

**BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE**

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, March 25, 2015 at 12:00 p.m.

MARCH 25, 2015

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel; vice chairman; Phil Davis, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

ATTENDANCE

Invocation was delivered by Chairman Randy Grassham.

INVOCATION

Trustee Schalk moved to amend and approve the agenda and with a second by Trustee Williams the motion was approved.

**APPROVAL OF BOARD MEETING
AGENDA**

The minutes of the meeting on February 25, 2015 were unanimously approved on a motion by Trustee Ressel and second by Trustee Schalk.

**APPROVAL OF MINUTES OF
FEBRUARY BOARD MEETING**

Charlotte Eubank reported the college's budget to actual status as of January 31, 2015 and the preliminary financial statement for February 2015.

**CONSIDERATION OF COLLEGE
FINANCIAL REPORT**

As of the end of February we are 67% into the year we have recognized 80% of our revenues and 61% of our budgeted expenses.

The financial report were approved on a motion by Trustee Schalk and second by Trustee Williams.

Ms. Eubank presented Enhancement Grant purchases for approval. These items are for the Nursing and Allied Health department and are sole source items.

These purchases were approved on a motion by Trustee Garrison and a second by Trustee Ressel.

Dr. Payne presented the President's Report as an update to the board on recent events.

PRESIDENT'S REPORT

Representatives from the college attended both events to support the communities and to further establish our relations with the local supporters.

**KENNETT AND NEW MADRID
CHAMBER EVENTS**

Dr. Payne reported that the ribbon cutting was a great success. Over 150 people attended including past trustees and our local legislators. It was a celebration of a start of a new era in Sikeston.

SIKESTON RIBBON CUTTING

The ballet was a sellout. Dr. Payne explained that the Patrons of the Arts is completely funded by private donations. There are no college funds spent on any of the productions.

RUSSIAN BALLET: CINDERELLA

Dr. Martha Kirkman explained to the board the process that the DECA students participate in when they attend the national competition. All Missouri colleges and universities participated in the recent event in Jefferson City. Jessica Sedrick, a business management student won a place at the International Competition that will be held in April in Orlando, Florida.

DECA STUDENT TO NATIONAL COMPETITION

Ms. Sedrick said that it was a learning experience and an opportunity for her to be involved. She is excited about going to the International Competition and hopes to win.

Lyle Witcher, the CCSBA Campus Missionary presented the activities that students in the BSU participated in over Spring Break. A group of 14 students went to East St. Louis to work with the Christian Activity Center. They cleaned, painted, babysat, put equipment together as well as conducting some English speaking classes for refugees from Bosnia, Iraq, Iran and Somalia.

BSU SPRING BREAK EXPERIENCE – PROJECT ST. LOUIS

Mr. Witcher thanked the board for allowing the BSU to partner with the college in serving our students.

Dr. Payne explained the PTK competition for the All Missouri team. The college had two students place on the teams. One on the 3rd team and one on the 5th team. Micaela Griffin and Amanda Hendrix are the students that won. Dr. Mairead Ryan-Anderson ensures the students are prepared and ready to compete.

PTK ALL MISSOURI SCHOLARSHIPS

Dr. Brenda Russell, Liz Deken and Jack Armor presented the board with information on the Big Bang Theory for Girls. 14 districts (130 girls) participated in the event. The focus was in the math and science career education fields. The instructors along with partners from MoDOT and the US Army Corp of Engineers created hands on sessions for each of the career areas. The day was very successful.

BIG BANG THEORY FOR GIRLS

Center Stage will present Oklahoma on April 16, 17 and 18 at 7pm and on the 19th at 2pm.

CENTER STAGE - OKLAHOMA

Patrons of the Arts present Mark Russell on Thursday, April 23

PATRONS OF THE ARTS

The Student Excellence Awards will be held on Friday, May 8 at 6pm. The college will honor the best and brightest.

STUDENT EXCELLENCE AWARDS

Graduation 2015 will be held on Friday, May 15, 7pm at the Black River Coliseum.

GRADUATION – MAY 15, 2015

This event will be held Friday, March 27, 11am at the Bess Activity Center.

VIETNAM VETERANS WELCOME HOME

Jack Armor presented information on the program. Three Rivers is the largest grant-funded fire training provider in Missouri. The program is a regular part of mass casualty training. The program provides training in basic firefighting, hazmat protocols and many other related areas. Mr. Armor is preparing to apply for accreditation for the Associates program in Fire Science.

PROGRAM SPOTLIGHT – FIRE SCIENCE

Dr. Payne presented the following employees to the board:

WE ARE ALL IN THIS TOGETHER

Julie Becker, Instructor, Information Systems Technology, and Department Chair: Ms. Becker has been with the college for 19 years. Her favorite thing about working at the college is helping students to succeed in their careers. Dr. Payne congratulated Julie on her fantastic attitude toward faculty and students

Robert Abney, Technical Director-Tinnin Center: Mr. Abney has been with the college for 19 years. His favorite thing about working at the college is the applause of an audience at the end of a successful show. Dr. Payne congratulated Robert on always making everything work and never quitting.

