

11:00 a.m. Three Rivers Board of Trustees Luncheon, Employee Lounge, Westover Admin Building
12:00 p.m. Three Rivers Board of Trustees Meeting, Board Room, Westover Admin Building

A G E N D A
REGULAR SESSION
Wednesday, May 18, 2022
12:00 p.m.

- I. Invocation and Pledge of Allegiance**
- II. Approval of Agenda**
 1. Consideration and Approval of Agenda
 2. Consideration and Approval of Minutes of the April Board Meeting
- III. Consideration of College Financial Report**
 1. Statement of Revenues, Expenses, and Changes in Net Assets
 - a) Monthly Financial Statements
 - b) Budget to Actual Financial Statements
 2. Cash in Bank
 3. Certificates of Deposits
 4. Checks Issued
 5. Bid Report
- IV. President's Report**
- V. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)
- VI. Items for Consideration, Discussion, and Vote**
 1. Consideration and approval of Overhaul of Existing HVAC Systems
 2. Consideration and approval of Parking Lot Repair/Replacement
 3. Consideration and approval of Mowing Services – Poplar Bluff Campus

*Representatives of the news media may obtain copies of this Agenda by contacting Edie Dilbeck, Executive Assistant to the President, 573-840-9698

VII. Consideration and Approval of all Personnel Actions and Associated Documents

1. Acceptance of Employment
 1. Lisa Zoll – Program Academic Advisor/ACHIEVE
2. Transfer of Position
 1. Alex Jameson – Financial Aid Advisor to Academic Advisor/Career Services
 2. Colleen Sanders – Adjunct Faculty to Instructor, Psychology
3. Resignation
 1. Christian Baker - Practical Nursing Coordinator/Instructor in Sikeston
 2. Marissa Webb – Assistant Women’s Basketball Coach/Academic Advising and Planning

VIII. Appendix

1. Upcoming Events
2. Recent Newspaper Articles

IX. FY22 Board of Trustees Meeting Dates

- **Wednesday, June 22, 2022**

X. Adjournment

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
April 20, 2022**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, April 20, 2022.

CALL TO ORDER

Those present included: Trustees: Gary Featherston, chair; Chris Williams, vice-chair; Eric Schalk, secretary; Darren Garrison, treasurer; Dr. Tim Hager, member; Dr. Amber Richardson (absent), member; and college administrators: Dr. Wesley Payne, president; Mark Richardson, College Attorney; Edie Dilbeck, recording secretary.

ATTENDANCE

Trustee Garrison delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda. On a second by Trustee Garrison, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Williams nominated Dr. Wesley Payne as temporary Chairman and Edie Dilbeck as temporary Secretary to the Board of Trustees. With a second by Trustee Schalk, the motion passed unanimously.

**TEMPORARY
APPOINTMENT OF CHAIR
AND SECRETARY**

Pursuant to Chapter 115.124, Election Authorities and Conduct of Elections of the Missouri Revised Statutes, ‘the number of candidates who have filed for a particular office is equal to the number of positions in that office to be filled by the election, no election shall be held for such office’.

ELECTION RESULTS

For the 2022 election there was one seat available in Sub-District 3. For the vacant seat there was only one candidate that filed therefore no election was held.

The seat was filled as followed:

SUB-DISTRICT NO. 3

Gary Featherston

For the 2022 election, as certified by the election authorities, the election held in Sub-District 4 on April 5, 2022, in such sub-district, the following trustee was elected to serve a term of (6) six years, all in accordance with the provisions of the Missouri Comprehensive Act

of 1978 and Section 178.850 of the Public School Laws of Missouri:

SUB-DISTRICT NO. 4

Darren Garrison 641
Joyce Rehkop 188

In accordance with the Public School Laws of Missouri, Temporary Chairman Dr. Payne administered orally the Oath of Office to

- Trustee Darren Garrison, Sub-District 4
- Trustee Gary Featherston, Sub-District 3

Trustee Schalk made the motion to reorganize the board and accept the slate of officers as outlined on page 12 of the April Board Book. With a second by Trustee Hager, the motion passed unanimously. The new slate of officers is as follows:

Chair – Trustee Williams
Vice Chair – Trustee Schalk
Secretary – Trustee Garrison
Treasurer – Trustee Hager
Member – Trustee Richardson
Member – Trustee Featherston

Trustee Williams assumed the Chair position.

Trustee Schalk made the motion to approve the March Board Meeting Minutes. With a second by Trustee Hager, the motion passed unanimously.

Charlotte reviewed the Budget to Actuals as of the end of March 2022. We are 75% into the fiscal year and have recognized 75% of our budgeted revenues and obligated 75% of our budgeted expenses.

Trustee Garrison made the motion to accept the financial report as presented. With a second by Trustee Schalk, the motion passed unanimously.

Dr. Payne presented:

The NJCAA National Tournament was held March 16-22 in Lubbock, TX. The Lady Raiders, who were ranked #1 the last six weeks of their season were seeded #1 in the

**OATH OF OFFICE AND
REORGANIZATION OF THE
BOARD OF TRUSTEES**

**APPROVAL OF THE MARCH
BOARD MEETING MINUTES**

**APPROVAL OF
FINANCIAL REPORT**

PRESIDENT’S REPORT

**NJCAA NATIONAL
TOURNAMENT**

tournament. They had one player make the All-American Team and was named Region XVI Player of the year and had several players named to the All - Region Teams.

On February 17th the Dexter Trivia night was held and \$630 was raised for scholarships to help Dexter students.

On March 20th, Dailey & Vincent a partner show with the Rodger Theater was held. It has been one of our better attended shows.

On March 24th the Patron of the Arts performance of Alvin Youngblood Hart was held in the Tinnin Fine Arts Center.

The SEMO Regional Spelling Bee was held March 31st. 32 students from 18 schools from 19 southeast Missouri counties participated. The winner is eligible to go to the National Spelling Bee in Washington, DC.

The College Transfer Fair was held on April 6th in the Bess Activity Center. 15 Universities took part including out University Center partners.

April 7th An Unforgettable Century – A Nat King Cole Tribute was held. This was the last shoe of the Patron of the Arts season.

On April 8th the last partner show with the Rodgers Theater was held – Rhonda Vincent

Day at the Ballpark was April 10th at AutoZone Park, home of the Memphis Redbirds. Everyone that went had a fun day.

