

**BOARD OF TRUSTEES  
THREE RIVERS COMMUNITY COLLEGE  
(TAX LEVY RATE)**

The special meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center of the college in Poplar Bluff, Missouri, on Wednesday, September 2, 2011, at 12 noon.

**SEPTEMBER 7, 2011**

Those present: Trustees Randy Winston, vice chair; Wilbur L. Thornton, chairman; Randy Grassham, treasurer; Darren Garrison, secretary; Marion L. Tibbs, member; Phil Davis, member; and college administrators: Dr. Devin Stephenson, president; Charlotte Eubank, chief financial officer; and Heather Kilbreath, recording secretary.

**ATTENDANCE**

Vice-Chair Winston announced that the purpose of the meeting was to set the rate of taxation to be established for the Three Rivers Junior College District for FY 2011.

**PURPOSE OF CALLED MEETING**

Since trustees were participating via telephone, attendance was taken by roll call: Trustees Randy Winston, present; Wilbur L. Thornton, via telephone; Randy Grassham, via telephone; Darren Garrison, via telephone; Marion L. Tibbs, via telephone; and Phil Davis, via telephone.

Following discussion by the trustees, it was moved by Trustee Davis that (1) The rate of taxation for the fiscal year 2011 be set at point two three five five (0.2355), as recommended by the State Auditor, on each one hundred dollars of assessed valuation of property within the college district; and that (2) Certification of same be forwarded to the county officials at the appropriate time. This rate reflects no increase in taxation. The motion was seconded by Trustee Tibbs and the board was polled: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, yes; Trustee Tibbs, yes; Trustee Winston, yes; and Trustee Grassham, yes.

**ESTABLISHMENT OF TAX LEVY FOR FY 2011**

Charlotte Eubank led the discussion about authorization letters needing to be sent to each local bank to update their banking records. Additionally, the letters will request for certificates of deposit (CD) not to automatically rollover. Following discussion and recommendation by President Stephenson and CFO Eubank, the trustees unanimously approved to make Charlotte Eubank the primary signatory and Dr. Devin Stephenson the secondary signatory on all bank accounts. The motion was made by Trustee Tibbs and was seconded by Trustee Thornton and the board was polled: Trustee Davis, yes; Trustee Garrison, yes; Trustee Thornton, yes; Trustee Tibbs, yes; Trustee Winston, yes; and Trustee Grassham, yes.

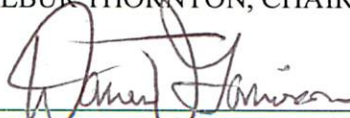
**DISCUSSION OF LETTERS TO BANK REGARDING OLD SIGNATORIES**

There being no further business, the board unanimously approved to adjourn the meeting at 12:15 p.m. on a motion by Trustee Tibbs and a second by Trustee Davis.

**ADJOURNMENT**

  
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WILBUR THORNTON, CHAIRMAN

  
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APPROVAL DATE

  
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DARREN GARRISON, SECRETARY

  
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APPROVAL DATE