

- 11:00 a.m. Three Rivers Board of Trustees Luncheon, Employee Lounge, Westover Admin Building  
12:00 p.m. Three Rivers Board of Trustees Meeting, Board Room, Westover Admin Building

**A G E N D A**  
**REGULAR SESSION**  
**Wednesday, September 16, 2020**  
**12:00 p.m.**

- I. Invocation and Pledge of Allegiance**
- II. Approval of Agenda and Minutes**
  1. Consideration and Approval of Agenda
  2. Consideration and Approval of Minutes of the August Board Meeting
  3. Consideration and Approval of Minutes of the Tax Levy Meeting
- III. Consideration of College Financial Report**
  1. Statement of Revenues, Expenses, and Changes in Net Assets
    1. Monthly Financial Statements
    2. Budget to Actual Financial Statements
  2. Cash in Bank
  3. Certificates of Deposits
  4. Checks Issued
  5. Bid Report
- IV. President's Report**
- V. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)
- VI. Items for Consideration, Discussion, and Vote**
- VII. Consideration and Approval of all Personnel Actions and Associated Documents**
  1. Acceptance of Employment
    - a) Kathy Ballard – Part-time Director

\*Representatives of the news media may obtain copies of this Agenda by contacting Janine Heath, Executive Assistant to the President, 573-840-9698

2. Transfer of Position
  - a) Nicholas Libla – Technology & Computer Services/Project Specialist to Library Technology Coordinator
  - b) Derek Pickens – Library Technology Coordinator to Technology & Computer Services/Project Specialist
3. Retirement
4. Resignation

**VIII. Appendix**

1. Information Items
2. Upcoming Events
3. Recent Newspaper Articles

**IX. FY21 Board of Trustees Meeting Dates**

1. Wednesday, October 21, 2020
2. Wednesday, November 18, 2020
3. Wednesday, January 20, 2021
4. Wednesday, February 17, 2021
5. Tuesday, March 16, 2021
6. Wednesday, April 21, 2021
7. Wednesday, May 19, 2021
8. Wednesday, June 23, 2021

**X. Adjournment**

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**BOARD OF TRUSTEES  
THREE RIVERS COLLEGE  
August 19, 2020**

The regular meeting of the Board of Trustees began at 12:05 p.m. at the Board Room in Westover Administration Building on Wednesday, August 19, 2020.

**CALL TO ORDER**

Those present included: Trustees: Dr. Amber Richardson, chair; Gary Featherston, vice-chair; Chris Williams, secretary, absent; Eric Schalk, treasurer; Darren Garrison, member; Dr. Tim Hager, member; and college administrators: Dr. Wesley Payne, president; Janine Heath, recording secretary.

**ATTENDANCE**

Trustee Hager delivered the invocation.

**INVOCATION**

Trustee Schalk made a motion to approve the agenda. On a second by Trustee Hager, the motion passed unanimously.

**APPROVAL OF BOARD  
MEETING AGENDA**

Trustee Schalk made the motion to approve the June Board Meeting Minutes. With a second by Trustee Garrison, the motion passed unanimously.

**APPROVAL OF THE JUNE  
BOARD MEETING MINUTES**

Charlotte reviewed the financials as of June 30, 2020. The unaudited year end totals currently reflect the college has recognized 95% of the budgeted revenues and have spent 87% of our budgeted expenses. Final FY20 numbers will be presented with the Audit presentation in the fall.

**FINANCIAL REPORT AND  
BID REPORT**

July financials were reviewed showing that we are 8% into the year and have recognized 28% of our budgeted revenues and have obligated 6% of our budgeted expenses.

Trustee Garrison made the motion to accept the report as presented. With a second by Trustee Hager, the motion passed unanimously.

Dr. Payne presented:

**PRESIDENT'S REPORT**

The construction is basically complete. Crisp is now fully connected to the rest of the campus with added high-quality instruction space. After the remaining roadways and parking lots are resurfaced, there will be

**CRISP TECHNOLOGY  
CENTER EXPANSION**

a grand opening event.

The bridge at the end of Raider Way has been fixed to remove the dip between the bridge and road. The dumpster pad by housing has been replaced with reinforced concrete. The exit at the bottom of the hill for Libla has been reworked which will provide for better vehicle and foot traffic flow.

Jo Nell Seifert updated the board on the recent Children's Drama Camp. Her number one objective was for the kids to have a good time. This was accomplished. There were 33 children that attended with resulted in \$2,475 in registration fees. The activities included Improv, theater games, and dance numbers which were choreographed by Mary Libla.

Dr. Leslie Gragg explained the Adjunct Faculty training that took place over the summer. There were face to face training as well as several Zoom meetings. Dr. Melissa Davis coordinated the meetings which included

- Overview of Strategic Plan
- Assessment training
- Title IX Updates
- IT Training
- Enrollment and Student Development
- Campus Safety
- Academic changes which were presented by each of the department chairs

Convocation day was different this year with the focus being on the COVID 19 plan and instruction. Dr. Montgomery and Dr. Dye were in attendance to answer any of the faculty or staff questions.

Fall started as smooth or smoother than any other fall. There were very few issues with the requirement of masks and adherence to the COVID 19 plan.

Our plan is posted on-line and basically includes

- Enhanced sanitization
- Face Covering Requirements
- Social Distancing
- Requirements in the classrooms

As we monitor the changes in the public, the plan is written where we can easily adjust if necessary.

- Red Cross/KFVS Blood Drive – August 20 – 21

## **ROADWAY REPAIR**

## **CHILDREN'S DRAMA CAMP**

## **ADJUNCT FACULTY TRAINING**

## **CONVOCATION**

## **FIRST DAY OF FALL CLASSES**

## **COVID 19 PLAN**

## **UPCOMING EVENTS:**

- Shrek the Musical – Face Covering is required for the audience
  - September 4, 5, 11, and 12 – 7:00pm
  - September 5, 6, 12, and 13 – 2pm
- 5<sup>th</sup> Annual Run 4 The Arts – September 12 at 9:00am

Trustee Hager made the motion to enter executive session at 12:28 p.m. With a second by Trustee Garrison the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

Trustee Richardson left the meeting. Trustee Featherston assumed the role of chair.

