17,160	No
<b>Justification:</b> Director, Piedmont Ctr (tempor								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$17,160	
								<b>Total (Year One) Cost</b>
								\$17,160

## Budget Detail and Forecast

**Budget Account:** Center Support-Piedmont - Matthews, Ann

**Account Number:** 11-60-20015

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,313

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Horne, Claudia M.\$17.6	1	\$1,313	\$1,313	1	\$1,313	\$1,313	No
<b>Justification:</b> Director, Piedmont Ctr (tempor								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,313	
								<b>Total (Year One) Cost</b>
								\$1,313



## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$70,592

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brooks, Brandi O.	1	\$50,000	\$50,000	1	\$50,000	\$50,000	No
<b>Justification:</b> Director, Educational Talent S								
<b>Remarks:</b> No Data to Display								
High	Childress, Linda G.\$21.12	1	\$20,592	\$20,592	1	\$20,592	\$20,592	No
<b>Justification:</b> Education Coordinator - ETS (p								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$70,592				\$70,592
<b>Total (Year One) Cost</b>				\$70,592				\$70,592

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$174,492

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Davis, Suzanne W.\$17.97	1	\$37,378	\$37,378	1	\$37,378	\$37,378	No
	<b>Justification:</b> Outreach Specialist, Talent Se							
	<b>Remarks:</b> No Data to Display							
High	Hutson, Rebecca D.\$17.86	1	\$37,149	\$37,149	1	\$37,149	\$37,149	No
	<b>Justification:</b> Outreach Specialist, Talent Se							
	<b>Remarks:</b> No Data to Display							
High	Maxwell, Christy R.\$18.08	1	\$37,606	\$37,606	1	\$37,606	\$37,606	No
	<b>Justification:</b> Outreach Specialist, Talent Se							
	<b>Remarks:</b> No Data to Display							
High	Newman, Tammie L.\$19.42	1	\$40,394	\$40,394	1	\$40,394	\$40,394	No
	<b>Justification:</b> Outreach Specialist, Talent Se							
	<b>Remarks:</b> No Data to Display							
High	Wilson, Tamara M.\$10.56	1	\$21,965	\$21,965	1	\$21,965	\$21,965	No
	<b>Justification:</b> Secretary 2, Talent Search							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$174,492				\$174,492
				<b>Total (Year One) Cost</b>				\$174,492

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$34,159

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brooks, Brandi O.	1	\$8,209	\$8,209	1	\$8,113	\$8,113	No
	<b>Justification:</b> Director, Educational Talent S							
	<b>Remarks:</b> No Data to Display							
High	Davis, Suzanne W.\$17.97	1	\$6,378	\$6,378	1	\$6,283	\$6,283	No
	<b>Justification:</b> Outreach Specialist, Talent Se							
	<b>Remarks:</b> No Data to Display							
High	Hutson, Rebecca D.\$17.86	1	\$6,345	\$6,345	1	\$6,250	\$6,250	No
	<b>Justification:</b> Outreach Specialist, Talent Se							
	<b>Remarks:</b> No Data to Display							
High	Maxwell, Christy R.\$18.08	1	\$6,411	\$6,411	1	\$6,316	\$6,316	No
	<b>Justification:</b> Outreach Specialist, Talent Se							
	<b>Remarks:</b> No Data to Display							
High	Newman, Tammie L.\$19.42	1	\$6,816	\$6,816	1	\$6,720	\$6,720	No
	<b>Justification:</b> Outreach Specialist, Talent Se							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$34,159				\$33,682
				<b>Total (Year One) Cost</b>				\$33,682

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$1,960

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Wilson, Tamara M.\$10.56	1	\$1,960	\$1,960	1	\$1,915	\$1,915	No	
<b>Justification:</b> Secretary 2, Talent Search									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$1,960	\$1,915	
						<b>Total (Year One) Cost</b>	\$1,960	\$1,915	

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$39,666

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Brooks, Brandi O.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Director, Educational Talent S									
<b>Remarks:</b> No Data to Display									
High	Davis, Suzanne W.\$17.97	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Outreach Specialist, Talent Se									
<b>Remarks:</b> No Data to Display									
High	Hutson, Rebecca D.\$17.86	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Outreach Specialist, Talent Se									
<b>Remarks:</b> No Data to Display									
High	Maxwell, Christy R.\$18.08	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Outreach Specialist, Talent Se									
<b>Remarks:</b> No Data to Display									
High	Newman, Tammie L.\$19.42	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Outreach Specialist, Talent Se									
<b>Remarks:</b> No Data to Display									
High	Wilson, Tamara M.\$10.56	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Secretary 2, Talent Search									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$39,666				\$35,712	
<b>Total (Year One) Cost</b>				\$39,666				\$35,712	



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brooks, Brandi O. <b>Justification:</b> Director, Educational Talent S <b>Remarks:</b> No Data to Display	1	\$725	\$725	1	\$725	\$725	No
High	Childress, Linda G.\$21.12 <b>Justification:</b> Education Coordinator - ETS (p <b>Remarks:</b> No Data to Display	1	\$1,575	\$1,575	1	\$1,575	\$1,575	No
High	Davis, Suzanne W.\$17.97 <b>Justification:</b> Outreach Specialist, Talent Se <b>Remarks:</b> No Data to Display	1	\$542	\$542	1	\$542	\$542	No
High	Hutson, Rebecca D.\$17.86 <b>Justification:</b> Outreach Specialist, Talent Se <b>Remarks:</b> No Data to Display	1	\$539	\$539	1	\$539	\$539	No
High	Maxwell, Christy R.\$18.08 <b>Justification:</b> Outreach Specialist, Talent Se <b>Remarks:</b> No Data to Display	1	\$545	\$545	1	\$545	\$545	No
High	Newman, Tammie L.\$19.42 <b>Justification:</b> Outreach Specialist, Talent Se <b>Remarks:</b> No Data to Display	1	\$586	\$586	1	\$586	\$586	No
High	Wilson, Tamara M.\$10.56 <b>Justification:</b> Secretary 2, Talent Search <b>Remarks:</b> No Data to Display	1	\$1,680	\$1,680	1	\$1,680	\$1,680	No
<b>Total (Year One) Proposed Cost</b>				\$6,192			\$6,192	
<b>Total (Year One) Cost</b>				\$6,192			\$6,192	

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$9,115

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$4,639	\$4,639	1	\$4,639	\$4,639	No
	<b>Justification:</b> Supplies for the office							
	<b>Remarks:</b> No Data to Display							
High	Supplies	1	\$4,476	\$4,476	1	\$4,476	\$4,476	No
	<b>Justification:</b> This number resulted from the reduction of salary & benefit lines. The savings was put here to keep the total grant in balance.							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$9,115				\$9,115
<b>Total (Year One) Cost</b>				\$9,115				\$9,115



## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 510005 Postage

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<b>Justification:</b> Postage needed to do mailings to participants and their families								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$2,000	
				<b>Total (Year One) Cost</b>			\$2,000	

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$4,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Equipment	1	\$4,750	\$4,750	1	\$4,750	\$4,750	No	
<b>Justification:</b> Possible purchase of replacement computers if needed									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$4,750				\$4,750	
<b>Total (Year One) Cost</b>				\$4,750				\$4,750	

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 510400 Travel

**Budget Amunt:** \$24,435

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel of Specialist	1	\$24,435	\$24,435	1	\$24,435	\$24,435	No
<b>Justification:</b> Travel of Specialist and/or director to participating schools monthly								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$24,435				\$24,435
<b>Total (Year One) Cost</b>				\$24,435				\$24,435

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 510402 Travel - Students

**Budget Amunt:** \$40,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Student Travel on trips	1	\$40,000	\$40,000	1	\$40,000	\$40,000	No
<p><b>Justification:</b> Trips planned for students for an educational purposes--school visits and planned other planned trips that will benefit the students educationally.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$40,000				\$40,000
<b>Total (Year One) Cost</b>				\$40,000				\$40,000

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$3,125

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Membership and Dues	1	\$3,125	\$3,125	1	\$3,125	\$3,125	No
<b>Justification:</b> Memberships and dues for Council for Opportunity in Education and NCAN								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,125				\$3,125
<b>Total (Year One) Cost</b>				\$3,125				\$3,125

## Budget Detail and Forecast

**Budget Account:** Educational Talent Search - Matthews, Ann

**Account Number:** 23-00-80001

**GL Code:** 530004 Indirect Cost

**Budget Amunt:** \$34,596

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Indirect Cost	1	\$34,596	\$34,596	1	\$32,505	\$32,505	No
<p><b>Justification:</b> Indirect Cost</p> <p style="text-align: center;">ADJUSTED FROM REQUESTED AMOUNT BECAUSE INDIRECT COST IS 8.00% OF EXPENSES FOR THIS GRANT. APPROVED AMOUNT REFLECTS 8.00% OF BUDGETED EXPENSES. - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$34,596				\$32,505
<b>Total (Year One) Cost</b>				\$34,596				\$32,505

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$65,367

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	McDaniel, Kristina D.	1	\$65,367	\$65,367	1	\$65,367	\$65,367	No
<b>Justification:</b> Director, Human Resources/Prof								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$65,367	
				<b>Total (Year One) Cost</b>			\$65,367	

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$92,539

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Inman, Jennifer M.\$17.03	1	\$35,422	\$35,422	1	\$35,422	\$35,422	No	
<b>Justification:</b> Assistant Director, Human Reso									
<b>Remarks:</b> No Data to Display									
High	Sitzes, Penny O.\$15.46	1	\$32,157	\$32,157	1	\$32,157	\$32,157	No	
<b>Justification:</b> Administrative Assistant/Human									
<b>Remarks:</b> No Data to Display									
High	Wilkes, Allison N.\$12	1	\$24,960	\$24,960	1	\$24,960	\$24,960	No	
<b>Justification:</b> Human Resource Specialist									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$92,539				\$92,539	
<b>Total (Year One) Cost</b>				\$92,539				\$92,539	



## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$10,296

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Riggs, Kay E.\$10.56	1	\$10,296	\$10,296	1	\$10,296	\$10,296	No
<b>Justification:</b> Part-Time Administrative Assis								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$10,296	
				<b>Total (Year One) Cost</b>				\$10,296

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 500009 Salaries - Overtime

**Budget Amunt:** \$25

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Overtime for Hourly Non-Exempt	1	\$25	\$25	1	\$25	\$25	No
<p><b>Justification:</b> Overtime pay to cover the less than 30 minutes over 40 hours each week, if any. Per procedure, we pay for time clocked of less than 30 minutes. When entering time worked, minutes may not be even resulting in a few minutes each week.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$25				\$25
<b>Total (Year One) Cost</b>				\$25				\$25

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$10,437

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	McDaniel, Kristina D.	1	\$10,437	\$10,437	1	\$10,341	\$10,341	No
<b>Justification:</b> Director, Human Resources/Prof								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$10,437	\$10,341
				<b>Total (Year One) Cost</b>			\$10,437	\$10,341

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$7,708

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Inman, Jennifer M.\$17.03	1	\$2,883	\$2,883	1	\$2,838	\$2,838	No
<b>Justification:</b> Assistant Director, Human Reso								
<b>Remarks:</b> No Data to Display								
High	Sitzes, Penny O.\$15.46	1	\$2,659	\$2,659	1	\$2,614	\$2,614	No
<b>Justification:</b> Administrative Assistant/Human								
<b>Remarks:</b> No Data to Display								
High	Wilkes, Allison N.\$12	1	\$2,166	\$2,166	1	\$2,121	\$2,121	No
<b>Justification:</b> Human Resource Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$7,708				\$7,573
<b>Total (Year One) Cost</b>				\$7,708				\$7,573

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$26,444

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Inman, Jennifer M.\$17.03	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Director, Human Reso								
<b>Remarks:</b> No Data to Display								
High	McDaniel, Kristina D.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director, Human Resources/Prof								
<b>Remarks:</b> No Data to Display								
High	Sitzes, Penny O.\$15.46	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Administrative Assistant/Human								
<b>Remarks:</b> No Data to Display								
High	Wilkes, Allison N.\$12	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Human Resource Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$26,444				\$23,808
<b>Total (Year One) Cost</b>				\$26,444				\$23,808

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 500203 FICA

**Budget Amunt:** \$8,815

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Inman, Jennifer M.\$17.03	1	\$2,710	\$2,710	1	\$2,710	\$2,710	No
<b>Justification:</b> Assistant Director, Human Reso								
<b>Remarks:</b> No Data to Display								
High	McDaniel, Kristina D.	1	\$948	\$948	1	\$948	\$948	No
<b>Justification:</b> Director, Human Resources/Prof								
<b>Remarks:</b> No Data to Display								
High	Riggs, Kay E.\$10.56	1	\$788	\$788	1	\$788	\$788	No
<b>Justification:</b> Part-Time Administrative Assis								
<b>Remarks:</b> No Data to Display								
High	Sitzes, Penny O.\$15.46	1	\$2,460	\$2,460	1	\$2,460	\$2,460	No
<b>Justification:</b> Administrative Assistant/Human								
<b>Remarks:</b> No Data to Display								
High	Wilkes, Allison N.\$12	1	\$1,909	\$1,909	1	\$1,909	\$1,909	No
<b>Justification:</b> Human Resource Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$8,815</b>				<b>\$8,815</b>
<b>Total (Year One) Cost</b>				<b>\$8,815</b>				<b>\$8,815</b>

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	1095-C Forms	1	\$50	\$50	1	\$50	\$50	No
<p><b>Justification:</b> Forms necessary to meet requirements for health care reporting.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Classification folders for FT and Adjunct	1	\$400	\$400	1	\$200	\$200	No
<p><b>Justification:</b> file folder to maintain personnel files</p> <p>SHOULD LESS EMPLOYEES IN FY18 CONSIDER STORING ELECTRONICALLY 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Lanyards and USB Drives for Employees	1	\$650	\$650	1	\$300	\$300	No
<p><b>Justification:</b> Lanyards and USB drives for new employees. All orientation material is provided via a flash drive to provide to new employees. Based on order requirements, we have sufficient amounts to normally last for two years so orders are completed on an every other year basis.</p> <p>We have not ordered in two years. If we do not order in FY18, we will not be able to continue to utilize this method to provide new employee material for training.</p> <p>LESS HIRING IN FY18 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Toner - HR	1	\$300	\$300	1	\$300	\$300	No
<p><b>Justification:</b> Toner for printers in HR and payroll.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	W-2 Forms	1	\$50	\$50	1	\$50	\$50	No
<p><b>Justification:</b> Produce and mail W-2 forms.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Disability Services	1	\$150	\$150	1	\$150	\$150	No
<p><b>Justification:</b> Disability services provides funds as necessary to meet personnel accommodation requests.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fax machine toner	1	\$75	\$75	1	\$75	\$75	No
<b>Justification:</b> Toner for the fax machine used in Human Resources.								
<b>Remarks:</b> No Data to Display								
High	Check Envelopes	1	\$135	\$135	1	\$135	\$135	No
<b>Justification:</b> Envelopes to mail checks.								
<b>Remarks:</b> No Data to Display								
High	Paper	12	\$37	\$444	12	\$37	\$444	No
<b>Justification:</b> Paper for daily operations.								
<b>Remarks:</b> No Data to Display								
High	General Office Supplies	1	\$300	\$300	1	\$200	\$200	No
<b>Justification:</b> General office supplies such as paper clips, post notes, staples, etc.								
BASED OF HISTORICAL 5/24/17 - JLA								
<b>Remarks:</b> No Data to Display								
High	Copy Charges	1	\$250	\$250	1	\$250	\$250	No
<b>Justification:</b> copy machine charges for daily operations.								
<b>Remarks:</b> No Data to Display								
High	Labor Law Posters	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> Labor law poster updates as required by state and federal law. August 2017 Missouri Right to Work becomes effective. This will be a new poster requirement.								
<b>Remarks:</b> No Data to Display								
High	Five year calendar	1	\$30	\$30	0	\$30	\$0	No
<b>Justification:</b> Five year calendar for payroll. Use for daily operations and tracking.								
CREATE IN EXCEL AND STORE ELECTRONICALLY 5/24/17 - JLA								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,984				\$2,304
<b>Total (Year One) Cost</b>				\$2,984				\$2,304



## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 510005 Postage

**Budget Amunt:** \$800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$800	\$800	1	\$800	\$800	No
<b>Justification:</b> Postage for correspondence and mail checks.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$800	
				<b>Total (Year One) Cost</b>			\$800	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Air Evac	1	\$8,175	\$8,175	1	\$8,175	\$8,175	No
<p><b>Justification:</b> Membership for all full-time employees.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Kneibert Clinic Drug Screening	1	\$150	\$150	1	\$150	\$150	No
<p><b>Justification:</b> Drug screen for worker's compensation and drug screen for random checks.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	United Healthcare - Retiree/COBRA Services	1	\$2,850	\$2,850	1	\$2,850	\$2,850	No
<p><b>Justification:</b> Administrative services for retiree billing. Administrative services for COBRA notification requirements and billing. Provide notification requirements to COBRA and retiree participants during the open enrollment process for benefits. Replaces Mangrove/Asure as the TPA for services.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	TASC - TPA for HRA	1	\$7,500	\$7,500	1	\$7,500	\$7,500	No
<p><b>Justification:</b> Third Party Administrator for the college funded Health Reimbursement Account (HRA) for full-time, benefit eligible employees.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Delta Document Shredding	12	\$34	\$408	12	\$34	\$408	No
<p><b>Justification:</b> Shredding bin for HR and payroll files. Clean out continues from documents sent to HR from other offices for review. We will also be moving forward with document imaging in FY18 and will need proper file destruction.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Validity Screening Solutions	1	\$6,000	\$6,000	1	\$6,000	\$6,000	No
<p><b>Justification:</b> Background checks for all new hire employees (full and part-time).</p> <p><b>Remarks:</b> No Data to Display</p>								
High	National Benefit Services (Section 125 Plan)	1	\$4,000	\$4,000	1	\$4,000	\$4,000	No
<p><b>Justification:</b> Administration costs for the Section 125 plan. This covers the flexible spending and dependent care accounts as well as the pre-tax options. Services cover required reporting and reimbursement to employees. In previous years, the administration costs were covered by the broker and carrier.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MEHG Consortium	190	\$50	\$9,500	190	\$50	\$9,500	No
<b>Justification:</b> One time entry fee per active insured member to the MEHG insurance consortium. FY2018 year only.								
<b>Remarks:</b> No Data to Display								
High	WageWorks (AFLAC) - FSA and dependent care run out period	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> Administration charges for a 30-day run-out period for claims processing.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$38,733				\$38,733
<b>Total (Year One) Cost</b>				\$38,733				\$38,733

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 510301 Gifts & Honoraria

**Budget Amunt:** \$1,515

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Five (5) Years of Service	13	\$30	\$390	13	\$30	\$390	No
	<b>Justification:</b> Five (5) years of service recognition.							
	<b>Remarks:</b> No Data to Display							
High	Ten (10) Years of Service	1	\$600	\$600	1	\$600	\$600	No
	<b>Justification:</b> With the college name change and pending logo change, new lapel pins will need to be ordered for 10 year service recipients.							
	<b>Remarks:</b> No Data to Display							
High	Fifteen (15) Years of Service	3	\$55	\$165	3	\$55	\$165	No
	<b>Justification:</b> Fifteen (15) years of service recognition.							
	<b>Remarks:</b> No Data to Display							
High	Twenty-five (25) Years of Service	1	\$100	\$100	1	\$100	\$100	No
	<b>Justification:</b> Twenty-five years of service recipient. Crystal gift for 25 years.							
	<b>Remarks:</b> No Data to Display							
High	Retiree Plaques	4	\$65	\$260	4	\$65	\$260	No
	<b>Justification:</b> Honor our retirees with plaque from the college.							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$1,515</b>				<b>\$1,515</b>
<b>Total (Year One) Cost</b>				<b>\$1,515</b>				<b>\$1,515</b>

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 510305 Employee Recruitment

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Employee Recruitment	1	\$5,000	\$5,000	1	\$3,000	\$3,000	No
<p><b>Justification:</b> Recruitment for personnel via local papers, national advertising, and online specialty sites.</p> <p style="text-align: center;">SHOULD BE LESS HIRING IN FY18 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$5,000				\$3,000
<b>Total (Year One) Cost</b>				\$5,000				\$3,000

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 510400 Travel

**Budget Amunt:** \$50

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	PSRS/PEERS Conference (Retirement System)	1	\$50	\$50	1	\$50	\$50	No
<p><b>Justification:</b> One day cost for Assistant Director to attend the retirement system conference. This conference provides updates to the retirement system regarding membership, reporting, etc.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$50				\$50
<b>Total (Year One) Cost</b>				\$50				\$50

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$1,134

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	SHRM - Society for HR Managment	1	\$199	\$199	1	\$199	\$199	No	
<p><b>Justification:</b> SHRM membership. Provides resources for HR and payroll issues as well as professional development opportunities.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	American Payroll Association	1	\$220	\$220	1	\$220	\$220	No	
<p><b>Justification:</b> Payroll updates and resources including access to listserv contacts.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	College and Universities Professional Association for HR (CUPA-HR)	1	\$605	\$605	1	\$605	\$605	No	
<p><b>Justification:</b> Access to HR and payroll resources specific to higher education. CUPA-HR also provides access to free webinars for professional development.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Missouri College and Universities Professional Association for HR (MCUPA-HR)	1	\$55	\$55	1	\$55	\$55	No	
<p><b>Justification:</b> Missouri association for higher education HR. Offers networking and updates specific to MO and HR, including access to utilize the listserv contacts.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	SHRM of SEMO	1	\$55	\$55	1	\$55	\$55	No	
<p><b>Justification:</b> Membership to the local SHRM of Southeast Missouri. This organization provides local area networking and contacts for HR and payroll issues. They also provide very low cost local professional development opportunities.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$1,134				\$1,134	
<b>Total (Year One) Cost</b>				\$1,134				\$1,134	





## Budget Detail and Forecast

GL Code: 510404 Professional Development/Travel

Budget Amunt: \$3,900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
Medium	Midwest Regional Payroll Conference	1	\$1,700	\$1,700	0	\$0	\$0	No	
<p><b>Justification:</b> Payroll has never attended a full conference opportunity dedicated to the functions of the payroll office. This is a conference held in Missouri and would provide the opportunity for networking as well as relevant topics to assist in knowledge and to gain efficiencies for payroll functions.</p> <p style="text-align: center;">TRANSFER FUNDS FROM ANOTHER DEVELOPMENT LINE IF NEEDED 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$1,700				\$0	
<b>2017-2018 (Year One) Proposed</b>									
High	MCUPA-HR - Missouri College and Universities Professional Association for HR Conference	1	\$500	\$500	1	\$500	\$500	No	
<p><b>Justification:</b> Missouri conference specifically for HR in higher education. The contacts and network provide great resources for HR and payroll related issues within HR. This provides annual professional development for two people within the department.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	SHRM of SEMO	1	\$300	\$300	1	\$300	\$300	No	
<p><b>Justification:</b> Local Society for Human Resources Management group for Southeast Missouri host an annual conference in Cape. One day conference that does provide local contacts for businesses as well as excellent and relevant presenters and topics.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	SHRM of Missouri - Society for Human Resources Management	1	\$1,200	\$1,200	0	\$1,200	\$0	No	
<p><b>Justification:</b> Provides networking with all Human Resources colleagues from across the state of Missouri. The agenda provides relevant topics and updates related to the changing regulations in federal and state law regarding personnel.</p> <p style="text-align: center;">REDUCED DUE TO BUDGET - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Webinars for HR and Payroll	1	\$200	\$200	1	\$200	\$200	No	
<p><b>Justification:</b> Webinars and supplemental training material for HR and payroll. Assist to remain current with changing laws and regulations.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,200				\$1,000	
<b>Total (Year One) Cost</b>				\$3,900				\$1,000	Page 927 of 1421

## Budget Detail and Forecast

**Budget Account:** Human Resources - McDaniel, Kristina

**Account Number:** 11-00-42010

**GL Code:** 510501 Staff Meeting

**Budget Amunt:** \$7,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fall and Spring Convocation Meals	2	\$3,550	\$7,100	2	\$3,050	\$6,100	No
<b>Justification:</b> Fall and Spring Convocation Meals for staff and faculty.								
<b>Remarks:</b> No Data to Display								
High	Orientation	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Drinks and snacks for orientation training sessions. No funding approved in FY17.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$7,200				\$6,200
<b>Total (Year One) Cost</b>				\$7,200				\$6,200

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$59,518

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Milligan, Laura A.	1	\$59,518	\$59,518	1	\$59,518	\$59,518	No
<b>Justification:</b> Director of Housing								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$59,518	
				<b>Total (Year One) Cost</b>				\$59,518

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$29,266

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Julian, Casey L.\$14.07	1	\$29,266	\$29,266	1	\$29,266	\$29,266	No
<b>Justification:</b> Assistant Director of Housing								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$29,266	
				<b>Total (Year One) Cost</b>				\$29,266

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$14,791

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Julian, Casey L.\$14.07	1	\$5,202	\$5,202	1	\$5,107	\$5,107	No
<b>Justification:</b> Assistant Director of Housing								
<b>Remarks:</b> No Data to Display								
High	Milligan, Laura A.	1	\$9,589	\$9,589	1	\$9,493	\$9,493	No
<b>Justification:</b> Director of Housing								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$14,791				\$14,600
<b>Total (Year One) Cost</b>				\$14,791				\$14,600

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Julian, Casey L.\$14.07	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Director of Housing								
<b>Remarks:</b> No Data to Display								
High	Milligan, Laura A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director of Housing								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,287

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Julian, Casey L.\$14.07	1	\$424	\$424	1	\$424	\$424	No
<b>Justification:</b> Assistant Director of Housing								
<b>Remarks:</b> No Data to Display								
High	Milligan, Laura A.	1	\$863	\$863	1	\$863	\$863	No
<b>Justification:</b> Director of Housing								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,287				\$1,287
<b>Total (Year One) Cost</b>				\$1,287				\$1,287

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$350	\$350	1	\$200	\$200	No
<p><b>Justification:</b> General office supplies needed to complete the day to day operations of housing.</p> <ul style="list-style-type: none"> <li>- Copy paper for printing of Lease Contracts, Housing Applications, Disciplinary communications, Program/event flyers, Health &amp; Safety Inspections, Lease Renewal forms, all Move-In/Out paperwork, Mandatory Orientation paperwork, and various other sundries.</li> <li>- Copy charges</li> <li>- Toner for copy machine</li> <li>- Business Cards</li> <li>- Pens (for Move-In/Out paperwork), highlighters, binder clips, labels, file folders, dry-Erase markers</li> </ul> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$350	\$200
				<b>Total (Year One) Cost</b>			\$350	\$200



## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$23,700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	HD Supply	1	\$3,000	\$3,000	1	\$2,000	\$2,000	No	
	<p><b>Justification:</b> Maintenance supplies needed to fix small issues that occur during the physical year. Example items include but not limited to: light bulbs, blinds, exhaust fans, door knobs, etc.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
Medium	Pool Chemicals	2	\$600	\$1,200	2	\$500	\$1,000	No	
	<p><b>Justification:</b> Needed for the purchase of pool chemicals to properly maintain the pool for the residents. This amount is provided by taking last year's amount and adding for inflation.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Plumbing and HVAC Emergency Funds	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No	
	<p><b>Justification:</b> Funds to repair or replace plumbing and HVAC equipment in the case of emergency.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Air Filters	100	\$125	\$12,500	12	\$114	\$1,368	No	
	<p><b>Justification:</b> Monthly replacement air filters for HVAC systems in each apartment. Price based on FY17 cost on \$113.28 plus 10% to account for inflation.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Appliance Replacement	1	\$4,000	\$4,000	1	\$1,000	\$1,000	No	
	<p><b>Justification:</b> The appliances in the resident apartments are over 10 years old. We are having to replace them on a more regular basis. This allows us to replace/upgrade these appliances, as needed, to more energy efficient models.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$23,700				\$8,368	
<b>Total (Year One) Cost</b>				\$23,700				\$8,368	Page 935 of 1421

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510005 Postage

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$300	\$300	1	\$100	\$100	No
<p><b>Justification:</b> Funds needed to mail out new resident packets before the beginning of each semester.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$300				\$100
<b>Total (Year One) Cost</b>				\$300				\$100

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510100 Equipment

**Budget Amunt:** \$3,997

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Printing Calculator	1	\$43	\$43	1	\$43	\$43	No	
<p><b>Justification:</b> Purchase calculator for Director's desk in order to easier facilitate computing and analyzing satisfaction rates and other data. Currently using cell phone or computer calculator.</p> <p>Priced online at OfficeMax:            Canon P23 Printing Calculator - \$22.99 (Sale) \$32.00 (Reg.)            Single Ply Paper Rolls, White, 12-pack - \$9.99</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Student Housing Mattresses	1	\$3,954	\$3,954	1	\$3,954	\$3,954	No	
<p><b>Justification:</b> Recycling out older mattresses will assist Housing in ensuring new mattresses, with commercial grade hypoallergenic mattresses covers, will reduce the chance of bedbugs, allergic reactions, and maintain required fire retardant level. Thus increase student satisfaction with our facilities.</p> <p>13 standard twin mattress @ \$116 = \$1508            5 XL twin mattress @ \$127 = \$635            13 standard twin mattress covers @ \$22 = \$286            5 XL twin mattress covers @ \$22 = \$110            1 standard bed frame @ \$105 = \$105            1 XL bed frame @ \$ 110 = \$110            Estimated freight = \$1200            TOTAL = \$3,954            (prices based on 10% inflation)</p> <p>One of each size bed frame has been included in budget in case we need them. Until we do annual post-spring semester inventory, we aren't certain we will need them or need more than just one.</p> <p><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Enhanced Cost</b>			\$3,997	\$3,997	
				<b>Total (Year One) Cost</b>			\$3,997	\$3,997	

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510104 Bldg. Maintenance Equipment

**Budget Amunt:** \$175,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Replace Existing AC Units	50	\$3,500	\$175,000	0	\$0	\$0	No
<p><b>Justification:</b> The Environmental Protection Agency (EPA) mandated R-22 refrigerant will no longer be produced after January 1, 2020. All 50 of our apartment A/C units use R-22 refrigerant. The closer we get to the deadline, the more the price for R-22 will skyrocket. Housing will work with Maintenance to manage the transition to the new (R-410A) refrigerant-using units while they continue to maintain our current R-22 systems. Although startup cost may be high, in the long run Rivers Ridge wants to be proactive in saving the College thousands of dollars.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$175,000				\$0
<b>Total (Year One) Cost</b>				\$175,000				\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Replace Seven Apartment's Flooring Each Year.	7	\$4,584	\$32,088	7	\$4,143	\$29,001	No
<p><b>Justification:</b> We would like to continue to replace the substandard flooring in Housing apartments. Currently half of the student apartments have been outfitted with the new wood plank flooring. The remaining number apartments to be done is 24. We would like to complete seven this physical year. This would complete the 200 Building's flooring. The 100 Building apartment floors would be completed in increments of six each physical year hereafter. This amount was taken from the amount given last year and increased for inflation. This project would require bids.</p> <p>Upgrading the appearance of apartment interiors will increase resident satisfaction and retention. It also make the floors easier to clean, sanitize, and maintain for both Housing and residents.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Paint Exterior of Resident Buildings and Clubhouse	1	\$55,000	\$55,000	0	\$0	\$0	No
<p><b>Justification:</b> Painting the exterior of the resident buildings and Clubhouse is long overdue. Trim, soffit, and fascia boards are peeling, flaking, and fading. They are raw wood. First appearances for visitors and prospective residents/students is disappointing. Parents and prospective students quite often have a negative reaction. This makes it difficult to fill the apartments with more than just athletes.</p> <p>This amount was provided by taking the last year's amount and adjusting for inflation. \$55,000</p> <p>REDUCED PER WP (TRET) - CSE 5/18/17</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$87,088			\$29,001	

**2017-2018 (Year One) Proposed**

High	Republic Services	12	\$420	\$5,040	12	\$420	\$5,040	No
<p><b>Justification:</b> Monthly charge for waste pickup plus additional charges for extra services at the start of fall semester and the end of spring semester.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Moss Mowing	1	\$6,000	\$6,000	0	\$6,000	\$0	No
	<b>Justification:</b> Mowing and upkeep of Housing premises.							
	REDUCED BASED ON HISTORICAL SPENDING. SEE MAINTENANCE BUDGETS - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	A-1 Backflow (Inspection)	1	\$400	\$400	1	\$375	\$375	No
	<b>Justification:</b> Annual inspection of five backflows in Housing. Inspection is normally conducted in March.							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	Yearly Sanitizing of Resident Apartments	1	\$32,180	\$32,180	1	\$29,000	\$29,000	No
	<b>Justification:</b> All vacant apartments are cleaned and sanitized prior to admittance of any new/returning residents. This is done to prevent the spreading of any virus/bacteria.							
	<p>Cost:</p> <p>18 apartments x \$350 for cleaning of carpet. [\$6,300]</p> <p>16 apartments x \$150 for cleaning of VCT(bath only). [\$2,400]</p> <p>17 apartments x \$275 for cleaning of VCT tile (kitchen, living room, and hallways) [\$4,675]</p> <p>12 apartments x \$400 for cleaning wood plank flooring (apt. 137 living room to be done at no charge) [\$4,800]</p> <p>16 apartments x \$250.00 for cleaning of wood plank floors only in common area, kitchen, halls, and bedrooms [\$4,000]</p> <p>46 apartments x \$217.50 for cleaning and sanitizing. [\$10,005]</p> <p>*These amounts are contingent on installation of replacement (wood plank) flooring in 7 apartments in FY18.</p> <p>If not replaced: \$350 for cleaning of carpet x 7 apartments = \$2,450  \$275 for cleaning of VCT tile (kitchen, living room, and hallways) x 7 apartments = \$1,925  Total = \$4,375</p> <p>If replaced: \$400 for cleaning wood plank flooring x 7 apartments = \$2,800</p>							
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	The Bug Man Pest Control Services	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
<b>Justification:</b> Prevent ants,bugs, wasps, mice and other pests from invading/destroying apartments or harming residents. \$140 monthly charge x 12 months = \$1,680 plus \$320 for any additional special treatments which may be required throughout the year.								
<b>Remarks:</b> No Data to Display								
High	Cintas Fire Alarm Emergency Repairs	1	\$2,500	\$2,500	1	\$1,500	\$1,500	No
<b>Justification:</b> Fire Alarm emergency repair and service calls.  REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
High	Roofing Repairs	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No
<b>Justification:</b> Amount suggested by maintenance to cover any roofing repairs needed throughout the physical year. This will not be needed if the new roof is approved <b>Remarks:</b> No Data to Display								
High	Painting Interior of Resident Apartments	15	\$850	\$12,750	15	\$333	\$4,995	No
<b>Justification:</b> Labor and Paint for 15 rooms. Continued from FY 17. Most of the resident rooms will need touch up and not fully repainted.  REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$63,870				\$45,910
<b>Total (Year One) Cost</b>				\$150,958				\$74,911

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510210 Bank Service Fees

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Bond Service Fees Series 2012A	2	\$750	\$1,500	2	\$750	\$1,500	No	
<b>Justification:</b> Required bonding fees \$750 twice per year									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,500	
<b>Total (Year One) Cost</b>				\$1,500				\$1,500	



## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510400 Travel

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel	1	\$100	\$100	0	\$100	\$0	No
<p><b>Justification:</b> In FY16, Three Rivers, Jefferson, and Mineral Area College formed a cohort in order to exchange best practices for Student Housing management. They will meet twice a year at Mineral Area College, since it is a more central location, with one visit to each Student Housing facility to establish a baseline from which to build on the cohort.</p> <p style="margin-left: 40px;">ALREADY WENT</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$100				\$0
<b>Total (Year One) Cost</b>				\$100				\$0

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$310

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ACUHO-I Membership	1	\$310	\$310	1	\$310	\$310	No
<p><b>Justification:</b> Dues for the Association of College and University Housing Officers – International (ACUHO-I) which empowers campus housing and residence life professionals. Dues were increased mid-year in FY17 by \$7.00. ThisFY18 request includes another \$7.00 increase cushion.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$310				\$310
<b>Total (Year One) Cost</b>				\$310				\$310

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$60

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	RA (Resident Assistant) Coach Service	5	\$12	\$60	5	\$12	\$60	No
<p><b>Justification:</b> Reslife.Net is an online resource for staff working in college and university residence life and housing administration. They have many subscription services which offer extensive training and resources to make work easier for Housing Professionals and Resident Assistants. One such service is RA Coach. It's offerings include a full lineup of Rapid Reporter forms, Lovin' the Learnin' presentations, and training podcasts.</p> <p>2017/2018 RA Coach Service provides:</p> <ul style="list-style-type: none"> <li>• A new roster of 16 training Videos/Adobe Flash modules, with optional testing for the Lovin' the Learnin' area. They are bringing back the Mental Health in the Residence Halls series, which includes training videos, case studies and detailed information on this serious topic.</li> <li>• The Video Staff Trainer (VST) service will remain as a bundled option with the RA Coach for the next subscription year, for no additional charge.</li> <li>• An Updated Virtual Programming Area with over 180 fully developed programs to assist Housing trainers with improving the RA staffs programming efforts. Online forms, podcasts, Icebreakers, roommate agreements and monthly planning guides are also available.</li> <li>• Pricing will remain at \$12.00 per RA, for the upcoming year. All professional staff will have free access for planning &amp; training development purposes.</li> </ul>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$60				\$60
<b>Total (Year One) Cost</b>				\$60				\$60

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Mandatory Orientation	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> Lunch provided for day-long fall semester mandatory Student Housing orientation. This amount was calculated by taking the amount spent last year for food and beverage and decreasing based on amount of unconsumed food.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Monthly Programming Events	8	\$250	\$2,000	8	\$250	\$2,000	No
<p><b>Justification:</b> Each month we do activities for housing residents. These events help build a foundation for a sense of community and engagement. It will also serve to educate residents on subjects relating to "real" life.</p> <p>there will be one large program per month (8).</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$2,500	\$2,500
				<b>Total (Year One) Cost</b>			\$2,500	\$2,500

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510501 Staff Meeting

**Budget Amunt:** \$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Maintenance Appreciation Lunch	1	\$250	\$250	0	\$0	\$0	No
<p><b>Justification:</b> Provide an Appreciation Lunch for the college Maintenance Team. The Maintenance Team is perpetually stuck doing the dirty work in Housing, yet they continue to provide us with excellent customer service. Based on the Resident Satisfaction Survey there has been a 6-8% (Very Satisfied) decrease in resident satisfaction from SP/15 to SP16. One way to boost those approval ratings is by showing our appreciation for the Maintenance Team. Appreciation breeds confidence and respect.</p> <p>When you treat coworkers with respect, when you help them solve their problems and meet or exceed the demands of the job, your value increases dramatically. Just as you should do whatever it takes to satisfy a customer, you should do whatever it takes to help a coworker. - John Tschohl</p> <p>GREAT IDEA, BUT FIND A FREE WAY TO APPRECIATE THEM - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$250	\$0
				<b>Total (Year One) Cost</b>			\$250	\$0

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510900 Electricity

**Budget Amunt:** \$69,044

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cable	1	\$69,044	\$69,044	1	\$59,000	\$59,000	No
<p><b>Justification:</b> This amount was provided by averaging usage for first 6 months of FY17 and adding 10% for inflation.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$69,044	\$59,000
						<b>Total (Year One) Cost</b>	\$69,044	\$59,000

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510901 Water & Sewer

**Budget Amunt:** \$18,822

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Water & Sewer	1	\$18,822	\$18,822	1	\$17,500	\$17,500	No
<p><b>Justification:</b> This amount was provided by averaging usage for first 6 months of FY17 and adding 10% for inflation.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$18,822	\$17,500
						<b>Total (Year One) Cost</b>	\$18,822	\$17,500

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510902 Natural Gas

**Budget Amunt:** \$8,803

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Natural Gas	1	\$8,803	\$8,803	1	\$7,800	\$7,800	No
<p><b>Justification:</b> This amount was provided by averaging usage for first 6 months of FY17 and adding 10% for inflation.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$8,803	\$7,800
						<b>Total (Year One) Cost</b>	\$8,803	\$7,800



## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510903 Cable

**Budget Amunt:** \$9,300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cable	1	\$9,300	\$9,300	1	\$9,300	\$9,300	No
<b>Justification:</b> This amount was provided by averaging usage for first 6 months of FY17 and adding 10% for inflation.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$9,300	
								<b>Total (Year One) Cost</b>
								\$9,300

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 510904 Telephone

**Budget Amunt:** \$1,671

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cell phones	1	\$1,671	\$1,671	1	\$1,671	\$1,671	No
<p><b>Justification:</b> This amount was provided by averaging usage for first 6 months of FY17 and adding 10% for inflation. This is to cover the cell phone charges for the Director of Housing, Assistant Director of Housing and the RA on-call.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,671				\$1,671
<b>Total (Year One) Cost</b>				\$1,671				\$1,671

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 511000 Insurance - Property

**Budget Amunt:** \$7,900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Property Insurance	1	\$7,900	\$7,900	1	\$7,900	\$7,900	No
	<b>Justification:</b> Property Insurance							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$7,900	
				<b>Total (Year One) Cost</b>			\$7,900	

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$25,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Resident Assistant Scholarships	10	\$2,500	\$25,000	10	\$2,500	\$25,000	No
<b>Justification:</b> Flat rate scholarship for five Resident Assistants each semester (5 for fall 2017, 5 for spring 2018).								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>	\$25,000			\$25,000
				<b>Total (Year One) Cost</b>				\$25,000

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 530003 Interest

**Budget Amunt:** \$300,094

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bond 2012A Principal	1	\$175,000	\$175,000	1	\$175,000	\$175,000	No
	<b>Justification:</b> Per bond debt schedule (see docs)							
	<b>Remarks:</b> No Data to Display							
High	Bond 2012A Interest	2	\$62,547	\$125,094	2	\$62,547	\$125,094	No
	<b>Justification:</b> Per debt schedule (see docs)							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$300,094				\$300,094
<b>Total (Year One) Cost</b>				\$300,094				\$300,094

## Budget Detail and Forecast

**Budget Account:** Student Housing - Milligan, Laura

**Account Number:** 12-00-50015

**GL Code:** 550003 Building Improvements

**Budget Amunt:** \$123,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Replace Student Housing Roofs	1	\$123,000	\$123,000	0	\$0	\$0	No
	<p><b>Justification:</b> The roofs in housing have been repaired numerous times. Replacement was recommended by a roof inspector in FY15 as well as the roofer who provided the estimate (Charles Hampton). Professional Facilities management experts recommend inspection of facility roofs by a licensed roof inspector twice a year. Roof maintenance should not be left to facility maintenance personnel. Roofs are only patched when damaged by storms or heavy winds. Failure of a roof can easily lead to damage that cost more than the inspection. (see article)</p> <p>REDUCED PER WP (TRET) - CSE 5/18/17 CUT 5/26/17</p>							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Enhanced Cost</b>	\$123,000			\$0
				<b>Total (Year One) Cost</b>	\$123,000			\$0

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$55,825

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Morris, Regina M.	1	\$55,825	\$55,825	1	\$55,825	\$55,825	No
<b>Justification:</b> Director, Financial Aid								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$55,825	
								<b>Total (Year One) Cost</b>
								\$55,825

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$151,860

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Dougherty, William J.\$16.48	1	\$34,278	\$34,278	1	\$34,278	\$34,278	No
<b>Justification:</b> Financial Aid Verification Spe								
<b>Remarks:</b> No Data to Display								
High	Esquivel, Jennifer L.\$13.46	1	\$27,997	\$27,997	1	\$27,997	\$27,997	No
<b>Justification:</b> Student Loan Management Specia								
<b>Remarks:</b> No Data to Display								
High	Jameson, Alexander M.\$10	1	\$20,800	\$20,800	1	\$20,800	\$20,800	No
<b>Justification:</b> Financial Aid Specialist								
<b>Remarks:</b> No Data to Display								
High	Mannon, Donna M.\$16.48	1	\$34,278	\$34,278	1	\$34,278	\$34,278	No
<b>Justification:</b> Financial Aid Advisor-Third Pa								
<b>Remarks:</b> No Data to Display								
High	McFadden, Danielle L.\$16.59	1	\$34,507	\$34,507	1	\$34,507	\$34,507	No
<b>Justification:</b> Assistant Director, Financial								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$151,860				\$151,860
<b>Total (Year One) Cost</b>				\$151,860				\$151,860



## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$31,891

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Dougherty, William J.\$16.48	1	\$5,929	\$5,929	1	\$5,833	\$5,833	No
<b>Justification:</b> Financial Aid Verification Spe								
<b>Remarks:</b> No Data to Display								
High	Esquivel, Jennifer L.\$13.46	1	\$5,018	\$5,018	1	\$4,923	\$4,923	No
<b>Justification:</b> Student Loan Management Specia								
<b>Remarks:</b> No Data to Display								
High	Mannon, Donna M.\$16.48	1	\$5,929	\$5,929	1	\$5,833	\$5,833	No
<b>Justification:</b> Financial Aid Advisor-Third Pa								
<b>Remarks:</b> No Data to Display								
High	McFadden, Danielle L.\$16.59	1	\$5,962	\$5,962	1	\$5,867	\$5,867	No
<b>Justification:</b> Assistant Director, Financial								
<b>Remarks:</b> No Data to Display								
High	Morris, Regina M.	1	\$9,053	\$9,053	1	\$8,958	\$8,958	No
<b>Justification:</b> Director, Financial Aid								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$31,891				\$31,414
				<b>Total (Year One) Cost</b>				\$31,414

