The college is accepting applications for the following part-time position(s):

**Part-time Instructional Assistant(s)**

The Instructional Assistants will provide excellent customer service while performing a wide variety of duties necessary for the daily operation of the Title III Project. These duties include, but are not limited to, assisting students in the subject of transitional math or English, during Title III Emporium Model classes. The Instructional Assistants will also work with the Faculty team to assist in the redesign efforts and support student learning in the computer lab based classroom. Instructional Assistants are needed at all center locations as well as the Poplar Bluff campus.

Bachelor’s degree from an accredited institution in math, English or closely related field required; “in field” preferred. Special preference will be given to those candidates with the following qualifications: Master’s degree in math or English; experience working with academically challenged students in the use of computer assisted instruction preferred; minimum of one year of experience assisting students in an academic setting.

Competitive salary to be paid per credit hour. Complete applicant file will include a Three Rivers College employment application (available at trcc.edu/employment), resume with names/phone numbers of three references, and copies of all transcripts. Incomplete files will not be acknowledged or reviewed. Review of completed applications will begin immediately and continue until appointment is made. We do background checks; E-Verify participant.

To apply, submit all requested material to:
Human Resources  
Three Rivers College  
2080 Three Rivers Boulevard  
Poplar Bluff, MO 63901  
Phone: 573-840-9695  
Fax: 573-840-9186  
Email: humanresources@trcc.edu

Three Rivers College is an Equal Opportunity/Affirmative Action Institution  
trcc.edu