Dr. Payne explained that the revisions to the policies were a result in the change to Title IX Rules.

Trustee Hager made the motion to accept and approve the revisions as presented. With a second by Trustee Schalk the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, absent.

Trustee Garrison made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Schalk the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, absent.

**EXECUTIVE SESSION**

**ITEMS FOR DISCUSSION**

**CONSIDERATION, DISCUSSION, AND VOTE ON REVISIONS TO COLLEGE POLICIES**

**CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTION AND ASSOCIATED DOCUMENTS**

There being no further business, Trustee Schalk made the motion to adjourn the meeting at 2:10 p.m. and with a second by Trustee Hager the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, absent.

**ADJOURNMENT**

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
APPROVAL DATE

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
APPROVAL DATE

**BOARD OF TRUSTEES  
THREE RIVERS COMMUNITY COLLEGE  
TAX LEVY RATE MEETING  
AUGUST 19, 2020**

The special meeting of the Board of Trustees was held in the Board Room, Westover Administration Building at the college in Poplar Bluff, Missouri, on Wednesday, August 19, 2020, at 12:00 p.m.

**AUGUST 19, 2020**

Those present included: Trustees: Amber Richardson, chairman, Gary Featherston, vice-chairman; Chris Williams, secretary; Eric Schalk, treasurer; Darren Garrison, member; Dr. Tim Hager, member and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; and Janine Heath, recording secretary.

**ATTENDANCE**

There were no members of the public in attendance to present views or discussion on the tax rate.

Chairman Richardson announced that the purpose of the meeting was to set the rate of taxation to be established for the Three Rivers Community College District for calendar year 2020. The recommended rate reflects no increase in the taxation rate.

**PURPOSE OF CALLED MEETING**

Trustee Hager moved (1) The rate of taxation for the calendar year 2020 be set at point two three five five, (0.2355), as recommended by the State Auditor, on each one hundred dollars of assessed valuation of property within the college taxing district; and that (2) Certification of same be forwarded to the county officials at the appropriate time.

**ESTABLISHMENT OF TAX LEVY FOR CALENDAR YEAR 2020**

The motion was seconded by Trustee Schalk and the board was polled: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

There being no further business, the board unanimously approved to adjourn the meeting at 12:03 p.m. on a motion by Trustee Schalk and a second by Trustee Garrison.

**ADJOURNMENT**

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CHAIRMAN

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APPROVAL DATE

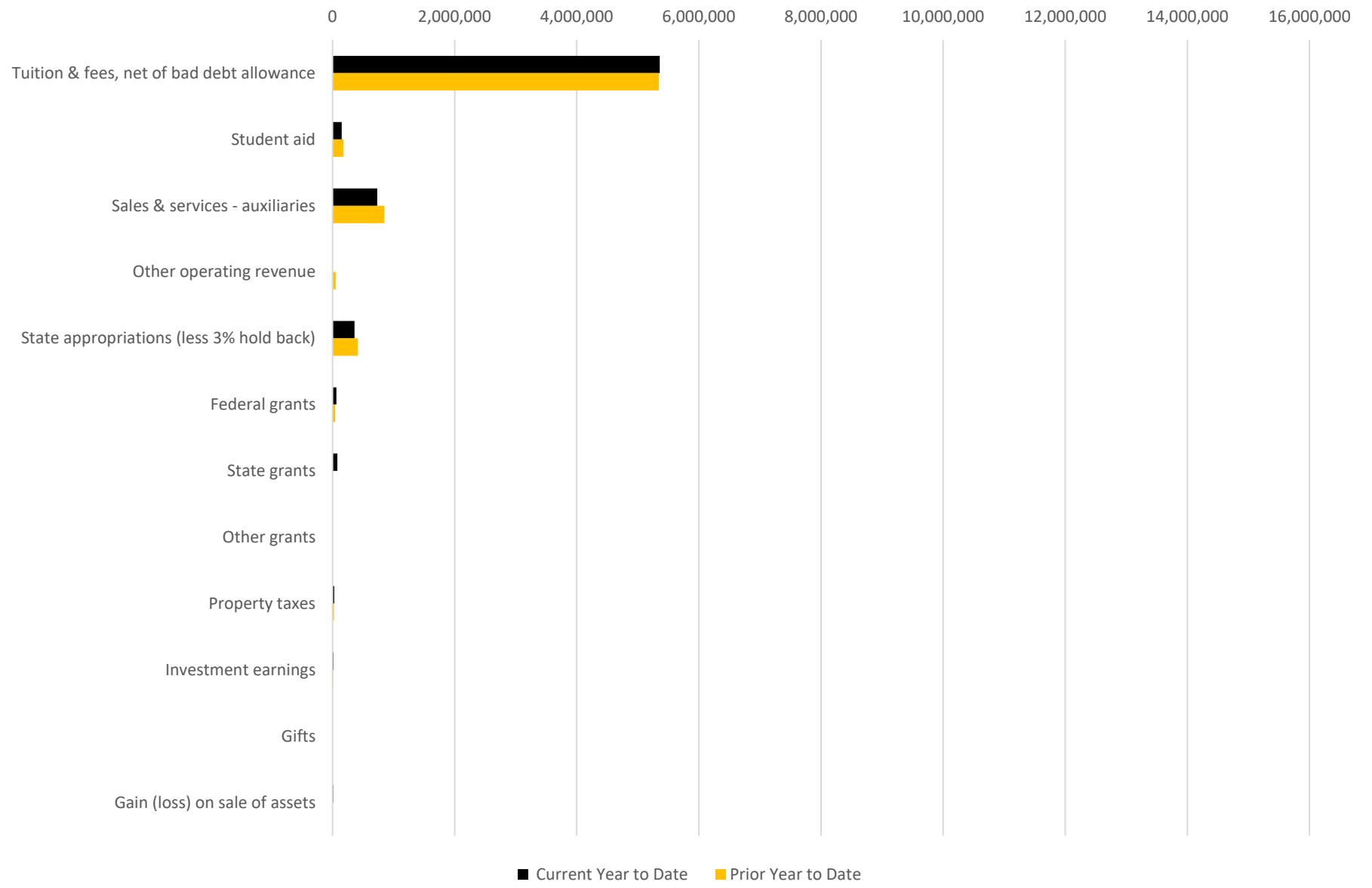
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SECRETARY

