

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
January 16, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, January 16, 2019.

CALL TO ORDER

Those present included: Trustees: Darren Garrison, chairman; Dr. Tim Hager, vice-chairman; Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member(absent); Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services(absent); Janine Heath, recording secretary.

ATTENDANCE

Dr. Tim Hager delivered the invocation.

INVOCATION

Trustee Featherston made a motion to approve the agenda as presented. On a second by Trustee Schalk, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Schalk made the motion to approve the November 2018 minutes. With a second by Trustee Featherston, the motion passed.

**APPROVAL OF NOVEMBER
2018 MINUTES**

Charlotte Eubank reviewed December financials. We are 50% into the fiscal year and have recognized 70% of revenues and obligated 44% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

**FINANCIAL REPORT AND
BID REPORT**

Ms. Eubank provided the board with proposed budget changes and explained the method in arriving at the adjustments.

The bid report was reviewed with the recommendation to accept the bid from Gallagher Student Health & Special Risk for our Athletic insurance.

Trustee Hager made the motion with a second by Trustee Schalk to accept the financial report, budget amendments and athletic insurance bid as recommended by administration. The motion passed unanimously.

Dr. Payne presented the President's Report

PRESIDENT'S REPORT

Finishes are being done to the building in preparation for the Donor event on January 25 and the ribbon cutting on February 2.

CONSTRUCTION UPDATE

The breakfast was a great way to end the semester. The employees enjoyed the celebration and gift that was provided by the Endowment Trust Board.

EMPLOYEE CHRISTMAS BREAKFAST

The Nursing and LPN Pinning ceremonies were held on December 7. This is the first pinning for the Poplar Bluff LPN program.

NURSING AND LPN PINNING CEREMONIES

During Spring Convocation the employees voted on a new logo for the college. This will be merged into our identity standards throughout the spring.

SPRING CONVOCATION

January 14 was the first day of the Spring semester. Enrollment is down in credit hour production but due to the mix of in and out of district tuitions our revenues remain at the budgeted levels.

FIRST DAY OF SPRING SEMESTER

Patrons of the Arts brought the children's shows back to the area the week of the 14th. Poplar Bluff R-1 students were bused to the campus and enjoyed the show at the Tinnin Center.

POTA – CHILDREN SHOW

- The Power of Nature to Transform – Rose Anne Barbour Huck – January 12 – February 22
- Russian national Ballet – Cinderella – January 28
- Libla Family Sports Complex Ribbon Cutting and Alumni Reunion – February 2
- 28th Annual Jazz Festival – February 7 – 9
- POTA - Dailey & Vincent – Rodgers Theater – February 21

UPCOMING EVENTS

Dr. Rita Gulstad with CMU presented the newly formed partnership with the College in Agro Business. Three Rivers Students can complete a 4-year degree in this area without having to leave the area.

CMU PARTNERSHIP

CMU is also partnering with the College and is forming their own rodeo team. This will allow our rodeo team to participate at the collegiate level for four years.

Trustee Featherston made the motion to enter into Executive Session at 12:24pm. With a second by

EXECUTIVE SESSION CONSIDERATION AND

Trustee Schalk, the board was polled as follows:
Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.


APPROVAL OF ALL

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Hager, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

There being no further business, Trustee Featherston made the motion to adjourn at 1:48 pm and with a second by Trustee Schalk, the motion passed.

ADJOURNMENT


CHAIRMAN

2/20/19
APPROVAL DATE


SECRETARY

2/20/19
APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
February 20, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, February 20, 2019.

CALL TO ORDER

Those present included: Trustees: Darren Garrison, chairman; Dr. Tim Hager, vice-chairman; Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

ATTENDANCE

Trustee Darren Garrison delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Featherston, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Richardson made the motion to approve the January 2019 minutes. With a second by Trustee Schalk, the motion passed.

**APPROVAL OF JANUARY
2019 MEETING**

Charlotte Eubank reviewed January financials. We are 58% into the fiscal year and have recognized 79% of revenues and obligated 54% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

**FINANCIAL REPORT AND
BID REPORT**

Ms. Eubank explained the process of moving money from the operating account into the Reserves. This is a combined decision of the administration and the board. Normally the recommendation comes from the administration at the end of the year after a complete review of the financials.

The bid report was reviewed noting the outstanding bid opportunities.

Trustee Schalk made the motion with a second by Trustee Williams to accept the financial report, budget amendments and athletic insurance bid as recommended by administration. The motion passed unanimously.

Dr. Payne presented the President's Report

Dr. Maribeth Payne reviewed the recent Strategic Planning Retreat. This retreat provides the planning/budget managers an opportunity to collaborate and discuss the annual priorities of the college.

The first event in the Libla Family Sports Complex was a private preview for the donors and major stake-holders in the project.

There were well over 2,000 attendees at the first public event in the Center. The Alumni Reunion was preceded by the ribbon cutting for the building.

Buddy and Cindy White informed the board that there were 200 students that participated in front of an audience of 320.

Chris Adams and three of the students that participated in Three Rivers Week at the Capitol presented the event. The students are part of the Student Leadership Academy, led by Dr. Mairead Ryan-Anderson. Each expressed their thanks for getting to participate and gave a small statement as to what this trip meant to them. The over whelming meaning was it gave them an opportunity to learn about State government and meet the legislators.