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$1,880

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Jameson, Alexander M.\$10	1	\$1,880	\$1,880	1	\$1,835	\$1,835	No	
<b>Justification:</b> Financial Aid Specialist									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$1,880	\$1,835	
						<b>Total (Year One) Cost</b>			\$1,880
								\$1,835	

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$39,666

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Dougherty, William J.\$16.48	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Financial Aid Verification Spe								
<b>Remarks:</b> No Data to Display								
High	Esquivel, Jennifer L.\$13.46	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Student Loan Management Specia								
<b>Remarks:</b> No Data to Display								
High	Jameson, Alexander M.\$10	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Financial Aid Specialist								
<b>Remarks:</b> No Data to Display								
High	Mannon, Donna M.\$16.48	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Financial Aid Advisor-Third Pa								
<b>Remarks:</b> No Data to Display								
High	McFadden, Danielle L.\$16.59	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Director, Financial								
<b>Remarks:</b> No Data to Display								
High	Morris, Regina M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director, Financial Aid								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$39,666				\$35,712
<b>Total (Year One) Cost</b>				\$39,666				\$35,712

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Dougherty, William J.\$16.48	1	\$497	\$497	1	\$497	\$497	No
<b>Justification:</b> Financial Aid Verification Spe								
<b>Remarks:</b> No Data to Display								
High	Esquivel, Jennifer L.\$13.46	1	\$406	\$406	1	\$406	\$406	No
<b>Justification:</b> Student Loan Management Specia								
<b>Remarks:</b> No Data to Display								
High	Jameson, Alexander M.\$10	1	\$1,591	\$1,591	1	\$1,591	\$1,591	No
<b>Justification:</b> Financial Aid Specialist								
<b>Remarks:</b> No Data to Display								
High	Mannon, Donna M.\$16.48	1	\$497	\$497	1	\$497	\$497	No
<b>Justification:</b> Financial Aid Advisor-Third Pa								
<b>Remarks:</b> No Data to Display								
High	McFadden, Danielle L.\$16.59	1	\$500	\$500	1	\$500	\$500	No
<b>Justification:</b> Assistant Director, Financial								
<b>Remarks:</b> No Data to Display								
High	Morris, Regina M.	1	\$809	\$809	1	\$809	\$809	No
<b>Justification:</b> Director, Financial Aid								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,300				\$4,300
<b>Total (Year One) Cost</b>				\$4,300				\$4,300

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	FAFSA Workshops	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> Continue to service high schools and other agencies with FAFSA workshops as requested. This was budgeted last year in Travel budget but is actually is a form of recruiting new students.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$500				\$500
<b>Total (Year One) Cost</b>				\$500				\$500

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 510303 Printing

**Budget Amunt:** \$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Postcards	1	\$250	\$250	1	\$250	\$250	No	
<b>Justification:</b> Postcards will be continued to be used as an alternative method to contact students with issues or missing documents.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$250				\$250	
<b>Total (Year One) Cost</b>				\$250				\$250	

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 510400 Travel

**Budget Amunt:** \$925

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Annual Default Prevention Grant Meeting	1	\$350	\$350	0	\$350	\$0	No
<p><b>Justification:</b> Annual default prevention grant meeting is required for schools who wish to participate in the Default Prevention Grant. See attached document "Request for Travel Authorization Regina Morris MDHE Default Grant Meeting 042018"</p> <p style="text-align: center;">GRANT COVERED IF APPROVED - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	External Location Visits	1	\$300	\$300	1	\$300	\$300	No
<p><b>Justification:</b> Required for the Default Management Specialist to perform loan workshops and educate student loan borrowers at the external locations.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	FAFSA Frenzy Site Coordinator Meeting	1	\$275	\$275	0	\$275	\$0	No
<p><b>Justification:</b></p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$925				\$300
<b>Total (Year One) Cost</b>				\$925				\$300

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$1,820

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Missouri Association of Student Financial Aid Personnel (MASFAP)	1	\$325	\$325	1	\$325	\$325	No
<p><b>Justification:</b> Membership dues for the Missouri Association of Student Financial Aid Personnel (MASFAP), participation in annual association conference, and access for all Three Rivers associates to obtain information from the organization website.</p> <p>Conference includes federal updates from the Department of Education, state updates from Missouri Department of Education as well as training for a variety of topics which assist the Office of Financial Aid to maintain compliance. The team will also have the opportunity to network with other financial aid staff members and discuss different procedures and techniques that other colleges have in place that may improve excellent student service.</p>								
<b>Remarks:</b> No Data to Display								
High	NASFAA Membership and Webinar	1	\$1,495	\$1,495	1	\$1,495	\$1,495	No
<p><b>Justification:</b> Annual membership dues and webinar package for annual NASFAA membership. Membership allows access to the webinar package and saves approximately 50% off the price of each webinar and includes access to twelve fee based Webinars that are offered between July 1 and June 30 each year. The package includes unlimited licenses which means everyone at the institution with a (free) myNASFAA account can participate from their own computer when they register for a live event or if the event is missed watch an on-demand archived version and access to the follow-up Q&amp;A documents.</p> <p>Information is updated according to regulatory changes and assists the Office of Financial Aid in staying current with all the upcoming changes and ensuring compliance is maintained.</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,820				\$1,820
<b>Total (Year One) Cost</b>				\$1,820				\$1,820



## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$3,988

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	MASFAP Conference	1	\$1,200	\$1,200	1	\$1,200	\$1,200	No
<p><b>Justification:</b> Conference will include federal updates from the Department of Education, state updates from Missouri Department of Education as well as training for a variety of topics which assist the Office of Financial Aid to maintain compliance. The team will also have the opportunity to network with other financial aid staff members and discuss different procedures and techniques that other colleges have in place that may improve excellent student service.</p> <p>Danielle and Regina were not able to attend in 2016 as the date was changed at the last minute to December 13-16.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Ellucian Live Conference	1	\$2,788	\$2,788	0	\$0	\$0	No
<p><b>Justification:</b> Access to more than 800 sessions and roundtable presentations presented by Ellucian experts that will help to understand current direction and best practices for the Office of Financial Aid. The conference hosts approximately 8,500 participants from 2,400 higher education institutions around the world. This is an excellent opportunity to meet with peers, discuss financial aid challenges and obtain best practice advice.</p> <p>(Costs estimated on 2017 conference)                      Flight and taxi \$692.00                      Registration \$1150.00                      Lodging \$850                      Meals \$96.50</p> <p>REDUCED DUE TO BUDGET - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				<b>\$3,988</b>				<b>\$1,200</b>
<b>Total (Year One) Cost</b>				<b>\$3,988</b>				<b>\$1,200</b>

## Budget Detail and Forecast

**Budget Account:** Financial Aid - Morris , Regina

**Account Number:** 11-00-34000

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$850

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Scholarship Reception with Endowment Trust	1	\$500	\$500	0	\$500	\$0	No	
<p><b>Justification:</b> Scholarship reception that is partnered with the Endowment Trust with special recognition for scholarship recipients and donors.</p> <p style="padding-left: 40px;">Endowment Trust will pay half of the event.</p> <p style="padding-left: 40px;">ALL INCLUDED IN DEVELOPMENT BUDGET - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	FAFSA Frenzy/Financial Literacy	1	\$350	\$350	1	\$100	\$100	No	
<p><b>Justification:</b> Funding for the Financial Literacy events that are held each April at the Poplar Bluff and external locations.</p> <p style="padding-left: 40px;">Funds also for the FAFSA Frenzy that is held in November 2017 to provide refreshments to students and families that attend. Refreshments could include pizza, bottled water, snack bars, chips or cookies.</p> <p style="padding-left: 40px;">REDUCED DUE TO BUDGET - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$850				\$100	
<b>Total (Year One) Cost</b>				\$850				\$100	

**Budget Account:** Academic Scholarship - Morris , Regina

**Account Number:** 11-00-70000

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$377,724

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Trustee Scholarship	18	\$2,250	\$40,500	1	\$30,000	\$30,000	No
	<p><b>Justification:</b> 9 new and 9 renewal scholarship are offered each year to in-district high schools for students who score 23 on the ACT or rank in the top 10 percent of the graduating class.</p> <p>Trustee scholarship covers Tuition, Fees and Required books.</p> <p>REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Incentive Scholarships	40	\$1,500	\$60,000	1	\$45,000	\$45,000	No
	<p><b>Justification:</b> 20 new and 20 renewal scholarships offered each year to out-of-district high school for students who score 21 on ACT or rank in the top 25% of the graduating class.</p> <p>Scholarship covers out of district tuition</p> <p>This amount includes A+ Incentive Scholarships that were budgeted by themselves last year.</p> <p>REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Opportunity Scholarship	36	\$2,000	\$72,000	1	\$32,000	\$32,000	No
	<p><b>Justification:</b> 18 new and 18 renewal scholarships offered each year to out-of-district high school for students who score 21 on ACT or rank in the top 25% of the graduating class.</p> <p>Scholarship covers in district tuition.</p> <p>This amount includes A+ Opportunity Scholarships that were budgeted by themselves last year.</p> <p>REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Ambassador Scholarship	31	\$1,000	\$31,000	25	\$1,000	\$25,000	No
	<b>Justification:</b> 15 scholarships at a flat rate of \$1,000 offered each semester and 1 for summer							
	REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	GED/HiSET Scholarship	5	\$2,760	\$13,800	3	\$2,760	\$8,280	No
	<b>Justification:</b> 5 scholarships offered each year (new and renewal).							
	Scholarship covers in-district tuition.							
	REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Music Scholarship	36	\$2,208	\$79,488	1	\$40,000	\$40,000	No
	<b>Justification:</b> 36 scholarships awarded each year to students who have been selected by the Music Department.							
	Scholarship covers in-district tuition.							
	This amount includes A+ Music Scholarships that were budgeted by themselves last year.							
	REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Agriculture Scholarship	2	\$2,760	\$5,520	1	\$2,760	\$2,760	No
	<b>Justification:</b> 2 scholarships awarded each year to selected agriculture major.							
	Scholarship covers in-district tuition.							
	REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Beta Scholarship	2	\$5,400	\$10,800	2	\$3,500	\$7,000	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	<b>Justification:</b> 2 beta scholarships offered each year to individuals who have been selected by the Missouri Beta Club Scholarship covers Tuition, fees and required books. REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	MAPP Scholarship	30	\$240	\$7,200	30	\$240	\$7,200	No
	<b>Justification:</b> Awarded to high school graduates for students who have scored proficient or advanced on EOC exam. Scholarship covers textbook rental fee.							
	<b>Remarks:</b> No Data to Display							
High	Presidential Scholarship	17	\$2,000	\$34,000	1	\$30,000	\$30,000	No
	<b>Justification:</b> Scholarships are awarded based on student need and approval from the President's Office. 14 students will be offered the Presidential scholarship for 2017-18 from Caruthersville. All these students will live in housing. Scholarship awards will vary based upon need. REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA							
	<b>Remarks:</b>							
	<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>					
	04/03/2017	Morris , Regina	14 students from Caruthersville and all will live in housing.					
High	Institutional (Memorial) Scholarship	2	\$2,208	\$4,416	1	\$2,208	\$2,208	No
	<b>Justification:</b> 2 Scholarships awarded each year (1 new and 1 renewal) to winner of Industrial Fair. Scholarship covers in-district tuition. REDUCED TO ONE SCHOLARSHIP TO MATCH HISTORICAL AWARDING - PULL FROM OTHER LINE ITEMS IF STUDENTS QUALIFY. 5/25/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Student Government Scholarship	5	\$2,000	\$10,000	10	\$750	\$7,500	No
	<b>Justification:</b> Awarded \$750.00 flat rate scholarship. ADJUSTED TO ACTUAL SCHOLARSHIP RATE 5/25/17 JLA							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Theatre Scholarship	3	\$3,000	\$9,000	2	\$2,625	\$5,250	No
<b>Justification:</b> Scholarship will cover tuition and common fee.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$377,724				\$242,198
<b>Total (Year One) Cost</b>				\$377,724				\$242,198

## Budget Detail and Forecast

**Budget Account:** Emp/Dep Tuition Remission - Morris , Regina

**Account Number:** 11-00-70001

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$114,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Tuition Waiver	1	\$114,500	\$114,500	1	\$114,500	\$114,500	No
<b>Justification:</b> Tuition waiver adjustment for employees and dependents.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$114,500				\$114,500
<b>Total (Year One) Cost</b>				\$114,500				\$114,500

## Budget Detail and Forecast

**Budget Account:** Other Tuition Remission - Morris , Regina

**Account Number:** 11-00-70002

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$45,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	College Now & Senior Tuition Remission	1	\$45,000	\$45,000	1	\$45,000	\$45,000	No
<b>Justification:</b> College Now & Senior Tuition Remission								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$45,000				\$45,000
<b>Total (Year One) Cost</b>				\$45,000				\$45,000



## Budget Detail and Forecast

**Budget Account:** Federal Work Study - Morris , Regina

**Account Number:** 11-00-70200

**GL Code:** 500004 Salaries - FWS Students

**Budget Amunt:** \$125,087

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Federal Work Study	1	\$125,087	\$125,087	1	\$118,833	\$118,833	No
<p><b>Justification:</b> Federal Work Study funding is determined by the Department of Education each year.</p> <p style="text-align: center;">ADJUSTED TO RECOGNIZE ACTUAL DISBURSEMENTS LESS ADMINISTRATIVE COST ALLOWANCE. ADMINISTRATIVE COST IS 5% OF AWARD AND IS NOT DISTRIBUTED TO STUDENTS. - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$125,087			\$118,833	
				<b>Total (Year One) Cost</b>			\$118,833	

## Budget Detail and Forecast

**Budget Account:** SEOG - Morris , Regina

**Account Number:** 11-00-70201

**GL Code:** 520003 SEOG Disbursement

**Budget Amunt:** \$95,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	SEOG	1	\$95,000	\$95,000	1	\$90,250	\$90,250	No
<p><b>Justification:</b> SEOG funding is determined by the Department of Education each year.</p> <p style="text-align: center;">ADJUSTED TO RECOGNIZE ACTUAL DISBURSEMENTS LESS ADMINISTRATIVE COST ALLOWANCE. ADMINISTRATIVE COST IS 5% OF AWARD AND IS NOT DISTRIBUTED TO STUDENTS. - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$95,000				\$90,250
<b>Total (Year One) Cost</b>				\$95,000				\$90,250

## Budget Detail and Forecast

**Budget Account:** Veterans Admin Reporting Fees - Morris , Regina

**Account Number:** 23-00-80004

**GL Code:** 510400 Travel

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	External Location Veteran Workshops	1	\$200	\$200	1	\$200	\$200	No	
<b>Justification:</b> Veteran Workshops held at external locations to assist veterans in the outlying area.									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$200		
				<b>Total (Year One) Cost</b>			\$200		

## Budget Detail and Forecast

**Budget Account:** Veterans Admin Reporting Fees - Morris , Regina

**Account Number:** 23-00-80004

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$50

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	AVECO Conference and Professional Membership Dues	1	\$50	\$50	1	\$50	\$50	No	
<b>Justification:</b> Membership for AVECO Conference and Professional Membership Dues.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$50				\$50	
<b>Total (Year One) Cost</b>				\$50				\$50	

## Budget Detail and Forecast

**Budget Account:** Veterans Admin Reporting Fees - Morris , Regina

**Account Number:** 23-00-80004

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$1,700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Association of Veterans Certifying Officials (AVECO)	1	\$1,200	\$1,200	1	\$1,200	\$1,200	No
<p><b>Justification:</b> Attendance and membership is highly recommended for VA Certifying Officials. Registration Fee \$300, Travel, Lodging and meals \$900.00. See attached document "Request for Travel Aveco July 2018"</p> <p><b>Remarks:</b> No Data to Display</p>								
High	State and Local Workshops	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> Additional training opportunities that are available to Veteran Certifying Officials.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,700				\$1,700
<b>Total (Year One) Cost</b>				\$1,700				\$1,700

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$44,341

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Patterson, Diane M.	1	\$44,341	\$44,341	1	\$44,341	\$44,341	No
<b>Justification:</b> Coordinator of Testing & Asses								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$44,341	
								<b>Total (Year One) Cost</b>
								\$44,341

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$7,900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool HiSET Examiners	1	\$6,400	\$6,400	1	\$6,400	\$6,400	No	
<b>Justification:</b> Budget pool HiSET testing examiners									
<b>Remarks:</b> No Data to Display									
High	Budget Pool MoGEA Examiners	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No	
<b>Justification:</b> Budget pool MoGEA testing examiners									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$7,900				\$7,900	
<b>Total (Year One) Cost</b>				\$7,900				\$7,900	

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$12,188

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bray, Suzanne J.\$12.5	1	\$12,188	\$12,188	1	\$12,188	\$12,188	No
<b>Justification:</b> Part-Time Testing Specialist								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$12,188	
				<b>Total (Year One) Cost</b>				\$12,188



## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$8,534

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool HiSET Examiners	1	\$928	\$928	1	\$928	\$928	No
	<b>Justification:</b> Budget Pool HiSET Examiners							
	<b>Remarks:</b> No Data to Display							
High	Budget Pool MoGEA Examiners	1	\$218	\$218	1	\$218	\$218	No
	<b>Justification:</b> Budget Pool MoGEA Examiners							
	<b>Remarks:</b> No Data to Display							
High	Patterson, Diane M.	1	\$7,388	\$7,388	1	\$7,293	\$7,293	No
	<b>Justification:</b> Coordinator of Testing & Asses							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$8,534</b>				<b>\$8,439</b>
<b>Total (Year One) Cost</b>				<b>\$8,534</b>				<b>\$8,439</b>

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Patterson, Diane M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Coordinator of Testing & Asses									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952	
<b>Total (Year One) Cost</b>				\$6,611				\$5,952	

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,690

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bray, Suzanne J.\$12.5	1	\$932	\$932	1	\$932	\$932	No
<b>Justification:</b> Part-Time Testing Specialist								
<b>Remarks:</b> No Data to Display								
High	Budget Pool HiSET Examiners	1	\$93	\$93	1	\$93	\$93	No
<b>Justification:</b> Budget Pool HiSET Examiners								
<b>Remarks:</b> No Data to Display								
High	Budget Pool MoGEA Examiners	1	\$22	\$22	1	\$22	\$22	No
<b>Justification:</b> Budget Pool MoGEA Examiners								
<b>Remarks:</b> No Data to Display								
High	Patterson, Diane M.	1	\$643	\$643	1	\$643	\$643	No
<b>Justification:</b> Coordinator of Testing & Asses								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,690				\$1,690
<b>Total (Year One) Cost</b>				\$1,690				\$1,690

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$350	\$350	1	\$150	\$150	No
<p><b>Justification:</b> Regular office supplies.</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$350				\$150
<b>Total (Year One) Cost</b>				\$350				\$150

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510001 Testing Supplies

**Budget Amunt:** \$19,700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Testing Supplies	1	\$19,700	\$19,700	1	\$19,700	\$19,700	No
<p><b>Justification:</b> Exams requiring payment prior to using.</p> <p style="margin-left: 40px;">Accuplacer: 15,000                      Technical Skills Assessment (TSA): 4,000                      Manufacturing Skills Service Certification (MSSC) 4,500                      Millers Analogy Test (MAT): 200</p> <p style="margin-left: 40px;">The MSSC exams are for F.I.R.S.T (MoWINS) grant. We pay for the registration vouchers, but are reimbursed at a later date.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$19,700				\$19,700
<b>Total (Year One) Cost</b>				\$19,700				\$19,700

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510005 Postage

**Budget Amunt:** \$50

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
Medium	Postage	1	\$50	\$50	1	\$10	\$10	No	
<b>Justification:</b> BASED ON HISTORICAL 5/24/17 - JLA									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$50	\$10	
				<b>Total (Year One) Cost</b>			\$50	\$10	

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510100 Equipment

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Outside Wall Sign	1	\$600	\$600	1	\$50	\$50	No
	<p><b>Justification:</b> A sign at the end of the Westover bldg facing the student parking lot is needed to direct people where Testing Services is located, especially for Saturday tests. I would like to have one similar to the Welcome Center sign currently on the end of the building. An audit of out center was conducted by ETS/HiSET back in December 2015 and it was recommended better signage for testing was needed. See audit in obj. 2653.</p> <p style="margin-left: 40px;">Sign 300 Labor 300</p> <p style="margin-left: 40px;">BUY A CHEAPER SIGN 5/24/17- JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Enhanced Cost</b>			\$600	\$50
				<b>Total (Year One) Cost</b>			\$600	\$50

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510211 Software Licensing Fees

**Budget Amunt:** \$3,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	RegisterBlast Online Scheduler	1	\$3,000	\$3,000	1	\$1,800	\$1,800	No
	<p><b>Justification:</b> Online scheduler used to collect fees from students registering and paying proctor fees through this software. Available online anywhere Internet access 24/7.</p> <p>Annual Fee: \$600 Monthly Charge: \$2400</p> <p>BASED ON HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Proposed Cost</b>			\$3,000	\$1,800
				<b>Total (Year One) Cost</b>			\$3,000	\$1,800



## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510303 Printing

**Budget Amunt:** \$40

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Medium	Business Cards	1	\$40	\$40	1	\$40	\$40	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$40	
				<b>Total (Year One) Cost</b>			\$40	

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510400 Travel

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel to External Locations	1	\$300	\$300	1	\$150	\$150	No
<p><b>Justification:</b> Travel to external locations to administer various tests throughout the year.</p> <p style="text-align: center;">SHOULD SEE REDUCED TRAVEL IN FY18 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$300	\$150
						<b>Total (Year One) Cost</b>	\$300	\$150

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$55

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	National College Testing Association	1	\$55	\$55	1	\$55	\$55	No
<b>Justification:</b> Annual membership fees due in March each year.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$55				\$55
<b>Total (Year One) Cost</b>				\$55				\$55

## Budget Detail and Forecast

**Budget Account:** Testing & Assessment - Patterson , Diane

**Account Number:** 12-00-50025

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	National College Testing Association Annual Conference	1	\$2,500	\$2,500	1	\$0	\$0	No
<p><b>Justification:</b> Annual National College testing Association's annual conference. This year it will be in Cincinnati, OH Sept 11-16, 2017. This is the only professional development for testing professionals available that covers a wide range of topics and allows us to speak with vendors about their products. I have come away with several ideas, new partnerships and strengthened my relationships with the organization. Please see my notes from the previous two conferences in my objective. I present and represent Three Rivers, assist with setup of per-conference assignments and paperwork, moderate sessions and network and brainstorm with fellow testing professionals. This is a valuable tool for Testing Services.</p> <p>Conference registration 250            Airfare 650            Hotel 1000            Per Diem 400            Rental car (airport) 200</p> <p>REQUEST NEXT YEAR 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,500				\$0
<b>Total (Year One) Cost</b>				\$2,500				\$0

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$83,636

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Payne, Mary E.	1	\$83,636	\$83,636	1	\$83,636	\$83,636	No
<b>Justification:</b> Dean of Institutional Effectiv								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$83,636	
								<b>Total (Year One) Cost</b>
								\$83,636

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$81,161

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Batten, Sandra M.\$17.74	1	\$36,899	\$36,899	1	\$36,899	\$36,899	No
<b>Justification:</b> Research Coordinator								
<b>Remarks:</b> No Data to Display								
High	Lane, Michelle A.\$21.28	1	\$44,262	\$44,262	1	\$44,262	\$44,262	No
<b>Justification:</b> Assessment Coordinator								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$81,161				\$81,161
<b>Total (Year One) Cost</b>				\$81,161				\$81,161

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 500009 Salaries - Overtime

**Budget Amunt:** \$2,501

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Batten, Sandra 100% \$17.74 OT	1	\$2,501	\$2,501	1	\$2,501	\$2,501	No	
<b>Justification:</b> Overtime for Sandra Batten: \$2,501(math Per Charlotte Eubank 94 OT hours @ \$26.61)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,501				\$2,501	
<b>Total (Year One) Cost</b>				\$2,501				\$2,501	

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$20,463

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Lane, Michelle A.\$21.28	1	\$7,377	\$7,377	1	\$7,281	\$7,281	No
<b>Justification:</b> Assessment Coordinator								
<b>Remarks:</b> No Data to Display								
High	Payne, Mary E.	1	\$13,086	\$13,086	1	\$12,990	\$12,990	No
<b>Justification:</b> Dean of Institutional Effectiv								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$20,463				\$20,271
<b>Total (Year One) Cost</b>				\$20,463				\$20,271



## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$3,176

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Batten, Sandra M.\$17.74	1	\$2,985	\$2,985	1	\$2,940	\$2,940	No
	<b>Justification:</b> Research Coordinator							
	<b>Remarks:</b> No Data to Display							
High	Batten, Sandra 100% \$17.74 OT	1	\$191	\$191	1	\$171	\$171	No
	<b>Justification:</b> Est. for \$2,500 overtime. (Math Per Charlotte Eubank). 100% \$17.74 OT							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$3,176				\$3,111
<b>Total (Year One) Cost</b>				\$3,176				\$3,111

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Batten, Sandra M.\$17.74	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Research Coordinator								
<b>Remarks:</b> No Data to Display								
High	Lane, Michelle A.\$21.28	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assessment Coordinator								
<b>Remarks:</b> No Data to Display								
High	Payne, Mary E.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Dean of Institutional Effectiv								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$19,833</b>				<b>\$17,856</b>
<b>Total (Year One) Cost</b>				<b>\$19,833</b>				<b>\$17,856</b>

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,869

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Batten, Sandra M.\$17.74	1	\$2,823	\$2,823	1	\$2,823	\$2,823	No
<b>Justification:</b> Research Coordinator								
<b>Remarks:</b> No Data to Display								
High	Lane, Michelle A.\$21.28	1	\$642	\$642	1	\$642	\$642	No
<b>Justification:</b> Assessment Coordinator								
<b>Remarks:</b> No Data to Display								
High	Payne, Mary E.	1	\$1,213	\$1,213	1	\$1,213	\$1,213	No
<b>Justification:</b> Dean of Institutional Effectiv								
<b>Remarks:</b> No Data to Display								
High	Batten, Sandra 100% \$17.74 OT	1	\$191	\$191	1	\$191	\$191	No
<b>Justification:</b> extra FICA for OT								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$4,869			\$4,869	
<b>Total (Year One) Cost</b>				\$4,869			\$4,869	

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$6,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Planning Retreat Materials	1	\$500	\$500	1	\$500	\$500	No	
	<b>Justification:</b> Office Supplies: college-wide planning retreat.								
	<b>Remarks:</b> No Data to Display								
High	HLC Academy Materials	1	\$500	\$500	1	\$500	\$500	No	
	<b>Justification:</b> HLC Academy Materials								
	<b>Remarks:</b> No Data to Display								
High	Surveys & Assessment materials	1	\$500	\$500	1	\$500	\$500	No	
	<b>Justification:</b> Surveys & Assessment materials								
	<b>Remarks:</b> No Data to Display								
High	Copies HLC Visit (includes paper, ink & machine).	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No	
	<b>Justification:</b> Copies "HLC Visit" (includes paper, ink & machine).								
	<b>Remarks:</b> No Data to Display								
High	General Office Supplies	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No	
	<b>Justification:</b> HLC Visit - binders, copier ink, pens, markers, post it notes, copy paper, legal pads, pencils, etc. High due to cost covering "all" college departments. Office of IE prepares documentation for all college offices.								
	<b>Remarks:</b> No Data to Display								
High	College-wide Professional Development Materials.	1	\$500	\$500	1	\$500	\$500	No	
	<b>Justification:</b> College-wide Professional Development Materials.								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$6,000				\$6,000	
<b>Total (Year One) Cost</b>				\$6,000				\$6,000	

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$3,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	SPOL Consultant Fees	1	\$3,000	\$3,000	1	\$1,000	\$1,000	No
<p><b>Justification:</b> Consultant needed when Modules expand.</p> <p style="text-align: center;">PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$3,000				\$1,000
<b>Total (Year One) Cost</b>				\$3,000				\$1,000

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 510211 Software Licensing Fees

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Survey Monkey (Annual License)	1	\$500	\$500	1	\$300	\$300	No	
<p style="margin-left: 40px;"><b>Justification:</b> Survey Monkey (Annual License).</p> <p style="margin-left: 80px;">PER WP - 5/25/17 JLA</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$500				\$300	
<b>Total (Year One) Cost</b>				\$500				\$300	

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 510301 Gifts & Honoraria

**Budget Amunt:** \$4,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Master Planner	1	\$500	\$500	1	\$250	\$250	No
<p><b>Justification:</b> Awards: Master Planner &amp; Assessment Est. \$500.</p> <p style="text-align: center;">PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	HLC Decennial Visit Honorarium	5	\$750	\$3,750	5	\$750	\$3,750	No
<p><b>Justification:</b> HLC Decennial Visit: April 2018: est. 5 Peer Reviewers (Honorarium) @ \$750. pp. = \$3,750.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$4,250				\$4,000
<b>Total (Year One) Cost</b>				\$4,250				\$4,000

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 510400 Travel

**Budget Amunt:** \$26,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	HLC Annual Conference	10	\$2,000	\$20,000	3	\$2,000	\$6,000	No
	<b>Justification:</b> Increase knowledge of accreditation and the importance of college-wide assessment program. (10) employees will attend the HLC Annual Conference during 2017. PER WP - 5/25/17 JLA <b>Remarks:</b> No Data to Display							
High	MCCA Conference	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
	<b>Justification:</b> MCCA Conference (estimate). <b>Remarks:</b> No Data to Display							
High	HLC Visit	5	\$500	\$2,500	5	\$500	\$2,500	No
	<b>Justification:</b> HLC Visit (April 2018) Est. (5) Peer Reviewers @ \$500. (Travel, Air & Auto) = \$2,500 <b>Remarks:</b> No Data to Display							
High	HLC Visit	5	\$600	\$3,000	5	\$600	\$3,000	No
	<b>Justification:</b> HLC Visit: Est. (5) Peer Reviewers @ \$150. X 4 Nights Lodging Stay (Meals & Hotel) = \$3000. <b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$26,500				\$12,500
<b>Total (Year One) Cost</b>				\$26,500				\$12,500



## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$17,980

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	HLC Academy Project Fee	1	\$6,000	\$6,000	1	\$6,000	\$6,000	No	
<p><b>Justification:</b> During FY 17 TRC will be in Year 3 of the HLC Academy Project (Also our Quality Initiative). The HLC Academy Three-year cycle is designed for institutions that already have assessment of student learning strategies underway. The pricing for the three-year program is \$8,000 in Year 1, \$4,000 in Year 2 and \$6,000 in Year 3.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Air Mememrshp Fees	2	\$150	\$300	2	\$150	\$300	No	
<p><b>Justification:</b> 2017-18 Fees: Association for Institutional Researchers (Air) Professional (\$150) X 2 = \$300.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	HLC Accreditation Fees	1	\$7,000	\$7,000	1	\$7,000	\$7,000	No	
<p><b>Justification:</b> Necessary for college accreditation Est. \$7,000. (Base fee (FY16) was \$4,150. + (FTE dues) (\$1,542.) for each external location) \$540.</p> <p>History: FY16 - \$6,231. (paid 7/16), FY15 - \$5000, FY'14 \$4,906 (paid 06/14) FY'13 \$4,794 (paid 06/13)</p> <p><b>Remarks:</b> No Data to Display</p>									
High	HLC Review Fees	1	\$4,000	\$4,000	1	\$4,000	\$4,000	No	
<p><b>Justification:</b> HLC Review Fees: Ensure compliance with location system, Est. \$4,000.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Chronical of Higher Education	1	\$80	\$80	1	\$80	\$80	No	
<p><b>Justification:</b> Chronical of Higher Education</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Council for Higher Education Accrediation	1	\$600	\$600	1	\$600	\$600	No	
<p><b>Justification:</b> Previously in the Presidents budget: Council for Higher Education Accreditation (CHEA)</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$17,980				\$17,980	
<b>Total (Year One) Cost</b>				\$17,980				\$17,980	

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$16,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	HLC Assessment Academy MANDATORY	6	\$2,000	\$12,000	6	\$2,000	\$12,000	No
<p><b>Justification:</b> HLC Assessment Academy (October, 2017): MANDATORY Attendance for HLC Assessment Academy Team: (4) Department Chairs, (1) Chief Academic Officer and (1) Assessment Coordinator. Estimate \$2,000 per person.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	HLC Assessment Academy Team Retreat	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> HLC Assessment Academy Team (in-house) Summer Retreat, to prepare the team for the October 2017 Academy. Office of IE will host the daylong retreat to prepare the team to present HLC Academy 10/17 (TRC Quality Initiative Project).</p> <p><b>Remarks:</b> No Data to Display</p>								
High	SPOL Users Conference	1	\$4,000	\$4,000	1	\$0	\$0	No
<p><b>Justification:</b> SPOL 2017 Users Conference: preparation for HLC Visit includes airfare.</p> <p style="text-align: center;">PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$16,500				\$12,500
<b>Total (Year One) Cost</b>				\$16,500				\$12,500

## Budget Detail and Forecast

**Budget Account:** Institutional Effectiveness - Payne, Dr. Maribeth

**Account Number:** 11-00-42020

**GL Code:** 510501 Staff Meeting

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Annual Strategic Planning Retreat	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No
<b>Justification:</b> Annual College-wide Strategic Planning Retreat: Estimated cost \$3000.								
<b>Remarks:</b> No Data to Display								
High	HLC Host & College Events	1	\$2,000	\$2,000	1	\$1,500	\$1,500	No
<b>Justification:</b> HLC Host & College Events								
PER WP - 5/25/17 JLA								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$5,000				\$4,500
<b>Total (Year One) Cost</b>				\$5,000				\$4,500

## Budget Detail and Forecast

**Budget Account:** Fitness Center - Payne, Dr. Wesley

**Account Number:** 11-00-31010

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$13,312

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hilburn, William T.50%\$12.8	1	\$13,312	\$13,312	1	\$13,312	\$13,312	No
<b>Justification:</b> Athletic Facilities & Equipmen								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$13,312	
				<b>Total (Year One) Cost</b>				\$13,312

## Budget Detail and Forecast

**Budget Account:** Fitness Center - Payne, Dr. Wesley

**Account Number:** 11-00-31010

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$15,288

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	DeAngelo, Lisa . \$7.84	1	\$7,644	\$7,644	1	\$7,644	\$7,644	No	
<b>Justification:</b> Part-Time Fitness Ctr Assistan									
<b>Remarks:</b> No Data to Display									
High	Perry, Quanesia S. \$7.84	1	\$7,644	\$7,644	1	\$7,644	\$7,644	No	
<b>Justification:</b> Part-Time Fitness Ctr Assistan									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$15,288				\$15,288	
<b>Total (Year One) Cost</b>				\$15,288				\$15,288	

## Budget Detail and Forecast

**Budget Account:** Fitness Center - Payne, Dr. Wesley

**Account Number:** 11-00-31010

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$1,140

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hilburn, William T.50%\$12.8	1	\$1,140	\$1,140	1	\$1,117	\$1,117	No	
<b>Justification:</b> Athletic Facilities & Equipmen									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$1,140	\$1,117	
						<b>Total (Year One) Cost</b>			\$1,140
								\$1,117	

## Budget Detail and Forecast

**Budget Account:** Fitness Center - Payne, Dr. Wesley

**Account Number:** 11-00-31010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$3,306

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hilburn, William T.50%\$12.8	1	\$3,306	\$3,306	1	\$2,976	\$2,976	No	
<b>Justification:</b> Athletic Facilities & Equipmen									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,306				\$2,976	
<b>Total (Year One) Cost</b>				\$3,306				\$2,976	

## Budget Detail and Forecast

**Budget Account:** Fitness Center - Payne, Dr. Wesley

**Account Number:** 11-00-31010

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,188

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	DeAngelo, Lisa .\$.7.84	1	\$585	\$585	1	\$585	\$585	No
<b>Justification:</b> Part-Time Fitness Ctr Assistan								
<b>Remarks:</b> No Data to Display								
High	Hilburn, William T.50%\$12.8	1	\$1,018	\$1,018	1	\$1,018	\$1,018	No
<b>Justification:</b> Athletic Facilities & Equipmen								
<b>Remarks:</b> No Data to Display								
High	Perry, Quanesia S. \$.7.84	1	\$585	\$585	1	\$585	\$585	No
<b>Justification:</b> Part-Time Fitness Ctr Assistan								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,188				\$2,188
<b>Total (Year One) Cost</b>				\$2,188				\$2,188



## Budget Detail and Forecast

**Budget Account:** Fitness Center - Payne, Dr. Wesley

**Account Number:** 11-00-31010

**GL Code:** 510100 Equipment

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Equipment maintenance	1	\$1,000	\$1,000	1	\$700	\$700	No	
<p><b>Justification:</b> to maintain the equipment to prevent injuries and fix broken machines</p> <p style="text-align: center;">REDUCED BASED ON PAST SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$700	
<b>Total (Year One) Cost</b>				\$1,000				\$700	

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$62,648

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Bess, Brian .60.8%	1	\$31,824	\$31,824	1	\$31,824	\$31,824	No	
<b>Justification:</b> Associate Professor, Physical									
<b>Remarks:</b> No Data to Display									
High	Bess, Brian .60.8% recruit	1	\$547	\$547	1	\$547	\$547	No	
<b>Justification:</b> Recruiting									
<b>Remarks:</b> No Data to Display									
High	Bess, Gene .40%	1	\$29,277	\$29,277	1	\$29,277	\$29,277	No	
<b>Justification:</b> Professor, Athletic Adminstrat									
<b>Remarks:</b> No Data to Display									
High	Bess, Gene .40% recruit/head	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
<b>Justification:</b> Recruiting/Head Coach/Other									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$62,648				\$62,648	
<b>Total (Year One) Cost</b>				\$62,648				\$62,648	

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$10,050

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bess, Brian .60.8%	1	\$79	\$79	1	\$79	\$79	No
<b>Justification:</b> Recruiting								
<b>Remarks:</b> No Data to Display								
High	Bess, Gene .40%	1	\$145	\$145	1	\$145	\$145	No
<b>Justification:</b> Recruiting/Head Coach/Other								
<b>Remarks:</b> No Data to Display								
High	Bess, Brian .60.8%	1	\$5,197	\$5,197	1	\$5,139	\$5,139	No
<b>Justification:</b> Associate Professor, Physical								
<b>Remarks:</b> No Data to Display								
High	Bess, Gene .40%	1	\$4,629	\$4,629	1	\$4,590	\$4,590	No
<b>Justification:</b> Professor, Athletic Adminstrat								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$10,050				\$9,953
<b>Total (Year One) Cost</b>				\$10,050				\$9,953

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,664

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bess, Brian .60.8%	1	\$4,020	\$4,020	1	\$3,619	\$3,619	No
<b>Justification:</b> Associate Professor, Physical								
<b>Remarks:</b> No Data to Display								
High	Bess, Gene .40%	1	\$2,644	\$2,644	1	\$2,381	\$2,381	No
<b>Justification:</b> Professor, Athletic Adminstrat								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$6,664				\$6,000
<b>Total (Year One) Cost</b>				\$6,664				\$6,000

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 500203 FICA

**Budget Amunt:** \$469

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Bess, Brian .60.8%	1	\$8	\$8	1	\$8	\$8	No	
	<b>Justification:</b> Recruiting								
	<b>Remarks:</b> No Data to Display								
High	Bess, Brian .60.8%	1	\$461	\$461	1	\$461	\$461	No	
	<b>Justification:</b> Associate Professor, Physical								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$469				\$469	
<b>Total (Year One) Cost</b>				\$469				\$469	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Game Warm-ups	16	\$50	\$800	16	\$50	\$800	No
	<b>Justification:</b> Complete the transition to Under Armor uniforms							
	<b>Remarks:</b> No Data to Display							
High	Shoes	40	\$80	\$3,200	40	\$80	\$3,200	No
	<b>Justification:</b> Provide appropriate foundation for the athletes to reduce injury							
	<b>Remarks:</b> No Data to Display							
High	Game Uniforms	16	\$100	\$1,600	16	\$100	\$1,600	No
	<b>Justification:</b> Complete the transition to the Under Armour uniforms							
	<b>Remarks:</b> No Data to Display							
High	Travel Suits	16	\$90	\$1,440	16	\$90	\$1,440	No
	<b>Justification:</b> Effectively present our team as an extension of the college with high quality							
	<b>Remarks:</b> No Data to Display							
High	Training Supplies	1	\$1,800	\$1,800	1	\$1,800	\$1,800	No
	<b>Justification:</b> Provide supplies to the athletic trainers so that they can perform the daily activities in treating and preventing athletic injury							
	<b>Remarks:</b> No Data to Display							
High	Ankle Braces	16	\$39	\$624	16	\$39	\$624	No
	<b>Justification:</b> Prevent ankle sprains							
	<b>Remarks:</b> No Data to Display							
High	Gatorade	1	\$375	\$375	1	\$375	\$375	No
	<b>Justification:</b> Replace needed electrolytes during games and practices							
	<b>Remarks:</b> No Data to Display							
High	Basketballs	15	\$45	\$675	15	\$45	\$675	No
	<b>Justification:</b> Official NJCAA basketballs							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Basketball Nets	6	\$12	\$72	6	\$12	\$72	No
	<b>Justification:</b> Replacement nets as needed							
	<b>Remarks:</b> No Data to Display							
High	Score Books	3	\$10	\$30	3	\$10	\$30	No
	<b>Justification:</b> Mark V Basketball scorebooks. Required to provide an official scorebook for every contest within the region							
	<b>Remarks:</b> No Data to Display							
High	Basketball Rims	2	\$300	\$600	2	\$300	\$600	No
	<b>Justification:</b> Replacement as necessary							
	<b>Remarks:</b> No Data to Display							
High	Sweat Suits	16	\$85	\$1,360	16	\$85	\$1,360	No
	<b>Justification:</b> Complete the transition to Under Armour							
	<b>Remarks:</b> No Data to Display							
High	Back Packs	16	\$45	\$720	16	\$45	\$720	No
	<b>Justification:</b> Unified look for the team when traveling							
	<b>Remarks:</b> No Data to Display							
High	Practice Uniforms	16	\$55	\$880	16	\$55	\$880	No
	<b>Justification:</b> Continue to replace old uniforms							
	<b>Remarks:</b> No Data to Display							
High	Laundry Supplies	1	\$120	\$120	1	\$120	\$120	No
	<b>Justification:</b> Supplies to wash practice gear and uniforms							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$14,296				\$14,296
<b>Total (Year One) Cost</b>				\$14,296				\$14,296

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 510005 Postage

**Budget Amunt:** \$550

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$550	\$550	1	\$550	\$550	No
<b>Justification:</b> Postage for recruiting prospective student athletes and ongoing communication. Based on FY17 actuals								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$550				\$550
<b>Total (Year One) Cost</b>				\$550				\$550



## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$13,770

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Referres for games	1	\$13,770	\$13,770	1	\$13,770	\$13,770	No
<b>Justification:</b> Refrees for college games, preliminary games, preseason games and assignor fee. Based on FY17 actual								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$13,770	
				<b>Total (Year One) Cost</b>			\$13,770	

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$10,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Recruiting	1	\$10,000	\$10,000	1	\$10,000	\$10,000	No	
<b>Justification:</b> Recruiting trips and bringing players onto campus during the recruiting process. Based on FY17 actual									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$10,000				\$10,000	
<b>Total (Year One) Cost</b>				\$10,000				\$10,000	

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 510400 Travel

**Budget Amunt:** \$38,260

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Regular Season Games	1	\$21,560	\$21,560	1	\$21,560	\$21,560	No
<b>Justification:</b> Based on FY17 contract. This covers food and bus travel.								
<b>Remarks:</b> No Data to Display								
High	Out of State Trip	1	\$7,500	\$7,500	0	\$7,500	\$0	No
<b>Justification:</b> The team normally goes out of state for games over the Christmas Break. This covers the bus, food and lodging for the team.								
PER WP - CSE 5/22/17								
<b>Remarks:</b> No Data to Display								
High	NJCAA Tournament	1	\$9,200	\$9,200	0	\$9,200	\$0	No
<b>Justification:</b> This covers the cost of bus, rooms and food for the tournament								
PER WP - JLA 5/25/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$38,260				\$21,560
<b>Total (Year One) Cost</b>				\$38,260				\$21,560

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$550

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Basketball Clinic	1	\$550	\$550	1	\$550	\$550	No	
<b>Justification:</b> Training for the coaches to assist in achieving team goals of high quality leadership and responsible management									
MOVED TO PROFESSIONAL DEVELOPMENT									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$550		
								<b>Total (Year One) Cost</b>	\$550

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 520005 Room & Board

**Budget Amunt:** \$51,600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Housing	15	\$3,440	\$51,600	15	\$3,440	\$51,600	No	
<b>Justification:</b> 15 scholarships at \$1720 per semester per student									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$51,600				\$51,600	
<b>Total (Year One) Cost</b>				\$51,600				\$51,600	

