

- 11:00 a.m. Three Rivers Board of Trustees Luncheon, Employee Lounge, Westover Admin Building  
12:00 p.m. Three Rivers Board of Trustees Meeting, Board Room, Westover Admin Building

**A G E N D A**  
**REGULAR SESSION**  
**Wednesday, September 15, 2021**  
**12:00 p.m.**

- I. Invocation and Pledge of Allegiance**
- II. Approval of Agenda**
  1. Consideration and Approval of Agenda
  2. Consideration and Approval of the Tax Levy Meeting
  3. Consideration and Approval of Minutes of the August Board Meeting
- III. Consideration of College Financial Report**
  1. Statement of Revenues, Expenses, and Changes in Net Assets
    - a) Monthly Financial Statements
    - b) Budget to Actual Financial Statements
  2. Cash in Bank
  3. Certificates of Deposits
  4. Checks Issued
  5. Bid Report
- IV. President's Report**
- V. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)
- VI. Items for Consideration, Discussion, and Vote**
- VII. Consideration and Approval of all Personnel Actions and Associated Documents**
  1. Acceptance of Employment
    1. Kayla Clements – Recruitment/Retention Specialist
  2. Transfer of Position
    1. Edie Dilbeck – Executive Assistant to the CAO/Dean of Instruction to the Executive Assistant to the President
  3. Retirement
  4. Resignation
    1. Braelin Aldridge – Admissions Recruiter

\*Representatives of the news media may obtain copies of this Agenda by contacting Janine Heath, Executive Assistant to the President, 573-840-9698

### **3. Recent Newspaper Articles**

#### **IX. FY22 Board of Trustees Meeting Dates**

- **Wednesday, October 20, 2021**
- **Wednesday, November 17, 2021**
- **Wednesday, January 19, 2022**
- **Wednesday, February 16, 2022**
- **Tuesday, March 15, 2022**
- **Wednesday, April 20, 2022**
- **Wednesday, May 18, 2022**
- **Wednesday, June 22, 2022**

#### **X. Adjournment**

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**BOARD OF TRUSTEES  
THREE RIVERS COMMUNITY COLLEGE  
TAX LEVY RATE MEETING  
AUGUST 25, 2021**

The special meeting of the Board of Trustees was held in the Board Room, Westover Administration Building at the college in Poplar Bluff, Missouri, on Wednesday, August 25, 2021, at 12:00 p.m.

**AUGUST 25, 2021**

Those present included: Trustees: Gary Featherston, chairman, Chris Williams, vice-chairman; Eric Schalk, secretary; Darren Garrison, treasurer; Dr. Tim Hager, member(absent); Dr. Amber Richardson, member, and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; and Janine Heath, recording secretary.

**ATTENDANCE**

There were no members of the public in attendance to present views or discussion on the tax rate.

Chairman Featherston announced that the purpose of the meeting was to set the rate of taxation to be established for the Three Rivers Community College District for calendar year 2021. The recommended rate reflects a decrease in the taxation rate.

**PURPOSE OF CALLED MEETING**

Trustee Schalk moved (1) The rate of taxation for the calendar year 2021 be set at point two three three zero, (0.2330), as recommended by the State Auditor, on each one hundred dollars of assessed valuation of property within the college taxing district; and that (2) Certification of same be forwarded to the county officials at the appropriate time.

**ESTABLISHMENT OF TAX LEVY FOR CALENDAR YEAR 2021**

The motion was seconded by Trustee Williams and the board was polled: Trustee Richardson, yes; Trustee Hager, (absent); Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

There being no further business, the board unanimously approved to adjourn the meeting at 12:02 p.m. on a motion by Trustee Schalk and a second by Trustee Garrison.

**ADJOURNMENT**

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CHAIRMAN

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APPROVAL DATE

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SECRETARY

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APPROVAL DATE

**BOARD OF TRUSTEES  
THREE RIVERS COLLEGE  
August 25, 2021**

The regular meeting of the Board of Trustees began at 12:05 p.m. on Wednesday, August 25, 2021.

Those present included: Trustees: Gary Featherston, chair; Chris Williams, vice-chair; Eric Schalk, secretary; Darren Garrison, treasurer; Dr. Tim Hager, member, (absent); Dr. Amber Richardson, member; and college administrators: Dr. Wesley Payne, president; Mark Richardson, College Attorney; Janine Heath, recording secretary.

Trustee Garrison delivered the invocation.

Trustee Schalk made a motion to approve the agenda. On a second by Trustee Garrison, the motion passed unanimously.

Trustee Garrison made the motion to approve the June Board Meeting Minutes. With a second by Trustee Williams, the motion passed unanimously.

Charlotte reviewed the Budget to Actuals as of the end of June 2021. The unaudited results at the end of FY21 reflected a positive change in Net Position of \$3.9 million dollars. This increase is a result of awarded funding sources exceeding budget estimates.

Budget amendments were presented which were primarily items that had not been finalized in time for the budget presentation due to waiting for other agencies to get information to the college.

Trustee Garrison made the motion to accept the financial report as presented and to approve the budget amendments as presented. With a second by Trustee Richardson, the motion passed unanimously.

Dr. Payne presented:

Very close to the end of construction at the ball fields. The road and parking lots are all that are left and should be finished in a couple of weeks.

Brian Bess, Jeff Null and Alex Wiggs joined the meeting

**CALL TO ORDER**

**ATTENDANCE**

**INVOCATION**

**APPROVAL OF BOARD  
MEETING AGENDA**

**APPROVAL OF THE JUNE  
BOARD MEETING MINUTES**

**FINANCIAL REPORT AND  
ANNUAL AUDIT COMPANY  
SELECTION**

**PRESIDENT'S REPORT**

**CONSTRUCTION UPDATE**

**STUDENT ATHLETES**

along with several of the athletes. 17 of our student athletes made the NJCAA All-Academic team. 7 softball athletes, 2 Lady Raiders, and 8 baseball athletes were honored. In order to make any of the teams, the grade point had to be above a 3.6. 2 of the athletes made the 1<sup>st</sup> team which requires a 4.0 grade point average. Congrats to all.

- 1<sup>st</sup> Team
  - Morgan Shockley – Softball
  - Chad Donze – Baseball
- 2<sup>nd</sup> Team
  - Fayth Rakes – Softball
  - Gracie Thomas – Softball
  - Cameran Martin – Lady Raiders Basketball
  - Brian Fischer – Baseball
  - Kieren Hall – Baseball
  - Tyler Harre – Baseball
  - Sam Pierce – Baseball
- 3<sup>rd</sup> Team
  - Anna Besand – Softball
  - Makayla Bryant – Softball
  - Jennifer Morey – Softball
  - Kenlee McAuliffe – Softball
  - Ahniya Melton – Lady Raiders Basketball
  - Zachary Haygood – Baseball
  - Tucker Hughes – Baseball
  - Yancy Kolten Poorman - Baseball

Dr. Maribeth Payne updated the board on the recent HLC visit to the External Locations. The reviewer visited our Dexter and Kennett locations. The review was excellent, reporting no concerns.