- POTA: Dailey & Vincent – Rodgers Theater, February 21
- POTA Children's Show: Greek Myths –Area schools, February 25 – 27
- TRET Poplar Bluff Trivia Night – February 28
- Men's Region 16 Tournament – February 28 and March 2
- Women's Region 16 Tournament – March 1 and 3
- (RE)PRESENTATION – An exhibit by Carly Dahl – March 1 – April 5
- High School concert Band Festival – March 5
- Spring Break – March 11 – 15 (College closed March 13 – 15)

Faye Sanders presented the Associate of Arts in Teaching program. There are 9 areas of study within

PRESIDENT'S REPORT

FY20 STRATEGIC PLANNING RETREAT

LIBLA FAMILY SPORTS COMPLEX DONOR PREVIEW

ALUMNI REUNION & INAUGURAL RAIDERS BASKETBALL GAMES

JAZZ FESTIVAL

THREE RIVERS WEEK IN THE CAPITOL

UPCOMING EVENTS

ASSOCIATE OF ARTS IN TEACHING

the program, transferring to both Missouri and Arkansas 4 year colleges. Currently have 225 students in the program with 50 – 60 graduates each year. The creation of the University Center on campus has strengthened this area by providing support to the students.

There was no executive session at the meeting

Trustee Schalk made the motion to approve all revisions as presented. With a second by Trustee Williams the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Hager, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

There being no further business, Trustee Schalk made the motion to adjourn at 1:48 pm and with a second by Trustee Featherston, the motion passed.

EXECUTIVE SESSION

CONSIDERATION AND APPROVAL OF REVISIONS TO COLLEGE POLICIES PP4310, PP4330, AND GAP1206

PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

ADJOURNMENT



CHAIRMAN



SECRETARY

3/27/19

APPROVAL DATE

3/27/19

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
March 27, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, March 27, 2019.

CALL TO ORDER

Those present included: Trustees: Darren Garrison, chairman, (absent); Dr. Tim Hager, vice-chairman; Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary. Trustee Hager assumed the role of Chair in the absence of Trustee Garrison.

ATTENDANCE

Trustee Gary Featherston delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Featherston, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Schalk made the motion to approve the February 2019 minutes. With a second by Trustee Richardson, the motion passed.

**APPROVAL OF FEBRUARY
2019 MEETING**

Charlotte Eubank reviewed February financials. We are 67% into the fiscal year and have recognized 82% of revenues and obligated 64% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

**FINANCIAL REPORT AND
BID REPORT**

The bid report was reviewed noting the outstanding bid opportunities.

Trustee Schalk made the motion with a second by Trustee Richardson to accept the financial report, budget amendments and athletic insurance bid as recommended by administration. The motion passed unanimously.

Dr. Payne presented the President's Report

PRESIDENT'S REPORT

The Trivia night was successful. Cleared more than \$3,500 for the scholarships. Location move to the

TRET TRIVIA NIGHT

Holiday Inn was a good decision.

Coach Walk, Coach Wiggs and the team joined the board. Congratulations to the team for the winning season.

There were over 5000 pieces collected during the drive for the food bank on campus serving our students with needs.

Casey Julian explained that we applied for and received a \$5,000 grant for the food bank. This includes not only products but also limited services.

The intent of the rootED Alliance is to assist rural students in obtaining college education. The process assists with our advising practices and relationships with the local high school advisors. Two additional advisors will be funded through rootED for Poplar Bluff and the Bootheel area.

Full encouragement is underway for existing students to register for summer and fall. Various faculty and staff went into the classrooms to register students. Cabinet members have been in the classrooms offering encouragement to the students.

Todd Richardson has been named the 2019 Distinguished Alumni. Additionally he will be the speaker at the Commencement Ceremony.

- (re)Presentation, An exhibit by Carly Dahl – Artist Lecture, 12 p.m. April 5
- Liberal Arts Week – April 9 – 16
 - Big G's Open Mic Fist Fight Poetry Slam – April 9 – 6 p.m.
 - Center Stage: Clue: The Musical – April 11 – 14
 - Writing Rocks – April 15
 - TRC Music Department Student Recital – April 16
- Enchanted Birdhouses – April 27
- POTA: Six, acapella band of brothers – April 27

There was no executive session at the meeting

LADY RAIDERS BASKETBALL

SNA/SGA/PTK FOOD DRIVE

FOOD PANTRY GRANT

ROOTED ALLIANCE

SUMMER & FALL REGISTRATION

2019 DISTINGUISHED ALUMNI

UPCOMING EVENTS

EXECUTIVE SESSION

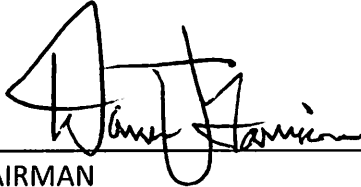
**ITEMS FOR
CONSIDERATION,
DISCUSSION AND VOTE**

The Conflict of Interest policy must be re-adopted by the board every two years and submitted to the State.

