STEPS FOR RECEIVING BENEFITS

First Time or Past Students are required to complete the following steps:
1. The official VA benefit website where you can look and compare all benefits and then make the decision on the one that best suits your needs is [http://www.benefits.va.gov/gibill/](http://www.benefits.va.gov/gibill/)
   - If you have never received benefits before and are applying for benefits for CH-30 Montgomery GI Bill, CH-32 VEAP, CH-33 Post 9/11 GI Bill, CH-1606 Montgomery GI Bill for Selected Reservist/National Guard and CH-1607 REAP use VA Form 22-1990.
   - If you will be receiving CH-35 Dependents’ Benefits for the first time use VA Form 22-5490.
   - If you are applying for benefits under CH-33 Post 9/11 Transfer of Entitlement use VA Form 22-1990e.
   - If you are applying for benefits under the Marine Gunnery Sergeant John Day Fry Scholarship use VA Form 22-5490.
4. Apply for Admissions to Three Rivers College online at [www.trcc.edu](http://www.trcc.edu) under Admissions
5. Send transcripts from high school attended and any previous colleges attended to the Registrar’s Office.
6. Have Military Transcripts sent to Registrar’s office through Joint Services Transcript (JST).
7. Veterans bring in a copy of your member 4 copy of your DD-214.
8. If necessary schedule and complete placement test (must have taken placement test or ACT within last 2 years)
9. Register for classes (Must make appointment through Welcome Center to meet with Advisor and the classes you take must apply to the degree you are seeking in order for them to be certified)
10. Fill out the Veterans Registration Form
11. Bring paperwork to the Financial Aid office for review by the School Certifying Official
12. Contact the School Certifying Official in the Financial Aid Office at (573) 840-9606 with any questions

Transfer Students are required to complete the following steps:
2. Apply for Admission to TRCC online at [www.trcc.edu](http://www.trcc.edu) under Admissions
3. Send transcripts from high school attended and all previous colleges attended to the Registrar’s office.
4. Veterans bring in a copy of your member 4 copy of your DD-214.
5. Have Military Transcripts sent to Registrar’s office through Joint Services Transcript (JST).
6. For all Chapter’s except 35 complete VA Form 22-1995, CH-35 Dependents Benefits complete VA Form 22-5495 and provide a copy of the form or copy of the online submission confirmation to the Financial Aid Office for your file
7. Meet with Advisor and register for classes (the classes you take must apply to the degree you are seeking in order for them to be certified)
8. Fill out the Veteran Registration Form
9. Bring all paperwork to the Financial Aid Office for review by the School Certifying Official
10. Contact the School Certifying Official in the Financial Aid Office at (573) 840-9606 with any questions.
Returning Students are required to complete the following steps:

1. Meet with Advisor and register for classes
2. Each semester Fill out the Veterans Registration Form Bring all paperwork to the Financial Aid Office for review by the School Certifying Official
3. Once yearly complete your FASFA at www.fafsa.ed.gov

To be certified the following forms/paperwork must be turned in:

**Chapter 30 – Montgomery GI Bill Active Duty**
This program provides benefits in individuals who entered active duty on/after July 1, 1985 and participated in the Pay Reduction Program (pay reduced $100 a month for 12 months), served for (2) two years or more, has a earned a high school diploma or its equivalent either prior to or during the qualifying enlistment, and must have a honorable discharge. Entitlement period is 36 months. Benefits expire 10 years from last discharge or separation. All Veterans who live in the state of Missouri and enrolls in TRCC within three (3) years of discharge from active duty service of 90 days or more will be charged in-state tuition rates regardless of his/her formal state of residence.
- Certificate of eligibility received from the VA
- Veterans Registration Form (each semester)

**Chapter 31 – Vocational Rehabilitation /Disabled Veterans**
Eligibility for this program is determined by the U.S. Department of Veterans Affairs. The program provides payment of all approved tuition, fees, books and supplies.
- VA Form 28-1905 authorization form from Vocational Rehabilitation Counselor
- Veterans Registration Form (each semester)

**Chapter 32 – Veterans Education Assistance Program (VEAP)**
This program provides benefits to persons who entered active duty service between January 1, 1977 and June 30, 1985, served a continuous period of 181 days or more and contributed toward the education programs. Monthly benefits are determined by adding the amount of personal contributions and DOD contributions made during the years of active service.
- Certificate of eligibility received from the VA
- Veterans Registration Form (each semester)

**Chapter 33 – Post 9/11 GI Bill**
This program provides financial support for education and housing to Veterans with at least 90 days of aggregate active duty service (excluding entry level and skill training) on or after September 10, 2001, or discharged with a service-connected disability after 30 days. You must have received an honorable discharge. For those eligible, it will pay tuition and fees directly to the school and a books and supplies stipend to the student. A housing allowance is also available, if eligible. Offers transfer of eligibility to dependents. Chapter 33 elections are irrevocable. And eligibility is determined by length of service percentage. Benefits expire 15 years from last discharge or separation. A Veteran who lives in the state of Missouri and enrolls in TRCC within three (3) years of discharge of active duty service of 90 days or more will receive in-state tuition rates regardless of his/her formal state of residence. A spouse or child using transferred benefits who lives in Missouri and enrolls in TRCC within three (3) years of the transferor’s discharge from a period of active duty service of 90 days or more will receive in state tuition rates regardless of his/her formal state of residence.
- Certificate of Eligibility received from the VA
Chapter 35 – Survivors’/Dependents Educational Assistance
This program provides benefits for dependent children and spouses of Veterans who died or who are 100 percent disabled due to a service-connected cause. Entitlement period of 45 months. Children of dependents are eligible for 8 years and spouses for 10 years; 20 years if veteran rated permanent and total disability within 3 years of discharge. A surviving spouse is eligible for 20 years if veteran death occurs while on active duty.
- Certificate of eligibility received from the VA. You must provide the Veteran’s File number to the School Certifying Official
- Veterans Registration Form (each semester)

Chapter 1606 – Montgomery GI Bill for Selected Reservist/National Guard
This program provides benefits for members of the Selected Reserve/National Guard who enlisted, re-enlisted or extended their enlistment for a period of six years after July 1, 1985. Completion of initial active duty for training. Must be active reservist with a 6 year obligation. There is an entitlement period of 36 months. Eligibility ends on the day you leave the Selected Reserve.
- Certification of eligibility received from the VA
- Copy of DD-214 or Notice of Basic Eligibility (NOBE) Form #2384 (this form is provided to you by your unit), if NOBE is provided it can only be used for short term then your DD-214 – Member 4 copy, if available, must be turned in
- Veterans Registration Form (each semester)

Marine Gunnery Sergeant John David Fry Scholarship
This benefit is for children and surviving spouses of an active duty member of the Armed Forces who died in the line duty on or after September 11, 2001. A child may be married or over 23 and still be eligible, although their eligibility ends on their 33rd birthday. A spouse will lose eligibility upon remarriage. Under this benefits eligible persons are entitled to 36 months of benefits at the 100% level.
- Certificate of Eligibility received from the VA
- Veterans Registration Form (each semester)