

**THREE RIVERS COLLEGE
BOARD POLICY**

Section: 0000 Board of Trustees	
Sub Section: 0300 Board of Trustees Organization	
Title: BP 0311 Statement of Practices	Page 1 of 3
Associated Regulation:	
References: MO. Rev. St. 178.860, 8/28/08	
Supersedes: NA	
Responsible Administrator: College President	
Initial Approval: 10-15-2009	Last Revision: 09-21-2016

Attendance

Trustees shall attend all regularly scheduled board of trustees meetings insofar as possible.

Knowledge

Trustees shall come to board of trustees meetings informed concerning the issues to be considered.

Abstentions

Trustees shall avoid abstaining except when required by statute or college policy. The members of the board of trustees have been elected to make difficult decisions on behalf of the students, patrons, and employees of the college. The concept of trusteeship requires each member to review the issues under the board's consideration and to take a stand regarding those issues. A member who has conformed to the tenets of knowledge, open discussion, independent judgment, and civility should be prepared to cast a vote on each of the issues before that member.

Cooperation/Delegation

Trustees shall work cooperatively to establish effective college policies and to delegate authority for the implementation and administration of those policies to the college president. Members shall not attempt to by-pass, undermine, or usurp the president's authority and responsibility for the daily operation of the college.

Authority

Trustees' authority is group authority. Their group authority is only active when a meeting is called by the board of trustees in which there is a quorum. Individually trustees have no authority except advisory or suggestive.

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Conflict of Interest

Trustees shall avoid being placed in a position of conflict of interest and shall not use the trustee position for personal or partisan gain. Trustees shall conduct themselves in accordance with the conflict of interest policy and disclosure requirements prescribed by statute and college policy.

Confidentiality

Trustees shall not disclose confidential information. Information is confidential if it is either communicated during executive session or otherwise communicated with a mutual understanding of confidentiality.

Acceptance of Gifts

Trustees shall not solicit or accept gifts, payments, or anything greater than a nominal value defined herein as \$25.00 from any person, organization, group, or entity doing business or desiring to do business with the college.

Contact with Vendors

If contacted by a vendor requesting information about the college's bidding procedures, the trustee shall request that the vendor contact the relevant college administrator responsible for purchasing such goods or services and direct all questions and concerns to that administrator.

Board Communications to Staff

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the college president. The college president will employ such media as are appropriate to keep the staff fully informed of the board's concerns and actions. In order to maintain appropriate separation between the governing role of the board of trustees and the administrative role of the college president, all communications regarding college operations between the board of trustees and/or individual members of the college should be routed through the college president and/or his/her designee.

Educational Welfare

Trustees shall remember always that the first and greatest concern must be the educational welfare of the students attending the college.

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DOCUMENT HISTORY:

- 10-15-2009:** Initial approval of policy BP 0311 Statement of Practices.
- 09-21-2016:** The College Board of Trustees approved the name change of the college from Three Rivers Community College to Three Rivers College.