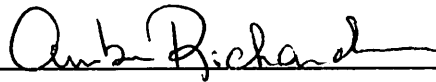
Trustee Williams made the motion to readopt the policy as presented. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, absent.

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Williams, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, absent.

There being no further business, Trustee Schalk made the motion to adjourn at 12:40 pm and with a second by Trustee Richardson, the motion passed.



CHAIRMAN



SECRETARY

**READOPT BOARD POLICY
BP0343 – CONFLICT OF
INTEREST**

**PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

ADJOURNMENT

APPROVAL DATE

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
April 17, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, April 17, 2019.

CALL TO ORDER

Those present included: Trustees: Darren Garrison, chairman; Dr. Tim Hager, vice-chairman; Dr. Amber Richardson, secretary; Gary Featherston, treasurer; Chris Williams, member; Eric Schalk, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

ATTENDANCE

Trustee Gary Featherston delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Featherston, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Featherston made a motion to nominate Dr. Wesley Payne as temporary Chairman and Janine Heath as temporary Secretary for the purpose of reorganizing the Board of Trustees. With a second by Trustee Schalk the motion passed unanimously.

ROTATION OF THE BOARD

Chairman Payne called for a motion to accept the order presented for the reorganization of the board as follows:

Chairman: Trustee Hager (Sub-District 2)
Vice-Chairman: Trustee Richardson (Sub-District 1-A)
Secretary: Trustee Featherston (Sub-District 3)
Treasurer: Trustee Williams (Sub-District 1-B)
Member: Trustee Schalk (Sub-District 1-C)
Member: Trustee Garrison (Sub-District 4)

Trustee Schalk made the motion to accept the rotation as presented. On a second by Trustee Richardson the motion passed unanimously.

Members of the board moved to the new seats.

Trustee Schalk made the motion to approve the March 2019 minutes. With a second by Trustee Richardson,

**APPROVAL OF MARCH
2019 MEETING**

the motion passed unanimously.

Charlotte Eubank reviewed March financials. We are 75% into the fiscal year and have recognized 95% of revenues and obligated 70% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

The bid report was reviewed noting the outstanding bid opportunities.

Trustee Garrison made the motion with a second by Trustee Schalk to accept the financial report. The motion passed unanimously.

Dr. Payne presented the President's Report

This is one of two major veterans events held at the college each year. Wendy Spradling is in charge of the event and does a great job organizing everything.

There was a push for registration for current students. On March 25 all staff wore register now t-shirts in order to identify themselves in case the students needed direction. The goal was to have 750 students registered by April 1. We were able to register 735 which is a record for the college.

There were 56 businesses that participated in our Job Fair which is 20 more than last year. The participants were down with only 109 attending.

Todd Richardson was the recipient of the Distinguished Alumni Award. He will also be the key note speaker for commencement. He announced that he was establishing the Kathy Richardson Scholarship with a donation and encouraged all to assist in funding.

Big G's poetry Slam was well attended. Confluence was unveiled for the year. It has been submitted for review and hopefully we will continue to receive the awards as we have in the past.

We honored three retirees at the April 10 reception. Dr. Carol Swain Lewis, Nicole Sifford and Kathy Richardson.

The fundraiser and exhibit supports the proposed walking trail from the Languages and Fine Arts Departments.

FINANCIAL REPORT AND BID REPORT

PRESIDENT'S REPORT

NATIONAL VIETNAM VETERANS DAY

REGISTRATION GOAL

JOB FAIR

DISTINGUISHED ALUMNI RECEPTION

BIG G'S POETRY SLAM

RETIREMENT RECEPTION

ENCHANTED BIRDHOUSES

Very well attended and well done. Steve Lewis was the director and did a good job.

Students, staff and community members painted and decorated rocks that have been placed throughout the campus landscape.

This is the Music Department student recital for the year.

Kristy Niblock received the Excellence in Teaching Award for the year. Kristy has been with TRC for seven years and is in addition to being an assistant professor of Social Sciences, she is a Quality Matters Certified Course Designer and Peer Reviewer.

Carol Davis was named as Adjunct of the Year. She is an Instructor in English and Speech. Carol has taught for well over two-thirds of her life.

- Easter Break – April 19 – 22
- PB Chamber Teacher of the Year Banquet – April 24
- PTK Induction Ceremony – April 25
- POTA – SIX – April 27
- TRC Cardinal Baseball Game – April 28
- Three Rivers Fine Arts Student Exhibition – April 30 – May 17
- Employee Appreciation Luncheon – May 3
- TRC Willie Wonka Musical – May 3-5
- Imagine: Music for Life – May 7
- Student Excellence Awards – May 10
- Commencement – May 17

Dr. Hoggard presented the partnership that started over 5 years ago and how it has grown. It began with specific workshops throughout the year and last year six students were registered into college classes. This year there were 12 students that successfully complete the college level course.

There was no executive session at the meeting

CLUE: THE MUSICAL

WRITING ROCKS!