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APPROVAL DATE

### YTD Comparison to Previous Year 07/31/2020





YTD Comparison to Previous Year  
07/31/2020



YTD Comparison to Previous Year  
07/31/2020

0 2,000,000 4,000,000 6,000,000 8,000,000 10,000,000 12,000,000 14,000,000 16,000,000

CHANGES IN NET POSITION



■ Current Year to Date ■ Prior Year to Date

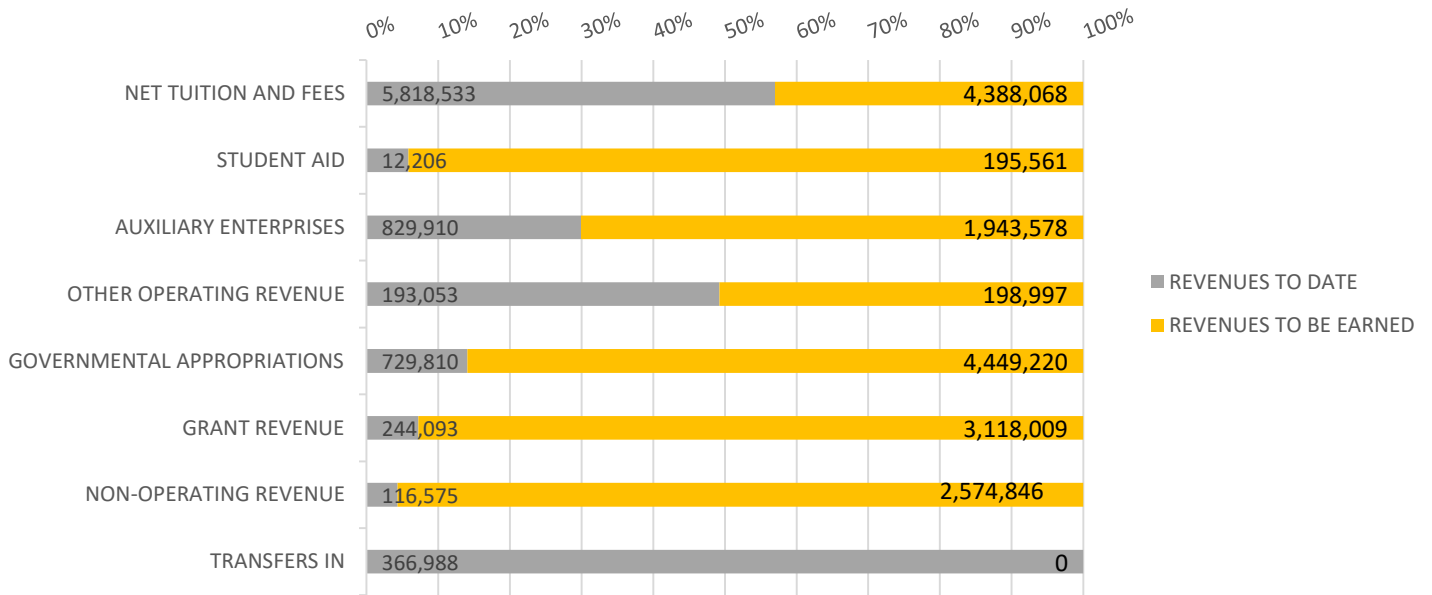
Three Rivers College  
Statement of Net Position  
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited  
July 31, 2020

<b>ASSETS AND DEFERRED OUTFLOWS</b>		<b>LIABILITIES, DEFERRED INFLOWS AND NET POSITION</b>	
<b>CURRENT ASSETS</b>		<b>CURRENT LIABILITIES</b>	
Cash & Cash Equivalents	17,316,299	Accounts Payable	560,957
Student Account Receivables, net	7,626,812	Accrued Vacation	315,500
Property Tax Receivable	106,310	Student Deposits	2,379,509
Other Receivables	5,972,560	Deferred Tuition & Fees	26,056
Investments	0	Scholarships	(72,743)
Inventory	172,105	<b>Total Current Liabilities</b>	<b>3,209,279</b>
Prepaid Expenses	216,864		
<b>Total Current Assets</b>	<b>31,410,950</b>	<b>NON-CURRENT LIABILITIES</b>	
<b>NON-CURRENT ASSETS</b>		Retirement Incentive Payable	0
Land	5,490,786	Other Post Employment Benefits	14,213,263
Capital assets	72,892,949	Bonds, Notes and Leases Payable	19,687,353
Plus: Current year additions to capital assets	11,068	Accrued Interest	161,084
Accumulated Depreciation	(31,229,368)	Agency	322,056
Unamortized Bond Issue Costs	0	<b>Total Non-Current Liabilities</b>	<b>34,383,757</b>
<b>Total Non-Current Assets</b>	<b>47,165,435</b>	<b>Total Liabilities</b>	<b>37,593,036</b>
<b>DEFERRED OUTFLOWS</b>	<b>4,717,179</b>	<b>DEFERRED INFLOWS</b>	<b>9,619,092</b>
		<b>NET POSITION</b>	
		Beginning Balance	31,175,872
		Changes in Net Position	4,905,565
		<b>Total Net Position</b>	<b>36,081,436</b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	<b>83,293,564</b>	<b>TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION</b>	<b>83,293,564</b>