We conducted our Annual Adjunct Day on August 6 in the Tinnin Center. This is the training day for our adjuncts. There was a Zoom meeting set up for Monday, August 9 for those adjuncts that were not available to meet in person.

Fall Convocation was on August 9. Dr. Payne reviewed the Strategic Plan and updated the staff on the summer projects. Years of Service was recognized for several of our faculty and staff.

The TRET Board of Directors participated in Convocation by providing a treat in the afternoon. The Ice Cream truck was available between 2 and 4.

## **ACADEMIC ALL-AMERICANS**

## **HLC EXTERNAL LOCATIONS VISIT**

## **ADJUNCT DAY**

## **CONVOCATION**

## **ICE CREAM TRUCK COURTESY OF TRET**

The first day of fall semester was August 16. Students returned and were pleased to find the return of the Ice Cream truck as a treat for them.

We have a record number of sponsors for our Patrons of the Arts season this year. The crowd was entertained by a group of local artists. The event was a success.

- Athletic Campus Beautification Day – August 29
- Watercolors by Paul Jackson – August 29
- International Overdose Awareness Day – August 31, 2021
- Labor Day – College Closed – September 6
- Let Us Share Our Stories – September 10
- Run 4 the Arts – September 11
- Out of the Darkness Walk – September 11
- Meet the Raiders – September 13
- Dexter Trivia Night – September 14
- Club Rush – September 15
- POTA – Jeff & Sheri Easter – September 16
- Alumni Awards – Due by September 24

Trustee Garrison made the motion to enter into executive session at 12:26 p.m. With a second by Trustee Richardson, the board was polled as follows: Trustee Richardson, yes; Trustee Hager, (absent); Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

During the fiscal year the College will work to complete several projects to improve the facilities and to address specific COVID-19 mitigation projects involving minor remodeling of spaces. To facilitate this process the College published a bid requesting requests for qualifications to seek a construction partner to complete the work. Sides Construction was the sole bidder.

Trustee Williams made the motion to accept Sides Construction's proposal. With a second by Trustee Richardson, the board was polled as follows: Trustee Richardson, yes; Trustee Hager, (absent); Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes;

## **FIRST DAY OF CLASSES**

## **PATRONS SEASON KICKOFF EVENT**

## **UP-COMING EVENTS**

## **EXECUTIVE SESSION**

## **ITEMS FOR CONSIDERATION, DISCUSSION, AND VOTE**

## **CONSIDERATION AND APPROVAL OF CONSTRUCTION CONTRACT FOR FY22 PROJECTS**

Trustee Featherston, yes.

Trustee Garrison made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Richardson the board was polled as follows: Trustee Richardson, yes; Trustee Hager, (absent); Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

There being no further business, Trustee Richardson made the motion to adjourn the meeting at 2:19 p.m. and with a second by Trustee Garrison, the motion passed unanimously.

**CONSIDERATION AND  
APPROVAL OF ALL  
PERSONNEL ACTION AND  
ASSOCIATED DOCUMENTS**

**ADJOURNMENT**

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CHAIRMAN

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APPROVAL DATE

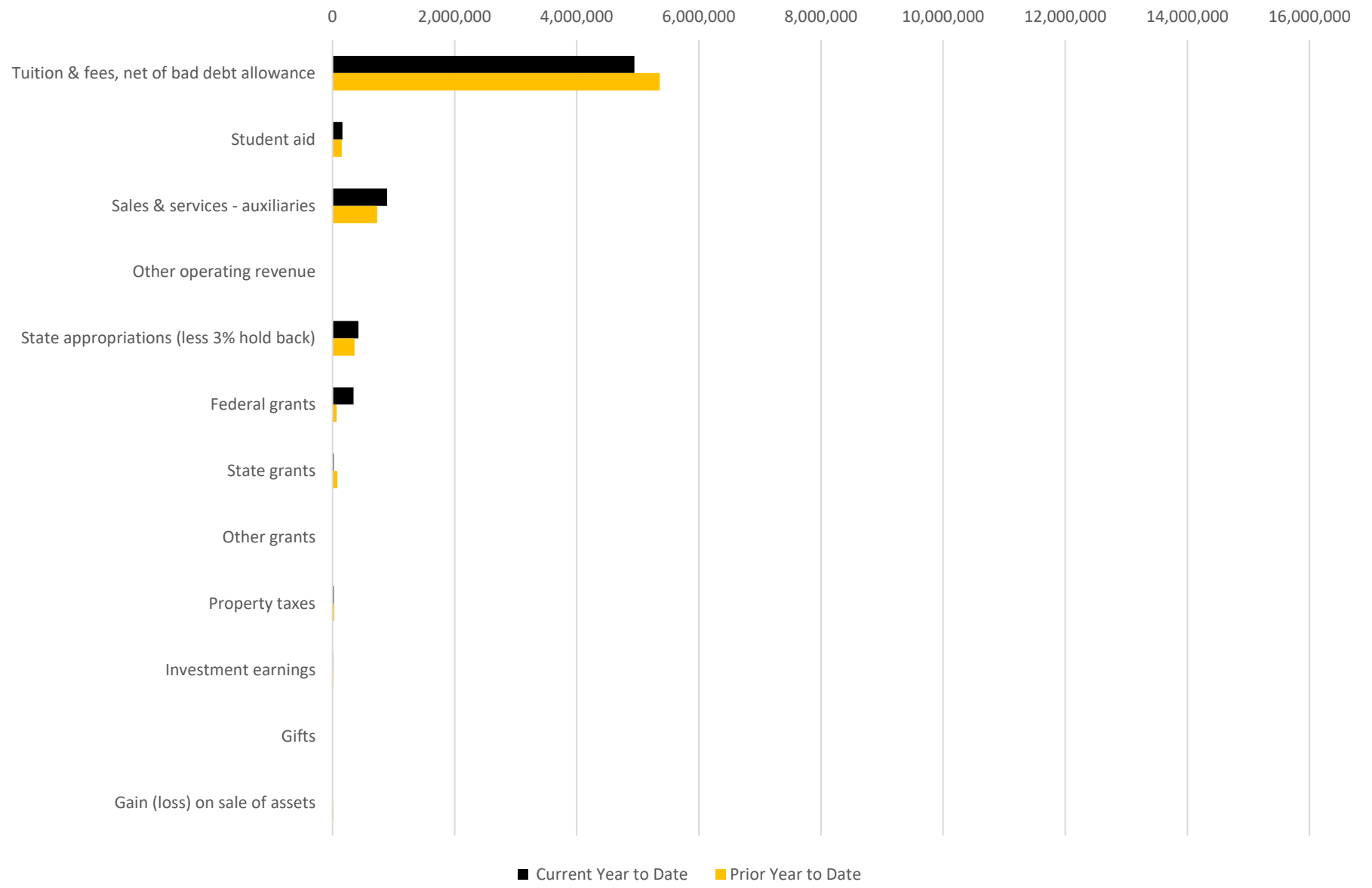
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SECRETARY