IMAGINE: THE FUTURE

EXCELLENCE IN TEACHING AWARD

ADJUNCT OF THE YEAR

UPCOMING EVENTS

BOYS AND GIRLS CLUB PARTNERSHIP

EXECUTIVE SESSION

**ITEMS FOR
CONSIDERATION,
DISCUSSION AND VOTE**

Trustee Schalk made the motion to approve the meeting schedule as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

**CONSIDERATION AND
APPROVAL OF FY20 BOARD
OF TRUSTEES MEETINGS**

Trustee Garrison made the motion to approve the holiday schedule as presented. With a second by Trustee Schalk, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

**CONSIDERATION AND
APPROVAL OF FY20
HOLIDAY SCHEDULE**

Dr. Payne presented the renewal of employee medical coverage for FY20. There is no plan change from the current coverage and the increase in premiums is 8.6% which is lower than the initial estimate. Also presented was the addition of a Long Term Disability plan as a voluntary, employee paid option. The recommendation to continue the HRA for FY20 was included.

**CONSIDERATION AND
APPROVAL OF FY20
EMPLOYEE HEALTH
INSURANCE PROPOSAL**

Trustee Schalk made the motion to accept the proposal as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.


Ben Traxel and Mike Pollard with Dille Traxel and Billy Heisserer with Sides Construction joined the meeting. Mr. Pollard presented the process of the selection of a construction manager to partner with the college and Dille Traxel to maximize the improvements while staying within the \$3.0 million budget.

**APPROVAL OF
CONSTRUCTION
MANAGEMENT SERVICES
FOR THE CRISP BUILDING**


Trustee Richardson made the motion to accept and approve the proposal from Sides Construction and to authorize the President of the College to execute all appropriate and necessary documents to commence and complete such project. With a second by Trustee Williams, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

There being no further business, Trustee Schalk made the motion to adjourn at 12:53 p.m. and with a second by Trustee Williams, the motion passed.



CHAIRMAN



SECRETARY

PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

ADJOURNMENT

5/15/19
APPROVAL DATE

5/15/19
APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
May 15, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, May 15, 2019.

Those present included: Trustees: Dr. Tim Hager, chairman; Dr. Amber Richardson, vice-chairman; Gary Featherston, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

Trustee Hager delivered the invocation.

Trustee Garrison made a motion to approve the agenda as presented. On a second by Trustee Schalk, the motion passed unanimously.

Trustee Schalk made the motion to approve the April 2019 minutes. With a second by Trustee Williams, the motion passed unanimously.

Charlotte Eubank reviewed April financials. We are 83% into the fiscal year and have recognized 90% of revenues and obligated 73% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

The bid report was reviewed noting the outstanding bid opportunities and the administrations recommendation to accept SG360's bid for the custodial contract beginning July 1, 2019.

Trustee Featherston made the motion with a second by Trustee Williams to accept the financial report and award the custodial bid to SG360. The motion passed unanimously.

Dr. Payne presented the President's Report

Mike DeAngelo presented to the board. The governors PTK and Student Excellence luncheon was held in Columbia on April 24. Two of our PTK leaders were recognized; Ms. Rebekah Hill was selected for

CALL TO ORDER

ATTENDANCE

INVOCATION

**APPROVAL OF BOARD
MEETING AGENDA**

**APPROVAL OF APRIL 2019
MEETING**

**FINANCIAL REPORT AND
BID REPORT**

PRESIDENT'S REPORT

**GOVERNOR'S PTK &
STUDENT EXCELLENCE
LUNCHEON**

the All Missouri Second Team and Mr. Joshua Webb was selected for the All Missouri Third Team. Ms Shelby Hammond was selected to represent Three Rivers as our Student Leadership representative.

On the 25th, 51 new members were inducted into the Three Rivers PTK with the ceremony taking place on campus. There are currently 110 members in our club.

Dr. Hoggard discussed the recent HLGU graduation. Dr. Allen, President of HLGU attended and recognized the local students that would be graduating this year. The event was well attended

Each year ACHIEVE holds a celebration banquet for their graduating students. In order to be served by ACHIEVE, the student must qualify for two of the three requirements which are 1st generation college student, low income, or have a disability.

Cindy and Buddy White presented the recent performances of the music department students. Willy Wonka was cast completely from current students. In addition to learning their parts and participating in the setup, the students learned time management, how to work together, how to better handle stress and the importance of dependability.

Music for Life was the last spring concert. There were 200 plus in attendance.

Dr. Hoggard explained that this is where the outstanding students are recognized by the faculty. The event is always the Friday before finals week. Each student is nominated by a faculty member.

Wendy Spradling presented the Community Salutes Program. This is a partnership with the US Army where high school seniors who have decided to go into the Army directly out of high school are recognized with a mock induction ceremony that can be attended by family and friends. This year there were 66 students that participated and over 200 people in the audience.

- Nursing Pinning Ceremony – May 17 at 2pm
- Commencement – May 17 at 6pm
- College Closed Memorial Day – May 27
- Summer hours begin the week of June 3

PTK INDUCTION CEREMONY

HLGU GRADUATION RECEPTION

ACHIEVE GRADUATION BANQUET

WILLY WONKA

IMAGINE: MUSIC FOR LIFE

STUDENT EXCELLENCE AWARDS

COMMUNITY SALUTES PROGRAM

UPCOMING EVENTS

- TRET Golf Tournament – June 14

Trustee Schalk made the motion to enter into executive Session at 12:26 p.m. With a second by Trustee Garrison the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.