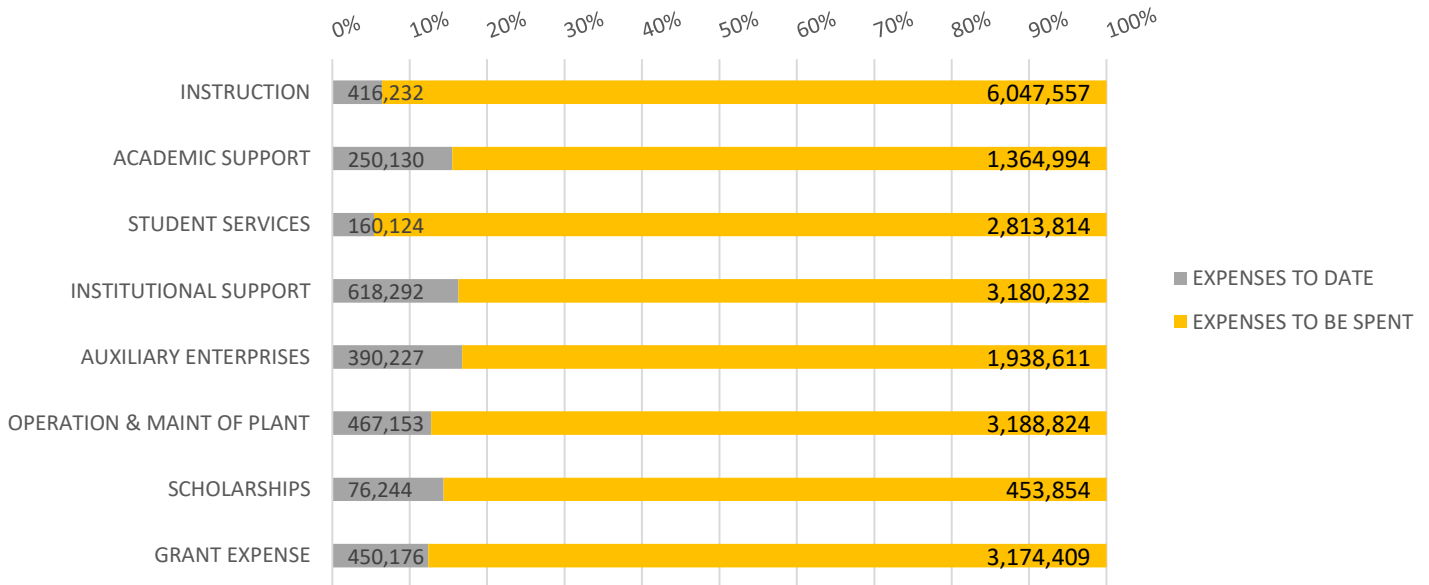
Three Rivers College  
Statement of Revenues, Expenses and Changes in Net Position  
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited  
July 31, 202020

	July	Current Year to Date	Prior Year to Date	\$ Change	% Change
<b>OPERATING REVENUE</b>					
Tuition & fees, net of bad debt allowance	5,361,490	5,361,490	5,344,063	17,427	0.33%
Student aid	152,416	152,416	178,937	(26,521)	(14.82)%
Sales & services - auxiliaries	732,504	732,504	849,503	(116,999)	(13.77)%
Other operating revenue	4,854	4,854	50,563	(45,709)	(90.40)%
Total Operating Revenue	<u>6,251,263</u>	<u>6,251,263</u>	<u>6,423,066</u>	<u>(171,802)</u>	<u>(2.67)%</u>
<b>OPERATING EXPENSES</b>					
Salaries & benefits	915,756	915,756	961,021	(45,265)	(4.71)%
Operating expenses	624,224	624,224	574,979	49,245	8.56%
Capital equipment	11,068	11,068	1,879	9,188	488.90%
Less: Transfer to capital assets	(11,068)	(11,068)	(1,879)	(9,188)	488.90%
Scholarships	213,255	213,255	263,141	(49,886)	(18.96)%
Depreciation & interest	154,146	154,146	(11,119)	165,264	(1,486.35)%
Other operating expenses	0	0	0	0	0.00%
Total Operating Expenses	<u>1,907,381</u>	<u>1,907,381</u>	<u>1,788,022</u>	<u>119,359</u>	<u>6.68%</u>
<b>NON-OPERATING REVENUE (EXPENSES)</b>					
State appropriations (less 3% hold back)	362,046	362,046	415,253	(53,207)	(12.81)%
Federal grants	64,059	64,059	45,939	18,120	39.44%
State grants	78,279	78,279	150	78,129	52,086.08%
Other grants	0	0	3,152	(3,152)	(100.00)%
Property taxes	29,580	29,580	22,639	6,942	30.66%
Investment earnings	14,388	14,388	12,888	1,500	11.64%
Gifts	1,680	1,680	1,448	232	16.01%
Gain (loss) on sale of assets	11,650	11,650	0	11,650	0.00%
Total Non-Operating Revenues (Expenses)	<u>561,682</u>	<u>561,682</u>	<u>501,469</u>	<u>60,213</u>	<u>12.01%</u>
<b>CHANGES IN NET POSITION</b>	<u>4,905,565</u>	<u>4,905,565</u>	<u>5,136,512</u>	<u>(230,948)</u>	<u>(4.50)%</u>

### Budget to Actual Revenues 08/31/2020 (17%)



### Budget to Actual Expenses 08/31/2020 (17%)



Three Rivers College  
Statement of Revenues, Expenses and Changes In Net Position  
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited  
August 31, 2020  
Fiscal Year Benchmark: 17%

REVENUES	BUDGET	REVENUES TO DATE		REVENUES TO BE EARNED
		REVENUES TO DATE	%	
NET TUITION AND FEES <i>Tuition, Student Registration Fees, Net of Bad Debt &amp; Scholarship Allowances</i>	10,206,601	5,818,533	57%	4,388,068
STUDENT AID <i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>	207,767	12,206	6%	195,561
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Testing &amp; Assessment, Tinnin Center Operations, License Bureau Rental</i>	2,773,488	829,910	30%	1,943,578
OTHER OPERATING REVENUE <i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>	392,050	193,053	49%	198,997
GOVERNMENTAL APPROPRIATIONS <i>State Aid, State Maint. &amp; Repair</i>	5,179,030	729,810	14%	4,449,220
GRANT REVENUE <i>State Grants, Federal Grants</i>	3,362,102	244,093	7%	3,118,009
NON-OPERATING REVENUE <i>Taxes, Interest Earnings, Gifts</i>	2,691,421	116,575	4%	2,574,846
TRANSFERS IN <i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>	366,988	366,988	100%	0
<b>TOTAL REVENUES</b>	<b>25,179,447</b>	<b>8,311,169</b>	<b>33%</b>	<b>16,868,278</b>

NOTE: We have recognized a total of 33% of budgeted revenues. We have recognized 57% of our budgeted revenues from tuition and fees, comprised of fall 2020 and portions of summer 2020, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget.

