BOARD OF TRUSTEES
THREE RIVERS COMMUNITY COLLEGE

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, July 15, 2015 at 12:00 p.m.

Those present included: Trustees: Ben Ressel, chairman; Phil Davis; vice chairman; Chris Williams, secretary; Erick Schalk, treasurer; Darren Garrison, member; Randy Grassham, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

Invocation was delivered by Trustee Randy Grassham.

Trustee Schalk moved to approve the agenda and with a second by Trustee Williams the motion was approved.

The minutes of the meeting on May 20, 2015 were unanimously approved on a motion by Trustee Garrison and second by Trustee Schalk.

The minutes of the meeting on June 10, 2015 were unanimously approved on a motion by Trustee Schalk and a second by Trustee Grassham.

Charlotte Eubank reported the college’s budget to actual status as of May 31, 2015 and the preliminary financial statement for June 2015.

As of the end of June we have recognized 97% of our budgeted revenues. Enrollments were below projections, as reflected in the 94% of tuition and fees budget being realized as well as only 89% of auxiliary revenues. The college is controlling expenses in order to offset the loss in revenue.

Ms. Eubank discussed the approval of the Certificate of Deposit bid recommending that the college accept the bid from People’s Community Bank for an interest rate of 1.10% which was considerably higher than the other bids received

Ms. Eubank reviewed the current bid report noting that the audit bids have been received and the Student Refund Services bids have been received but not reviewed.

Year-end Profit/Loss statements for the off-site locations were presented for review.
Trustee Schalk made the motion to accept the financial report as presented with a second by Trustee Garrison. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, abstain.

Dr. Payne presented the President’s Report as an update to the board on recent events.

Mark Sanders, Instructor, English presented the Regional winner, River Blunt. River placed 22nd in the nation out of 300 contestants. The college has participated with Scripps as an official sponsor or 7 years. There are 19 schools over 11 counties that participate in our region. Several local businesses and organizations support our efforts which allow the families to travel with the winning student.

Dr. Payne updated the board on the official signing of the MOU with SEMO, HLG and CMU. This reaffirms the relationship with the three universities and Three Rivers College and affords the opportunity for our students to complete a 4 year degree on the campus of Three Rivers.

Cale Emmett, Rodeo Coach presented the outcome of the 2nd National Rodeo attended by Three Rivers. The rodeo is in Casper, WY each year. Callie Stanhouse was 7th overall in goat tying. Cale reminded the board that we are hosting for the 2nd year one of the 10 Regional Collegiate Rodeos. The dates are October 22 – 24 and will be held at the Black River Coliseum.

Dr. Payne presented information about the recent New York Theater Trip. This is an annual trip that is organized by Tim Thompson, Theater Director. There were 28 participants this year consisting of 5 students, 5 staff/faculty and 18 community members. The group enjoyed tours of Radio City Music Hall, St. John the Divine, St. Patrick’s Cathedral, Fifth Avenue tour and much more in their 5 days in the city. Planning for next years’ trip has begun.

Children’s Drama Camp is scheduled for July 27-31. There are 60 children from the area that have signed up for the camp. JoNeli Seifert will joint Tim Thompson and the Three Rivers theatre Students in acting, improvisation, musical theatre song and dance, stage makeup, and much more. Public performance will be held in the Tinnin Center on July 31st at 11am.

Center Stage presents Nunsense on August 6-8 at 7pm and August 9 at 2pm. The show is a funny campy look at the seven surviving nuns from a convent, where the convent cook accidentally
poisoned the rest of the nuns who were not at bingo.

Brad Thielemier provided information on the upcoming Three Rivers Endowment Trust Golf Tournament. Due to Mother Nature the tournament was moved from June 19 to July 17. There are 21 teams that have registered and several sponsorships from the local businesses and community members.

Fall 2015 Convocation is scheduled for August 10. This is the kick off day for the academic year. Dr. Payne will provide additional details as plans are finalized. All board members are encouraged to attend.