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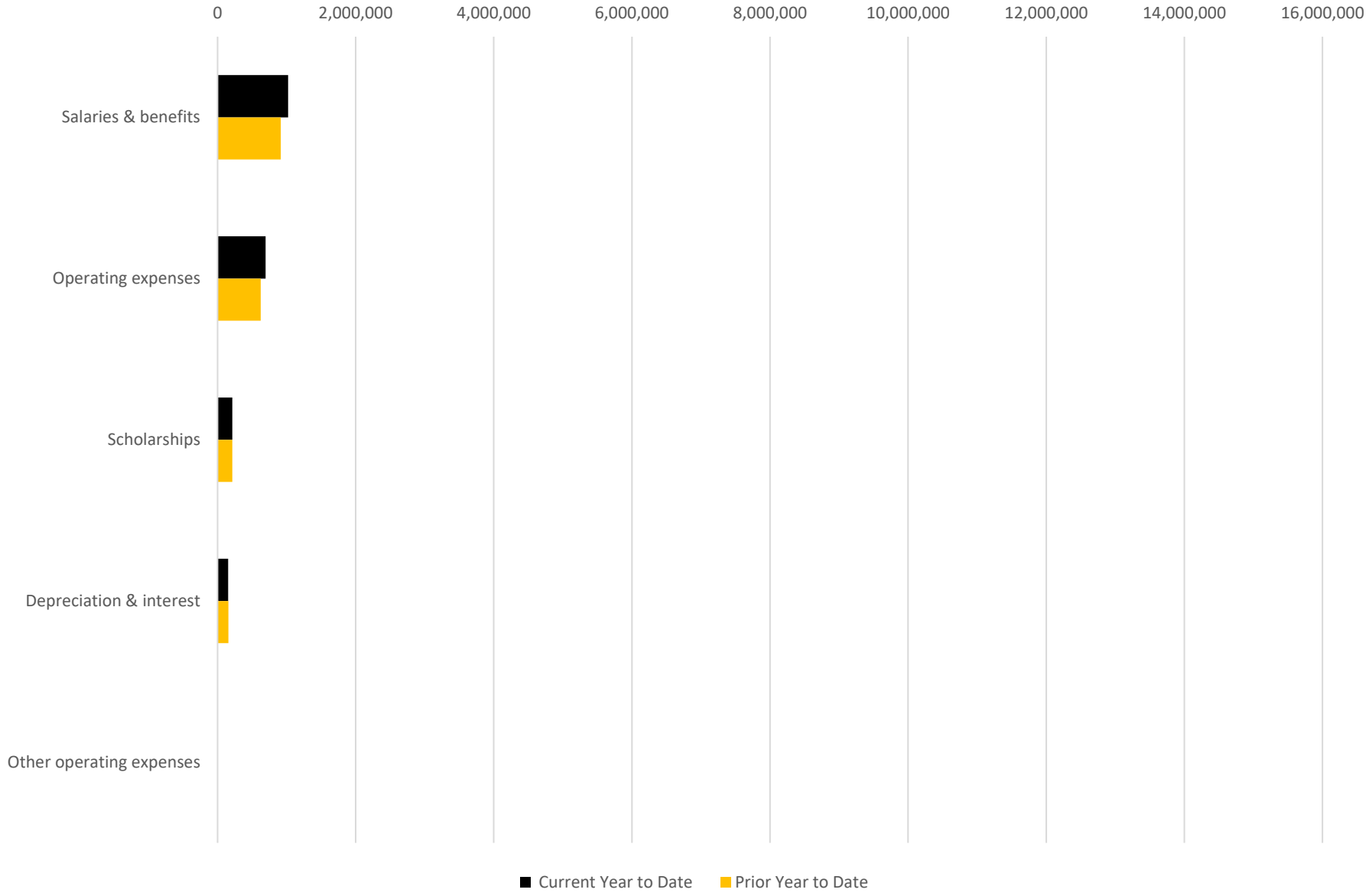
APPROVAL DATE

### YTD Comparison to Previous Year 07/31/2021





YTD Comparison to Previous Year  
07/31/2021



YTD Comparison to Previous Year  
07/31/2021

0 2,000,000 4,000,000 6,000,000 8,000,000 10,000,000 12,000,000 14,000,000 16,000,000

CHANGES IN NET POSITION



■ Current Year to Date ■ Prior Year to Date

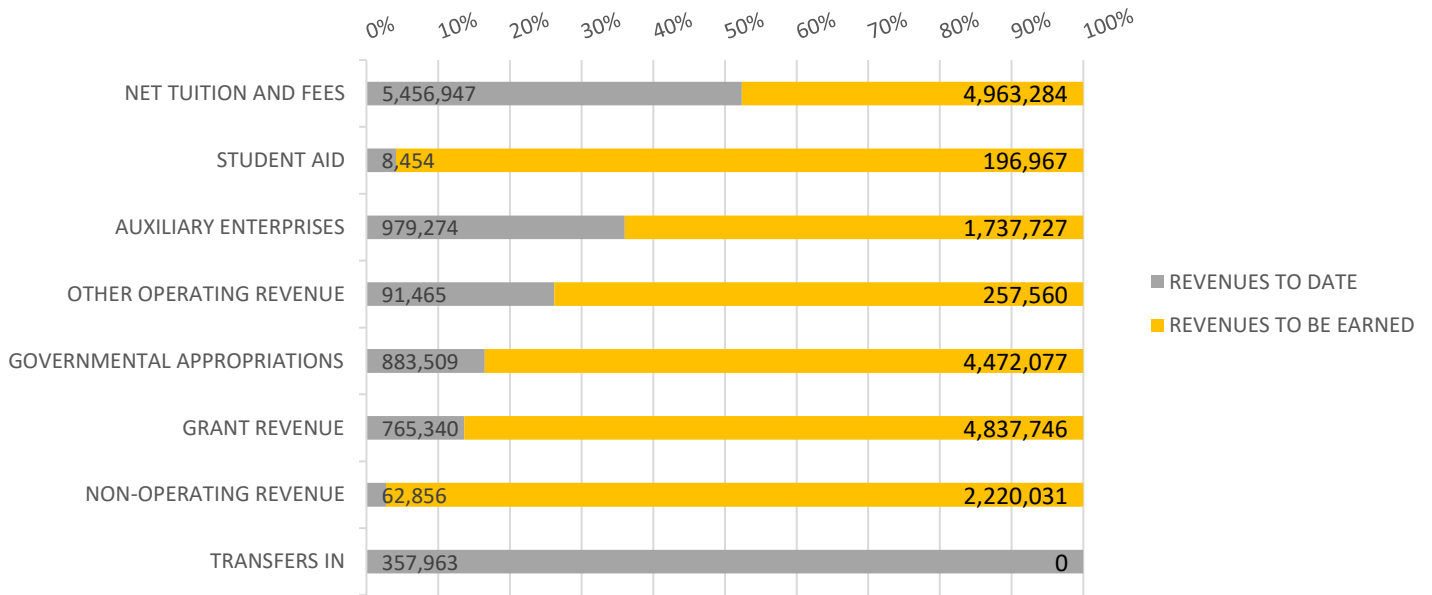
Three Rivers College  
Statement of Net Position  
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited  
July 31, 2021