- Liberal Arts Week April 20-22
- Industrial Tech Fair April 22
- Red Cross Blood Drive April 28
- Music Depart. Spring Musical–April 29-May 1
- Phi Theta Kappa Induction Ceremony – May 5
- Employee Appreciation Luncheon – May 6
- Music Department Spring Concert – May 10
- Student Excellence Award Ceremony – May 13
- Nurse Pinnings – May 20
- Commencement – May 20

DEXTER TRIVIA NIGHT

DAILEY & VINCENT

ALVIN YOUNGBLOOD HART

REGIONAL SPELLING BEE

COLLEGE TRANSFER FAIR

AN UNFORGETTABLE CENTURY – A NAT KING COLE

RHONDA VINCENT

DAY AT THE BALLPARK

UP-COMING EVENTS

Trustee Schalk made the motion to enter into executive session at 12:40 p.m. With a second by Trustee Hager, the board was polled as follows: Trustee Featherston yes; Trustee Richardson, (absent); Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

EXECUTIVE SESSION

Trustee Garrison made the motion to approve the FY'23 Board of Trustees meetings dates as presented. On a second by Trustee Schalk the board was polled as follows: Trustee Featherston yes; Trustee Richardson, (absent); Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

**APPROVAL OF FY 23
BOARD OF TRUSTEES
MEETING DATES**

Trustee Featherston made the motion to approve the FY'23 Holiday Schedule as presented. On a second by Trustee Schalk the board was polled as follows: Trustee Featherston yes; Trustee Richardson, (absent); Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

**APPROVAL OF FY 23
HOLIDAY SCHEDULE**

Trustee Hager made the motion to approve the Benefits for Fiscal Year 2023 as presented. On a second by Trustee Garrison the board was polled as follows: Trustee Featherston yes; Trustee Richardson, (absent); Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

**APPROVAL OF BENEFITS
FOR FISCAL YEAR 2023**

Travel to the Bahamas by Men's Basketball Coach has been requested for recruiting purposes. Per policy, Board approval is required for travel outside the contiguous United States.

Trustee Hager made the motion to approve the travel outside the contiguous United States. On a second by Trustee Featherston the board was polled as follows: Trustee Featherston yes; Trustee Richardson, (absent); Trustee Hager, yes; Trustee Garrison, no; Trustee Schalk, no; Trustee Williams, yes. Approved 3-2

**APPROVAL OF TRAVEL
OUTSIDE OF THE
CONTIGUOUS UNITED
STATES**

Trustee Schalk made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Garrison the board was polled as follows: Trustee Featherston yes; Trustee Richardson, (absent); Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes.

**CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTION AND
ASSOCIATED DOCUMENTS**

There being no further business, Trustee Schalk made the motion to adjourn the meeting at 1:53 p.m. and with a second by Trustee Garrison, the motion passed unanimously.

ADJOURNMENT

CHAIRMAN

APPROVAL DATE

SECRETARY

APPROVAL DATE

2022
REPORT ON CERTIFICATION OF ELECTION RESULTS
BY THE PRESIDENT OF
THREE RIVERS COMMUNITY COLLEGE DISTRICT

I hereby report that pursuant to Chapter 115.124, Election Authorities and Conduct of Elections of the Missouri Revised Statutes, "the number of candidates who have filed for a particular office is equal to the number of positions in that office to be filled by the elections, no election shall be held for such office".

For 2022 election there was one seat available in Sub-District 3. For the vacant seat there was only one candidate that filed therefore no election was held.

SUB-DISTRICT NO. 3

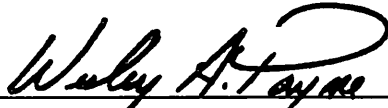
Gary Featherston

I hereby report that, as certified by the election authorities, the election held in Sub-District 4 was held on April 5, 2022, in such sub-district, the following trustee was elected to serve a term of (6) six years, all in accordance with the provisions of the Missouri Comprehensive Act of 1978 and Sections 178.810 to 178.850 of the Public School Laws of Missouri:

SUB-DISTRICT NO. 4

Darren Garrison	641
Joyce Rehkop	188

The certified results from the respective election authorities are attached and made a part of this report.



Wesley A. Payne, Ph.D., President
Three Rivers College

**BUTLER COUNTY
OFFICIAL RESULTS
APRIL 5, 2022**

Precincts Reported: 13 of 13 (100.00%)

Registered Voters: 462 of 6,475 (7.14%)

Ballots Cast: 462

**BOARD OF TRUSTEES for THREE RIVERS JR. COLLEGE SUB-DIST. 4,
BUTLER COUNTY (Vote for 1)**

Precincts Reported: 4 of 4 (100.00%)

		Total	
Times Cast		13 / 1,090	1.19%
Candidate	Party	Total	
Darren T. Garrison		7	53.85%
Joyce Rehkop		6	46.15%
Total Votes		13	
		Total	

CERTIFICATION

State of Missouri)
) ss.
County of Butler)

I, Tonyi Deffendall, Clerk of the County Court, hereby certify the attached and foregoing to be a true, correct and complete abstract of votes cast in said election, at the General Municipal Election held on the 5th day of April, 2022 as shown by the returns made to my office by the Supervisory Judges of the different Voting Places in said County. In testimony whereof, I hereunto set my hand and affix the Seal of Said Court at my office in Poplar Bluff, Missouri this 8th day of April, 2022.

Tonyi Deffendall

Clerk of the County Court
Election Authority



CERTIFICATION OF ELECTION RESULTS BY COUNTY CLERK (FOR CANDIDATES)

To Edie Dilbeck, Election Authority xxx Clerk of Three Rivers College District:

The following is a Official Certificate of Election Results of the General Municipal Election held in Reynolds County, Missouri, on April 5, 2022,

FOR: One (1) One Trustee Sub-District No.4 Six (6) Year Term

and having reviewed the record of the official results made by the Election Judges and having corrected any discrepancies, do hereby certify the following Abstract of Votes Cast.

CANDIDATES NAME	VOTES RECEIVED
<u>One (1) One Trustee Sub-District No.4 Six (6) Year Term</u>	
<u>Darren T.Garrison</u>	23
<u>Joyce Rehkop</u>	13

CERTIFICATE OF ELECTION RESULTS

I, Mike Harper County Clerk/Election Authority of

Reynolds County, Missouri, do hereby certify that the foregoing is a full and accurate return of all votes cast for all **CANDIDATES** at said election as certified to me by the duly qualified and acting judges of said election.

