BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, October 16, 2013 at 12:00 p.m.

Those present included: Trustees: Darren Garrison, chairman; Randy Grassham, vice-chairman; Ben Ressel, secretary; Phil Davis, treasurer; Wilbur Thornton, member, via conference line; Randy Winston, member; and college administrators: Dr. Devin Stephenson, president; Dr. Wesley Payne, vice president for learning; Dr. Angela Totty, vice president for student success; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

OCTOBER 16, 2013

ATTENDANCE

Trustee Grassham delivered the invocation.

INVOCATION

The agenda was unanimously approved as presented with a motion by Trustee Winston and a second by Trustee Davis.

APPROVAL OF BOARD MEETING AGENDA

The minutes of the meeting on September 25, 2013, were unanimously approved on a motion by Trustee Ressel and second by Trustee Grassham.

APPROVAL OF MINUTES OF SEPTEMBER BOARD MEETING

Charlotte Eubank reported the college’s revenue and expenses as of September 30, 2013. At 25% into the fiscal year the college has recognized 37% of the budgeted revenues. The revenues include fall registration which is currently at 54% of total budget. Expenses are at 19% of the budgeted expenses. The financial report was unanimously approved as presented on a motion by Trustee Winston and second by Trustee Davis.

CONSIDERATION OF COLLEGE FINANCIAL REPORT

Dr. Stephenson reported that the college hosted a breakfast for state legislators who had joined Senator Libla on an agribusiness tour of Southeast Missouri. Several of our alumni joined us for the breakfast and discussed how Three Rivers College had helped them achieve their education and career goals. Dr. Stephenson informed the board that 93% of students that start in community colleges will return home after their education.

PRESIDENT’S REPORT

SENATE AGRICULTURE COMMITTEE BREAKFAST

Dr. Totty updated the board on the recent Raider Madness night. This is the first official day of practice and was well attended. Trustee Thornton served as announcer for the event. The first scheduled game will be on November 1 with the team participating in the 1st Midwest Bank Tournament.

RAIDER MADNESS
Dr. Payne reported that the college hosted state legislators for lunch prior to a public hearing on Chronic Waste Disease in Deer and Elk. There were several legislators in attendance as well as several staff members from the college.

Dr. Payne reviewed the upcoming Patrons of the Arts shows. Monday, October 28 at 7:00pm Dailey and Vincent will return to the Tinning Center. They are currently the number 1 blue grass band in the nation.

Dr. Stephenson discussed the upcoming MCCA Convention. It will be held on October 30 – November 1 in St. Louis. We have eight members of the Three Rivers staff presenting workshops at the convention as well as Trustee Thornton who will be presenting a workshop for new trustees. The convention provides opportunity to share and network with other community colleges in Missouri.

Dr. Totty announced the Halloween Safe Zone that will be held on October 31 in the Tinning Fine Arts Center. The college partners with PBRMC and River Radio to provide a safe, fun alternative to trick-or-treating.

Dr. Stephenson reported that on October 22 at 4pm there will be an official MOU signing with Three Rivers College and Missouri State University in Willow Springs for the new center.

Dr. Stephenson announced that the second funding cycle for Caring for Missourians will be made available by the governor’s office very soon. The college will be seeking funding to start the LPN to RN bridge program in Kennett.

Dr. Stephenson reported that the administration is progressing through the interviews with candidates for the Dean of Workforce Development/Career Education. There are six candidates in the pool at this time. Skype interviews are being conducted with the goal that three of these individuals will be brought to the campus for face to face interviews. This position will be responsible, in part, for the development of the programs proposed in the recently awarded DOL grant.

Charlotte Eubank presented the FP-3110 college policy for approval by the board. The policy formalizes our current procedures and ensures compliance with the Internal Revenue Service regulation for income inclusion/exclusion.

Trustee Ressel made the motion to adopt the policy and with a second by Trustee Davis. The motion was unanimously approved.
Trustee Winston made the motion with a second from Trustee Grassham to move into executive session. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, yes; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

Trustee Winston made the motion to adopt the resolution to accept the Wright Construction Bid for the construction of the Eastern Campus with a second by Trustee Ressel. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, yes; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

Trustee Thornton made a motion to accept all employment actions with a second by Trustee Ressel. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, yes; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

There being no further business, the board unanimously approved to adjourn the meeting at 1:03 p.m. on a motion by Trustee Winston and a second by Trustee Davis.

MOTION TO ENTER INTO EXECUTIVE SESSION

RESOLUTION TO ACCEPT WRIGHT CONSTRUCTION BID FOR THE EASTERN CAMPUS

CONSIDERATION OF PERSONNEL ACTION

ADJOURNMENT

DARREN GARRISON, CHAIRMAN

Randy Grassham - VICE CHAIRMAN

BEN RESEL, SECRETARY

11/13/13
APPROVAL DATE

11/13/13
APPROVAL DATE