The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, February 25, 2015 at 12:00 p.m.

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel, vice chairman; Phil Davis, secretary, absent; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer, absent; Janine Heath, recording secretary.

Invocation was delivered by Chairman Randy Grassham.

Trustee Williams moved to amend and approve the agenda, adding to section 6, Approval of moving March Board Meeting to March 25 with a second by Trustee Ressel. Motion was approved.

The minutes of the meeting on January 21, 2015 were unanimously approved on a motion by Trustee Ressel and second by Trustee Schalk.

Dr. Payne reported the college’s budget to actual status as of December 31, 2014 and the preliminary financial statement for January 2015.

Due to the drop in enrollment, the college is below last year in revenues which is expected.

As of the end of December we are 58% into the year and have recognized 76% of budgeted revenues and obligated 56% of the expenses.

The financial report were approved on a motion by Trustee Ressel and second by Trustee Williams.

Dr. Payne presented the President’s Report as an update to the board on recent events.

Dr. Payne reported on the current projects
   Sikeston: The situation remains unchanged with Wright Construction.
   Poplar Bluff: Proceeding according to plan. Alternative concrete panels have been selected to solve the brick issue. Olympus was very helpful in reaching a solution.
The planning retreat was held on January 31. This is the kick off for the planning and budget cycle. All budget managers were in attendance.

The budget timeline was presented with a balance budget scheduled for presentation to the board in May and approval in June. This submission will be a line by line budget package.

The Ag Expo was very successful. This is the ag event of the year. Done in partnership with the University of Missouri extension office.

A team from the college attended the week in Jefferson City. Teresa Johnson, Missy Marshall, Ann Matthews, Bill and Connie Hampton represented the college. They were introduced on the floor and spent two days visiting with our legislators on behalf of the college.

The reunion was well attended by the alumni. It was a great celebration that included a memorial to Ms. Cheri Ramsey along with a celebration of the 1200 wins for Coach Bess.

Jazz Fest 2015 attracted 40 different schools for participation in the contest. There were several professional clinics. The music department did an outstanding job with the fair.

The center stage production of Doubt was postponed due to weather and will have performances February 24-27.

The Scripts Spelling Bee contest will be Saturday, February 18. This winner of this competition will advance to the nationals which are held in Washington DC in May.

This production will be in the Tinnin Center on March 1 at 2:00 pm.

Dr. Payne explained to the board that this is a new addition to the agenda. Each month we will have a presentation of one of our programs that are offered. This month it is the Surveying Program. Ed Norton presented the certificate program that is embedded in the Civil and Construction Technology. Three River is one of six colleges in the state that offer this program for testing. With the addition of state of the art equipment, this program provides an opportunity to local students to get certified in Surveying.
Dr. Payne introduced the three employees spotlighted this month.

**David Fielding, Instructor of Art:** Mr. Fielding has been with the college for 20 years. He is responsible for most of the art work that hangs in the Tinnin Center. In addition to his teaching duties he also manages the Art Gallery. His favorite thing about working at Three Rivers is seeing students succeed and develop self-confidence.

**Amanda Hicks, College Store-Off Campus and Online Coordinator:** Ms. Hicks has been with the college for one year. She is responsible for ensuring that the students at the off campus sites have the books and supplies necessary for their classes. Her favorite thing about working at Three Rivers is the opportunity to help students succeed in school and life.

**Rose Maxwell, Controller:** Ms. Maxwell has been with the college for two years. She works behind the scenes to make sure that all of the pieces fit together in the financial services department. Her favorite thing about working at Three Rivers is being a part of an amazing community-impacting organization.

There was not an executive session.

Dr. Payne presented the options for Athletic Insurance Renewal. After discussion, Trustee Garrison made the motion to accept Arthur J Gallagher, zero deductible policy. With a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that this is an update to the existing policy to include new federal requirements and remain compliant with Missouri Statute. The associated regulation is included in the Appendix for review.

On a motion by Trustee Schalk and a second by Trustee Williams the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.
Dr. Payne presented the proposed CTC Partnership Agreement.

On a motion by Trustee Ressel and a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne made the recommendation to accept the $100,000 grant. This will allow the college to purchase additional nursing equipment for Kennett and Sikeston.

On a motion by Trustee Ressel giving approval and adoption of the resolution relating to the Delta Regional Authority for a grant as submitted to the Board in our February Board Book, and that President Payne and Chairman Grassham be authorized to execute all necessary and proper documents to secure the grant on behalf of the college and a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

On a motion by Trustee Schalk and a second by Trustee Williams the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

On a motion by Trustee Schalk to approve the actions and a second by Trustee Ressel the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

There being no further business, the board approved to adjourn the meeting at 12:38 p.m. on a motion by Trustee Schalk and a second by Trustee Williams.

RANDY GRASSHAM, CHAIRMAN

PHIL DAVIS, SECRETARY

CONSIDERATION AND APPROVAL OF THE CTC PARTNERSHIP AGREEMENT

CONSIDERATION AND APPROVAL OF ACCEPTANCE OF DRA STATES’ ECONOMIC DEVELOPMENT ASSISTANT PROGRAM GRANT

CONSIDERATION AND APPROVAL OF MOVING THE MARCH BOARD MEETING TO MARCH 25

CONSIDERATION AND APPROVAL OF PERSONNEL ACTION

ADJOURNMENT

3/25/15
APPROVAL DATE

3/25/15
APPROVAL DATE