EXECUTIVE SESSION

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes.

PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

There being no further business, Trustee Garrison made the motion to adjourn at 12:53 p.m. and with a second by Trustee Schalk, the motion passed.

ADJOURNMENT



CHAIRMAN



APPROVAL DATE



SECRETARY



APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE**

June 19, 2019

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, June 19, 2019.

CALL TO ORDER

Those present included: Trustees: Dr. Tim Hager, chairman, (absent); Dr. Amber Richardson, vice-chairman; Gary Featherston, secretary; Chris Williams, treasurer, (absent); Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services, (absent); Janine Heath, recording secretary.

ATTENDANCE

Trustee Richardson served as chair.

Trustee Garrison delivered the invocation.

INVOCATION

Trustee Garrison made a motion to approve the agenda as presented. On a second by Trustee Schalk, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Schalk made the motion to approve the May 2019 minutes. With a second by Trustee Featherston, the motion passed unanimously.

**APPROVAL OF MAY 2019
MEETING**

Charlotte Eubank reviewed May financials. We are 92% into the fiscal year and have recognized 97% of revenues and obligated 83% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

**FINANCIAL REPORT AND
BID REPORT**

The bid report was reviewed noting the outstanding bid opportunities and the administrations recommendation to accept Sides Construction bid for the Westover Canopy.

Trustee Schalk made the motion with a second by Trustee Garrison to accept the financial report and award the custodial bid to SG360. The motion passed unanimously.

Dr. Payne presented the President's Report

PRESIDENT'S REPORT

There was a full class of Nursing students and all will

NURSING PINNING

be sitting for their exams in the summer.

Commencement returned to campus and to the Libla Family Sports Complex. The evening was a success.

Enrollment for the summer is down due to the improvement in the economy.

The CNFR was June 9 – 15 in Casper, WY. Madison Steele tied for 4th in the nation.

This is one of the major fundraising events for TRET. Very successful this year and well done.

- Independence Day – July 4-5 – College Closed
- Drama Camp – July 8 – 12
- Gene Bess Basketball Camps – July 8-12 and 15-19
- Dash & Splash 5K – July 12 – Dexter
- Convocation – August 12
- First Day of Fall Semester – August 19

There were no executive items to discuss.

Dr. Payne explained that the revenue projections included a 5% reduction in enrollment. Also included in the budget is a 2% or \$900 (which ever is greater) increase to all employees salaries.

Trustee Schalk made the motion to accept the budget as presented. With a second by Trustee Garrison, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, absent.

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, absent.

CEREMONY

COMMENCEMENT

SUMMER CLASSES

COLLGE NATIONAL FINALS RODEO

TRET GOLF TOURNAMENT

UPCOMING EVENTS

EXECUTIVE SESSION

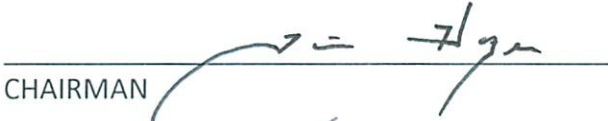
CONSIDERATION AND VOTE – COLLEGE FY20 BUDGET

PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

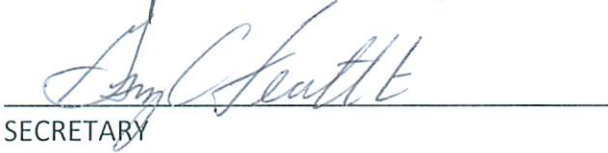
There being no further business, Trustee Garrison made the motion to adjourn at 12:25 p.m. and with a second by Trustee Schalk, the motion passed.

ADJOURNMENT

CHAIRMAN



SECRETARY



8/21/19
APPROVAL DATE

8/21/19
APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
August 21, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, August 21, 2019.

CALL TO ORDER

Those present included: Trustees: Dr. Tim Hager, chairman; Dr. Amber Richardson, vice-chairman; Gary Featherston, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction; Ann Matthews, dean of student services; Janine Heath, recording secretary.

ATTENDANCE

Trustee Hager delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Richardson, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Schalk made the motion to approve the June 2019 minutes. With a second by Trustee Richardson, the motion passed unanimously.

**APPROVAL OF JUNE 2019
MEETING MINUTES**

Charlotte Eubank reviewed the FY19 Financials (unaudited) and reported that we achieved 102% of our budgeted revenues and obligated 90% of our budgeted expenses.

**FINANCIAL REPORT AND
BID REPORT**

Presented were several budget amendments for approval of the board.

As of the end of July, we are 8% into the fiscal year and have recognized 31% of revenues and obligated 7% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

Dr. Payne pointed out that the college has been under incredible pressure from declining enrollment but through conservative spending we have maintained a stable cash flow.

The bid report was reviewed noting the outstanding bid

opportunities and the administrations recommendation to accept Bug Guy Pest Services for our integrated pest management services.

Trustee Featherston made the motion with a second by Trustee Schalk to accept the financial report, approve the budget amendments, and award the pest management services to the Bug Guy Pest Services. The motion passed unanimously.