Certified this 8th day of April 2022.

Mike Harper *Mike Harper*
County Clerk/Election Authority

Reynolds County
County, Missouri

Deputy

STATE OF MISSOURI)
)SS.
COUNTY OF WAYNE)

ABSTRACT OF VOTES

ABSTRACT OF VOTES CAST IN THE **THREE RIVERS JUNIOR COLLEGE DISTRICT, SUB-DISTRICT NO. 4 TRUSTEE ELECTION OF WAYNE COUNTY, MISSOURI**, ON TUESDAY, THE 5th DAY OF APRIL 2022.

Following are the results of the **THREE RIVERS JUNIOR COLLEGE DISTRICT, SUB-DISTRICT NO. 4 TRUSTEE ELECTION** held in WAYNE COUNTY, MISSOURI, on the 5th DAY OF APRIL 2022.

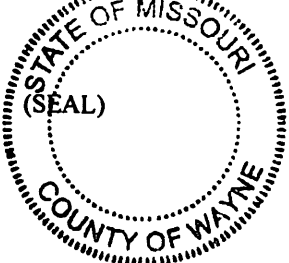
DARREN T. GARRISON 609
JOYCE REHKOP 169

CERTIFICATION

STATE OF MISSOURI)
)SS.
COUNTY OF WAYNE)

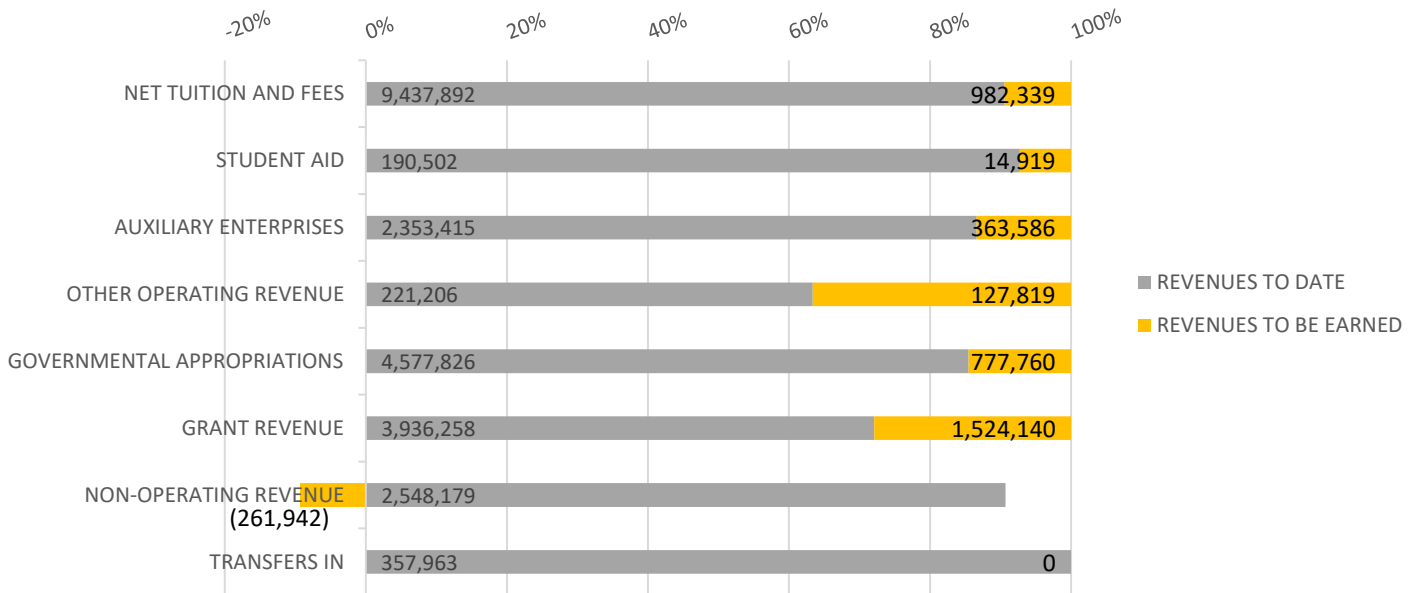
I, the undersigned County Clerk of Wayne County, Missouri, hereby certify that the above and foregoing constitutes a full, true, and correct copy of the abstract of the votes cast at the **THREE RIVERS JUNIOR COLLEGE DISTRICT, SUB-DISTRICT NO. 4 TRUSTEE ELECTION** held in WAYNE COUNTY, MISSOURI, on APRIL 5TH, 2022, and that the said abstract of votes is the final and last abstract of the votes for said election; and that said abstract of the votes constitutes the official returns of the election pursuant to Section 115.507.2 RSMO 2009, of the Comprehensive Election Act of 1988, as amended.

WITNESS MY HAND AND OFFICIAL SEAL THIS 8TH DAY OF APRIL 2022.

