The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, November 13, 2013 at 12:00 p.m.

Those present included: Trustees: Randy Grassham, vice-chairman; Ben Ressel, secretary; Phil Davis, treasurer; Wilbur Thornton, member; Randy Winston, member; Darren Garrison, chairman, absent; and college administrators: Dr. Devin Stephenson, president; Dr. Wesley Payne, vice president for learning; Dr. Angela Totty, vice president for student success; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

Trustee Grassham delivered the invocation.

The agenda was unanimously approved as presented with a motion by Trustee Ressel and a second by Trustee Davis.

The minutes of the meeting on October 16, 2013, were unanimously approved on a motion by Trustee Winston and second by Trustee Davis.

Charlotte Eubank reported the college’s revenue/expense status as of October 31, 2013. At 33% into the fiscal year the college has recognized 46% of the budgeted revenues. The revenues include fall registration that is currently at 69% of total budgeted tuition/fees. Expenses are at 24% of the budgeted expenses.

Ms. Eubank updated the board on the capital budget and informed them that we had started projects and the college was making expenditures to cover the costs.

Ms. Eubank also presented the bid review (i.e., capital projects) outlining all bids that had been opened and what had been awarded.

Ms. Eubank distributed the FY13 Operating Budget Amendment Proposal as of October 2013. She reviewed each line with explanation as to the adjustment.

The financial report was unanimously approved as presented on a motion by Trustee Winston and second by Trustee Thornton.

Dr. Stephenson updated the board on the recent Commissioner and Assistant Commissioner of DHE visit. Dr. Russell and Dr. Monhollan joined Dr. Stephenson, the cabinet members and various members of the staff and faculty for breakfast, a round table discussion on academic programs, and a brief tour of the ARC and
Mobile Training Labs. Dr. Stephenson remarked that he scheduled a visit for them on campus every other year to keep them updated.

Dr. Stephenson congratulated Trustee Thornton on his Trustee Leadership award at the annual MCCA Convention. Other award winners were Jill Bock for the Distinguished News Media award, Paulette Alexander for Senior Service, Amber Adams for Student Leadership and Senator Doug Libla and Representative Steve Cookson for Distinguished Legislator award. Three Rivers College had six staff members present workshops at the convention.

Dr. Totty reported that there were 2500 plus visitors to our Halloween Safe Zone. The event was ended early due to severe weather but she was pleased with the turnout.

Dr. Stephenson informed the board that the college hosted a breakfast with Senator Libla, Chief Justice Russell and Judge Breckenridge of the Missouri Supreme Court, and several other legislators from the area for breakfast and a discussion of the college’s mission and vision and future plans.

Dr. Stephenson and the other cabinet members met with representatives from Drury University to discuss articulation agreements and bachelor completion options.

Dr. Stephenson updated the board on the activities surrounding the main entrance. The final approval has been given by the city of Poplar Bluff and TDD Boards for the $1.3 million project. Construction is planned to start in December with completion in June of 2014.

Dr. Stephenson reported that there was a recent meeting with the general managers of KFVS and KAIT. College representatives present our mission/vision and the dialog provided us with insight into the manner in which the college can improve its notification of special events and news stories to each station.

Dr. Stephenson presented the first President’s Leadership Academy with the goal of mentoring, coaching, and teaching, the next wave of Three Rivers College leaders. The first meeting was a discussion of individual strengths and weaknesses and the importance of working together as in collaboration with colleagues throughout the organization. The second was focused on team building on a ropes challenge course. There are 15 members who were selected out of 26 applications.

Dr. Payne discussed the upcoming show, The Velveteen Rabbit which will be showing in Sikeston, Dexter and Poplar Bluff.

MCCA CONVENTION
HALLOWEEN SAFE ZONE
MO SUPREME COURT TOUR
DRURY UNIVERSITY VISIT
MAIN ENTRANCE UPDATE
KFVS/KAIT MEDIA VISIT
PRESIDENT'S LEADERSHIP ACADEMY
PATRONS OF THE ARTS
ITEMS FOR CONSIDERATION
Trustee Ressel read the resolution calling for the election of two seats in sub-district 1 on April 8, 2014. The motion was made to adopt the resolution by Trustee Winston with a second by Trustee Davis and was unanimously approved.

Charlotte Eubank informed the board that the current policy will expire in January and that we are advertising for RFP’s starting on November 15. The bids will be tallied and the results presented at the December board meeting.

Trustee Winston made the motion with a second from Trustee Grassham to move into executive session. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, absent; Trustee Thornton, yes; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

Trustee Winston made the motion to adopt the resolution to accept the Olympus Construction Bid for the construction of the Poplar Bluff Classroom Building with a second by Trustee Ressel. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, absent; Trustee Thornton, yes; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

There being no further business, the board unanimously approved to adjourn the meeting at 1:00p.m. on a motion by Trustee Winston and a second by Trustee Davis.