EXPENSES	BUDGET	EXPENSES TO DATE		EXPENSES TO BE SPENT
		EXPENSES TO DATE	%	
INSTRUCTION <i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health &amp; Human Services</i>	6,463,789	416,232	6%	6,047,557
ACADEMIC SUPPORT <i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>	1,615,124	250,130	15%	1,364,994
STUDENT SERVICES <i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>	2,973,938	160,124	5%	2,813,814
INSTITUTIONAL SUPPORT <i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>	3,798,524	618,292	16%	3,180,232
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Tinnin Center Operations, Testing &amp; Assessment, License Bureau Rental</i>	2,328,838	390,227	17%	1,938,611
OPERATION & MAINT OF PLANT <i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>	3,655,977	467,153	13%	3,188,824
SCHOLARSHIPS <i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>	530,098	76,244	14%	453,854
GRANT EXPENSE <i>State Grants, Federal Grants</i>	3,624,585	450,176	12%	3,174,409
<b>TOTAL EXPENSES</b>	<b>24,990,873</b>	<b>2,828,578</b>	<b>11%</b>	<b>22,162,295</b>

NOTE: We have obligated 11% of our budgeted expenses at 17% into the fiscal year. August payroll is NOT INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. Budgeted increase in Net Position is a result of awarded funding sources exceeding budget estimates.

<b>CHANGES IN NET POSITION</b>	<b>188,574</b>	<b>5,482,591</b>
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Three Rivers College  
 Capital Budget - Unaudited  
 August 31, 2020  
 Fiscal Year Benchmark: 17%

<b>FUNDING SOURCES</b>	<b>BUDGET</b>	<b>SOURCES TO DATE</b>	<b>SOURCES TO DATE %</b>	<b>SOURCES TO BE EARNED</b>
RESTRICTED				
<i>State appropriations (Crisp)</i>	0	0	0%	0
UNRESTRICTED				
<i>General funds - prior year transfers in (Reserves)</i>	280,000	24,054	9%	255,946
<i>General funds - current year transfers in</i>				0
<b>TOTAL FUNDING SOURCES</b>	<b>280,000</b>	<b>24,054</b>	<b>9%</b>	<b>255,946</b>

<b>USES OF FUNDS</b>	<b>BUDGET</b>	<b>USES TO DATE</b>	<b>USES TO DATE %</b>	<b>USES UNSPENT</b>
<i>Libla Family Sports Complex</i>	60,000	0	0%	60,000
<i>Crisp Technology Center addition and remodel</i>	0	0	0%	0
<i>Westover Administration Building repairs</i>	125,000	7,701	6%	117,299
<i>Landscaping and Lighting</i>	15,000	0	0%	15,000
<i>Tinnin Fine Arts Center refurbish</i>	45,000	8,652	19%	36,348
<i>Fleet vehicles</i>	35,000	0	0%	35,000
<b>TOTAL EXPENSES</b>	<b>280,000</b>	<b>16,353</b>	<b>6%</b>	<b>263,647</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>0</b>	<b>7,701</b>		

