The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, January 21, 2015 at 12:00 p.m.

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel, vice chairman; Phil Davis, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

Invocation was delivered by Chairman Randy Grassham.

Trustee Williams, with a second by Trustee Schalk, made the motion to approve the agenda. Motion was unanimously approved.

The minutes of the meeting on December 10, 2014 were unanimously approved on a motion by Trustee Ressel and second by Trustee Schalk.

Charlotte Eubank reported the college’s budget to actual status as of November 30, 2014 and the preliminary financial statement for December 2014.

As a comparison to last year, revenues are down due to a drop in enrollment however the college has compensated by monitoring and reducing other expenses.

As of the end of December we are 50% into the year and have recognized 65% of budgeted revenues and obligated 44% of the expenses.

The financial report and recommended changes were approved on a motion by Trustee Schalk and second by Trustee Williams.

Dr. Payne presented the President’s Report as an update to the board on recent events.

Coach Bess reached his 1200th win in Sedalia. This number does not include the wins that he achieved during his high school coaching career. The official celebration of this event will be on February 14 at the game with Mineral Area.

Dr. Payne updated the board on the current enrollment numbers,
explaining that at this point we are estimating that we will be 5% down as compared to last year. This will be an improvement to national numbers by 2%. This was an expected trend due to the pattern of enrollment following the state of the economy. When the economy improves more people go to work and community college enrollment declines. The college is focusing on retaining students semester to semester. We have improved but continue to focus on improvement in this area.

Tami Cunningham continues to stay on the path to getting our EMS program fully accredited. The recent visit went very well.

Dr. Payne reminded the board that the annual legislative breakfast will be Friday, January 23 at 9am. This provides an opportunity to talk with the legislators that impact Three Rivers College.

Each year Three Rivers College partners with the Butler County University of Missouri Extension office to sponsor the AG Expo in southeast Missouri. The event will be happening this year on January 30 and 31 in the Black River Coliseum.

Three Rivers College honors Dr. Mairead Ryan-Anderson as the recipient of the Governor’s Excellence in Teaching Award. The presentation ceremony will be held April 7 in Jefferson City, MO. Dr. Ryan-Anderson is a shining example as an instructor.

The communications department won the gold award for the Patrons of the Art poster series. Congratulations to the entire team.

Dr. Payne explained that several staff/faculty/athletic members reviewed the homecoming event and agreed that the focus should shift for the traditional homecoming court to honoring our alumni. While all alumni attending will be honored, the focus is on athletic alumni. This event will be held on February 7 at 6:30 pm in the Bess Activity Center.

The next presentation of the Patrons of the Arts will be Robin Hood, sponsored by The Bank of Missouri. The performance will be on February 1 at 2pm in the Tinnin Center.

Dr. Payne introduced the following employees:

**Sandra Ward, Instructor of English:** Sandra has been with Three Rivers for 6 years. Her favorite thing about working here is seeing student succeed and develop self-confidence. She is an innovator and as such was instrumental in the creation of the WRITE conference. This was the first effort of the college to build community with our adjuncts.
Willie Hilburn, Athletics Facilities & Equipment Manager: Willie has been with the college for 11 years. His favorite thing about working here is the traditions and the history of the college. Dr. Payne explained that if it happens in the gym, Willie has a hand in it.

Barb Stiriz, Administrative Assistant Campus Safety and Maintenance: Barb has been with the college for 13 years. Her favorite thing about working here is working with dedicated, terrific people. Barb has gone through a lot of transition in the last 13 years, increasing her education and skill sets.

Trustee Garrison made the motion with a second from Trustee Schalk to move into executive session. The board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Trustee Schalk moved all personnel actions and associated documents be approved. On a second by Trustee Davis the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

There being no further business, the board unanimously approved to adjourn the meeting at 2:37 p.m. on a motion by Trustee Schalk and a second by Trustee Davis.

RANDY GRASSHAM, CHAIRMAN

PHIL DAVIS, SECRETARY