BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, January 22, 2014 at 12:00 p.m.

Those present included: Trustees: Darren Garrison, chairman; Randy Grassham, vice-chairman; Ben Ressel, secretary; Phil Davis, treasurer; Wilbur Thornton, member; Randy Winston, member; and college administrators: Dr. Devin Stephenson, president; Dr. Wesley Payne, vice president for learning; Dr. Angela Totty, vice president for student success; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

Trustee Grassham delivered the invocation.

The agenda was unanimously approved as amended with a motion by Trustee Winston and a second by Trustee Davis.

The minutes of the meeting on December 18, 2013, were unanimously approved on a motion by Trustee Winston and second by Trustee Thornton.

Charlotte Eubank reported the college’s revenue/expense status as of December 31, 2013. At 50% into the fiscal year the college has recognized 60% of the budgeted revenues. The revenues include fall tuition/fees that is currently at 90% of total budgeted tuition/fees. Expenses are at 39% of the budgeted expenses.

Ms. Eubank updated the board on the capital budget and informed them that we had started projects and the college was making expenditures to cover the costs.

The financial report was unanimously approved as presented on a motion by Trustee Winston and second by Trustee Grassham.

Trustee Winston made the motion with a second from Trustee Ressel to move into executive session. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, yes; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

Trustee Winston made the motion to adopt the resolution as presented with a second from Trustee Ressel. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, absent; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham.
Dr. Stephenson discussed the recent visit of the Speaker of the House – Tim Jones - and his presentation of 4G agenda. The event was well attended by leaders from the community. Dr. Stephenson had the opportunity to discuss Missouri’s community college and Three Rivers College’s funding needs and to seek Speaker Jones’ support.

Dr. Totty reviewed the current headcount for Spring 2014. Due to the weather conditions there were several days during registration that the college was closed. Overall, our registration numbers are flat to Spring 2013. We maintained 95% of our fall enrollment while many community colleges experienced double digit declines.

Dr. Stephenson reviewed the recent groundbreaking ceremonies for the Humanities and Social Science classroom building on the Poplar Bluff campus. During the ceremony the college received donations to a scholarship fund administered by the Endowment Trust from Dille/Traxel and Toth and Associates.

Dr. Payne presented an overview of the first week of the Spring semester. Registration was extended due to the weather conditions in late December. Instructors are now taking daily attendance in all classes. This information will provide valuable data for the development of programs and initiatives to improve student persistence and academic achievement.

Dr. Stephenson announced that Pride Farms (Gary and Holt Pride) has donated a modular greenhouse for use by our agriculture programs. The design of the building allows for future expansion as programs expand.

Dr. Stephenson announced that Briggs and Stratton has donated $4,000 to the college for professional development of college personnel.

Dr. Totty reviewed the schedule for Homecoming 2014. The activities will begin on February 10 with Paint the Town Black and Gold and end on February 15 with the Homecoming game and block party. There are activities planned for every day during the week.

Dr. Payne presented the upcoming performance of the Tortoise and the Hare. Performances will be held in Sikeston, Dexter and Poplar Bluff.

Dr. Stephenson made the recommendation to permanently hire the employees listed in the agenda. The resignation of Madelyn Wilson, Instructor, Life Science and David Palmer, Instructor, Physical Science were presented.
Trustee Ressel made the motion to accept the personnel actions with a second from Trustee Davis. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, absent; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

There being no further business, the board unanimously approved to adjourn the meeting at 11:00a.m. on a motion by Trustee Winston and a second by Trustee Ressel.

ADJOURNMENT

DARREN GARRISON, CHAIRMAN  2/19/14  APPROVAL DATE

BEN RESSEL, SECRETARY  2/19/14  APPROVAL DATE