**THREE RIVERS COMMUNITY COLLEGE  
CASH IN BANKS**

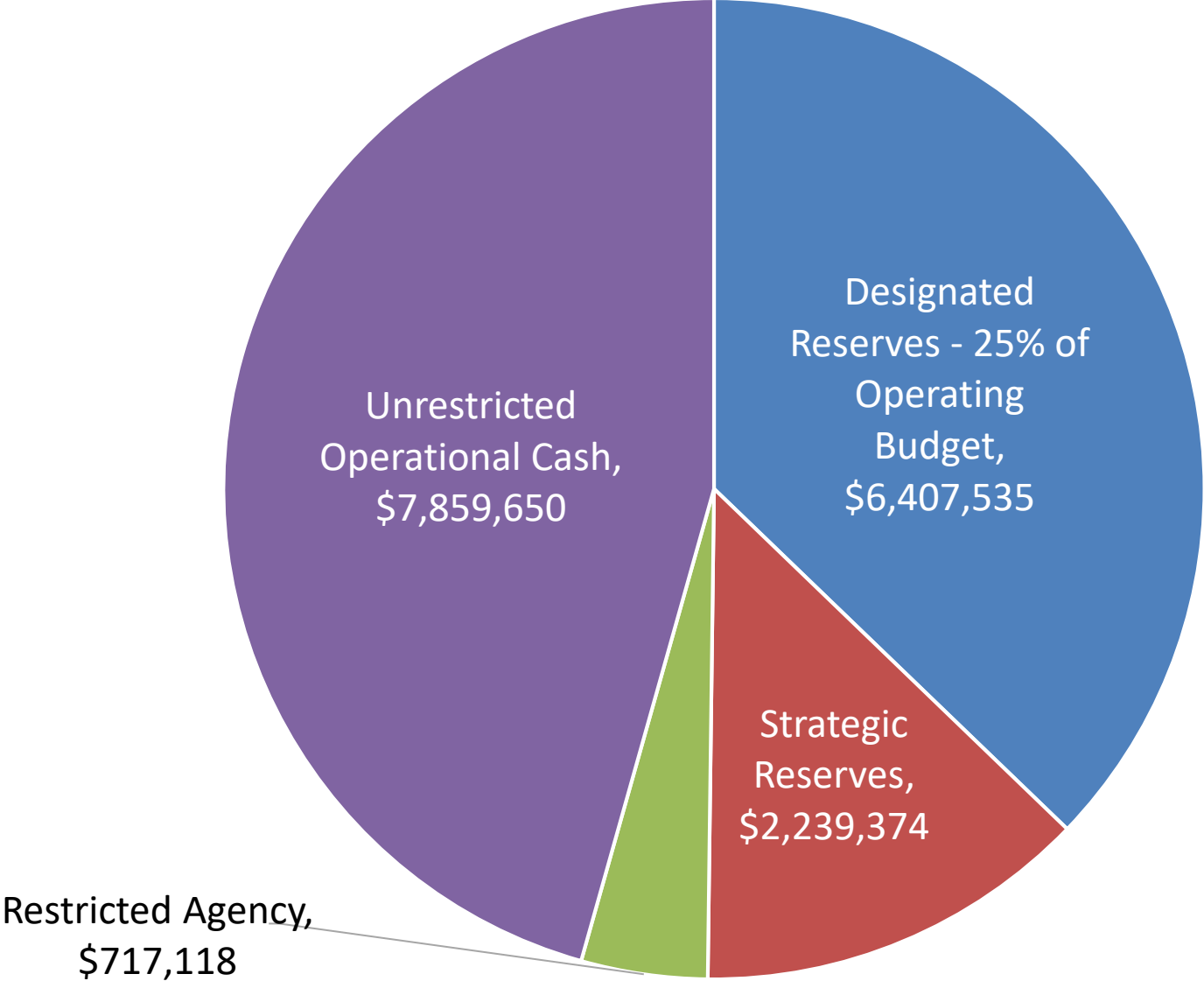
September 1, 2020

	<u>08/03/20</u>	<u>09/01/20</u>
<b>CURRENT FUND</b>		
<i>Cash Funds</i>		
Bookstore	1,800.00	1,800.00
Petty Cash	200.00	200.00
Vending Machines	224.55	224.55
Business Office	1,888.00	1,888.00
<i>Total Cash Funds</i>	4,112.55	4,112.55
<i>General Accounts</i>		
Southern Bank - General Funds	6,007,216.04	7,078,569.28
Southern Bank - Credit Cards	145,400.62	149,460.72
<i>Total General Accounts</i>	6,152,616.66	7,228,030.00
<i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	28,738.52	12,563.06
Federal Clearing Account	2,246,425.02	562.28
Flexible Spending Account	10,000.00	10,012.59
<i>Total Restricted Accounts</i>	2,285,163.54	23,137.93
<b>TOTAL CURRENT FUND</b>	<b>8,441,892.75</b>	<b>7,255,280.48</b>
<b>HOUSING FUND</b>		
<i>General Accounts</i>		
Rivers Ridge Account - Southern Bank	36,559.54	302,184.55
<i>Total General Accounts</i>	36,559.54	302,184.55
<b>TOTAL HOUSING FUND</b>	<b>73,119.08</b>	<b>604,369.10</b>



	<u>08/03/20</u>	<u>09/01/20</u>
<b>PLANT FUND</b>		
<i>General Accounts</i>		
Plant Fund - Southern Bank	3,916,282.52	5,298,788.50
<i>Total Bank Accounts</i>	<u>3,916,282.52</u>	<u>5,298,788.50</u>
<i>Certificates of Deposit</i>		
Bank of Grandin #16126	146,227.35	150,291.36
First Missouri State Bank #22132	109,956.91	109,956.91
Bank of Grandin #17101	1,543,936.28	1,543,936.28
Bank of Grandin #17103	1,543,936.28	1,543,936.28
<i>Total Certificates of Deposit</i>	<u>3,344,056.82</u>	<u>3,348,120.83</u>
<b>TOTAL PLANT FUND</b>	<u><u>7,260,339.34</u></u>	<u><u>8,646,909.33</u></u>
<b>AGENCY FUND</b>		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	368,574.84	386,408.44
<i>Certificates of Deposit</i>		
Restricted CD's & Savings	<u>352,113.37</u>	<u>330,709.56</u>
<b>TOTAL AGENCY FUND</b>	<u><u>720,688.21</u></u>	<u><u>717,118.00</u></u>

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT  
\$17,223,677 AS OF 09/01/2020**



**CERTIFICATES OF DEPOSIT AS OF August 31, 2020**

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
22132	First Missouri State Bank	2.35	11/01/20	12 mths	109,956.91	Contingency
16126	Bank of Grandin	2.00	02/22/21	12 mths	150,291.36	Contingency
17101	Bank of Grandin	1.50	04/01/21	12 mths	1,543,936.28	Contingency
17103	Bank of Grandin	1.50	04/01/21	12 mths	1,543,936.28	Contingency
Total Contingency Fund					<u><u>3,348,120.83</u></u>	

**SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF August 31, 2020**

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
423135367	Regions Bank	0.10	11/18/04	11/18/19	1,106.64	Betty Waldrop
21815	First Midwest Bank of P.B.	1.24	09/22/98	09/22/20	5,000.00	Jerome Burford
423137249	Regions Bank	0.01	05/12/88	10/03/20	2,833.00	Combined Sch
423137256	Regions Bank	0.01	05/12/88	10/03/20	1,024.34	Fred Morrow
24325	First Midwest Bank of P.B.	0.65	10/15/99	10/15/20	10,324.77	Norman Gamblin
21972	First Midwest Bank of P.B.	0.65	10/31/97	10/31/20	1,065.00	Gertrude Cox
23353	First Midwest Bank of P.B.	1.24	11/06/00	11/06/20	4,000.00	Coll. Achievement
21028354	US Bank of Poplar Bluff	0.40	12/03/91	12/03/20	2,310.00	C.T. McDaniel
10369	First Missouri State Bank	1.10	12/05/95	12/05/20	5,000.00	Helvey-Miller
451038849	US Bank of Poplar Bluff	0.40	12/08/99	12/08/20	1,110.00	C.T. McDaniel
2016012160	Commerce Bank	0.25	12/11/91	12/11/20	7,700.00	Bill Vinson
43712	First Midwest Bank of P.B.	0.85	04/27/09	12/14/20	67,447.79	Holder-Rowland
5016847453	Commerce Bank	0.25	12/22/97	12/22/20	10,000.00	Harold Prim
110239662	Southern Bank	1.00	01/05/91	01/05/21	1,412.53	Bulow Mem.
22134	First Midwest Bank of P.B.	0.85	01/08/98	01/08/21	10,000.00	Jerome Burford
352394707389	US Bank of Poplar Bluff	0.25	08/19/88	02/18/21	2,061.55	James Warren
63761112	US Bank of Poplar Bluff	0.25	02/23/89	02/22/21	2,500.00	A. Garner
22246	First Midwest Bank of P.B.	1.05	02/25/98	02/25/21	1,658.87	Missy Braden
21368	First Midwest Bank of P.B.	0.85	03/05/97	03/05/21	5,000.00	Thelma Jackson
63760768	US Bank of Poplar Bluff	1.24	03/06/89	03/05/21	6,468.04	Butler Co Co-op
63760695	US Bank of Poplar Bluff	1.73	04/04/85	04/05/21	1,001.63	Lonnie Davis
9525	First Missouri State Bank	1.10	05/06/93	05/06/21	2,000.00	Carl Wiseman
2012008906	Commerce Bank	0.30	05/11/81	05/11/21	4,526.11	P.C. Hays, Sr.
2016007496	Commerce Bank	0.10	05/14/90	05/14/21	3,835.00	Bill Vinson
25103	First Midwest Bank of P.B.	1.74	05/14/99	05/14/21	5,000.00	Thelma Jackson
21031218	US Bank of Poplar Bluff	0.25	05/15/94	05/15/21	2,192.00	Greg Starnes
21028105	US Bank of Poplar Bluff	0.25	05/22/91	05/22/21	29,782.32	Myrtle Rutland
21028106	US Bank of Poplar Bluff	0.25	05/22/91	05/22/21	20,000.00	Myrtle Rutland
7236	First Missouri State Bank	1.10	05/26/89	05/26/21	16,350.00	Jackie Watson
2016012267	Commerce Bank	0.25	06/04/92	06/04/21	2,350.00	Bill Vinson
5016848212	Commerce Bank	0.25	06/23/98	06/23/21	7,843.17	Louise Spradling
63760632	US Bank of Poplar Bluff	1.54	07/02/89	07/01/21	1,226.80	A. Garner
21030291	US Bank of Poplar Bluff	0.25	07/07/93	07/07/21	1,405.00	Joshua Bowman
2170801	First Midwest Bank of P.B.	0.50	07/11/97	07/30/21	10,925.00	Mabel Swindel