<b>ASSETS AND DEFERRED OUTFLOWS</b>		<b>LIABILITIES, DEFERRED INFLOWS AND NET POSITION</b>	
<b>CURRENT ASSETS</b>		<b>CURRENT LIABILITIES</b>	
Cash & Cash Equivalents	16,237,557	Accounts Payable	523,442
Student Account Receivables, net	7,440,748	Accrued Vacation	295,914
Property Tax Receivable	82,738	Student Deposits	2,381,384
Other Receivables	9,430,380	Deferred Tuition & Fees	49,254
Investments	0	Scholarships	(229)
Inventory	76,907	<b>Total Current Liabilities</b>	<b>3,249,764</b>
Prepaid Expenses	286,431		
<b>Total Current Assets</b>	<b>33,554,760</b>	<b>NON-CURRENT LIABILITIES</b>	
<b>NON-CURRENT ASSETS</b>		Retirement Incentive Payable	0
Land	5,490,786	Other Post Employment Benefits	17,059,162
Capital assets	74,183,853	Bonds, Notes and Leases Payable	15,424,981
Plus: Current year additions to capital assets	99020.29	Accrued Interest	127,156
Accumulated Depreciation	(33,809,350)	Agency	375,512
Unamortized Bond Issue Costs	0	<b>Total Non-Current Liabilities</b>	<b>32,986,811</b>
<b>Total Non-Current Assets</b>	<b>45,964,310</b>	<b>Total Liabilities</b>	<b>36,236,574</b>
<b>DEFERRED OUTFLOWS</b>	<b>5,677,372</b>	<b>DEFERRED INFLOWS</b>	<b>10,220,641</b>
		<b>NET POSITION</b>	
		Beginning Balance	33,987,984
		Changes in Net Position	4,751,242
		<b>Total Net Position</b>	<b>38,739,225</b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	<b>85,196,441</b>	<b>TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION</b>	<b>85,196,441</b>

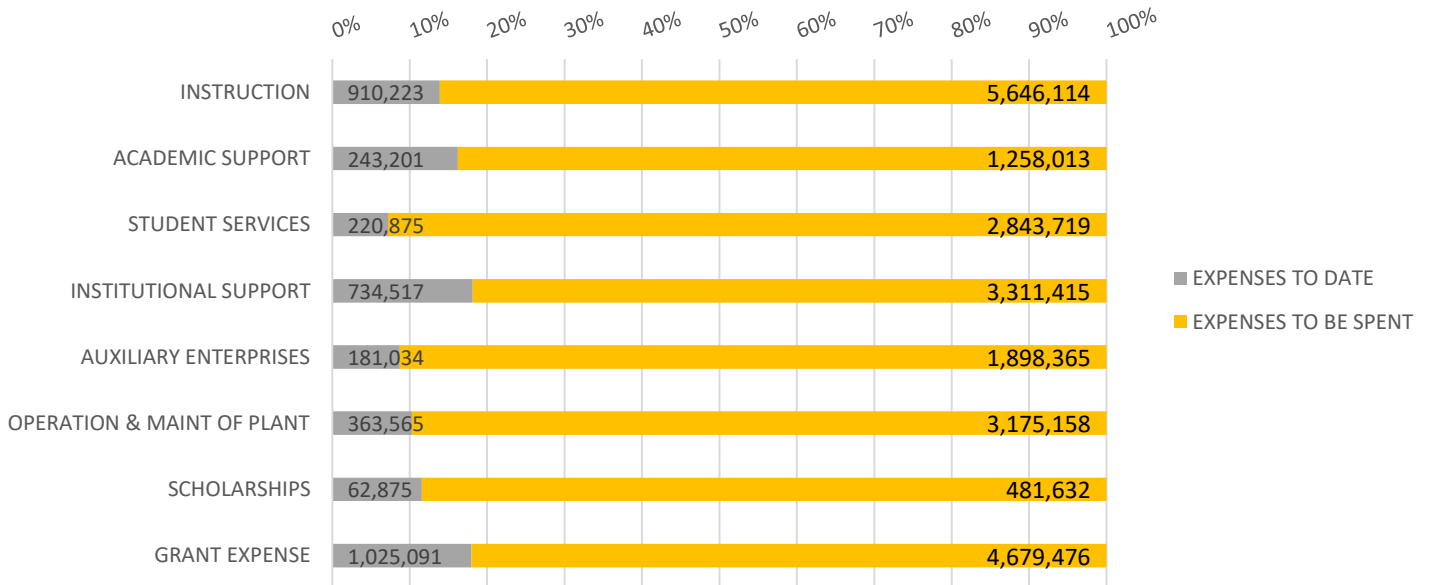
Three Rivers College  
Statement of Revenues, Expenses and Changes in Net Position  
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited  
July 31, 2021