## Budget Detail and Forecast

**Budget Account:** Men's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32000

**GL Code:** 520007 Meal Scholarship

**Budget Amunt:** \$63,195

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Meals	15	\$4,213	\$63,195	15	\$4,213	\$63,195	No
	<b>Justification:</b> 16 weeks 7 days per week 112 Extra week prior to semester 7 Extra two weeks over Christmas 14 Total days to be fed 133 3 meals per day 399 Cost per meal 5.28 Total per student per semester 2107 Annual Total 4213							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$63,195	
				<b>Total (Year One) Cost</b>			\$63,195	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$35,259

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Wiggs, Alex M.	1	\$35,259	\$35,259	0	\$35,259	\$0	No		
<b>Justification:</b> Assistant Women's Basketball C										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$35,259	\$0		
						<b>Total (Year One) Cost</b>			\$35,259	\$0

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$53,230

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Walk, Jeff .62.25%	1	\$26,638	\$26,638	0	\$26,638	\$0	No	
<b>Justification:</b> Assistant Professor, Physical RETIREMENT - CSE 5/18/17 <b>Remarks:</b> No Data to Display									
High	Walk, Jeff .62.25% recruit/head	1	\$1,681	\$1,681	0	\$1,681	\$0	No	
<b>Justification:</b> Recruiting/Head Coach RETIREMENT - CSE 5/18/17 <b>Remarks:</b> No Data to Display									
High	Wiggs, Alex M., 60%	1	\$24,911	\$24,911	1	\$24,911	\$24,911	No	
<b>Justification:</b> Co-Head Coach Women's Basketball <b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$53,230				\$24,911	
<b>Total (Year One) Cost</b>				\$53,230				\$24,911	



## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 500102 Salaries - Adjunct

**Budget Amunt:** \$20,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Vacant Co-Head Coach PT	1	\$20,000	\$20,000	1	\$20,000	\$20,000	No	
<b>Justification:</b> Co-Head Coach, WOBB									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$20,000				\$20,000	
<b>Total (Year One) Cost</b>				\$20,000				\$20,000	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$14,961

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Walk, Jeff .62.25%	1	\$244	\$244	0	\$244	\$0	No
<b>Justification:</b> Recruiting/Head Coach								
RETIREMENT - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
High	Walk, Jeff .62.25%	1	\$4,459	\$4,459	0	\$4,459	\$0	No
<b>Justification:</b> Assistant Professor, Physical								
RETIREMENT - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
High	Wiggs, Alex M.	1	\$6,071	\$6,071	0	\$6,071	\$0	No
<b>Justification:</b> Assistant Women's Basketball C								
<b>Remarks:</b> No Data to Display								
High	Wiggs, Alex M., 60%	1	\$4,187	\$4,187	1	\$4,130	\$4,130	No
<b>Justification:</b> Co-Head Coach Women's Basketball								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$14,961			\$4,130	
<b>Total (Year One) Cost</b>				\$14,961			\$4,130	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$14,693

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Walk, Jeff .62.25%	1	\$4,115	\$4,115	0	\$4,115	\$0	No	
<p style="margin-left: 40px;"><b>Justification:</b> Assistant Professor, Physical</p> <p style="margin-left: 40px;">RETIREMENT - CSE 5/18/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
High	Wiggs, Alex M.	1	\$6,611	\$6,611	0	\$6,611	\$0	No	
<p style="margin-left: 40px;"><b>Justification:</b> Assistant Women's Basketball C</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
High	Wiggs, Alex M., 60%	1	\$3,967	\$3,967	1	\$3,571	\$3,571	No	
<p style="margin-left: 40px;"><b>Justification:</b> Co-Head Coach Women's Basketball</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$14,693				\$3,571	
<b>Total (Year One) Cost</b>				\$14,693				\$3,571	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,572

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Walk, Jeff .62.25%	1	\$24	\$24	0	\$24	\$0	No
<b>Justification:</b> Recruiting/Head Coach								
RETIREMENT - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
High	Walk, Jeff .62.25%	1	\$386	\$386	0	\$386	\$0	No
<b>Justification:</b> Assistant Professor, Physical								
RETIREMENT - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
High	Wiggs, Alex M.	1	\$511	\$511	0	\$511	\$0	No
<b>Justification:</b> Assistant Women's Basketball C								
<b>Remarks:</b> No Data to Display								
High	Vacant Co-Head Coach PT	1	\$290	\$290	1	\$290	\$290	No
<b>Justification:</b> Co-Head Coach, WOBB								
<b>Remarks:</b> No Data to Display								
High	Wiggs, Alex M., 60%	1	\$361	\$361	1	\$361	\$361	No
<b>Justification:</b> Co-Head Coach Women's Basketball								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,572			\$651	
<b>Total (Year One) Cost</b>				\$1,572			\$651	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Ankle Braces	20	\$42	\$840	20	\$42	\$840	No
	<b>Justification:</b> Prevention of ankle sprains							
	<b>Remarks:</b> No Data to Display							
High	Basketballs	10	\$45	\$450	10	\$45	\$450	No
	<b>Justification:</b> Practice balls							
	<b>Remarks:</b> No Data to Display							
High	Training Supplies	1	\$1,065	\$1,065	1	\$1,065	\$1,065	No
	<b>Justification:</b> Tape, Pre-wrap, first aid and other supplies to assist in the training and safety of our athletes							
	<b>Remarks:</b> No Data to Display							
High	Laundry Supplies	1	\$100	\$100	1	\$100	\$100	No
	<b>Justification:</b> Washing of practice gear							
	<b>Remarks:</b> No Data to Display							
High	Jackets	4	\$85	\$340	4	\$85	\$340	No
	<b>Justification:</b> Uniform in appearance							
	<b>Remarks:</b> No Data to Display							
High	Uniforms	10	\$150	\$1,500	10	\$150	\$1,500	No
	<b>Justification:</b> Continuation of the Under Armour program							
	<b>Remarks:</b> No Data to Display							
High	Thud Pads	25	\$50	\$1,250	25	\$50	\$1,250	No
	<b>Justification:</b> Prevention of bruised hips. Keeps hips warm and in place preventing hip injuries							
	<b>Remarks:</b> No Data to Display							
High	Practice Tops	16	\$30	\$480	16	\$30	\$480	No
	<b>Justification:</b> Gear needed for new players							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Krossover Video Break Down	1	\$1,399	\$1,399	1	\$1,399	\$1,399	No
<b>Justification:</b> Recruiting of our current players and helps watch games that we have already played								
<b>Remarks:</b> No Data to Display								
High	Game Shoes	30	\$85	\$2,550	30	\$85	\$2,550	No
<b>Justification:</b> Adequate shoes to prevent ankle sprains and shin splints.								
<b>Remarks:</b> No Data to Display								
High	Knee Pads	30	\$25	\$750	30	\$25	\$750	No
<b>Justification:</b> Prevention of bruised knees, keeps knees warm and in place preventing ACL injuries and other knee injury								
<b>Remarks:</b> No Data to Display								
High	Travel Bags	16	\$45	\$720	16	\$45	\$720	No
<b>Justification:</b> Unified team appearance								
<b>Remarks:</b> No Data to Display								
High	Fleece Sweat Pants	16	\$45	\$720	16	\$45	\$720	No
<b>Justification:</b> Players use after practices and games to prevent illness								
<b>Remarks:</b> No Data to Display								
High	Gatorade	2	\$475	\$950	2	\$475	\$950	No
<b>Justification:</b> Gatorade used for recovery during games								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,114				\$13,114
<b>Total (Year One) Cost</b>				\$13,114				\$13,114

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 510005 Postage

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Promotion of the program and recruiting for prospective student athletes								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$100				\$100
<b>Total (Year One) Cost</b>				\$100				\$100

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$10,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Referees - Home Games	1	\$7,500	\$7,500	1	\$7,500	\$7,500	No
<b>Justification:</b> Three refs per game								
<b>Remarks:</b> No Data to Display								
High	Prelim Games	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No
<b>Justification:</b> For preliminary games played prior to college season games								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$10,500				\$10,500
<b>Total (Year One) Cost</b>				\$10,500				\$10,500



## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$11,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Recruitment	1	\$11,500	\$11,500	1	\$10,000	\$10,000	No	
<p style="margin-left: 40px;"><b>Justification:</b> Based on FY17 actual</p> <p style="margin-left: 80px;">PER WP - CSE 5/22/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$11,500	\$10,000	
						<b>Total (Year One) Cost</b>	\$11,500	\$10,000	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 510303 Printing

**Budget Amunt:** \$275

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Pocket Schedules	1	\$275	\$275	0	\$275	\$0	No	
<p style="margin-left: 40px;"><b>Justification:</b> Publicize games and promote program</p> <p style="margin-left: 80px;">PER WP - CSE 5/22/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$275				\$0	
<b>Total (Year One) Cost</b>				\$275				\$0	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 510400 Travel

**Budget Amunt:** \$38,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Games	1	\$32,000	\$32,000	1	\$32,000	\$32,000	No	
<b>Justification:</b> Includes bus, food and lodging if applicable									
<b>Remarks:</b> No Data to Display									
High	Regional Tournament	1	\$6,000	\$6,000	1	\$6,000	\$6,000	No	
<b>Justification:</b> Includes bus, food and lodging									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$38,000				\$38,000	
<b>Total (Year One) Cost</b>				\$38,000				\$38,000	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,325

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Meal for banquet	75	\$13	\$975	75	\$13	\$975	No
<b>Justification:</b> End of season reward meal for the past years accomplishments								
<b>Remarks:</b> No Data to Display								
High	Awards for players	10	\$35	\$350	10	\$35	\$350	No
<b>Justification:</b> Awards for accomplishments during the season								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,325				\$1,325
<b>Total (Year One) Cost</b>				\$1,325				\$1,325

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 520005 Room & Board

**Budget Amunt:** \$52,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Housing	15	\$3,480	\$52,200	15	\$3,480	\$52,200	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$52,200	
				<b>Total (Year One) Cost</b>			\$52,200	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball - Payne, Dr. Wesley

**Account Number:** 11-00-32005

**GL Code:** 520007 Meal Scholarship

**Budget Amunt:** \$63,195

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scholarship Meals	15	\$4,213	\$63,195	15	\$4,213	\$63,195	No
	<b>Justification:</b> 16 weeks 7 days per week 112 Extra week prior to semester 7 Extra two weeks over Christmas 14 Total days to be fed 133 3 meals per day 399 Cost per meal 5.28 Total per student per semester 2107 Annual Total 4213							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$63,195	
				<b>Total (Year One) Cost</b>			\$63,195	

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$29,848

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Smith, Tyler B.	1	\$29,848	\$29,848	1	\$29,848	\$29,848	No
<b>Justification:</b> Assistant Baseball Coach/Acade								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$29,848	
						<b>Total (Year One) Cost</b>	\$29,848	

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$34,858

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Burkey, Robert S.62.25%	1	\$33,177	\$33,177	1	\$33,177	\$33,177	No
<b>Justification:</b> Associate Professor, Physica								
<b>Remarks:</b> No Data to Display								
High	Burkey, Robert S.62.25% recruit/head	1	\$1,681	\$1,681	1	\$1,681	\$1,681	No
<b>Justification:</b> Recruiting/Head Coach								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$34,858				\$34,858
<b>Total (Year One) Cost</b>				\$34,858				\$34,858



## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$10,938

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Burkey, Robert S.62.25%	1	\$244	\$244	1	\$244	\$244	No	
<b>Justification:</b> Recruiting/Head Coach									
<b>Remarks:</b> No Data to Display									
High	Burkey, Robert S.62.25%	1	\$5,407	\$5,407	1	\$5,348	\$5,348	No	
<b>Justification:</b> Associate Professor, Physica									
<b>Remarks:</b> No Data to Display									
High	Smith, Tyler B.	1	\$5,287	\$5,287	1	\$5,191	\$5,191	No	
<b>Justification:</b> Assistant Baseball Coach/Acade									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$10,938				\$10,783	
<b>Total (Year One) Cost</b>				\$10,938				\$10,783	

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$10,726

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Burkey, Robert S.62.25%	1	\$4,115	\$4,115	1	\$3,705	\$3,705	No
<b>Justification:</b> Associate Professor, Physica								
<b>Remarks:</b> No Data to Display								
High	Smith, Tyler B.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Baseball Coach/Acade								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$10,726				\$9,657
<b>Total (Year One) Cost</b>				\$10,726				\$9,657

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 500203 FICA

**Budget Amunt:** \$938

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Burkey, Robert S.62.25%	1	\$24	\$24	1	\$24	\$24	No
<b>Justification:</b> Recruiting/Head Coach								
<b>Remarks:</b> No Data to Display								
High	Burkey, Robert S.62.25%	1	\$481	\$481	1	\$481	\$481	No
<b>Justification:</b> Associate Professor, Physica								
<b>Remarks:</b> No Data to Display								
High	Smith, Tyler B.	1	\$433	\$433	1	\$433	\$433	No
<b>Justification:</b> Assistant Baseball Coach/Acade								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$938				\$938
<b>Total (Year One) Cost</b>				\$938				\$938

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$6,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Baseball Equipment	1	\$6,000	\$6,000	1	\$6,000	\$6,000	No	
<b>Justification:</b> Uniform replacements and general equipment for the sport									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,000				\$6,000	
<b>Total (Year One) Cost</b>				\$6,000				\$6,000	

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$4,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Field Maintenance	1	\$4,000	\$4,000	1	\$4,000	\$4,000	No	
<b>Justification:</b> Application of fertilizer/weed control									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$4,000				\$4,000	
<b>Total (Year One) Cost</b>				\$4,000				\$4,000	

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 510005 Postage

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$300	\$300	1	\$300	\$300	No
	<b>Justification:</b> Recruitment and annual mailing							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$300	
				<b>Total (Year One) Cost</b>			\$300	

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$8,080

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Umpire Contract - Regular Season	1	\$7,000	\$7,000	1	\$7,000	\$7,000	No	
<b>Justification:</b> Umpires for games per regional contract.									
<b>Remarks:</b> No Data to Display									
High	Umpires for Regional Post Season Play	3	\$360	\$1,080	3	\$360	\$1,080	No	
<b>Justification:</b> Per regional contract									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$8,080				\$8,080	
<b>Total (Year One) Cost</b>				\$8,080				\$8,080	

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Recruiting	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No	
<p style="margin-left: 40px;"><b>Justification:</b> Travel expenses for recruits</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$2,000	
<b>Total (Year One) Cost</b>				\$2,000				\$2,000	



## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 510400 Travel

**Budget Amunt:** \$57,600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel to games - regular season	1	\$21,000	\$21,000	1	\$21,000	\$21,000	No
<b>Justification:</b> Travel to all regular season baseball games								
<b>Remarks:</b> No Data to Display								
High	Regional post season travel	1	\$8,000	\$8,000	1	\$8,000	\$8,000	No
<b>Justification:</b> Sub regional and regional tournament								
<b>Remarks:</b> No Data to Display								
High	Mid Spring Semester Trip	1	\$12,600	\$12,600	0	\$12,600	\$0	No
<b>Justification:</b> Includes bus, food and lodging for the trip								
PER WP - CSE 5/22/17								
<b>Remarks:</b> No Data to Display								
High	NJCAA World Series	1	\$16,000	\$16,000	0	\$16,000	\$0	No
<b>Justification:</b> Includes bus, food and lodging								
PER WP - CSE 5/22/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$57,600				\$29,000
<b>Total (Year One) Cost</b>				\$57,600				\$29,000

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$230

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ABCA Membership	1	\$230	\$230	1	\$230	\$230	No
<b>Justification:</b> Membership for the coach.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$230				\$230
<b>Total (Year One) Cost</b>				\$230				\$230

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 520005 Room & Board

**Budget Amunt:** \$48,160

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scholarship Housing	14	\$3,440	\$48,160	14	\$3,440	\$48,160	No
	<b>Justification:</b> 14 Scholarship housing							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$48,160	
				<b>Total (Year One) Cost</b>			\$48,160	

## Budget Detail and Forecast

**Budget Account:** Baseball - Payne, Dr. Wesley

**Account Number:** 11-00-32010

**GL Code:** 520007 Meal Scholarship

**Budget Amunt:** \$26,390

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scholarship Meals	7	\$3,770	\$26,390	7	\$3,770	\$26,390	No
	<b>Justification:</b> 16 weeks 7 days per week 112 Extra week prior to semester 7 Total days to be fed 119 3 meals per day 357 Cost per meal 5.28 Total per student per semester 1885 Annual Total 3770							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>	\$26,390			\$26,390
				<b>Total (Year One) Cost</b>	\$26,390			\$26,390

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$24,795

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Null, Jeffrey .61.96%	1	\$24,795	\$24,795	1	\$24,795	\$24,795	No
<b>Justification:</b> Head Softball Coach								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$24,795	
								<b>Total (Year One) Cost</b>
								\$24,795

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$4,189

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Null, Jeffrey .61.96%	1	\$4,189	\$4,189	1	\$4,130	\$4,130	No	
<b>Justification:</b> Head Softball Coach									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$4,189	\$4,130	
						<b>Total (Year One) Cost</b>			\$4,189
								\$4,130	

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$4,096

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Null, Jeffrey .61.96%	1	\$4,096	\$4,096	1	\$3,688	\$3,688	No	
<b>Justification:</b> Head Softball Coach									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$4,096	\$3,688	
						<b>Total (Year One) Cost</b>			\$4,096
								\$3,688	

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 500203 FICA

**Budget Amunt:** \$360

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Null, Jeffrey .61.96%	1	\$360	\$360	1	\$360	\$360	No		
<b>Justification:</b> Head Softball Coach										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$360			
				<b>Total (Year One) Cost</b>				\$360		



## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$5,350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel Bags	24	\$35	\$840	24	\$35	\$840	No
	<b>Justification:</b> Bags needed to present unified look for game travel							
	<b>Remarks:</b> No Data to Display							
High	Uniforms	1	\$1,800	\$1,800	1	\$1,800	\$1,800	No
	<b>Justification:</b> Replacement uniforms as needed for new players or ruined uniforms							
	<b>Remarks:</b> No Data to Display							
High	Cleats	1	\$1,100	\$1,100	1	\$1,100	\$1,100	No
	<b>Justification:</b> Cleats for the players							
	<b>Remarks:</b> No Data to Display							
High	Bats	1	\$900	\$900	1	\$900	\$900	No
	<b>Justification:</b> Bats as needed							
	<b>Remarks:</b> No Data to Display							
High	Softballs	1	\$500	\$500	1	\$500	\$500	No
	<b>Justification:</b> New softballs as required for each game							
	<b>Remarks:</b> No Data to Display							
High	Helmets	1	\$180	\$180	1	\$180	\$180	No
	<b>Justification:</b> Replacement helmets as necessary							
	<b>Remarks:</b> No Data to Display							
High	Scorebook	1	\$30	\$30	1	\$30	\$30	No
	<b>Justification:</b> Official Score Book for the games							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$5,350</b>				
<b>Total (Year One) Cost</b>				<b>\$5,350</b>				

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	General Field Maintenance-inhouse	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<p><b>Justification:</b> Maintenance needs for regular maintenance of the softball field</p> <p style="padding-left: 40px;">This is worked performed inhouse by maintenance staff</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$2,000	
						<b>Total (Year One) Cost</b>	\$2,000	

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 510005 Postage

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Mailing for recruitment and daily operations								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$100				\$100
<b>Total (Year One) Cost</b>				\$100				\$100

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$14,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Red Clay-outsourced	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
<p><b>Justification:</b> Red clay on the base lines. Delivered and spread an outside vendor performs this service</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Infield Upkeep-outsourced	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No	
<p><b>Justification:</b> Continued maintenance of the existing surface an outside vendor performs this service</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Umpires	1	\$11,500	\$11,500	1	\$11,500	\$11,500	No	
<p><b>Justification:</b> Umpires for games and tournaments. Cost is \$195 per umpire as negotiated by conference/region</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$14,000				\$14,000	
<b>Total (Year One) Cost</b>				\$14,000				\$14,000	

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Recruiting	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No
<b>Justification:</b> Recruiting new players for the team								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$2,500	
				<b>Total (Year One) Cost</b>			\$2,500	

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 510400 Travel

**Budget Amunt:** \$49,900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Regular game travel	1	\$32,400	\$32,400	1	\$32,400	\$32,400	No
<p><b>Justification:</b> Based on FY17 actual travel for regular season games including the fall games. Covers bus, food and lodging if applicable</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Region XVI Tournament	1	\$7,000	\$7,000	1	\$7,000	\$7,000	No
<p><b>Justification:</b> Includes bus, food and lodging</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Spring Trip	1	\$10,500	\$10,500	0	\$10,500	\$0	No
<p><b>Justification:</b> Includes bus, food and lodging</p> <p style="text-align: center;">PER WP - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$49,900				\$39,400
				<b>Total (Year One) Cost</b>				\$49,900
							\$39,400	

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Events	1	\$750	\$750	1	\$750	\$750	No	
<b>Justification:</b> Year end banquet, hosting hospitality rooms									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$750		
				<b>Total (Year One) Cost</b>			\$750		

## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 520005 Room & Board

**Budget Amunt:** \$55,040

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Housing Scholarships	16	\$3,440	\$55,040	16	\$3,440	\$55,040	No	
<b>Justification:</b> 16 housing scholarships at \$1720 per semester									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$55,040				\$55,040	
<b>Total (Year One) Cost</b>				\$55,040				\$55,040	



## Budget Detail and Forecast

**Budget Account:** Softball - Payne, Dr. Wesley

**Account Number:** 11-00-32015

**GL Code:** 520007 Meal Scholarship

**Budget Amunt:** \$45,240

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scholarship Meals	12	\$3,770	\$45,240	12	\$3,770	\$45,240	No
	<b>Justification:</b> 16 weeks 7 days per week 112 Extra week prior to semester 7 Total days to be fed 119 3 meals per day 357 Cost per meal 5.28 Total per student per semester 1885 Annual Total 3770							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$45,240	
				<b>Total (Year One) Cost</b>			\$45,240	

## Budget Detail and Forecast

**Budget Account:** Cheerleaders - Payne, Dr. Wesley

**Account Number:** 11-00-32020

**GL Code:** 500102 Salaries - Adjunct

**Budget Amunt:** \$10,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sparkman, Kayla	1	\$10,000	\$10,000	1	\$10,000	\$10,000	No
	<b>Justification:</b> Adjunct Instructor/Cheer Coach							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$10,000	
				<b>Total (Year One) Cost</b>			\$10,000	

## Budget Detail and Forecast

**Budget Account:** Cheerleaders - Payne, Dr. Wesley

**Account Number:** 11-00-32020

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$1,450

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sparkman, Kayla	1	\$1,450	\$1,450	1	\$1,450	\$1,450	No
	<b>Justification:</b> Adjunct Instructor/Cheer coach							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$1,450	
				<b>Total (Year One) Cost</b>			\$1,450	

## Budget Detail and Forecast

**Budget Account:** Cheerleaders - Payne, Dr. Wesley

**Account Number:** 11-00-32020

**GL Code:** 500203 FICA

**Budget Amunt:** \$145

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sparkman, Kayla	1	\$145	\$145	1	\$145	\$145	No
<b>Justification:</b> Adjunct Instructor/Cheer Coach								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$145	
				<b>Total (Year One) Cost</b>			\$145	

## Budget Detail and Forecast

**Budget Account:** Cheerleaders - Payne, Dr. Wesley

**Account Number:** 11-00-32020

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$6,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Shoes	1	\$1,530	\$1,530	1	\$1,530	\$1,530	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
High	Warm-Ups	1	\$1,800	\$1,800	1	\$1,800	\$1,800	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
High	Replacement Uniforms	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
High	Miscellaneous Items	1	\$170	\$170	1	\$170	\$170	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$6,000				\$6,000
<b>Total (Year One) Cost</b>				\$6,000				\$6,000

## Budget Detail and Forecast

**Budget Account:** Cheerleaders - Payne, Dr. Wesley

**Account Number:** 11-00-32020

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Recruitment Expenses	1	\$500	\$500	1	\$500	\$500	No
<b>Justification:</b> Cover the expenses for recruiting of team members								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$500	
				<b>Total (Year One) Cost</b>			\$500	

## Budget Detail and Forecast

**Budget Account:** Cheerleaders - Payne, Dr. Wesley

**Account Number:** 11-00-32020

**GL Code:** 510400 Travel

**Budget Amunt:** \$7,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Game at MAC	1	\$250	\$250	1	\$250	\$250	No
	<b>Justification:</b>							
	<b>Remarks:</b> No Data to Display							
High	Game at MSU-West Plains	1	\$250	\$250	1	\$250	\$250	No
	<b>Justification:</b>							
	<b>Remarks:</b> No Data to Display							
High	Games at State Fair and Moberly	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No
	<b>Justification:</b> Covers travel and overnight stay							
	<b>Remarks:</b> No Data to Display							
High	Game at St. Louis	1	\$250	\$250	0	\$250	\$0	No
	<b>Justification:</b> PER WP - 5/25/17 JLA							
	<b>Remarks:</b> No Data to Display							
High	Game at Park Hills	1	\$250	\$250	1	\$250	\$250	No
	<b>Justification:</b> PER WP - 5/25/17 JLA							
	<b>Remarks:</b> No Data to Display							
High	Region 16 Tournament	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No
	<b>Justification:</b>							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$7,000</b>				<b>\$6,750</b>
<b>Total (Year One) Cost</b>				<b>\$7,000</b>				<b>\$6,750</b>

## Budget Detail and Forecast

**Budget Account:** Cheerleaders - Payne, Dr. Wesley

**Account Number:** 11-00-32020

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$75

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	AACCA Certification	1	\$75	\$75	1	\$75	\$75	No
<b>Justification:</b> Certification for Kayla Sparkman								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$75	
				<b>Total (Year One) Cost</b>			\$75	



## Budget Detail and Forecast

**Budget Account:** Cheerleaders - Payne, Dr. Wesley

**Account Number:** 11-00-32020

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$72,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scholarships	16	\$4,500	\$72,000	16	\$4,500	\$72,000	No
	<b>Justification:</b> Freshman receive \$2,000 per semester Sophomores receive \$2,250 per semester Rocky Raider receives \$2,500 per semester							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$72,000	
								<b>Total (Year One) Cost</b>
								\$72,000

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$43,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Phipps, David C.	1	\$43,000	\$43,000	1	\$43,000	\$43,000	No
<b>Justification:</b> Head Rodeo Coach								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$43,000	
				<b>Total (Year One) Cost</b>				\$43,000

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$7,194

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Phipps, David C.	1	\$7,194	\$7,194	1	\$7,098	\$7,098	No	
<b>Justification:</b> Head Rodeo Coach									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$7,194	\$7,098	
						<b>Total (Year One) Cost</b>			\$7,194
								\$7,098	

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Phipps, David C.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Head Rodeo Coach									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$6,611	\$5,952	
						<b>Total (Year One) Cost</b>			\$6,611
								\$5,952	

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 500203 FICA

**Budget Amunt:** \$624

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Phipps, David C.	1	\$624	\$624	1	\$624	\$624	No	
	<b>Justification:</b> Head Rodeo Coach								
	<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$624		
								<b>Total (Year One) Cost</b>	\$624

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$16,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Team Wear	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No	
	<b>Justification:</b> Caps, t-shirts, jackets, vest - team promotion								
	<b>Remarks:</b> No Data to Display								
High	Hay	1	\$1,500	\$1,500	0	\$1,500	\$0	No	
	<b>Justification:</b> Hay for the practice stock								
	REDUCED BASED ON BUDGET - JLA 5/25/17								
	<b>Remarks:</b> No Data to Display								
High	Vet Supplies	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No	
	<b>Justification:</b> Supplies for the practice stock								
	<b>Remarks:</b> No Data to Display								
High	Feed	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No	
	<b>Justification:</b> Feed for practice stock								
	<b>Remarks:</b> No Data to Display								
High	Wrestling Steers	30	\$160	\$4,800	30	\$160	\$4,800	No	
	<b>Justification:</b> Steers needed for roping practice								
	<b>Remarks:</b> No Data to Display								
High	Calves	20	\$120	\$2,400	20	\$120	\$2,400	No	
	<b>Justification:</b> Calves for calf tying practice								
	<b>Remarks:</b> No Data to Display								
High	Rough Stock	5	\$300	\$1,500	5	\$300	\$1,500	No	
	<b>Justification:</b> Bull Riding practice								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$16,200				\$14,700	
<b>Total (Year One) Cost</b>				\$16,200				\$14,700	

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$3,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Rice Hulls	10	\$150	\$1,500	10	\$150	\$1,500	No
	<b>Justification:</b> Hulls for the arena							
	<b>Remarks:</b> No Data to Display							
High	Sand	10	\$150	\$1,500	10	\$150	\$1,500	No
	<b>Justification:</b> Sand for the arena							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$3,000</b>				<b>\$3,000</b>
<b>Total (Year One) Cost</b>				<b>\$3,000</b>				<b>\$3,000</b>

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510005 Postage

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$200	\$200	1	\$200	\$200	No
<b>Justification:</b> Postage for recruiting and administration of the team								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$200				\$200
<b>Total (Year One) Cost</b>				\$200				\$200



## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510100 Equipment

**Budget Amunt:** \$4,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Grapple	1	\$1,800	\$1,800	0	\$0	\$0	No	
<p><b>Justification:</b> Needed to work around the arena</p> <p style="padding-left: 40px;">PER WP - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Bucking Machine	1	\$3,000	\$3,000	0	\$0	\$0	No	
<p><b>Justification:</b> If the college will fund 1/2 of the cost, the team will raise the other half for the machine</p> <p style="padding-left: 40px;">WP TO FIND DONOR - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$4,800				\$0	
<b>Total (Year One) Cost</b>				\$4,800				\$0	

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Recruiting	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No	
	<b>Justification:</b> Recruiting for athletes								
	<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$2,000		
				<b>Total (Year One) Cost</b>			\$2,000		

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510302 Advertising

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Printed Material	1	\$300	\$300	1	\$300	\$300	No
<b>Justification:</b> Posters, raffle tickets and other items to support funding or the team								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$300	
				<b>Total (Year One) Cost</b>			\$300	

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510400 Travel

**Budget Amunt:** \$21,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	College Rodeos	10	\$2,100	\$21,000	10	\$2,100	\$21,000	No
<b>Justification:</b> Travel for coach and team to the 10 sanctioned rodeos								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$21,000				\$21,000
<b>Total (Year One) Cost</b>				\$21,000				\$21,000

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	NIRA College Dues	1	\$300	\$300	1	\$300	\$300	No
<b>Justification:</b> Annual membership dues for the National Intercollegiate Rodeo Association								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$300				\$300
<b>Total (Year One) Cost</b>				\$300				\$300

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 510905 Fuel

**Budget Amunt:** \$3,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Fuel for equipment	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No	
<b>Justification:</b> Based on FY17 numbers									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$3,500				\$3,500	
<b>Total (Year One) Cost</b>				\$3,500				\$3,500	

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 520005 Room & Board

**Budget Amunt:** \$27,520

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scholarship Housing	8	\$3,440	\$27,520	8	\$3,440	\$27,520	No
<b>Justification:</b> Requesting an additional two housing scholarships to assist with recruiting								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$27,520	
				<b>Total (Year One) Cost</b>			\$27,520	

## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$73,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Academic Scholarships	12	\$6,150	\$73,800	1	\$33,400	\$33,400	No
	<p><b>Justification:</b> Currently have 6 scholarships. As Chad grows the team he will need additional scholarships to compete for the high level athletes</p> <p style="margin-left: 40px;">6 @ 6150 10 @ 200</p> <p style="margin-left: 40px;">REDUCED BASED ON WP CONVERSATION - 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Proposed Cost</b>			\$73,800	\$33,400
				<b>Total (Year One) Cost</b>			\$73,800	\$33,400



## Budget Detail and Forecast

**Budget Account:** Rodeo - Payne, Dr. Wesley

**Account Number:** 11-00-32035

**GL Code:** 550006 Vehicles

**Budget Amunt:** \$25,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Truck	1	\$25,000	\$25,000	0	\$0	\$0	No
<b>Justification:</b> Purchase a truck to haul feed, hay and other items needed for the team								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$25,000				\$0
<b>Total (Year One) Cost</b>				\$25,000				\$0

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$48,593

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bess, Gene .20%	1	\$14,639	\$14,639	1	\$14,639	\$14,639	No
<b>Justification:</b> Professor, Athletic Adminstrat								
<b>Remarks:</b> No Data to Display								
High	Bess, Gene .20% recruit/head	1	\$500	\$500	1	\$500	\$500	No
<b>Justification:</b> Recruiting/Head Coach/Other								
<b>Remarks:</b> No Data to Display								
High	Sherrer, Bryan A.	1	\$33,454	\$33,454	1	\$33,454	\$33,454	No
<b>Justification:</b> Basketball Recruitment/Player								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$48,593</b>			<b>\$48,593</b>	
<b>Total (Year One) Cost</b>				<b>\$48,593</b>			<b>\$48,593</b>	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$34,778

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gowen, Tara L.\$10.32	1	\$21,466	\$21,466	1	\$21,466	\$21,466	No
<b>Justification:</b> Athletic Administrative Assist								
<b>Remarks:</b> No Data to Display								
High	Hilburn, William T.50%\$12.8	1	\$13,312	\$13,312	1	\$13,312	\$13,312	No
<b>Justification:</b> Athletic Facilities & Equipmen								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$34,778</b>				<b>\$34,778</b>
<b>Total (Year One) Cost</b>				<b>\$34,778</b>				<b>\$34,778</b>

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$17,175

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Brooks, Grace A.\$15.38	1	\$1,025	\$1,025	0	\$1,025	\$0	No	
<p><b>Justification:</b> Gatekeeper (66.64hrs/yr)</p> <p style="text-align: center;">STUDENT ACCOUNTS WILL TAKE OVER - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Budget Pool PT Event Staff\$9.5	1	\$16,150	\$16,150	1	\$16,150	\$16,150	No	
<p><b>Justification:</b> Budget Pool (1700hrs/yr @ \$9.50)</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$17,175				\$16,150	
<b>Total (Year One) Cost</b>				\$17,175				\$16,150	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$8,345

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bess, Gene .20%	1	\$2,314	\$2,314	1	\$2,295	\$2,295	No
<b>Justification:</b> Professor, Athletic Adminstrat								
<b>Remarks:</b> No Data to Display								
High	Bess, Gene .20% recruit/head	1	\$73	\$73	1	\$73	\$73	No
<b>Justification:</b> Recruiting/Head Coach/Other								
<b>Remarks:</b> No Data to Display								
High	Brooks, Grace A.\$15.38	1	\$149	\$149	0	\$149	\$0	No
<b>Justification:</b> Gatekeeper (66.64hrs/yr)								
<b>Remarks:</b> No Data to Display								
High	Sherrer, Bryan A.	1	\$5,809	\$5,809	1	\$5,714	\$5,714	No
<b>Justification:</b> Basketball Recruitment/Player								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$8,345			\$8,082	
<b>Total (Year One) Cost</b>				\$8,345			\$8,082	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$3,066

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Gowen, Tara L.\$10.32	1	\$1,926	\$1,926	1	\$1,881	\$1,881	No
<b>Justification:</b> Athletic Administrative Assist								
<b>Remarks:</b> No Data to Display								
High	Hilburn, William T.50%\$12.8	1	\$1,140	\$1,140	1	\$1,117	\$1,117	No
<b>Justification:</b> Athletic Facilities & Equipmen								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,066				\$2,998
<b>Total (Year One) Cost</b>				\$3,066				\$2,998

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$17,850

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bess, Gene .20%	1	\$1,322	\$1,322	1	\$1,190	\$1,190	No
<b>Justification:</b> Professor, Athletic Adminstrat								
<b>Remarks:</b> No Data to Display								
High	Gowen, Tara L.\$10.32	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Athletic Administrative Assist								
<b>Remarks:</b> No Data to Display								
High	Hilburn, William T.50%\$12.8	1	\$3,306	\$3,306	1	\$2,976	\$2,976	No
<b>Justification:</b> Athletic Facilities & Equipmen								
<b>Remarks:</b> No Data to Display								
High	Sherrer, Bryan A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Basketball Recruitment/Player								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$17,850			\$16,070	
<b>Total (Year One) Cost</b>				\$17,850			\$16,070	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,395

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Brooks, Grace A.\$15.38 <b>Justification:</b> Gatekeeper (66.64hrs/yr)  STUDENT ACCOUNTS WILL TAKE OVER - CSE 5/25/17  <b>Remarks:</b> No Data to Display	1	\$15	\$15	0	\$15	\$0	No
High	Budget Pool PT Event Staff\$9.5 <b>Justification:</b> Budget Pool (1700hrs/yr @ \$9.50)  <b>Remarks:</b> No Data to Display	1	\$1,235	\$1,235	1	\$1,235	\$1,235	No
High	Gowen, Tara L.\$10.32 <b>Justification:</b> Athletic Administrative Assist  <b>Remarks:</b> No Data to Display	1	\$1,642	\$1,642	1	\$1,642	\$1,642	No
High	Hilburn, William T.50%\$12.8 <b>Justification:</b> Athletic Facilities & Equipmen  <b>Remarks:</b> No Data to Display	1	\$1,018	\$1,018	1	\$1,018	\$1,018	No
High	Sherrer, Bryan A. <b>Justification:</b> Basketball Recruitment/Player  <b>Remarks:</b> No Data to Display	1	\$485	\$485	1	\$485	\$485	No
<b>Total (Year One) Proposed Cost</b>				\$4,395			\$4,380	
<b>Total (Year One) Cost</b>				\$4,395			\$4,380	



## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Office Supplies	1	\$500	\$500	1	\$500	\$500	No	
<b>Justification:</b> Supplies for the athletic department. Pens, paper, misc office supplies									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$500				\$500	
<b>Total (Year One) Cost</b>				\$500				\$500	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 510100 Equipment

**Budget Amunt:** \$1,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Table Skirts	2	\$250	\$500	0	\$0	\$0	No
<p><b>Justification:</b> Table skirts to be used when signing new athletes. Creates team pride</p> <p style="text-align: center;">PER WP - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$500				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Table Skirts	2	\$250	\$500	2	\$250	\$500	No
<p><b>Justification:</b> Table skirts to be used when signing new athletes</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Event Staff Shirts	1	\$250	\$250	1	\$250	\$250	No
<p><b>Justification:</b> Event Staff T-shirts will be used to help the staff at the ball games be more visible</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$750				\$750
<b>Total (Year One) Cost</b>				\$1,250				\$750

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$7,310

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Random Test	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No	
<b>Justification:</b> A random test will be conducted with the athletes twice a year									
<b>Remarks:</b> No Data to Display									
High	Complete roster drug test	1	\$4,500	\$4,500	1	\$4,500	\$4,500	No	
<b>Justification:</b> One drug test administered to all athletes once a year									
<b>Remarks:</b> No Data to Display									
High	Concussion Testing	1	\$810	\$810	1	\$810	\$810	No	
<b>Justification:</b> Concussion testing is required by NJCAA. Includes 90 NJCAA athletes plus 30 rodeo athletes									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$7,310				\$7,310	
<b>Total (Year One) Cost</b>				\$7,310				\$7,310	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 510202 Medical Services

**Budget Amunt:** \$4,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Injury Out of Pocket	1	\$4,500	\$4,500	1	\$4,500	\$4,500	No	
<b>Justification:</b> For treatments that are not covered by the accidental injury policy									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$4,500				\$4,500	
<b>Total (Year One) Cost</b>				\$4,500				\$4,500	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Gym floor resurfacing	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No	
<b>Justification:</b> Cost associated with resurfacing the gym floor									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,500				\$2,500	
<b>Total (Year One) Cost</b>				\$2,500				\$2,500	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$4,090

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	NJCAA Membership Dues	1	\$2,190	\$2,190	1	\$2,190	\$2,190	No	
<b>Justification:</b> National Junior College Athletic Association Membership dues									
<b>Remarks:</b> No Data to Display									
High	NJCAA Region Dues	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
<b>Justification:</b> NJCAA Association XVI Membership dues									
<b>Remarks:</b> No Data to Display									
High	MCCAC Conference Dues	1	\$900	\$900	1	\$900	\$900	No	
<b>Justification:</b> Membership for Missouri Community College Athletic Conference Dues									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$4,090				\$4,090	
<b>Total (Year One) Cost</b>				\$4,090				\$4,090	

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Team Building Activities	1	\$500	\$500	1	\$500	\$500	No
<p><b>Justification:</b> 5 events throughout the year for the team, athletic department and others to strengthen the relationship with the team an the college</p> <p style="text-align: center;">MOVED TO ATHLETIC ADMIN - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$500				\$500
<b>Total (Year One) Cost</b>				\$500				\$500

## Budget Detail and Forecast

**Budget Account:** Athletic Administration - Payne, Dr. Wesley

**Account Number:** 11-00-32099

**GL Code:** 511005 Insurance - Athletic Injury

**Budget Amunt:** \$94,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Athletic Injury Insurance	1	\$92,000	\$92,000	1	\$92,000	\$92,000	No
	<b>Justification:</b> Based on actual FY2017							
	<b>Remarks:</b> No Data to Display							
High	Catastrophic Injury Insruance	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
	<b>Justification:</b> Based on actual FY2017							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$94,000				\$94,000
<b>Total (Year One) Cost</b>				\$94,000				\$94,000



## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$264,607

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Heath, Karen J.	1	\$69,653	\$69,653	1	\$69,653	\$69,653	No	
<b>Justification:</b> Executive Assistant to the Pre									
<b>Remarks:</b> No Data to Display									
High	Payne, Wesley A.	1	\$182,954	\$182,954	1	\$182,954	\$182,954	No	
<b>Justification:</b> President									
<b>Remarks:</b> No Data to Display									
High	Payne, Wesley A.housing	1	\$12,000	\$12,000	1	\$12,000	\$12,000	No	
<b>Justification:</b> President Housing Allowance									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$264,607				\$264,607	
<b>Total (Year One) Cost</b>				\$264,607				\$264,607	

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$40,285

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Heath, Karen J.	1	\$11,058	\$11,058	1	\$10,963	\$10,963	No	
<b>Justification:</b> Executive Assistant to the Pre									
<b>Remarks:</b> No Data to Display									
High	Payne, Wesley A.	1	\$27,487	\$27,487	1	\$27,391	\$27,391	No	
<b>Justification:</b> President									
<b>Remarks:</b> No Data to Display									
High	Payne, Wesley A.	1	\$1,740	\$1,740	1	\$1,740	\$1,740	No	
<b>Justification:</b> President Housing Allowance									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$40,285				\$40,094	
<b>Total (Year One) Cost</b>				\$40,285				\$40,094	

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Heath, Karen J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Executive Assistant to the Pre								
<b>Remarks:</b> No Data to Display								
High	Payne, Wesley A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> President								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,837

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Heath, Karen J.	1	\$1,010	\$1,010	1	\$1,010	\$1,010	No
<b>Justification:</b> Executive Assistant to the Pre								
<b>Remarks:</b> No Data to Display								
High	Payne, Wesley A.	1	\$2,653	\$2,653	1	\$2,653	\$2,653	No
<b>Justification:</b> President								
<b>Remarks:</b> No Data to Display								
High	Payne, Wesley A.housing	1	\$174	\$174	1	\$174	\$174	No
<b>Justification:</b> President Housing Allowance								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$3,837</b>			<b>\$3,837</b>	
<b>Total (Year One) Cost</b>				<b>\$3,837</b>			<b>\$3,837</b>	

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$3,540

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Copy Charges	12	\$120	\$1,440	1	\$1,200	\$1,200	No
<b>Justification:</b> Based on current year average PER WP - 5/25/17 JLA <b>Remarks:</b> No Data to Display								
High	Office Supplies	1	\$1,000	\$1,000	1	\$750	\$750	No
<b>Justification:</b> Office supplies for the President's Office BASED ON HISTORICAL 5/24/17 - JLA <b>Remarks:</b> No Data to Display								
High	Logo Envelopes	1	\$1,000	\$1,000	1	\$500	\$500	No
<b>Justification:</b> Replenish supply of Logo Envelopes for mailing PER WP - 5/25/17 JLA <b>Remarks:</b> No Data to Display								
High	Business Cards	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Replenish business cards for Dr. Payne and Janine Heath as needed <b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,540				\$2,550
<b>Total (Year One) Cost</b>				\$3,540				\$2,550

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510005 Postage

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
<b>Justification:</b> Based on current costs								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$1,000
<b>Total (Year One) Cost</b>				\$1,000				\$1,000

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Water Delivery Service	1	\$300	\$300	1	\$300	\$300	No	
<b>Justification:</b> Delivery Service for the water cooler in the President and VP office for meetings									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$300				\$300	
<b>Total (Year One) Cost</b>				\$300				\$300	

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510203 Legal Services

**Budget Amunt:** \$24,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Legal Services	12	\$2,000	\$24,000	12	\$2,000	\$24,000	No
<b>Justification:</b> Richardson law Firm services relating to employment and other college issues. Based on current expenditures.								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$24,000	
				<b>Total (Year One) Cost</b>			\$24,000	



## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510301 Gifts & Honoraria

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Presidential Gifts	1	\$2,000	\$2,000	1	\$1,000	\$1,000	No	
<p><b>Justification:</b> Gifts from the college to be presented a various times throughout the year.</p> <p style="text-align: center;">PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$1,000	
<b>Total (Year One) Cost</b>				\$2,000				\$1,000	

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510400 Travel

**Budget Amunt:** \$8,620

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	HLC Annual Conference	1	\$2,300	\$2,300	0	\$2,300	\$0	No
	<b>Justification:</b> Room - 4 nights @ \$250 = \$1000 Registration fees - \$600 Travel expenses - \$400 Other Expenses - \$300  DUPLICATED IN IE - JLA 5/25/17  <b>Remarks:</b> No Data to Display							
High	MCCA Presidents/Chancellors meeting	12	\$200	\$2,400	12	\$100	\$1,200	No
	<b>Justification:</b> Monthly meetings regarding Missouri community colleges. Dr. Payne does not attend all of them however will attend several times during the year. This covers room and other travel expenses.  <b>Remarks:</b> No Data to Display							
High	MCCA Annual Conference Awardees	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
	<b>Justification:</b> Registration and fees for awardees that were nominated by the college  <b>Remarks:</b> No Data to Display							
High	MCCA Attendance for President	1	\$800	\$800	1	\$800	\$800	No
	<b>Justification:</b> Hotel - \$400 Travel Expenses - \$200 Registration - \$200  <b>Remarks:</b> No Data to Display							
High	MCCA PTK EIT Awards Luncheon	2	\$60	\$120	2	\$60	\$120	No
	<b>Justification:</b> Lunch for Dr. Wes Payne and Dr. Maribeth Payne  <b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MCCA Three Rivers Week in the Capitol	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
	<b>Justification:</b> Transportation - \$700 Overnight 3 rooms - \$450 Travel Expense - \$300 Food for the students - 25 @ \$21 = \$550							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$8,620				\$5,120
<b>Total (Year One) Cost</b>				\$8,620				\$5,120

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$28,700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MCCA Institutional Dues	1	\$24,200	\$24,200	1	\$24,200	\$24,200	No
<b>Justification:</b> Current dues are \$22,000. Calculated a 10% increase for next year.								
<b>Remarks:</b> No Data to Display								
High	chamber of Commerce Memberships	1	\$2,000	\$2,000	1	\$1,600	\$1,600	No
<b>Justification:</b> Annual memberships for chamber of commerce in our service area								
PER WP BASED ON ACTUALS - 5/25/17 JLA								
<b>Remarks:</b> No Data to Display								
High	MCCA Shared Costs	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No
<b>Justification:</b> These costs include the Hawthorne Foundation membership, PTK Advisor stipend, and state grant writing services. These charges are split between the 12 community colleges in the state								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$28,700				\$28,300
<b>Total (Year One) Cost</b>				\$28,700				\$28,300

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$5,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	PB Chamber's Gateway to Leadership program	1	\$400	\$400	1	\$400	\$400	No
<b>Justification:</b> One staff member to participate in the program.								
<b>Remarks:</b> No Data to Display								
High	Professional Development Activities	1	\$5,000	\$5,000	1	\$2,500	\$2,500	No
<b>Justification:</b> Various activities throughout the college to promote professional development								
<b>Remarks:</b> PER WP - 5/25/17 JLA								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$5,400				\$2,900
<b>Total (Year One) Cost</b>				\$5,400				\$2,900

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$3,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Meetings with community leaders	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<b>Justification:</b> Meetings throughout the year with community leaders within the service area								
<b>Remarks:</b> No Data to Display								
High	Meeting supplies and sundries	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
<b>Justification:</b> Various supplies needed for meetings such as paper plates, napkins, cups, silverware, snacks								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,500				\$3,500
<b>Total (Year One) Cost</b>				\$3,500				\$3,500

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510501 Staff Meeting

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Employee Appreciation Luncheon	1	\$5,000	\$5,000	1	\$5,000	\$5,000	No	
<b>Justification:</b> Annual appreciation event for faculty and staff									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$5,000				\$5,000	
<b>Total (Year One) Cost</b>				\$5,000				\$5,000	

## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510904 Telephone

**Budget Amunt:** \$660

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Mobile Phone	12	\$55	\$660	12	\$55	\$660	No
<b>Justification:</b> President's mobile phone								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$660				\$660
<b>Total (Year One) Cost</b>				\$660				\$660



## Budget Detail and Forecast

**Budget Account:** President - Payne, Dr. Wesley

**Account Number:** 11-00-40001

**GL Code:** 510905 Fuel

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Fuel Charges	1	\$2,000	\$2,000	1	\$1,500	\$1,500	No	
<p style="margin-left: 40px;"><b>Justification:</b> Fuel for the President's vehicle</p> <p style="margin-left: 80px;">PER WP - 5/25/17 JLA</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$1,500	
<b>Total (Year One) Cost</b>				\$2,000				\$1,500	

## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$7,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Tires	2	\$500	\$1,000	2	\$500	\$1,000	No
<b>Justification:</b> Tires for the McGee tractor								
<b>Remarks:</b> No Data to Display								
High	Dirt	10	\$175	\$1,750	10	\$175	\$1,750	No
<b>Justification:</b> Replenish dirt in the barn for the animals								
<b>Remarks:</b> No Data to Display								
High	Maintenance	1	\$5,000	\$5,000	1	\$3,000	\$3,000	No
<b>Justification:</b> General maintenance items necessary for existing property and equipment								
PER WP - 5/25/17 JLA								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$7,750				\$5,750
				<b>Total (Year One) Cost</b>				\$7,750
								\$5,750

## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 510100 Equipment

**Budget Amunt:** \$11,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hay	1	\$3,000	\$3,000	0	\$3,000	\$0	No	
	<b>Justification:</b> Hay for the cattle								
	PER WP - 5/25/17 JLA								
	<b>Remarks:</b> No Data to Display								
High	Feed	1	\$4,000	\$4,000	1	\$4,000	\$4,000	No	
	<b>Justification:</b> Feed to supplement the hay for the cattle								
	<b>Remarks:</b> No Data to Display								
High	Vet Supplies	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No	
	<b>Justification:</b> Necessary for proper treatment of the cattle								
	<b>Remarks:</b> No Data to Display								
High	Three Point Hay Spike	1	\$200	\$200	1	\$200	\$200	No	
	<b>Justification:</b> To move the bales of hay after they have been baled								
	<b>Remarks:</b> No Data to Display								
High	4 Wheeler	1	\$2,500	\$2,500	0	\$2,500	\$0	No	
	<b>Justification:</b> Need a 4 wheeler to pull the manure spreader through the barn and out to the field								
	PER WP - 5/25/17 JLA								
	<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$11,200				\$5,700	
<b>Total (Year One) Cost</b>				\$11,200				\$5,700	

## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 510104 Bldg. Maintenance Equipment

**Budget Amunt:** \$3,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Lawn tractor	1	\$3,500	\$3,500	0	\$0	\$0	No
<b>Justification:</b> Lawn tractor to mow the front of the property and keep the entrance in presentable shape								
THERE IS ONE FUNDED FOR AG IN THE ENHANCEMENT GRANT OR CHECK WITH MAINTENANCE - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Enhanced Cost</b>	\$3,500			\$0
				<b>Total (Year One) Cost</b>	\$3,500			\$0

## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$6,528

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Trash service	12	\$144	\$1,728	12	\$144	\$1,728	No
<b>Justification:</b> Trash service for the farm								
<b>Remarks:</b> No Data to Display								
High	Septic Service	12	\$400	\$4,800	12	\$80	\$960	No
<b>Justification:</b> Septic services								
		REDUCED BASED ON HISTORICAL - CSE 5/26/17						
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$2,688	
				<b>Total (Year One) Cost</b>			\$2,688	

## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 510801 Rental Equipment

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Track hoe rental	1	\$5,000	\$5,000	0	\$5,000	\$0	No
<p><b>Justification:</b> Rental of backhoe for cleanup on the farm</p> <p style="padding-left: 40px;">PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$5,000				\$0
<b>Total (Year One) Cost</b>				\$5,000				\$0

## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 510900 Electricity

**Budget Amunt:** \$5,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Electricity	12	\$450	\$5,400	12	\$350	\$4,200	No	
<p><b>Justification:</b> Based on FY17 actuals</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$5,400	\$4,200	
				<b>Total (Year One) Cost</b>			\$5,400	\$4,200	

## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 510905 Fuel

**Budget Amunt:** \$3,600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Fuel	12	\$300	\$3,600	1	\$2,800	\$2,800	No	
<p><b>Justification:</b> Farm equipment fuel. 150 gallon tank filled once a month at \$2.00 per gallon</p> <p style="text-align: center;">REDUCED PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$3,600				\$2,800	
<b>Total (Year One) Cost</b>				\$3,600				\$2,800	



## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 550003 Building Improvements

**Budget Amunt:** \$10,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Rehab the old house on the farm	1	\$10,000	\$10,000	0	\$0	\$0	No
<p><b>Justification:</b> In order to rent the house to generate revenue, various items will need to be fixed including electrical and plumbing</p> <p style="text-align: center;">PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$10,000	\$0
						<b>Total (Year One) Cost</b>		
						\$10,000	\$0	

## Budget Detail and Forecast

**Budget Account:** Farm Operations - Payne, Dr. Wesley

**Account Number:** 12-00-50090

**GL Code:** 550005 Furniture Fixtures Equipment

**Budget Amunt:** \$33,900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Locking front gate	1	\$5,000	\$5,000	0	\$0	\$0	No	
<p><b>Justification:</b> Locking gate for the front entrance to enhance security</p> <p style="text-align: center;">PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Peremiter Fencing	1	\$12,400	\$12,400	1	\$9,000	\$9,000	No	
<p><b>Justification:</b> Includes 1 mile of 6 wire barbed wire, T-posts, labor and corners</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Repair roof on the white barn	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No	
<p><b>Justification:</b> Complete the repairs on the roof of the horse barn</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Install guttering on the main house	1	\$1,500	\$1,500	0	\$1,500	\$0	No	
<p><b>Justification:</b> Install guttering on the main house to protect the structure from moisture</p> <p style="text-align: center;">WORK WITH MAINTENANCE - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Repairs to the horse barn	1	\$5,000	\$5,000	0	\$0	\$0	No	
<p><b>Justification:</b> Install plumbing and sewer system at the barn.</p> <p style="text-align: center;">PER WP - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Electric fencing between pastures	1	\$7,500	\$7,500	1	\$5,000	\$5,000	No	
<p><b>Justification:</b> Electric fencing between pastures to keep the animals in the area designated</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$33,900				\$16,500	
<b>Total (Year One) Cost</b>				\$33,900				\$16,500	

## Budget Detail and Forecast

**Budget Account:** Men's Basketball-Scholarships - Payne, Dr. Wesley

**Account Number:** 22-00-32000

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$92,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Athletic Scholarships	15	\$6,150	\$92,250	15	\$6,150	\$92,250	No	
<b>Justification:</b>									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$92,250				\$92,250	
<b>Total (Year One) Cost</b>				\$92,250				\$92,250	

## Budget Detail and Forecast

**Budget Account:** Women's Basketball-Scholarships - Payne, Dr. Wesley

**Account Number:** 22-00-32005

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$92,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scholarships	15	\$6,150	\$92,250	15	\$6,150	\$92,250	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$92,250	
				<b>Total (Year One) Cost</b>			\$92,250	

## Budget Detail and Forecast

**Budget Account:** Baseball-Scholarships - Payne, Dr. Wesley

**Account Number:** 22-00-32010

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$147,600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Scholarships	24	\$6,150	\$147,600	24	\$6,150	\$147,600	No		
<b>Justification:</b>										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$147,600			
				<b>Total (Year One) Cost</b>				\$147,600		

## Budget Detail and Forecast

**Budget Account:** Softball-Scholarships - Payne, Dr. Wesley

**Account Number:** 22-00-32015

**GL Code:** 520006 Institutional Scholarship

**Budget Amunt:** \$98,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Athletic Scholarships	16	\$6,150	\$98,400	16	\$6,150	\$98,400	No	
<b>Justification:</b>									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$98,400		
				<b>Total (Year One) Cost</b>			\$98,400		

## Budget Detail and Forecast

**Budget Account:** Agriculture & Forestry - Rehkop, Joyce

**Account Number:** 11-00-15000

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$97,998

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Rehkop, Joyce V.	1	\$60,937	\$60,937	0	\$60,937	\$0	No
	<b>Justification:</b> Professor, Agriculture & Fores							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Gerecke, Samantha L.	1	\$37,061	\$37,061	1	\$37,061	\$37,061	No
	<b>Justification:</b> Temporary Instructor, Life Sci							
	INSTRUCTOR, AGRICULTURE							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$97,998	
							\$37,061	
				<b>Total (Year One) Cost</b>			\$97,998	
							\$37,061	

## Budget Detail and Forecast

**Budget Account:** Agriculture & Forestry - Rehkop, Joyce

**Account Number:** 11-00-15000

**GL Code:** 500102 Salaries - Adjunct

**Budget Amunt:** \$3,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Martin, Donald .	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No
<b>Justification:</b> Forestry Club Advisor								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$3,500	
								<b>Total (Year One) Cost</b>
								\$3,500



## Budget Detail and Forecast

**Budget Account:** Agriculture & Forestry - Rehkop, Joyce

**Account Number:** 11-00-15000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$16,126

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Rehkop, Joyce V.	1	\$9,794	\$9,794	0	\$9,794	\$0	No	
	<b>Justification:</b> Professor, Agriculture & Fores RETIREMENT - CSE 5/18/17 <b>Remarks:</b> No Data to Display								
High	Gerecke, Samantha L.	1	\$6,332	\$6,332	1	\$6,237	\$6,237	No	
	<b>Justification:</b> Temporary Instructor, Life Sci INSTRUCTOR, AGRICULTURE <b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$16,126	\$6,237	
						<b>Total (Year One) Cost</b>			\$16,126
								\$6,237	

## Budget Detail and Forecast

**Budget Account:** Agriculture & Forestry - Rehkop, Joyce

**Account Number:** 11-00-15000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Rehkop, Joyce V.	1	\$6,611	\$6,611	0	\$6,611	\$0	No
	<b>Justification:</b> Professor, Agriculture & Fores RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Gerecke, Samantha L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
	<b>Justification:</b> Temporary Instructor, Life Sci INSTRUCTOR, AGRICULTURE							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$13,222	\$5,952
				<b>Total (Year One) Cost</b>			\$13,222	\$5,952

## Budget Detail and Forecast

**Budget Account:** Agriculture & Forestry - Rehkop, Joyce

**Account Number:** 11-00-15000

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,472

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Rehkop, Joyce V. <b>Justification:</b> Professor, Agriculture & Fores RETIREMENT - CSE 5/18/17 <b>Remarks:</b> No Data to Display	1	\$884	\$884	0	\$884	\$0	No
High	Martin, Donald . <b>Justification:</b> Forestry Club Advisor <b>Remarks:</b> No Data to Display	1	\$51	\$51	1	\$51	\$51	No
High	Gerecke, Samantha L. <b>Justification:</b> Temporary Instructor, Life Sci INSTRUCTOR, AGRICULTURE <b>Remarks:</b> No Data to Display	1	\$537	\$537	1	\$537	\$537	No
<b>Total (Year One) Proposed Cost</b>				<b>\$1,472</b>				<b>\$588</b>
<b>Total (Year One) Cost</b>				<b>\$1,472</b>				<b>\$588</b>

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Computer Printer Cartridges	1	\$300	\$300	0	\$300	\$0	No
	<b>Justification:</b> Computer Printer Cartridges		\$300.00					
	<b>Remarks:</b> No Data to Display							
High	Computer Printer Cartridges	2	\$150	\$300	0	\$150	\$0	No
	<b>Justification:</b> Computer Printer Cartridges		\$300.00					
	<b>Remarks:</b> No Data to Display							
High	AGRI 260 Horticulture supplies (pots, soil, fertilizer)	1	\$100	\$100	1	\$100	\$100	Yes
	<b>Justification:</b> AGRI 260 Horticulture supplies (pots, soil, fertilizer)		\$100.00					
	<b>Remarks:</b> No Data to Display							
High	AGRI 232 Feed Supplies for lab assignment	1	\$100	\$100	1	\$100	\$100	Yes
	<b>Justification:</b> AGRI 232 Feed Supplies for lab assignment		\$100.00					
	<b>Remarks:</b> No Data to Display							
High	AGRI 110 Soil Refill Supplies	1	\$175	\$175	1	\$175	\$175	Yes
	<b>Justification:</b> AGRI 110 Soil Refill Supplies		\$175.00					
	<b>Remarks:</b> No Data to Display							
High	AG. TRC FFA CD Event supplies	1	\$400	\$400	1	\$400	\$400	Yes
	<b>Justification:</b> AG. TRC FFA CD Event supplies (F)		\$400.00					
	(poultry, red meat, dairy products, scantrons, t shirts, plaques (I add 1 new contest each year. This year we will do 8. This is also a TRC recruiting event)							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Adjunct Instructor Supplies (misc.)	1	\$1,000	\$1,000	0	\$1,000	\$0	Yes
	<b>Justification:</b> Adjunct Instructor Supplies (misc.)		\$1000.00					
	REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17							
	<b>Remarks:</b> No Data to Display							
High	Tool Box- Trailer	1	\$300	\$300	0	\$300	\$0	Yes
	<b>Justification:</b> Tool Box- Trailer	\$300.00						
	<b>Remarks:</b> No Data to Display							
High	Farm Simulation Supplies	1	\$300	\$300	1	\$300	\$300	Yes
	<b>Justification:</b> Practice Supplies	\$300.00						
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$2,975			\$1,075	
<b>Total (Year One) Cost</b>				\$2,975			\$1,075	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	FRST. October - Timber Fest mileage	1	\$65	\$65	1	\$65	\$65	No
<b>Justification:</b> FRST. October - Timber Fest mileage. Forestry Instructor \$ 65.00								
<b>Remarks:</b> No Data to Display								
High	FRST. October – Wayne County Fair Mileage	1	\$65	\$65	1	\$65	\$65	No
<b>Justification:</b> FRST. October – Wayne County Fair Mileage, Silva, Missouri. Forestry Instructor \$ 65.00								
<b>Remarks:</b> No Data to Display								
High	FRST. Aug-May Instructional travel-Forestry Instructor	1	\$300	\$300	1	\$300	\$300	No
<b>Justification:</b> FRST. Aug-May Instructional travel-Forestry Instructor \$300.00								
<b>Remarks:</b> No Data to Display								
High	AG. November - MO Postsecondary Agriculture Students Organization Conference	1	\$450	\$450	1	\$450	\$450	No
<b>Justification:</b> AG. November - MO Postsecondary Agriculture Students Organization Conference, \$450.00 Trenton, MO. (Registration, motel, meals, fuel for college vehicle.)								
<b>Remarks:</b> No Data to Display								
High	AG. January - SE District Agriculture Teachers Meeting Mileage,	1	\$35	\$35	1	\$35	\$35	No
<b>Justification:</b> AG. January - SE District Agriculture Teachers Meeting Mileage, \$ 35.00 Dexter, MO.								
<b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	AG. January - Postsecondary Agriculture Advisory Committee Meeting <b>Justification:</b> AG. January - Postsecondary Agriculture Advisory Committee Meeting \$250.00 Jefferson City, MO (mileage, meals & motel)	1	\$250	\$250	0	\$250	\$0	No
	<b>Remarks:</b> No Data to Display							
High	AG. & FRST. April-May Intern Site Visit Travel <b>Justification:</b> AG. & FRST. April-May Intern Site Visit Travel \$150.00	1	\$150	\$150	1	\$150	\$150	No
	<b>Remarks:</b> No Data to Display							
High	AG. Class Travel to the Farm /College vehicle & personal vehicle estimate <b>Justification:</b> AG. Class Travel to the Farm /College vehicle & personal vehicle estimate \$300.00	1	\$300	\$300	0	\$300	\$0	No
	<b>Remarks:</b> No Data to Display							
High	AG. & FRST. April - State FFA Convention Trade Show Columbia, Missouri <b>Justification:</b> AG. & FRST. April - State FFA Convention Trade Show Columbia, Missouri \$650.00 Recruitment for TRC, collaboration with high schools & other universities. Approximately 25,000 students, parents and teachers attend this event. (two faculty members) (Includes \$200.00 trade show booth cost)	1	\$650	\$650	1	\$650	\$650	No
	<b>Remarks:</b> No Data to Display							
High	Forestry Conclave: 2018 <b>Justification:</b> Forestry Conclave: 2018 location is not announced yet. \$950.00 March or April (Potential location - Wisconsin). Advisor expenses for student educational trip: Entry -50.00, Motel -\$400, Perdiem- \$200.00, Gas - 250.00. This event will also help students complete their TSA Portfolios.	1	\$950	\$950	1	\$950	\$950	No
	<b>Remarks:</b> No Data to Display							
High	Agricultural National Show: 2018	1	\$950	\$950	1	\$950	\$950	No

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	<b>Justification:</b> Agricultural National Show: 2018 location is not announce yet			\$950.00				
	One of the 3 will be selected:							
	National Livestock Show – Houston TX (March)							
	National Farm Show – Louisville, KY (Feb)							
	National PAS Conference – Location not Announced (Mar)							
	Advisor expenses for student educational trip: Entry -50.00, Motel -\$500,Perdiem- \$200.00, Gas - 250.00. This event will also helps students complete their TSA Portfolio.							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$4,165	\$3,615
				<b>Total (Year One) Cost</b>			\$4,165	\$3,615



## Budget Detail and Forecast

**Budget Account:** Agriculture & Forestry - Rehkop, Joyce

**Account Number:** 11-00-15000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$50

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	AG. Missouri Postsecondary Agriculture Students Organization (MPASO)	1	\$50	\$50	1	\$50	\$50	No
<p><b>Justification:</b> AG. Missouri Postsecondary Agriculture Students Organization (MPASO)                      (This is the Missouri institutional part of the dues. By paying it, TRCC has access to the MPASO conference, contest, advisory committee, website and software materials which are used in AGRI 194 and AGRI 297 Agri-Internship).</p>								
<p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$50				\$50
<b>Total (Year One) Cost</b>				\$50				\$50

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$51,258

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Reynolds, Michelle K.	1	\$51,258	\$51,258	1	\$51,258	\$51,258	No
<b>Justification:</b> Director of Development								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$51,258	
						<b>Total (Year One) Cost</b>	\$51,258	

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$9,263

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Part time administrative assistant	1	\$9,263	\$9,263	0	\$0	\$0	No
	<p><b>Justification:</b> JUSTIFICATION: As the Director works to spend more time out of the office visiting with current and prospective donors, an assistant would be able to do office tasks including but not limited to scanning, filing, assembling spreadsheets, invoicing, compiling receipts and more, which will enable the Director to spend more time making contacts to bring in funds rather than managing administrative duties.</p> <p>\$9.50/hour for 50 weeks in the year. At this time, the assistant would be able to utilized the office space in conjunction with the director.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Enhanced Cost</b>				\$9,263				\$0
<b>Total (Year One) Cost</b>				\$9,263				\$0

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$8,391

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Reynolds, Michelle K.	1	\$8,391	\$8,391	1	\$8,295	\$8,295	No	
<b>Justification:</b> Director of Development									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$8,391	\$8,295	
						<b>Total (Year One) Cost</b>			\$8,391
								\$8,295	

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Reynolds, Michelle K.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Director of Development									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$6,611	\$5,952	
						<b>Total (Year One) Cost</b>			\$6,611
								\$5,952	

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,452

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	FICA for proposed new staff	1	\$709	\$709	0	\$0	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> FICA for proposed new staff.</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$709				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Reynolds, Michelle K.	1	\$743	\$743	1	\$743	\$743	No
<p style="margin-left: 40px;"><b>Justification:</b> Director of Development</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$743				\$743
<b>Total (Year One) Cost</b>				\$1,452				\$743

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,520

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	General Office supplies	1	\$600	\$600	1	\$150	\$150	No
<p><b>Justification:</b> Items for everyday office use. Based on FY2017 budget numbers.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Copy charges	1	\$420	\$420	1	\$100	\$100	No
<p><b>Justification:</b> Pricing based on historical/FY16 and FY17 actuals/budgeted total.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Logo correspondence	1	\$500	\$500	1	\$200	\$200	No
<p><b>Justification:</b> This includes business cards, envelopes, notecards, greeting cards, etc. needed for Development Office use throughout the year. The last order of several was made in FY16 so the office will likely need to replenish some supplies during FY18.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,520				\$450
<b>Total (Year One) Cost</b>				\$1,520				\$450

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 510005 Postage

**Budget Amunt:** \$1,380

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	12	\$100	\$1,200	1	\$700	\$700	No
	<p><b>Justification:</b> Mailing for fundraising efforts, TRET-related correspondence (receipts/invoices, thank you's, scholarship awards, annual report to donors, etc.) as well as Alumni relations and event invitations.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Sikeston office postage	12	\$15	\$180	0	\$15	\$0	No
	<p><b>Justification:</b> Most mail goes out of the Poplar Bluff office as it is more efficient, but at times, correspondence is sent from the Sikeston Office or when the Director is working in other off-site locations. Therefore, a slight decrease in this year's budget request. Stamps are purchased from the post office and kept in the office.</p> <p style="text-align: center;">MAKE SURE TO WRITE YOUR DEPARTMENT CODE ON ALL MAILINGS AND THIS WILL NOT BE NEEDED 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$1,380				\$700
<b>Total (Year One) Cost</b>				\$1,380				\$700



## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Upgrade to web tools	1	\$2,000	\$2,000	0	\$0	\$0	No
	<p><b>Justification:</b> Keeping an easy-to-use, well-designed website is vital to Development and fundraising as it is a tool prospective donors use to research an organization. In consulting with Communications, they are hoping to acquire a tool that will assist with accuracy, SEO, and other tools important to Development and other departments. In total, the tool is approximately \$6,000, according to Jonathan Atwood, and he is hoping that the total could be split amongst Development, Disability Services and Communications. Anything that assists with our accuracy and supporting more content is a plus for Development/TRET.</p> <p>MOVED TO COMMUNICATIONS BUDGET 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Enhanced Cost</b>			\$2,000	\$0
				<b>Total (Year One) Cost</b>			\$2,000	\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Key Chains for graduates/alumni	500	\$3	\$1,500	0	\$0	\$0	No
<p><b>Justification:</b> A two-sided, quality key chain will provide a graduation keepsake that will build pride and the "Once a Raider, Always a Raider" mindset. This is the pricing for 500, the price increases to \$4.36 for less than 500. It is projected to have 350-400 students walk at graduation in FY18. Any additional key chains can be held over for the following year, or be passed out at events such as Raider Reunion to build pride amongst past graduates.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Window clings for alumni donors	1	\$800	\$800	0	\$0	\$0	No
<p><b>Justification:</b> Design a window cling similar to the following: <a href="https://www.4imprint.com/product/7236-S/Custom-Static-Decal-Double-Face-Imprint-S">https://www.4imprint.com/product/7236-S/Custom-Static-Decal-Double-Face-Imprint-S</a>.</p> <p>This will assist in building alumni pride and recognition in the community as it can be posted in businesses, on vehicles, etc. Offer as a gift for those who make a contribution of \$10 or more in proposed alumni giving campaign. These are inexpensive marketing tools that can be easily mailed with a receipt/acknowledgement letter.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,300				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Donor Walls	2	\$3,500	\$7,000	0	\$3,500	\$0	No
<p><b>Justification:</b> Two donor walls - one for Sikeston and one for a central location in Poplar Bluff. Pricing is an estimate from Recognition Art, which specializes in these types of displays and has been used by other local entities. These will be similar to the POTA wall, which includes the "founding/building" donors permanently and includes another panel updated yearly for annual gifts. This will serve as an encouragement to continue to give to keep your name on the wall. This was included and approved in the FY17 budget but cut due to fund availability. Development Office will work to secure private donations to cover this cost, but also including in the budget if those attempts are not successful.</p> <p>REQUEST AGAIN IN FY19 OR IN SECOND HALF OF FY18 IF FUNDS ARE AVAILABLE 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Gifts for Black & Gold Society	1	\$4,000	\$4,000	1	\$2,000	\$2,000	No
<p><b>Justification:</b> The Black &amp; Gold Society encourages annual gifts to help fill funding gaps. Donors are recognized on various levels at the annual banquet sponsored by the Endowment Trust. These gifts represent a token of appreciation from the College.</p> <p>REDUCED BASED ON BUDGET AVAILABILTY 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Promotional Items	1	\$3,000	\$3,000	1	\$1,000	\$1,000	No
	<b>Justification:</b> Promotional items to assist with our marketing campaign (cultivation of new donors/continued stewardship of our past and repeat donors). These items may also be used in conjunction with events, to thank donors, or enhance our membership/involvement in alumni relations.							
	REDUCED BECAUSE OF BUDGET AVAILABILITY 5/24/17 - JLA							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$14,000				\$3,000
<b>Total (Year One) Cost</b>				\$16,300				\$3,000

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 510303 Printing

**Budget Amunt:** \$3,300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Holiday Cards/Year-End Correspondence to Donors & Volunteers	1	\$800	\$800	0	\$0	\$0	No
<p><b>Justification:</b> 300 fold over notecards for a Thanksgiving card to donors + envelopes (based on Calendar Year 2016 totals) plus adhesive calendars = approximately \$800. We would provide the images and wording for both and they would be designed and printed by Moll Printing in Sikeston.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$800				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Annual campaign materials	1	\$1,000	\$1,000	0	\$400	\$0	No
<p><b>Justification:</b> Cost of printing brochures to prospective donors and targeted letters to past donors as part of the annual campaign, insert envelopes, etc. Reduced from FY17 based on actual amounts, leaving room for additional #s. \</p> <p style="text-align: center;">LEFT OTHER LINE ITEM FUNDED ADJUST AS NEEDED 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	College Advancement Brochures	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
<p><b>Justification:</b> Printing cost for annual report or other quality brochures, etc. for the Development Office.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,500				\$1,500
<b>Total (Year One) Cost</b>				\$3,300				\$1,500

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 510400 Travel

**Budget Amunt:** \$3,850

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel within service area	1	\$3,850	\$3,850	1	\$3,000	\$3,000	No
<p><b>Justification:</b> 10% increase to account for intended additional time spent on the road for cultivation and stewardship visits with donors. Kennett approximately \$500/annually, Dexter approximately \$250 annually, Malden approximately \$250 annually and additional mileage across region based on past numbers.</p> <p style="margin-left: 40px;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$3,850				\$3,000
<b>Total (Year One) Cost</b>				\$3,850				\$3,000

## Budget Detail and Forecast

**Budget Account:** College Development - Reynolds, Michelle

**Account Number:** 11-00-43010

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$1,190

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	CASE Membership	1	\$1,190	\$1,190	1	\$715	\$715	No
<p><b>Justification:</b> Membership in the Council for Advancement and Support of Education. When the former organization, Council for Resource Development, closed, all members were given a complimentary membership to CASE. This membership is institutional and while it is focused on several foundation, alumni and fundraising issues, includes communications/marketing and advancement, and several other employees have been added as members. Daily feeds from the forum provide ideas and advice, while the library contains several examples that have been used as a resource.</p> <p>BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,190				\$715
<b>Total (Year One) Cost</b>				\$1,190				\$715

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Hospitality for Alumni Council	4	\$150	\$600	0	\$0	\$0	No	
<p><b>Justification:</b> Meals for alumni council quarterly working meetings.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Libla Family Sports Complex Ribbon Cutting	1	\$5,000	\$5,000	1	\$4,000	\$4,000	No	
<p><b>Justification:</b> Ribbon Cutting event for the new Libla Family Sports Complex, once finished. This will include but not be limited to any rentals, decor, refreshments giveaways and additional printed materials.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Ribbon Cutting/Open House for the farm	1	\$1,000	\$1,000	1	\$500	\$500	No	
<p><b>Justification:</b> Once the farm is cleaned up, host an open house/ribbon cutting event to shoe the operations to those interested in rodeo, ag, etc. This includes but is not limited to any refreshments, giveaways and other costs associated with the event.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$6,600				\$4,500	

**2017-2018 (Year One) Proposed**

High	Hospitality for external prospects	12	\$50	\$600	6	\$50	\$300	No
<p><b>Justification:</b> Refreshments for meetings at external locations (this was specific to Kennett last year, being expanded) which may include coffee, lunches, committee meetings visit with any donors and/or volunteers in those areas.</p> <p>REDUCED BY HALF 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Alumni event	1	\$750	\$750	1	\$500	\$500	No
<p><b>Justification:</b> Reduced based on FY17 funds spent. In FY17, we hosted the "Show Me Three Rivers" event as part of our 50th anniversary celebration. While we will not host that event again this year, funds to be used for refreshments and/or small giveaways to be utilized in a second alumni event that is not associated with a sporting event --- potentially expanding the Run 4 The Arts to a fall family-type weekend.</p> <p>BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Day at the Ballpark	1	\$250	\$250	1	\$100	\$100	No
	<b>Justification:</b> The Endowment Trust assumes most expenses for this event, but includes mileage/transportation for the choir and any T-shirts of giveaways needed.							
	BASED OF HISTORICAL 5/24/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Distinguished Alumni Reception	1	\$1,250	\$1,250	1	\$900	\$900	No
	<b>Justification:</b> Commemorative plaque/item for recipient, \$50, reception/catering approximately \$800 (100 people at \$8/person) and remainder for décor. This is a very formal event to honor our distinguished alumni recipient, which pulls in some individuals who may have never been on campus before, so we want to have a high-class event.							
	BASED OF HISTORICAL 5/24/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Annual Scholarship Reception - Fulfilling Dreams	1	\$750	\$750	1	\$750	\$750	No
	<b>Justification:</b> Fulfilling Dreams scholarship reception is an event where we bring in recipients of donor-funded scholarships and those donor contacts to connect them. It also serves as an opportunity to honor the recipients. This included in FY17 a dessert bar at \$6/person. Cost and planning is shared with Financial Aid. Students all welcome to bring one guest, also invited are TRC Board, TRET Board and Cabinet.							
	I have reduced the number slightly based on our FY2017 actuals but provided a bit of room for growth as not all students/donors attended in FY17.							
	<b>Remarks:</b> No Data to Display							
High	Family Campaign	1	\$250	\$250	1	\$100	\$100	No
	<b>Justification:</b> Cost for any supplies, etc. required for the annual spring family campaign.							
	BASED OF HISTORICAL 5/24/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Alumni & Friends Program Gifts	1	\$1,500	\$1,500	1	\$500	\$500	No
	<b>Justification:</b> Small item/token of appreciation to gift to our alumni and friends. This is to be distributed at Raider Reunion and any other events that involve our former students to assist in building the Raider pride.							
	BASED OF HISTORICAL 5/24/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Donor Recognition Receptions	2	\$1,000	\$2,000	1	\$1,000	\$1,000	No



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	<b>Justification:</b> Donor recognition is key to keeping donors happy and cultivating relationships. Funds to cover costs of any events that would need to be held to announce large gifts to the College/Endowment.							
	REDUCED TO ONCE A YEAR 5/24/17 JLA							
	<b>Remarks:</b> No Data to Display							
High	Cultivation/Stewardship Luncheons	12	\$75	\$900	6	\$75	\$450	No
	<b>Justification:</b> Combining fundraising committee meetings/lunches to cover committees as well as any prospective/current donors. Budgeting a decrease as the Endowment Trust picks up the tab for these needs if they are associated with specific events or initiatives.							
	REDUCE AMOUNT OR GET TRET TO PAY 5/24/17 - JLA							
	<b>Remarks:</b> No Data to Display							
High	Hospitality for alumni relations	1	\$1,250	\$1,250	1	\$900	\$900	No
	<b>Justification:</b> Hospitality room at sporting events to increase alumni relations. Currently our premiere event is the Raider Reunion. This event continues to grow, so budgeting a 25% increase from last year.							
	Historically the Booster Club has split this cost with us, and we make this request annually.							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>	\$9,500			\$5,500
				<b>Total (Year One) Cost</b>	\$16,100			\$10,000

## Budget Detail and Forecast

**Budget Account:** Student Info System Admin - Richardson, Kathy

**Account Number:** 11-00-44005

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$182,945

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Vacant Asst Sys Admin enhanced	1	\$3,962	\$3,962	1	\$3,962	\$3,962	No
<p><b>Justification:</b> Increase compensation for Assistant System Administrator to equitable level. Based on equity with other positions at Three Rivers and the need to ensure stability for a critical position, I am proposing a salary increase of \$3,962 for the Assistant System Administrator position. This will bring the base salary for this position to \$45,000. The salary of this position was reduced because of lack of experience at the time we hired the Assistant System Administrator in 2014. We did this with the understanding that the salary of the position would be increased with additional experience and knowledge. We have now lost 2 people in this position in the last two years. We can no longer afford to lose a person in this critical position. I believe this position requires unique knowledge and skills and it is critical that we ensure stability in this position with a competitive salary.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$3,962				\$3,962
<b>2017-2018 (Year One) Proposed</b>								
High	Richardson, Kathy T.	1	\$77,945	\$77,945	1	\$77,945	\$77,945	No
<p><b>Justification:</b> System Administrator</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Vacant Asst Sys Admin \$19.73	1	\$41,038	\$41,038	1	\$41,038	\$41,038	No
<p><b>Justification:</b> Assistant System Administrator</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Vacant Systems Analyst/Programmer	1	\$60,000	\$60,000	0	\$60,000	\$0	No
<p><b>Justification:</b> Systems Analyst/Programmer</p> <p style="text-align: center;">DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$178,983				\$118,983
<b>Total (Year One) Cost</b>				\$182,945				\$122,945

## Budget Detail and Forecast

**Budget Account:** Student Info System Admin - Richardson, Kathy

**Account Number:** 11-00-44005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$29,404

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Vacant Asst Sys Admin enhanced	1	\$575	\$575	0	\$0	\$0	No
<p><b>Justification:</b> Additional PSRS for position wage increase. Needed for additional retirement if salary is increased. Total PSRS for new salary of \$45,000 is \$7,484.. This is a \$575 increase from the existing amount of \$6,909.</p> <p style="text-align: center;">SEE PROPOSED</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$575				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant Asst Sys Admin \$19.73	1	\$6,909	\$6,909	1	\$7,388	\$7,388	No
<p><b>Justification:</b> Assistant System Administrator</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Richardson, Kathy T.	1	\$12,261	\$12,261	1	\$12,165	\$12,165	No
<p><b>Justification:</b> System Administrator</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Vacant Systems Analyst/Programmer	1	\$9,659	\$9,659	0	\$9,659	\$0	No
<p><b>Justification:</b> Systems Analyst/Programmer</p> <p style="text-align: center;">DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$28,829				\$19,553
<b>Total (Year One) Cost</b>				\$29,404				\$19,553

## Budget Detail and Forecast

**Budget Account:** Student Info System Admin - Richardson, Kathy

**Account Number:** 11-00-44005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Richardson, Kathy T. <b>Justification:</b> System Administrator  <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
High	Vacant Asst Sys Admin \$19.73 <b>Justification:</b> Assistant System Administrator  <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
High	Vacant Systems Analyst/Programmer <b>Justification:</b> Systems Analyst/Programmer  DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17 <b>Remarks:</b> No Data to Display	1	\$6,611	\$6,611	0	\$6,611	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$19,833				\$11,904
<b>Total (Year One) Cost</b>				\$19,833				\$11,904

## Budget Detail and Forecast

**Budget Account:** Student Info System Admin - Richardson, Kathy

**Account Number:** 11-00-44005

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,523

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Vacant Asst Sys Admin enhanced	1	\$58	\$58	1	\$58	\$58	No
<p><b>Justification:</b> Additional FICA for increased salary. Needed for additional FICA if salary is increased. Total FICA for new salary of \$45,000 is \$653. This is a \$58 increase from the existing amount of \$595.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$58				\$58
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant Asst Sys Admin \$19.73	1	\$595	\$595	1	\$595	\$595	No
<p><b>Justification:</b> Assistant System Administrator</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Vacant Systems Analyst/Programmer	1	\$870	\$870	0	\$870	\$0	No
<p><b>Justification:</b> Systems Analyst/Programmer</p> <p style="text-align: center;">DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,465				\$595
<b>Total (Year One) Cost</b>				\$1,523				\$653

## Budget Detail and Forecast

**Budget Account:** Student Info System Admin - Richardson, Kathy

**Account Number:** 11-00-44005

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$643

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Copy Charges	1	\$25	\$25	1	\$25	\$25	No
<b>Justification:</b> Copier charges for printing documents necessary for paper documentation and reporting.								
<b>Remarks:</b> No Data to Display								
High	HP p3015 Printer Toner Cartridge 55A (CE255A)	2	\$122	\$244	1	\$122	\$122	No
<b>Justification:</b> Replacement toner necessary for printing documentation and reports, including regulatory tax forms.								
REDUCED TO ONE CATRIDGE 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								
High	HP p4015 Printer Toner Cartridge 64A (CC364A)	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> Replacement toner for printer used in printing 1098-T, year-end tax forms.								
<b>Remarks:</b> No Data to Display								
High	Miscellaneous Office Supplies	1	\$150	\$150	1	\$100	\$100	No
<b>Justification:</b> Miscellaneous office supplies such as pens, pencils, paper clips, file folders, staples, calendars, etc., needed for daily operations.								
BASED OF HISTORICAL 5/24/17 - JLA								
<b>Remarks:</b> No Data to Display								
High	Paper	2	\$37	\$74	2	\$37	\$74	No
<b>Justification:</b> Paper for routine business and reports.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$643				\$471
<b>Total (Year One) Cost</b>				\$643				\$471

**Budget Account:** Student Info System Admin - Richardson, Kathy

**GL Code:** 510211 Software Licensing Fees

**Account Number:** 11-00-44005

**Budget Amunt:** \$189,250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Annual Ellucian Colleague Software Maintenance	1	\$159,077	\$159,077	1	\$159,077	\$159,077	No	
<b>Justification:</b> Required to maintain Colleague software, regulatory updates and ongoing software enhancements. Cost for E-Commerce Official Payment Maintenance is included in this total.									
<b>Remarks:</b>		<b>Date</b>	<b>Enterd By</b>	<b>Remark</b>					
		03/01/2017	Richardson, Kathy	Annual Colleague Maintenance					
High	Colleague Application Server Partner Maintenance per User License	1	\$7,003	\$7,003	1	\$7,003	\$7,003	No	
<b>Justification:</b> Required application server partner maintenance fees for user license.									
<b>Remarks:</b>		No Data to Display							
High	SYNOPTIX 5 user License Partner Maintenance	1	\$5,314	\$5,314	1	\$5,314	\$5,314	No	
<b>Justification:</b> Annual software license fee required for SYNOPTIX financial reporting software. Primarily used by the Finance Office staff. We are currently licensed for 5 users.									
<b>Remarks:</b>		No Data to Display							
High	Unidata RDBMS per User License Maintenance	1	\$7,938	\$7,938	1	\$7,938	\$7,938	No	
<b>Justification:</b> Ellucian database software maintenance for Unidata required for each user license.									
<b>Remarks:</b>		No Data to Display							
High	Entrinsik Informer Annual Maintenance	1	\$7,768	\$7,768	1	\$7,768	\$7,768	No	
<b>Justification:</b> Annual re-licensing fee for use and support of Informer reporting software and dashboards.									
<b>Remarks:</b>		No Data to Display							
High	ROC Software - EasySpooler Output Management Maintenance	1	\$600	\$600	1	\$600	\$600	No	
<b>Justification:</b> Required to maintain output management software for server running student information system.									
<b>Remarks:</b>		No Data to Display							
High	Source4 Annual Software Maintenance	1	\$1,550	\$1,550	1	\$1,550	\$1,550	No	
<b>Justification:</b> Required software maintenance fee for Source4 application and FormPort Developers kit used for designing forms and changing signatures on checks.									
<b>Remarks:</b>		No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$189,250				\$189,250	
<b>Total (Year One) Cost</b>				\$189,250				\$189,250	



## Budget Detail and Forecast

**Budget Account:** Student Info System Admin - Richardson, Kathy

**Account Number:** 11-00-44005

**GL Code:** 510400 Travel

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel for Institutional Data Coordinators Meetings	2	\$100	\$200	1	\$150	\$150	No
	<p><b>Justification:</b> Trips to Jefferson City are necessary for Three Rivers to be represented at Data Coordinator meetings for state reporting for MDHE, Complete College America, MCCA KPI performance funding, National Governors Association and other meetings as scheduled. These meetings are very valuable to help Three Rivers accurately comply with state and federal reporting requirements.</p> <p style="text-align: center;">BASED OF HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Proposed Cost</b>			\$200	\$150
				<b>Total (Year One) Cost</b>			\$200	\$150

