



THREE RIVERS COLLEGE

COLLEGE CABINET MEETING MINUTES

Tuesday, January 25, 2022

9:30am

Board Room – Westover Administration Building

Attendance

Dr. Wesley Payne
Ann Matthews
Edie Dilbeck

Dr. Sherry Phelan
Kristina McDaniel

Charlotte Eubank
Steve Atwood

1. Dr. Payne

- Update on Cape service area.
- CBD Grant Letter of Commitment is complete
- Work is ready to begin on the Sikeston roof replacement project
- Auditors agreed that invest scholarship monies with okay.

2. Instruction

- 577 Dual Credit Student enrolled this spring
- Symbiosis course development is wrapping up. New process is developed.
- Will Cooper and the new Workforce Director are working to move the Job Center to campus. Will utilized two classrooms in Crisp.
- Have a full-time and part-time nursing applicant.
- Conversations about restarting POST academy. Reviewing Moberly's curriculum
- EMS has been moved to the CRST Department from the NURS Department
- ITV Task Force is piloting Zoom classrooms in preparation for the ITV bridge going away this summer.

3. Student Services/External Location

- Spring enrollment numbers:
 - 71 students – Cape
 - 65 students – Dexter
 - 55 students – Kennett
 - 192 students – Sikeston
- Testing process
 - Hannah Vincent – Nursing testing
 - Larrie Barriner – HESI and CLEP
 - Heather King – Career Ed. Testing and certification
 - Gina Bubanovich – MoGEA
 - Robby Calvert – Make up Exams
- Covid – 170 reports, 57 positives
- Raider Connect (Starfish) – 280 flags by the system. 220 manual flags. Soft rollout this spring

4. Financial Services

- Discussion on Students IDs – Do we need them? Tabled. More information is needed.
- Employee IDs – Same Question

5. Human Resources

- Annual Training – more seem incomplete at this time than should be. Deadline is approaching in about a month.
- Covid - 23 positives since January 1. 6 to 8 still out.
- Several positions are being posted.
- One new part-time was just hired in ETS.

6. Information Technology/Communications

- Making progress on the single sign on
- New website is looking to go live spring break.
- Changes with Distance Learning to Dr. Phelan. Ben Gordon has transferred to a difference position in the IT department working with distance learning.

7. Institutional Effectiveness

- Strategic Planning kick-off for Friday, January 28th is being rescheduled to February 3rd
- Planning priorities for next year will be discussed.