

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
January 20, 2021**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Westover Administration Building on Wednesday, January 20, 2021.

CALL TO ORDER

Those present included: Trustees: Dr. Amber Richardson, chair; Gary Featherston, vice-chair; Chris Williams, secretary(absent); Eric Schalk, treasurer; Darren Garrison, member; Dr. Tim Hager, member; and college administrators: Dr. Wesley Payne, president; Janine Heath, recording secretary.

ATTENDANCE

Trustee Featherston delivered the invocation.

INVOCATION

Trustee Garrison made a motion to approve the agenda. On a second by Trustee Schalk, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Featherston made the motion to approve the October Board Meeting Minutes. With a second by Trustee Hager, the motion passed unanimously.

**APPROVAL OF THE
NOVEMBER BOARD
MEETING MINUTES**

Charlotte reviewed the financials as of October 31, 2020. At 33% into the year we have recognized 46% of budgeted revenues and have obligated 29% of our budgeted expenses.

**FINANCIAL REPORT AND
BID REPORT**

The Athletic Insurance bid was reviewed with a recommendation to accept bid from Gallagher Student Health & Special Risk. They offered the best comparative pricing with a zero deductible.

Trustee Garrison made the motion to accept the report and the bid recommendation as presented. With a second by Trustee Hager, the motion passed unanimously.

Dr. Payne presented:

PRESIDENT'S REPORT

The Convocation was held virtually. This is the kick-off to spring registration.

**SPRING 2021
CONVOCATION**

There were little issues with the first day of classes as

FIRST DAY OF CLASSES –

compared to some of our sister colleges. The mask requirements remain with students and staff adhering to these requirements. Very proud of the faculty, staff and students.

SPRING 2021

We are following our standard pattern – fewer students with more credit hours. Our on-line enrollment continues the same pattern as in the fall with almost 50% of the credit hours being on-line.

ENROLLMENT – SPRING 2021

The college is experiencing a long-term structural shift from face to face classes to on-line. During the Spring 2020 semester the faculty learned a great deal about making this successful.

FALL 2019 TO FALL 2020

The fall headcount is following a standard trend over the past 20 years.

STUDENT ENROLLMENT: FALL HEADCOUNT

Our enrollment is in line with other community colleges across the state.

STUDENT ENROLLMENT

Retention fall to spring is up. It is vitally important to the success of the college that we continue to improve our retention of students.

STUDENT RETENTION

On the student survey, 326 students responded positively regarding virtual learning and the support received from the faculty.

VIRTUAL LEARNING

Governor Parson has released the remaining amount of our appropriation. This will allow the college to use these funds on some of the projects that were approved using reserve funds. Very positive impact for the college.

GOVERNOR APPROPRIATIONS RELEASE

- FY22 Planning Retreat – January 29, 2 – 5 p.m. via Zoom

UPCOMING EVENTS:

Trustee Hager made the motion to enter executive session at 12:39 p.m. With a second by Trustee Featherston the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

EXECUTIVE SESSION

**ITEMS FOR
CONSIDERATION,
DISCUSSION, AND VOTE**

Dr. Payne explained the proposed purchase of the building currently housing the Dexter Off-Campus site. It is a structured deal for 4 years of lease/purchase payment with the remaining amount due at the end of the 4 years.

**CONSIDERATION AND
APPROVAL OF THE DEXTER
BUILDING PURCHASE**

Trustee Schalk made the motion to approve the purchase and give Dr. Payne the authority to negotiate the terms and sign all associated paperwork. On a second by Trustee Garrison the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

Discussion of the contract dealing with the improvements to the ball fields and building of a hygiene station at the farm.

**DISCUSSION AND
APPROVAL OF
CONSTRUCTION
MANAGEMENT CONTRACT
WITH SIDES
CONSTRUCTION**

Trustee Schalk made the motion to give Dr. Payne the authority to negotiate the terms and sign all associated paperwork. On a second by Trustee Featherston the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

The revisions to the policy remove the FAFSA requirement to be eligible for institutional scholarships.

**CONSIDERATION AND
APPROVAL OF REVISIONS
TO SP 2710 – FINANCIAL
AID PROGRAM**

Trustee Schalk made the motion to approve the revisions. On a second by Trustee Garrison the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

Trustee Schalk made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Featherston the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes.

**CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTION AND
ASSOCIATED DOCUMENTS**

There being no further business, Trustee Garrison made the motion to adjourn the meeting at 2:21 p.m. and with a second by Trustee Hager, the motion passed unanimously.

ADJOURNMENT

Amber Richard

CHAIRMAN

2/17/2021
APPROVAL DATE

Ch. Willis

SECRETARY

2/17/2021
APPROVAL DATE

[Faint, illegible signatures]