## Budget Detail and Forecast

**Budget Account:** Student Info System Admin - Richardson, Kathy

**Account Number:** 11-00-44005

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$1,260

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	National Community College Benchmakr Project Membership	1	\$1,250	\$1,250	1	\$1,250	\$1,250	No
<b>Justification:</b>		Annual subscription fee for membership in the National Community College Benchmark Project. This is now required by MDHE for benchmark data for KPIs. The NCCBP is also a powerful resource for institutional research and policy makers who desire to make informed decisions based on data that is stable, meaningful and comparable across institutions. The NCCBP provides more than 150 nationally accepted benchmarks ranging from student learning outcomes to community and workforce involvement to HR data.						
<b>Remarks:</b>		No Data to Display						
High	Membership to MidAIR Organization	1	\$10	\$10	1	\$10	\$10	No
<b>Justification:</b>		MidAIR is a regional organization of institutional researchers dedicated to improving and disseminating research of concern to institutions of higher education. Membership in the MidAIR organization will assist the Assistant System Administrator/Institutional Researcher in keeping abreast of all changes and proposals affecting state and federal reporting requirements.						
<b>Remarks:</b>		No Data to Display						
<b>Total (Year One) Proposed Cost</b>				\$1,260				\$1,260
<b>Total (Year One) Cost</b>				\$1,260				\$1,260

## Budget Detail and Forecast

**Budget Account:** Student Info System Admin - Richardson, Kathy

**Account Number:** 11-00-44005

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$5,712

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Attend Ellucian Live User Conference	2	\$2,856	\$5,712	1	\$2,856	\$2,856	No
	<p><b>Justification:</b> By attending the conference, we will have access to more than 400 sessions and round-table discussions presented by Ellucian solution experts that will help us understand current product direction and best practices for optimizing our existing software investment. There are also opportunities to explore new solutions in the Learning Lab and see product demonstrations of emerging technologies. This provides an excellent opportunity to meet with peers, discuss similar business challenges and glean best-practice advice. I believe this is an outstanding learning opportunity that will provide a high return on investment by bolstering our work related knowledge and give us greater insight into solving user problems at Three Rivers. In order to take full advantage of the conference and bring back relevant information to key personnel it is best if both positions attend the conference. The conference is broken down into technical sessions and user module sessions. If we both attend then we can split up and one of us attend the technical sessions and the other attend the user area sessions. Based on past experience, attendance at the conference will improve productivity, allow us to evaluate new solutions, remain current in the field, and develop relationships with fellow Colleague users. The relevant information gathered will be brought back and shared with co-workers and personnel across campus. Below is an approximate breakdown of costs based on the 2017 conference rates: Registration - \$1,150 Airfare - \$450 Lodging \$260 x 3 nights - \$780 Meals - \$61 x 4 days = \$204. Parking, mileage, other transportation &amp; baggage fees - \$272</p> <p style="text-align: center;">REDUCED TO ONE PERSON 5/24/17 JLA</p>							
	<b>Remarks:</b> No Data to Display							
		<b>Total (Year One) Enhanced Cost</b>		\$5,712			\$2,856	
		<b>Total (Year One) Cost</b>		\$5,712			\$2,856	

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$42,341

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sanders, Alice F.	1	\$42,341	\$42,341	1	\$42,341	\$42,341	No
<b>Justification:</b> Instructor, Teacher Education								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$42,341	
								<b>Total (Year One) Cost</b>
								\$42,341

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$7,098

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Sanders, Alice F.	1	\$7,098	\$7,098	1	\$7,002	\$7,002	No	
<b>Justification:</b> Instructor, Teacher Education									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$7,098	\$7,002	
						<b>Total (Year One) Cost</b>			\$7,098
								\$7,002	

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Sanders, Alice F.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No		
<b>Justification:</b> Instructor, Teacher Education										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$6,611	\$5,952		
						<b>Total (Year One) Cost</b>			\$6,611	\$5,952

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 500203 FICA

**Budget Amunt:** \$614

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Sanders, Alice F.	1	\$614	\$614	1	\$614	\$614	No	
<b>Justification:</b> Instructor, Teacher Education									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$614				\$614	
<b>Total (Year One) Cost</b>				\$614				\$614	

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$6,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	EDUC 201 Teaching Profession DESE required Background checks	150	\$18	\$2,700	1	\$2,450	\$2,450	Yes
<p><b>Justification:</b> The Missouri Department of Elementary and Secondary Education requires that all students enrolled in EDUC 201 Teaching Profession with Field Experience have a background check before entering the public school classroom for the required 30 hour observation block.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MEP Missouri Educator Profile- Advising Assessment	150	\$22	\$3,300	1	\$3,150	\$3,150	Yes
<p><b>Justification:</b> The Missouri Department of Elementary and Secondary Education requires that all students enrolled in EDUC 201 Teaching Profession with Field Experience complete the MEP-Missouri Educator Profile. The MEP falls within the MEGA Teacher Education Assessment umbrella.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				<b>\$6,000</b>				<b>\$5,600</b>
<b>Total (Year One) Cost</b>				<b>\$6,000</b>				<b>\$5,600</b>



## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 510005 Postage

**Budget Amunt:** \$30

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage-Student Treasures Book Mailings	2	\$15	\$30	2	\$15	\$30	Yes
<p><b>Justification:</b> Students in EDUC 250 Children's Literature write and publish a children's book in the fall and spring semesters. Book packets must be shipped to Student Treasures in Kansas City KS</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$30				\$30
<b>Total (Year One) Cost</b>				\$30				\$30

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 510300 Recruiting

**Budget Amunt:** \$800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Mileage/Gas for teacher education recruitment trips	1	\$800	\$800	1	\$400	\$400	Yes
<p><b>Justification:</b> To increase enrollment, teacher ed will make recruitment visits to area schools and career fairs in an effort to compete with other institutions that are drawing away potential education majors.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$800	\$400
				<b>Total (Year One) Cost</b>			\$800	\$400

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 510400 Travel

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MOTAC Quarterly Meetings-Mileage	4	\$150	\$600	4	\$150	\$600	No
<p><b>Justification:</b> Objective 2697 Implementation of new AAT Agreement signed December 2016. Three Rivers College participates in Quarterly MOTAC meetings for input, implementation and collaboration of the APR-Annual Performance Review that will become effective Fall of 2018 for all Community Colleges in the State of Missouri. Benchmarks for the APR to reflect MoGEA scores, student retention and transfer rates.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$600				\$600
<b>Total (Year One) Cost</b>				\$600				\$600

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MACTE Annual Membership	1	\$250	\$250	1	\$250	\$250	No
<p><b>Justification:</b> Objective 2618 Program Evaluation. Annual membership dues for Three Rivers College Teacher Education Preparation Program to Missouri Association of Colleges of Teacher Education. Membership allows collaboration with 2-4 yr. teacher education preparation programs across the state of Missouri.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$250				\$250
<b>Total (Year One) Cost</b>				\$250				\$250

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$1,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MACTE-Travel	2	\$150	\$300	2	\$150	\$300	No
	<p><b>Justification:</b> Objective 2618 Program Evaluation. MACTE-Missouri Association of Colleges of Teacher Education fall and spring conference. MACTE is a collaborative event between community colleges of teacher education and four year institutions of teacher education throughout the State of Missouri. Participation in this organization allows collaboration with community colleges across the state in terms of collaborative curriculum design and assessment measures.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	MACTE Conference registration-fall and spring	2	\$175	\$350	2	\$175	\$350	No
	<p><b>Justification:</b> Objective 2618 Program Evaluation. MACTE-Missouri Association of Colleges of Teacher Education. Fall and Spring conferences offer an opportunity fo the Coordinator of Teacher Education to have a legislative voice in regard to teacher education curriculum, assessment and program changes at the state level.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	MACTE Conference Lodging-fall and spring	2	\$550	\$1,100	2	\$550	\$1,100	No
	<p><b>Justification:</b> Objective 2618 Program Evaluation. Lodging for MACTE conference in fall and spring semesters. Conferences are typically 4 days and three nights.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$1,750				\$1,750
<b>Total (Year One) Cost</b>				\$1,750				\$1,750

## Budget Detail and Forecast

**Budget Account:** Teacher Education - Sanders, Faye

**Account Number:** 11-00-14000

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$75

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	FY 18 Teacher Education Advisory Meeting-Brunch	1	\$75	\$75	1	\$75	\$75	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>	\$75			\$75
				<b>Total (Year One) Cost</b>	\$75			\$75

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$36,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant, Director Library Svcs	1	\$36,000	\$36,000	1	\$36,000	\$36,000	No
<p style="margin-left: 40px;"><b>Justification:</b> Director Library Services</p> <p style="margin-left: 80px;">This vacancy is offset by spending in 510200 for outsourced services</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$36,000	
						<b>Total (Year One) Cost</b>	\$36,000	

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$116,897

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Harpole, Karen J.\$11.67	1	\$24,274	\$24,274	1	\$24,274	\$24,274	No
<b>Justification:</b> Library Outreach Coordinator								
<b>Remarks:</b> No Data to Display								
High	Pickens, Derek S.\$11.97	1	\$24,898	\$24,898	1	\$24,898	\$24,898	No
<b>Justification:</b> Library Technology Coordinator								
<b>Remarks:</b> No Data to Display								
High	Ward, Stacey P.\$18.97	1	\$39,458	\$39,458	1	\$39,458	\$39,458	No
<b>Justification:</b> Library Public Services Coordi								
<b>Remarks:</b> No Data to Display								
High	Young, Deborah W.\$13.59	1	\$28,267	\$28,267	1	\$28,267	\$28,267	No
<b>Justification:</b> Library Administrative Service								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$116,897				\$116,897
<b>Total (Year One) Cost</b>				\$116,897				\$116,897



## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$6,179

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Vacant, Director Library Svcs	1	\$6,179	\$6,179	1	\$6,083	\$6,083	No	
<b>Justification:</b> Director Library Services									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$6,179	\$6,083	
						<b>Total (Year One) Cost</b>			\$6,179
								\$6,083	

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$9,834

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Harpole, Karen J.\$11.67	1	\$2,119	\$2,119	1	\$2,074	\$2,074	No
<b>Justification:</b> Library Outreach Coordinator								
<b>Remarks:</b> No Data to Display								
High	Pickens, Derek S.\$11.97	1	\$2,162	\$2,162	1	\$2,116	\$2,116	No
<b>Justification:</b> Library Technology Coordinator								
<b>Remarks:</b> No Data to Display								
High	Ward, Stacey P.\$18.97	1	\$3,160	\$3,160	1	\$3,115	\$3,115	No
<b>Justification:</b> Library Public Services Coordi								
<b>Remarks:</b> No Data to Display								
High	Young, Deborah W.\$13.59	1	\$2,393	\$2,393	1	\$2,347	\$2,347	No
<b>Justification:</b> Library Administrative Service								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$9,834				\$9,652
<b>Total (Year One) Cost</b>				\$9,834				\$9,652

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$33,055

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Harpole, Karen J.\$11.67	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Library Outreach Coordinator								
<b>Remarks:</b> No Data to Display								
High	Pickens, Derek S.\$11.97	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Library Technology Coordinator								
<b>Remarks:</b> No Data to Display								
High	Ward, Stacey P.\$18.97	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Library Public Services Coordi								
<b>Remarks:</b> No Data to Display								
High	Young, Deborah W.\$13.59	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Library Administrative Service								
<b>Remarks:</b> No Data to Display								
High	Vacant, Director Library Svcs	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director Library Services								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$33,055				\$29,760
				<b>Total (Year One) Cost</b>				\$33,055
							\$29,760	

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 500203 FICA

**Budget Amunt:** \$9,465

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Harpole, Karen J.\$11.67	1	\$1,857	\$1,857	1	\$1,857	\$1,857	No
<b>Justification:</b> Library Outreach Coordinator								
<b>Remarks:</b> No Data to Display								
High	Pickens, Derek S.\$11.97	1	\$1,905	\$1,905	1	\$1,905	\$1,905	No
<b>Justification:</b> Library Technology Coordinator								
<b>Remarks:</b> No Data to Display								
High	Ward, Stacey P.\$18.97	1	\$3,019	\$3,019	1	\$3,019	\$3,019	No
<b>Justification:</b> Library Public Services Coordi								
<b>Remarks:</b> No Data to Display								
High	Young, Deborah W.\$13.59	1	\$2,162	\$2,162	1	\$2,162	\$2,162	No
<b>Justification:</b> Library Administrative Service								
<b>Remarks:</b> No Data to Display								
High	Vacant, Director Library Svcs	1	\$522	\$522	1	\$522	\$522	No
<b>Justification:</b> Director Library Services								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$9,465</b>				<b>\$9,465</b>
				<b>Total (Year One) Cost</b>				<b>\$9,465</b>

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Library printing supplies - Vendprint toner.	5	\$145	\$725	5	\$145	\$725	No
	<b>Justification:</b> Printer toner for student vend print. The vend print printer is used by students to print assignments/papers/documents during the school year. Funding for the toner is essential for the continued use of the vend print printer. Pricing is from the current Staples on-line catalog.							
	<b>Remarks:</b> No Data to Display							
High	Library printing supplies - Vend print paper.	10	\$37	\$370	10	\$37	\$370	No
	<b>Justification:</b> Printer paper for student vend print. The vend print printer is used by students to print assignments/papers/documents during the school year. Funding for the paper is essential for the continued use of the vend print printer. Pricing is from the current Staples on-line catalog.							
	<b>Remarks:</b> No Data to Display							
High	Library printing supplies - Staff printer paper	2	\$37	\$74	2	\$37	\$74	No
	<b>Justification:</b> Paper for use in library staff printers. Pricing is from the current Staples on-line catalog.							
	<b>Remarks:</b> No Data to Display							
High	Paper for library copy machine.	2	\$37	\$74	2	\$37	\$74	No
	<b>Justification:</b> 2 cases of paper for the copy machine in the library. The copy machine is used by students, faculty and staff for copying assignments and documents. Pricing is from the current Staples on-line catalog.							
	<b>Remarks:</b> No Data to Display							
High	Library printing supplies - Color copies.	1	\$5	\$5	1	\$5	\$5	No
	<b>Justification:</b> The library staff frequently requires the printing of color flyers and announcements to promote library functions. The cost of \$.05 per sheet was obtained from SPOL Resources. We actually budgeted for 100 copies, but the SPOL format will not accommodate the \$.05 price per item. When \$.05 was entered into "Price Per Item" field the amount came up as \$0.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Library material processing supplies.	1	\$3,000	\$3,000	1	\$1,250	\$1,250	No	
<p><b>Justification:</b> This request includes the cost of book jackets, book glue, book labels, security strips, barcodes, etc. for Rutland Library and the Sikeston Library. The cost of library material processing supplies can vary from year-to-year, depending on how many books, dvd's, etc. are purchased. Also the cost of supplies can be volatile from year-to-year.</p> <p>Quotes for various library material processing supplies from 2016/17 have been uploaded. (See Rutland Library - Supplies - ... in budget documents.)</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	General office supplies.	1	\$1,000	\$1,000	1	\$500	\$500	No	
<p><b>Justification:</b> The cost of general library office supplies can vary from year-to-year. This request includes the cost of pens, tape, paper clips, notepads, and supplies for cleaning the Computer Center.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$5,248				\$2,998	
<b>Total (Year One) Cost</b>				\$5,248				\$2,998	

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510005 Postage

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage expense.	1	\$600	\$600	1	\$250	\$250	No
<p><b>Justification:</b> Supports the library's interlibrary loan (ILL) operations and funds the mailing of overdue and billed item notices. This cost also includes the occasional mailing of library materials to off-campus sites, such as Caruthersville.</p> <p>The cost of postage can vary widely from year-to-year, depending on the number of ILL requests received.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$600				\$250
<b>Total (Year One) Cost</b>				\$600				\$250

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510100 Equipment

**Budget Amunt:** \$820

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Three White Boards for Rutland Library Student Collaboration Rooms.	3	\$250	\$750	0	\$0	\$0	No
<p><b>Justification:</b> The purchase of three white boards for the three student collaboration rooms in Rutland Library will assist students in the preparation of their group projects and presentations.</p> <p>Nursing students have requested the library purchase these white boards. The nursing students frequently study in groups in the collaboration rooms, and find "concept maps" to be very beneficial in their learning.</p> <p>See Rutland Library - Standard Magnetic Board - Amazon in Budget Documents.</p> <p>PRICING FOR 6X4 WHITE BOARD - CSE 5/23/17</p> <p>PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$750				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Table for displays in Rutland Library.	1	\$70	\$70	1	\$70	\$70	No
<p><b>Justification:</b> The staff of Rutland Library frequently have displays of library materials pertaining to a particular subject or to celebrate/acknowledge monthly commemorations. The library staff would like to purchase a folding table to display materials, instead of having to ask Maintenance to bring over tables all the time.</p> <p>See Rutland Library - Folding Table - Amazon in budget documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$70				\$70
<b>Total (Year One) Cost</b>				\$820				\$70



## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510102 Software

**Budget Amunt:** \$150

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Camtasia software to record on-line tutorials.	1	\$150	\$150	1	\$150	\$150	No
	<p><b>Justification:</b> Library staff have provided on-line tutorials to guide students, faculty, and staff in the ordering and use of library resources. These tutorials are very helpful, especially to students, faculty, and staff in the off-site campuses. There is a need for an updated version of Camtasia to install on the computer in ARC 100 to record tutorials in a quiet environment.</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Proposed Cost</b>			\$150	
				<b>Total (Year One) Cost</b>			\$150	

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$75

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Three wall mounts for proposed TV's in Rutland Library student collaboration rooms.	3	\$25	\$75	0	\$0	\$0	No
<p><b>Justification:</b> Three wall mounts for the TV's in the student collaboration rooms in Rutland Library. The three TV's are proposed to come from the ITV classroom upgrades.</p> <p>See Rutland Library - Mounts for TVs for Student Study Rooms - Walmart in Budget Documents.</p> <p>PURCHASE IN FY17 - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$75	\$0
				<b>Total (Year One) Cost</b>			\$75	\$0

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$3,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hire an HLC-Knowledgeable Library Consultant	1	\$3,000	\$3,000	0	\$0	\$0	No
<p><b>Justification:</b> Hire an HLC-knowledgeable library consultant to assess current library holdings and procedures in preparation for the spring, 2018 HLC review.</p> <p>Dr. Maribeth Payne also recommends that Rutland Library staff hire a library consultant from a library that has recently gone through an HLC visit to assess library holdings before the Spring 2018 HLC visit.</p> <p>The requested expense is an approximation, as we currently don't know what kind of travel expenses will be needed.</p> <p>PER WP - CSE 5/23/17</p>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Enhanced Cost</b>		\$3,000		\$0
				<b>Total (Year One) Cost</b>		\$3,000		\$0

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510301 Gifts & Honoraria

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Library program presenter gifts.	2	\$50	\$100	1	\$50	\$50	No
<p><b>Justification:</b> The library occasionally works with community partners when presenting programs. The majority of presenters are private citizens who volunteer their time and expertise to offer unique and informative programs to members of the Three Rivers College community. The requested funds would allow library staff to purchase a small gift as a way to thank presenters who have volunteered their time to present programs at the library.</p> <p style="text-align: center;">BASED ON HISTORICAL SPENDING - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$100				\$50
<b>Total (Year One) Cost</b>				\$100				\$50

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510302 Advertising

**Budget Amunt:** \$1,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Banned Books Week	1	\$200	\$200	1	\$100	\$100	No	
	<p><b>Justification:</b> Banned Books Week (BBW) is an annual event celebrating the freedom to read and the importance of the First Amendment. Held during the last week of September, Banned Books Week highlights the benefits of free and open access to information while drawing attention to the harms of censorship by spotlighting actual or attempted banning of books across the United States. During this week, the library has displays of banned books. The funding being requested covers the cost of BBW outreach supplies, display materials and programs.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Finals Week Activities.	2	\$350	\$700	2	\$125	\$250	No	
	<p><b>Justification:</b> The library regularly provides snacks, treats, and activities for students during the fall and spring semester Finals Week as a way of lending support, reducing stress, and wishing them "good luck".</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Community Events	1	\$500	\$500	1	\$150	\$150	No	
	<p><b>Justification:</b> Funds for supplies needed for collaborative entens with community organizations. These events would foster a closer bond between Myrtle Rutland Library and the community.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,400				\$500	
<b>Total (Year One) Cost</b>				\$1,400				\$500	

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510400 Travel

**Budget Amount:** \$1,080

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Travel Expense to Satellite Campuses.	12	\$60	\$720	12	\$50	\$600	No	
	<p><b>Justification:</b> Library staff should visit the college's off-campus centers on a regular basis to ensure that center employees and students are familiar with library services and the wide range of resources available to them. Expense requested is based on historical expense data.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Travel Expense to Sikeston Library for Personnel Training.	6	\$60	\$360	6	\$50	\$300	No	
	<p><b>Justification:</b> Travel expense to Sikeston Library for personnel training. Calculated expense is based on historical data.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,080				\$900	
<b>Total (Year One) Cost</b>				\$1,080				\$900	



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	2017/18 MOBIUS membership.	1	\$24,000	\$24,000	1	\$24,000	\$24,000	No	
	<p><b>Justification:</b> This fee covers the cost of the library's enrollment in MOBIUS for FY 17/18. It allows students, faculty, and staff to borrow materials from 72 MOBIUS libraries and libraries in Colorado and Tulsa, Oklahoma.</p> <p>The 2017/18 assessment has been received from the MOBIUS Consortium Office. See Budget Document.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Online Computer Library Center (OCLC) fees.	1	\$4,000	\$4,000	1	\$4,000	\$4,000	No	
	<p><b>Justification:</b> This fee covers the cost of the library's access to an interlibrary loan software interface, cataloging software and record access. An increase of OCLC expenses has occurred due to the additional cataloging requirements for the Sikeston Campus library. Usually the assessment for excess items cataloged in a fiscal year is not received until after July 1. (Example: 2015/16 assessment invoice was not received until after July 1, 2016) The excess cataloging assessment in 2015/16 was over \$1800. This cost is included in the budgeted amount.</p> <p>See Rutland Library - OCLC Renewal and Excess Usage Fee in Budget Documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Amigos Membership	1	\$600	\$600	1	\$600	\$600	No	
	<p><b>Justification:</b> Covers the cost of the library's institutional membership in Amigos. Membership is required for interlibrary loan services and also provides for heavy discounts on databases and library supplies. Calculated expense is based on historical data with a projected 20% increase in pricing.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	American Library Association Institutional Membership	1	\$360	\$360	1	\$360	\$360	No	
	<p><b>Justification:</b> Covers the cost of the library's institutional membership in the American Library Association. Membership benefits include free resources, free planning tools, discounts on library materials and training opportunities. Calculated expense is based on historical cost plus a 20% anticipated increase.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Missouri Library Association (MLA) Institutional Membership	1	\$200	\$200	1	\$200	\$200	No	
	<p><b>Justification:</b> Covers the cost of the library's institutional membership in the MLA. Membership benefits include free resources, free planning tools, discounts on library materials and training opportunities. Expense based on historical data with a 15% increase in cost.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$29,160				\$29,160	
				<b>Total (Year One) Cost</b>	\$29,160				\$29,160



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Community College Visits	1	\$100	\$100	1	\$100	\$100	No
<p><b>Justification:</b> Visiting other colleges in the state provides excellent learning opportunities. Library staff members will be able to see what types of collections other libraries have and how they are arranged. It is also an excellent opportunity to see what technologies other libraries are using. Provides another chance to network with area librarians. Round trip cost was calculated on visiting a college not over 250 miles away @ 54 cents per mile.</p> <p>See Rutland Library - 2017-18 Community College Visit Cost Estimate in Budget Documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MOBIUS Annual Conference	2	\$500	\$1,000	0	\$500	\$0	No
<p><b>Justification:</b> This conference, with a heavy technology theme, provides opportunities for library staff to learn new skills and collaborate with colleagues on the issues affecting libraries today. MOBIUS usually pays for half of conference costs. Estimated cost based on historical data from 2015/16.</p> <p>See Rutland Library - 2017-18 Annual MOBIUS Conference Expense Estimate in budget documents.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Quarterly MOBIUS Committee Meetings	2	\$450	\$900	2	\$450	\$900	No
<p><b>Justification:</b> Meetings are generally held once per quarter. These committee meetings allow library staff to keep up-to-date on current MOBIUS policies and procedures, and allow library staff the opportunity to network with other librarians. Library staff is requesting to attend 2 of the 4 quarterly meetings in person. The meetings are held in Columbia, MO.</p> <p>See Rutland Library - Quarterly MOBIUS Committee Meeting Estimated Expense Per Trip in budget documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MLA Conference	1	\$800	\$800	0	\$800	\$0	No
<p><b>Justification:</b> This annual conference offers a variety of seminars concerning both local and state library issues. The seminars are designed to offer an opportunity to learn new skills collaborate with other librarians and bring information back that can be applied immediately. This conference is held in Jefferson City, Missouri.</p> <p>See Rutland Library - 2017-18 MLA Conference Estimated Expense in budget documents.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Library Webinars	1	\$150	\$150	1	\$150	\$150	No
<p><b>Justification:</b> Continuing education is a high priority for staff. In addition to their readings and participation in state and regional library associations, webinars are a great way to stay abreast of current library developments. While many webinars are free of charge, some do require nominal fees to participate. This budget allowance would provide for those opportunities.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,950				\$1,150
<b>Total (Year One) Cost</b>				\$2,950				\$1,150

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
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**2017-2018 (Year One) Enhanced**

High	Purchase "Very Short Introduction" Database.	1	\$8,600	\$8,600	1	\$8,600	\$8,600	No
<p><b>Justification:</b> At the beginning of each semester, many of the English Department faculty make an assignment featuring a series of books in the Rutland Library collection called, "A Very Short Introduction". These assignments are made both on the main campus and at the off-campus sites. There are so many requests for these books, many students may have to wait several days/weeks before the title/subject that they have requested is available. The staff of Rutland Library would like to purchase the ebook database of "A Very Short Introduction". This database will allow an unlimited number of students to view the same book at the same time, or view titles in the same subject at the same time, therefore completing their assignments in a more timely manner.</p> <p>The English Department faculty has requested that this database be purchased for ease of student access.</p> <p>See Rutland Library - "Very Short Introduction Pricing" - 2017-18 in Budget Documents.</p> <p><b>Remarks:</b> No Data to Display</p>								

High	Digital Theatre Plus	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No
<p><b>Justification:</b> The Digital Theatre Plus database has been recommended for purchase by both Steve Lewis, Associate Professor of Speech Communications, and Tim Thompson, Chair, Languages, Education, and Fine Arts/Director of the Tinnin Fine Arts Center to supplement theatre, literature, and music courses.</p> <p>Please see Rutland Library - Email Steve Lewis - Digital Theatre Plus in Budget Documents.</p> <p><b>Remarks:</b> No Data to Display</p>								

**Total (Year One) Enhanced Cost**      \$10,100      \$10,100

**2017-2018 (Year One) Proposed**

High	Global Road Warrior (Database)	1	\$700	\$700	1	\$700	\$700	No
<p><b>Justification:</b> This comprehensive reference source provides critical information for business travel, telecommunications and the business culture.</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Resources for College Libraries (RCL)	1	\$4,790	\$4,790	1	\$4,790	\$4,790	No
<p><b>Justification:</b> Resources for College Libraries is a joint venture product created by the Association of College and Research Libraries (ACRL) and Bowker, a leading provider of evaluative bibliographic content. Both of these organizations are highly regarded in the library community and their product, RCL, is the foremost list of essential print resources for academic libraries. RCL features information on more than 85,000 titles in 117 subjects. It will allow the library to refine and build the physical collection through a process of continual analysis and replacement.</p> <p>See Rutland Library - Resources for College Libraries Annual Renewal - 2017-18 in budget documents.</p>								
<b>Remarks:</b>		No Data to Display						
High	Academic OneFile (Database)	1	\$3,645	\$3,645	1	\$3,645	\$3,645	No
<p><b>Justification:</b> Basic source for peer-reviewed, full-text articles from journals and reference sources. With extensive coverage of the physical sciences, technology, medicine, social sciences, the arts, theology, literature and other subjects.</p> <p>See Rutland Library - Academic OneFile and General One File Annual Renewal - 2017-18 in budget documents.</p>								
<b>Remarks:</b>		No Data to Display						
High	Britannica Online with Annals of American History (Database)	1	\$1,700	\$1,700	1	\$1,700	\$1,700	No
<p><b>Justification:</b> Britannica Online is the virtual representation of the highly regarded Encyclopedia Britannica. This resource increases access by allowing users to search for entries virtually. Additionally, the user friendly features of the website assist users in finding the information they need quickly. Annals of American History provides a year-by-year documentary of American thought and action. It contains works by more than 1,500 authors who made and analyzed American history through their speeches, writings, memoirs, poems, and interviews.</p>								
<b>Remarks:</b>		No Data to Display						
High	eMO Ebooks Annual Subscription	1	\$2,050	\$2,050	1	\$2,050	\$2,050	No
<p><b>Justification:</b> To continue enrollment in the MOBIUS ebook collection. Essential for distance learning students.</p> <p>See Rutland Library - eMO Ebook Renewal Estimate - 2017-18 in budget documents.</p>								
<b>Remarks:</b>		No Data to Display						
High	Films Media Group: Career & Technical Education Collection (Database)	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No
<p><b>Justification:</b> This streaming video resource provides users access to thousands of videos covering a wide variety of subjects including technical education, career and job search training, family and consumer sciences, and guidance and counseling.</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
	<b>Remarks:</b> No Data to Display							
High	Films Media Group: Humanities & Social Science Collection (Database)	1	\$6,200	\$6,200	1	\$6,200	\$6,200	No
	<b>Justification:</b> This streaming video resource provides users access to thousands of videos covering a wide variety of humanities and social science topics.							
	<b>Remarks:</b> No Data to Display							
High	General One File (Database)	1	\$2,436	\$2,436	1	\$2,436	\$2,436	No
	<b>Justification:</b> A one-stop source for news and periodical articles on a wide range of topics: business, computers, current events, economics, education, environmental issues, health care, hobbies, humanities, law, literature and art, politics, science, social science, sports, technology, and many general interest topics.							
	See Rutland Library - Academic OneFile and General One File Renewal - 2017-18 in budget documents.							
	<b>Remarks:</b> No Data to Display							
High	JSTOR Arts & Sciences Collections: I and II (Database)	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No
	<b>Justification:</b> JSTOR provides access to a wide selection of journals aimed primarily at the humanities and social sciences. This resource will provide users with access to millions of articles. Another faculty favorite for peer-reviewed journal articles uncluttered by the filler that clutters more "popular" databases							
	<b>Remarks:</b> No Data to Display							
High	Newsbank (Database)	1	\$6,115	\$6,115	1	\$6,115	\$6,115	No
	<b>Justification:</b> Newsbank: Access World News National Collection, Access Broadcast Transcripts, Access Military, Government & Defense, and Access Newswires. The resources in this collection can be applied to almost any subject matter since they deal with both current and historic events.							
	See Rutland Library - Newsbank Annual Renewal Quote - 2017-18 in budget documents.							
	<b>Remarks:</b> No Data to Display							
High	CINAHL (Database)	1	\$8,800	\$8,800	1	\$8,800	\$8,800	No
	<b>Justification:</b> A collection of journals for nursing and allied health professionals. This database has been specifically requested by the Nursing Department.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Business Source Elite (Database)	1	\$6,600	\$6,600	1	\$6,600	\$6,600	No
	<b>Justification:</b> This resource provides full-text coverage of scholarly business, management and economics journals. The collection also includes publications covering topics such as accounting, banking, finance, international business, marketing, sales and more. More than 1,100 full-text business publications.							
	<b>Remarks:</b> No Data to Display							
High	Springshare (Libguides/LibAnswers/LibCal)	1	\$4,800	\$4,800	1	\$4,800	\$4,800	No
	<b>Justification:</b> LibGuides/LibAnswers enables the distribution of library content and services in a straightforward and user friendly design 24/7. It has the ability to create and update one-stop resource sites that can assist users with finding and using research tools and resources. Additionally, easy integration with courseware systems and social media networks connects academic resources to patrons wherever they are. It also includes an affordable reference (ask-a-librarian) platform with a built-in knowledge base –that allows for 24/7 reference service, while saving both time and money. Users search the knowledge base of answered questions and the auto-suggest feature points them to the right answer before they even finish typing their question. If they can't find what they need users can submit their own questions, so the knowledge base grows as new questions are answered. The product includes email, text messaging and real time chat reference services. This resource also serves as our database gateway. LibCal is a room booking/reservation program. This program is used at Myrtle Rutland Library to book/reserve study rooms online.							
	<b>Remarks:</b> No Data to Display							
High	Opposing Viewpoints in Context (Database)	1	\$2,953	\$2,953	1	\$2,953	\$2,953	No
	<b>Justification:</b> Opposing Viewpoints Resource Center is a premier resource covering current social issues. It brings together all the information that's needed to fully understand an issue and helps to develop critical thinking and information literacy skills by assisting students with researching, analyzing, and organizing various types of data for research assignments, persuasive essays, and debates.							
	See Rutland Library - Opposing Viewpoints in Context Annual Renewal - 2017-18 in budget documents.							
	<b>Remarks:</b> No Data to Display							
High	Oxford Reference Online (Database)	1	\$2,600	\$2,600	1	\$2,600	\$2,600	No
	<b>Justification:</b> Oxford Reference Online combines quick reference coverage of the full subject spectrum with the rich resources of the Oxford Companions. From ready-reference to comprehensive scholarly articles, this database provides librarians and end-users with reliable and authoritative answers to their research questions.							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Facts-on-File (Databases)	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<p><b>Justification:</b> Facts-on-File: This family of databases will support learning objectives for a variety of courses by providing students and faculty access to thousands of subject entries, primary sources, images and videos, general and topic-specific timelines, biographies, maps and charts, and more.</p> <p>Facts-on-File includes Bloom's Literary Reference Online, Ferguson's Career Guidance Center, and Issues and Controversies databases.</p>								
<b>Remarks:</b>		No Data to Display						
<b>Total (Year One) Proposed Cost</b>				\$60,889				\$60,889
<b>Total (Year One) Cost</b>				\$70,989				\$70,989

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Library Journal	1	\$190	\$190	1	\$190	\$190	No
<b>Justification:</b> Supports the professional development of library team members.								
<b>Remarks:</b> No Data to Display								
High	Teaching Young Children (TYC)	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Supports the Early Childhood Development program.								
<b>Remarks:</b> No Data to Display								
High	Clinical Microbiology Reviews	1	\$200	\$200	1	\$200	\$200	No
<b>Justification:</b> Supports Med Tech program.								
<b>Remarks:</b> No Data to Display								
High	Consumer Reports	1	\$45	\$45	1	\$45	\$45	No
<b>Justification:</b> Provides students with access to a wide range of reviews on products.								
<b>Remarks:</b> No Data to Display								
High	Daily American Republic	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> Supports a variety of programs by providing access to local news and current events.								
<b>Remarks:</b> No Data to Display								
High	Economist	1	\$175	\$175	1	\$175	\$175	No
<b>Justification:</b> Provides students with access to information pertaining to international news, politics, business, finance, science, technology and the connections between them. Supports the Business program.								
<b>Remarks:</b> No Data to Display								
High	Farm Journal	1	\$35	\$35	1	\$35	\$35	No
<b>Justification:</b> Supports the Agriculture program.								
<b>Remarks:</b> No Data to Display								
High	Humanist	1	\$40	\$40	1	\$40	\$40	No
<b>Justification:</b> Requested by students.								
<b>Remarks:</b> No Data to Display								



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Journal of Clinical Microbiology	1	\$250	\$250	1	\$250	\$250	No
<b>Justification:</b> Supports Med Tech program.								
<b>Remarks:</b> No Data to Display								
High	Journal of Environmental Health	1	\$165	\$165	1	\$165	\$165	No
<b>Justification:</b> Provides students with access to information about air quality, drinking water, food safety and protection, hazardous materials/toxic substances management, institutional environmental health, occupational safety and health, terrorism and all-hazards preparedness, vector control, wastewater management, and water pollution control/water quality.								
<b>Remarks:</b> No Data to Display								
High	National Geographic	1	\$50	\$50	1	\$50	\$50	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with world cultures, travel and current events.								
<b>Remarks:</b> No Data to Display								
High	Newsweek	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> Provides current events information to students.								
<b>Remarks:</b> No Data to Display								
High	Parents	1	\$25	\$25	1	\$25	\$25	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with current events and topics of general interest to parents.								
<b>Remarks:</b> No Data to Display								
High	People	1	\$140	\$140	1	\$140	\$140	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with current events and entertainment analysis.								
<b>Remarks:</b> No Data to Display								
High	Prevention	1	\$75	\$75	1	\$75	\$75	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with health and topics of general interest.								
<b>Remarks:</b> No Data to Display								
High	Psychology Today	1	\$40	\$40	1	\$40	\$40	No
<b>Justification:</b> Provides students with access to information pertaining to commentary, research, and news regarding all aspects of human behavior.								
<b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Wired	1	\$35	\$35	1	\$35	\$35	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with technology.								
<b>Remarks:</b> No Data to Display								
High	Sports Illustrated	1	\$110	\$110	1	\$110	\$110	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with sports.								
<b>Remarks:</b> No Data to Display								
High	Laboratory Medicine	1	\$225	\$225	1	\$225	\$225	No
<b>Justification:</b> Supports the Med Tech program.								
<b>Remarks:</b> No Data to Display								
High	Physicians Desk Reference	1	\$125	\$125	1	\$125	\$125	No
<b>Justification:</b> Supports the Nursing program.								
<b>Remarks:</b> No Data to Display								
High	Rolling Stone	1	\$50	\$50	1	\$50	\$50	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with current entertainment trends and topics of interest.								
<b>Remarks:</b> No Data to Display								
High	School Library Journal	1	\$165	\$165	1	\$165	\$165	No
<b>Justification:</b> Supports the Teacher Education program.								
<b>Remarks:</b> No Data to Display								
High	Time	1	\$95	\$95	1	\$95	\$95	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with current events and news analysis.								
<b>Remarks:</b> No Data to Display								
High	USA Today	1	\$380	\$380	1	\$380	\$380	No
<b>Justification:</b> Provides students with access to a wide range of articles dealing with current events and news analysis.								
<b>Remarks:</b> No Data to Display								
High	EBSCO Service Charge	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Annual service charge for EBSCO subscription service.								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
Remarks: No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$3,115			\$3,115	
<b>Total (Year One) Cost</b>				\$3,115			\$3,115	

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 510602 AV Materials

**Budget Amunt:** \$3,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	DVD Films	70	\$50	\$3,500	50	\$50	\$2,500	No
<p><b>Justification:</b> Audiovisual materials play an important role in assisting visual, auditory and kinesthetic learners grasp key concepts. Additionally, the library has seen a significant increase in the amount of requests by faculty and students for audiovisual materials to support learning objectives. The level of funding being requested will allow the library to grow the current DVD collection and better support the wide range of subjects being taught at Three Rivers College. Please note that the cost of DVDs varies widely and that the price per item supplied is an average price.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$3,500				\$2,500
<b>Total (Year One) Cost</b>				\$3,500				\$2,500

## Budget Detail and Forecast

**Budget Account:** Library - Sanders, Kathy

**Account Number:** 11-00-23000

**GL Code:** 550007 Library Books

**Budget Amunt:** \$80,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Books for Rutland Library	200	\$100	\$20,000	200	\$100	\$20,000	No
<p><b>Justification:</b> Printed and electronic books continue to play an important role in helping learners grasp key concepts. Additionally, the library continues to work on replacing out-of-date material with newer, more relevant material. The level of funding being requested will allow the library to better support the wide range of subjects being taught at Three Rivers College. Please note that the cost of books varies widely and that the price per item supplied is an average price.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$20,000				\$20,000
<b>2017-2018 (Year One) Proposed</b>								
High	Books	600	\$100	\$60,000	450	\$100	\$45,000	No
<p><b>Justification:</b> Printed and electronic books continue to play an important role in helping learners grasp key concepts. Additionally, the library continues to work on replacing out-of-date material with newer, more relevant material. The level of funding being requested will allow the library to better support the wide range of subjects being taught at Three Rivers College. Please note that the cost of books varies widely and that the price per item supplied is an average price.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$60,000				\$45,000
<b>Total (Year One) Cost</b>				\$80,000				\$65,000

## Budget Detail and Forecast

**Budget Account:** Sikeston Library - Sanders, Kathy

**Account Number:** 11-10-23000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$15,795

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Metzinger, Wendy L.\$8	1	\$7,800	\$7,800	0	\$7,800	\$0	No	
<p style="margin-left: 40px;"><b>Justification:</b> Part-Time Library Staff</p> <p style="margin-left: 80px;">DEFUNDED BUT NOT ELIMINATED - CSE 5/26/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
High	Quick, Zachary R.\$8.2	1	\$7,995	\$7,995	1	\$7,995	\$7,995	No	
<p style="margin-left: 40px;"><b>Justification:</b> Part-Time Library Staff</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$15,795				\$7,995	
<b>Total (Year One) Cost</b>				\$15,795				\$7,995	

## Budget Detail and Forecast

**Budget Account:** Sikeston Library - Sanders, Kathy

**Account Number:** 11-10-23000

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,209

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Metzinger, Wendy L.\$8	1	\$597	\$597	0	\$597	\$0	No
<b>Justification:</b> Part-Time Library Staff DEFUNDED BUT NOT ELIMINATED - CSE 5/26/17 <b>Remarks:</b> No Data to Display								
High	Quick, Zachary R.\$8.2	1	\$612	\$612	1	\$612	\$612	No
<b>Justification:</b> Part-Time Library Staff <b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,209				\$612
<b>Total (Year One) Cost</b>				\$1,209				\$612

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Standard Democrat - Newspaper Renewal for Sikeston Library	1	\$95	\$95	1	\$95	\$95	No
<p><b>Justification:</b> For the renewal of the Standard Democrat, which is the local Sikeston newspaper. The subscription is beneficial for both students doing research and for administration, faculty and staff to keep up-to-date on current events in the Sikeston area.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Southeast Missourian - Newspaper renewal for the Sikeston Library.	1	\$195	\$195	1	\$195	\$195	No
<p><b>Justification:</b> For the renewal of the Southeast Missourian, which is the Cape Girardeau local newspaper. The subscription is beneficial for both students doing research and for administration, faculty and staff to keep up-to-date on current events in Southeast Missouri.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Consumer Reports - Periodical for Sikeston Library	1	\$50	\$50	1	\$50	\$50	No
<p><b>Justification:</b> Renewal of subscription to Consumer Reports magazine for student research. Magazine/periodical/journal pricing can be volatile from year-to-year, so a \$20 price increase was added to cover any increases in pricing from 2016/17 to 2017/18.</p> <p>See Sikeston Library - EBSCO Renewal Pricing as of 02/24/2017 in budget documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	National Geographic - Periodical for Sikeston Library.	1	\$50	\$50	1	\$50	\$50	No
<p><b>Justification:</b> Renewal of subscription to National Geographic magazine for student research. Magazine/periodical/journal pricing can be volatile from year-to-year, so a \$11 price increase was added to cover any increases in pricing from 2016/17 to 2017/18.</p> <p>See Sikeston Library - EBSCO Renewal Pricing as of 02/24/2017 in budget documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	People - Periodical for Sikeston Library	1	\$150	\$150	1	\$150	\$150	No
<p><b>Justification:</b> Renewal of subscription to People magazine for student/faculty/staff use. Magazine/periodical/journal pricing can be volatile from year-to-year, so a \$34 price increase was added to cover any increases in pricing from 2016/17 to 2017/18.</p> <p>See Sikeston Library - EBSCO Renewal Pricing as of 02/24/2017 in budget documents.</p> <p><b>Remarks:</b> No Data to Display</p>								



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Time - Periodical for Sikeston Library	1	\$95	\$95	1	\$95	\$95	No
<p><b>Justification:</b> Renewal of subscription to Time magazine for student research. Magazine/periodical/journal pricing can be volatile from year-to-year, so a \$20 price increase was added to cover any increases in pricing from 2016/17 to 2017/18.</p> <p>See Sikeston Library - EBSCO Renewal Pricing as of 02/24/2017 in budget documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Physicians' Desk Reference - Standing order.	1	\$120	\$120	1	\$120	\$120	No
<p><b>Justification:</b> Renewal for Physicians' Desk Reference standing order. Supports Sikeston Nursing program. Due to the volatility from year-to-year of subscription pricing, a \$20 increase was added to the cost of this item.</p> <p>See Sikeston Library - EBSCO Renewal Pricing as of 02/24/2017 in budget documents.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$755				\$755
<b>Total (Year One) Cost</b>				\$755				\$755

## Budget Detail and Forecast

**Budget Account:** Sikeston Library - Sanders, Kathy

**Account Number:** 11-10-23000

**GL Code:** 550007 Library Books

**Budget Amunt:** \$6,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Library books for Sikeston Library.	60	\$100	\$6,000	15	\$100	\$1,500	No
	<p><b>Justification:</b> Printed and electronic books continue to play an important role in helping learners grasp key concepts. Library staff is still in the process of building the collection in the Sikeston Library, and this level of funding will allow the Sikeston Library to better support the wide range of subjects being taught at Three Rivers College. Please note that the cost of books varies widely and that the price per item supplied is an average price.</p> <p>PER WP - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$6,000			\$1,500	
<b>Total (Year One) Cost</b>				\$6,000			\$1,500	