Dr. Payne presented the President's Report

The Crisp Technology Center Expansion is underway with the dirt work moving along well.

The Welcome Center Canopy construction was halted for the first two weeks of the semester. The work will begin again on the 26th of August. This will be the focal point for the campus.

Convocation is the official kickoff to the academic year. The focus this year was the closing of Vision 2020 and the creation of the strategic plan for 2025.

Thanks to Dr. Hoggard and his team, we now have articulation agreements for our Agriculture and Business Administration programs with SEMO.

Dr. Melissa Davis presented the Industrial Hemp Project. This is a partnership with the Sikeston farmers to research the growing and care of hemp plants.

Mr. Holigan is originally from Puxico and he and his wife want to give back to the community. The scholarships will pay after all other aid has paid for all Puxico High School graduates from 2017 on. The students must be A+ eligible.

This was one of the smoothest starts that the college has had in several years.

- Fall Job Fair – August 22
- Figment an exhibit by Eric Rosell – Aug 30
- Beauty and the Beast – Sept. 6,7,8,13,14,15
- Farm Day for Athletes – September 8
- Meet the Raiders – September 9
- Run 4 the Arts – September 14
- Championship College Rodeo – October 3-5

PRESIDENT'S REPORT

CONSTRUCTION UPDATE

CONVOCATION

SEMO ARTICULATION AGREEMENT

INDUSTRIAL HEMP PROJECT

HOLIGAN MEET AND GREET

FIRST DAY OF FALL SEMESTER

UPCOMING EVENTS

- Distinguished Alumni & Alumni Star – Oct 4

Several policies were presented for approval. Three were just clarifications to existing language and one new policy in order to comply with the HLC Policy on Student Consumer Protection.

FP 3810 – Purchasing
GAP 1310 – College Communication
PP 4180 – Outside Employment
GAP 1320 – Consumer Protection

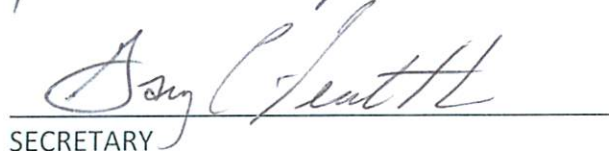
Trustee Garrison made the motion to accept the policies as presented. With a second by Trustee Schalk, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

Trustee Garrison made the motion to enter into executive session at 12:50 p.m. With a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

There being no further business, Trustee Garrison made the motion to adjourn at 2:18 p.m. and with a second by Trustee Schalk, the motion passed.


CHAIRMAN


SECRETARY

CONSIDERATION AND
VOTE – COLLEGE FY20
BUDGET

PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS

EXECUTIVE SESSION

ADJOURNMENT

9/18/19
APPROVAL DATE

9/18/19
APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
September 18, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, September 18, 2019.

CALL TO ORDER

Those present included: Trustees: Dr. Tim Hager, chairman; Dr. Amber Richardson, vice-chairman; Gary Featherston, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction, absent; Ann Matthews, dean of student services; Janine Heath, recording secretary.

ATTENDANCE

Trustee Featherston delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Garrison, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Richardson made the motion to approve the August 2019 and the Tax Levy minutes. With a second by Trustee Schalk, the motion passed unanimously.

**APPROVAL OF AUGUST
2019 AND TAX LEVY
MEETING MINUTES**

Charlotte reviewed the August financials. We are 17% into the fiscal year and have recognized 33% of revenues and obligated 12% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

**FINANCIAL REPORT AND
BID REPORT**

The bid report was reviewed noting the outstanding bid opportunities and the administrations recommendation to accept Republic Services for the Waste Removal Service.

Trustee Featherston made the motion with a second by Trustee Schalk to accept the financial report and award the Waste Removal Service to Republic Services. The motion passed unanimously.

Dr. Payne presented the President's Report

PRESIDENT'S REPORT

The dirt work is more than 50% finished on the Crisp project. The old maintenance building has been

CONSTRUCTION UPDATE

removed. Phase 3 of the project has been moved up and will run concurrently with Phase 2.

The Welcome Center Canopy construction is near completion. The roof cap remains to be installed and then it will be painted.

The season was announced to a full room. Good excitement regarding the selections for the season.

This is the first team building exercise for the athletic department. 125 student athletes, 2 board of trustee members and several college personnel experienced the day at the farm. For many of our student athletes this was their first experience with farm life. Dillie Traxel provided a team of workers to build a deck for the farm house.

This was the most well attended in years. Dr. Hager MC'd the event as the Voice of the Raiders. A big thank you to the communications department for the video presentation of the evening.

Dr. Maribeth Payne explained to the board the process that is followed in developing the Strategic Plan for 2025. There is a committee of nearly 50 members representing all areas of the college that work on the plan every 5 years. The plan will be presented to the Board in January for approval.

There were 69 participants at the run which resulted in approximately \$3,000 in profit for the scholarship fund for Fine Arts.

The first inductees will be recognized at a banquet on Friday, January 31, 2020. This is the Friday of Alumni Reunion.