Jennifer Hood, Administrative Assistant, Career Education & Workforce Development: Ms. Hood has been with the college for 12 years. Her favorite thing about working at the college is the opportunity to help create a strong workforce in the area. Dr. Payne congratulated her on her strong ability to work with the leaders in the industry that we partner with.

Trustee Garrison made the motion with a second from Trustee Schalk to move into executive session. The board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

EXECUTIVE SESSION

Dr. Payne explained that the changes to the existing policy was a change to the meeting date and time as well as removing the section that relates to firearms. This section has been included in

ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE

CONSIDERATION AND APPROVAL OF CHANGES TO BOARD POLICY 0410 – TRUSTEE MEETINGS AND

the general policy on weapons.

**COLLEGE POLICY HSP 5120
FIREARMS AND WEAPONS**

This policy ensures that the college is complying with all state and federal regulations.

Trustee Garrison moved that the Board of Trustees accept and approve the recommended changes in Board Policy 0410 and College Policy HSP 5120 relating to firearms and weapons as presented in the Board Book. With a second by Trustee Williams the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that the contract would provide Campus Police services through the Poplar Bluff Police Department. The college will be provided with a School Resource Office Monday – Thursday, 7am – 10pm and Friday, 7am – 5pm. All other times the campus will be part of the regular patrol zone.

**CONSIDERATION AND APPROVAL
OF THE CONTRACT FOR THE
SCHOOL RESOURCE PROGRAM**

Trustee Schalk moved that the Board of Trustees accept and approve the proposed contract between Three Rivers College and the City of Poplar bluff for policing and resource office services as submitted in the Board Book. He further moved that Dr. Wesley Payne be authorized and directed to execute the Contract on behalf of the college. With a second by Trustee Davis the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that this would be a rental of space. There could be opportunities for training as we move toward a police training program.

**CONSIDERATION AND APPROVAL
OF THE MOU FOR THE JOINT 911
CALL CENTER**

Trustee Davis moved that the Board of Trustees accept and approve the proposed Memorandum of Agreement between Three Rivers College, the City of Poplar bluff, and the Butler county Emergency Management Agency, relating to the housing of a 911 call center on the Three Rivers' Poplar Bluff campus as presented in the board book. He further moved that Dr. Wesley Payne be authorized and directed to execute the Memorandum of Agreement on behalf of the college. With a second by Trustee Garrison the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that as a Service members Opportunity College, Three Rivers is proposing to provide educational opportunities for our veterans and their immediate family member in-district tuition without regard to the residence of the individual.

**CONSIDERATION AND APPROVAL
OF THE VETERAN TUITION
PROPOSAL**

This is in support of the military personnel and an honor to their service.

Trustee Ressel moved that the Board of Trustees accept and approve the proposed tuition policy for Veterans as presented in the board book. He further moved that the policy be adopted by the board. With a second by Trustee Williams the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that for more than a decade, state appropriations for public higher education have decreased across the nation. This created a higher reliance on tuition dollars to fund the increased annual costs, strategic improvement, maintain quality and remain competitive. The five year plan will allow the college the flexibility of increasing tuition to cover additional fixed costs.

Trustee Williams moved that the Board of Trustees accept and approve the proposed tuition plan for the fiscal years of 2016 through 2020 as presented in the Board Book. He further moved that the plan be adopted by the Board. With a second by Trustee Ressel the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Dr. Payne explained that the SEMO consortia reviewed the options for the FY16 plan and has recommended that the consortia change from the current carrier to Anthem BlueCross BlueShield. The Administration is recommending moving to this plan in order to continue to provide employee insurance and the HRA that is currently in place.

Trustee Ressel moved that the Board of Trustees accept and approve the proposed Employee Health Benefit Plan as presented in the board book. He further moved that the plan be adopted by the Board, and that Dr. Wesley Payne be authorized and directed to execute all documents required to participate in the plan. With a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Trustee Garrison made the motion to approve Ms. Cornman's employment and acceptance of Ms. Parks' resignation. He requested discussion regarding Mr. Thielemier. The motion was tabled.

Trustee Garrison made the motion to enter Executive Session.

**CONSIDERATION AND APPROVAL
OF TUITION PLAN FOR FY2016-
FY2020**

**CONSIDERATION AND APPROVAL
OF THE EMPLOYEE HEALTH
BENEFIT PLAN**

**CONSIDERATION AND APPROVAL
OF PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

EXECUTIVE SESSION

With a second by Trustee Schalk the board was polled as follows:
Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes;
Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

The board returned to open session prepared to vote on the personnel actions and the associated documents. On a motion by Trustee Garrison to accept personnel actions and associated documents presented in the board book and a second by Trustee Schalk the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

There being no further business, the board approved to adjourn the meeting at 2:02 p.m. on a motion by Trustee Schalk and a second by Trustee Davis.

**CONSIDERATION AND APPROVAL
OF PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

ADJOURNMENT



RANDY GRASSHAM, CHAIRMAN



APPROVAL DATE



PHIL DAVIS, SECRETARY



APPROVAL DATE