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
21024477	US Bank of Poplar Bluff	0.25	08/22/89	08/22/21	10,000.00	Myrtle Rutland
8036	First Missouri State Bank	0.65	08/23/90	08/23/21	4,000.00	Jackie Watson
1721901	First Midwest Bank of P.B.	0.50	08/25/92	08/25/21	3,000.00	Odd Fellows
110270576	Southern Bank	0.60	08/27/85	08/27/21	5,000.00	Belle Hinrichs
14776	First Missouri State Bank	0.65	08/28/02	08/28/21	5,000.00	Helvey-Miller
2017004259	Commerce Bank	0.30	12/09/89	12/09/21	1,000.00	P.I. Church
423137173	Regions Bank	0.15	12/09/85	12/09/21	5,000.00	Mary Hinrichs
2017004363	Commerce Bank	0.30	03/30/88	03/30/22	10,000.00	Myrtle Corbett
10140	First Midwest Bank of P.B.	1.00	11/06/89	05/06/22	5,000.00	Charlotte Stone
5017843040	Commerce Bank	0.01	05/01/97	05/07/22	2,900.00	Miles Hays
2018004893	Commerce Bank	0.35	04/10/88	05/07/22	3,000.00	Myra C. Hays
2038701	First Midwest Bank of P.B.	0.65	05/16/96	05/16/22	5,000.00	Thelma Jackson
110260320	Southern Bank	0.85	06/02/86	06/02/22	1,000.00	Hulen Spencer
423135383	Regions Bank	1.49	12/04/04	06/04/22	1,650.00	R. Couperus
110274305	Southern Bank	0.90	05/30/86	06/30/22	5,200.00	Mabel Swindel
2019003547	Commerce Bank	0.40	07/08/90	07/08/22	4,000.00	P.C. Hays, Jr.
423137157	Regions Bank	1.24	01/14/85	07/14/22	2,500.00	Dr. Miller
2012008112	Commerce Bank	0.30	08/11/92	08/11/22	1,000.00	Myra C. Hays

Total Agency Fund CD's

\$ 330,709.56

Three Rivers College  
CD Report  
As of August 31, 2020

Investment CDs

**Bank Account Interest Rate**

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	1.50%

**CDs Maturing**

Bank	Certificate Number	Maturity Date	Amount
Bank of Grandin	17002	8/14/2020	1,354,570.40

**Responses**

Bank	US Bank	Bank of Missouri	Commerce Bank	Bank of Grandin	Southern Bank
<b>Contact</b>	Melissa Hosna	Alicia Foust	Margaret Mack	Teresa Hoefler	Angela Medwick
<b>Comment</b>	No bid				
<b>Amount</b>					
<b>3 months</b>					
<b>6 months</b>					
<b>9 months</b>					
<b>1 year</b>		0.51%	0.07%	0.80%	0.75%

**CDs Transferred**

The recommendation was to liquidate and deposit into the plant fund at an interest rate of 1.5%.

Endowment CDs Transferred to Endowment Trust

**CDs Maturing**

Bank	Certificate Number	Endowment	Maturity Date	Amount
<b>Total</b>				-

**THREE RIVERS COMMUNITY COLLEGE**  
**Summary of Checks Issued**  
**Month of AUGUST 2020**

Current Fund:	General Fund - Southern Bank	\$ 1,707,816.00
	Electronic Student Refunds - Higher One	<u>3,763.45</u>
	Total Current Fund	<u>1,711,579.45</u>
Housing Fund:	Rivers Ridge - Southern Bank	87,688.77
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>1,258.47</u>
	Grand Total	<u><u>\$ 1,800,526.69</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 16th day of September 2020.

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

**THREE RIVERS COLLEGE  
BID REPORT  
AS OF SEPTEMBER 9, 2020**

**Fire Science Tractor**

Status:	Open
Open Date:	8/31/2020
Close Date:	9/14/2020
Funding Source:	Enhancement Grant
Bids Submitted:	N/A
Bid Awarded:	N/A

## **September 2020 President's Report**

- Governor Parson Visit
- Shrek The Musical (Sept. 4, 5, 6, 11, 12, 13)
- Run 4 the Arts (Sept. 12)
- Nursing Program Pass Rates
- Community Health Worker Program
- Explore TRC: Virtually
  - Virtual information sessions about TRC programs
    - Political Science & Pre-Law, 9/15
    - Behavioral Health Support, 10/8
    - Early Childhood Development, 10/13
    - AA Communications, 10/20
    - AA Psychology, 10/27
- Upcoming Events
  - Three Rivers College Rodeo – October 15 at 7pm, October 16 at 7pm and October 18 at 3pm – At the Sikeston Jaycees Rodeo Grounds



