BOARD OF TRUSTEES  
THREE RIVERS COMMUNITY COLLEGE  

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, February 19, 2014 at 12:00 p.m.

Those present included: Trustees: Darren Garrison, chairman; Randy Grassham, vice-chairman; Ben Ressel, secretary; Phil Davis, treasurer; Wilbur Thornton, member; Randy Winston, member; and college administrators: Dr. Devin Stephenson, president; Dr. Wesley Payne, vice president for learning; Dr. Angela Totty, vice president for student success; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

Trustee Garrison delivered the invocation.

The agenda was unanimously approved as amended with a motion by Trustee Winston and a second by Trustee Thornton.

The minutes of the meeting on January 22, 2014, were unanimously approved on a motion by Trustee Ressel and second by Trustee Grassham.

Charlotte Eubank reported the college’s revenue/expense status as of January 31, 2014. At 58% into the fiscal year the college recognized 75% of the budgeted revenues. Ms. Eubank indicated that to date 97% of the total budgeted tuition/fees have been realized. Expenses are currently at 49% of the budgeted expenses.

Ms. Eubank updated the board on the capital budget and informed them we had begun the projects and the college was making expenditures to cover the costs. Trustee Garrison questioned the overage at Kennett. Ms. Eubank explained that during budget development in 2013 the full scope of the project had not been determined.

The financial report was unanimously approved as presented on a motion by Trustee Davis and second by Trustee Winston.

Dr. Stephenson extended a Happy Birthday and presented gifts to Trustee Garrison, Trustee Grassham and Trustee Thornton, all of who celebrated birthdays in the month of February.

Dr. Stephenson reviewed the 2013 Annual Report and noted the tremendous progress the college made in strengthening its financial position, expanding program capacity, acquiring external grant dollars, and better serving students. Additionally, he highlighted the numerous donors to the college with the addition of a new section in the document.
Dr. Payne reported that the Ag Expo 2014 was a success. The Expo promotes the agriculture industry in Southeast Missouri and is a partnership with UM AG Extension. There were 140 vendor booths and the event was well attended.

Dr. Stephenson informed the board that he had the opportunity to testify with Dr. Craig Larson, chair of the St. Louis Community College Board of Trustees, before the House Appropriations Committee on behalf of MCCA community colleges. MCCA is requesting a 5% increase for community colleges that will result in an additional $250,000 in the annual core appropriation for Three Rivers College. Legislation has been introduced that would fully fund the A+ program.

Dr. Totty presented the Pink Zone Ladies Raiders basketball game raising breast cancer awareness. During the Men’s game our nation’s veterans were recognized and the MIA’s were honored for their service.

Dr. Stephenson reviewed the recent annual strategic planning retreat he hosted in January in Van Buren at the Landing. The administration reviews the upcoming year planning priorities with all budget managers. This first step in the planning process is followed by development of departmental budgets, culminating in the presentation of the final budget draft to trustees at the June Board Retreat. Trustee Grassham, Trustee Thornton and Trustee Ressel attended the retreat. All three reported that the staff was engaged, the energy was high, and they felt a real sense of teamwork among the group.

Dr. Stephenson stated that this year’s planning retreat establishes a foundation for the decennial accreditation visit by HLC in 2017/2018. The college will once again create a five-year vision plan known as VISION2020 just as it did with VISION 2015.

Dr. Stephenson presented the next steps:
- Improve the planning and budgeting process
- Begin comprehensive reviews against the HLC Criteria
- Close out Vision 2015
- Create Vision 2020

Dr. Stephenson reviewed the recent ACCT Legislative Summit in Washington, DC. Bill and Connie Hampton, Missy Marshall joined Dr. Stephenson for the event. The team visited with Congressman Jason Smith, Senator Roy Blunt and Senator Claire McCaskill as part of advocating for Missouri’s community colleges and Three Rivers College.

Dr. Totty reviewed Homecoming week. It was a celebration of the Raider Spirit. The businesses in town celebrated with “Paint the Town Black and Gold.” The businesses dressed their windows in
raider spirit. The winner was 1st Missouri State Bank.

Dr. Payne announced the upcoming Eagles Tribute Concert that will include a VIP reception at the Chamber and a meet and greet with the performers after the show.

Dr. Stephenson showed an image of the construction of the Eastern Campus. Wright Construction is making good progress on the project.

Dr. Stephenson explained the policy was necessary in order to provide well-defined expectations of faculty and staff.

Trustee Davis made the motion to accept with a second by Trustee Thornton. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, yes; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

Dr. Payne presented the upcoming service-learning trip that was organized by Dr. Pittman. He explained that the trip is an educational version of a mission trip. Educational students, along with faculty, will work with families in the Bahamas training at the schools and learning the culture from the residents.

The trip was unanimously approved with a motion by Trustee Ressel and a second by Trustee Davis.

Dr. Stephenson presented proposed scenarios for personnel compensation adjustments. He explained-

- Projections represent cost for an entire year (12 months)
- Providing the $1,500 Comparative Adjustment brings faculty to our promised $5,000 target for base pay equity.
- Scenarios do not provide any adjustments to stipends or part-time employees’ compensation.
- While we do not have final numbers on the health insurance premium increase, it is anticipated in the 12-15% range.
- The College’s cost for employee retirement fund match is remaining the same as the current year.
- In December 2013, the Consumer Price Index (CPI) rose 2.3%.

After Board discussion it was decided to move this agenda item for consideration at the March meeting. The board was polled as follows: Trustee Thornton, yes; Trustee Winston, yes; Trustee Davis, yes; Trustee Garrison, yes; Trustee Grassham, yes; Trustee Ressel, yes.
Trustee Davis made the motion with a second from Trustee Grassham to move into executive session. The board was polled as follows: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, yes; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

Trustee Winston made the motion to accept the personnel actions with a second from Trustee Grassham. The board was polled as follows: Trustee Davis, absent; Trustee Garrison, yes; Trustee Thornton, absent; Trustee Ressel, yes; Trustee Winston, yes; Trustee Grassham, yes.

Trustee Ressel made the motion to enter into an agreement with Auction Solutions to auction the Emerson building and contents and to authorize College Administration to negotiate all things to execute the contract. With a second by Trustee Winston the motion was unanimously approved.

There being no further business, the board unanimously approved to adjourn the meeting at 2:10 p.m. on a motion by Trustee Winston and a second by Trustee Grassham.

MOTION TO ENTER INTO EXECUTIVE SESSION

CONSIDERATION OF PERSONNEL ACTION

CONSIDERATION AND APPROVAL FOR THE COLLEGE TO ENTER INTO AN AGREEMENT TO AUCTION THE EMERSON BUILDING

ADJOURNMENT

DARREN GARRISON, CHAIRMAN

3-19-14

APPROVAL DATE

BEN RESSEL, SECRETARY

3/23/17

APPROVAL DATE