The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, May 20, 2015 at 12:00 p.m.

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman; Chris Williams, secretary; Erick Schalk, treasurer; Darren Garrison, member; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

Invocation was delivered by Trustee Randy Grassham.

Trustee Garrison moved to approve the agenda and with a second by Trustee Schalk the motion was approved.

The minutes of the meeting on April 15, 2015 were unanimously approved on a motion by Trustee Schalk and second by Trustee Williams.

Charlotte Eubank reported the college’s budget to actual status as of March 31, 2015 and the preliminary financial statement for April 2015.

As of the end of April we are 83% into the year we have recognized 90% of our revenues and 78% of our budgeted expenses. Revenues are behind the budget due to the reduced enrollment. The college is controlling expenses in order to offset the loss in revenue.

Ms. Eubank reviewed the current bid report noting that the audit bids have been received and the Student Refund Services bids have been received but not reviewed.

The financial report were approved on a motion by Trustee Garrison and second by Trustee Schalk.

Dr. Payne presented the President’s Report as an update to the board on recent events.

During the recent Chamber banquet Three Rivers College was recognized as the business of the year. Sikeston has been a great supporter of the college in order to realize the construction of the new building.
PTK induction event

There were 81 students inducted during the event. Dr. Ryan-Anderson has worked with the students and has been a great leader of the chapter.

Merchant showcase

The Merchant Showcase is an annual event produced by a partnership with the Chamber of Commerce and the DECA students. There were 61 booths this year with approximately 1500 attendees.

Shall we gather at three rivers?

Cindy White discussed the gospel choir fest. It was well attended by the community.

Employee appreciation luncheon

The appreciation lunch was to recognize the employee’s efforts to go above and beyond each day. It was a casual celebration of employees, faculty and adjuncts.

Student art show

The Student Art Show is an annual event that showcases the best of our art students. It is the culmination of the student’s work.

Music department concert

The concert combines the symphonic band comprised of the community and college students; the jazz band and the choir from the college. It is an academic program that serves both the students and the community.

Career tech information fair

The Career Tech Information fair was held May 7. It is intended to spread the word about our career/tech programs.

Achieve graduation celebration

The Achieve program focuses on high risk students. First generation, low income or special need. The graduation celebrates the student’s success.

Student excellence award ceremony

The brightest and best student from each instructional program and student organization is recognized.

Mass casualty day

Mass Casualty Day is a hands-on training opportunity for all emergency systems in the community in conjunction with the students in our nursing and allied health department.

Libla family donation

The Libla family has donated a 7 figure donation to the Libla Family Sports Complex. This is a major step in moving to the realization of the building of the facility.

Nurses pinning ceremony

On May 15 the nursing class of 2015 had the opportunity to be pinned by family and to take the nursing oath at the ceremony that was held at 2:00 p.m.

Commencement 2015

Larry DeWitt, a past graduate of Three Rivers was the speaker. The focus was on the students and their accomplishments. Dr. Payne gave a big thanks to Tracy King and all that assisted in
making this a memorable event.

Heather Carlton presented the current redesign of the Information Systems Technology program. This program includes Executive/Legal, Medical, Medical Billing/Coding and Microcomputer options. It includes a hands-on internship component.

Ms. Carlton explained that the redesign was accomplished by meeting with industry professions in the community.

Dr. Payne presented the following employees:

**Cindy White, Instructor, Music:** Cindy has been with the college for 31 years. Her favorite thing about working with the college is the ability to use music to make a difference in the lives of students. Dr. Payne congratulated Ms. White for her dedication to the students and the program. She is the reason we have the 2+2 Bachelor of Music Ed. Degree with CMU.

**Kathy Richardson, System Administrator:** Kathy has been with the college for 32 years. Her favorite thing about working with the college is the people that she has met and the friendships created. Dr. Payne explained that Ms. Richardson manages the database for all of our computerized operations.

**Stacey Ward, Coordinator, Library Public Services:** Stacey has been with the college for 31 years. His favorite thing about working with the college is the great people he works with and the sense of family among the staff. Dr. Payne congratulated Mr. Ward for going the extra mile to assist and make everyone feel welcome.

Trustee Garrison made the motion with a second from Trustee Schalk to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

**EXECUTIVE SESSION**

**ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE**

**CONSIDERATION AND APPROVAL OF NAMING RIGHTS FOR THE SPORTS COMPLEX**

Trustee Schalk made the motion that the board confirm and approve the donor agreement between the Libla family, three rivers College, and the Three Rivers Endowment Trust which was entered into by President Payne and Trustee Chairman Ben Ressel on May 11th, 2015. I further move that based on the terms of the agreement, the anticipated new sports complex on the Poplar Bluff campus of Three Rivers College shall bear the name “The Libla Family Sports Complex”. On a second by Trustee Williams the
board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Charlotte Eubank explained that the board engages the professional services of an accounting firm to conduct the required annual audit of the college. It is the recommendation of the college to award the bid to Kraft, Miles & Tatum.

On a motion by Trustee Garrison and second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, abstained.

Dr. Payne explained that this is the continuation of ensuring that our policies are updated. On a motion by Trustee Davis and second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

On a motion by Trustee Davis to accept personnel actions and associated documents presented in the board book and a second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

There being no further business, the board approved to adjourn the meeting at 2:25 p.m. on a motion by Trustee Schalk and a second by Trustee Davis. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

BEN REssel, CHAIRMAN

CHRIS WILLIAMS, SECRETARY

CONSIDERATION AND APPROVAL OF INDEPENDENT AUDIT FIRM FOR FY15, FY16, AND FY17

CONSIDERATION AND APPROVAL OF SP-2130 – STUDENT GRIEVANCE

CONSIDERATION AND APPROVAL OF PERSONNEL ACTIONS

ADJOURNMENT

7/15/15

APPROVAL DATE

7/15/15

APPROVAL DATE