The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, April 20, 2015 at 12:00 p.m.

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel, vice chairman; Phil Davis, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

Invocation was delivered by Chairman Randy Grassham.

Chairman Grassham called for nominations for temporary chairman and temporary secretary for the purpose of reorganizing the board of trustees. Trustee Davis nominated Dr. Wesley Payne as temporary Chairman and Janine Heath as temporary Secretary to the Board of Trustees. Trustee Schalk made a motion to cease nominations. Trustee Ressel seconds the motion. The nominations were unanimously approved.

Dr. Payne thanked Trustee Grassham for his direction of the board and presented him a plaque on behalf of the college.

Temporary Chairman Payne calls for nominations for the 2015-2016 Board of Trustees Slate of Officers. Trustee Garrison nominated the following 2015-2016 officers: Ben Ressel, Chairman; Phil Davis, Vice-Chairman; Chris Williams, Secretary; Eric Schalk, Treasurer; Darren Garrison, member; Randy Grassham, member. The nominations were unanimously approved with a second by Trustee Davis.

The reorganization of the board of trustees was in accordance to the Public School Laws of Missouri and the rotation schedule as recorded in the April 15, 1992 Board of Trustee meeting.

After the reorganization was complete, Trustee Ressel assumed the duties of chairman.

Trustee Schalk moved to approve the agenda and with a second by Trustee Garrison the motion was approved.

The minutes of the meeting on March 25, 2015 were unanimously approved on a motion by Trustee Garrison and second by Trustee Grassham.
Charlotte Eubank reported the college’s budget to actual status as of February 28, 2015 and the preliminary financial statement for March 2015.

As of the end of March we are 75% into the year we have recognized 84% of our revenues and 71% of our budgeted expenses.

The financial report were approved on a motion by Trustee Davis and second by Trustee Williams.

Dr. Payne presented the President’s Report as an update to the board on recent events.

Seven staff and faculty members attended the HLC Annual conference in Chicago. Attendance at this conference broadens the knowledge base regarding the accreditation process. The college voluntarily joined the HLC many years ago in order to be regionally accredited and be eligible to receive federal funds. This is a peer group review, evaluating whether or not the college has met the expectations. HLC provides various consulting services for weak areas throughout the college.

April is Community College month. This is nationally recognized with various ceremonies throughout the country celebrating the services that community colleges offer. Transfer to four year universities, job preparedness and instruction in a personal way due to the small class sizes.

Dr. Mairead Ryan-Anderson was recognized at the recent Chamber of Commerce Teacher of the Year banquet for excellence in teaching.

The 2015 recipient for the Governor’s Award – Excellence in Teaching was Dr. Mairead Ryan-Anderson.

Tim Thompson, Cindy White and Buddy White combined forces and will present Oklahoma! April 16-19 at the Tinnin Center.

The Industrial & technology Fair will be held April 22 in the Bess Activity Center. This is the annual showcase for technical skills or our area high school students. Three Rivers will present a scholarship to the winner of the competition.

Mark Russell will perform the final Patrons of the Arts show on
April 23. Mr. Russell is a well-known political satirist.

Three Rivers will recognize, celebrate and honor the academic achievements of 81 new inductees into the PTK honor society.

In partnership with DECA and the Poplar Bluff Chamber of Commerce, Three Rivers will host the Merchant Showcase on April 25. There will be approximately 60 vendors and we expect 1500 visitors to the showcase.

Cindy White and gospel choirs from around the area will present “Shall we Gather at Three Rivers?” on April 25 in the Tinnin Center.

The annual Student Art Exhibit will begin April 27 and continue until May 8. This event allows students to display their work for the semester. The awards ceremony will take place on April 30 at 6pm.

The Employee Appreciation Lunch will be on May 1 at 12 noon in the Bess Activity Center.

Capping off the musical semester, Buddy and Cindy White will conduct the Music Department Concert on May 4 at 7pm.

Students that have been selected by the faculty will be recognized for their achievements at the Student Excellence Awards on May 8 at 6pm in the Tinnin Center.

The Nursing Pinning Ceremony will take place on May 15 at 2pm in the Tinnin Center. This will celebrate our latest crop of nursing graduates.

Three Rivers Spring 2015 Commencement will take place on May 15, 7:00 pm at the Black River Colesuem.

The MCCA Trustee and Administrative Professions Spring Conference will be held on May 20 – 22 at the Lake of the Ozarks.

Dr. Martha Kirkman presented to the board the Business Management program. This is the 5th largest major at the college; partners closely with DECA to help promote student skills; and assists in organizing the annual Merchant Showcase. The program is designed to provide not only an instructional component but also internships in the community for a hands-on experience for the students. Dr. Kirkman reviewed the programs within the Business Management degree explaining the collaboration process between area business owners/leaders and the curriculum offered to the students.
Dr. Payne presented three members of the faculty and staff.

Michelle Fisher, Instructor of Biological Science. Ms. Fisher has been with Three Rivers for 14 years and her favorite thing about working here is the collaboration by the Three Rivers team to help our students. Dr. Payne congratulated her on bringing science to life for the students through innovation in the classroom and may outside field trips.

Wendy Spradling, Manager or Academic Records. Ms. Spradling has been with the college for 9 years and her favorite thing about working here is watching the growth of students across their academic career. Dr. Payne congratulated her on maintaining the accuracy of all student records as well as her involvement with the veterans.

Robby Calvert, Coordinator, Disability Services. Mr. Calvert has been with the college for 14 years and his favorite thing about working here is the sense of teamwork and everyone striving together. Dr. Payne congratulated Robby on his dedication to making sure that the students are taken care of.

Trustee Schalk made the motion with a second from Trustee Garrison to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that the revision to this policy was due to the State of Missouri mandating TB testing for new students. Trustee Schalk with a second by Trustee Garrison made the motion to accept the policy revisions. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne presented the proposed board meeting dates for FY16. On a motion by Trustee Davis and a second by Trustee Schalk for approval of the dates the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne presented the proposed college holiday schedule for FY16. On a motion by Trustee Garrison and second by Trustee Schalk for approval of the holiday schedule the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.
Dr. Payne explained that each year the board meets with the college administrative team to review the upcoming annual plans. This meeting is normally two weeks before the scheduled June board meeting. On a motion by Trustee Williams and a second by Trustee Davis to accept the proposed June 10, 215 date the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

On a motion by Trustee Schalk to accept personnel actions and associated documents presented in the board book and a second by Trustee Garrison the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

There being no further business, the board approved to adjourn the meeting at 2:40 p.m. on a motion by Trustee Schalk and a second by Trustee Davis.

CONSIDERATION AND APPROVAL OF BOARD RETREAT MEETING DATES

CONSIDERATION AND APPROVAL OF PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

ADJOURNMENT

5/20/15  
APPROVAL DATE

5/20/15  
APPROVAL DATE