Todd Allen, Director of Achieve announced to the board that the college has received the SOS/TRIO grant for $1.5 million over the next five years. This grant has funded the Achieve efforts for almost 20 years.

Dr. Payne presented the following employees:

Edie Dilbeck, Executive Assistant to the Vice President of Learning: Edie has been with the college for 20 years. Her favorite thing about working at the college is all of the great people she has been fortunate to work with. Dr. Payne congratulated Edie on her career with the college. “Edie is one of the most important person on campus” said Dr. Payne. She advises more students than anyone else and most have problems that no one else can solve.

Mark Hopper, HVAC Maintenance Technician: Mark has been with the college for 5 years. His favorite thing about working at the college is the camaraderie of the people he works with. Dr. Payne stated that Mark was a great addition to the staff. No matter what he is asked to do, Mark does it with a smile. He makes a difference every day.

Kevin Wheeler, instructor, Mathematics: Kevin has been with the college for 16 years. His favorite thing about working at the college is working with the great faculty and staff. Dr. Payne congratulated him on being an excellent math teacher. Kevin makes a difference in the lives of his students.

Trustee Schalk made the motion with a second from Trustee Davis to move into executive session. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.
Dr. Payne explained that this resolution will allow the college to be reimbursed funds expended for the project prior to the bond issue.

On a motion by Trustee Schalk and a second by Trustee Williams the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that this is a standing committee consisting of the Chairman of the Board, Treasurer and board member. Chairman Ressel recommended Eric Schalk, Treasurer and Darren Garrison, Trustee to be appointed to the committee.

On a motion by Trustee Williams and second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Due to the timing of the tax information being provided to the college it is recommended by the administration to move the August board meeting to August 27.

On a motion by Trustee Davis and a second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

A separate board of trustees meeting must be held each year in August to discuss setting the rate of taxation for the current fiscal year. This meeting must be held no later than August 28 and must be a separate meeting. Administration recommended scheduling this meeting for August 27 at 11:45am.

On a motion by Trustee Schalk and a second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

During the annual Building Corporation meeting held on June 24, 2015 member terms were extended and officers were elected. According to the bylaws the member/officer of the building corporation shall be approved by the board of trustees of Three Rivers Community College. The slate of officers:

Randy Winston, President
Steve Halter, Vice-President
On a motion to approve the officers by Trustee Davis and a second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

The current policy must be re-adopted bi-annually and resent to the state. No changes have been made to the policy. College administration recommends the board re-adopt the existing policy.

On a motion by Trustee Schalk and a second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

The college is requesting that the board authorize the chief Financial Officer to select the highest and best bidder at the time of maturity of the CD and reinvest the money. The information will be brought to the next board meeting for board approval. This will allow the college to ensure that the monies are reinvested at the highest rate in a timely manner. This will result in maximization of our return on investment by taking advantage of the highest rates available in a timely manner.

On a motion by Trustee Garrison and second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that there were minor changes to the policy required in order to be in compliance with Violence Against Women Reauthorization Act and the associated Clery Act. Administration recommendation is to approve the policy with changes.

On a motion by Trustee Schalk and second by Trustee Davis the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

Dr. Payne explained that there were minor changes to the policy required in order to be in compliance with Violence Against Women Reauthorization Act and the associated Clery Act. Administration recommendation is to approve the policy with changes.
On a motion by Trustee Davis and second by Trustee Schalk the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

On a motion by Trustee Garrison to accept personnel actions and associated documents presented in the board book and a second by Trustee Williams the board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

There being no further business, the board approved to adjourn the meeting at 2:35 p.m. on a motion by Trustee Schalk and a second by Trustee Davis. The board was polled as follows: Trustee Grassham, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes.

CONSIDERATION AND APPROVAL OF PERSONNEL ACTIONS

ADJOURNMENT

BEN RESS, CHAIRMAN

CHRIS WILLIAMS, SECRETARY

8/27/15
APPROVAL DATE

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