	July	Current Year to Date	Prior Year to Date	\$ Change	% Change
<b>OPERATING REVENUE</b>					
Tuition & fees, net of bad debt allowance	4,943,658	4,943,658	5,361,490	(417,832)	(7.79)%
Student aid	164,414	164,414	152,416	11,998	7.87%
Sales & services - auxiliaries	893,225	893,225	732,802	160,423	21.89%
Other operating revenue	3,181	3,181	4,904	(1,722)	(35.12)%
Total Operating Revenue	<u>6,004,478</u>	<u>6,004,478</u>	<u>6,251,611</u>	<u>(247,133)</u>	<u>(3.95)%</u>
<b>OPERATING EXPENSES</b>					
Salaries & benefits	1,021,549	1,021,549	915,788	105,761	11.55%
Operating expenses	694,595	694,595	624,572	70,023	11.21%
Capital equipment	99,020	99,020	11,068	87,953	794.68%
Less: Transfer to capital assets	(99,020)	(99,020)	(11,068)	(87,953)	794.68%
Scholarships	212,485	212,485	213,255	(771)	(0.36)%
Depreciation & interest	152,114	152,114	155,870	(3,756)	(2.41)%
Other operating expenses	0	0	0	0	0.00%
Total Operating Expenses	<u>2,080,743</u>	<u>2,080,743</u>	<u>1,909,485</u>	<u>171,258</u>	<u>8.97%</u>
<b>NON-OPERATING REVENUE (EXPENSES)</b>					
State appropriations (less 3% hold back)	425,628	425,628	362,046	63,582	17.56%
Federal grants	344,345	344,345	65,783	278,562	423.46%
State grants	21,923	21,923	78,279	(56,356)	(71.99)%
Other grants	0	0	0	0	0.00%
Property taxes	22,115	22,115	29,580	(7,465)	(25.24)%
Investment earnings	8,109	8,109	14,388	(6,279)	(43.64)%
Gifts	5,387	5,387	1,680	3,707	220.65%
Gain (loss) on sale of assets	0	0	11,650	(11,650)	(100.00)%
Total Non-Operating Revenues (Expenses)	<u>827,507</u>	<u>827,507</u>	<u>563,406</u>	<u>264,100</u>	<u>46.88%</u>
<b>CHANGES IN NET POSITION</b>	<u><u>4,751,242</u></u>	<u><u>4,751,242</u></u>	<u><u>4,905,532</u></u>	<u><u>(154,291)</u></u>	<u><u>(3.15)%</u></u>

### Budget to Actual Revenues 08/31/2021 (17%)



### Budget to Actual Expenses 08/31/2021 (17%)



Three Rivers College  
Statement of Revenues, Expenses and Changes In Net Position  
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited  
August 31, 2021  
Fiscal Year Benchmark: 17%

REVENUES	BUDGET	REVENUES TO DATE	REVENUES TO DATE %	REVENUES TO BE EARNED
NET TUITION AND FEES <i>Tuition, Student Registration Fees, Net of Bad Debt &amp; Scholarship Allowances</i>	10,420,231	5,456,947	52%	4,963,284
STUDENT AID <i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>	205,421	8,454	4%	196,967
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Testing &amp; Assessment, Tinnin Center Operations, License Bureau Rental</i>	2,717,001	979,274	36%	1,737,727
OTHER OPERATING REVENUE <i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>	349,025	91,465	26%	257,560
GOVERNMENTAL APPROPRIATIONS <i>State Aid, State Maint. &amp; Repair</i>	5,355,586	883,509	16%	4,472,077
GRANT REVENUE <i>State Grants, Federal Grants</i>	5,603,085	765,340	14%	4,837,746
NON-OPERATING REVENUE <i>Taxes, Interest Earnings, Gifts</i>	2,282,887	62,856	3%	2,220,031
TRANSFERS IN <i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>	357,963	357,963	100%	0
<b>TOTAL REVENUES</b>	<b>27,291,199</b>	<b>8,605,807</b>	<b>32%</b>	<b>18,685,392</b>

NOTE: We have recognized 32% of budgeted revenues. We have recognized 52% of our budgeted revenues from tuition and fees, comprised of portions of summer and fall 2021, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget.

EXPENSES	BUDGET	EXPENSES TO DATE	EXPENSES TO DATE %	EXPENSES TO BE SPENT
INSTRUCTION <i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health &amp; Human Services</i>	6,556,337	910,223	14%	5,646,114
ACADEMIC SUPPORT <i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>	1,501,214	243,201	16%	1,258,013
STUDENT SERVICES <i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>	3,064,594	220,875	7%	2,843,719
INSTITUTIONAL SUPPORT <i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>	4,045,932	734,517	18%	3,311,415
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Tinnin Center Operations, Testing &amp; Assessment, License Bureau Rental</i>	2,079,399	181,034	9%	1,898,365
OPERATION & MAINT OF PLANT <i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>	3,538,723	363,565	10%	3,175,158
SCHOLARSHIPS <i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>	544,507	62,875	12%	481,632
GRANT EXPENSE <i>State Grants, Federal Grants</i>	5,704,567	1,025,091	18%	4,679,476
<b>TOTAL EXPENSES</b>	<b>27,035,273</b>	<b>3,741,382</b>	<b>14%</b>	<b>23,293,891</b>

NOTE: We have obligated 14% of our budgeted expenses at 17% into the fiscal year. August payroll is INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. Budgeted increase in Net Position is a result of awarded funding sources exceeding budget estimates.

<b>CHANGES IN NET POSITION</b>	<b>255,926</b>	<b>4,864,425</b>
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Three Rivers College  
 Capital Budget - Unaudited  
 August 31, 2021  
 Fiscal Year Benchmark: 17%

	FUNDING SOURCES		SOURCES TO DATE		SOURCES TO BE EARNED
			BUDGET	%	
RESTRICTED					
<i>State appropriations (Crisp)</i>	0	0	0%	0	
UNRESTRICTED					
<i>General funds - prior year transfers in (Reserves)</i>	1,075,510	192,469	18%	883,041	
<i>General funds - current year transfers in</i>			0%	0	
<b>TOTAL FUNDING SOURCES</b>	<b>1,075,510</b>	<b>192,469</b>	<b>18%</b>	<b>883,041</b>	

	USES OF FUNDS		USES TO DATE		USES UNSPENT
			BUDGET	%	
<i>Sikeston Location roof</i>	240,000	0	0%	240,000	
<i>Westwood Event Center upgrades</i>	210,531	0	0%	210,531	
<i>Libla Family Sports Complex</i>	160,000	0	0%	160,000	
<i>Westover Administration Building repairs</i>	140,000	8,397	6%	131,603	
<i>Landscaping, Lighting and other land improvements</i>	60,000	5,930	10%	54,070	
<i>Tinnin Fine Arts Center refurbish</i>	65,500	3,004	5%	62,496	
<i>Ballfield improvements</i>	164,479	175,138	106%	(10,659)	
<i>Fleet vehicles</i>	35,000	0	0%	35,000	
<b>TOTAL EXPENSES</b>	<b>1,075,510</b>	<b>192,469</b>	<b>18%</b>	<b>883,041</b>	
<b>NET SURPLUS (DEFICIT)</b>	<b>0</b>	<b>0</b>			

