



## STEPS FOR RECEIVING BENEFITS

First Time or Past Students are required to complete the following steps:

1. The official VA benefit website where you can look and compare all benefits and then make the decision on the one that best suits your needs is <http://www.gibill.va.gov>.
2. Apply for benefits through the VA website at <http://www.gibill.va.gov>.
  - If you have never received benefits before and are applying for benefits for CH-30 Montgomery GI Bill®, CH-32 VEAP, CH-33 Forever Bill, CH-1606 Montgomery GI Bill® and Selected Reservist/National Guard use VA Form 22-1990.
  - If you will be receiving CH-35 Dependents' Benefits for the first time, use VA Form 22-5490.
  - If you are applying for benefits under CH-33 Post 9/11 Transfer of Entitlement, use VA Form 22-1990e.
  - If you are applying for benefits under the Marine Gunnery Sergeant John Day Fry Scholarship, use VA Form 22-5490.
3. Complete your FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
4. Apply for Admissions to Three Rivers College online at [www.trcc.edu](http://www.trcc.edu) under Admissions.
5. Send transcripts from high school attended and any previous colleges attended to the Office of the Registrar.
6. Send Military Transcripts through Joint Services Transcript (JST) to the office of the Registrar.
7. Veterans bring in a copy of your member DD-214.
8. If necessary, schedule and complete placement test (must have taken placement test or ACT within last 2 years).
9. Register for classes (Must make appointment through Welcome Center to meet with Advisor and the classes you take must apply to the degree you are seeking in order for them to be certified).
10. Fill out the Veterans Registration Form.
11. Bring paperwork to the Office of Financial Aid for review by the School Certifying Official this may include but is not limited to, COE, DD-214 and Veterans Registration Form. Bring all paperwork together.
12. Contact the School Certifying Official in the Office of Financial Aid at (573) 840-9606 with any questions.

Transfer Students are required to complete the following steps:

1. Complete your FASFA at <https://studentaid.gov/>.
2. Apply for Admission to TRCC online at [www.trcc.edu](http://www.trcc.edu) under Admissions.
3. Send transcripts from high school attended and all previous colleges attended to the Office of the Registrar.
4. Veterans bring in a copy of your member DD-214.
5. Have Military Transcripts sent to Office of the Registrar through Joint Services Transcript (JST).
6. For all Chapters who have never received benefits except 35 complete VA Form 22-1995, CH-35 Dependents Benefits complete VA Form 22-5495 and provide a copy of the form or copy of the online submission confirmation to the Financial Aid Office for your file.
7. All Veteran students who have previously used VA Educational Benefits will need to provide an updated Certificate of Eligibility (COE) or provide updated benefit information. Updated benefit information can be obtained from <http://www.va.gov/> or from <https://www.ebenefits.va.gov>.

8. Meet with Advisor and register for classes (the classes you take must apply to the degree you are seeking in order for them to be certified).
9. Fill out the Veteran Registration Form.
10. Submit all paperwork to the Financial Aid Office for review by the School Certifying Official or to the external location in which you have registered for classes – Turn in all documents together.
11. Contact the School Certifying Official in the Financial Aid Office at (573) 840-9606 with any questions.

Returning Students are required to complete the following steps:

1. Meet with Advisor and register for classes.
2. Each semester you will need to fill out the Veterans Registration Form and submit all paperwork to the Financial Aid Office or to the external location in which you registered for classes for review by the School Certifying Official.
3. Once yearly complete your FASFA at <https://studentaid.gov/>.

Information below provides a summary of each VA program as well as documentation that should be submitted to the Office of Financial Aid.

### Chapter 30 – Montgomery GI Bill® Active Duty

This program provides benefits to individuals who have at least (2) two years of active duty service. The monthly benefit paid to you is based on the type of training you take, length of your service, your category, and any college fund eligibility. Entitlement period is 36 months. Benefits usually expire 10 years from last discharge or separation but the time limit could be less depending on the situation. Active duty service-members and veterans enrolled in Three Rivers College regardless of residence location will be charged in-district tuition rates.

- Certificate of eligibility received from the VA
- Veterans Registration Form (each semester)

### Chapter 31 – Vocational Rehabilitation /Disabled Veterans

Eligibility for this program is determined by the U.S. Department of Veterans Affairs. The program provides payment of all approved tuition, fees, books, and supplies. Veterans enrolled in Three Rivers College regardless of residence location will be charged in-district tuition rates.

