Student Rights and Responsibilities, Title IV Financial Aid Programs

RE: SR 2610, SR 2620, SP 2610, Federal Title IV

The Three Rivers College Student Success Division encompasses a variety of services to help our students benefit from their college experiences. We believe that no student should be denied a college education due to lack of funds. The college makes available to students a variety of scholarships, grants, work opportunities and loans. Awards vary depending on the cost of attendance and financial circumstances of students and their families. Students and their parents are expected to make every effort to meet the cost of education. Current federal law requires that eligible institutions participating in Title IV Financial Aid Programs provide student financial assistance and institutional information. The following is information available from Student Financial Services and other offices on campus.

As a Three Rivers College Student you have the right to know:

- All the federal, state, institutional and private student financial assistance programs available, including both need-based and non-need-based programs.
- Procedures, forms, deadlines, and eligibility requirements to apply for assistance; the criteria for selecting aid recipients and determining the amount of aid awarded.
- Cost of attending Three Rivers College, how those costs are determined, and how your estimated expenses are developed.
- What resources we have considered in calculating your financial need, how the Expected Family Contribution was determined, and how much of your financial need has been met.
- The standards required for maintaining satisfactory academic progress for financial aid eligibility.
- How and when disbursement of financial aid is made, Three Rivers College’s refund policy for costs paid to the College, and any refund due to Title IV student assistance programs.
- Terms and conditions of any loans, employment, scholarships, or grant aid you receive.
- Policies and procedures used to maintain confidentiality of financial aid records. Only those individuals who directly handle the application have a right to know or access the information. Three Rivers College complies with the Family Educational Rights and Privacy Act of 1974.
- That disclosure of your financial aid information may be made to other school officials, including teachers, within the school whom the school has determined to have legitimate educational interests and to officials of another postsecondary school or school system, where you receive services or seek to enroll.
- Who to contact and how to contact financial aid personnel regarding information on student financial assistance.
- The academic programs of Three Rivers College, the facilities available, and the faculty and instructional personnel.
- The names of bodies that accredit, approve, or license the institution and its programs and how their documents may be reviewed.
- Completion or graduation rates of our students.
- Statistics on the receipt of athletic-related student aid.
- Campus security policies and crime statistics.
- Available facilities and services for students with disabilities.
As a Three Rivers College Student it is your responsibility to:

- Read and consider all information about Three Rivers College before you enroll.
- Complete all Three Rivers College application forms thoroughly and accurately and submit them to the appropriate office(s) by required deadlines.
- Accurately and honestly complete your Free Application for Federal Student Aid (FAFSA). Errors can result in delays. False or misleading information is a criminal offense and is subject to a $10,000 fine, imprisonment, or both.
- Use any federal, state-appropriated, or institutional financial aid received during the award year solely for expenses related to attendance at Three Rivers College.
- Comply with all requests to provide verification or additional information as requested by the Three Rivers College, and submit corrections or new information, as appropriate.
- Read, understand, and accept responsibility for all forms or agreements you sign. We recommend you keep copies for your records.
- Notify Student Financial Aid if you attend two schools at the same time. You can only receive federal or state aid at one school at a time.
- Report to Student Financial Aid if you are in default on a student loan or if you owe a refund or repayment on any educational grant received from any school.
- Notify your student loan lender of changes in your name, address, and school status.
- Perform the work agreed upon when you accept a work-study award.
- Know and to comply with the following Three Rivers College policies and procedures as they relate to financial aid: enrollment status for aid disbursement, satisfactory academic progress, withdrawal, refund/repayment, and debt management.
- Keep your address and phone number current with the your myTRCC account or for additional assistance contact the Registrar’s office at 573-840-9665