## Budget Detail and Forecast

**Budget Account:** Spelling Bee - Sanders, Mark

**Account Number:** 11-00-39024

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$60

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Scripps Spelling Bee Trophies for Top Three Spellers	1	\$60	\$60	1	\$60	\$60	No	
<b>Justification:</b> Trophies for top three Spelling Bee winners									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$60				\$60	
<b>Total (Year One) Cost</b>				\$60				\$60	

## Budget Detail and Forecast

**Budget Account:** Spelling Bee - Sanders, Mark

**Account Number:** 11-00-39024

**GL Code:** 510400 Travel

**Budget Amunt:** \$3,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scripps Spelling Bee: Travel	1	\$3,800	\$3,800	1	\$3,800	\$3,800	No
	<b>Justification:</b> Per diem expenses for Scripp Spelling Bee National Trip=\$800 Airfare from STL to DCA=\$1000 Accommodations at Gaylord National=\$2000							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$3,800	
					<b>Total (Year One) Cost</b>		\$3,800	

## Budget Detail and Forecast

**Budget Account:** Spelling Bee - Sanders, Mark

**Account Number:** 11-00-39024

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$1,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scripps Spelling Bee Membership and Dues	1	\$1,200	\$1,200	1	\$1,200	\$1,200	No
<b>Justification:</b> National Spelling Bee Sponsorship Fee								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,200	
						<b>Total (Year One) Cost</b>	\$1,200	

## Budget Detail and Forecast

**Budget Account:** Spelling Bee - Sanders, Mark

**Account Number:** 11-00-39024

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$150

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Scripps Spelling Bee Hospitality	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> Scripps Spelling Bee Refreshments for Spelling Bee contestants								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$150				\$150
<b>Total (Year One) Cost</b>				\$150				\$150

## Budget Detail and Forecast

**Budget Account:** Dept Ch Mth, Sci, & Soc Sci - Sifford, Nicole

**Account Number:** 11-00-11015

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$61,642

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sifford, Nicole D.	1	\$61,642	\$61,642	1	\$61,642	\$61,642	No
<b>Justification:</b> Department Chair Math, Science								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$61,642	
				<b>Total (Year One) Cost</b>			\$61,642	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Mth, Sci, & Soc Sci - Sifford, Nicole

**Account Number:** 11-00-11015

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$9,897

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Sifford, Nicole D.	1	\$9,897	\$9,897	1	\$9,801	\$9,801	No	
<b>Justification:</b> Department Chair Math, Science									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$9,897	\$9,801	
						<b>Total (Year One) Cost</b>			\$9,897
								\$9,801	



## Budget Detail and Forecast

**Budget Account:** Dept Ch Mth, Sci, & Soc Sci - Sifford, Nicole

**Account Number:** 11-00-11015

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Sifford, Nicole D.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Department Chair Math, Science									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952	
<b>Total (Year One) Cost</b>				\$6,611				\$5,952	

## Budget Detail and Forecast

**Budget Account:** Dept Ch Mth, Sci, & Soc Sci - Sifford, Nicole

**Account Number:** 11-00-11015

**GL Code:** 500203 FICA

**Budget Amunt:** \$894

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Sifford, Nicole D.	1	\$894	\$894	1	\$894	\$894	No	
<b>Justification:</b> Department Chair Math, Science									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$894		
								<b>Total (Year One) Cost</b>	\$894

## Budget Detail and Forecast

**Budget Account:** Dept Ch Mth, Sci, & Soc Sci - Sifford, Nicole

**Account Number:** 11-00-11015

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Departmental Office Supplies	1	\$1,500	\$1,500	1	\$1,500	\$1,500	No	
<b>Justification:</b> This has previously been housed in the Dean of Instruction Budget and is being moved into the individual department budgets.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,500	
<b>Total (Year One) Cost</b>				\$1,500				\$1,500	

## Budget Detail and Forecast

**Budget Account:** Developmental Education - Sifford, Nicole

**Account Number:** 11-00-11030

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$12,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sifford, Nicole D.	1	\$12,500	\$12,500	1	\$12,500	\$12,500	No
<b>Justification:</b> Director of Developmental Educ								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$12,500	
				<b>Total (Year One) Cost</b>				\$12,500

## Budget Detail and Forecast

**Budget Account:** Developmental Education - Sifford, Nicole

**Account Number:** 11-00-11030

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$1,813

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sifford, Nicole D.	1	\$1,813	\$1,813	1	\$1,813	\$1,813	No
<b>Justification:</b> Director of Developmental Educ								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,813	
								<b>Total (Year One) Cost</b>
								\$1,813

## Budget Detail and Forecast

**Budget Account:** Developmental Education - Sifford, Nicole

**Account Number:** 11-00-11030

**GL Code:** 500203 FICA

**Budget Amunt:** \$181

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Sifford, Nicole D.	1	\$181	\$181	1	\$181	\$181	No		
<b>Justification:</b> Director of Developmental Educ										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$181			
				<b>Total (Year One) Cost</b>				\$181		

## Budget Detail and Forecast

**Budget Account:** Developmental Education - Sifford, Nicole

**Account Number:** 11-00-11030

**GL Code:** 510400 Travel

**Budget Amunt:** \$3,900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Observations of Faculty	23	\$50	\$1,150	23	\$30	\$690	No
<p><b>Justification:</b> This will be used for observing faculty specific to developmental education. This dollar amount was previously contained in the math travel budget.</p> <p style="padding-left: 40px;">23 faculty teaching developmental math or ACAD at \$50/visit</p> <p style="padding-left: 40px;">USE COLLEGE CARS - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Travel - Complete College America Initiatives	5	\$550	\$2,750	5	\$550	\$2,750	No
<p><b>Justification:</b> This amount is based on assuming that both the Co-Requisite and pathways groups will be meeting on the same days and can share resources. The task force is comprised of Kenny Bullington (Co-Req Math), Mark Eriksson (Pathways) and Sandra Ward (Co-Req English)</p> <p style="padding-left: 40px;">2 rooms @ \$100/night = \$200 1 car @ \$110 3 per diems @ \$77/each = \$231</p> <p style="padding-left: 40px;">Therefore roughly \$550/trip</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$3,900				\$3,440
<b>Total (Year One) Cost</b>				\$3,900				\$3,440

## Budget Detail and Forecast

**Budget Account:** Developmental Education - Sifford, Nicole

**Account Number:** 11-00-11030

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Enhanced</b>										
High	MRADE Conference	4	\$500	\$2,000	0	\$0	\$0	Yes		
<p><b>Justification:</b> This is an excellent conference for networking with other developmental education professionals through the midwest region. MRADE members serve students at two- and four-year colleges and universities in Kansas, Illinois, Iowa, Missouri, and Nebraska. MRADE's developmental educators are faculty and staff who serve developmental education in a variety of capacities. In addition to teaching college study skills, First-Year-Experience courses, math, reading, and writing courses, developmental educators also work in learning centers, student support programs, retention and assessment programs, and advising and counseling programs. Many of the institutions' programs provide supplemental instruction, tutoring, mentoring, and labs for college courses.</p> <ul style="list-style-type: none"> <li>• \$115 conference fee with includes membership fee X 4</li> <li>• \$138 food X 4</li> <li>• \$360 hotel- 2 nights @ 180 per night X 2</li> <li>• \$150 rental car and gas total</li> </ul> <p>This request is to send the Department Chair of Communications &amp; English, the Director of Developmental Education and both a math and English faculty to the MRADE conference to network with other professionals within the Midwest region in their support of developmental students. The location of the FY18 conference is still unknown.</p>										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Enhanced Cost</b>			\$2,000	\$0		
						<b>Total (Year One) Cost</b>			\$2,000	\$0



## Budget Detail and Forecast

**Budget Account:** Social Science - Sifford, Nicole

**Account Number:** 11-00-12000

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$220,956

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cagle, Gina L.	1	\$46,611	\$46,611	1	\$46,611	\$46,611	No
<b>Justification:</b> Associate Professor, Social Sc								
<b>Remarks:</b> No Data to Display								
High	Davis, Judith .	1	\$34,510	\$34,510	1	\$34,510	\$34,510	No
<b>Justification:</b> Temporary Instructor, Social S								
<b>Remarks:</b> No Data to Display								
High	McDaniel, Kelly L.	1	\$53,297	\$53,297	1	\$53,297	\$53,297	No
<b>Justification:</b> Professor, Social Science								
<b>Remarks:</b> No Data to Display								
High	Niblock, Kristy N.	1	\$38,017	\$38,017	1	\$38,017	\$38,017	No
<b>Justification:</b> Instructor, Social Science								
<b>Remarks:</b> No Data to Display								
High	Steiger, Carol-Lynn J.	1	\$48,521	\$48,521	1	\$48,521	\$48,521	No
<b>Justification:</b> Associate Professor, Social Sc								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$220,956				\$220,956
				<b>Total (Year One) Cost</b>				\$220,956

## Budget Detail and Forecast

**Budget Account:** Social Science - Sifford, Nicole

**Account Number:** 11-00-12000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$36,832

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cagle, Gina L.	1	\$7,717	\$7,717	1	\$7,622	\$7,622	No
	<b>Justification:</b> Associate Professor, Social Sc							
	<b>Remarks:</b> No Data to Display							
High	Davis, Judith .	1	\$5,963	\$5,963	1	\$5,867	\$5,867	No
	<b>Justification:</b> Temporary Instructor, Social S							
	<b>Remarks:</b> No Data to Display							
High	McDaniel, Kelly L.	1	\$8,687	\$8,687	1	\$8,591	\$8,591	No
	<b>Justification:</b> Professor, Social Science							
	<b>Remarks:</b> No Data to Display							
High	Niblock, Kristy N.	1	\$6,471	\$6,471	1	\$6,375	\$6,375	No
	<b>Justification:</b> Instructor, Social Science							
	<b>Remarks:</b> No Data to Display							
High	Steiger, Carol-Lynn J.	1	\$7,994	\$7,994	1	\$7,899	\$7,899	No
	<b>Justification:</b> Associate Professor, Social Sc							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$36,832				\$36,354
<b>Total (Year One) Cost</b>				\$36,832				\$36,354

## Budget Detail and Forecast

**Budget Account:** Social Science - Sifford, Nicole

**Account Number:** 11-00-12000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$33,055

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cagle, Gina L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Social Sc								
<b>Remarks:</b> No Data to Display								
High	Davis, Judith .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Temporary Instructor, Social S								
<b>Remarks:</b> No Data to Display								
High	McDaniel, Kelly L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Professor, Social Science								
<b>Remarks:</b> No Data to Display								
High	Niblock, Kristy N.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor, Social Science								
<b>Remarks:</b> No Data to Display								
High	Steiger, Carol-Lynn J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Social Sc								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$33,055				\$29,760
<b>Total (Year One) Cost</b>				\$33,055				\$29,760

## Budget Detail and Forecast

**Budget Account:** Social Science - Sifford, Nicole

**Account Number:** 11-00-12000

**GL Code:** 500203 FICA

**Budget Amunt:** \$3,204

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cagle, Gina L.	1	\$676	\$676	1	\$676	\$676	No
	<b>Justification:</b> Associate Professor, Social Sc							
	<b>Remarks:</b> No Data to Display							
High	Davis, Judith .	1	\$500	\$500	1	\$500	\$500	No
	<b>Justification:</b> Temporary Instructor, Social S							
	<b>Remarks:</b> No Data to Display							
High	McDaniel, Kelly L.	1	\$773	\$773	1	\$773	\$773	No
	<b>Justification:</b> Professor, Social Science							
	<b>Remarks:</b> No Data to Display							
High	Niblock, Kristy N.	1	\$551	\$551	1	\$551	\$551	No
	<b>Justification:</b> Instructor, Social Science							
	<b>Remarks:</b> No Data to Display							
High	Steiger, Carol-Lynn J.	1	\$704	\$704	1	\$704	\$704	No
	<b>Justification:</b> Associate Professor, Social Sc							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$3,204</b>				<b>\$3,204</b>
<b>Total (Year One) Cost</b>				<b>\$3,204</b>				<b>\$3,204</b>

## Budget Detail and Forecast

**Budget Account:** Social Science - Sifford, Nicole

**Account Number:** 11-00-12000

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Instructional Supplies	1	\$200	\$200	0	\$100	\$0	Yes	
<b>Justification:</b> To purchase needed instructional supplies to provide quality instruction for students.									
REDUCED BASED ON HISTORICAL SPENDING - CSE 5/22/17									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$200	\$0	
						<b>Total (Year One) Cost</b>			\$200
								\$0	

## Budget Detail and Forecast

**Budget Account:** Social Science - Sifford, Nicole

**Account Number:** 11-00-12000

**GL Code:** 510400 Travel

**Budget Amunt:** \$750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Adjunct Observations	15	\$50	\$750	15	\$30	\$450	Yes
<p><b>Justification:</b> 15 adjunct faculty teaching at off campus sites between the disciplines of HIST, SOCI, GOVT, &amp; PSYC. Calculating at an average of \$50/adjunct assuming roughly 100 miles round trip at the current mileage rate.</p> <p style="text-align: center;">USE COLLEGE CARS - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$750				\$450
<b>Total (Year One) Cost</b>				\$750				\$450

## Budget Detail and Forecast

**Budget Account:** Social Science - Sifford, Nicole

**Account Number:** 11-00-12000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$247

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	American Psychological Association Membership	1	\$247	\$247	1	\$247	\$247	No
<p><b>Justification:</b> 1 faculty membership to the American Psychological Association. Belonging to this professional organization provides support in the discipline of psychology, programs to educate on the benefits of psychology, and provides support in the social and educational institutions.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$247				\$247
<b>Total (Year One) Cost</b>				\$247				\$247

## Budget Detail and Forecast

**Budget Account:** Social Science - Sifford, Nicole

**Account Number:** 11-00-12000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Professional Development - Webinars	4	\$150	\$600	4	\$150	\$600	Yes
<p><b>Justification:</b> With tight budgetary constraints on travel, webinars are many times the only method for receiving professional development. Many webinars provide instructional strategies or assessment strategies that can be implemented in the classroom to help improve instruction and retention</p> <p>With the social science being inclusive of GOVT, HIST, PSYC, SOCI, I am requesting monies to allow the different disciplines the opportunity to find and attend professional development opportunities.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$600				\$600
<b>Total (Year One) Cost</b>				\$600				\$600



## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$28,512

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool IA Math\$23.76	1	\$28,512	\$28,512	1	\$28,512	\$28,512	No
<b>Justification:</b> Budget Pool (\$23.76 @ 40hrs/wk @ 30 wks/yr)								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$28,512	
				<b>Total (Year One) Cost</b>				\$28,512

## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$140,449

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bullington, Kenny D.	1	\$49,477	\$49,477	1	\$49,477	\$49,477	No
<b>Justification:</b> Associate Professor, Mathemati								
<b>Remarks:</b> No Data to Display								
High	Eriksson, Mark .	1	\$38,017	\$38,017	1	\$38,017	\$38,017	No
<b>Justification:</b> Instructor, Mathematics								
<b>Remarks:</b> No Data to Display								
High	Wheeler, Kevin .	1	\$52,955	\$52,955	1	\$52,955	\$52,955	No
<b>Justification:</b> Associate Professor, Mathemati								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$140,449				\$140,449
<b>Total (Year One) Cost</b>				\$140,449				\$140,449

## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$23,241

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bullington, Kenny D.	1	\$8,133	\$8,133	1	\$8,037	\$8,037	No
<b>Justification:</b> Associate Professor, Mathemati								
<b>Remarks:</b> No Data to Display								
High	Eriksson, Mark .	1	\$6,471	\$6,471	1	\$6,375	\$6,375	No
<b>Justification:</b> Instructor, Mathematics								
<b>Remarks:</b> No Data to Display								
High	Wheeler, Kevin .	1	\$8,637	\$8,637	1	\$8,542	\$8,542	No
<b>Justification:</b> Associate Professor, Mathemati								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$23,241			\$22,954	
<b>Total (Year One) Cost</b>				\$23,241			\$22,954	

## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bullington, Kenny D.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Mathemati								
<b>Remarks:</b> No Data to Display								
High	Eriksson, Mark .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor, Mathematics								
<b>Remarks:</b> No Data to Display								
High	Wheeler, Kevin .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Mathemati								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$19,833			\$17,856	
<b>Total (Year One) Cost</b>				\$19,833			\$17,856	

## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 500203 FICA

**Budget Amunt:** \$4,217

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool IA Math\$23.76 <b>Justification:</b> Budget Pool (\$23.76 @ 40hrs/wk @ 30 wks/yr) <b>Remarks:</b> No Data to Display	1	\$2,181	\$2,181	1	\$2,181	\$2,181	No
High	Bullington, Kenny D. <b>Justification:</b> Associate Professor, Mathemati <b>Remarks:</b> No Data to Display	1	\$717	\$717	1	\$717	\$717	No
High	Eriksson, Mark . <b>Justification:</b> Instructor, Mathematics <b>Remarks:</b> No Data to Display	1	\$551	\$551	1	\$551	\$551	No
High	Wheeler, Kevin . <b>Justification:</b> Associate Professor, Mathemati <b>Remarks:</b> No Data to Display	1	\$768	\$768	1	\$768	\$768	No
<b>Total (Year One) Proposed Cost</b>				\$4,217				\$4,217
<b>Total (Year One) Cost</b>				\$4,217				\$4,217

## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Instructional Supplies	1	\$200	\$200	1	\$200	\$200	Yes	
<b>Justification:</b> To ensure that we have the needed materials for the classroom to provide quality instruction.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$200				\$200	
<b>Total (Year One) Cost</b>				\$200				\$200	

## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Adjunct Observations	3	\$50	\$150	3	\$30	\$90	No
	<p><b>Justification:</b> 3 adjunct faculty teaching at off campus sites. Calculating at an average of \$50/adjunct assuming roughly 100 miles round trip at the current mileage rate.</p> <p>USE COLLEGE CARS - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	MCCA Board Meetings	4	\$300	\$1,200	4	\$300	\$1,200	No
	<p><b>Justification:</b> Nicole Sifford is serving on the MCCA Executive Board of Directors as Past Chair. Serving on the board requires traveling to Jefferson City to attend four different board meeting through out the year. Based on past travel authorizations this has cost \$300 per trip.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$1,350				\$1,290
<b>Total (Year One) Cost</b>				\$1,350				\$1,290

## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$339

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	MoMATYC Dues	4	\$15	\$60	4	\$15	\$60	No	
<p><b>Justification:</b> Four instructor memberships. MoMATYC is the only state mathematical association specific to two year colleges within the state. This membership provides access to a network of instructors throughout the state.</p>									
<p><b>Remarks:</b> No Data to Display</p>									
High	NCTM Membership dues	3	\$93	\$279	3	\$93	\$279	Yes	
<p><b>Justification:</b> Three instructor memberships. Membership provides professional development opportunities and includes professional journals to enhance the quality of mathematical instruction. There are currently three different journals available and the department is able to get each of the three with the different memberships which are then shared among the department.</p>									
<p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$339				\$339	
<b>Total (Year One) Cost</b>				\$339				\$339	



## Budget Detail and Forecast

**Budget Account:** Mathematics - Sifford, Nicole

**Account Number:** 11-00-13000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$815

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Professional Development - Webinars	1	\$300	\$300	1	\$300	\$300	Yes
<p><b>Justification:</b> With tight budgetary constraints on travel, webinars are many times the only method for receiving professional development. Many webinars provide instructional strategies or assessment strategies that can be implemented in the classroom to help improve instruction and retention</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$300				\$300
<b>2017-2018 (Year One) Proposed</b>								
High	MCCA Convention	1	\$515	\$515	1	\$515	\$515	No
<p><b>Justification:</b> Nicole Sifford is serving on the MCCA Executive Board of Directors as Past Chair. As part of this commitment, attendance at the MCCA Convention is required. Lodging expenses are covered by MCCA but money needs to be budgeted for registration and travel. The convention is again being held at Branson so based on last year's travel authorization, the following needs to be budgeted:                      Registration fee: \$295                      Mileage: \$150                      per Diem: \$70</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$515				\$515
<b>Total (Year One) Cost</b>				\$815				\$815

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$183,741

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fisher, Michelle A.	1	\$50,589	\$50,589	1	\$50,589	\$50,589	No
	<b>Justification:</b> Associate Professor, Life Scie							
	<b>Remarks:</b> No Data to Display							
High	Gragg, Leslie E.	1	\$42,474	\$42,474	1	\$42,474	\$42,474	No
	<b>Justification:</b> Instructor, Life Science							
	<b>Remarks:</b> No Data to Display							
High	Prejean, Kathleen S.	1	\$48,204	\$48,204	1	\$48,204	\$48,204	No
	<b>Justification:</b> Assistant Professor, Life Scie							
	<b>Remarks:</b> No Data to Display							
High	Wiseman, Kimberly L.	1	\$42,474	\$42,474	1	\$42,474	\$42,474	No
	<b>Justification:</b> Instructor, Life Science							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$183,741				\$183,741
<b>Total (Year One) Cost</b>				\$183,741				\$183,741

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$30,476

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fisher, Michelle A.	1	\$8,294	\$8,294	1	\$8,199	\$8,199	No
<b>Justification:</b> Associate Professor, Life Scie								
<b>Remarks:</b> No Data to Display								
High	Gragg, Leslie E.	1	\$7,117	\$7,117	1	\$7,022	\$7,022	No
<b>Justification:</b> Instructor, Life Science								
<b>Remarks:</b> No Data to Display								
High	Prejean, Kathleen S.	1	\$7,948	\$7,948	1	\$7,853	\$7,853	No
<b>Justification:</b> Assistant Professor, Life Scie								
<b>Remarks:</b> No Data to Display								
High	Wiseman, Kimberly L.	1	\$7,117	\$7,117	1	\$7,022	\$7,022	No
<b>Justification:</b> Instructor, Life Science								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$30,476				\$30,096
<b>Total (Year One) Cost</b>				\$30,476				\$30,096

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$26,444

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fisher, Michelle A.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Life Scie								
<b>Remarks:</b> No Data to Display								
High	Gragg, Leslie E.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor, Life Science								
<b>Remarks:</b> No Data to Display								
High	Prejean, Kathleen S.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Professor, Life Scie								
<b>Remarks:</b> No Data to Display								
High	Wiseman, Kimberly L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor, Life Science								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$26,444				\$23,808
<b>Total (Year One) Cost</b>				\$26,444				\$23,808

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,665

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fisher, Michelle A.	1	\$734	\$734	1	\$734	\$734	No
<b>Justification:</b> Associate Professor, Life Scie								
<b>Remarks:</b> No Data to Display								
High	Gragg, Leslie E.	1	\$616	\$616	1	\$616	\$616	No
<b>Justification:</b> Instructor, Life Science								
<b>Remarks:</b> No Data to Display								
High	Prejean, Kathleen S.	1	\$699	\$699	1	\$699	\$699	No
<b>Justification:</b> Assistant Professor, Life Scie								
<b>Remarks:</b> No Data to Display								
High	Wiseman, Kimberly L.	1	\$616	\$616	1	\$616	\$616	No
<b>Justification:</b> Instructor, Life Science								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,665				\$2,665
<b>Total (Year One) Cost</b>				\$2,665				\$2,665

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$250

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Instructional supplies	1	\$250	\$250	1	\$250	\$250	Yes
<p><b>Justification:</b> While most all supplies in the life sciences are consumable student supplies, there is a small need for instructional supplies that are not student consumable. This amount is based on 2016/2017 actuals.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$250				\$250
<b>Total (Year One) Cost</b>				\$250				\$250

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$15,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Student supplies	1	\$15,000	\$15,000	1	\$7,000	\$7,000	Yes
<p><b>Justification:</b> Items for instructional purposes on and off-campus sites throughout the year. These items include instructional supplies for the following courses: Zoology, Anatomy and Physiology, Botany, Biology, Bio for Majors, and Microbiology.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$15,000	\$7,000
						<b>Total (Year One) Cost</b>	\$15,000	\$7,000

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 510200 Outsourced Services

**Budget Amount:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	BioHazard Pickup	1	\$500	\$500	1	\$500	\$500	Yes
	<p><b>Justification:</b> To cover the cost of picking up bio-hazard waste from all centers.                      1 pick up per year at Dexter, Sikeston, &amp; Kennett \$50/ per site = \$150                      2 pick ups per year Poplar Bluff at \$100 per pick u = \$200                      The additional \$150 would be to ensure the money available for an additional pick up if needed.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Microscope Cleaning	1	\$1,000	\$1,000	1	\$1,000	\$1,000	Yes
	<p><b>Justification:</b> We typically have several microscopes that are in need of repair each year which will require a contracted service. The amount budgeted for this account in the past has been higher to account for outsourcing the cleaning of the microscopes, but this is not being taken care of in-house.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$1,500				\$1,500
<b>Total (Year One) Cost</b>				\$1,500				\$1,500



## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 510400 Travel

**Budget Amunt:** \$550

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Lab supply deliveries	1	\$350	\$350	1	\$350	\$350	No
	<b>Justification:</b> Travel to off-campus sites to deliver materials and to make safety checks on all lab-equipment once every 6 - 8 weeks per site by the Science Lab Assistant.							
	<b>Remarks:</b> No Data to Display							
High	Observation of Adjunct	4	\$50	\$200	4	\$30	\$120	No
	<b>Justification:</b> 4 adjunct faculty teaching at off campus sites. Calculating at an average of \$50/adjunct assuming roughly 100 miles round trip at the current mileage rate.							
	USE COLLEGE CARS - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$550				\$470
<b>Total (Year One) Cost</b>				\$550				\$470

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ASM Membership	1	\$150	\$150	1	\$150	\$150	No
	<p><b>Justification:</b> One instructor membership. This membership offers a variety of professional development opportunities for those new to the field, as well as seasoned members of the microbiology community. In addition to the annual meetings, ASM offers pre-meeting workshops, teleconferences, webinars and other on-line professional development activities. Kathy Prejean maintains an active membership with this organization.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	NAAEE Membership	1	\$35	\$35	1	\$35	\$35	No
	<p><b>Justification:</b> Professional Membership fees for NAAEE are \$80 for professionals, but as a current doctorate student, Michelle is eligible to receive the discounted student rate. This memberships gives Michelle the access to a directory of environmental educators and online networks that help her stay current in her field.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	ACUBE	1	\$15	\$15	1	\$15	\$15	No
	<p><b>Justification:</b> This memberships would provide access to a both a subscription to their peer reviewed journal Bioscene along with access to teaching resources, including assignments, exams and lectures through their members only portal. Regular membership prices are \$45/ person but with Michelle currently pursuing her doctorate, she is eligible for the student rate of \$15.</p> <p><b>Remarks:</b> No Data to Display</p>							
High	HAPS (Human Anatomy & Physiology Society)	2	\$100	\$200	2	\$100	\$200	No
	<p><b>Justification:</b> HAPs membership provides a professional forum for our A &amp; P instructors to network with others in the field. A variety of resources are available to members including discussion groups, access to peer-reviewed HAPS-EDucator, access to nationally respected teaching resources, comprehensive safety guidelines that are continually updated, and a growing catalog of inquiry activities for teaching A &amp; P.</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Proposed Cost</b>				\$400				\$400
<b>Total (Year One) Cost</b>				\$400				\$400

## Budget Detail and Forecast

**Budget Account:** Life Science - Sifford, Nicole

**Account Number:** 11-00-13500

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Professional Development - Webinars	1	\$300	\$300	1	\$300	\$300	Yes
<p><b>Justification:</b> With tight budgetary constraints on travel, webinars are many times the only method for receiving professional development. Many webinars provide instructional strategies or assessment strategies that can be implemented in the classroom to help improve instruction and retention</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$300				\$300
				<b>Total (Year One) Cost</b>				\$300

## Budget Detail and Forecast

**Budget Account:** Physical Science - Sifford, Nicole

**Account Number:** 11-00-13505

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$126,581

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	DeAngelo, Michael J.	1	\$41,837	\$41,837	1	\$41,837	\$41,837	No
<b>Justification:</b> Associate Professor, Physical								
<b>Remarks:</b> No Data to Display								
High	Kopf, Amy L.	1	\$48,204	\$48,204	1	\$48,204	\$48,204	No
<b>Justification:</b> Assistant Professor, Physical								
<b>Remarks:</b> No Data to Display								
High	Larson, Paul .	1	\$36,540	\$36,540	1	\$36,540	\$36,540	No
<b>Justification:</b> Instructor, Physical Science								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$126,581				\$126,581
<b>Total (Year One) Cost</b>				\$126,581				\$126,581

## Budget Detail and Forecast

**Budget Account:** Physical Science - Sifford, Nicole

**Account Number:** 11-00-13505

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$21,230

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	DeAngelo, Michael J.	1	\$7,025	\$7,025	1	\$6,929	\$6,929	No
	<b>Justification:</b> Associate Professor, Physical							
	<b>Remarks:</b> No Data to Display							
High	Kopf, Amy L.	1	\$7,948	\$7,948	1	\$7,853	\$7,853	No
	<b>Justification:</b> Assistant Professor, Physical							
	<b>Remarks:</b> No Data to Display							
High	Larson, Paul .	1	\$6,257	\$6,257	1	\$6,161	\$6,161	No
	<b>Justification:</b> Instructor, Physical Science							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$21,230				\$20,943
<b>Total (Year One) Cost</b>				\$21,230				\$20,943

## Budget Detail and Forecast

**Budget Account:** Physical Science - Sifford, Nicole

**Account Number:** 11-00-13505

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$19,833

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	DeAngelo, Michael J.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Associate Professor, Physical								
<b>Remarks:</b> No Data to Display								
High	Kopf, Amy L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Assistant Professor, Physical								
<b>Remarks:</b> No Data to Display								
High	Larson, Paul .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor, Physical Science								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$19,833</b>				<b>\$17,856</b>
<b>Total (Year One) Cost</b>				<b>\$19,833</b>				<b>\$17,856</b>

## Budget Detail and Forecast

**Budget Account:** Physical Science - Sifford, Nicole

**Account Number:** 11-00-13505

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,836

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	DeAngelo, Michael J.	1	\$607	\$607	1	\$607	\$607	No
<b>Justification:</b> Associate Professor, Physical								
<b>Remarks:</b> No Data to Display								
High	Kopf, Amy L.	1	\$699	\$699	1	\$699	\$699	No
<b>Justification:</b> Assistant Professor, Physical								
<b>Remarks:</b> No Data to Display								
High	Larson, Paul .	1	\$530	\$530	1	\$530	\$530	No
<b>Justification:</b> Instructor, Physical Science								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,836				\$1,836
<b>Total (Year One) Cost</b>				\$1,836				\$1,836

## Budget Detail and Forecast

**Budget Account:** Physical Science - Sifford, Nicole

**Account Number:** 11-00-13505

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$3,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Flinn Scientific (glassware, chemicals)	1	\$1,200	\$1,200	0	\$1,200	\$0	Yes	
<p><b>Justification:</b> Instructional materials to enhance the classroom/lab experience for students enrolled in physics and/or chemistry.</p> <p style="text-align: center;">REDUCED DUE TO BUDGET. USE OTHER LINE ITEMS IF NEEDED. 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Sargent Welch (Physics supplies, equipment)	1	\$1,200	\$1,200	1	\$1,200	\$1,200	No	
<p><b>Justification:</b> Instructional materials to enhance the classroom/lab experience for students enrolled in physics and/or chemistry.</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Other Items (batteries, bulbs, paper towels, etc)	1	\$600	\$600	1	\$600	\$600	Yes	
<p><b>Justification:</b> Instructional materials to enhance the classroom/lab experience for students enrolled in physics and/or chemistry.</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$3,000				\$1,800	
<b>Total (Year One) Cost</b>				\$3,000				\$1,800	



## Budget Detail and Forecast

**Budget Account:** Physical Science - Sifford, Nicole

**Account Number:** 11-00-13505

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cleaning & Calibration of balances	1	\$300	\$300	1	\$300	\$300	Yes
<p><b>Justification:</b> The balances need to be professionally calibrated and cleaned in order to ensure that they are working properly. We have 4 electronic balances in the chemistry lab, which are essential in all our chemistry courses.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$300				\$300
<b>Total (Year One) Cost</b>				\$300				\$300

## Budget Detail and Forecast

**Budget Account:** Physical Science - Sifford, Nicole

**Account Number:** 11-00-13505

**GL Code:** 510400 Travel

**Budget Amunt:** \$350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Lab Supply Deliveries	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> Delivery of lab supplies to off campus sites.								
<b>Remarks:</b> No Data to Display								
High	Observation of Adjunct Faculty	4	\$50	\$200	4	\$30	\$120	No
<b>Justification:</b> 4 adjunct faculty teaching at off campus sites. Calculating at an average of \$50/adjunct assuming roughly 100 miles round trip at the current mileage rate.								
USE COLLEGE CARS - CSE 5/25/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$350				\$270
<b>Total (Year One) Cost</b>				\$350				\$270

## Budget Detail and Forecast

**Budget Account:** Physical Science - Sifford, Nicole

**Account Number:** 11-00-13505

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Professional Development - Webinars	1	\$300	\$300	1	\$300	\$300	Yes
<p><b>Justification:</b> With tight budgetary constraints on travel, webinars are many times the only method for receiving professional development. Many webinars provide instructional strategies or assessment strategies that can be implemented in the classroom to help improve instruction and retention</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$300				\$300
<b>Total (Year One) Cost</b>				\$300				\$300

## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$31,408

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Clanahan, Matthew D.\$15.1	1	\$31,408	\$31,408	1	\$31,408	\$31,408	No
<b>Justification:</b> Learning Support Specialist								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$31,408	
				<b>Total (Year One) Cost</b>				\$31,408

## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$51,480

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool Tutor Acad Supp\$13.2	1	\$51,480	\$51,480	1	\$51,480	\$51,480	No
<b>Justification:</b> Budget pool (4 positions @19.5hrs 50 weeks)								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$51,480	
				<b>Total (Year One) Cost</b>				\$51,480

## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$39,714

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bliss, Lisa G.	1	\$39,714	\$39,714	1	\$39,714	\$39,714	No
<b>Justification:</b> Instructor/Coordinator, Tutori								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$39,714	
								<b>Total (Year One) Cost</b>
								\$39,714

## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$6,717

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Bliss, Lisa G.	1	\$6,717	\$6,717	1	\$6,622	\$6,622	No	
<b>Justification:</b> Instructor/Coordinator, Tutori									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$6,717	\$6,622	
						<b>Total (Year One) Cost</b>			\$6,717
								\$6,622	

## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,608

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Clanahan, Matthew D.\$15.1	1	\$2,608	\$2,608	1	\$2,563	\$2,563	No	
<b>Justification:</b> Learning Support Specialist									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$2,608	\$2,563	
						<b>Total (Year One) Cost</b>			\$2,608
								\$2,563	



## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bliss, Lisa G.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Instructor/Coordinator, Tutori								
<b>Remarks:</b> No Data to Display								
High	Clanahan, Matthew D.\$15.1	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Learning Support Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$11,904
<b>Total (Year One) Cost</b>				\$13,222				\$11,904

## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 500203 FICA

**Budget Amunt:** \$6,917

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bliss, Lisa G.	1	\$576	\$576	1	\$576	\$576	No
<b>Justification:</b> Instructor/Coordinator, Tutori								
<b>Remarks:</b> No Data to Display								
High	Budget Pool Tutor Acad Supp\$13.2	1	\$3,938	\$3,938	1	\$3,938	\$3,938	No
<b>Justification:</b> Budget pool (4 positions @19.5hrs 50 weeks)								
<b>Remarks:</b> No Data to Display								
High	Clanahan, Matthew D.\$15.1	1	\$2,403	\$2,403	1	\$2,403	\$2,403	No
<b>Justification:</b> Learning Support Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$6,917			\$6,917	
<b>Total (Year One) Cost</b>				\$6,917			\$6,917	

## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$800	\$800	1	\$800	\$800	No
<b>Justification:</b>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$800	
				<b>Total (Year One) Cost</b>			\$800	

## Budget Detail and Forecast

**Budget Account:** Tutoring & Learning Center - Sifford, Nicole

**Account Number:** 11-00-20000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Attendance at the MRADE conference	1	\$800	\$800	1	\$800	\$800	No
<p><b>Justification:</b> MRADE members serve students at two- and four-year colleges and universities in Kansas, Illinois, Iowa, Missouri, and Nebraska. MRADE's developmental educators are faculty and staff who serve developmental education in a variety of capacities. In addition to teaching college study skills, First-Year-Experience courses, math, reading, and writing courses, developmental educators also work in learning centers, student support programs, retention and assessment programs, and advising and counseling programs. Many of our institutions' programs provide supplemental instruction, tutoring, mentoring, and labs for college courses.</p> <ul style="list-style-type: none"> <li>• \$115 conference fee with includes membership fee</li> <li>• \$138 food</li> <li>• \$360 hotel- 2 nights @ 180 per night</li> <li>• \$150 rental car and gas</li> </ul> <p>This request is to send just one person from the TLC to the MRADE conference to network with other professionals within the Midwest region in their support of developmental students. The location of the FY18 conference is still unknown.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$800				\$800
<b>Total (Year One) Cost</b>				\$800				\$800

## Budget Detail and Forecast

**Budget Account:** Tutoring - Sikeston - Sifford, Nicole

**Account Number:** 11-10-20000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$10,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool PT Tutor Sikestn	1	\$12.50	\$10,000	1	\$10,000	\$10,000	No
<b>Justification:</b> Budget pool (2 position @ 10hrs 40 weeks)								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$10,000				\$10,000
<b>Total (Year One) Cost</b>				\$10,000				\$10,000

## Budget Detail and Forecast

**Budget Account:** Tutoring - Sikeston - Sifford, Nicole

**Account Number:** 11-10-20000

**GL Code:** 500203 FICA

**Budget Amunt:** \$765

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool PT Tutor Sikestn	1	\$12.50	\$765	1	\$765	\$765	No
<b>Justification:</b> Budget pool (2 position @ 10hrs 40 weeks)								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$765				\$765
<b>Total (Year One) Cost</b>				\$765				\$765

## Budget Detail and Forecast

**Budget Account:** Tutoring - Kennett - Sifford, Nicole

**Account Number:** 11-15-20000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool PT Tutor Kennett\$12.5	1	\$5,000	\$5,000	1	\$5,000	\$5,000	No	
<b>Justification:</b> Budget pool (10hrs 40 weeks)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$5,000				\$5,000	
<b>Total (Year One) Cost</b>				\$5,000				\$5,000	

## Budget Detail and Forecast

**Budget Account:** Tutoring - Kennett - Sifford, Nicole

**Account Number:** 11-15-20000

**GL Code:** 500203 FICA

**Budget Amunt:** \$383

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool PT Tutor Kennett\$12.5	1	\$383	\$383	1	\$383	\$383	No	
<b>Justification:</b> Budget pool (10hrs 40 weeks)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$383				\$383	
<b>Total (Year One) Cost</b>				\$383				\$383	



## Budget Detail and Forecast

**Budget Account:** Tutoring - Malden - Sifford, Nicole

**Account Number:** 11-20-20000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool PT Tutor Malden\$12.5	1	\$5,000	\$5,000	1	\$5,000	\$5,000	No
<b>Justification:</b> Budget pool (10hrs 40 weeks)								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$5,000	
								<b>Total (Year One) Cost</b>
								\$5,000

## Budget Detail and Forecast

**Budget Account:** Tutoring - Malden - Sifford, Nicole

**Account Number:** 11-20-20000

**GL Code:** 500203 FICA

**Budget Amunt:** \$383

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool PT Tutor Malden\$12.5	1	\$383	\$383	1	\$383	\$383	No
<b>Justification:</b> Budget pool (10hrs 40 weeks)								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$383				\$383
<b>Total (Year One) Cost</b>				\$383				\$383

## Budget Detail and Forecast

**Budget Account:** Tutoring - Dexter - Sifford, Nicole

**Account Number:** 11-25-20000

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool PT Tutor Dexter \$12.5	1	\$5,000	\$5,000	1	\$5,000	\$5,000	No	
<b>Justification:</b> Budget pool (10hrs 40 weeks)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$5,000				\$5,000	
<b>Total (Year One) Cost</b>				\$5,000				\$5,000	

## Budget Detail and Forecast

**Budget Account:** Tutoring - Dexter - Sifford, Nicole

**Account Number:** 11-25-20000

**GL Code:** 500203 FICA

**Budget Amunt:** \$383

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool PT Tutor Dexter \$12.5	1	\$383	\$383	1	\$383	\$383	No	
<b>Justification:</b> Budget pool (10hrs 40 weeks)									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$383				\$383	
<b>Total (Year One) Cost</b>				\$383				\$383	

## Budget Detail and Forecast

**Budget Account:** Business Admin & Acctg Tech - Smith, Terri

**Account Number:** 11-00-14500

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$57,117

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Smith, Terri C.	1	\$57,117	\$57,117	1	\$57,117	\$57,117	No
<b>Justification:</b> Associate Professor, Informati								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$57,117	
								<b>Total (Year One) Cost</b>
								\$57,117

## Budget Detail and Forecast

**Budget Account:** Business Admin & Acctg Tech - Smith, Terri

**Account Number:** 11-00-14500

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$9,241

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Smith, Terri C.	1	\$9,241	\$9,241	1	\$9,145	\$9,145	No	
<b>Justification:</b> Associate Professor, Informati									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$9,241	\$9,145	
						<b>Total (Year One) Cost</b>			\$9,241
								\$9,145	

## Budget Detail and Forecast

**Budget Account:** Business Admin & Acctg Tech - Smith, Terri

**Account Number:** 11-00-14500

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Smith, Terri C.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No		
<b>Justification:</b> Associate Professor, Informati										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$6,611	\$5,952		
						<b>Total (Year One) Cost</b>			\$6,611	\$5,952

## Budget Detail and Forecast

**Budget Account:** Business Admin & Acctg Tech - Smith, Terri

**Account Number:** 11-00-14500

**GL Code:** 500203 FICA

**Budget Amunt:** \$828

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Smith, Terri C.	1	\$828	\$828	1	\$828	\$828	No	
<b>Justification:</b> Associate Professor, Informati									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$828				\$828	
<b>Total (Year One) Cost</b>				\$828				\$828	



## Budget Detail and Forecast

**Budget Account:** Business Admin & Acctg Tech - Smith, Terri

**Account Number:** 11-00-14500

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$4,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ACCT 296 Certified Bookkeeper Review Course Materials	15	\$300	\$4,500	0	\$300	\$0	Yes
<p><b>Justification:</b> ACCT 296 course uses 6 workbooks for students to prepare for certified bookkeeper review exam. Total cost of 6 books and 1-year membership is slightly under \$300. Students are charged a \$300 course fee to cover the cost. 1-year membership in American Institute of Certified Bookkeepers is included because it is \$39, but results in a discount of \$10 per book (\$60 in total per student).</p> <p style="text-align: center;">BASED ON LAST YEARS PURCHASES - 5/25/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$4,500	\$0
				<b>Total (Year One) Cost</b>			\$4,500	\$0

## Budget Detail and Forecast

**Budget Account:** Public Safety Institute - Stratton , Chuck

**Account Number:** 11-00-15535

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$40,600

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Stratton, Charles E.	1	\$40,600	\$40,600	1	\$40,600	\$40,600	No
<b>Justification:</b> Director Public Safety								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$40,600	
				<b>Total (Year One) Cost</b>				\$40,600

## Budget Detail and Forecast

**Budget Account:** Public Safety Institute - Stratton , Chuck

**Account Number:** 11-00-15535

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$6,846

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Stratton, Charles E.	1	\$6,846	\$6,846	1	\$5,891	\$5,891	No	
<p style="margin-left: 40px;"><b>Justification:</b> Director Public Safety</p> <p style="margin-left: 40px;">PER HR, NO INSURANCE - CSE 5/18/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Proposed Cost</b>			\$6,846	\$5,891	
						<b>Total (Year One) Cost</b>	\$6,846	\$5,891	

## Budget Detail and Forecast

**Budget Account:** Public Safety Institute - Stratton , Chuck

**Account Number:** 11-00-15535

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Stratton, Charles E.	1	\$6,611	\$6,611	1	\$25	\$25	No
<p style="margin-left: 40px;"><b>Justification:</b> Director Public Safety</p> <p style="margin-left: 80px;">PER HR, NO INSURANCE - CSE 5/18/17</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$25
<b>Total (Year One) Cost</b>				\$6,611				\$25

## Budget Detail and Forecast

**Budget Account:** Public Safety Institute - Stratton , Chuck

**Account Number:** 11-00-15535

**GL Code:** 500203 FICA

**Budget Amunt:** \$589

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Stratton, Charles E.	1	\$589	\$589	1	\$589	\$589	No
<b>Justification:</b> Director Public Safety								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$589	
								<b>Total (Year One) Cost</b>
								\$589

## Budget Detail and Forecast

**Budget Account:** Public Safety Institute - Stratton , Chuck

**Account Number:** 11-00-15535

**GL Code:** 510100 Equipment

**Budget Amunt:** \$3,750

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Laser Shot Trainer	1	\$1,250	\$1,250	1	\$1,250	\$1,250	Yes
		<b>Justification:</b> Repair of existing, non-functioning weapons, batteries, CO2 cartridges, accessories for weapons to keep pace with current firearms trends within the law enforcement communities such as weapon lights, lasers, etc. Replacement of lost/stolen weapons.						
		<b>Remarks:</b> No Data to Display						
High	Laser Shot Trainer	1	\$2,500	\$2,500	1	\$1,000	\$1,000	Yes
		<b>Justification:</b> Purchase of up-to-date weapons, batteries, CO2 cartridges, accessories for weapons to keep pace with current firearms trends within the law enforcement communities such as weapon lights, lasers, etc. Replacement of lost/stolen weapons.						
		<b>Remarks:</b> No Data to Display						
<b>Total (Year One) Enhanced Cost</b>				\$3,750				\$2,250
<b>Total (Year One) Cost</b>				\$3,750				\$2,250