**THREE RIVERS COMMUNITY COLLEGE  
CASH IN BANKS**

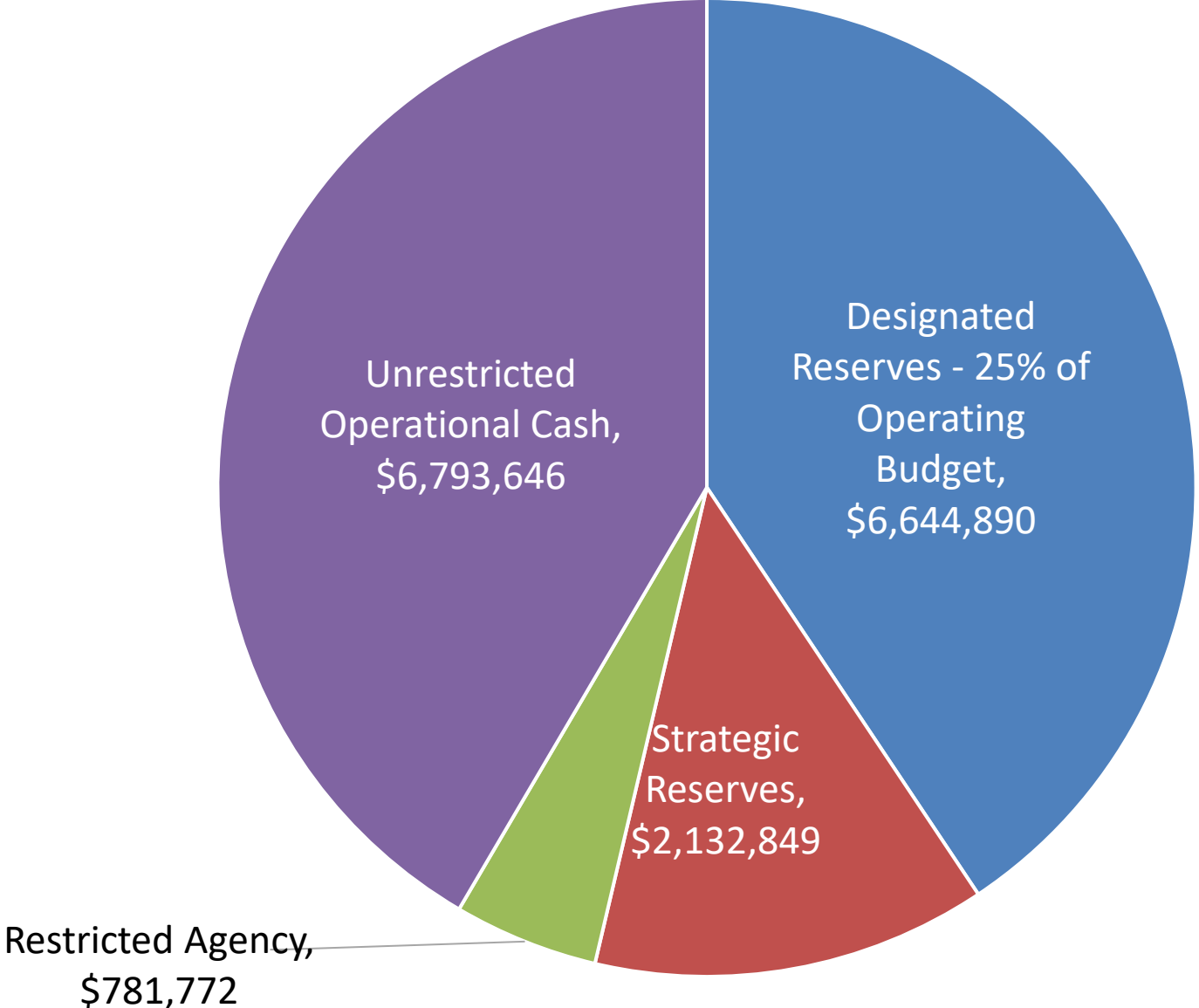
September 2, 2021

	<u>08/02/21</u>	<u>09/02/21</u>
<b>CURRENT FUND</b>		
<i>Cash Funds</i>		
Bookstore	1,800.00	1,800.00
Petty Cash	200.00	200.00
Vending Machines	224.55	224.55
Business Office	1,888.00	1,888.00
<i>Total Cash Funds</i>	<u>4,112.55</u>	<u>4,112.55</u>
<i>General Accounts</i>		
Southern Bank - General Funds	6,768,383.18	6,186,117.77
Southern Bank - Credit Cards	112,341.62	147,361.13
<i>Total General Accounts</i>	<u>6,880,724.80</u>	<u>6,333,478.90</u>
<i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	21,754.66	14,446.94
Federal Clearing Account	-	73,130.79
Flexible Spending Account	10,000.00	10,000.00
<i>Total Restricted Accounts</i>	<u>31,754.66</u>	<u>97,577.73</u>
<b>TOTAL CURRENT FUND</b>	<u><u>6,916,592.01</u></u>	<u><u>6,435,169.18</u></u>
 <b>HOUSING FUND</b>		
<i>General Accounts</i>		
Rivers Ridge Account - Southern Bank	194,069.76	179,238.65
<i>Total General Accounts</i>	<u>194,069.76</u>	<u>179,238.65</u>
<b>TOTAL HOUSING FUND</b>	<u><u>388,139.52</u></u>	<u><u>358,477.30</u></u>



	<u>08/02/21</u>	<u>09/02/21</u>
<b>PLANT FUND</b>		
<i>General Accounts</i>		
Plant Fund - Southern Bank	<u>8,773,778.82</u>	<u>8,777,738.84</u>
<i>Total Bank Accounts</i>	<u>8,773,778.82</u>	<u>8,777,738.84</u>
<i>Certificates of Deposit</i>		
	-	-
	-	-
<i>Total Certificates of Deposit</i>	<u>-</u>	<u>-</u>
<b>TOTAL PLANT FUND</b>	<u><u>8,773,778.82</u></u>	<u><u>8,777,738.84</u></u>
<b>AGENCY FUND</b>		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	441,270.50	460,012.42
<i>Certificates of Deposit</i>		
Restricted CD's & Savings	<u>321,759.75</u>	<u>321,759.75</u>
<b>TOTAL AGENCY FUND</b>	<u><u>763,030.25</u></u>	<u><u>781,772.17</u></u>

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT  
\$16,353,157 AS OF 09/02/2021**



THREE RIVERS COLLEGE  
CERTIFICATE OF DEPOSIT

**CERTIFICATES OF DEPOSIT AS OF August 31, 2021**

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
	Total Contingency Fund				-	

**SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF August 31, 2021**

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
21815	First Midwest Bank of P.B.	1.24	09/22/98	09/22/21	5,000.00	Jerome Burford
423137249	Regions Bank	0.01	05/12/88	10/02/21	2,833.00	Combined Sch
423137256	Regions Bank	0.01	05/12/88	10/02/21	1,024.34	Fred Morrow
2197201	First Midwest Bank of P.B.	0.65	10/31/97	10/31/21	1,065.00	Gertrude Cox
24325	First Midwest Bank of P.B.	0.65	10/15/99	10/31/21	10,324.77	Norman Gamblin
23353	First Midwest Bank of P.B.	1.24	11/06/00	11/06/21	4,000.00	Coll. Achievement
21028354	US Bank of Poplar Bluff	0.40	12/03/91	12/03/21	2,310.00	C.T. McDaniel
10369	First Missouri State Bank	1.10	12/05/95	12/05/21	5,000.00	Helvey-Miller
451038849	US Bank of Poplar Bluff	0.40	12/08/99	12/08/21	1,110.00	C.T. McDaniel
2017004259	Commerce Bank	0.30	12/09/89	12/09/21	1,000.00	P.I. Church
423137173	Regions Bank	0.15	12/09/85	12/09/21	5,000.00	Mary Hinrichs
2016012160	Commerce Bank	0.25	12/11/91	12/11/21	7,700.00	Bill Vinson
43712	First Midwest Bank of P.B.	0.85	04/27/09	12/14/21	67,447.79	Holder-Rowland
5016847453	Commerce Bank	0.25	12/22/97	12/22/21	10,000.00	Harold Prim
22134	First Midwest Bank of P.B.	0.50	01/08/98	01/08/22	10,000.00	Jerome Burford
352394707389	US Bank of Poplar Bluff	0.25	08/19/88	02/18/22	2,061.55	James Warren
63761112	US Bank of Poplar Bluff	0.25	02/23/89	02/22/22	2,500.00	A. Garner
22246	First Midwest Bank of P.B.	1.05	02/25/98	02/25/22	1,658.87	Missy Braden
2136801	First Midwest Bank of P.B.	0.40	03/05/97	03/05/22	5,000.00	Thelma Jackson
2017004363	Commerce Bank	0.30	03/30/88	03/30/22	10,000.00	Myrtle Corbett
9525	First Missouri State Bank	0.85	05/06/93	05/06/22	2,000.00	Carl Wiseman
10140	First Midwest Bank of P.B.	1.00	11/06/89	05/06/22	5,000.00	Charlotte Stone
5017843040	Commerce Bank	0.01	05/01/97	05/07/22	2,900.00	Miles Hays
2012008906	Commerce Bank	0.05	05/11/81	05/11/22	4,526.11	P.C. Hays, Sr.
2016007496	Commerce Bank	0.03	05/14/90	05/14/22	3,835.00	Bill Vinson
25103	First Midwest Bank of P.B.	0.40	05/14/99	05/14/22	5,000.00	Thelma Jackson
21031218	US Bank of Poplar Bluff	0.25	05/15/94	05/15/22	2,192.00	Greg Starnes
2038701	First Midwest Bank of P.B.	0.65	05/16/96	05/16/22	5,000.00	Thelma Jackson
21028105	US Bank of Poplar Bluff	0.25	05/22/91	05/22/22	29,782.32	Myrtle Rutland
21028106	US Bank of Poplar Bluff	0.25	05/22/91	05/22/22	20,000.00	Myrtle Rutland
7236	First Missouri State Bank	0.50	05/26/89	05/26/22	16,350.00	Jackie Watson
110260320	Southern Bank	0.85	06/02/86	06/02/22	1,000.00	Hulen Spencer
2016012267	Commerce Bank	0.025	06/04/92	06/04/22	2,350.00	Bill Vinson
423135383	Regions Bank	1.49	12/04/04	06/04/22	1,650.00	R. Couperus
110274305	Southern Bank	0.90	05/30/86	06/30/22	5,200.00	Mabel Swindel
21030291	US Bank of Poplar Bluff	0.25	07/07/93	07/07/22	1,405.00	Joshua Bowman

THREE RIVERS COLLEGE  
CERTIFICATE OF DEPOSIT

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
2019003547	Commerce Bank	0.40	07/08/90	07/08/22	4,000.00	P.C. Hays, Jr.
423137157	Regions Bank	1.24	01/14/85	07/14/22	2,500.00	Dr. Miller
2170801	First Midwest Bank of P.B.	0.50	07/11/97	07/30/22	10,925.00	Mabel Swindel
2012008112	Commerce Bank	0.30	08/11/92	08/11/22	1,000.00	Myra C. Hays
21024477	US Bank of Poplar Bluff	0.25	08/22/89	08/22/22	10,000.00	Myrtle Rutland
8036	First Missouri State Bank	0.50	08/23/90	08/23/22	4,000.00	Jackie Watson
1721901	First Midwest Bank of P.B.	0.50	08/25/92	08/25/22	3,000.00	Odd Fellows
110270576	Southern Bank	0.60	08/27/85	08/27/22	5,000.00	Belle Hinrichs
14776	First Missouri State Bank	0.50	08/28/02	08/28/22	5,000.00	Helvey-Miller
110239662	Southern Bank	1.00	01/05/91	01/05/23	1,412.53	Bulow Mem.
63760768	US Bank of Poplar Bluff	1.24	03/06/89	03/05/23	6,468.04	Butler Co Co-op
63760632	US Bank of Poplar Bluff	1.54	07/02/89	07/01/23	1,226.80	A. Garner
63760695	US Bank of Poplar Bluff	1.73	04/04/85	04/05/24	1,001.63	Lonnie Davis
2018004893	Commerce Bank	0.35	04/10/88	04/10/24	3,000.00	Myra C. Hays

Total Agency Fund CD's

\$ 321,759.75

Three Rivers College  
CD Report  
As of August 31, 2021

Investment CDs
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**Bank Account Interest Rate**

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	0.50%

**CDs Maturing**

Bank	Certificate Number	Endowment	Maturity Date	Amount
<b>Total</b>				-

**Responses**

<b>Bank</b>				
<b>Contact</b>				
<b>Comment</b>				
<b>Amount</b>				
<b>3 months</b>				
<b>6 months</b>				
<b>9 months</b>				
<b>1 year</b>				

**CDs Transferred**

Endowment CDs Transferred to Endowment Trust
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**CDs Maturing**

Bank	Certificate Number	Endowment	Maturity Date	Amount
<b>Total</b>				-

**THREE RIVERS COMMUNITY COLLEGE**  
**Summary of Checks Issued**  
**Month of AUGUST 2021**

Current Fund:	General Fund - Southern Bank	\$ 1,637,990.40
	Electronic Student Refunds - Higher One	-
	Total Current Fund	<u>1,637,990.40</u>
Housing Fund:	Rivers Ridge - Southern Bank	15,713.93
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>23,275.99</u>
	Grand Total	<u><u>\$ 1,676,980.32</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 15th day of September 2021.