**A G E N D A**  
**Executive Session**  
**Wednesday, September 16, 2020**

**I. Executive Session**

1. Personnel and any other matters covered by RSMo Section 610.021
2. Real Estate/Property and other matters covered by RSMo Section 610.021.2
3. Legal and other matters covered by RSMo Section 610.021.1

**II. Adjournment**

Consideration of Personnel Action  
Employment of Personnel  
Part-time Director, Kennett

**PERSONNEL DATA SHEET**

\_\_\_\_\_ Administrative Officer

X  Professional Staff

\_\_\_\_\_ Faculty

\_\_\_\_\_ Support Staff

\_\_\_\_\_ Federal Program: \_\_\_\_\_

\_\_\_\_\_ Special Program \_\_\_\_\_

NAME:  Kathy Ballard

POSITION TITLE:  Part-time Director, Kennett

SALARY:  \$59.22/hour

FULL-TIME \_\_\_\_\_ PART-TIME:  X

9 months \_\_\_\_\_ 10 months \_\_\_\_\_ 11 months \_\_\_\_\_ 12 months  X

Other:  subject to 550/50% salary limits of PSRS

STARTING DATE:  August 10, 2020

QUALIFICATIONS:

Degree

BSE

MS

Ed. Institution

Arkansas State University  
State University, AR

The University of Tennessee  
Knoxville, TN

Major

Elementary Education  
Early Childhood

Human Resource Development

EXPERIENCE

<u> 08/1998 – 06/2020 </u>	<u> Three Rivers College </u>	<u> Director, Kennett; Director </u>
	<u> Poplar Bluff, MO </u>	<u> Student Services Specialist/ </u>
		<u> Coordinator, Disability Svcs.; </u>
		<u> Director, Career &amp; Technical </u>
		<u> Advising; Director, Placement </u>
		<u> &amp; Career Advising </u>

(09/16/2020)

## **CONSIDERATION OF PERSONNEL ACTION**

Transfer of Position

Technology & Computer Services/Project Specialist to Library Technology Coordinator

## **BACKGROUND INFORMATION**

### **HISTORY**

With the transfer of positions within the Technology & Computer Services department, the need for a change in schedule of operations became necessary. To best meet the needs of the individuals and department, Mr. Nicholas Libla has requested the transfer of position to Library Technology Coordinator. This transfer was voluntary. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Nicholas Libla to this position. Mr. Libla will assume the duties, effective August 16, 2020.

## **FINANCIAL IMPLICATIONS**

This is a twelve-month, non-exempt staff position.

## **ADMINISTRATIVE RECOMMENDATION**

Approve the internal transfer of Nicholas Libla.

(09/16/2020)

## **CONSIDERATION OF PERSONNEL ACTION**

Transfer of Position

Library Technology Coordinator to Technology & Computer Services/Project Specialist

## **BACKGROUND INFORMATION**

### **HISTORY**

With the transfer of positions within the Technology & Computer Services department, the need for a change in schedule of operations became necessary. To best meet the needs of the individuals and department, Mr. Pickens has requested the transfer of position to Technology & Computer Services/Project Specialist. This transfer was voluntary. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Derek Pickens to this position. Mr. Pickens will assume the duties, effective August 16, 2020.

## **FINANCIAL IMPLICATIONS**

This is a twelve-month, non-exempt staff position.

## **ADMINISTRATIVE RECOMMENDATION**

Approve the internal transfer of Derek Pickens.

(09/16/2020)

# UPCOMING EVENTS

**Explore TRC, Virtually:** These informative sessions, held virtually via Zoom, educate attendees on the featured program, transfer paths, and career opportunities. Attendees can ask questions and get answers about the programs, enrollment, registration, financial aid, and more.

- **Agriculture & Forestry:** September 28, 7 p.m.
- **Behavioral Health Support:** October 8, 7 p.m.
- **Early Childhood Development:** October 13, 7 p.m.
- **Communications:** October 20, 7 p.m.

**TRC Championship College Rodeo:** Named 2019-2020 Rodeo of the Year by the National Intercollegiate Rodeo Association's Ozark Region, Three Rivers and the Sikeston Jaycees will host this rodeo October 15-17 at the Art Saunders Arena at the Sikeston Jaycee Bootheel Rodeo Grounds, 1308 N. Ingram Road in Sikeston. Gates will open one hour before start times, which are 7 p.m. on October 15 and 16, and 3 p.m. on October 17. Tickets are \$10 for adults, \$5 for children ages 4-12, free for ages 3 and younger, and \$5 with a TRC ID. The rodeo will feature top competitors from 15 college rodeo teams and will include bull riding, bareback bronc riding, barrel racing, saddle bronc riding, steer wrestling, goat tying, and various roping competitions. Following the rodeo on October 15 there will be a slack competition and again at 9 a.m. on October 16. This event is free. At each performance, there will be a calf scramble for kids ages 5-12. From 2-6 p.m. on October 17 the Lazy L Safari Petting Zoo sponsored by GoSEMO Fiber will be open for little cowboys and cowgirls to enjoy. Advance tickets can be purchased at the Poplar Bluff Area Chamber of Commerce, Sikeston Regional Chamber of Commerce, and Three Rivers College's Office of Student Accounts in Poplar Bluff. They will be sold at the rodeo grounds each day beginning one-hour prior. The sponsors for this year's rodeo are Sterling Pharmacy, Sikeston Convalescent Center, and Farm Credit Southeast Missouri.

For the most current information on upcoming events, view the College Calendar at [www.trcc.edu](http://www.trcc.edu).



**THREE RIVERS COLLEGE**

29 of 30  
09/10/2020

## **DAR Headlines August 13 – September 9**

August 13: Lidge gets birthday surprise in form of TRC scholarship (women's basketball)

August 14: Melton relies on gut, chooses 3R (women's basketball)

August 15: Campus seen for first time (move in day/sports)

August 18: Bags packed, masks on: In person classes start at Three Rivers College

August 19: Catching up with Anthony Beane: Coaching roots began as player at Bernie, Three Rivers

August 20: TRC tax rate to remain unchanged

August 22: Three Rivers College awarded \$1.6 million to fund ACHIEVE program

September 3: Fairy tale creatures come to life in Shrek The Musical

September 8: TRC Patrons of Arts series may face long delay

September 9: Parson talks COVID progress during visit