

# **Three Rivers College**

## **CAMPUS SECURITY REPORT**

### **SEPTEMBER 2010**

## **Clery Report 2008, 2009, 2010**

**(Issued in compliance with the Title II of Public Law 101-542: the Student Right-To-Know Campus Security Act of 1990)**

Three Rivers College takes many steps to ensure that our students are safe. All students are expected to assume reasonable responsibility for personal safety.

Campus Security Procedures: Anyone on the Three Rivers College campus who is a victim of a crime or observes any criminal activity should report the incident to the Three Rivers Department or Public Safety at (573) 840-9713 or (573) 718-0108 (cell).

**For an Emergency Call 911**

### **Jean Clery Disclosure of Campus Security Police and Campus Crime Statistics Act**

This act is a federal law that requires institutions of higher education in the United States to disclose campus security information including crime statistics for the campus and surrounding areas. It was first enacted to Congress in 1990 and amended in 1992, 1998, 2000 and 2002. It was commonly called the Student Right-To-Know and Campus Security Act.

Under federal law, certain sex offenders who are already required to register in a state must provide notice to each institution of higher education in the state as which that person is employed, carries on a vocation, or is a student. (Campus Sex Crimes Prevention Act, section 1601 or Public Law 106-386.)

Therefore, if any individual is required to register as a sex offender in a state and indicate that he or she is employed, carries on a vocation, or is a student at Three Rivers College. The State Sex Offender Registry for each state may be located at <http://www.fbi.gov/hq/cid/cac/states.htm>.

Three Rivers College will issue timely warning about crimes that pose an ongoing danger.

Three Rivers College provides that following crime statistics to Three Rivers College students, employees and others upon request via the internet ([www.trcc.edu](http://www.trcc.edu)). Prospective students are provided an Admissions Packet which includes information about Three Rivers College's Safety and Security Report.

This information directs them to the security report on the Three Rivers college website. Prospective employees are provided information directing them to Three Rivers College's Safety and Security Report. Upon entering any of Three Rivers College's facilities, an individual will view a poster informing them about the Three Rivers College's Safety and Security Report; as well as directions on how to access the report.

Crime statistics are updated annually and cover the previous three calendar years. The statistics include not only crimes reported to the Department of Public Safety, but also crimes reported to any Campus Security Authority, (i.e. Student Disciplinary Actions and other Three Rivers College departments with significant responsibility for student and campus activities.)

Additional information concerning these and other statistics is available from the Three Rivers College Department of Public Safety (Three Rivers College, 2080 Three Rivers Boulevard, Poplar Bluff, Missouri 63901; 573-840-9713) and can be accessed at [www.trcc.edu](http://www.trcc.edu).

### **Safety and Security**

Students and employees are encouraged to take an active role in their personal safety and security. Individuals should not allow themselves to be placed in situations that leave them vulnerable to possible bodily harm. Personal possessions should be secure and kept safe from possible damage or theft.

### **Campus Hours**

On-campus classes end at 10:00 p.m. Only residents of the Rivers Ridge Apartments should be on campus after classes have ended. All buildings are locked after classes and meetings are finished. Anyone found loitering will be asked to leave the college property.

The supervisor for the Three Rivers Department of public Safety is the Chief of Police (573) 840-9713. The Three Rivers Department of Public Safety conducts foot and vehicular patrols of campus, including the Rivers Ridge Apartment complex.

### **Firearms**

Possession or use of firearms, explosives, dangerous chemicals, or other weapons is **NOT** permitted on College property. Violators will be subject to disciplinary action (expelled from college, banned from campus, arrested and/or prosecuted.)

### **Alcohol and Drugs**

The use, possession, production, or distribution of alcohol, narcotics, or dangerous drugs and the equipment or devices utilized in their preparation or use is **PROHIBITED** on college property. Violators will be subject to disciplinary action (expelled from college, banned from campus, arrested and/or prosecuted).

### **Drug Paraphernalia**

All equipment of any kind used, intended for use, or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance is prohibited.

Please note that it is against the law to have in your possession another person's prescription medication. It is also illegal to have a prescription medication that is not in a properly labeled bottle.

Note: The Vice President for Student Success may inform a parent of any student who is under the age of 21, if it is determined that the student has been found in the possession of, using, selling, or distributing alcoholic beverages, illegal drugs, narcotics or other controlled substances. Those withdrawn from Student Housing due to violation of this policy will be required to wait a full academic year before applying to live in Student Housing again. At that time, the student's application will be reviewed, and it will be determined if student is eligible to live in Student Housing again. This also includes paraphernalia not limited to bong, papers, and hookahs.

To control the use of illegal drugs in the apartments, drug searches utilizing a trained police dog may be conducted.

### **Sexual Harassment**

Sexual harassment is illegal under both state and federal law and it is the policy of Three Rivers College that no member of the college community may sexually harass another. Any staff member or student will be subject to disciplinary action for violation of the policy.

In the event that a sexual assault occurs, the Three Rivers Department of Public Safety will be notified.

### **Disciplinary Action**

Victims, as well as students accused of other violations of Three Rivers College's Code of Student Conduct, have certain rights under the college's disciplinary procedures. Copies of these procedures are available in the office of the Vice President for Student Success as well as in the Rutland Library/Academic Resource Commons.

## **Fire Safety**

The college considers fire safety extremely important. Students have an obligation to follow College rules and regulations. There will be one “announced” fire drill and one “unannounced” fire drill per semester. All residents are required to exit the building at the time of a fire alarm.

For your protection, smoke detectors are installed in every apartment/unit. For the resident/s safety, they are installed to function both electrically and battery operated.

In case of smoke or fire:

- Notify the fire department by dialing 911;
- Upon hearing a fire alarm, evacuate your apartment/unit immediately;
- Help your roommates and/or neighbor evacuate;
- Notify the Student Housing Office during office hours, a Resident Assistant after office hours, and/or Campus Police;
- Once you are out of your apartment/unit, stay out! Items inside are not worth risking your life!

Note: If the smoke detector goes off due to smoke from cooking, please open door or windows to release the smoke. The fire alarm will stop. If the smoke detector is making a beeping sound, this means the smoke detector battery needs replacing. Please contact the Student Housing Office during office hours or a Resident Assistant after office hours for maintenance personnel to replace the battery. DO NOT remove or try to replace the battery on your own, it could result in damage to the system and charges for damages.

For your protection when cooking, fire extinguishers are installed in every apartment/unit.

- When a grease fire occurs from cooking, smother the fire with a skillet lid or towel.
- If an electrical fire, turn off breakers in the breaker box, and use the fire extinguisher. If fire is out of control, dial 911 and evacuate immediately.

Note: Any individual who misuses or tampers with any fire safety equipment will be subject to appropriate disciplinary action. The individual will be charged to repair or replace damaged equipment, cleaning of the facility, and damage to other property. Note: Charges for damages will be assessed on

case by case basis and cost will be added to resident/s account in the Business/Financial Services Office. Besides being subject to college penalties, any student who starts a fire, damages or tampers with the fire safety equipment may be subject to prosecution in criminal court by the Poplar Bluff Fire Department, according to the Poplar Bluff fire code.

Evacuation procedures vacation procedures are posted in all classrooms and buildings on campus. Refer to the emergency action plan. <http://www.trcc.edu/forms/police/emergencyactionplan.pdf>