\_\_\_\_\_ Chairman, Board of Trustees

\_\_\_\_\_ Secretary, Board of Trustees

**THREE RIVERS COLLEGE  
BID REPORT  
AS OF SEPTEMBER 7, 2021**

**Counseling Services**

Status: Open  
Open Date: 8/12/2021  
Close Date: 8/26/2021  
Funding Source: Grant  
Bids Submitted:

Family Counseling Center, Inc. dba FCC Behavioral Health	Kennett, MO
Dot Com Therapy	Madison, WI
Walker Counseling Services	Puxico, MO
Walker Counseling Services	\$ 75,000.00

Bid Awarded:

## **September 2021 President's Report**

- Construction Updates
- Patrons Season Kickoff Event
- Athletic Campus Beautification Day
- Paul Jackson Reception
- International Overdose Awareness Day
- Let Us Share Our Stories Mental Health Talk – September 10
- Out of the Darkness Walk
- Run 4 the Arts
- Meet the Raiders
- Dexter Trivia Night
  
- **Upcoming Events**
  - Club Rush – September 15
  - Jeff and Sheri Easter – September 16
  - Constitution Day – September 17
  - Preview Days – September 23, 29; October 5, 19, 27, 29; and November 3
  - Alumni Awards Submissions Due – September 24
  - Fall Break College Closed – October 7 and 8
  - TRC Championship Rodeo – Sikeston – October 14 - 16





**A G E N D A**  
**Executive Session**  
**Wednesday, September 15, 2021**

**I. Executive Session**

1. Personnel and any other matters covered by RSMo Section 610.021
2. Real Estate/Property and other matters covered by RSMo Section 610.021.2
3. Legal and other matters covered by RSMo Section 610.021.1

**II. Adjournment**

Consideration of Personnel Action  
Employment of Personnel  
Recruitment/Retention Specialist

**PERSONNEL DATA SHEET**

\_\_\_\_\_ Administrative Officer

\_\_\_\_\_ Professional Staff

\_\_\_\_\_ Faculty

X Support Staff – new position; grant funded

\_\_\_\_\_ Federal Program: \_\_\_\_\_

\_\_\_\_\_ Special Program \_\_\_\_\_

NAME: Kayla Clements

POSITION TITLE: Recruitment/Retention Specialist

SALARY: \$14.30/hour

FULL-TIME X PART-TIME: \_\_\_\_\_

9 months \_\_\_\_\_ 10 months \_\_\_\_\_ 11 months \_\_\_\_\_ 12 months X

Other: Grant funded

STARTING DATE: September 13, 2021

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
AA	Three Rivers College Poplar Bluff, MO	Fire Science
BS	College of The Ozarks Point Lookout, MO	Fire Science

EXPERIENCE

<u>07/2019 – 05/2021</u>	<u>Gap Factory</u>	<u>Cashier/Brand Associate</u>
	<u>Branson, MO</u>	
<u>06/2017 – 05/2018</u>	<u>SCMCAA</u>	<u>Class Aid/Teacher Aid</u>
	<u>Piedmont, MO</u>	

(9/15/2021)

## **CONSIDERATION OF PERSONNEL ACTION**

Transfer of Position

Executive Assistant to the CAO/Dean of Instruction to the Executive Assistant to the President

## **BACKGROUND INFORMATION**

### **HISTORY**

With the pending retirement of Janine Heath, the Executive Assistant to the President position will become vacant. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Ms. Edie Dilbeck. She will assume the new duties, effective January 1, 2022.

## **FINANCIAL IMPLICATIONS**

This is a full-time, exempt position.

## **ADMINISTRATIVE RECOMMENDATION**

Approve the internal transfer of Edie Dilbeck.

9/15/2021

## **CONSIDERATION OF PERSONNEL ACTION**

Acceptance of Resignation  
Admissions Recruiter

## **BACKGROUND INFORMATION**

### **HISTORY**

Ms. Braelin Aldridge has been employed with the College full-time since October 2020 as an Admissions Recruiter. She has submitted her resignation, effective September 15, 2021.

## **FINANCIAL IMPLICATIONS**

This is a full-time, non-exempt position.

## **ADMINISTRATIVE RECOMMENDATION**

Accept Ms. Aldridge's resignation and proceed with review of the position and the appropriate replacement process.

9/15/2021

**From:** [Christopher L. Adams](#)  
**To:** [Ann Matthews](#); [Kristina McDaniel](#)  
**Cc:** [Davina Bixby](#)  
**Subject:** FW: Notice  
**Date:** Thursday, September 2, 2021 7:52:40 AM

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FYI

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**From:** Braelin Aldridge <[baldrige@trcc.edu](mailto:baldrige@trcc.edu)>  
**Sent:** Thursday, September 2, 2021 5:47 AM  
**To:** Christopher L. Adams <[cadams@trcc.edu](mailto:cadams@trcc.edu)>  
**Subject:** Notice

Chris,

Please accept this letter as my formal resignation from my role as the Admissions Recruiter at Three Rivers College. My last day of employment will be Wednesday, September 15th, 2021. I have accepted another position.

I would like to take this opportunity to thank you and Three Rivers College for the knowledge and experience I have gained by working here. Thank you for giving me the privilege to serve the students of this institution and building relationships. I appreciate everything you've done for me.

Sincerely,

Braelin Aldridge

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## UPCOMING EVENTS

**Club Rush:** September 15, 10 a.m. – 2 p.m. in the Quad. Sponsored by Student Life and Student Government. Free food and attractions.

**TRC TAG Day:** September 15 (in conjunction with Club Rush). Thank a Giver.

**Jeff and Sheri Easter (Patrons show):** September 16, 7 p.m., Tinnin Theater. Ticket price is \$15. Performing southern and country/bluegrass gospel music.

**Constitution Day:** September 17, 9 a.m. – 1 p.m., PLST 108. Dr. Ryan Bixby and Judy Davis will be hosting several speakers to discuss the different interpretations of the Bill of Rights. Free pocket copies of the US Constitution will be available for distribution.

**Preview Days:** September 21, 23, and 29, and October 5, 12, 19 and 20, 9 a.m. – 12 p.m. High School seniors attend and get answers to questions concerning admissions and financial aid, explore academic programs, tour the campus, and talk to TRC students about college life and classes. Receive lunch and free T-shirt.

**Alumni Awards:** nominations due September 24.

**Fall Break/College Closed:** October 7 and 8.

**TRC Championship Rodeo:** October 14-16 at the Jaycee Bootheel Rodeo Grounds in Sikeston. The rodeo begins at 7 p.m. Thursday and Friday nights and 3 p.m. on Saturday. The rodeo is family-friendly and includes a calf scramble, petting zoo, face painting, and mechanical bull. Cowboy Kenny will be performing stunts on dirt bikes.

**TRET Planned Giving Luncheon and Seminar:** October 19, 11:30 a.m. – 1 p.m. Tinnin Center Lobby. Invitations sent to professional advisors to assist clients on charitable gift-giving.

For the most current information on upcoming events, view the College Calendar at [www.trcc.edu](http://www.trcc.edu).



**DAR Headlines: August 26 – September 7**

August 26: TRC ends fiscal year marked by COVID in black

September 1: Nominations open for TRC alumni awards

September 3: Championship College Rodeo is Oct. 14-16