

**THREE RIVERS COMMUNITY COLLEGE
BOARD POLICY**

Section: 0000 ORGANIZATION, PHILOSOPHY AND GOALS	
Sub Section: 0500 Policy Adoption and Review	
Title: 0510 Policy Development, Adoption, and Review	
Associated Regulation: N/A	
References:	
Responsible Administrator: College President	
Supersedes:	
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Policy Development, Adoption and Review

The development and adoption of board policies to govern operation of the college are the responsibility of the board of trustees. In developing policy, the board may solicit input from the community, staff, and other professionals.

At any meeting of the board, policies governing the college may be adopted, enacted, amended, or repealed by a majority vote. The formal adoption of policies shall be recorded in the minutes of the board. Only those written statements so adopted and so recorded shall be regarded as official board policy.

Implementation

The college president is assigned the responsibility for ensuring that all board policies are implemented. The board authorizes the college president to develop and approve administrative regulations and procedures in order to implement board policy. The college president shall notify all employees and students of their need to abide by board policies and administrative regulations and procedures.

Review

The college president shall review written policies on a continuing basis to ensure consistency and legality of board action and administrative decisions. Policies shall be reviewed, revised, and adopted as a result of newly enacted state and/or federal legislation, as a result of court decisions, as a result of research and/or policy development as presented by state and/or national organizations and agencies, or for other reasons as determined by the board. The college president may bring recommendations for additions and revisions to policy at any meeting deemed necessary in relation to issues of compliance or time sensitive matters.

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Posting Board Policies

College policies adopted by the board of trustees will be posted on the website of the college.

Administrative regulations and procedures, as developed and approved by the college president will be posted on the website of the college.

All handbooks and other publications carrying the weight of rules or regulations set forth by the college will be posted on the website of the college.