- Figment, a mixed media art exhibit by Eric Rosell August 30 – October 4, Tinnin Gallery
- Fall Preview Day & Club Rush – September 25
- Fitness Center Ribbon Cutting – September 26
- POTA – Fabulous Fanny – September 26
- Raider Madness – October 1
- Championship College Rodeo – October 3 – 5
- Fall Break – October 10 – 11
- Four Italian Tenors – October 28

PATRONS OF THE ARTS KICKOFF

ATHLETICS FARM DAY

MEET THE RAIDERS

STERRING COMMITTEE TOUR

RUN 4 THE ARTS

HALL OF FAME

UPCOMING EVENTS

Trustee Schalk made the motion to enter executive session at 12:37 p.m. With a second by Trustee Richardson the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

Dr. Payne explained that this is merely a clarification of employee rights.

Trustee Garrison made the motion to accept the policy as presented. With a second by Trustee Schalk, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, absent; Trustee Hager, yes.


Trustee Hager presented the appointment of the following members to the committee:

- Trustee Hager
- Trustee Williams
- Trustee Richardson

Trustee Garrison made the motion to accept the committee as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, absent; Trustee Hager, yes.

Trustee Garrison made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, absent; Trustee Hager, yes.

There being no further business, Trustee Garrison made the motion to adjourn at 1:31 p.m. and with a second by Trustee Williams, the motion passed.


CHAIRMAN


SECRETARY

EXECUTIVE SESSION

CONSIDERATION AND APPROVAL OF COLLEGE POLICY PP-4370 SUSPENSION OR TERMINATION

CONSIDERATION AND APPOINTMENT OF THE AUDIT COMMITTEE

PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

ADJOURNMENT

10/16/19
APPROVAL DATE

10/16/19
APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
October 16, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, October 16, 2019.

CALL TO ORDER

Those present included: Trustees: Dr. Tim Hager, chairman; Dr. Amber Richardson, vice-chairman; Gary Featherston, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Dr. Justin Hoggard, dean of instruction, absent; Ann Matthews, dean of student services; Janine Heath, recording secretary.

ATTENDANCE

Trustee Hager delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Richardson, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Garrison made the motion to approve the September 2019 minutes. With a second by Trustee Schalk, the motion passed unanimously.

**APPROVAL OF SEPTEMBER
MEETING MINUTES**

Charlotte reviewed the August financials. We are 17% into the fiscal year and have recognized 33% of revenues and obligated 12% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

**FINANCIAL REPORT AND
BID REPORT**

Trustee Schalk made the motion with a second by Trustee Richardson to accept the financial report. The motion passed unanimously.

Dr. Payne presented the President's Report

PRESIDENT'S REPORT

Crisp construction is going well. They are 60% finished with the dirt work and construction of Phase 3 has started.

CONSTRUCTION UPDATE

The canopy on Westover is complete. Working on signage and lighting.

In partnership with the VA Hospital a ceremony was held on September 20 to recognize all POW and MIA.

POW MIA RECOGNITION CEREMONY

The Bidewell Fitness Center has been remodeled and is now a Fitness Studio providing classes in Yoga, Zumba, and Martial Arts. The ribbon cutting was held on September 26 introducing the updated facility.

BIDEWELL FITNESS CENTER RIBBON CUTTING

Raider Madness held on October 1 was well attended.

RAIDER MADNESS

There were between 300 and 350 constants at the TRC Championship College Rodeo held October 3 – 5. The NIRA Commissioner attended all three nights. Congrats to Coach Phipps and the team for a well organized event.

TRC CHAMPIONSHIP COLLEGE RODEO

Amanda Vazquez was awarded the 1st place award in the poster category at the recent District 5 meeting. Congrats to Amanda.

2019 NCMPR DISTRICT 5 AWARD

- Requital by Sandra Lockett – October 9 – November 1
- Winter/Spring Registration opens October 21
- POTA - Four Italian Tenors – October 28
- Happiness is Sharing Music – Student Recital – November 5
- POTA – The Nutcracker – November 11
- Auditions – Wizard of Oz – November 12 and 14
- Kennett Trivia Night – November 14

UPCOMING EVENTS

There were no items for discussion in Executive Session.

EXECUTIVE SESSION

Due to the construction, the gas line at Crisp had to be relocated which required a new easement for the gas company.

CONSIDERATION AND APPROVAL OF EASEMENT TO SPIRE MISSOURI, INC FOR GAS LINE AT THE CRISP BUILDING

Trustee Garrison made the motion to approve the easement and with a second by Trustee Schalk, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee

PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

There being no further business, Trustee Schalk made the motion to adjourn at 12:16 p.m. and with a second by Trustee Garrison, the motion passed.


ADJOURNMENT



CHAIRMAN

11/20/19

APPROVAL DATE



SECRETARY

11/20/19

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
November 20, 2019**

The regular meeting of the Board of Trustees began at 12:00 p.m. at the Board Room in Tinnin Center on Wednesday, November 20, 2019.

CALL TO ORDER

Those present included: Trustees: Dr. Tim Hager, chairman; Dr. Amber Richardson, vice-chairman; Gary Featherston, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, president; Charlotte Eubank, chief financial officer; Ann Matthews, dean of student services; Janine Heath, recording secretary.