## Budget Detail and Forecast

**Budget Account:** Public Safety Institute - Stratton , Chuck

**Account Number:** 11-00-15535

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	IACLEA	1	\$150	\$150	1	\$150	\$150	No
<b>Justification:</b> International Association of Campus Law Enforcement Administrators annual dues.								
<b>Remarks:</b> No Data to Display								
High	MOCPA Dues	1	\$200	\$200	1	\$200	\$200	No
<b>Justification:</b> Annual membership dues for the Missouri Chiefs of Police Association.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$350				\$350
<b>Total (Year One) Cost</b>				\$350				\$350

## Budget Detail and Forecast

**Budget Account:** Public Safety Institute - Stratton , Chuck

**Account Number:** 11-00-15535

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Hospitality at training events and meetings	1	\$1,000	\$1,000	1	\$500	\$500	No
<p><b>Justification:</b> Providing refreshments, etc. during extended training sessions. Meetings with dignitaries responsible for providing assistance to the ongoing activities of the Public Safety concept where meals, etc. are consumed.</p> <p style="margin-left: 40px;">PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$1,000				\$500
<b>Total (Year One) Cost</b>				\$1,000				\$500



## Budget Detail and Forecast

**Budget Account:** Public Safety Institute - Stratton , Chuck

**Account Number:** 11-00-15535

**GL Code:** 510905 Fuel

**Budget Amunt:** \$2,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Mobile driving/Lasershot trainer travel	1	\$2,500	\$2,500	1	\$1,000	\$1,000	Yes
<p><b>Justification:</b> It is projected to have the mobile driving simulator completely operational along with the Laser Shot firearms trainer operational by the start of the 2016-2017 budget year. There are some repairs to be made to the Laser Shot trainer and curriculum has to be developed for both along with the P.O.S.T. training certification. We have calls continually for both and some negotiations are being arranged to have liability carriers pay for the training. Once finalized, one or the other of the simulators will be constantly on the road throughout the entire college service area.</p> <p style="text-align: center;">PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$2,500	\$1,000
				<b>Total (Year One) Cost</b>			\$2,500	\$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Classroom Safety Locks	240	\$13	\$3,120	0	\$0	\$0	Yes
	<p><b>Justification:</b> Classroom Safety Locks: The addition of these locks will allow ALL known doors, which had previously not been fitted with an emergency locking system, to be locked in the event of an active shooter situation. This would include not only the main campus in Poplar Bluff but also the centers in Sikeston, Dexter, Malden and Kennett. These are a simple sliding mechanism which is mounted to the door and its frame and below the reach of anyone attempting to break out the window and reach in to unlock the door.</p> <p>PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	Gun Safes	2	\$522	\$1,044	0	\$0	\$0	No
	<p><b>Justification:</b> This quote is for a 6.239 cu.ft. biometric gun safe. We currently possess two (2) AR-15 rifles, three (3) Remington 870 shotguns, two (2) ballistic helmets and two (2) metal plated vests and carriers to be utilized in the event of an armed confrontation or in the event we need to deploy "less lethal" alternatives. These are currently housed in the Public Safety Center and away from the main "high occupancy" ares of the campus. The intent of these gun safes are to allow them to be safely stored in key locations throughout the campus so these weapons may be readily accessible by members of the PBPD and the Director of Public Safety. It is unrealistic to house these weapons within the confines of a patrol car if the Officer(s) are out on foot making their rounds through the building. By having these safes hidden in strategic locations, it enhances the chances of an Officer being close in the event of an emergency. The biometric feature allows them to be opened within seconds simply by applying a fingerprint on the scanner as opposed to a "dial type" or "keypad type" operation. These safes are able to be mounted to the floor and/or wall for additional security.</p> <p>INCLUDED IN POLICE ACADEMY BUDGET - WP/CSE 5/18/17</p> <p>CUT 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>							
High	All AED cartridges in existing AED's expire during the middle of 2016 and will need to be replaced before they can continue use. This cost is from Amazon.com.	10	\$58	\$580	10	\$58	\$580	No
	<p><b>Justification:</b> All AED cartridges in existing AED's expire during the year and will need to be replaced before they can continue use. This cost is from Amazon.com.</p> <p><b>Remarks:</b> No Data to Display</p>							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	AED'S	3	\$1,199	\$3,597	3	\$1,199	\$3,597	No
<p><b>Justification:</b> OSHA requires the availability of these under their public safety section. The American Heart Association suggests an AED be available within three (3) minutes of any location. We currently have NONE on the western end of the campus. These projections are for one in the baseball concession stand, one in the softball clubhouse and one in the new Libla Sports building.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	First Aid Kits	3	\$24	\$72	3	\$24	\$72	No
<p><b>Justification:</b> OSHA requires the availability of these under their public safety section. We currently have NONE on the western end of the campus. These projections are for one in the baseball concession stand, one in the softball clubhouse and one in the new Libla Sports building.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Surveillance Cameras	1	\$25,000	\$25,000	0	\$0	\$0	No
<p><b>Justification:</b> This is a continuance of the existing surveillance camera plan from 2012 to outfit each building and other prime locations with cameras, video storage devices and playback/record capabilities. Currently we are without any equipment in the Tinnin Center, the Porter Building, The Plaster building and the upcoming the Libla Family Sports Center. We also are in severe deficit in the Administration building which requires upgrading and addition of cameras.</p> <p>PER WP - CSE 5/18/17</p>								
<p><b>Remarks:</b> No Data to Display</p>								
High	VOIP Mass Notification System	39	\$126	\$4,914	0	\$0	\$0	Yes
<p><b>Justification:</b> The addition of VOIP telephones in each of the center classrooms and other rooms which are regularly occupied will allow each center the availability of mass notification in the event of an on site emergency of various degrees. The equipment can also be programmed to conduct a vast array of various other, non-emergency type functions as administration sees fit.</p> <p>PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Mass Notification	1	\$21,283	\$21,283	0	\$0	\$0	Yes
<p><b>Justification:</b> This is an addition to our current mass notification/severe weather notification system and will provide inside the building notification for the new Plaster building as well as the Libla Family Sports Center (once it is completed). This quote contains the necessary equipment to outfit the Plaster building with the exception of the wire to run from the Indoor Speaker Unit (ISU) to each individual speaker throughout the building. This quote also does not include labor to install the speakers or run the wiring in the Plaster building as I told them we would provide that in-house. IT DOES INCLUDE THE SPEAKERS THEMSELVES. This quote DOES INCLUDE all of the necessary equipment to hook into the existing Fire Panel, utilizing the existing fire horns/strobes which I have been assured, by Ben Traxel, are included in the bid specs for the Libla Building. This includes the labor for a ONE TIME installation visit from ATI so if we wanted to outfit the Plaster building immediately and then have them back once the Libla building is completed, there would be an additional installation/travel charge.</p> <p>INCLUDED IN BUILDING CONSTRUCTION BUDGET - CSE 5/18/17</p>								
<b>Remarks:</b>		No Data to Display						
<b>Total (Year One) Enhanced Cost</b>				\$59,610				\$4,249
<b>Total (Year One) Cost</b>				\$59,610				\$4,249

## Budget Detail and Forecast

**Budget Account:** Campus Safety - Stratton , Chuck

**Account Number:** 11-00-66000

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$5,544

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	VOIP Mass Notification System	44	\$126	\$5,544	0	\$0	\$0	Yes
<p><b>Justification:</b> The addition of VOIP telephones in each of the center classrooms and other rooms which are regularly occupied will allow each center the availability of mass notification in the event of an on site emergency of various degrees. The equipment can also be programmed to conduct a vast array of various other, non-emergency type functions as administration sees fit. The breakdown per center is as follows: Sikeston -20, Kennett-10, Malden-4 and Dexter-10.</p> <p style="text-align: center;">PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$5,544				\$0
<b>Total (Year One) Cost</b>				\$5,544				\$0

## Budget Detail and Forecast

**Budget Account:** Campus Safety - Stratton , Chuck

**Account Number:** 11-00-66000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$100,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	PD Police Contract	1	\$100,000	\$100,000	1	\$100,000	\$100,000	No	
	<b>Justification:</b> Contract for two SRO officers								
	<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$100,000		
				<b>Total (Year One) Cost</b>			\$100,000		

## Budget Detail and Forecast

**Budget Account:** Campus Safety - Stratton , Chuck

**Account Number:** 11-00-66000

**GL Code:** 510303 Printing

**Budget Amunt:** \$4,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Folding, personal Emergency Action Plans	2500	\$1	\$2,500	1000	\$1	\$1,000	No	
<p><b>Justification:</b> Security surveys conducted by the Fire Inspections classes the past few years have shown the students feel as though they are not well informed about what to do in the case of various types of emergencies. They were unaware of where to find emergency procedures even on the website. They were even unaware of the emergency calling stations located on each end of the campus. When directed to the EAP on the website, they were impressed with the information provided and felt it needed to be put into the hands of the students. We MUST do better in getting this information to not only our students, but our employees as well. It needs to be concise, easy to read/digest and available for direction and/or referral. We need to produce a pocket sized EAP the student can carry with them for reference. This would allow us to provide a brief explanation of what to do in specific emergencies, including an active shooter, emergency phone numbers, location of emergency equipment, explanation of our mass notification procedures and many other things which can be folded and put into a shirt pocket, a wallet, the identification pouch on a backpack, etc.</p> <p style="text-align: center;">PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Printing of Emergency Pamphlets, signs, etc.	1	\$1,500	\$1,500	1	\$1,000	\$1,000	Yes	
<p><b>Justification:</b> We have numerous locations within existing buildings which are in need of emergency evacuation routes posted as well as the new rooms upcoming in the Libla Sports Building. With all of the new construction, roads, parking lots, etc. all locations also need new assembly areas posted. These need to be placed into some sort of sleeve which will allow upgrading as necessary but does not have the appearance of three ring binders. This is to cover the cost of in-house printing.</p> <p style="text-align: center;">PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$4,000				\$2,000	
<b>Total (Year One) Cost</b>				\$4,000				\$2,000	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Online Cleary Act Training	1	\$195	\$195	1	\$195	\$195	No
<p><b>Justification:</b> As the responsible person for reporting stats for compliance with the Clery Act, it is imperative I receive training with all facets of the law. All actions I have taken or reported have been from "self taught" readings. I would like to familiarize myself with the details of the law, its reporting and maintenance of records for compliance. This is online training which is presented in four (4) modules and is available for one year from the date of registration as opposed to attending training out of state over a two (2) day period.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	A.L.I.C.E. Training	1	\$595	\$595	1	\$595	\$595	No
<p><b>Justification:</b> Alert, Lockdown, Inform, Counter, Evacuate (A.L.I.C.E.) is a nationally recognized training application which teaches individuals how to deal with all aspects of an active shooter situation. This budgeted item is to training in Arnold, MO which would certify me as an A.L.I.C.E. certified instructor. This would allow us to put on this training in-house as needed as well as annual re-certification(s). This would be in conjunction with their online video training which we should provide to new students, new employees and for the use of faculty to review throughout the semester as needed. It is not that different from the training I currently provide, however, it is nationally recognized and easy to defend our pre-event actions if we use it.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	A.L.I.C.E. for all employees	1	\$5,000	\$5,000	0	\$0	\$0	No
<p><b>Justification:</b> This would be online training similar to what HR currently provides all employees with regard to such topics as Title IX, Sexual Harassment, etc. What this training provides is a certification as a A.L.I.,C.E. (Alert, Lockdown, Inform, Counter, Evacuate) "red card citizen" individual. This is an internationally acknowledged program which meets and/or exceeds the federal FEMA/REMS requirements under their guide to developing school emergency plans. The program allows the institution to attest in court that individuals were tested and understood the policy(ies) to a pre-determined level at a specific date/time. This will also allow HR to see who passed, failed or didn't take the mandated training. This training also complies with applicable OSHA standards in providing for a safe workplace. Providing online training allows each individual to take the training at their own pace (it can be broken down into four sections) and at times conducive for them instead of mandated training sessions, then make-up sessions and more make-up sessions to get all 600 employees trained. This cost amounts to \$ 8.33 per employee including all part time, adjuncts, etc. as provided by the HR department. Kristina McDaniel just last week completed the complimentary training and stated she was impressed and something she could highly recommend. THIS IS THE FIRST YEAR OF A THREE (3) YEAR AGREEMENT AT THIS COST PER YEAR. We could drop to a two year agreement which is \$ 6,000 per year or a cost of \$ 10.00 per employee.</p> <p>PER WP - CSE 5/18/17</p> <p><b>Remarks:</b> No Data to Display</p>								



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Employee Training Videos	1	\$500	\$500	0	\$0	\$0	No
	<b>Justification:</b> In speaking with HR, we would like to develop a personalized safety training video tailored toward Three Rivers and its associated centers. This video would be available online for annual training/re-training on specific adopted safety methodology and equipment used by the institution. This video would also be available to HR for new employee orientation. This would alleviate trying to schedule safety meeting throughout the system and require the employee to log on and view the training at their leisure which would be documented through HR.							
	PER WP - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Enhanced Cost</b>				\$6,290				\$790
<b>Total (Year One) Cost</b>				\$6,290				\$790

## Budget Detail and Forecast

**Budget Account:** Campus Safety - Stratton , Chuck

**Account Number:** 11-00-66000

**GL Code:** 510904 Telephone

**Budget Amunt:** \$1,700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	MAAC telephone lines	1	\$500	\$500	0	\$0	\$0	No
<p><b>Justification:</b> In the event of a catastrophic event, the college is designated as a MACC, a SACC and an Emergency Operations Center for the State of Missouri. These designations require us to provide a basic number of hard phone lines for that use. This would allow the center three (3) avenues for telephone communications...The existing VOIP lines, the hard POTTs lines and existing satellite phones, in that order. We would need a MINIMUM of three POTTs lines each located in the Public Safety Center, the Dispatch Center and the classroom at the rear of the Dispatch Center. This would facilitate an incoming line, an outgoing line and a fax line for each area to conduct administrative/control functions, communications and logistics.</p>								
PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$500				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	SRO Cell Phone	12	\$100	\$1,200	12	\$100	\$1,200	No
<p><b>Justification:</b> Monthly amount for the Cell Phone</p>								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$1,200				\$1,200
<b>Total (Year One) Cost</b>				\$1,700				\$1,200

## Budget Detail and Forecast

**Budget Account:** Police Academy - Stratton , Chuck

**Account Number:** 12-00-50060

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	General office supplies	1	\$1,000	\$1,000	0	\$0	\$0	No
<p><b>Justification:</b> General office supplies, pens, pencils, tape, notepads, sticky notes used to conduct normal business, make flyers, etc.</p> <p style="text-align: center;">PER WP - CSE 5/18/17</p> <p style="text-align: center;">FUND PENDING CERTIFICATION AND ADVERTISING ONCE FALL ENROLLMENT IS DETERMINED. - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$1,000	\$0
				<b>Total (Year One) Cost</b>			\$1,000	\$0

## Budget Detail and Forecast

**Budget Account:** Police Academy - Stratton , Chuck

**Account Number:** 12-00-50060

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$44,570

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Weapons, props and rotational training supplies	1	\$41,570	\$41,570	0	\$0	\$0	Yes	
<p><b>Justification:</b> Various items (as displayed in the document library) which are used during the mandated training hours as set for by the Police Officers Standards and Training Division of the State of Missouri.</p> <p style="text-align: center;">FUND PENDING CERTIFICATION AND ADVERTISING ONCE FALL ENROLLMENT IS DETERMINED. - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>									
High	Training Materials and books	1	\$3,000	\$3,000	0	\$0	\$0	Yes	
<p><b>Justification:</b> This such includes items such as barrier tape and other "emergency services" type supplies. First aid training items, AED pads, radio batteries, etc. This would also include such items as pamphlets and other written materials as needed.</p> <p style="text-align: center;">FUND PENDING CERTIFICATION AND ADVERTISING ONCE FALL ENROLLMENT IS DETERMINED. - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Enhanced Cost</b>				\$44,570				\$0	
<b>Total (Year One) Cost</b>				\$44,570				\$0	

## Budget Detail and Forecast

**Budget Account:** Police Academy - Stratton , Chuck

**Account Number:** 12-00-50060

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$10,400

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Uniforms and Ammunition	1	\$10,400	\$10,400	0	\$0	\$0	Yes
<p><b>Justification:</b> To provide uniformity in a para-military based training program and to provide ammunition for instruction and qualification per P.O.S.T. standards and those set by the institution.</p> <p style="text-align: center;">FUND PENDING CERTIFICATION AND ADVERTISING ONCE FALL ENROLLMENT IS DETERMINED. - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$10,400				\$0
<b>Total (Year One) Cost</b>				\$10,400				\$0

## Budget Detail and Forecast

**Budget Account:** Police Academy - Stratton , Chuck

**Account Number:** 12-00-50060

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$50,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Adjunct and assistant trainer fees.	2000	\$25	\$50,000	0	\$0	\$0	Yes	
<p><b>Justification:</b> This provides adjunct salary and assistant fees per hours for students enrolled in the law enforcement training program based on two (2) 1,000 hour Academies throughout the coming year.</p> <p style="text-align: center;">FUND PENDING CERTIFICATION AND ADVERTISING ONCE FALL ENROLLMENT IS DETERMINED. - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>									
				<b>Total (Year One) Enhanced Cost</b>			\$50,000	\$0	
						<b>Total (Year One) Cost</b>			\$50,000
								\$0	

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$56,840

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Swan, Kevin W.	1	\$56,840	\$56,840	1	\$56,840	\$56,840	No	
<b>Justification:</b> Director, Workforce Developmen									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$56,840				\$56,840	
<b>Total (Year One) Cost</b>				\$56,840				\$56,840	

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$74,865

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Workforce Resources - Training Coordinator	39219	\$1	\$39,219	0	\$0	\$0	No
<p><b>Justification:</b> Our department is in the process of offering additional training opportunities in our 15 county region to boost enrollment and revenue to TRC. The offerings will include both open enrollment and custom enrollment opportunities. The initial intent is to change the scope and dimensions of an existing position. Upgrade the Workforce Admin Assistant position \$11/hr to Workforce Training Coordinator \$13.5/hr for minimal experience, to support department objectives by focusing on fixed and mobilized training opportunities for 15 county regional delivery. Position responsibilities will include identification of marketable training opportunities, quoting, scheduling resources, timely and professional delivery of training, coordination of regional training groups. This position has a high degree of outside contact with business and industry leaders in our region. Current budget is \$34445. Proposed budget is \$39,219 (based on S&amp;B calculator)</p> <p><b>Notes:</b></p> <p>1) The current budgeted number was moved from Workforce to career studies mid year. This proposal suggests it should be moved back under the workforce budget.</p> <p>2) While this line item is an increase the net between the salary budgets has decreased supporting our current enrollment circumstances.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Workforce Resources - Lab Techniician	35646	\$1	\$35,646	0	\$0	\$0	Yes
<p><b>Justification:</b> Eliminate the Part-Time Assistant Director position and add a 50% Lab Technician / Instructor allocation to be shared with Career Studies for full time position. Current budget is \$24,935 Proposed Budget: \$12,595 Vacant part 7683. 588fica This position will manage, repair, support all technical lab equipment, licenses, support agreements, and ensure workforce technical classes and mobile labs are enabling student success.</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>	\$74,865			\$0
				<b>Total (Year One) Cost</b>	\$74,865			\$0



## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$21,505

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant PT Asst Director \$39.1	1	\$21,505	\$21,505	0	\$0	\$0	No
<b>Justification:</b> Part-Time Assistant Director, ELIMINATED PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$0	
				<b>Total (Year One) Cost</b>			\$0	

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$9,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Swan, Kevin W.	1	\$9,200	\$9,200	1	\$9,105	\$9,105	No	
<b>Justification:</b> Director, Workforce Developmen									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$9,200				\$9,105	
<b>Total (Year One) Cost</b>				\$9,200				\$9,105	

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Swan, Kevin W.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Director, Workforce Developmen									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952	
<b>Total (Year One) Cost</b>				\$6,611				\$5,952	

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,469

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant PT Asst Director \$39.1	1	\$1,645	\$1,645	0	\$0	\$0	No
	<b>Justification:</b> Part-Time Assistant Director, ELIMINATED PER WP - CSE 5/18/17 <b>Remarks:</b> No Data to Display							
High	Swan, Kevin W.	1	\$824	\$824	1	\$824	\$824	No
	<b>Justification:</b> Director, Workforce Developmen <b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$2,469				\$824
<b>Total (Year One) Cost</b>				\$2,469				\$824

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	2000	\$1	\$2,000	2000	\$1	\$2,000	Yes
<p><b>Justification:</b> Enables record keeping to support state requirements associated with Missouri Works Training programs managed by Workforce Development. Also, City of PB License Testing.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$2,000
<b>Total (Year One) Cost</b>				\$2,000				\$2,000

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510005 Postage

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	100	\$1	\$100	50	\$1	\$50	Yes
<p><b>Justification:</b> Enables mailing of certificates, class flyers, training opportunities, various business records.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$100	\$50
						<b>Total (Year One) Cost</b>	\$100	\$50

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510100 Equipment

**Budget Amunt:** \$1,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Equipment Maintenance not supported by Fleet Maintenance or IT	1	\$1,000	\$1,000	1	\$500	\$500	No
<p><b>Justification:</b> Enables training support equipment maintenance managed by Workforce Development.</p> <p>Mobile Equipment Maintenance - \$750 includes instruments, cables, probes, etc.                      Mobile Lab - \$250 includes diesel fuel, tires, electrical cables. etc.</p> <p>Note: Truck(s) are expected to be maintained by Fleet maintenance.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,000	\$500
				<b>Total (Year One) Cost</b>			\$1,000	\$500

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510102 Software

**Budget Amunt:** \$5,100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Training Content for Classroom instruction	5100	\$1	\$5,100	1	\$4,200	\$4,200	Yes
<p><b>Justification:</b> Annual software updates to support training content that are delivered to business and industry partners.</p> <p>Costs are based on quote and historical past 3yrs.</p> <p>Rockwell Software Support Agreement - estimated @ \$1100 Custom Guide - Historical cost \$4000</p> <p>BASED ON HISTORICAL - CSE 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$5,100				\$4,200
<b>Total (Year One) Cost</b>				\$5,100				\$4,200



## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Technology Equipment	2000	\$1	\$2,000	1	\$500	\$500	Yes
<p><b>Justification:</b> Replacement and Repair Costs of Tech equipment. Examples: PLC, Robotic, Electrical, and Mechanical components that support the instruction of technical training delivery.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$2,000	\$500
						<b>Total (Year One) Cost</b>	\$2,000	\$500

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510302 Advertising

**Budget Amunt:** \$2,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Sales, Social Media, Web Page Enhancements	2000	\$1	\$2,000	2000	\$0	\$0	No
<p><b>Justification:</b> Workforce development advertisement including web page, brochures, social media, SEE COMMUNICATIONS BUDGET - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$0
<b>Total (Year One) Cost</b>				\$2,000				\$0

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510400 Travel

**Budget Amunt:** \$8,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel expenses to support workforce development functions.	8000	\$1	\$8,000	1	\$4,650	\$4,650	No
	<p><b>Justification:</b> Travel expenses associated with the following.</p> <ul style="list-style-type: none"> <li>- Regional Companies and Chambers</li> <li>- DWD - NJ/RJ/MWCTP Administration</li> <li>- WIBs, WIOAs, (South Central, Southeast)</li> <li>- DWD, DED</li> <li>- Regional Colleges</li> <li>- MACT/MCCA</li> <li>- DWD Coordination, MACT session, Technical updates, etc.</li> <li>- Governors Conference</li> <li>- Ozark Foothills in Region locations</li> <li>- MAWD</li> <li>- NCWE National Association</li> <li>- NAWDP National Association of Workforce Development Professionals</li> <li>- Training</li> </ul> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>							
	<b>Remarks:</b> No Data to Display							
				<b>Total (Year One) Proposed Cost</b>			\$8,000	\$4,650
				<b>Total (Year One) Cost</b>			\$8,000	\$4,650

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$1,525

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Membership & Dues	1525	\$1	\$1,525	1	\$500	\$500	No
	<p><b>Justification:</b> Workforce Development related membership fees to ensure best practices in our region.                      PBTG - \$350                      NCWE - \$400                      MAWD - \$275                      MACT - \$500</p> <p>FY17 ONLY MACT. OTHERS ARE NEW REQUESTS AND SHOULD BE ENHANCED REQUESTS TIED TO A PLAN. - CSE                      5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>							
				<b>Total (Year One) Proposed Cost</b>			\$1,525	\$500
				<b>Total (Year One) Cost</b>			\$1,525	\$500

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$9,470

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Professional Development/Travel	9470	\$1	\$9,470	0	\$1	\$0	No
<p><b>Justification:</b> Cost is estimated at time of travel budget.                      FANUC Certification to increase workforce development revenue.                      \$3500 Training                      \$1500 Training Expense travel</p> <p>HiTec Conference:                      College Fleet Car Travel = \$270                      Lodging = \$1000 (6 nights)                      Meals= \$400                      Registration and Workshops=\$825                      Total = \$2225 pp x 2</p> <p>HI-TEC is a national conference on advanced technological education where secondary and postsecondary educators, counselors, industry professionals, trade organizations, and technicians can update their knowledge and skills. Charged with Educating America's Technical Workforce, the event focuses on the preparation needed by the existing and future workforce for companies in the high-tech sectors that drive our nation's economy.</p> <p>HI-TEC will uniquely explore the convergence of scientific disciplines and technologies including:</p> <p>Advanced Manufacturing Technologies                      Agricultural, Energy, and Environmental Technologies                      Biotechnology and Chemical Processes                      Electronics                      Engineering Technologies                      Information Communications, Geospatial, and Security Technologies                      Learning, Evaluation, and Research                      Micro- and Nanotechnologies</p> <p>These are estimated costs.</p> <p>REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p>								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>	\$9,470			\$0
				<b>Total (Year One) Cost</b>	\$9,470			\$0

## Budget Detail and Forecast

**Budget Account:** Workforce Development - Swan , Kevin

**Account Number:** 11-00-20010

**GL Code:** 510905 Fuel

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fuel for Mobile Lab	100	\$1	\$100	1	\$30	\$30	No
<b>Justification:</b> Fuel for trucks that transport the mobile lab to destinations in 15 county region.								
REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>	\$100			\$30
				<b>Total (Year One) Cost</b>	\$100			\$30

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$39,649

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Taylor, Amanda L.	1	\$39,649	\$39,649	1	\$39,649	\$39,649	No
<b>Justification:</b> Coordinator, Academic & Career								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$39,649	
								<b>Total (Year One) Cost</b>
								\$39,649

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$24,960

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Vacant Asst Coord ACOS \$12	1	\$24,960	\$24,960	0	\$24,960	\$0	No	
<b>Justification:</b> Assistant Coordinator/ACOS									
DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$24,960	\$0	
						<b>Total (Year One) Cost</b>			\$24,960



## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$6,708

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Taylor, Amanda L.	1	\$6,708	\$6,708	1	\$6,612	\$6,612	No	
<b>Justification:</b> Coordinator, Academic & Career									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,708				\$6,612	
<b>Total (Year One) Cost</b>				\$6,708				\$6,612	

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,166

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Vacant Asst Coord ACOS \$12	1	\$2,166	\$2,166	0	\$2,166	\$0	No		
<b>Justification:</b> Assistant Coordinator/ACOS										
DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$2,166	\$0		
						<b>Total (Year One) Cost</b>			\$2,166	\$0

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$13,222

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Taylor, Amanda L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Coordinator, Academic & Career								
<b>Remarks:</b> No Data to Display								
High	Vacant Asst Coord ACOS \$12	1	\$6,611	\$6,611	0	\$6,611	\$0	No
<b>Justification:</b> Assistant Coordinator/ACOS								
DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$13,222				\$5,952
<b>Total (Year One) Cost</b>				\$13,222				\$5,952

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,484

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Taylor, Amanda L. <b>Justification:</b> Coordinator, Academic & Career  <b>Remarks:</b> No Data to Display	1	\$575	\$575	1	\$575	\$575	No
High	Vacant Asst Coord ACOS \$12 <b>Justification:</b> Assistant Coordinator/ACOS  <b>Remarks:</b> DEFUNDED BUT NOT ELIMINATED PER WP - CSE 5/18/17 No Data to Display	1	\$1,909	\$1,909	0	\$1,909	\$0	No
<b>Total (Year One) Proposed Cost</b>				\$2,484				\$575
<b>Total (Year One) Cost</b>				\$2,484				\$575

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Office Supplies	1	\$700	\$700	1	\$700	\$700	No	
<b>Justification:</b> General office Supplies. Printer Paper and Cartridges									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$700				\$700	
<b>Total (Year One) Cost</b>				\$700				\$700	

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 510005 Postage

**Budget Amunt:** \$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Postage	1	\$100	\$100	1	\$20	\$20	No
<p><b>Justification:</b> Postage for students past due balance statements and high schools MOU's.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$100				\$20
<b>Total (Year One) Cost</b>				\$100				\$20

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$32,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Outsourced Services	1	\$32,000	\$32,000	1	\$30,000	\$30,000	No
<p><b>Justification:</b> Dual Credit Adjunct Instructor pay that is issued to the School District rather than paid directly to the instructor.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$32,000	\$30,000
						<b>Total (Year One) Cost</b>	\$32,000	\$30,000

## Budget Detail and Forecast

**Budget Account:** Academic & Career Outreach Svc - Taylor , Amanda

**Account Number:** 11-00-20005

**GL Code:** 510400 Travel

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Travel	1	\$1,500	\$1,500	1	\$1,200	\$1,200	No
<p><b>Justification:</b> Travel throughout our service area for meetings, dual credit registration and textbook delivery.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL SPENDING - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,500	\$1,200
						<b>Total (Year One) Cost</b>	\$1,500	\$1,200



## Budget Detail and Forecast

**Budget Account:** Continuing Education - Taylor , Amanda

**Account Number:** 12-00-50050

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$3,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Budget Pool ContEd	1	\$3,500	\$3,500	1	\$3,500	\$3,500	No
<b>Justification:</b> Budget Pool Continuing Ed faculty								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$3,500	
								<b>Total (Year One) Cost</b>
								\$3,500

## Budget Detail and Forecast

**Budget Account:** Continuing Education - Taylor , Amanda

**Account Number:** 12-00-50050

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$508

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool ContEd	1	\$508	\$508	1	\$508	\$508	No	
<b>Justification:</b> Budget Pool Continuing Ed faculty									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$508				\$508	
<b>Total (Year One) Cost</b>				\$508				\$508	

## Budget Detail and Forecast

**Budget Account:** Continuing Education - Taylor , Amanda

**Account Number:** 12-00-50050

**GL Code:** 500203 FICA

**Budget Amunt:** \$51

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Budget Pool ContEd	1	\$51	\$51	1	\$51	\$51	No	
<b>Justification:</b> Budget Pool Continuing Ed faculty									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$51				\$51	
<b>Total (Year One) Cost</b>				\$51				\$51	

## Budget Detail and Forecast

**Budget Account:** Continuing Education - Taylor , Amanda

**Account Number:** 12-00-50050

**GL Code:** 510002 Instructional Supplies

**Budget Amunt:** \$5,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Instructional Supplies	1	\$5,000	\$5,000	1	\$500	\$500	No	
<b>Justification:</b> Supplies needed for instruction (ie: cake decorating kits, CPR manuals)									
BASED ON HISTORICAL 5/24/17 - JLA									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$5,000	\$500	
						<b>Total (Year One) Cost</b>			\$5,000

## Budget Detail and Forecast

**Budget Account:** Continuing Education - Taylor , Amanda

**Account Number:** 12-00-50050

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$8,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Outsourced Services	1	\$8,000	\$8,000	1	\$2,500	\$2,500	No		
<p><b>Justification:</b> Payment for non-faculty continuing education instructors.</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>										
				<b>Total (Year One) Proposed Cost</b>			\$8,000	\$2,500		
						<b>Total (Year One) Cost</b>			\$8,000	\$2,500

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 500002 Salaries - PT Non Exempt Staff

**Budget Amunt:** \$8,775

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Vacant PT MLT Sec \$9	1	\$8,775	\$8,775	1	\$8,775	\$8,775	No
<b>Justification:</b> PT MLT Secretary								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$8,775	
				<b>Total (Year One) Cost</b>				\$8,775

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 500101 Salaries - Faculty

**Budget Amunt:** \$57,352

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Thompson, Dionne M.	1	\$54,252	\$54,252	1	\$54,252	\$54,252	No
<b>Justification:</b> Associate Professor, Medical L								
<b>Remarks:</b> No Data to Display								
High	Thompson, Dionne M. 10th mth	1	\$3,100	\$3,100	1	\$3,100	\$3,100	No
<b>Justification:</b> 10th month								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$57,352				\$57,352
<b>Total (Year One) Cost</b>				\$57,352				\$57,352

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$9,275

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Thompson, Dionne M. <b>Justification:</b> 10th month  <b>Remarks:</b> No Data to Display	1	\$450	\$450	1	\$450	\$450	No
High	Thompson, Dionne M. <b>Justification:</b> Associate Professor, Medical L  <b>Remarks:</b> No Data to Display	1	\$8,825	\$8,825	1	\$8,730	\$8,730	No
<b>Total (Year One) Proposed Cost</b>				\$9,275				\$9,180
<b>Total (Year One) Cost</b>				\$9,275				\$9,180



## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Thompson, Dionne M.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No	
<b>Justification:</b> Associate Professor, Medical L									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,611				\$5,952	
<b>Total (Year One) Cost</b>				\$6,611				\$5,952	

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 500203 FICA

**Budget Amunt:** \$1,503

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Thompson, Dionne M. <b>Justification:</b> 10th month <b>Remarks:</b> No Data to Display	1	\$45	\$45	1	\$45	\$45	No
High	Thompson, Dionne M. <b>Justification:</b> Associate Professor, Medical L <b>Remarks:</b> No Data to Display	1	\$787	\$787	1	\$787	\$787	No
High	Vacant PT MLT Sec \$9 <b>Justification:</b> PT MLT Secretary <b>Remarks:</b> No Data to Display	1	\$671	\$671	1	\$671	\$671	No
<b>Total (Year One) Proposed Cost</b>				\$1,503				\$1,503
<b>Total (Year One) Cost</b>				\$1,503				\$1,503

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 510004 Student Supplies (covered by course fees)

**Budget Amunt:** \$8,265

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Medical Lab Review (Media Lab)	9	\$45	\$405	9	\$45	\$405	Yes
<p><b>Justification:</b> Medical Lab Review: Practice examination for prep of BOC certification. Includes review book, images, and question bank. Included in student course fees.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Clinical Chemistry Supplies	1	\$4,750	\$4,750	1	\$2,500	\$2,500	Yes
<p><b>Justification:</b> Students are required to perform clinical tests in the laboratory before their clinical rotation. The supplies required are perishable and can only be purchased immediately before the semester starts.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Immunoematology Lab Supplies	1	\$2,000	\$2,000	1	\$1,000	\$1,000	Yes
<p><b>Justification:</b> Students are required to perform clinical tests in the laboratory before their clinical rotation. The supplies required are perishable and can only be purchased immediately before the semester starts.</p> <p style="text-align: center;">REDUCED BASED ON HISTORICAL TAKE FROM OTHER LINE ITEMS IF NEEDED - JLA 5/25/17</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MLT Pins	8	\$45	\$360	8	\$45	\$360	No
<p><b>Justification:</b> MLT Pins are given at the completion of the program. Covered by Student course fees.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MLT Composite	1	\$750	\$750	1	\$385	\$385	No
<p><b>Justification:</b> Composite for the MLT class. Covered in MLT Student course fees.</p> <p style="text-align: center;">COMPARABLE TO EMS COSTS FOR COMPOSITE - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				<b>\$8,265</b>				<b>\$4,650</b>
<b>Total (Year One) Cost</b>				<b>\$8,265</b>				<b>\$4,650</b>

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 510100 Equipment

**Budget Amunt:** \$2,700

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
Medium	Vein Finder	1	\$1,000	\$1,000	0	\$0	\$0	Yes
<p><b>Justification:</b> Vein Finder will allow students the ability to utilize equipment in the laboratory prior to clinical practicums. The vein finder is used to find veins is an individual that has poor venous supply.</p> <p><b>Remarks:</b> No Data to Display</p>								
Medium	Microhematocrit centrifuge	1	\$1,700	\$1,700	0	\$0	\$0	Yes
<p><b>Justification:</b> The microhematocrit centrifuge is a piece of equipment the MLT students use in the clinical setting. It pairs with the Immunohematology course which is offered in the fall 2017 semester. It would allow the students the opportunity to use the equipment and establish competency prior to the clinical setting.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,700				\$0
<b>Total (Year One) Cost</b>				\$2,700				\$0

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$1,100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Biohazardous Waste Disposal	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No	
<b>Justification:</b> Biohazardous waste pick-up for laboratory product disposal for the MLT laboratory.									
<b>Remarks:</b> No Data to Display									
Medium	Gamma Lab Fee Drug Screen	1	\$100	\$100	1	\$100	\$100	No	
<b>Justification:</b> The MLT Program must budget for the cost of one drug screen for any potential issue that may occur in the clinical setting.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$1,100				\$1,100	
<b>Total (Year One) Cost</b>				\$1,100				\$1,100	

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 510400 Travel

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Preceptor Travel	1	\$300	\$300	1	\$300	\$300	No
<b>Justification:</b> Required travel to preceptor locations on a semester basis to evaluate students. Sites from Farmington to Poplar Bluff.								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$300				\$300
<b>Total (Year One) Cost</b>				\$300				\$300

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 510500 Hospitality

**Budget Amunt:** \$200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	MLT Advisory Board	1	\$100	\$100	1	\$100	\$100	No
<p><b>Justification:</b> Program is required to host an advisory board meeting annually. Refreshments provided to allow advisory board members to attend during their lunch period.</p> <p><b>Remarks:</b> No Data to Display</p>								
High	MLT Completion Ceremony Refreshments	1	\$100	\$100	1	\$100	\$100	No
<p><b>Justification:</b> Refreshments for the MLT Completion Ceremony.</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$200				\$200
<b>Total (Year One) Cost</b>				\$200				\$200

## Budget Detail and Forecast

**Budget Account:** Medical Laboratory Technology - Thompson , Dionne

**Account Number:** 11-00-15500

**GL Code:** 511002 Insurance - Liability

**Budget Amunt:** \$120

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Liability Insurance for Student	8	\$15	\$120	8	\$15	\$120	No	
<b>Justification:</b> Student liability insurance is required for all students in the Nursing and Allied Health programs. This is a student course fee.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$120				\$120	
<b>Total (Year One) Cost</b>				\$120				\$120	



## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 500000 Salaries - Exempt Staff

**Budget Amunt:** \$53,579

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Tomlinson, Robert L.	1	\$53,579	\$53,579	1	\$53,579	\$53,579	No
<b>Justification:</b> Director of Physical Plant								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$53,579	
				<b>Total (Year One) Cost</b>				\$53,579

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Skilled Construction Specialist	1	\$34,112	\$34,112	0	\$0	\$0	No
<b>Justification:</b> Skilled Construction Specialist JUSTIFICATION: Full-time employee designated as Skilled Construction Specialist would allow department to complete more projects without utilizing outsourced vendors. Deferred maintenance monies are expected to supply material to accomplish a diverse number of projects <b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$34,112				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Hopper, Mark A.\$17.04	1	\$35,443	\$35,443	1	\$35,443	\$35,443	No
<b>Justification:</b> HVAC Maintenance Technician <b>Remarks:</b> No Data to Display								
High	Hunter, Shawn L.40%\$15.75	1	\$13,104	\$13,104	1	\$13,104	\$13,104	No
<b>Justification:</b> Grounds Keeping/ Maintenance T <b>Remarks:</b> No Data to Display								
High	Kearbey, John W.\$16.4	1	\$34,112	\$34,112	1	\$34,112	\$34,112	No
<b>Justification:</b> Off Campus Maintenance Special <b>Remarks:</b> No Data to Display								
High	Lamb, Christopher E.\$20.3	1	\$42,224	\$42,224	1	\$42,224	\$42,224	No
<b>Justification:</b> HVAC Maintenance Technician <b>Remarks:</b> No Data to Display								
High	Nicholson, Guy A.\$13.78	1	\$28,662	\$28,662	1	\$28,662	\$28,662	No
<b>Justification:</b> Carpenter <b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Reed, Erick G.50%\$10.03	1	\$10,431	\$10,431	1	\$10,431	\$10,431	No
	<b>Justification:</b> Grounds Keeping							
	<b>Remarks:</b> No Data to Display							
High	Stiriz, Barbara A.\$13.27	1	\$27,602	\$27,602	1	\$27,602	\$27,602	No
	<b>Justification:</b> Administrative Assistant							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$191,578				\$191,578
<b>Total (Year One) Cost</b>				\$225,690				\$191,578

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 500200 PSRS Retirement

**Budget Amunt:** \$8,728

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Tomlinson, Robert L.	1	\$8,728	\$8,728	1	\$8,632	\$8,632	No	
<b>Justification:</b> Director of Physical Plant									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$8,728	\$8,632	
						<b>Total (Year One) Cost</b>			\$8,728
								\$8,632	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Skilled Construction Specialist	1	\$2,794	\$2,794	0	\$0	\$0	No
<b>Justification:</b> needed for skilled construction specialist <b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$2,794				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Hopper, Mark A.\$17.04	1	\$2,885	\$2,885	1	\$2,840	\$2,840	No
<b>Justification:</b> HVAC Maintenance Technician <b>Remarks:</b> No Data to Display								
High	Hunter, Shawn L.40%\$15.75	1	\$1,080	\$1,080	1	\$1,062	\$1,062	No
<b>Justification:</b> Grounds Keeping/ Maintenance T <b>Remarks:</b> No Data to Display								
High	Kearbey, John W.\$16.4	1	\$2,794	\$2,794	1	\$2,748	\$2,748	No
<b>Justification:</b> Off Campus Maintenance Special <b>Remarks:</b> No Data to Display								
High	Lamb, Christopher E.\$20.3	1	\$3,350	\$3,350	1	\$3,305	\$3,305	No
<b>Justification:</b> HVAC Maintenance Technician <b>Remarks:</b> No Data to Display								
High	Nicholson, Guy A.\$13.78	1	\$2,420	\$2,420	1	\$2,375	\$2,375	No
<b>Justification:</b> Carpenter <b>Remarks:</b> No Data to Display								
High	Reed, Erick G.50%\$10.03	1	\$942	\$942	1	\$920	\$920	No
<b>Justification:</b> Grounds Keeping <b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Stiriz, Barbara A.\$13.27	1	\$2,347	\$2,347	1	\$2,302	\$2,302	No
<b>Justification:</b> Administrative Assistant								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$15,818				\$15,552
<b>Total (Year One) Cost</b>				\$18,612				\$15,552

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	skilled construction specialist	1	\$6,611	\$6,611	0	\$0	\$0	No
<b>Justification:</b> needed for skilled construction specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$6,611			\$0	
<b>2017-2018 (Year One) Proposed</b>								
High	Hopper, Mark A.\$17.04	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> HVAC Maintenance Technician								
<b>Remarks:</b> No Data to Display								
High	Hunter, Shawn L.40%\$15.75	1	\$2,644	\$2,644	1	\$2,381	\$2,381	No
<b>Justification:</b> Grounds Keeping/ Maintenance T								
<b>Remarks:</b> No Data to Display								
High	Kearbey, John W.\$16.4	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Off Campus Maintenance Special								
<b>Remarks:</b> No Data to Display								
High	Lamb, Christopher E.\$20.3	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> HVAC Maintenance Technician								
<b>Remarks:</b> No Data to Display								
High	Nicholson, Guy A.\$13.78	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Carpenter								
<b>Remarks:</b> No Data to Display								
High	Reed, Erick G.50%\$10.03	1	\$3,306	\$3,306	1	\$2,976	\$2,976	No
<b>Justification:</b> Grounds Keeping								
<b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Stiriz, Barbara A.\$13.27	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Administrative Assistant								
<b>Remarks:</b> No Data to Display								
High	Tomlinson, Robert L.	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No
<b>Justification:</b> Director of Physical Plant								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$45,616				\$41,069
<b>Total (Year One) Cost</b>				\$52,227				\$41,069



Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Skilled Construction Specialist	1	\$2,610	\$2,610	0	\$0	\$0	No
<b>Justification:</b> needed for Skilled Construction Specialist <b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$2,610				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Hopper, Mark A.\$17.04	1	\$2,711	\$2,711	1	\$2,711	\$2,711	No
<b>Justification:</b> HVAC Maintenance Technician <b>Remarks:</b> No Data to Display								
High	Hunter, Shawn L.40%\$15.75	1	\$1,002	\$1,002	1	\$1,002	\$1,002	No
<b>Justification:</b> Grounds Keeping/ Maintenance T <b>Remarks:</b> No Data to Display								
High	Kearbey, John W.\$16.4	1	\$2,610	\$2,610	1	\$2,610	\$2,610	No
<b>Justification:</b> Off Campus Maintenance Special <b>Remarks:</b> No Data to Display								
High	Lamb, Christopher E.\$20.3	1	\$3,230	\$3,230	1	\$3,230	\$3,230	No
<b>Justification:</b> HVAC Maintenance Technician <b>Remarks:</b> No Data to Display								
High	Nicholson, Guy A.\$13.78	1	\$2,193	\$2,193	1	\$2,193	\$2,193	No
<b>Justification:</b> Carpenter <b>Remarks:</b> No Data to Display								
High	Reed, Erick G.50%\$10.03	1	\$798	\$798	1	\$798	\$798	No
<b>Justification:</b> Grounds Keeping <b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Stiriz, Barbara A.\$13.27	1	\$2,112	\$2,112	1	\$2,112	\$2,112	No
<b>Justification:</b> Administrative Assistant								
<b>Remarks:</b> No Data to Display								
High	Tomlinson, Robert L.	1	\$777	\$777	1	\$777	\$777	No
<b>Justification:</b> Director of Physical Plant								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$15,433				\$15,433
<b>Total (Year One) Cost</b>				\$18,043				\$15,433

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510000 Office Supplies

**Budget Amunt:** \$300

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Office Supplies	1	\$300	\$300	1	\$100	\$100	No
<p><b>Justification:</b> general office supplies and copy charges based on historical use</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$300				\$100
<b>Total (Year One) Cost</b>				\$300				\$100

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Painting Supplies	1	\$2,310	\$2,310	1	\$1,155	\$1,155	No
	<b>Justification:</b> Painting supplies for miscellaneous small projects and patching							
	REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	General Building Supplies	1	\$8,500	\$8,500	1	\$5,250	\$5,250	No
	<b>Justification:</b> General Building Supplies for annual regular repair and maintenance							
	REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Glass services	1	\$3,000	\$3,000	1	\$2,500	\$2,500	No
	<b>Justification:</b> We experience broken glass that requires outside glass contractors to repair							
	REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Ceiling Tiles	1	\$1,600	\$1,600	1	\$1,600	\$1,600	No
	<b>Justification:</b> Ceiling tiles needed annually to replace stained/broken tiles							
	<b>Remarks:</b> No Data to Display							
High	Classroom Upgrades	1	\$15,000	\$15,000	1	\$8,500	\$8,500	No
	<b>Justification:</b> Classroom upgrades at end of spring semester, used to replace worn carpets with VCT and repaint classrooms in conjunction with technology additions							
	REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Electrical Supplies	1	\$6,655	\$6,655	1	\$4,327	\$4,327	No
	<b>Justification:</b> General electrical supplies with additional 10% due to increases in work order requests for new outlets and miscellaneous lighting needs							
	REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Flag Replacement	6	\$152	\$912	3	\$152	\$456	No	
<b>Justification:</b> TRCC Flag: \$130 MO Flag: \$80 American Flag: \$165 Average: \$125 plus 10% for price increase REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17 <b>Remarks:</b> No Data to Display									
High	HVAC Maintenance Supplies	1	\$20,268	\$20,268	1	\$10,134	\$10,134	No	
<b>Justification:</b> added 10% for filter price increases and additional repair costs to aging units. REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17 <b>Remarks:</b> No Data to Display									
High	Light bulbs and ballasts/repair parts	1	\$5,775	\$5,775	1	\$2,888	\$2,888	No	
<b>Justification:</b> Light bulbs and ballasts REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17 <b>Remarks:</b> No Data to Display									
High	Parking Lot Maintenance	1	\$500	\$500	1	\$250	\$250	No	
<b>Justification:</b> Line item is for annual materials needed to paint and patch our existing driveways and parking lots. Reduced this FY because of HB19 funds. Need to remember to increase for FY19 REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17 <b>Remarks:</b> No Data to Display									
High	Plumbing Supplies	1	\$2,662	\$2,662	1	\$1,331	\$1,331	No	
<b>Justification:</b> Plumbing supplies needed to repair and maintain all campus facilities - added 10% from previous year's budget REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17 <b>Remarks:</b> No Data to Display									
High	Roofing repairs	1	\$3,630	\$3,630	1	\$1,815	\$1,815	No	
<b>Justification:</b> Roofing repairs REDUCED BASED ON HISTORICAL SPENDING. REALLOCATE AS NEEDED. - CSE 5/25/17 <b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$70,812				\$40,206	
<b>Total (Year One) Cost</b>				\$70,812				\$40,206	

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510005 Postage

**Budget Amunt:** \$40

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Postage	1	\$40	\$40	1	\$20	\$20	No		
<b>Justification:</b> Postage										
BASED ON HISTORICAL 5/24/17 JLA										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$40	\$20		
						<b>Total (Year One) Cost</b>			\$40	\$20

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510100 Equipment

**Budget Amunt:** \$29,475

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Replace tables and chairs in 5 classrooms of greatest need	5	\$5,895	\$29,475	0	\$0	\$0	Yes
<p><b>Justification:</b> Some of our classrooms have furniture this is stained and broken. We are request 5 rooms per year in perpetuity. ( A constant stream of identical cash flows with no end)</p> <p>REDUCED TO THREE CLASSROOMS DUE TO BUDGET 5/24/17 JLA</p> <p>BUY 3 FROM FY17 BUDGET - CSE 5/26/17</p> <p>DELAY UNTIL FY19 PER ROB/JANINE/CAMMY BECAUSE WE CAN'T GET THEM HERE BY 6/30/17 - CSE 5/30/17</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Enhanced Cost</b>			\$29,475	\$0
				<b>Total (Year One) Cost</b>			\$29,475	\$0

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510103 Technology Equipment

**Budget Amunt:** \$350

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	Brother ImageCenter ADS-2000	1	\$350	\$350	1	\$350	\$350	No	
<b>Justification:</b> Scanner will assist the maintenance department to complete office tasks more efficiently.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Enhanced Cost</b>				\$350				\$350	
<b>Total (Year One) Cost</b>				\$350				\$350	



## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510104 Bldg. Maintenance Equipment

**Budget Amunt:** \$3,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Tools for Skilled Construction Specialist	1	\$1,000	\$1,000	0	\$0	\$0	No
<b>Justification:</b> Tools for Skilled Construction Specialist								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$1,000				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	General tool replacement	1	\$2,000	\$2,000	1	\$800	\$800	No
<b>Justification:</b> Funds needed to replace worn/broken tools. Same as last years continuous operations								
BASED ON HISTORICAL 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$2,000				\$800
<b>Total (Year One) Cost</b>				\$3,000				\$800

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$1,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Uniform replacement service	1	\$1,500	\$1,500	1	\$1,200	\$1,200	No
<p><b>Justification:</b> Maintenance uniform replacement needed to keep staff looking professional. Same as last year</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
				<b>Total (Year One) Proposed Cost</b>			\$1,500	\$1,200
						<b>Total (Year One) Cost</b>	\$1,500	\$1,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Backflow Inspections Libla	1	\$75	\$75	0	\$0	\$0	No
	<b>Justification:</b> Annual Backflow Inspections Libla							
	INCLUDED IN CONSTRUCTION BUDGET FOR INITIAL INSPECTION - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Bleacher inspection Libla	1	\$100	\$100	0	\$0	\$0	No
	<b>Justification:</b> Bleacher inspection Libla							
	INCLUDED IN CONSTRUCTION BUDGET FOR INITIAL INSPECTION - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Elevator inspections Libla	1	\$170	\$170	0	\$0	\$0	No
	<b>Justification:</b> Elevator inspections Libla							
	INCLUDED IN CONSTRUCTION BUDGET FOR INITIAL INSPECTION - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Fire Alarm Services Libla	12	\$125	\$1,500	6	\$125	\$750	No
	<b>Justification:</b> Fire alarm services \$60/quarter for monitoring = \$880 Semi annual service - alarm repairs and service calls as needed, fire extinguisher inspections							
	ASSUME OPEN ONLY PARTIAL YEAR - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Pest Control Services (Bug Guy) Libla	9	\$50	\$450	6	\$50	\$300	No
	<b>Justification:</b> Pest Control Services (Bug Guy) Libla 3/4 year							
	ASSUME ONLY HALF YEAR - CSE 5/25/17							
	<b>Remarks:</b> No Data to Display							
High	Identify risk and replace failing equipment during FY17	1	\$10,000	\$10,000	0	\$0	\$0	No
	<b>Justification:</b> upgrade aging fire alarm panel at Tinnin							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Move Marquee	1	\$3,000	\$3,000	1	\$3,000	\$3,000	No
<b>Justification:</b> Moving of marquee by Bootheel sign. Does not include new faces or new illumination(communiation budget)								
<b>Remarks:</b> No Data to Display								
High	Aramark floor mats for Libla Center	9	\$425	\$3,825	9	\$425	\$3,825	No
<b>Justification:</b> Aramark floor mats for Libla Center ( same as what we have for BAC except twice as many doors)								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$19,120				\$7,875
<b>2017-2018 (Year One) Proposed</b>								
High	Backflow Inspections	16	\$75	\$1,200	16	\$75	\$1,200	No
<b>Justification:</b> Annual backflow inspections								
<b>Remarks:</b> No Data to Display								
High	Bleacher inspection	1	\$100	\$100	1	\$100	\$100	No
<b>Justification:</b> Bleacher inspection								
<b>Remarks:</b> No Data to Display								
High	Boiler Inspections	1	\$20	\$20	1	\$20	\$20	No
<b>Justification:</b> Boiler Inspections								
<b>Remarks:</b> No Data to Display								
High	Elevator inspections	5	\$170	\$850	5	\$160	\$800	No
<b>Justification:</b> Elevator inspections								
BASED ON HISTORICAL 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								
High	Elevator service	1	\$16,700	\$16,700	1	\$8,000	\$8,000	No
<b>Justification:</b> Elevator service contract								
BASED ON HISTORICAL 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Fire Alarm Services	1	\$13,600	\$13,600	1	\$12,500	\$12,500	No
<b>Justification:</b> Fire alarm services \$300/quarter for monitoring = \$880 Semi annual service - alarm repairs and service calls as needed, cost varies. added 10% for price increases								
BASED ON HISTORICAL 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								
High	HVAC Services Contract (TRANE)	1	\$10,285	\$10,285	1	\$9,445	\$9,445	No
<b>Justification:</b> HVAC Services Contract (TRANE) 10% added for price increases								
REDUCED TO MATCH CONTRACT WITH 5% INCREASE.								
<b>Remarks:</b> No Data to Display								
High	Locksmith Services	1	\$1,000	\$1,000	1	\$200	\$200	No
<b>Justification:</b> Same as last year. Budget used for special key cutting and service calls								
BASED ON HISTORICAL 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								
High	Master Plan design services	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
<b>Justification:</b> We incur master planning charges to keep the plans up to date								
<b>Remarks:</b> No Data to Display								
High	Pest Control Services (Bug Guy)	12	\$350	\$4,200	12	\$320	\$3,840	No
<b>Justification:</b> Pest Control Services (Bug Guy) Reduced from last years \$421 a month								
BASED ON HISTORICAL 5/24/17 JLA								
<b>Remarks:</b> No Data to Display								
High	Plumbing Services Outsourced	1	\$1,200	\$1,200	1	\$800	\$800	No
<b>Justification:</b> Outsourced plumbing for jobs too big for maintenance department								
<b>Remarks:</b> No Data to Display								
High	Remote Generator Monitoring	2	\$100	\$200	2	\$100	\$200	No
<b>Justification:</b> Remote Generator Monitoring cellular based system. Emergency power for main IT servers at Porter and Westover.								
<b>Remarks:</b> No Data to Display								

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Waste Disposal (Allied Waste)	12	\$731	\$8,772	12	\$731	\$8,772	No	
<b>Justification:</b> Waste Disposal (Allied Waste) added 10% for price increase									
<b>Remarks:</b> No Data to Display									
High	Plaster HVAC repairs (AC Systems Service LLC)	1	\$5,000	\$5,000	1	\$5,000	\$5,000	No	
<b>Justification:</b> We spent \$5600 for labor only to repair Plaster's variable refrigerant system during FY17. The parts were still under warranty.									
<b>Remarks:</b> No Data to Display									
High	Glass Services	1	\$2,500	\$2,500	1	\$2,500	\$2,500	No	
<b>Justification:</b> Replacement of broken glass and storefronts. We spent \$2250 on FY17 glass services as of 4-5-17									
<b>Remarks:</b> No Data to Display									
High	Misc. Outsourced Services	1	\$1,500	\$1,500	1	\$500	\$500	No	
<b>Justification:</b> Misc. Outsourced Services such as access control, mass notification, etc.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$68,127				\$54,877	
<b>Total (Year One) Cost</b>				\$87,247				\$62,752	

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510403 Membership & Dues

**Budget Amunt:** \$1,375

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	APPA Membership	1	\$895	\$895	1	\$700	\$700	No
	<b>Justification:</b> APPA Membership BASED ON HISTORICAL 5/24/17 JLA							
	<b>Remarks:</b> No Data to Display							
High	Mechanical and Electric Licenses	1	\$405	\$405	1	\$405	\$405	No
	<b>Justification:</b> Rob Tomlinson Class A Mechanical = \$100.00 Mark Hopper Class B Mechanical = \$75.00 Rob Tomlinson Master Electrician = \$100.00 Mark Hopper Apprentice Electrician = \$15.00 Chris Lamb Apprentice Electrician = \$15.00 Chris Lamb Class A Mechanical \$100							
	<b>Remarks:</b> No Data to Display							
High	MSPMA Membership Dues	1	\$75	\$75	1	\$65	\$65	No
	<b>Justification:</b> MSPMA Membership Dues BASED ON HISTORICAL 5/24/17 JLA							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$1,375				\$1,170
<b>Total (Year One) Cost</b>				\$1,375				\$1,170

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510404 Professional Development/Travel

**Budget Amunt:** \$3,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Locksmith Training	1	\$2,000	\$2,000	0	\$0	\$0	No
<p><b>Justification:</b> Locksmith training would allow the maintenance department to be more efficient and reduce reaction time to locksmith emergencies. This will also reduce costs over time</p> <p style="text-align: center;">REQUEST AGAIN IN THE FUTURE AND JUSTIFY BY LISTING COST SAVINGS 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$2,000				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	MSPMS Conference fees	1	\$150	\$150	0	\$150	\$0	No
<p><b>Justification:</b> Missouri Schools Plant Managers Association Conference in Lake of the Ozarks. Fee includes one additional staff member at no additional charge. FY16 fees were approved in the Travel budget instead of Professional development</p> <p style="text-align: center;">REQUEST AGAIN NEXT YEAR 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Travel to MSPMS Conference	1	\$850	\$850	0	\$850	\$0	No
<p><b>Justification:</b> Missouri Schools Plant Managers Association Conference in Lake of the Ozarks. Includes hotel rooms and travel expenses</p> <p style="text-align: center;">REQUEST AGAIN NEXT YEAR - 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,000				\$0
<b>Total (Year One) Cost</b>				\$3,000				\$0



## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510801 Rental Equipment

**Budget Amunt:** \$2,097

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Propane tank - Porter generator	1	\$100	\$100	1	\$50	\$50	No
<b>Justification:</b> Annual rental fee- propane tank- Porter building generator								
<b>Remarks:</b> No Data to Display								
High	Equipment Rental	1	\$1,997	\$1,997	1	\$750	\$750	No
<b>Justification:</b> Miscellaneous rental of lifts, trenchers, and tools - added 10% for price increases								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				<b>\$2,097</b>				<b>\$800</b>
<b>Total (Year One) Cost</b>				<b>\$2,097</b>				<b>\$800</b>

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510904 Telephone

**Budget Amunt:** \$720

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Cell Phone	12	\$60	\$720	1	\$600	\$600	No	
<p style="margin-left: 40px;"><b>Justification:</b> Same as last year</p> <p style="margin-left: 80px;">BASED ON HISTORICAL 5/24/17 JLA</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>									
<b>Total (Year One) Proposed Cost</b>				\$720				\$600	
<b>Total (Year One) Cost</b>				\$720				\$600	

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 510905 Fuel

**Budget Amunt:** \$4,500

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Fuel	1	\$4,500	\$4,500	1	\$3,900	\$3,900	No	
<b>Justification:</b> same as last year									
BASED ON HISTORICAL 5/24/17 JLA									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$4,500	\$3,900	
						<b>Total (Year One) Cost</b>			\$4,500
								\$3,900	

## Budget Detail and Forecast

**Budget Account:** Maintenance Services - Tomlinson, Rob

**Account Number:** 11-00-61000

**GL Code:** 550006 Vehicles

**Budget Amunt:** \$36,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Enhanced</b>									
High	used small trucks	2	\$18,000	\$36,000	0	\$0	\$0	No	
<b>Justification:</b> The 2 Ranger trucks are starting to require more repairs and are too small for some tasks . Also since we have new employees and are requesting more we are in need of more transportation for staff, tools, and supplies. We can find good used trucks on the state surplus site.									
REDUCED TO ONE TRUCK - 5/24/17 JLA									
REDUCED AGAIN - CSE 5/25/17									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Enhanced Cost</b>			\$36,000	\$0	
				<b>Total (Year One) Cost</b>			\$36,000	\$0	

## Budget Detail and Forecast

**Budget Account:** Custodial Services - Tomlinson, Rob

**Account Number:** 11-00-62000

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$32,532

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	paper goods and soup for Libla center 1/2 year	1	\$3,300	\$3,300	0	\$0	\$0	No
<p style="margin-left: 40px;"><b>Justification:</b> Paper goods, soap to be used at Libla for 3/4 year</p> <p style="margin-left: 80px;">MAKE USE OF FUNDS BUDGETED IN PROPOSED - 5/24/17 JLA</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$3,300				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	Paper goods and soap	1	\$29,232	\$29,232	1	\$20,000	\$20,000	No
<p style="margin-left: 40px;"><b>Justification:</b> Paper goods, soap used on all college centers Added 5% for price increase</p> <p style="margin-left: 80px;">SHOULD BE LOWER BECAUSE CENTERS ARE BUDGETED IN ANOTHER GL - 5/24/17 - JLA</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$29,232				\$20,000
<b>Total (Year One) Cost</b>				\$32,532				\$20,000

## Budget Detail and Forecast

**Budget Account:** Custodial Services - Tomlinson, Rob

**Account Number:** 11-00-62000

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$300,370

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Custodial Services for New Construction Projects	1	\$22,500	\$22,500	1	\$15,000	\$15,000	No
<p><b>Justification:</b> We need to budget custodial for 3/4 a year due to the Libla Center opening in January.</p> <p style="text-align: center;">HALF A YEAR - CSE 5/26/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$22,500				\$15,000
<b>2017-2018 (Year One) Proposed</b>								
High	Custodail Services	1	\$274,894	\$274,894	1	\$208,977	\$208,977	No
<p><b>Justification:</b> Custodail Services</p> <p style="text-align: center;">BASED ON CURRENT CONTRACT 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
High	Floor mat claening	12	\$248	\$2,976	1	\$2,500	\$2,500	No
<p><b>Justification:</b> Floor mat cleaning. added 10% for price increases</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$277,870				\$211,477
<b>Total (Year One) Cost</b>				\$300,370				\$226,477

## Budget Detail and Forecast

**Budget Account:** Utilities - Tomlinson, Rob

**Account Number:** 11-00-63000

**GL Code:** 510900 Electricity

**Budget Amunt:** \$564,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Electricity	1	\$60,000	\$60,000	1	\$45,000	\$45,000	No
<p style="margin-left: 40px;"><b>Justification:</b> Added consumption due to Libla building (3/4 Year)</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$60,000				\$45,000
<b>2017-2018 (Year One) Proposed</b>								
High	Electricity	12	\$42,000	\$504,000	12	\$42,000	\$504,000	No
<p style="margin-left: 40px;"><b>Justification:</b> Electricity Campus wide. Same as last year.</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$504,000				\$504,000
<b>Total (Year One) Cost</b>				\$564,000				\$549,000

## Budget Detail and Forecast

**Budget Account:** Utilities - Tomlinson, Rob

**Account Number:** 11-00-63000

**GL Code:** 510901 Water & Sewer

**Budget Amunt:** \$28,860

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Water/Sewer	9	\$600	\$5,400	6	\$600	\$3,600	No
<p><b>Justification:</b> Needed for additional water sewer consumption due to Libla building (3/4 year)</p> <p style="text-align: center;">REDUCED TO HALF YEAR 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$5,400				\$3,600
<b>2017-2018 (Year One) Proposed</b>								
High	Water/Sewer	12	\$1,955	\$23,460	12	\$1,955	\$23,460	No
<p><b>Justification:</b> increased 15% due to added irrigation</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$23,460				\$23,460
<b>Total (Year One) Cost</b>				\$28,860				\$27,060



## Budget Detail and Forecast

**Budget Account:** Utilities - Tomlinson, Rob

**Account Number:** 11-00-63000

**GL Code:** 510902 Natural Gas

**Budget Amunt:** \$27,150

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Natural Gas	9	\$350	\$3,150	6	\$350	\$2,100	No
<p style="margin-left: 40px;"><b>Justification:</b> Needed for additional natural gas consumption due to Libla Building(3/4 year)</p> <p style="margin-left: 40px;">REDUCED TO HALF THE YEAR 5/24/17 JLA</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$3,150				\$2,100
<b>2017-2018 (Year One) Proposed</b>								
High	Natural Gas	12	\$2,000	\$24,000	12	\$1,600	\$19,200	No
<p style="margin-left: 40px;"><b>Justification:</b> same as last year</p> <p style="margin-left: 40px;">BASED ON HISTORICAL 5/24/17 JLA</p> <p style="margin-left: 40px;"><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$24,000				\$19,200
<b>Total (Year One) Cost</b>				\$27,150				\$21,300

## Budget Detail and Forecast

**Budget Account:** Utilities - Tomlinson, Rob

**Account Number:** 11-00-63000

**GL Code:** 510903 Cable

**Budget Amunt:** \$1,824

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Cable	12	\$152	\$1,824	12	\$175	\$2,100	No
<b>Justification:</b> same as last year								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$1,824	\$2,100
				<b>Total (Year One) Cost</b>			\$1,824	\$2,100

## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 500001 Salaries - Non Exempt Staff

**Budget Amunt:** \$30,087

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hunter, Shawn L.60%	1	\$15.75	\$19,656	1	\$19,656	\$19,656	No
<b>Justification:</b> Grounds Keeping/ Maintenance T								
<b>Remarks:</b> No Data to Display								
High	Reed, Erick G.50%	1	\$10.03	\$10,431	1	\$10,431	\$10,431	No
<b>Justification:</b> Grounds Keeping								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$30,087				\$30,087
<b>Total (Year One) Cost</b>				\$30,087				\$30,087

## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 500201 PEERS Retirement

**Budget Amunt:** \$2,563

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hunter, Shawn L.60%\$15.75	1	\$1,621	\$1,621	1	\$1,593	\$1,593	No	
<b>Justification:</b> Grounds Keeping/ Maintenance T									
<b>Remarks:</b> No Data to Display									
High	Reed, Erick G.50%\$10.03	1	\$942	\$942	1	\$920	\$920	No	
<b>Justification:</b> Grounds Keeping									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,563				\$2,513	
<b>Total (Year One) Cost</b>				\$2,563				\$2,513	

## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$7,273

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Hunter, Shawn L.60%	1	\$15.75	\$3,967	1	\$3,571	\$3,571	No
<b>Justification:</b> Grounds Keeping/ Maintenance T								
<b>Remarks:</b> No Data to Display								
High	Reed, Erick G.50%	1	\$10.03	\$3,306	1	\$2,976	\$2,976	No
<b>Justification:</b> Grounds Keeping								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$7,273				\$6,547
<b>Total (Year One) Cost</b>				\$7,273				\$6,547

## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 500203 FICA

**Budget Amunt:** \$2,302

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Hunter, Shawn L.60%	1	\$15.75	\$1,504	1	\$1,504	\$1,504	No	
<b>Justification:</b> Grounds Keeping/ Maintenance T									
<b>Remarks:</b> No Data to Display									
High	Reed, Erick G.50%	1	\$10.03	\$798	1	\$798	\$798	No	
<b>Justification:</b> Grounds Keeping									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$2,302				\$2,302	
<b>Total (Year One) Cost</b>				\$2,302				\$2,302	

## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 510003 Bldg. Maint & Cust Supplies

**Budget Amunt:** \$6,875

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	groundskeeping supplies	1	\$6,875	\$6,875	1	\$5,000	\$5,000	No	
<b>Justification:</b> Same request as last year. Our grounds department tasks require various consumables including plants, mulch, seed, salt etc									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$6,875				\$5,000	
<b>Total (Year One) Cost</b>				\$6,875				\$5,000	

## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 510104 Bldg. Maintenance Equipment

**Budget Amunt:** \$4,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Weed eaters, mowers, chain saw, etc repair or replace,  <b>Justification:</b> various equipment replacement/repair needs  BASED ON HISTORICAL 5/24/17 JLA  <b>Remarks:</b> No Data to Display	1	\$4,800	\$4,800	1	\$1,000	\$1,000	No
				<b>Total (Year One) Proposed Cost</b>			\$4,800	\$1,000
				<b>Total (Year One) Cost</b>			\$4,800	\$1,000



## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$36,800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Replace tires & equipment repairs	1	\$2,000	\$2,000	1	\$2,000	\$2,000	No
<b>Justification:</b> Back hoe and skid steer are in need of new tires and increasing hydraulic repairs that we sometimes cannot complete in house								
<b>Remarks:</b> No Data to Display								
High	Moss mowing services for Libla building	1	\$1,200	\$1,200	1	\$1,200	\$1,200	No
<b>Justification:</b> Additional Moss mowing services for Libla building for 1/2 year								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$3,200				\$3,200
<b>2017-2018 (Year One) Proposed</b>								
High	Outsourced lawn/grounds care	1	\$30,000	\$30,000	1	\$30,000	\$30,000	No
<b>Justification:</b> Costs to outsource mowing and trimming, etc. (moss contract)								
<b>Remarks:</b> No Data to Display								
High	parking lot sweeping	12	\$300	\$3,600	12	\$300	\$3,600	No
<b>Justification:</b> based on historical. helps keep parking lots free of trash/debris								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Proposed Cost</b>				\$33,600				\$33,600
<b>Total (Year One) Cost</b>				\$36,800				\$36,800

## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 510801 Rental Equipment

**Budget Amunt:** \$800

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	rental equipment	1	\$800	\$800	1	\$800	\$800	No	
<b>Justification:</b> used to rent equipment such as lift fro tree trimming or power auger for posts or planting.									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$800				\$800	
<b>Total (Year One) Cost</b>				\$800				\$800	

## Budget Detail and Forecast

**Budget Account:** Groundskeeping - Tomlinson, Rob

**Account Number:** 11-00-64000

**GL Code:** 510905 Fuel

**Budget Amunt:** \$1,900

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	fuel	1	\$1,900	\$1,900	1	\$1,000	\$1,000	No
<p><b>Justification:</b> Fuel for grounds and construction equipment and vehicles</p> <p style="text-align: center;">REDUCED DUE TO NEW LAWN CONTRACT 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$1,900				\$1,000
<b>Total (Year One) Cost</b>				\$1,900				\$1,000

## Budget Detail and Forecast

**Budget Account:** Academic Resource Commons Bldg. - Tomlinson, Rob

**Account Number:** 11-00-65010

**GL Code:** 550003 Building Improvements

**Budget Amunt:** \$20,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Seal the brick on ARC per Ben Traxel recommendation <b>Justification:</b> Pricing provded by Ben Traxel  PER WP 5/24/17 JLA <b>Remarks:</b> No Data to Display	1	\$20,000	\$20,000	0	\$0	\$0	No
				<b>Total (Year One) Enhanced Cost</b>			\$0	
				<b>Total (Year One) Cost</b>			\$0	

## Budget Detail and Forecast

**Budget Account:** Maintenance/Storage Bldg. - Tomlinson, Rob

**Account Number:** 11-00-65040

**GL Code:** 550002 Buildings

**Budget Amunt:** \$500,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Contact Vendors to implement completion of project	1	\$500,000	\$500,000	0	\$0	\$0	No
<p><b>Justification:</b> Justification Our campus is in need of storage solutions. To comply with Three Rivers College's Image, we would like to plan for a new Maintenance Workshop that includes 10,000 sq. ft. of storage space for furniture, etc...; as well as a safer, environment for our maintenance crew to perform tasks and store valuable equipment and tools.</p> <p>NOT APPROVED FOR STATE FUNDING TO REMODEL CRISP THAT WAS TO PAY FOR THE DIRT WORK. CSE 5/23/17 IF EMS MOVED TO 911 BLDG, CONSIDER BARB MOVING TO BESS? - CSE 5/23/17</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$500,000				\$0
<b>Total (Year One) Cost</b>				\$500,000				\$0

## Budget Detail and Forecast

**Budget Account:** 2509 Three Rivers Blvd. Bldg. - Tomlinson, Rob

**Account Number:** 11-00-65065

**GL Code:** 550003 Building Improvements

**Budget Amunt:** \$30,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Replace LBO roof	1	\$30,000	\$30,000	0	\$0	\$0	No
<b>Justification:</b> Replace LBO roof, multiple leaks and has been patched multiple times								
<b>Remarks:</b> No Data to Display								
<b>Total (Year One) Enhanced Cost</b>				\$30,000				\$0
<b>Total (Year One) Cost</b>				\$30,000				\$0

## Budget Detail and Forecast

**Budget Account:** College Vehicles - Tomlinson, Rob

**Account Number:** 11-00-67015

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$21,606

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Increasing Maintenance and repair of fleet	1	\$3,000	\$3,000	0	\$0	\$0	No
<p><b>Justification:</b> JUSTIFICATION: fleet vehicles are aging and requiring more and repair. We are also expanding the fleet though donation and grant purchases. Need to put trailer hitches and/or windshields on some vehicles.</p> <p style="text-align: center;">USE FUNDS IN PROPOSED 5/24/17 - JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Enhanced Cost</b>				\$3,000				\$0
<b>2017-2018 (Year One) Proposed</b>								
High	College vehicle Maintenance	1	\$18,606	\$18,606	1	\$11,000	\$11,000	No
<p><b>Justification:</b> College vehicle Maintenance Added 5% for repair expense price increases and additional repair. Fleet is aging and requiring more repair and maintenance. Example is the 3 windshields we currently need to replace.</p> <p style="text-align: center;">BASED ON HISTORICAL 5/24/17 JLA</p> <p><b>Remarks:</b> No Data to Display</p>								
<b>Total (Year One) Proposed Cost</b>				\$18,606				\$11,000
<b>Total (Year One) Cost</b>				\$21,606				\$11,000

## Budget Detail and Forecast

**Budget Account:** College Vehicles - Tomlinson, Rob

**Account Number:** 11-00-67015

**GL Code:** 550006 Vehicles

**Budget Amunt:** \$36,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Purchase new vehicles to accommodate needs of faculty staff travel	2	\$18,000	\$36,000	0	\$0	\$0	No
	<p><b>Justification:</b> Purchase 1 used van and 1 used car to accommodate needs of faculty staff travel and maintenance staff operation with reliable and efficient means of transportation. The available vehicles are constantly changing but we have attached some examples. We bought the used red Impala and the used 8 passenger silver van in FY15 for around \$\$26,000 These have been our most requested vehicles.</p> <p style="margin-left: 40px;">REQUEST AGAIN IN NEXT FY - JLA 5/24/17</p> <p><b>Remarks:</b> No Data to Display</p>							
<b>Total (Year One) Enhanced Cost</b>				\$36,000				\$0
<b>Total (Year One) Cost</b>				\$36,000				\$0



## Budget Detail and Forecast

**Budget Account:** Emerson Corp. Building - Tomlinson, Rob

**Account Number:** 11-15-61075

**GL Code:** 510200 Outsourced Services

**Budget Amunt:** \$7,275

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	caretaker	12	\$600	\$7,200	12	\$600	\$7,200	No
	<b>Justification:</b> caretaker							
	<b>Remarks:</b> No Data to Display							
High	Drainage ditch tax	1	\$75	\$75	1	\$75	\$75	No
	<b>Justification:</b> Drainage ditch tax							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$7,275</b>				<b>\$7,275</b>
<b>Total (Year One) Cost</b>				<b>\$7,275</b>				<b>\$7,275</b>

## Budget Detail and Forecast

**Budget Account:** Emerson Corp. Building - Tomlinson, Rob

**Account Number:** 11-15-61075

**GL Code:** 510208 Bldg. Maint. Outsourced Svcs.

**Budget Amunt:** \$5,885

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	ADT alarm service	12	\$200	\$2,400	12	\$200	\$2,400	No
	<b>Justification:</b> ADT alarm service							
	<b>Remarks:</b> No Data to Display							
High	Backflow inspection	1	\$85	\$85	1	\$85	\$85	No
	<b>Justification:</b> Backflow inspection							
	<b>Remarks:</b> No Data to Display							
High	mowing	1	\$3,400	\$3,400	1	\$3,400	\$3,400	No
	<b>Justification:</b> mowing							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$5,885				\$5,885
<b>Total (Year One) Cost</b>				\$5,885				\$5,885

## Budget Detail and Forecast

**Budget Account:** Emerson Corp. Building - Tomlinson, Rob

**Account Number:** 11-15-61075

**GL Code:** 510900 Electricity

**Budget Amunt:** \$4,200

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Electricity for security lights	12	\$350	\$4,200	12	\$350	\$4,200	No	
<b>Justification:</b> Electricity for security lights									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$4,200				\$4,200	
<b>Total (Year One) Cost</b>				\$4,200				\$4,200	

## Budget Detail and Forecast

**Budget Account:** Leased Buildings-Malden - Tomlinson, Rob

**Account Number:** 11-20-65055

**GL Code:** 550004 Leased Bldg. Improvements

**Budget Amunt:** \$22,000

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Enhanced</b>								
High	Contact / choose possible contractors and vendors for completion <b>Justification:</b> Malden roof Replacement: All options quoted: documentation attached <b>Remarks:</b> No Data to Display	1	\$15,000	\$15,000	0	\$0	\$0	No
High	Fire alarm system for Malden <b>Justification:</b> Improved safety and protect property. Research addition of fire alarm system with remote monitoring for Malden Quotes will be similar to Crisp building quote attached <b>Remarks:</b> No Data to Display	1	\$7,000	\$7,000	0	\$0	\$0	No
<b>Total (Year One) Enhanced Cost</b>				\$22,000				\$0
<b>Total (Year One) Cost</b>				\$22,000				\$0

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bess, Brian .39.2%	1	\$20,518	\$20,518	1	\$20,518	\$20,518	No
	<b>Justification:</b> Associate Professor, Physical							
	<b>Remarks:</b> No Data to Display							
High	Bess, Brian .39.2% recruit	1	\$353	\$353	1	\$353	\$353	No
	<b>Justification:</b> Recruiting							
	<b>Remarks:</b> No Data to Display							
High	Bess, Gene .40%	1	\$29,277	\$29,277	1	\$29,277	\$29,277	No
	<b>Justification:</b> Professor, Athletic Adminstrat							
	<b>Remarks:</b> No Data to Display							
High	Bess, Gene .40% recruit/head/other	1	\$1,000	\$1,000	1	\$1,000	\$1,000	No
	<b>Justification:</b> Recruiting/Head Coach/Other							
	<b>Remarks:</b> No Data to Display							
High	Burkey, Robert S.37.75%	1	\$20,120	\$20,120	1	\$20,120	\$20,120	No
	<b>Justification:</b> Associate Professor, Physica							
	<b>Remarks:</b> No Data to Display							
High	Burkey, Robert S.37.75% recruit/head	1	\$1,019	\$1,019	1	\$1,019	\$1,019	No
	<b>Justification:</b> Recruiting/Head Coach							
	<b>Remarks:</b> No Data to Display							
High	Null, Jeffrey .38.04%	1	\$15,223	\$15,223	1	\$15,223	\$15,223	No
	<b>Justification:</b> Head Softball Coach							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Walk, Jeff . HPER Coord	1	\$500	\$500	0	\$500	\$0	No
	<b>Justification:</b> HPER Coordinator							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Walk, Jeff .37.75%	1	\$16,154	\$16,154	0	\$16,154	\$0	No
	<b>Justification:</b> Assistant Professor, Physical							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Walk, Jeff .37.75% recruit/head	1	\$1,019	\$1,019	0	\$1,019	\$0	No
	<b>Justification:</b> Recruiting/Head Coach							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Wiggs, Alex M., 40%	1	\$16,607	\$16,607	1	\$16,607	\$16,607	No
	<b>Justification:</b> Co-Head Coach Women's Basketball							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$121,790			\$104,117	
<b>Total (Year One) Cost</b>				\$121,790			\$104,117	

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bess, Brian .39.2% recruit	1	\$51	\$51	1	\$51	\$51	No
	<b>Justification:</b> Recruiting							
	<b>Remarks:</b> No Data to Display							
High	Bess, Gene .40% recruit/head	1	\$145	\$145	1	\$145	\$145	No
	<b>Justification:</b> Recruiting/Head Coach/Other							
	<b>Remarks:</b> No Data to Display							
High	Burkey, Robert S.37.75% recruit/head	1	\$148	\$148	1	\$148	\$148	No
	<b>Justification:</b> Recruiting/Head Coach							
	<b>Remarks:</b> No Data to Display							
High	Walk, Jeff .	1	\$73	\$73	0	\$73	\$0	No
	<b>Justification:</b> HPER Coordinator							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Walk, Jeff .37.75% recruit/head	1	\$148	\$148	0	\$148	\$0	No
	<b>Justification:</b> Recruiting/Head Coach							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Bess, Brian .39.2%	1	\$3,351	\$3,351	1	\$3,313	\$3,313	No
	<b>Justification:</b> Associate Professor, Physical							
	<b>Remarks:</b> No Data to Display							
High	Bess, Gene .40%	1	\$4,629	\$4,629	1	\$4,590	\$4,590	No
	<b>Justification:</b> Professor, Athletic Adminstrat							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Burkey, Robert S.37.75%	1	\$3,279	\$3,279	1	\$3,243	\$3,243	No
	<b>Justification:</b> Associate Professor, Physica							
	<b>Remarks:</b> No Data to Display							
High	Null, Jeffrey .38.04%	1	\$2,572	\$2,572	1	\$2,536	\$2,536	No
	<b>Justification:</b> Head Softball Coach							
	<b>Remarks:</b> No Data to Display							
High	Walk, Jeff .37.75%	1	\$2,704	\$2,704	0	\$2,704	\$0	No
	<b>Justification:</b> Assistant Professor, Physical							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Wiggs, Alex M., 40%	1	\$2,791	\$2,791	1	\$2,753	\$2,753	No
	<b>Justification:</b> Co-Head Coach Women's Basketball							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$19,891				\$16,779
<b>Total (Year One) Cost</b>				\$19,891				\$16,779



## Budget Detail and Forecast

**Budget Account:** Physical Education - Walk , Jeff

**Account Number:** 11-00-15525

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$15,387

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Bess, Brian .39.2%	1	\$2,592	\$2,592	1	\$2,333	\$2,333	No
	<b>Justification:</b> Associate Professor, Physical							
	<b>Remarks:</b> No Data to Display							
High	Bess, Gene .40%	1	\$2,644	\$2,644	1	\$2,381	\$2,381	No
	<b>Justification:</b> Professor, Athletic Adminstrat							
	<b>Remarks:</b> No Data to Display							
High	Burkey, Robert S.37.75%	1	\$2,496	\$2,496	1	\$2,247	\$2,247	No
	<b>Justification:</b> Associate Professor, Physica							
	<b>Remarks:</b> No Data to Display							
High	Null, Jeffrey .38.04%	1	\$2,515	\$2,515	1	\$2,264	\$2,264	No
	<b>Justification:</b> Head Softball Coach							
	<b>Remarks:</b> No Data to Display							
High	Walk, Jeff .37.75%	1	\$2,496	\$2,496	0	\$2,496	\$0	No
	<b>Justification:</b> Assistant Professor, Physical							
	<b>Remarks:</b> RETIREMENT - CSE 5/18/17 No Data to Display							
High	Wiggs, Alex M., 40%	1	\$2,644	\$2,644	1	\$2,381	\$2,381	No
	<b>Justification:</b> Co-Head Coach Women's Basketball							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				<b>\$15,387</b>				<b>\$11,606</b>
<b>Total (Year One) Cost</b>				<b>\$15,387</b>				<b>\$11,606</b>

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Walk, Jeff .	1	\$7	\$7	0	\$7	\$0	No
	<b>Justification:</b> HPER Coordinator							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Bess, Brian .39.2%	1	\$5	\$5	1	\$5	\$5	No
	<b>Justification:</b> Recruiting							
	<b>Remarks:</b> No Data to Display							
High	Burkey, Robert S.37.75%	1	\$15	\$15	1	\$15	\$15	No
	<b>Justification:</b> Recruiting/Head Coach							
	<b>Remarks:</b> No Data to Display							
High	Walk, Jeff .37.75%	1	\$15	\$15	0	\$15	\$0	No
	<b>Justification:</b> Recruiting/Head Coach							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Bess, Brian .39.2%	1	\$298	\$298	1	\$298	\$298	No
	<b>Justification:</b> Associate Professor, Physical							
	<b>Remarks:</b> No Data to Display							
High	Burkey, Robert S.37.75%	1	\$292	\$292	1	\$292	\$292	No
	<b>Justification:</b> Associate Professor, Physica							
	<b>Remarks:</b> No Data to Display							
High	Null, Jeffrey .38.04%	1	\$221	\$221	1	\$221	\$221	No
	<b>Justification:</b> Head Softball Coach							
	<b>Remarks:</b> No Data to Display							

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Walk, Jeff .37.75%	1	\$234	\$234	0	\$234	\$0	No
	<b>Justification:</b> Assistant Professor, Physical							
	RETIREMENT - CSE 5/18/17							
	<b>Remarks:</b> No Data to Display							
High	Wiggs, Alex M., 40%	1	\$241	\$241	1	\$241	\$241	No
	<b>Justification:</b> Co-Head Coach Women's Basketball							
	<b>Remarks:</b> No Data to Display							
<b>Total (Year One) Proposed Cost</b>				\$1,328				\$1,072
<b>Total (Year One) Cost</b>				\$1,328				\$1,072

## Budget Detail and Forecast

**Budget Account:** Law Enforcement - Westbrook, Shawn

**Account Number:** 11-00-15510

**GL Code:** 500101 Salaries - Faculty

**Budget Amount:** \$46,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom
<b>2017-2018 (Year One) Proposed</b>								
High	Westbrook, Shawn .	1	\$46,611	\$46,611	1	\$46,611	\$46,611	No
<b>Justification:</b> Assistant Professor, Law Enfor								
<b>Remarks:</b> No Data to Display								
				<b>Total (Year One) Proposed Cost</b>			\$46,611	
				<b>Total (Year One) Cost</b>				\$46,611

## Budget Detail and Forecast

**Budget Account:** Law Enforcement - Westbrook, Shawn

**Account Number:** 11-00-15510

**GL Code:** 500200 PSRS Retirement

**Budget Amount:** \$7,717

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Westbrook, Shawn .	1	\$7,717	\$7,717	1	\$7,622	\$7,622	No	
<b>Justification:</b> Assistant Professor, Law Enfor									
<b>Remarks:</b> No Data to Display									
				<b>Total (Year One) Proposed Cost</b>			\$7,717	\$7,622	
						<b>Total (Year One) Cost</b>			\$7,717
								\$7,622	

## Budget Detail and Forecast

**Budget Account:** Law Enforcement - Westbrook , Shawn

**Account Number:** 11-00-15510

**GL Code:** 500202 Group Insurance Expense

**Budget Amunt:** \$6,611

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom		
<b>2017-2018 (Year One) Proposed</b>										
High	Westbrooks, Shawn .	1	\$6,611	\$6,611	1	\$5,952	\$5,952	No		
<b>Justification:</b> Assistant Professor, Law Enfor										
<b>Remarks:</b> No Data to Display										
				<b>Total (Year One) Proposed Cost</b>			\$6,611	\$5,952		
						<b>Total (Year One) Cost</b>			\$6,611	\$5,952

## Budget Detail and Forecast

**Budget Account:** Law Enforcement - Westbrook, Shawn

**Account Number:** 11-00-15510

**GL Code:** 500203 FICA

**Budget Amount:** \$676

Priority	Description	Requested Quantity	Requested Cost Per Item	Requested Total Cost	Approved Quantity	Approved Cost Per Item	Approved Total Cost	Classroom	
<b>2017-2018 (Year One) Proposed</b>									
High	Westbrook, Shawn .	1	\$676	\$676	1	\$676	\$676	No	
<b>Justification:</b> Assistant Professor, Law Enfor									
<b>Remarks:</b> No Data to Display									
<b>Total (Year One) Proposed Cost</b>				\$676				\$676	
<b>Total (Year One) Cost</b>				\$676				\$676	