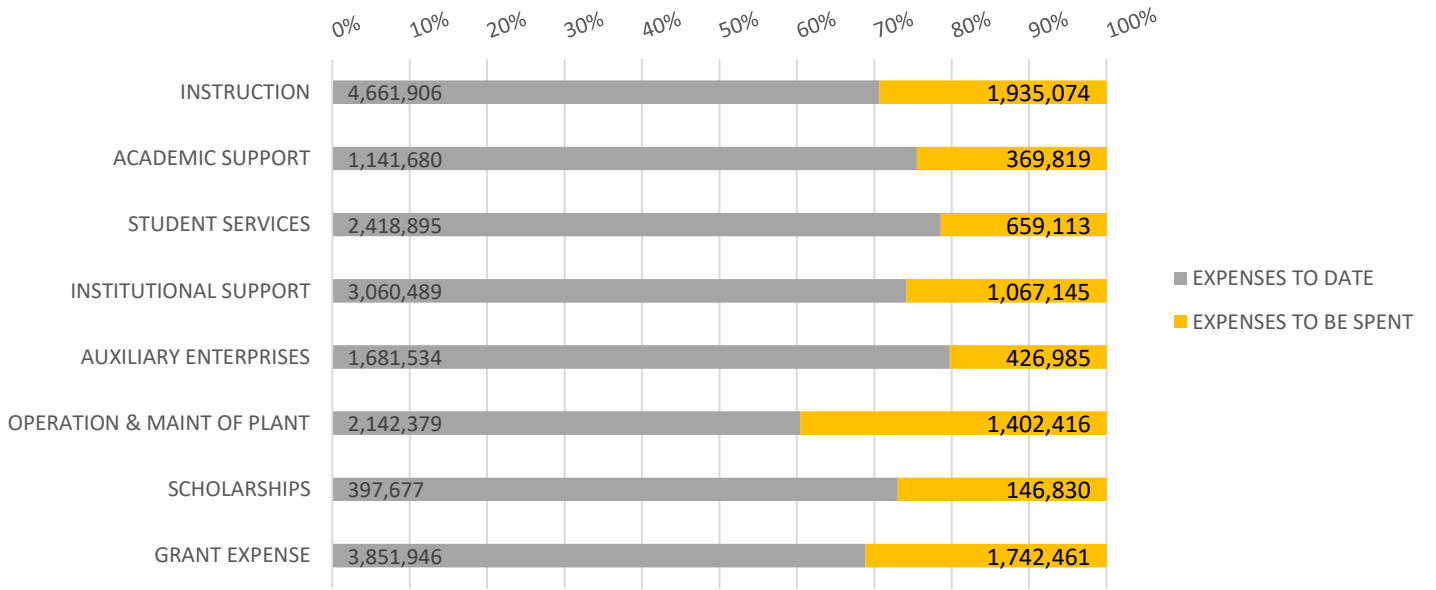



KENTON E. SISCO, COUNTY CLERK
Wayne County, Missouri

Budget to Actual Revenues 04/30/2022 (83%)



Budget to Actual Expenses 04/30/2022 (83%)



Three Rivers College
Statement of Revenues, Expenses and Changes In Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
April 30, 2022
Fiscal Year Benchmark: 83%

REVENUES	BUDGET	REVENUES TO DATE		REVENUES TO BE EARNED
		REVENUES TO DATE	%	
NET TUITION AND FEES <i>Tuition, Student Registration Fees, Net of Bad Debt & Scholarship Allowances</i>	10,420,231	9,437,892	91%	982,339
STUDENT AID <i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>	205,421	190,502	93%	14,919
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Testing & Assessment, Tinnin Center Operations, License Bureau Rental</i>	2,717,001	2,353,415	87%	363,586
OTHER OPERATING REVENUE <i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>	349,025	221,206	63%	127,819
GOVERNMENTAL APPROPRIATIONS <i>State Aid, State Maint. & Repair</i>	5,355,586	4,577,826	85%	777,760
GRANT REVENUE <i>State Grants, Federal Grants</i>	5,460,398	3,936,258	72%	1,524,140
NON-OPERATING REVENUE <i>Taxes, Interest Earnings, Gifts</i>	2,286,237	2,548,179	111%	(261,942)
TRANSFERS IN <i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>	357,963	357,963	100%	0
TOTAL REVENUES	27,151,862	23,623,240	87%	3,528,622

NOTE: We have recognized 87% of budgeted revenues. We have recognized 91% of our budgeted revenues from tuition and fees, comprised of portions of summer 2021 and 2022, fall 2021 and spring 2022 registration, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget.

EXPENSES	BUDGET	EXPENSES TO DATE		EXPENSES TO BE SPENT
		EXPENSES TO DATE	%	
INSTRUCTION <i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health & Human Services</i>	6,596,980	4,661,906	71%	1,935,074
ACADEMIC SUPPORT <i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>	1,511,499	1,141,680	76%	369,819
STUDENT SERVICES <i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>	3,078,007	2,418,895	79%	659,113
INSTITUTIONAL SUPPORT <i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>	4,127,634	3,060,489	74%	1,067,145
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Tinnin Center Operations, Testing & Assessment, License Bureau Rental</i>	2,108,519	1,681,534	80%	426,985
OPERATION & MAINT OF PLANT <i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>	3,544,795	2,142,379	60%	1,402,416
SCHOLARSHIPS <i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>	544,507	397,677	73%	146,830
GRANT EXPENSE <i>State Grants, Federal Grants</i>	5,594,407	3,851,946	69%	1,742,461
TOTAL EXPENSES	27,106,348	19,356,507	71%	7,749,841

NOTE: We have obligated 71% of our budgeted expenses at 83% into the fiscal year. April payroll is INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. Budgeted increase in Net Position is a result of awarded funding sources exceeding budget estimates.

CHANGES IN NET POSITION	45,513	4,266,733
--------------------------------	---------------	------------------

Three Rivers College
 Capital Budget - Unaudited
 April 30, 2022
 Fiscal Year Benchmark: 83%

FUNDING SOURCES	BUDGET	SOURCES TO DATE	SOURCES TO DATE %	SOURCES TO BE EARNED
RESTRICTED				
<i>HEERF (CARES) federal grant</i>	3,827,401	519,848	14%	3,307,553
UNRESTRICTED				
<i>General funds - prior year transfers in (Reserves)</i>	1,474,210	941,773	64%	532,437
<i>General funds - current year transfers in</i>				
TOTAL FUNDING SOURCES	5,301,611	1,461,622	28%	3,839,989

USES OF FUNDS	BUDGET	USES TO DATE	USES TO DATE %	USES UNSPENT
<i>Sikeston Location roof</i>	240,000	6,255	3%	233,745
<i>Westwood Event Center upgrades</i>	210,531	1,351	1%	209,180
<i>Libla Family Sports Complex</i>	183,747	0	0%	183,747
<i>Westover Administration Building repairs</i>	200,000	167,916	84%	32,084
<i>HVAC upgrades</i>	2,500,000	78,800	3%	2,421,200
<i>Campus restroom upgrades</i>	500,000	0	0%	500,000
<i>Keyless entry locks</i>	556,901	278,451	50%	278,451
<i>Landscaping, Lighting and other land improvements</i>	115,531	61,461	53%	54,070
<i>Tinnin Fine Arts Center refurbish</i>	90,500	12,080	13%	78,420
<i>Ballfield improvements</i>	548,462	562,459	103%	(13,997)
<i>Fleet vehicles</i>	35,000	8,995	26%	26,005
<i>Farm outbuilding/restroom</i>	120,939	121,257	100%	(318)
TOTAL EXPENSES	5,301,611	1,299,024	25%	4,002,587
NET SURPLUS (DEFICIT)	0	162,598		