- PO from Vocational Rehabilitation Counselor
- Veterans Registration Form (each semester)

### Chapter 32 – Veterans Education Assistance Program (VEAP)

This program provides benefits to persons who entered active duty service between January 1, 1977 and June 30, 1985, or for Air Force enlisted between December 1, 1980 and September 30, 1981 and voluntarily contributed from \$25.00 to \$2,700.00. Entitlement is for 1 to 36 months depending on the number of monthly contributions.

Veterans have 10 years from their release from active duty to use this benefit. Active duty service-members and veterans enrolled in Three Rivers College regardless of residence location will be charged in-district tuition rates.

- Certificate of eligibility received from the VA
- Veterans Registration Form (each semester)

### Chapter 33 – Post 9/11 GI Bill® now called the Forever Bill

This program provides financial support for education and housing to Veterans with at least 90 days of aggregate active duty service (excluding entry level and skill training) on or after September 10, 2001, or discharged with a service-connected disability after 30 days. You must have received an honorable discharge. For those eligible, it will pay tuition and fees directly to the school and a books and supplies stipend to the student. A housing allowance is also available, if eligible. Chapter 33 offers transfer of eligibility to dependents while service member is still serving. Chapter 33 elections are irrevocable. Eligibility is determined by length of service. Active military and veterans enrolled in Three Rivers College regardless of location of resident will receive in district tuition rates. A spouse,

widower, or child 24 years of age or younger who reside with a parent or legal guardian will receive in-district tuition rates regardless of location of residence. If eligible dependent children, as defined above, pass the age of 24 years while enrolled they shall retain the in-district tuition rate as long as they are continuously enrolled.

- Certificate of Eligibility received from the VA
- Veterans Registration Form (each semester)

#### Chapter 35 – Survivors’/Dependents Educational Assistance

This program provides benefits for dependent children and spouses of Veterans who died or who are 100 percent disabled due to service-connected causes. There is an entitlement period of 45 months. Dependent children must be between the ages of 18 and 26. In some cases, it is possible to begin before the age of 18 and to continue after the age of 26. Spouses are eligible for 10 years; 20 years if the veteran is rated permanently and totally disabled within 3 years of discharge. A surviving spouse is eligible for 20 years if veteran death occurs while on active duty. A spouse, widower, or child 24 years of age or younger who reside with a parent or legal guardian will receive in-district tuition rates regardless of location of residence. If eligible dependent children, as defined above, pass the age of 24 years while enrolled they shall retain the in-district tuition rate as long as they are continuously enrolled.

- Certificate of eligibility received from the VA. You must provide the Veteran’s File number to the School Certifying Official
- Veterans Registration Form (each semester)

#### Chapter 1606 – Montgomery GI Bill® for Selected Reservist/National Guard

This program provides benefits for members of the Selected Reserve/National Guard who enlisted, re-enlisted or extended their enlistment for a period of six years after July 1, 1985. Requires completion of initial active duty for training. Must be active reservist with a 6 year obligation. There is an entitlement period of 36 months. Eligibility ends on the day you leave the Selected Reserve. Active duty service-members and veterans enrolled in Three Rivers College regardless of residence location will be charged in-district tuition rates.

- Certification of eligibility received from the VA
- Copy of DD-214 or Notice of Basic Eligibility (NOBE) Form #2384 (this form is provided to you by your unit), if NOBE is provided it can only be used for short term then your DD-214 – Member 4 copy, if available, must be turned in
- Veterans Registration Form (each semester)

#### Marine Gunnery Sergeant John David Fry Scholarship

This benefit is for children and surviving spouses of an active duty member of the Armed Forces who died in the line of duty on or after September 11, 2001. A child may be married or over 23 and still be eligible, although their eligibility ends on their 33<sup>rd</sup> birthday. A spouse will lose eligibility upon remarriage. Under this benefit, eligible persons are entitled to 36 months of benefits at the 100% level. A spouse, widower, or child 24 years of age or younger who reside with a parent or legal guardian will receive in-district tuition rates regardless of location of residence. If eligible dependent children, as defined above, pass the age of 24 years while enrolled they shall retain the in-district tuition rate as long as they are continuously enrolled.

- Certificate of Eligibility received from the VA
- Veterans Registration Form (each semester)

Three Rivers College is an equal opportunity institution that commits itself to the policy that there will be no unlawful discrimination against any person because of race, color, gender, sexual orientation, religion, age, disability, or national origin.