

**THREE RIVERS COLLEGE  
BOARD POLICY**

Section: 0000 Board of Trustees	
Sub Section: 0300 Board of Trustees Organization	
Title: BP 0324 Filling Board Vacancies	Page 1 of 2
Associated Regulation:	
References:	
Supersedes: NA	
Responsible Administrator: College President	
Initial Approval: 10-15-2009	Last Revision: 09-21-2016

Whenever a vacancy occurs on the board, the remaining trustees will by majority vote appoint a replacement to serve until the next board election at which time the position shall be filled by election to complete the unexpired term.

In filling the vacancy, the board shall inform the community and solicit applications. In addition, the board may affirmatively solicit qualified community members to apply for the vacant position. The board or a committee designated by the board will screen the applicants and will select no more than three applicants for board interview. Candidate interviews and the vote taken to fill the vacancy will occur in an open session meeting of the board.

Board vacancies shall be filled no later than the board meeting following the initial meeting at which the vacancy is announced.

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**DOCUMENT HISTORY:**

- 10-15-2009:** Initial approval of policy BP 0324 Filing Board Vacancies.
- 09-21-2016:** The College Board of Trustees approved the name change of the college from Three Rivers Community College to Three Rivers College.