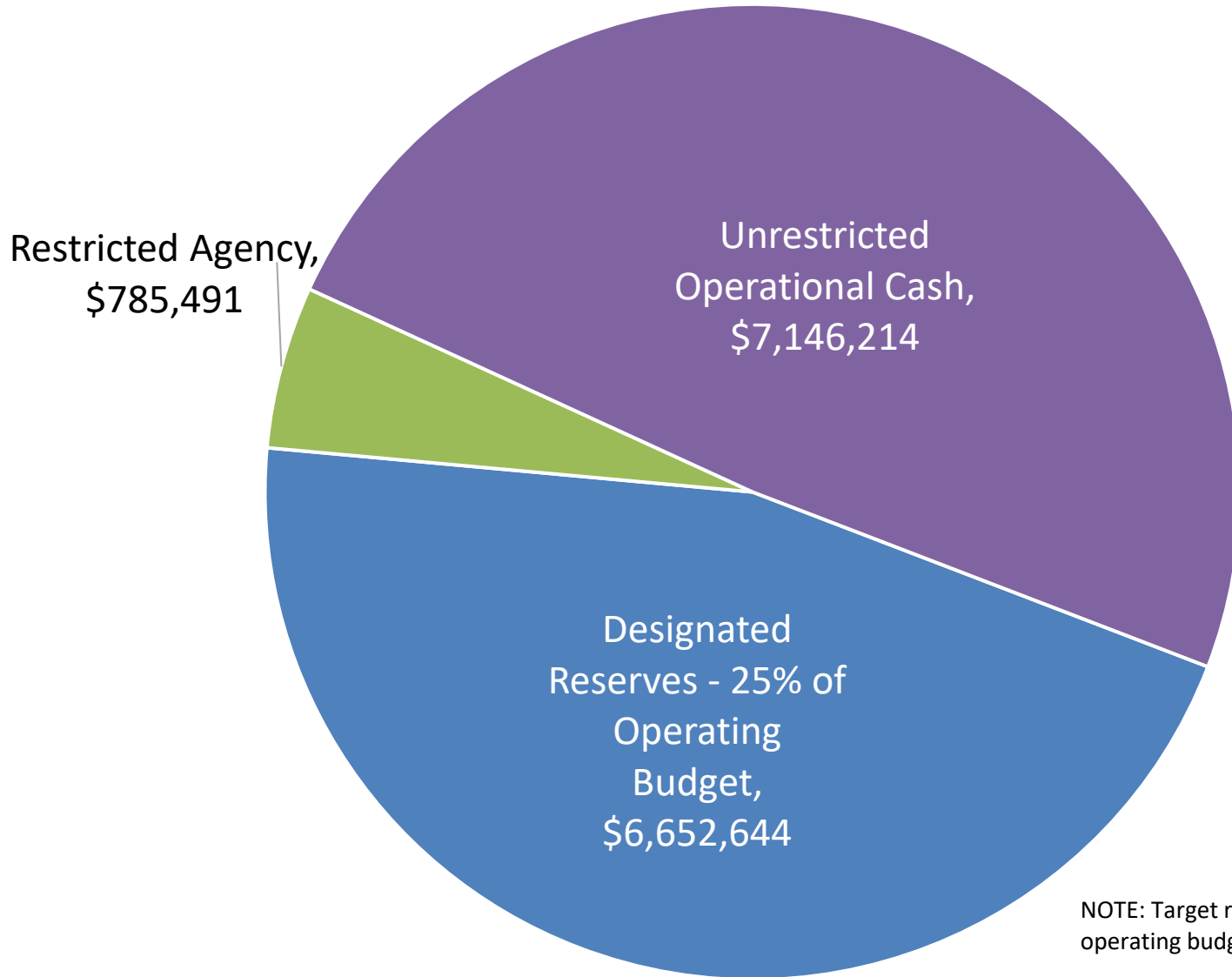
**THREE RIVERS COMMUNITY COLLEGE
CASH IN BANKS**

May 3, 2022

	<u>04/01/22</u>	<u>05/03/22</u>
CURRENT FUND		
<i>Cash Funds</i>		
Bookstore	2,000.00	2,000.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	1,888.00	1,888.00
<i>Total Cash Funds</i>	4,225.00	4,225.00
<i>General Accounts</i>		
Southern Bank - General Funds	6,945,663.73	6,964,305.85
Southern Bank - Credit Cards	160,853.95	110,990.69
<i>Total General Accounts</i>	7,106,517.68	7,075,296.54
<i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	(55,123.83)	(51,751.68)
Federal Clearing Account	-	10,997.71
Flexible Spending Account	10,004.24	10,004.05
<i>Total Restricted Accounts</i>	(45,119.59)	(30,749.92)
TOTAL CURRENT FUND	7,065,623.09	7,048,771.62
HOUSING FUND		
<i>General Accounts</i>		
Rivers Ridge Account - Southern Bank	66,598.53	48,721.29
<i>Total General Accounts</i>	66,598.53	48,721.29
TOTAL HOUSING FUND	133,197.06	97,442.58

	<u>04/01/22</u>	<u>05/03/22</u>
PLANT FUND		
<i>General Accounts</i>		
Plant Fund - Southern Bank	6,649,910.82	6,652,643.99
<i>Total Bank Accounts</i>	<u>6,649,910.82</u>	<u>6,652,643.99</u>
<i>Certificates of Deposit</i>		
	-	-
	-	-
<i>Total Certificates of Deposit</i>	<u>-</u>	<u>-</u>
TOTAL PLANT FUND	<u><u>6,649,910.82</u></u>	<u><u>6,652,643.99</u></u>
AGENCY FUND		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	471,111.57	463,731.03
<i>Certificates of Deposit</i>		
Restricted CD's & Savings	<u>321,759.75</u>	<u>321,759.75</u>
TOTAL AGENCY FUND	<u><u>792,871.32</u></u>	<u><u>785,490.78</u></u>

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT
\$14,584,349 AS OF 5/03/2022**



THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CERTIFICATES OF DEPOSIT AS OF April 30, 2022

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
	Total Contingency Fund				-	

SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF April 30, 2022

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
9525	First Missouri State Bank	0.85	05/06/93	05/06/22	2,000.00	Carl Wiseman
10140	First Midwest Bank of P.B.	1.00	11/06/89	05/06/22	5,000.00	Charlotte Stone
5017843040	Commerce Bank	0.01	05/01/97	05/07/22	2,900.00	Miles Hays
2012008906	Commerce Bank	0.05	05/11/81	05/11/22	4,526.11	P.C. Hays, Sr.
2016007496	Commerce Bank	0.03	05/14/90	05/14/22	3,835.00	Bill Vinson
25103	First Midwest Bank of P.B.	0.40	05/14/99	05/14/22	5,000.00	Thelma Jackson
21031218	US Bank of Poplar Bluff	0.25	05/15/94	05/15/22	2,192.00	Greg Starnes
2038701	First Midwest Bank of P.B.	0.65	05/16/96	05/16/22	5,000.00	Thelma Jackson
21028105	US Bank of Poplar Bluff	0.25	05/22/91	05/22/22	29,782.32	Myrtle Rutland
21028106	US Bank of Poplar Bluff	0.25	05/22/91	05/22/22	20,000.00	Myrtle Rutland
7236	First Missouri State Bank	0.50	05/26/89	05/26/22	16,350.00	Jackie Watson
110260320	Southern Bank	0.85	06/02/86	06/02/22	1,000.00	Hulen Spencer
2016012267	Commerce Bank	0.025	06/04/92	06/04/22	2,350.00	Bill Vinson
423135383	Regions Bank	1.49	12/04/04	06/04/22	1,650.00	R. Couperus
110274305	Southern Bank	0.90	05/30/86	06/30/22	5,200.00	Mabel Swindel
21030291	US Bank of Poplar Bluff	0.25	07/07/93	07/07/22	1,405.00	Joshua Bowman
2019003547	Commerce Bank	0.40	07/08/90	07/08/22	4,000.00	P.C. Hays, Jr.
423137157	Regions Bank	1.24	01/14/85	07/14/22	2,500.00	Dr. Miller
2170801	First Midwest Bank of P.B.	0.50	07/11/97	07/30/22	10,925.00	Mabel Swindel
2012008112	Commerce Bank	0.30	08/11/92	08/11/22	1,000.00	Myra C. Hays
21024477	US Bank of Poplar Bluff	0.25	08/22/89	08/22/22	10,000.00	Myrtle Rutland
8036	First Missouri State Bank	0.50	08/23/90	08/23/22	4,000.00	Jackie Watson
1721901	First Midwest Bank of P.B.	0.50	08/25/92	08/25/22	3,000.00	Odd Fellows
110270576	Southern Bank	0.60	08/27/85	08/27/22	5,000.00	Belle Hinrichs
14776	First Missouri State Bank	0.50	08/28/02	08/28/22	5,000.00	Helvey-Miller
21815	First Midwest Bank of P.B.	0.35	09/22/98	09/22/22	5,000.00	Jerome Burford
423137249	Regions Bank	0.01	05/12/88	10/01/22	2,833.00	Combined Sch
423137256	Regions Bank	0.01	05/12/88	10/01/22	1,024.34	Fred Morrow
24325	First Midwest Bank of P.B.	0.35	10/15/99	10/15/22	10,324.77	Norman Gamblin
2197201	First Midwest Bank of P.B.	0.35	10/31/97	10/31/22	1,065.00	Gertrude Cox
23353	First Midwest Bank of P.B.	0.35	11/06/00	11/06/22	4,000.00	Coll. Achievement
21028354	US Bank of Poplar Bluff	0.40	12/03/91	12/03/22	2,310.00	C.T. McDaniel
10369	First Missouri State Bank	1.10	12/05/95	12/05/22	5,000.00	Helvey-Miller
451038849	US Bank of Poplar Bluff	0.40	12/08/99	12/08/22	1,110.00	C.T. McDaniel
2016012160	Commerce Bank	0.25	12/11/91	12/11/22	7,700.00	Bill Vinson
43712	First Midwest Bank of P.B.	0.85	04/27/09	12/14/22	67,447.79	Holder-Rowland

THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
5016847453	Commerce Bank	0.25	12/22/97	12/22/22	10,000.00	Harold Prim
110239662	Southern Bank	1.00	01/05/91	01/05/23	1,412.53	Bulow Mem.
2213401	First Midwest Bank of P.B.	0.35	01/08/98	01/08/23	10,000.00	Jerome Burford
352394707389	US Bank of Poplar Bluff	0.25	08/19/88	02/18/23	2,061.55	James Warren
63761112	US Bank of Poplar Bluff	0.25	02/23/89	02/22/23	2,500.00	A. Garner
22246	First Midwest Bank of P.B.	1.05	02/25/98	02/25/23	1,658.87	Missy Braden
2136801	First Midwest Bank of P.B.	0.40	03/05/97	03/05/23	5,000.00	Thelma Jackson
63760768	US Bank of Poplar Bluff	1.24	03/06/89	03/05/23	6,468.04	Butler Co Co-op
63760632	US Bank of Poplar Bluff	1.54	07/02/89	07/01/23	1,226.80	A. Garner
2017004259	Commerce Bank	0.30	12/09/89	12/09/23	1,000.00	P.I. Church
2017004363	Commerce Bank	0.30	03/30/88	03/30/24	10,000.00	Myrtle Corbett
63760695	US Bank of Poplar Bluff	1.73	04/04/85	04/05/24	1,001.63	Lonnie Davis
2018004893	Commerce Bank	0.35	04/10/88	04/10/24	3,000.00	Myra C. Hays
423137173	Regions Bank	0.15	12/09/85	12/09/24	5,000.00	Mary Hinrichs

Total Agency Fund CD's

\$ 321,759.75

Three Rivers College
CD Report
As of April 30, 2022

Investment CDs

Bank Account Interest Rate

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	0.50%

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

Responses

Bank				
Contact				
Comment				
Amount				
3 months				
6 months				
9 months				
1 year				

CDs Transferred

Endowment CDs Transferred to Endowment Trust
--

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

THREE RIVERS COMMUNITY COLLEGE
Summary of Checks Issued
Month of APRIL 2022

Current Fund:	General Fund - Southern Bank	\$ 1,387,143.02
Housing Fund:	Rivers Ridge - Southern Bank	2,354.61
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>25,662.96</u>
	Grand Total	<u><u>\$ 1,415,160.59</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 18th day of May 2022.

