

**THREE RIVERS COLLEGE  
BOARD POLICY**

|  |                           |
|--|---------------------------|
| Section: 0000 Board of Trustees                  |                           |
| Sub Section: 0300 Board of Trustees Organization |                           |
| Title: BP 0320 Board Elections                   | Page 1 of 3               |
| Associated Regulation:                           |                           |
| References: MO. Rev. St. Sec. 178.820, 08/28/08  |                           |
| Supersedes: NA                                   |                           |
| Responsible Administrator: College President     |                           |
| Initial Approval: 10-15-2009                     | Last Revision: 09-21-2016 |

The board shall consist of six elected members. The qualified voters of the Three Rivers Community College District shall, on the first Tuesday following the first Monday of April in even-numbered years, elect two trustees for terms of six years.

An election shall not be held if the number of candidates who have filed for the board is equal to the number of positions available.

**Qualified Voters in the College District**

An individual must be a registered voter in order to vote in a district election. In order to vote, a person must be 18 years of age or older, must be a citizen of the United States, and must reside in the district 30 days.

**Candidate Qualification – Method of Filing**

Qualified applicants for the board may file for office beginning at 8:00 a.m. in the college president's office commencing on the 16<sup>th</sup> Tuesday prior to the election and ending at 5:00 p.m. on the 11<sup>th</sup> Tuesday before the election. The candidate shall declare in person and in writing his/her intent to become a candidate to the secretary of the board of trustees. The names of qualified candidates shall be placed on the ballot in the order of filing. The notice of election and certification of candidates must be submitted to the county clerk by the 10<sup>th</sup> Tuesday prior to the election. Candidates must comply with all of the prevailing laws concerning eligibility and campaign financing.

A candidate who files for one vacancy and later decides to run for another shall be positioned on the ballot according to the time when his/her change of declaration is received by the secretary of the board not on the basis of when the first petition was filed.

Candidates must be citizens of the United States and resident taxpayers of the Three Rivers Community College District, must reside in his/her state for one year preceding the election or appointment, and must be at least 21 years of age. Each newly elected or appointed trustee shall qualify and take his/her oath of office in the manner prescribed by law and according to Policy 0330 – Oath of Office.

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**Sub-Districts**

The Three Rivers Community College sub-districting consists of four sub-districts. Sub-District One will be represented by three trustees, while Sub-Districts Two, Three, and Four will each be represented by one trustee, all of whom shall reside in the sub-district they represent. Trustees representing the four sub-districts shall be elected by votes of the electors of the sub-districts in which they reside.

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**DOCUMENT HISTORY:**

**10-15-2009:** Initial approval of policy BP 0320 Board Elections.

**09-21-2016:** The College Board of Trustees approved the name change of the college from Three Rivers Community College to Three Rivers College.