BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, April, 2014 at 12:00 p.m.

Those present included: Trustees: Darren Garrison, chairman; Randy Grassham, vice-chairman; Ben Ressel, secretary; Phil Davis, treasurer; Chris Williams, member-elect; Eric Schalk, member-elect; and college administrators: Dr. Devin Stephenson, president; Dr. Angela Totty, vice president for student success; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

INVOCATION

Trustee Grassham delivered the invocation.

PLAQUE PRESENTATION

Dr. Stephenson presented Chairman Garrison with a plaque for his outstanding job as the Chairman of the Board. Trustee Garrison stated that it was an honor to be the chairman and looked forward to continuing to work with the trustees to continue the college’s progress.

CERTIFICATION OF ELECTION RESULTS

Chairman Garrison announced that the election held in Sub-District One on April 8, 2014. The following trustees were elected to serve terms of (6) six years each, all in accordance with the provisions of the Missouri Comprehensive Act of 1978 and Sections 178.810 to 178.850 of the Public School Laws of Missouri: SUB-DISTRICT NO. 1: Wilbur Thornton – 2,347 votes; Chris Williams – 3,413 votes; and Eric Schalk – 3,136 votes.

OATH OF OFFICE

Chairman Garrison orally administered the Oath of Office to each incoming new board of trustee member.

Do you Chris Williams solemnly affirm that you will support the Constitution of the United States and the Constitution of Missouri, and that you will faithfully and impartially discharge the duties of college trustee in and for the Three Rivers Community College District, Sub-District No. 1, State of Missouri, to the best of your ability, according to law, so help you God.

Do you Eric Schalk solemnly affirm that you will support the Constitution of the United States and the Constitution of Missouri, and that you will faithfully and impartially discharge the duties of college trustee in and for the Three Rivers Community College District, Sub-District No. 1, State of Missouri, to the best of your ability, according to law, so help you God.

Chairman Garrison called for nominations for temporary chairman and temporary secretary for the purpose of reorganizing the board of trustees. Dr. Devin Stephenson was nominated as temporary Chair and Janine Heath as temporary secretary. The nominations were unanimously approved on a motion by Trustee Davis and
second by Trustee Grassham.

Temporary chairman Stephenson nominated the following slate of officers for the 2014-2015 year: Randy Grassham, Chairman; Ben Ressel, Vice-Chairman; Phil Davis, Secretary; Chris Williams, Treasurer; Eric Schalk, member; Darren Garrison, member. The nominations were unanimously approved with a second by Trustee Garrison.

After the reorganization was complete, Trustee Grassham assumed the duties of chair.

The agenda was unanimously approved as presented on a motion by Trustee Davis and a second by Trustee Ressel.

The minutes of the meeting on March 19, 2014 were unanimously approved on a motion by Trustee Garrison and second by Trustee Ressel.

Charlotte Eubank reported the college’s budget to actual status as of March 31, 2014. At 75% into the fiscal year the college recognized 79% of the total budgeted revenues. Ms. Eubank indicated that to date 97% of the total budgeted tuition/fees have been realized. Expenses are currently at 62% of the budgeted expenses.

Ms. Eubank updated the board on the capital budget items and the status of each of the projects.

Ms. Eubank reviewed each of the reports that were included in the monthly Board Books for the new members.

Trustee Williams raised the questions of the scholarship funds held by the college in CD’s and the minimum rate of return these funds are generating.

Trustee Davis pointed out that the reserve had grown substantially in the last five years. Dr. Stephenson stated that general higher education best practices calls for the college to have in reserve 25% of the operating budget in order to hold the standard of operation should there be significant changes in local/state/federal revenue sources.

The financial report was unanimously approved as presented on a motion by Trustee Davis and second by Trustee Garrison.

Dr. Stephenson reported that the dinner honoring donors of more than $10K was held the evening of March 27 prior to the Eagle’s Concert. During the dinner, Dennis Vollink, CEO, and Carolyn Bonhert, Executive Vice President, with Drury Southwest, presented another $25K to the Lambert C. Drury Scholarship.
Dr. Stephenson reported that the concert was sold out and that everyone enjoyed.

Dr. Stephenson informed the board that the inaugural class of the President’s Leadership Academy traveled to Jefferson City to represent the college during Three Rivers Week in the Capital. The members of the PLA are the emerging leaders within the college. During their trip to the capital, time was spent with Zora Mulligan, the Director of the MCCA, who provided a presentation on the history and advocacy work on behalf of Missouri’s community colleges.

Dr. Stephenson updated the Trustees on the Three Rivers Week informing them that in addition to the PLA attending the Government Relations Team also participated in the event. Bill Hampton, Connie Hampton, Ann Matthews, Missy Marshall and Teresa Johnson were in the Capitol for the week and spent time visiting with the legislators advocating for community colleges.

Dr. Stephenson informed the board that Three Rivers College is officially cleared from any accreditation issues in the 2007 report. He further stated that it is critical that we complete the 2017 decennial visit without issue. College personnel are beginning the development of 2020Vision, a structured plan for guiding the institution into the next decade.

Dr. Stephenson reminded the Trustees the last performance of the Patrons of the Arts for 2013-2014 will be on April 28 with the Moscow Ballet performing “Sleeping Beauty”.

Dr. Stephenson presented the proposed FY15 Board Meeting Schedule and with a motion by Trustee Garrison and second by Trustee Davis, the schedule was unanimously approved.

Dr. Stephenson presented the proposed FY15 College Holiday Calendar for approval. Trustee Ressel made the motion to accept the schedule and with a second by Trustee Schalk, the schedule was unanimously approved.

Trustee Davis made the motion with a second from Trustee Garrison to move into executive session. The board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

On a motion by Trustee Garrison and a second by Trustee Davis, the board voted unanimously to consider the personnel actions as a group. Trustee Garrison made the motion to approve all actions
and with a second by Trustee Davis the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, absent; Trustee Ressel, yes; Trustee Grassham, yes.

There being no further business, the board unanimously approved to adjourn the meeting at 3:06 p.m. on a motion by Trustee Davis and a second by Trustee Ressel.

ADJOURNMENT

RANDY GRASSHAM, CHAIRMAN

PHIL DAVIS, SECRETARY

5/21/14

APPROVAL DATE

5/21/14

APPROVAL DATE