_____ Chairman, Board of Trustees

_____ Secretary, Board of Trustees

**THREE RIVERS COLLEGE
BID REPORT
AS OF MAY 10, 2022**

Lawn Care Services

Status: Open
Open Date: 4/13/2022
Close Date: 4/22/2022

Funding Source: General Revenue

Bids Submitted:	Moss Family Mowing	Poplar Bluff, MO
	Young's Lawn Care	Bernie, MO

Bids Awarded: Yes

May 2022 President's Report

- **Liberal Arts Week**
- **Industrial Tech Fair**
- **Music Department Spring Musical**
- **Phi Theta Kappa Induction Ceremony**
- **Distinguished Alumni Reception**
- **Employee Appreciation Luncheon**
- **Student Excellence Award Ceremony**

- **Upcoming Events**
 - EMS Week “Rising to the Challenge” event – May 19
 - Nurse Pinnings – May 20
 - Commencement – May 20
 - Gene Bess Retirement Celebration – May 21
 - Memorial Day, College Closed – May 30
 - College Summer Hours – May 31 – July 29
 - “The Odd Couple” Center Stage Performance – June 3-5 and 10-12
 - Mary Poppins Auditions – June 6-7
 - TRC Golf Tournament – June 24

A G E N D A
Executive Session
Wednesday, May 18, 2022

I. Executive Session

1. Personnel and any other matters covered by RSMo Section 610.021
2. Real Estate/Property and other matters covered by RSMo Section 610.021.2
3. Legal and other matters covered by RSMo Section 610.021.1

II. Adjournment

VII. Consideration and approval of Overhaul of Existing HVAC Systems

BACKGROUND INFORMATION--HISTORY

Given the pandemic and the serious need for better air quality, the College is proposing an overhaul of the existing HVAC systems in the majority of buildings. The work proposed will increase air quality, provide appropriate filtration, reduce annual expenditures on repairs and meet the specifications for eligibility for federal funds.

POSSIBLE ALTERNATIVES

Continue to repair existing systems and have substandard filtration.

FINANCIAL IMPLICATIONS

Total project cost estimated at \$3,500,000 and is eligible for federal funds

ADMINISTRATIVE RECOMMENDATIONS

Approve the project and authorize the College president to sign all appropriate documents.

V1.II Consideration and approval of parking lot repair/replacement

BACKGROUND INFORMATION--HISTORY

The majority of parking lots at the College are beyond their expected life. Six years ago, we sealed the parking lots to extend their life. The parking lots have been overlaid at least once and, in many places, twice. The state of Missouri has allocated 1.5 million dollars for deferred maintenance for the College that will be used as the source of funds for this proposed project.

POSSIBLE ALTERNATIVES

Leave parking lots as they are.

FINANCIAL IMPLICATIONS

Estimated total project cost is \$1,000,000 and is eligible for state funding.

ADMINISTRATIVE RECOMMENDATIONS

Approve the proposed project and authorize the College president to sign all appropriate documents.

VI.III CONSIDERATION OF APPROVAL FOR POPLAR BLUFF CAMPUS MOWING SERVICES

BACKGROUND INFORMATION

HISTORY

In recent years, the College has contracted out mowing services, on the Poplar Bluff campus. As the current contract has expired, it is time for this service to be re-bid.

The College advertised for bids for Mowing Services. Responses were received as follows:

Bidders Meeting Bid Specifications:

Moss Family Mowing Service - \$1,5250.00 per service for entire Poplar Bluff Campus

Bidders Not Meeting Bid Specifications:

Young's Lawn Care submitted a late bid.

FINANCIAL IMPLICATIONS

Compared to last year's cost per service, we will see an increase of \$25.00 and with mowing season estimated to be approximately 22 weeks a year, the annual increase is approx. \$550.00.

ADMINISTRATIVE RECOMMENDATIONS

It is recommended that the College accept the bid from Moss Family Mowing for a term of two years with an option of a one-year renewal by agreement of both parties under the same terms and conditions.

PERSONNEL DATA SHEET

Administrative Officer
 Professional Staff – replacement for Karen Holman; resignation approved 1/19/22
 Faculty
 Support Staff
 Federal Program: Grant program – U.S. Department of Education
 Special Program _____

NAME: Lisa Zoll

POSITION TITLE: Program Academic Advisor/ACHIEVE

SALARY: \$35,568

FULL-TIME PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months

Other: Grant funded program

STARTING DATE: June 1, 2022

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
AA	Three Rivers College Poplar Bluff, MO	General Education
BS	Central Methodist University Fayette, MO	Sociology

EXPERIENCE

<u>12/2018 – present</u>	<u>36th Judicial Circuit Butler/Ripley Poplar Bluff, MO</u>	<u>Juvenile Tracker/Truancy Dep Juvenile Officer/Deputy Juvenile Officer</u>
<u>10/1988 – 12/2018</u>	<u>Dr. John N. Fox Orthodontics Poplar Bluff, MO</u>	<u>Sterilization/Assistant/Lab Coordinator</u>

(5/18/2022)

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position
Financial Aid Advisor to Academic Advisor/Career Services

BACKGROUND INFORMATION

HISTORY

With the transfer of Heather King, the full-time position for Academic Advisor/Career Services became available. Mr. Alex Jameson has been employed in Financial Aid with the College since August 2016. The position was advertised internally, and Mr. Jameson applied and was interviewed. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Mr. Jameson to this position. He will assume the duties, effective May 1, 2022.

FINANCIAL IMPLICATIONS

This is a full-time, twelve-month, exempt position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Alex Jameson.

04/20/2022

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position
Adjunct Faculty to Instructor, Psychology

BACKGROUND INFORMATION

HISTORY

With the separation of Gina Cagle, the full-time position for Instructor in Psychology became available. Ms. Colleen Sanders has been employed as an adjunct faculty with the College since August 2020. The position was advertised, and Ms. Sanders applied and was interviewed. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Ms. Sanders to this position. She will assume the duties, effective August 8, 2022.

FINANCIAL IMPLICATIONS

This is a full-time, faculty position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Colleen Sanders.