ATTENDANCE

Trustee Garrison delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda as presented. On a second by Trustee Garrison, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Schalk made the motion to approve the October 2019 minutes. With a second by Trustee Williams, the motion passed unanimously.

**APPROVAL OF SEPTEMBER
MEETING MINUTES**

Charlotte reviewed the October financials. We are 33% into the fiscal year and have recognized 48% of revenues and obligated 31% of the budgeted expenses. The Capital Budget was reviewed with Ms. Eubank outlining the projects currently underway.

**FINANCIAL REPORT AND
BID REPORT**

Ms. Eubank reviewed the proposed budget amendments as of the end of November.

Trustee Schalk made the motion with a second by Trustee Richardson to accept the financial report. The motion passed unanimously.

Jeff Stroder with BHR presented the audit findings for FY2019. They issued an unmodified opinion and found that the college was a low-risk auditee. Charlotte and her staff were congratulated for their hard work.

**FY2019 AUDIT
PRESENTATION**

Trustee Garrison made the motion with a second by Trustee Schalk to accept the audit as presented. The board was polled as follows: Trustee Garrison, yes;

Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

Dr. Payne presented the President's Report

PRESIDENT'S REPORT

Crisp construction is moving along. The estimated completion date of the project is June 1, 2020.

CONSTRUCTION UPDATE

The Maintenance Building and Fire Science structures are being constructed.

The lights have been installed in the Quad.

The ARC is being prepped for sealing the bricks.

The College is at the end of the 2020 Vision Strategic Plan. About 50 college employees, students, and community members began working on the 2025 Strategic Plan at the beginning of the fall semester. After reviewing data collected over the past few years and hearing from numerous areas of the college on results, we are very close to framing thematic strands for the plan.

**STRATEGIC PLANNING
STERRING COMMITTEE**

Buddy White discussed the recent music recital. Mason German was also present representing the students that performed in the recital.

**HAPINESS IS SHARING
MUSIC**

The Kennett Trivia night was successful. The funds raised by this event goes directly to the location to assist students with needs.

KENNETT TRIVIA NIGHT

This is one of two annual events that the college participates in for the Veterans. Wendy Spradling always directed these events. Chris Adams represented the College this year. It was one of the two largest celebration in Butler County.

VETERANS DAY CEREMONY

The Patrons of the Arts sponsors Children's Shows throughout the district in order for children to experience live theater. November 18 kicked off this year's season

**PATRONS CHILDREN
SHOWS**

Kathy Sanders presented Library Services provide throughout the College. Included in the presentation was a review of the services, strengths of the department and the outlook for the Library.

**LIBRARY SERVICES
PRESENTATION**

Dr. Payne presented the recent Registration Survey. The College recognized improvements in all areas. The results represented our focus on students first. We will continue to focus on areas of improvement but overall the results were outstanding.

REGISTRATION SURVEY RESULTS

Dr. Payne presented the National Community College Benchmark Project. This is a system to report data on key learning outcomes and indicators of institutional effectiveness and to compare their data with national norms and data from selected peer institutions. This represents how the College compares to 218 other community colleges throughout the country. In all areas of comparison, the College maintained a 90% or better as compared to the other colleges norms.

NATIONAL COMMUNITY COLLEGE BENCHMARK PROJECT

- Counselors Conference – November 22
- Thanksgiving Break – November 27 – 29
- Happiness is Holiday Celebrations – December 3
- A Christmas Carol – Live Radio Play – December 6 – 8
- PN Pinning Ceremony – December 12
- RN Pinning Ceremony – December 13
- Employee Christmas Breakfast – December 13
- Surface of Desire – December 13
- Winter/Spring Registration – Through January 13
- 11th Hour – December 16
- Christmas Break – College Closed – December 23 – January 3
- Spring Convocation – January 6

UPCOMING EVENTS

Trustee Schalk made the motion to enter executive session at 1:37 p.m. With a second by Trustee Richardson the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

EXECUTIVE SESSION

There were minor changes to IP 6120 – Transfer Credit and SP 2210 – Admission Requirements to align with current College practices and HLC policy.

APPROVAL OF COLLEGE POLICIES

Trustee Schalk made the motion to approve the changes. With a second by Trustee Featherston the board was polled as follows: Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

Trustee Featherston made the motion to adopt the resolution calling for the April 2020 election, and that Janine Heath be appointed as the election authority as outlined in the November 2019 board book on pages 33 through 31. With a second by Trustee Schalk, the board was polled as follows: Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

CONSIDERATION AND
APPROVAL OF RESOLUTION
CALLING FOR TRUSTEES
ELECTION

Trustee Schalk made the motion to approve all personnel action and associated documents as presented. With a second by Trustee Williams, the board was polled as follows: Trustee Garrison, absent; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes.

PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS

There being no further business, Trustee Schalk made the motion to adjourn at 2:15 p.m. and with a second by Trustee Featherston, the motion passed.

ADJOURNMENT



CHAIRMAN

1/15/2020
APPROVAL DATE



SECRETARY

1/15/2020
APPROVAL DATE