5/18/2022

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Practical Nursing Coordinator/Instructor in Siketon

BACKGROUND INFORMATION

HISTORY

Ms. Christain Baker has been employed full-time with the College since September 2019. Ms. Baker has been an instructor and most recently also the Coordinator for the Practical Nursing program in Siketon. She has submitted her resignation, effective July 31, 2022.

FINANCIAL IMPLICATIONS

This is a full-time, 12-month, faculty position.

ADMINISTRATIVE RECOMMENDATION

Accept Ms. Baker's resignation and proceed with review of the position and the appropriate replacement process.

5/18/2022

Christain Baker
159 W. Ora Lee Dr.
Jackson, MO 63755
Date

Three Rivers College
2080 Three Rivers Blvd.
Poplar Bluff, MO 63901

To Whom it May Concern:

It is with regret that I tender my resignation from the Instructor/Coordinator position effective, July 31st, 2022.

I am grateful for having had the opportunity to begin my nursing instructor career at TRC and offer my best wishes for its continued success.

Sincerely,

Christain Baker

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Assistant Women's Basketball Coach/Academic Advising and Planning

BACKGROUND INFORMATION

HISTORY

Ms. Marissa Webb has been employed full-time with the College since August 2020. Ms. Webb first served as an Academic Advisor. In July 2021, she transferred to the Assistant Women's Basketball Coach/Academic Advising and Planning position. Ms. Webb has submitted her resignation, effective May 31, 2022.

FINANCIAL IMPLICATIONS

This is a full-time, 12-month, professional position.

ADMINISTRATIVE RECOMMENDATION

Accept Ms. Webb's resignation and proceed with review of the position and the appropriate replacement process.

5/18/2022

May 2, 2022

Three Rivers College
2080 Three Rivers Blvd
Poplar Bluff, MO

RE: RESIGNATION

To whom it may concern:

It is with deep discomfort that I must submit this letter of resignation for the Assistant Women's Basketball Coach position that I have held at this institution. Raider nation has been such a special place in my life. Not only has this school taken a chance on me as a player, but I'm beyond grateful Raider Nation even welcomed me as a coach! My last day with this college will be May 31, 2022.

This was a very difficult decision to make due to the relationships that have developed with the players, and as well as the athletic staff at Three Rivers College. It has been an honor and a privilege to have had this program be part of my journey. I have gained superb knowledge and skills from working for this elite institution that will be beneficial for my next endeavor. Three Rivers College will forever have a special place in my heart. I have enjoyed mentoring and coaching the Lady Raider's Women's basketball team. I pray for the continued success of this organization. I will be here from 5/2/2022 to 5/31/2022 to assist with this transition process. Thank you again for this opportunity.

Sincerely,



Marissa Webb

UPCOMING EVENTS

Final Exams: May 16-19

EMS Week “Rising to the Challenge” event: 1-4 p.m. May 19, CRSP parking lot. This event features activities, food, and door prizes, and is open to the public and emergency responders. Attendees can learn more about careers in EMS, police, and fire. There will be a LP fire demo and driving, shooting, and patient simulators.

Sikeston LPN-RN and ADN Inductee Ceremony: Pinning at 2 p.m. May 20 with ADN Inductee Ceremony immediately following, TINN.

Commencement: 6 p.m. May 20, LBLA

Gene Bess Retirement Celebration: 2-5 p.m. May 21, LBLA

Memorial Day: May 30 – *College closed*

Summer Hours: 7 a.m. to 6 p.m. Monday through Thursday beginning May 31 and ending July 29, 2022

The Odd Couple: 7 p.m. June 3, 4, 10 and 11, and 2 p.m. June 5 and 12. This classic Neil Simon comedy centers around uptight, neat Felix and easygoing, disheveled Oscar as new roommates. Tickets are \$10 and are now on sale.

Summer “A” and Full sessions begin: June 6

Mary Poppins Auditions: 6-9 p.m. June 6 and 7 with performances at 7 p.m. September 2, 3, 9 and 10, and 2 p.m. September 3, 4, 10, and 11. [See audition details.](#)

TRC Golf Tournament: Noon-7:30 p.m., June 24, Westwood Hills Country Club. Call Michelle Reynolds at 573-840-9077 or email michellereynolds@trcc.edu for sponsorship opportunities. The fee is \$135 per player (four-team scramble) payable to Three Rivers Endowment Trust which includes 4 mulligans, a putting contest, and more. Check-in is at noon, tee time at 1 p.m. Lunch will be provided and there is a cocktail reception from 5:30-7:30 p.m. including a shrimp boil. Registrations are due by Thursday, June 16.

For the latest on Three Rivers events, visit trcc.edu/events.



DAR Headlines: April 15-May 11

April 15: Wilkerson off to Sam Houston St. (men's basketball)
April 20: Three Rivers College to host training on signs, symptoms of trauma
April 20: OFC Softball tournament coverage at Rains Field (3 stories, 11 photos)
April 20: Raiders bounce back to earn split at State Fair (softball)
April 23: Neelyville tops Doniphan with 4-run 4th to claim OFC crown (at Rains Field)
April 23: Mineral Area holds off Raiders to earn sweep (baseball)
April 26: TRC drops pair to Crowder on road (softball)
April 26: MAC sweep Raiders (baseball)
April 26: Raiders celebrate successful seasons (men's/women's basketball, cheer)
April 27: TRC presents 'The 25th Annual Putnam County Spelling Bee'
April 27: Three Rivers currently taking applications for Paramedic program
April 27: Raiders split with St. Charles (softball)
April 28: Raiders sweep as Null earns 200th win (softball)
April 29: Dodd commits to play at Old Dominion (women's basketball)
April 30: Crowder earns sweep of Raiders
May 4: TRC honors Lewis, Mitchell as top instructors
May 5: Deadline to apply for lab tech program at TRC is May 15
May 5: TRC to present spring concert May 10
May 5: Yelder moves on to Utah State after Three Rivers (women's basketball)
May 6: Three Rivers softball prepares for Region XVI Tournament
May 7: Raiders face Jefferson in best-of-3 playoff starting today (baseball)
May 10: TRC teams get knocked out of postseason (baseball/softball)
May 11: Three Rivers College to host EMS Week Celebration
May 11: Three Rivers College creates scholarship to honor Darnall
May 11: Fine art students talk inspiration, future (TRC Fine Art Student Exhibition)